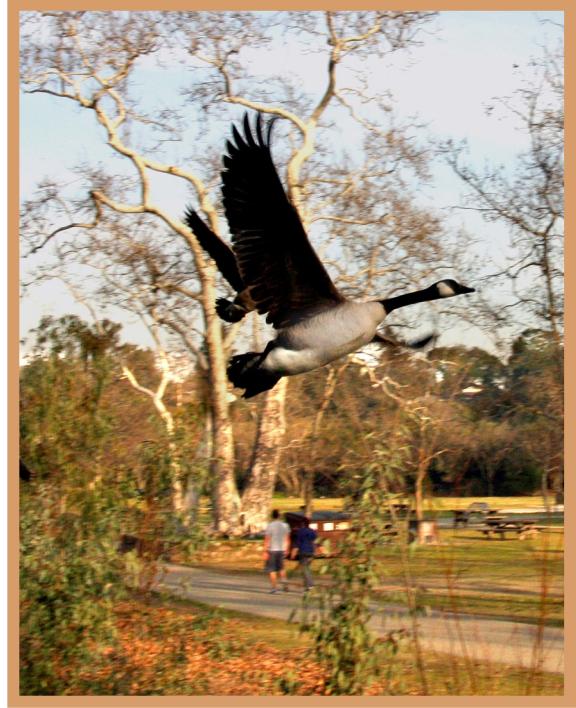
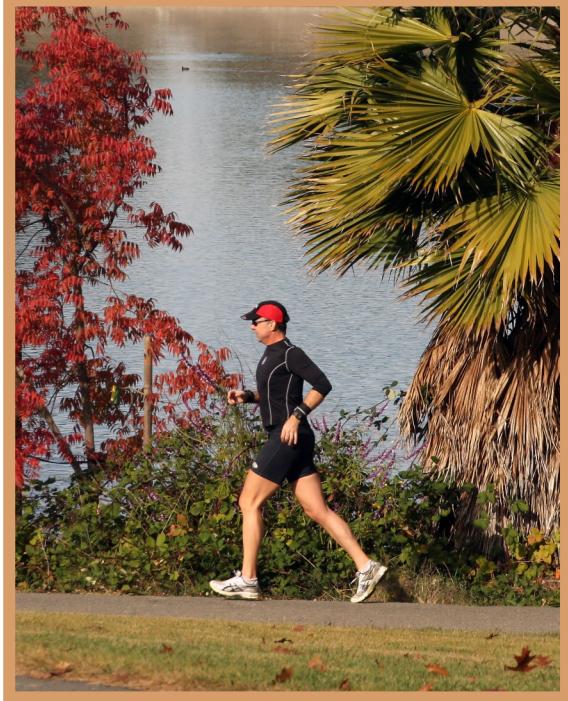




TOWN OF LOS GATOS

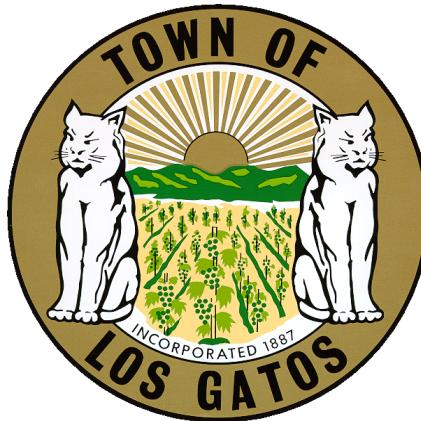
C A L I F O R N I A



Capital Improvement Program Budget
Fiscal Years 2022/23 — 2026/27

Old Town Los Gatos Image—Ricky Pan

TOWN OF LOS GATOS



CALIFORNIA

Capital Improvement Program

for

Fiscal Years July 1, 2022 to June 30, 2027

Town Council

Rob Rennie	Mayor
Maria Ristow	Vice Mayor
Mary Badame	Council Member
Matthew Hudes	Council Member
Marico Sayoc	Council Member

Prepared under the direction of:

Laurel Prevetti.....	Town Manager
Stephen D. Conway.....	Finance Director

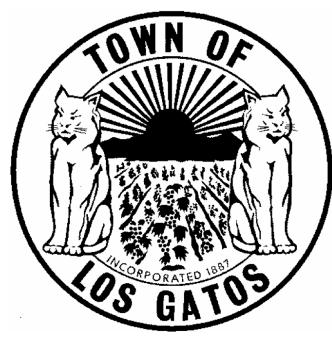


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Introduction

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TOWN OF LOS GATOS

CIVIC CENTER
110 E. MAIN STREET
Los GATOS, CA 95030

April 18, 2022

Honorable Mayor and Town Council:

I am pleased to submit to you the Proposed Fiscal Year (FY) 2022/23 – 2026/27 Five-Year Capital Improvement Program (CIP) for the Town of Los Gatos. The CIP is a comprehensive five-year capital improvement plan designed to identify projects to develop and maintain the Town's infrastructure, consistent with the Town Council Core Goals of high quality infrastructure, community character, public safety, fiscal stability, good governance, and civic enrichment.

This CIP budget message contains:

- Town's Core Goals and Strategic Priorities
- CIP Financial Summary - Funding Sources
- Proposed FY 2022/23 – 2026/27 CIP Overview
- Proposed FY 2022/23 CIP Overview
- FY 2021/22 Completed or Withdrawn Projects
- Budget Process Overview

Guidance for determining and prioritizing capital improvement projects is also derived from key plans, including the General Plan, the Bicycle and Pedestrian Master Plan, the Stormwater Needs Assessment, the Facilities Condition Assessment, the Americans with Disabilities Act (ADA) Transition Plan, and the Council's Strategic Priorities. Specifically, in January 2022, the Town Council established the 2022-24 Strategic Priorities (see page A-2). The Core Goals and Strategic Priorities guide the preparation of both the Capital and Operating Budgets. In terms of capital projects, the Town Council stated its priorities to begin phased implementation of the recommendations in the Comprehensive Parking Study, continue mobility improvements for all transportation modes, manage the vegetation on Town lands to protect against wildfire, and advance other needed improvements. All of these efforts support improving and enhancing transportation options, public safety, and quality of life within the context of prudent fiscal management.

In addition, in May 2021, the Town's Finance Commission (in its Measure G oversight role) advised the Town Council on the use of the Measure G dedicated sales tax for Los Gatos. The Commission recommended that all of the accumulated Measure G funds through June 30, 2020 (\$1.2 million) be directed to the General Fund Appropriated Reserve (GFAR) for capital budgeting purposes consistent with the voter approved measure. Instead, the Council voted to allocate 50% to the capital program and 50% to the operating budget when it adopted the FY 2021/22 Operating and Capital Budgets.

The Finance Commission also recommended that the Town Council allocate 50% of the FY 2020/21 and FY 2021/22 Measure G proceeds to the capital program and 50% to the operating budget consistent with the voter approved measure. The Town Council agreed with this recommendation with its adoption of

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

the FY 2021/22 Operating and Capital Budgets. In addition, the Town Council accepted the Finance Commission recommendation to allocate 50% of Measure G proceeds to the capital program and 50% to the operating budget for the remainder of the 5-Year Forecast.

This year, due to limited available funds, the proposed CIP concentrates on funding key ongoing maintenance commitments (e.g., street paving), projects that have grant funding and a FY 2022/23 schedule obligation, and supplementing projects that are underway to ensure they are completed. These funding priorities leave funds for only one additional project. As a result, the CIP documents several unfunded projects within the respective programs.

