

APPLICATION FOR A FENCE HEIGHT EXCEPTION

TOWN OF LOS GATOS - COMMUNITY DEVELOPMENT DEPARTMENT

110 E MAIN STREET, LOS GATOS, CA 95030

PLANNING@LOSGATSOCA.GOV

408-354-6872

PLEASE SUBMIT APPLICATION WITH ALL REQUIRED DOCUMENTS VIA THE CITIZEN'S PORTAL:

<https://permits.losgatosca.gov/Login-and-Manage-My-Records>

PLEASE TYPE OR PRINT CLEARLY

1. PROPERTY LOCATION:

Address of subject property: _____

Zoning: _____ Property Size: _____ APN: _____

2. APPLICANT:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

3. NAME OF PROPERTY OWNER: (If same as applicant, check here ☐)

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

I hereby certify that I am the owner of record of the property described in Box #2 above, and that I approve of the action requested herein.

SIGNATURE OF OWNER: _____ DATE: _____

DO NOT WRITE IN THIS SPACE.

	FEES PAID:
PFH 2025 (PLPRMT)	\$ 533.00
PHF 2025 (PLPRMT)*	\$ 1,857.00
TOTAL	\$ 2,390.00

*When applicable

The information contained in this application is considered part of the public record. Therefore, it will appear in both the public record file for the site address, which is available upon request, and on the permitting system on the official Town of Los Gatos website at www.losgatosca.gov.

**TOWN OF LOS GATOS
COMMUNITY DEVELOPMENT DEPARTMENT**

REQUIREMENTS FOR SUBMITTAL OF A FENCE HEIGHT EXCEPTION

The following is a list of the minimum requirements for the submittal of materials to the Community Development Department. Applicants are to use this as a checklist to ensure completeness of the proposal.

A. GENERAL REQUIREMENTS:

- ☐ Application fee.
- ☐ Scale on each sheet.
- ☐ North arrow on each sheet as applicable.
- ☐ Plans fully dimensioned.
- ☐ Address on each sheet.
- ☐ Zoning Designation on cover sheet.

**B. PLAT OR SITE PLAN WITH THE FOLLOWING
MINIMUM INFORMATION:**

- ☐ All property lines.
- ☐ All required yards or building setbacks.
- ☐ All plottable easements.
- ☐ Edge of adjacent roadway.
- ☐ Location, materials, and height of existing and proposed fencing.
- ☐ Distance from the edge of the adjacent roadway to any proposed vehicular gates, measured along the centerline of the driveway.
- ☐ Location of driveways.
- ☐ Driveway view area, traffic view area, and corner site triangle (as applicable).
- ☐ All buildings, existing and proposed, including:
- ☐ Tree information:
 - a. Existing trees including diameter, location, species, existing grade at the base, and driplines; and
 - b. Include the following note: *"The property owner takes responsibility for any damages that may occur to any protected tree as defined in Town Code Chapter 29 (zoning regulations), and agrees to indemnify and hold the Town harmless pursuant to Town Code Section 1.10.115."*

C. FENCING DETAILS:

- ☐ Elevation of each proposed fence or gate type detailing the proposed materials, dimensions, and calculation of openness (where applicable).

D. LETTER OF JUSTIFICATION:

- ☐ Letter of Justification describing the request, listing the facts that justify the exception, and demonstrating that one of the following conditions exist:
 - (a) Adjacent to commercial property, perimeter fences or walls may be 8 feet if requested or agreed upon by a majority of the adjacent residential property owners.
 - (b) On interior lots, side yard and rear yard fences, walls, gates, gateways, entry arbors, or hedges, behind the front yard setback, may be a maximum of 8 feet high provided the property owner can provide written justification that either:
 - (1) A special privacy concern exists that cannot be practically addressed by additional landscaping or tree screening; or
 - (2) A special wildlife/animal problem affects the property that cannot be practically addressed through alternatives. Documented instances of wildlife grazing on gardens or ornamental landscaping may be an example of such a problem.
 - (c) At public utility facilities, critical infrastructure, and emergency access locations, exceptions may be granted where strict enforcement of these regulations will result in a security or safety concern.
 - (d) A special security concern exists that cannot be practically addressed through alternatives. A special circumstance exists, including lot size or configuration, where strict enforcement of these regulations would result in undue hardship.