



WINDOW EGRESS OR ESCAPE/RESCUE WINDOWS REQUIREMENTS

In order to process your request for a building permit, **please submit the items listed below and include this completed checklist in your submittal.** We do **not** accept submittals by mail or courier. If one or more required items are not submitted, the application will be considered incomplete and will not be accepted.

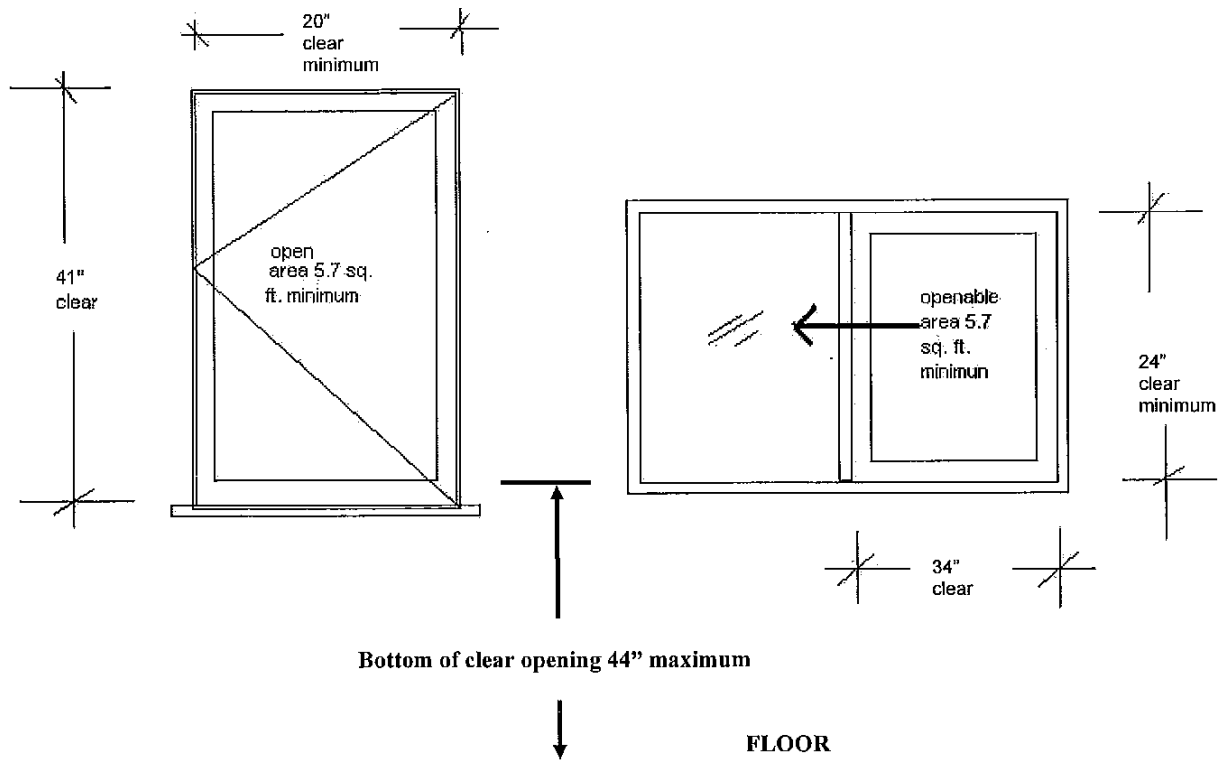
To submit your application, you will need to register for an account on the Town's portal:

<https://permits.losgatosca.gov>. Note that a Building Permit Technician **will need to approve your account** before you may move forward with your submission. The Building pre-application is a preliminary review for the building permit. You will need to upload to the pre-application in separate PDF's:

1. Completed permit application <https://www.losgatosca.gov/DocumentCenter/View/833/Building-Division-Permit-Applications?bidId=>
2. Plan set (PDF pages bookmarked and signed by design professional. Note: This must be ONE (1) PDF.)
3. Supporting documents (i.e. Title-24, etc.) which should be separate uploads.

Permit Required. Minimum Escape or Rescue Windows from Sleeping Rooms—2019 California Code, Section 1029 and California Residential Code, Section R310.

- For "like for like" window replacements: **CF1R-ALT-05-E** form required at permit issuance & **CF2R-ENV-01-E** required at inspection. Forms can be found on the CA Energy Commission website at www.energy.ca.gov.



- A net clear opening is to be provided from normal operation of the opening. The opening is to be operational from inside without use of keys or tools. Grilles, grates or similar security devices are permitted under specific conditions. A complying window well is required for the below-grade opening.

Town of Los Gatos
Window Egress or Escape/Rescue Windows Requirements

- Minimum width of opening: 20 inches (508 mm)
- Minimum height of opening: 24 inches (610 mm)
- Minimum net clear opening, ground floor: 5.0 square feet (0.465 m²). The sill must be more than 44 inches above the outside grade to use the smaller (5.0 square feet) window.
- Minimum net clear opening, other than ground floor: 5.7 square feet (0.530 m²)
- Maximum height to the opening: 44 inches (1118 mm)
- Permits can only be issued to the property owner or a properly licensed contractor.

N:DEV/Forms/Building/EgressWindowReq

Rev 07/2/2021