In addition to those projects identified in this CIP, ongoing assessments of deferred infrastructure needs have identified \$75 million in deferred expenditures and future funding needs across four categories. These needs have grown out of focused studies and assessments that evaluate and quantify incremental costs which build to the category costs. The table below provides a summary of these amounts:

Category	Funding Need
Facilities Capital Maintenance (over 15 years)	\$20 M
Stormwater Infrastructure	\$15 M
Pavement Maintenance (PCI of 75) over 5 years	\$14 M
ADA Transition Plan (over 25 years)	\$26 M
Total	\$75 M

The Town no longer maintains buildings that can be considered new and older facilities have ever increasing capital needs. A consultant working for the Town conducted a facility assessment that identified current needs as well as life cycle costs for each of the Town's facilities.

The Town has an identified unfunded stormwater capital need of \$15 million. The identified projects improve areas of Town where the current stormwater system has deficiencies that are known to create localized flooding on an irregular basis.

The Town utilizes funding from the Metropolitan Transportation Commission (MTC) to hire a consultant to conduct a regular assessment of pavement condition. A full condition assessment occurs every three years. To increase the Town's PCI to a 75 over the next five years, the Town would need to invest an approximately \$2.7 million per year.

The Town is currently updating the Town's ADA Transition Plan. This required plan identifies non-ADA compliant elements of Town infrastructure, identifies the required corrections, and assigns a cost. The Transition Plan will establish a 25-year timeline for addressing the identified deficiencies. The current projected cost is \$26 million or roughly \$1 million per year.

All proposed capital projects are described in this document. The reserves and operating expenditures are discussed in more detail in the Proposed FY 2022/23 Operating Budget.



Ongoing Strategic Priorities 2022-2024



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CIP FINANCIAL SUMMARY – FUNDING SOURCES

As in the past, the Town continues to be challenged in its attempts to secure a reliable ongoing source of revenue for the Capital Improvements Program. This year, the challenge is increasingly evident as the five-year CIP shows very little fund balance remaining in year five. The proposed five-year CIP reflects \$7.5 million in ongoing Gas Tax dedicated sources to help fund the proposed \$29.6 million of planned capital improvements. The balance of CIP funding of \$22.1 million is funded by one-time appropriations from the General Fund Appropriated Reserve (GFAR), Utility Undergrounding Funds, Traffic Mitigation Funds, Grant Funds, and Storm Drain Funds as follows:

Funding Sources for the FY 2022/23 - 2026/27 CIP				
		Carryforward	New Funding	Total
Ongoing	Gas Tax	\$ 1,676,425	\$ 7,488,443	\$ 9,164,868
One-Time	GFAR	13,511,686	14,657,673	28,169,359
	Utility Undeground Funds	347,576	-	347,576
	Traffic Mitigation Funds	889,932	-	889,932
	Grant Funds	2,997,418	7,394,851	10,392,269
	Storm Drain Funds	556,900	65,000	621,900
Total Funding Available		\$ 19,979,937	\$ 29,605,967	\$ 49,585,904

GAS TAX

State Gasoline Tax revenue is distributed to the Town from the State of California and recorded in the Gas Tax Fund. This tax is also known as the “Highway Users Tax” or the “Motor Vehicle Fuel License Tax.” The gasoline tax is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Gas Tax revenue is allocated to the Town based on a per gallon of gas purchased within the Town limits and based on population. The estimated Gas Tax revenue totals approximately \$1.5 million for FY 2022/23 due to the Road Recovery and Repair Act of 2017 (SB1). These funds can only be used for new construction and reconstruction of Town streets.

LOCAL 2010 AND 2016 MEASURE B

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

In 2016, Santa Clara County voters approved Measure B, a transportation focused sales tax measure. After several years of legal challenges, the funding from Measure B has begun to be allocated. The most important element of this measure is ongoing road maintenance funding to the Town, an average of \$580,633 per year. Additional funds may be distributed to local projects on a competitive basis.

GFAR

The primary source of funding for the Town’s capital program is the Town’s General Fund Appropriated Reserve (GFAR). By Council direction, this fund receives transfers from the General Fund’s designated Reserve for Future and Special Projects, which receives most of the Town’s annual revenues above operating expenditures after funding all legally restricted reserves at their required levels, including

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receipt of one-time funds from grants, property sales, and other reserves. Because of the availability of General Fund “one-time” sources in recent years, the Council approved a General Fund transfer to the GFAR fund in the amount of \$2.8 million funding in FY 2017/18, \$2.4 million transfer in FY 2018/19, \$5.8 million transfer in FY 2019/20, and \$3.4 million transfer in FY 2020/21. In FY 2021/22, given no prior year surpluses, the transfer to GFAR was \$2.8 million, which is the base amount assumed annually in the Five-Year Program. This base amount includes 50% of the Measure G proceeds through June 30, 2021.

For FY 2022/23, a transfer of \$2.4M is proposed from the General Fund of which \$500,000 will be used for the Town’s Enterprise Resource Planning upgrade and another \$700,000 from the IT Internal Service Fund. The Council allocated 50% of the anticipated Measure G proceeds to Capital Improvement Projects and 50% for operating expenditures through 2026/27. 50% of the Measure G proceeds are programmed in this five-year Capital Plan. When actual proceeds are verified with year-end closing, Council will consider for approval the actual capital project(s) funded by Measure G proceeds.

After these allocations, the projected Reserve for Future Capital and Special Projects as of June 30, 2022 has a forecasted balance of \$6.0 million. Sufficient balances are anticipated for the following five years of the Plan to allocate approximately \$2.5 million from the General Fund Reserve for Capital and Special Projects for FY 2022/23 and \$800,000 from FY 2023/24 through FY 2026/27.

The other revenue source for GFAR is the Construction Activities Mitigation Fee and a Refuse Vehicle Road Impact Fee. This Construction impact fee is assessed on construction projects based on the square foot size of the project at a rate of \$1.26 per square foot. These fees are intended to recover the damage caused to Town streets by construction traffic. Construction Impact fees generate at least \$110,000 annually. Refuse Vehicle Road impact Fee estimated to generate \$871,800 for FY 2022/23.

The funding from GFAR provides limited funds to implement the CIP; however, it is not enough to support future annual infrastructure maintenance or construct new facilities. Establishing a reliable, dedicated source of funding for basic capital improvements beyond the use of accumulated reserves remains a long-term need and important goal for the Town.

UTILITY UNDERGROUND FUNDS

The Utility Undergrounding Fund serves as a funding source for activities generally undertaken in conjunction with street improvement projects. The Town receives approximately \$30,000 annually in Utility Undergrounding funding which is derived from a Town construction tax of 18 cents charged for each square foot of building addition or alteration within the Town. Total cash balances currently on hand from the utility undergrounding construction tax are approximately \$2.9 million at FY 2021/22 year-end.

The Town’s allocation of Rule 20A credits is applied to the Utility Undergroudnig Improvements Project underway along Los Gatos Boulevard between Lark Avenue and Chrico Drive. Recent legislative changes will end the Rural 20A portion of the undergrounding program, making this potentially the last PG&E funded Town underground project.

TRAFFIC MITIGATION FUNDS

The traffic impact mitigation fee assures that each new development or expansion of use pays its fair share of the transportation improvements needed to accommodate the cumulative traffic impacts. The fee is paid in full prior to issuance of the building permit for new development or expansion of use. This fee continues to play an important role in the Town’s ability to fund roadway improvements. Traffic

CAPITAL IMPROVEMENT PROGRAM

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Mitigation Funds must be used solely for construction of identified traffic and transportation improvement projects. A nexus study is currently underway to determine potential changes to the traffic impact mitigation fee to align with the Council's adopted policies to reduce vehicle miles travelled (VMT).

GRANT FUNDS

The Town receives grant funds from various sources that help address some of the maintenance and improvement costs associated with Town infrastructure. Federal grants include Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds distributed through Valley Transportation Authority. For the Traffic Signal Modernization project, the Town secured a combination of Federal Innovative Deployment to Enhance Arterials (IDEA) grant funds and State Vehicle Registration Fee (VRF) grant funds. In addition, the Town utilizes Community Development Block Grant funds for specific qualifying projects, usually focused on accessibility. Total grant funding for FY 2022/23 is estimated at \$5.3M.

STORM DRAIN FUNDS

The Town also receives funding from its Storm Drain Fund, which relies on an established charge of \$1.00 per square foot of impervious surface created by new development. Depending on development activity, this fee produces approximately \$100,000 in revenue annually. This fee has not been adjusted for several years and should be evaluated in the future as part of the NPDES storm water permit process and as part of a continuous review of development related fees.

The remaining CIP revenue sources are primarily one-time funds from State or Federal government or from special revenue funds that have often fluctuated in tandem with the economy and the state budget. Examples of one-time funds include Valley Transportation Authority/Transportation Fund for Clean Air (VTA/TFCA) funds and State Proposition 42 Gas Tax funds.

PROPOSED FY 2022/23 – 2026/27 CIP OVERVIEW

The Capital Improvement Program is broadly grouped into the following categories:

- Streets Program, which maintains and ensures functional streets for pedestrians, bicycles, wheelchairs, and vehicles.
- Parks Program, which repairs or improves parks, park buildings, trails, and urban forestry.
- Public Facilities Program, which constructs and repairs public buildings, and purchases equipment.

The proposed CIP consists of primarily carry-forward projects from the prior year (\$20.0 million) as part of the multi-year programming of \$32.5 million. Approximately \$37.6 million (75.8%) is allocated to the streets, retaining walls, sidewalks, and curbs category; \$7.0 million (14.2%) is allocated to parks and trails projects; and \$5.0 million (10.0%) is allocated to public facility projects. Allocations are summarized below by type of major improvements within the program categories.

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FY 2022/23 - 2026/27 CIP by Program										
Five Year CIP Summary	Carry-forward		Carry-forward and FY 2022/23					Total By Category	Total By Program	
	2021/22	2022/23	Totals	2023/24	2024/25	2025/26	2026/27			
Streets										
Reconstruct/Resurfacing	\$ 4,147,743	\$ 3,343,169	7,490,912	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 20,451,398		
Maintenance & Safety	2,776,764	385,000	3,161,764	285,000	285,000	385,000	435,000	4,551,764		
Street Improvements	7,650,678	1,143,501	8,794,179	2,427,810	65,000	-	-	11,286,989		
Bridges	750,744	522,314	1,273,058	-	-	-	-	1,273,058	\$ 37,563,209	
Parks										
Park Improvements	364,994	65,000	429,994	-	25,000	-	-	\$ 454,994		
Trail Improvements	856,188	5,728,687	6,584,875	-	-	-	-	6,584,875	\$ 7,039,869	
Public Facilities										
Infrastructure Projects	3,207,191	160,000	3,367,191	160,000	10,000	10,000	10,000	\$ 3,557,191		
Equipment Projects	225,635	1,200,000	1,425,635	-	-	-	-	1,425,635	\$ 4,982,826	
TOTALS	\$ 19,979,937	\$ 12,547,671	\$ 32,527,608	\$ 6,112,932	\$ 3,625,122	\$ 3,635,122	\$ 3,685,122		\$ 49,585,904	

Total funding for street reconstruction and resurfacing for the next five years is planned at \$20.5 million with approximately \$7.5 million allocated in FY 2022/23 including carryovers. Over the five-year period, the CIP proposes \$17.1 million for various other street-related infrastructure improvements including curb, gutter and sidewalk maintenance; street intersection improvements; retaining wall reconstruction; and storm drain improvements.

Total funding for parks and trail improvements for the next five years is planned at \$7.0 million with approximately \$7.0 million allocated in FY 2022/23 including carryovers.

Total funding for public facilities infrastructure improvements and equipment projects for the next five years is planned at \$5.0 million with approximately \$4.8 million allocated in FY 2022/23 including carryovers.

Although the Proposed FY 2022/23 - 2026/27 CIP is a five-year plan, only the first year of the plan is formally adopted with funds appropriated by the Town Council as part of the budget process. Future year projects are funded with designated cash reserves on hand, supplemented by estimated annual revenues for capital funding purposes such as Gas Tax funds and state transportation funds. The scope and funding estimates may change based on the Town's fiscal situation and evolving priorities.

PROPOSED FY 2022/23 OVERVIEW

The proposed \$32.5 million in the first year of the CIP and is comprised of approximately \$20.0 million in carryover funds from FY 2021/22 and approximately \$12.5 million in new funding. The \$12.5 million of new funding is comprised of \$6.0 million in General Fund Appropriated Reserve (GFAR), \$5.0 million in Grants and \$1.5 million from other sources.

The first year of the five-year plan (FY 2022/23) continues funding for the Town Council Strategic Priorities, including basic infrastructure needs. Street maintenance remains high Council priority as the Town is making efforts to improve its Pavement Condition Index (PCI), a standard rating of street conditions. The PCI reached a recent high rating of 74 in 2008 due to concentrated investments and is now at the level of 73 (2021 survey data). With the new County and State Transportation Funds, the investment in street maintenance of \$3.2 million per year will allow the Town's PCI to increase to 75 within the next five years.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The complete list of the proposed FY 2022/23 carry-forward and one proposed project (categorized by funds and programs) can be found on page A-9. Projects are listed in the Financial Summary section and further described in the project detail pages by category. Below is a summary by category. The total FY 2022/23 CIP is \$32.5 million.

Carry-forward & New FY 2022/23 CIP Projects						
	GFAR	Grant and Awards	Gas Tax	Other *	Total	Estimated
Street Projects	\$ 13,340,641	\$ 2,410,750	\$ 3,174,114	\$ 1,794,408	\$ 20,719,913	
Park Projects	2,018,139	4,996,730	-	-	-	7,014,869
Public Facilities Projects	4,235,847	556,979	-	-	-	4,792,826
TOTAL OF CARRY-FORWARD & NEW PROJECTS	\$ 19,594,627	\$ 7,964,459	\$ 3,174,114	\$ 1,794,408	\$ 32,527,608	

* Other Funds include Storm Drain Fund, Traffic Mitigation Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

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Carry-forward & FY 2022/23 CIP Projects						
		GFAR	Grants and Awards	Gas Tax	Other	Total
CARRY-FORWARD PROJECTS						
<i>Streets</i>	* Street Repair & Resurfacing	\$ 4,316,798	\$ -	\$ 3,174,114	\$ -	\$ 7,490,912
	* Annual Street Restriping	219,772	-	-	-	219,772
	* Traffic Calming Projects	239,135	-	-	-	239,135
	* Curb, Gutter & Sidewalk Maintenance	881,550	62,884	-	-	944,434
	* Retaining Wall Repairs	515,895	-	-	-	515,895
	Shannon Road Repair	992,527	-	-	-	992,527
	Roadside Fire Fuel Reduction	-	-	-	-	-
	Parking Lot 4 Repair/Waterproofing	250,000	-	-	-	250,000
	ADA Transition Plan	54,850	-	-	-	54,850
	East Main Street Crosswalk Improvements	15,000	-	-	-	15,000
	Local Road Safety Plan	20,000	-	-	-	20,000
	VMT Mitigation Program	250,000	-	-	-	250,000
	* Measure B Education & Encouragement	-	126,516	-	-	126,516
	* Shannon Road Ped & Bikeway Improvements	103,375	1,114,350	-	48,003	1,265,728
	Sidewalk Improvements - Multiple Locations	60,000	-	-	-	60,000
	Utility Undergrounding Improvements	-	-	-	299,573	299,573
	Traffic Signal Modernization	-	446,626	-	256,282	702,908
	Bicycle & Pedestrian Improvements	231,524	-	-	33,650	265,174
	Downtown Streetscape Revitalization	1,952,854	-	-	-	1,952,854
	* State Route 17 Corridor Congestion Relief Project	867,000	-	-	600,000	1,467,000
	Winchester Boulevard Complete Streets (Final Design)	543,198	-	-	-	543,198
	Blossom Hill Road Traffic Safety	276,590	-	-	-	276,590
	Winchester Class IV Bikeway	-	-	-	-	-
	* Kennedy Sidewalk & Bike Lanes - LGB to Englewood	59,460	138,740	-	-	198,200
	Parking Program Implementation	440,937	-	-	-	440,937
	Hernandez Avenue Storm Drain Improvements	-	-	-	-	-
	Stormwater System - Pollution Prevention Compliance	286,578	-	-	-	286,578
	Annual Storm Drain Improvements	-	-	-	556,900	556,900
	Downtown Parking Lots Seal Coat & Restriping	12,173	-	-	-	12,173
	Quito Road - Bridge Replacement	50,000	-	-	-	50,000
	* Hwy 17 Bicycle & Pedestrian Bridge-Design	701,424	521,634	-	-	1,223,058
<i>Parks</i>	Oak Meadow Bandstand Area Improvements	90,000	196,730	-	-	286,730
	Town Plaza Turf Repairs	28,000	-	-	-	28,000
	* Parks Playground Fibar Project	55,264	-	-	-	55,264
	Pinehurst Community Garden	20,000	-	-	-	20,000
	Charter Oaks Trail Repair Project	474,891	-	-	-	474,891
	Open Space Trail Upgrades	152,000	-	-	-	152,000
	* Los Gatos Creek Trail to Highway 9 Trailhead Connector	1,033,645	4,800,000	-	-	5,833,645
	Forbes Mill Footbridge Improvements	27,478	-	-	-	27,478
	Vegetation Management - Town-wide	21,861	-	-	-	21,861
	Lynne Ave Pedestrian Path Design	75,000	-	-	-	75,000
<i>Public Facilities</i>	* Town Beautification	20,055	-	-	-	20,055
	Public Art Gateway Project	7,000	-	-	-	7,000
	Waterproofing Town-wide	21,796	-	-	-	21,796
	ADA Restrooms and HR Offices	535,000	-	-	-	535,000
	Civic Center Security Improvements	110,000	-	-	-	110,000
	Adult Recreation - Floor Repair	200,000	-	-	-	200,000
	* Adult Recreation Center HVAC	310,000	-	-	-	310,000
	Building Replacement at Corporation Yard	1,371,361	-	-	-	1,371,361
	Engineering Document Archiving	-	-	-	-	-
	Sound Mitigation in Library Lobby	22,000	-	-	-	22,000
	Battery Power Supply - Library	30,000	513,000	-	-	543,000
	ADA Upgrade Public Restrooms - Adult Recreation Bldg	183,000	43,979	-	-	226,979
	Town-wide Document Imaging Project	16,990	-	-	-	16,990
	Fire Suppression (Halon) for Server Rooms	26,291	-	-	-	26,291
	* Enterprise Resource Planning Upgrade	1,277,026	-	-	-	1,277,026
	EOC Communications Upgrade	24,308	-	-	-	24,308
	IT Disaster Recovery Improvements	81,020	-	-	-	81,020
TOTAL OF CARRY-FORWARD PROJECTS (INCLUDES NEW ALLOCATIONS)		\$ 19,554,627	\$ 7,964,459	\$ 3,174,114	\$ 1,794,408	\$ 32,487,608
*These carry-forward projects include new money for FY 2022/23 in the amount of \$12,507,671.						
NEW PROJECTS						
<i>Parks</i>	Belgatos Park Booster Pump Replacement	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
TOTAL OF NEW PROJECTS		\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
TOTAL OF CARRY-FORWARD & NEW PROJECTS		\$ 19,594,627	\$ 7,964,459	\$ 3,174,114	\$ 1,794,408	\$ 32,527,608

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

FY 2021/22

COMPLETED, CONSOLIDATED, OR WITHDRAWN PROJECTS

Several projects are expected to be completed by the end of FY 2021/22. The table below outlines the projects, funding sources, and total expenses of the completed projects, which is estimated to be \$1.7 million. More details about the completed projects can be found beginning on page A-12.

Projects Completed or Withdrawn in FY 2021/22							
		GFAR	Grant & Awards	Traffic Mitigation	Other *	Total Estimated	
		Exp	Exp	Exp	Exp	Exp	
Street Program							
Guardrail Replacement Projects	Completed	\$ 139,959	\$ 779,844	\$ -	\$ -	\$ 919,803	
Massol Intersection Improvements	Completed	436,430	-	-	-	436,430	
Bicknell Road Storm Drain Improvements	Completed	-	-	-	182,891	182,891	
Park Program							
Outdoor Fitness Equipment	Completed	43,938	-	-	-	43,938	
Public Facilities Program							
Audio/Video System Upgrade	Completed	68,048	-	-	-	68,048	
TOTAL OF COMPLETED PROJECTS		\$ 688,375	\$ 779,844	\$ -	\$ 182,891	\$ 1,651,110	

* Other Funds include Storm Drain Fund, Gas Tax Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

CONCLUSION

The challenge of finding a reliable ongoing revenue stream available for capital projects continues to be a Town priority. Recognizing the realities of funding challenges and uncertain local economic trends, the Town's FY 2022/23 – 2026/27 Capital Improvement Plan continues a strategy of funding the Town's most urgent capital needs.

I wish to thank all of the Departments, in particular Department Directors and members of their management and support staff, for their many hours of work and tireless efforts to present this Capital Improvement Program to the Town Council, as well as the following staff members:

Stephen Conway, Finance Director
Gitta Ungvari, Finance and Budget Manager
Matt Morley, Parks and Public Works Director
Timm Borden, Interim Parks and Public Works Director
WooJae Kim, Town Engineer
Ying Smith, Transportation & Mobility Manager
Maurice De Castro, Accountant
Mark Gaeta, Accountant
Stefanie Hockemeyer, Senior Administrative Analyst
Kinjal Buch, Senior Engineering Technician
Arn Andrews, Assistant Town Manager

Respectfully submitted,



Laurel Prevetti
Town Manager

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

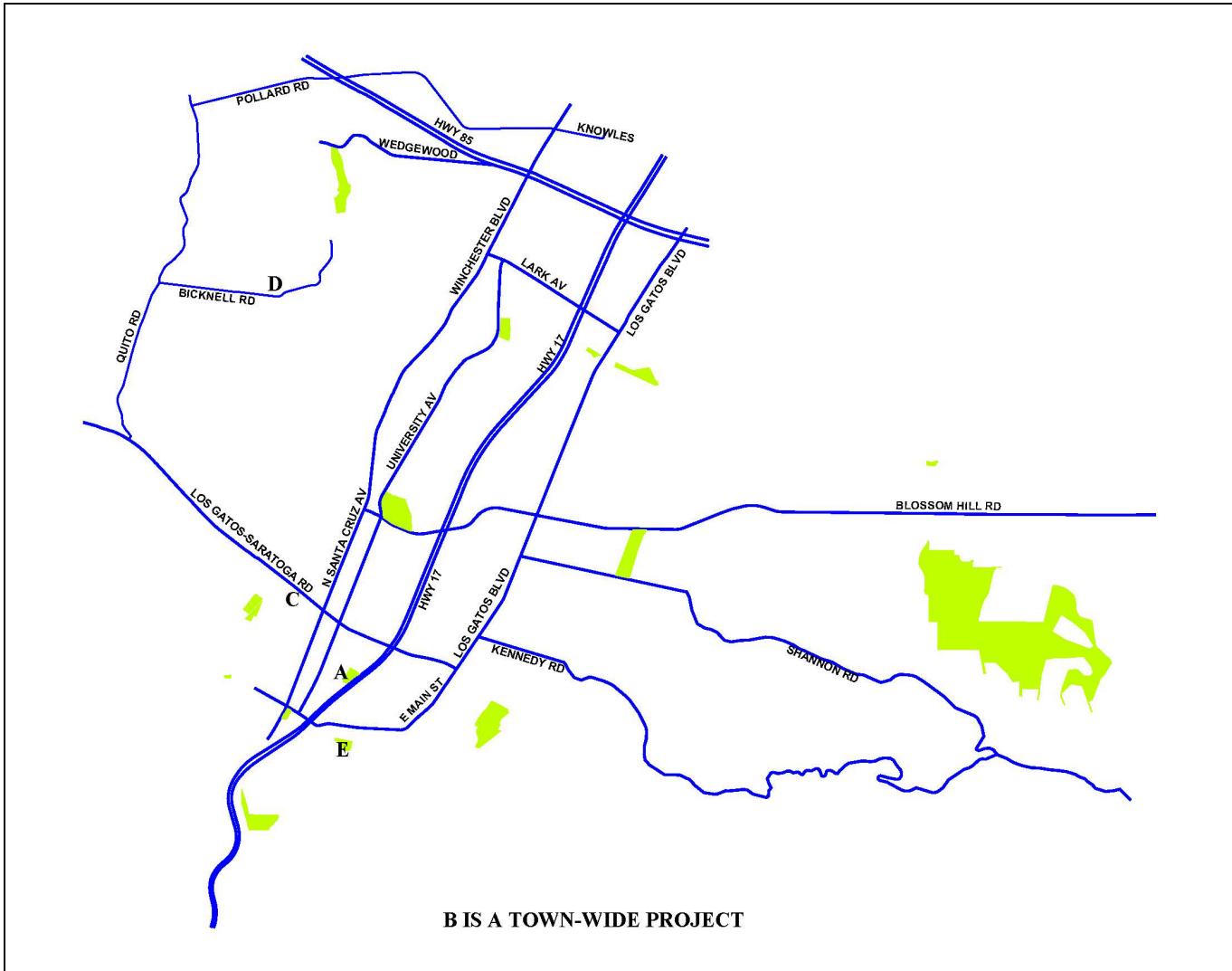


Completed or Withdrawn Projects

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COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2021/22



A	Outdoor Fitness Equipment
B	Guardrail Replacement
C	Massol Intersection Improvement
D	Bicknell Storm Drain Improvements
E	Audio/Video System Upgrade

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2021/22



A Outdoor Fitness Equipment

Outdoor Fitness Equipment

This project installed outdoor fitness equipment at the Balzer Field Parking Lot. A trail connector was also added to the site to access the Los Gatos Creek Trail.

The total project cost was approximately \$44,000.



B Guardrail Replacement

Guardrail Replacement

This project repaired various guardrails on Town roadways. The project locations include More Avenue, Reservoir Road, Cleland Avenue, Miles Avenue, Los Gatos Boulevard, Blossom Hill Road, and Santa Rosa Drive.

The Town was awarded reimbursement grants in the amount of up to \$980,000 for this project.

The total project cost was approximately \$920,000.



C Massol Intersection Improvements

Massol Intersection Improvement

This project installed green bike lanes at the intersection of Massol Avenue and Highway 9 approaching the crosswalk from both directions to alert drivers of the changing conditions and help to reduce speed.

In addition, the project upgraded the existing flashing beacon to a LED rectangular rapidly flashing beacon (RFRB).

The total project cost was approximately \$437,000.

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2021/22



D Bicknell Road Storm Drain Improvements

Bicknell Road Storm Drain Improvements

The project re-routed a Town storm drain line at Bicknell Road to improve drainage in the area. The second phase of the project alleviated the storm drain issues on Smith Creek Drive.

The total project cost was approximately \$183,000.



E Audio/Video System Upgrade

Audio/Video System Upgrade

This project provided for the replacement and upgrade of Council Chamber video, audio/visual, and other related equipment used for televised and non-televised public meetings.

The total project cost was approximately \$69,000.

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2021/22



BUDGET PROCESS OVERVIEW

The Town Council adopts an annual Operating and Capital Budget and an annual budget update of the five-year Capital Improvement Program (CIP) for the Town of Los Gatos. The budgets contain summary level information for revenue and expenditure appropriations for the fiscal year beginning July 1st and ending June 30th. The budget documents are prepared in accordance with generally accepted accounting principles (GAAP).

Budget Purpose

The Operating and Capital Summary Budget and the Capital Improvement Program serve as the Town's financial plan, as well as a policy document, a communications tool, and an operations guide. Developed with an emphasis on long range planning, service delivery, and program management, a fundamental purpose of these documents is to provide a linkage between the services and projects the Town intends to accomplish, and the resources committed to get the work done.

The format of the budget facilitates this linkage by clearly identifying the program purpose, key projects, and work plan goals in relation to revenue and expenditures appropriations.

CIP Purpose

In particular, the CIP is designed to identify projects and funds required to adequately develop and maintain the Town's infrastructure, which is consistent with the Town Council core goal of maintaining the condition and availability of public facilities. The following plans provide additional guidance in developing priorities for capital improvement projects:

- General Plan
- Pavement Maintenance Program
- Bicycle and Pedestrian Master Plan
- Stormwater Needs Assessment
- Facilities Condition Assessment
- Americans with Disabilities Act (ADA) Transition Plan

In addition, project prioritization criteria such as health and safety issues, infrastructure or system condition, short term versus long term impacts, and availability of external funding sources are assessed as part of the process that staff uses to rank projects from high to low in preparing the proposed CIP. As it develops and matures in its application, the Town's Infrastructure Assessment Program will further support the Town's long-range Capital Improvement Program, focusing attention on the current and future infrastructure needs of the community, equity considerations, and balancing these needs with funding requirements and financial resources. Other technology tools used in CIP development include the use of the geographic information system, the traffic monitoring system, electronic files for tracking unfunded projects and replacement schedules, and an asset management program to track work requests.

The Town's capital projects are categorized as follows:

The Streets Program provides funding for maintaining a functional street system for all modes of travel, including bicycles, pedestrians, wheelchairs, strollers, scooters, and vehicles. Proposed projects are consistent with the General Plan, provide connectivity across Los Gatos, facilitate safe and efficient movement through intersections for all modes, minimizing unnecessary traffic movement and noise through residential neighborhoods, and providing street lighting for safety.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The Public Facilities Program includes projects for constructing and repairing public buildings and purchasing equipment. Town buildings include the Civic Center, the Library, Police Operations Building, the Corporation Yard, Adult Recreation Center, Los Gatos Theatre, and other assets. Although the Town owns the three fire stations within Town limits, the Santa Clara County Fire District maintains them under contract. In addition, although the Town owns the Tait Avenue and Forbes Mill properties their maintenance has been contracted to the master tenant management.

The Parks Program includes projects for parks, park buildings, open spaces, urban forestry, trails, and urban beautification.

Basis of Budgeting and Accounting

Developed on a program basis with fund level authority, the Operating and Capital Budgets represent services and functions provided by the Town in alignment with the resources allocated during the fiscal year.

The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds for both the Town and the Successor Agency of the Town of Los Gatos Redevelopment Agency (RDA). RDA debt is continuing to be paid for the Certificate of Participation (COPs) used to finance the Library and other assets. Basis of Accounting and Budget refers to the timing factor concept in recognizing transactions. This basis is a key component of the overall financial system because the budget determines the accounting system. For example, if the budget anticipates revenues on a cash basis, the accounting system must record only cash revenues as receipts. If the budget uses an accrual basis, accounting must do likewise. The Town's budgeting and accounting systems both use a combination of modified accrual and full accrual basis in the accounting and budget systems.

Governmental Fund and Successor Agency Fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the period if they are susceptible to accrual (e.g., amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

Proprietary Fund budgets are adopted using the full accrual basis of accounting whereby revenue budget projections are developed recognizing revenues expected to be earned during the period, and expenditures are developed for expenses anticipated to be incurred in the fiscal year. The Town maintains one type of proprietary fund: Internal Service Funds.

The Town's Fiduciary Funds are also budgeted under the modified accrual basis. The Town administers five trust funds. Trust funds are subject to trust agreement guidelines.

Summary of Budget Development

The Town develops its budgets with a team-based approach. Town Management and the Finance Department guide the process through budget development; however, program budgets and workplans are developed with each Department's Director, Analyst, and Program Manager's oversight and expertise. This approach allows for hands-on planning and creates a clearer understanding for both management and staff of a program's goals and functions to be accomplished in the next budget year.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The Development Process

Typically, both the Operating and Capital Budget and Capital Improvement Program processes begin early in the calendar year with the Town Council and Town Manager's collaborative development and refinement of initiatives and directives for the upcoming budget year as reflected in the Council adopted Strategic Priorities.

In January, the budget preparation process begins officially for staff with a budget kickoff meeting. Budget assumptions, directives, and initiatives developed by Town Council and management are provided to set the Town's overall objectives and goals. Department staff identifies and analyzes line-item program revenue and expenditure projections in coordination with Finance/Budget staff and Town Management. Town staff also consults with Town Commissions for their input on specific investments. Capital improvement projects are assessed and refined, and CIP funding and appropriation requirements are finalized.

Through rounds of budget briefings and revisions, final proposed program budget and work plans are developed by the end of April. Operational and capital work plans are finalized, and the Finance/Budget staff prepares financial summary information. Per the Town Code, the Town Manager submits the entire proposed budget package to the Town Council for its consideration, including Departmental budgets and work plans. Beginning in 2021, per a recent voter initiative, the draft Budget documents are provided to the Town Finance Commission for its review and comment at least 20 days before the Council's first consideration of the Budgets.

CIP Development Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating, and maintenance costs associated with the CIP projects are identified where feasible, and will be included in future operating budgets. Cost estimates for new projects are based on 2022 dollars; however, engineering estimates for carryover projects from the prior year are updated to reflect current industry costs.

Under direction from the Town Manager's Office, the Parks and Public Works Department took the lead in the preparation of the proposed projects for consideration in the FY 2022/23 – 2026/27 Capital Improvement Program. In coordination with other Town Departments, projects were reviewed to ensure that the Town's priorities are addressed within available resources. In some cases, previously approved projects have been deferred due to reallocation of funding to other priorities and thus have been noted as unfunded projects in the program sections of the CIP.

The Town Manager's Office reviews the prioritized list of proposed capital improvement projects and funding sources in conjunction with the preparation of the FY 2022/23 Operating Budget. The Proposed CIP is then presented by the Town Manager to the Town Council. Both Budgets are provided to the Finance Commission for its review and comment at least 20 business days before the first Council consideration. The Commission is advisory to the Town Council.

The Proposed CIP is also submitted to the Planning Commission for review to ensure that the proposed projects are consistent with the Town's General Plan as required by State law (Government Code Section 65401).

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The CIP is reviewed during this time to determine funding capabilities and project priorities, and to refine project work plans. Although the CIP budget document is prepared separately from the Operating and Capital Budget, CIP program information is incorporated into the Operating and Capital Summary Budget document through the resulting financial appropriations and service level requirements.

Budget Adoption

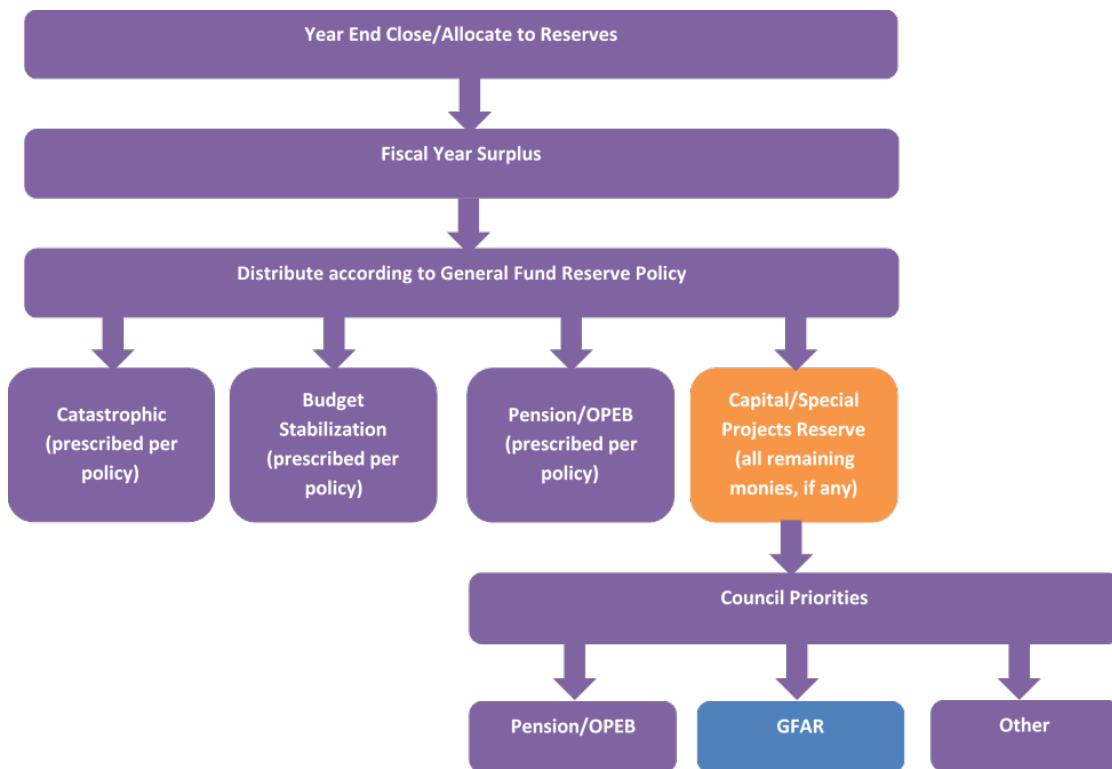
During the month of May, the Town Council reviews the proposed Operating and Capital Summary Budget, and the Capital Improvement Program for the five-year period at a public hearing. Notice of the hearing is published in a local newspaper at least ten days prior to the Council's public hearing date. The public is invited to participate and copies of the proposed budgets are primarily available for review on the Town website.

Final Council-directed revisions to the proposed budget are made and the budget documents are resubmitted to the Town Council for final adoption consistent with Los Gatos Town Code Section 2.30.295(b), which requires the Town Manager to annually prepare and submit a budget to the Town Council. This is accomplished in June at a noticed public hearing.

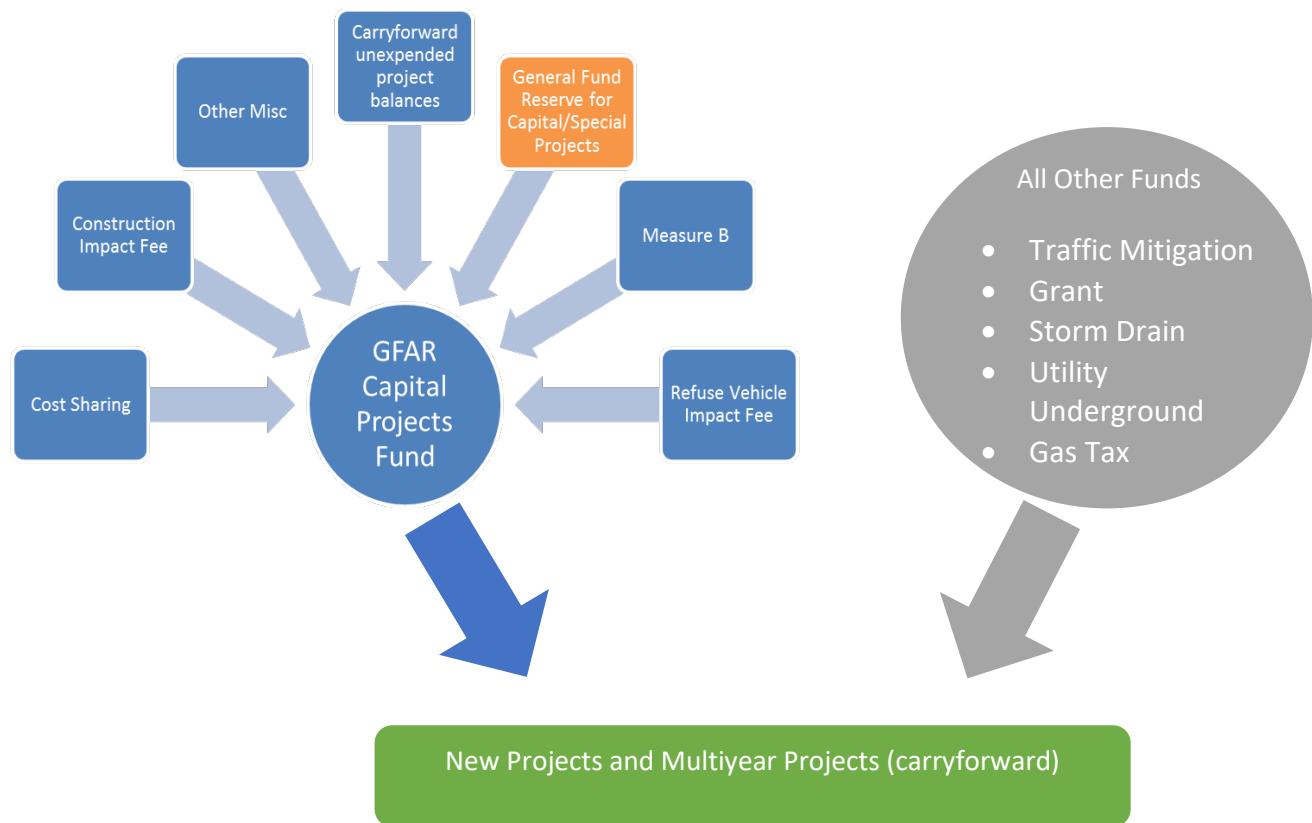
Budget Amendments

During the course of the fiscal year, workplan changes and unanticipated needs necessitate adjustments to the adopted budgets. The Town Manager is authorized to transfer appropriations between categories, departments, projects, and programs within a fund in the adopted budget, whereas the Town Council holds the authority for budget increases and decreases, and transfers between funds that may be approved at any Town Council meeting.

FISCAL YEAR SURPLUS FLOW OF FUNDS

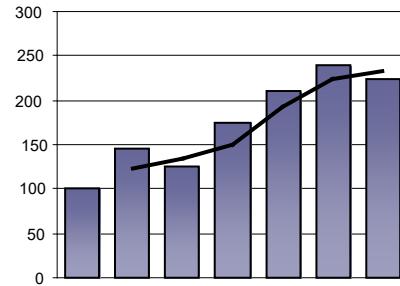


CAPITAL IMPROVEMENT PROGRAM



Financial Summaries

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FINANCIAL SUMMARIES

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CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

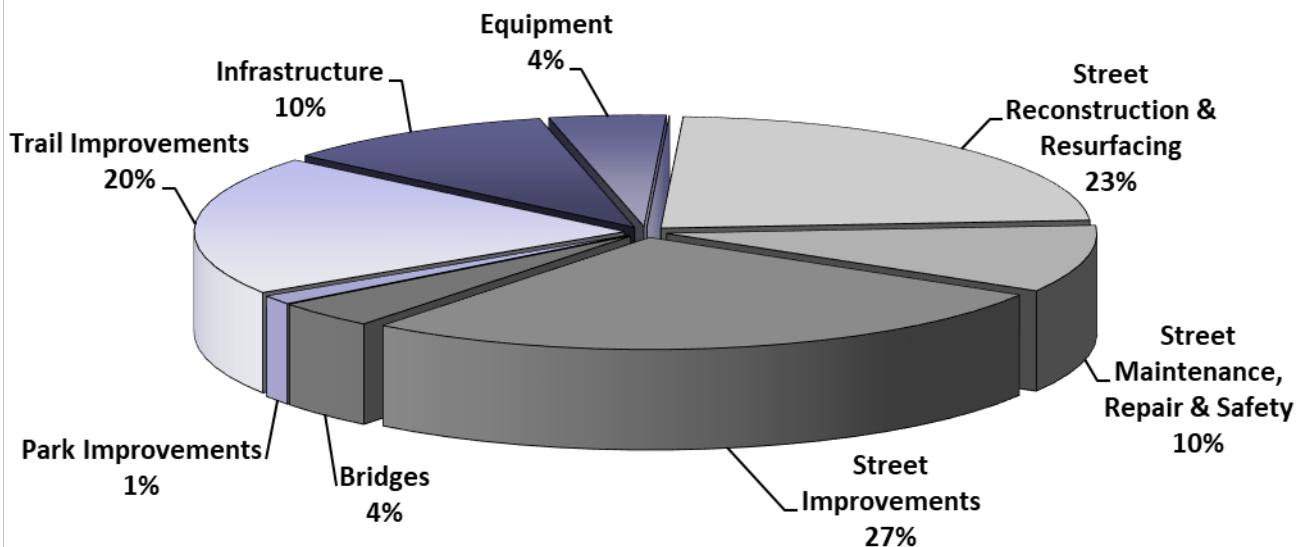


**FINANCIAL SUMMARIES
BY PROGRAM**

FY 2022/23

BUDGET BY PROGRAM CATEGORY

(Includes Carryforward and FY 2022/23 Budget)



Carryforward &

Budget by Program Category FY 2022/23 Category %

Streets Program

Street Reconstruction	\$ 7,490,912	23%
Maintenance, Repair & Safety Projec	3,161,764	10%
Street Improvements	8,794,179	27%
Bridges	1,273,058	4%
Streets Program	\$ 20,719,913	64%

Parks and Trails Program

Park Improvements	\$ 429,994	1%
Trail Improvements	6,584,875	20%
Parks Program	\$ 7,014,869	22%

Public Facilities Program

Infrastructure	\$ 3,367,191	10%
Equipment	1,425,635	4%
Public Facilities	\$ 4,792,826	15%

TOTAL PROJECT FUNDING	\$ 32,527,608	100%
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CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Project Summary by Program

FY 2022/23 - 2026/27

STREETS PROGRAM SUMMARY									
	Expended Through 2020/21	2021/22 Estimated Actuals	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
Reconstruction									
9901 Street Repair & Resurfacing	\$ 20,366,266	\$ 2,941,006	\$ 4,147,743	\$ 3,343,169	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 43,758,671
Maintenance-Safety									
9902 Annual Street Restriping	180,228	-	194,772	25,000	25,000	25,000	25,000	25,000	500,000
9910 Traffic Calming Projects	202,315	13,549	229,135	10,000	10,000	10,000	10,000	10,000	\$ 495,000
9921 Curb, Gutter & Sidewalk Maintenance	3,915,992	399,206	644,434	300,000	200,000	200,000	300,000	300,000	6,259,632
9930 Retaining Wall Repairs	1,596,618	264	465,895	50,000	50,000	50,000	50,000	100,000	2,362,777
0008 Shannon Road Repair	97,891	409,582	992,527	-	-	-	-	-	1,500,000
0130 Roadside Fire Fuel Reduction	499,815	575,185	-	-	-	-	-	-	1,075,000
0708 Parking Lot 4 Repair/Waterproofing	-	-	250,000	-	-	-	-	-	250,000
Street Improvements									
0129 ADA Transition Plan	55,430	74,720	54,850	-	-	-	-	-	185,000
0131 East Main Street Crosswalk Improvements	-	-	15,000	-	-	-	-	-	15,000
0132 Local Road Safety Plan	27,558	52,442	20,000	-	-	-	-	-	100,000
0133 VMT Mitigation Program	-	-	250,000	-	-	-	-	-	250,000
0134 Measure B Education & Encouragement	11,700	48,429	98,215	28,301	-	-	-	-	186,645
0218 Shannon Road Ped & Bikeway Improvements	71,305	126,521	1,215,728	50,000	-	-	-	-	1,463,554
0221 Sidewalk Improvements - Multiple Locations	-	-	60,000	-	-	-	-	-	60,000
0225 Utility Undergrounding Improvements	2,425	427	299,573	-	-	-	-	-	302,425
0227 Traffic Signal Modernization	643,289	1,276,754	702,908	-	-	-	-	-	2,622,951
0231 Bicycle & Pedestrian Improvements	581,353	-	265,174	-	-	-	-	-	846,527
0235 Downtown Streetscape Revitalization	715,441	145,344	1,952,854	-	-	-	-	-	2,813,640
0237 State Route 17 Corridor Congestion Relief Project	-	-	600,000	867,000	-	-	-	-	1,467,000
0238 Winchester Boulevard Complete Streets (Final Design)	124,401	75,651	543,198	-	1,734,250	-	-	-	2,477,500
0239 Blossom Hill Road Traffic Safety	42,678	5,733	276,590	-	-	-	-	-	325,000
0240 Winchester Class IV Bikeway	92,686	889,768	-	-	-	-	-	-	982,453
0241 Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	-	-	198,200	693,560	-	-	-	891,760
0242 Parking Program Implementation	-	157,563	440,937	-	-	-	-	-	598,500
0409 Hernandez Avenue Storm Drain Improvements	17,180	-	-	-	-	65,000	-	-	82,180
0414 Stormwater System - Pollution Prevention Compliance	1,422	-	286,578	-	-	-	-	-	288,000
0420 Annual Storm Drain Improvements	59,700	13,400	556,900	-	-	-	-	-	630,000
0705 Downtown Parking Lots Seal Coat & Restriping	44,481	43,346	12,173	-	-	-	-	-	100,000
Bridges									
0801 Quito Road - Bridge Replacement	64,594	235,087	50,000	-	-	-	-	-	349,681
0803 Hwy 17 Bicycle & Pedestrian Bridge-Design	242,668	2,991,576	700,744	522,314	-	-	-	-	4,457,302
Total Streets Projects	\$ 29,657,436	\$ 10,475,553	\$ 15,325,929	\$ 5,393,984	\$ 5,952,932	\$ 3,590,122	\$ 3,625,122	\$ 3,675,122	\$ 77,696,198

PARK & TRAILS PROGRAM SUMMARY									
	Expended Through 2020/21	2021/22 Estimated Actuals	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
Parks									
4007 Oak Meadow Bandstand Area Improvements	-	-	286,730	-	-	-	-	-	286,730
4202 Town Plaza Turf Repairs	8,116	-	28,000	-	-	-	-	-	36,116
4605 Parks Playground Fibar Project	75,736	19,000	30,264	25,000	-	25,000	-	-	175,000
4610 Pinehurst Community Garden	-	15,000	20,000	-	-	-	-	-	35,000
3304 Belgatos Park Booster Pump Replacement	-	-	-	40,000	-	-	-	-	40,000
Trails									
4503 Charter Oaks Trail Repair Project	72,942	-	474,891	-	-	-	-	-	547,833
4504 Open Space Trail Upgrades	-	-	152,000	-	-	-	-	-	152,000
4505 Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	429,062	179,260	104,958	5,728,687	-	-	-	-	6,441,967
4507 Forbes Mill Footbridge Improvements	27,942	2,522	27,478	-	-	-	-	-	57,942
4508 Vegetation Management - Town-wide	211,069	17,777	21,861	-	-	-	-	-	250,707
4510 Lynne Ave Pedestrian Path Design	-	-	75,000	-	-	-	-	-	75,000
Total Parks Projects	\$ 824,866	\$ 233,559	\$ 1,221,182	\$ 5,793,687	\$ -	\$ 25,000	\$ -	\$ -	\$ 8,098,294

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

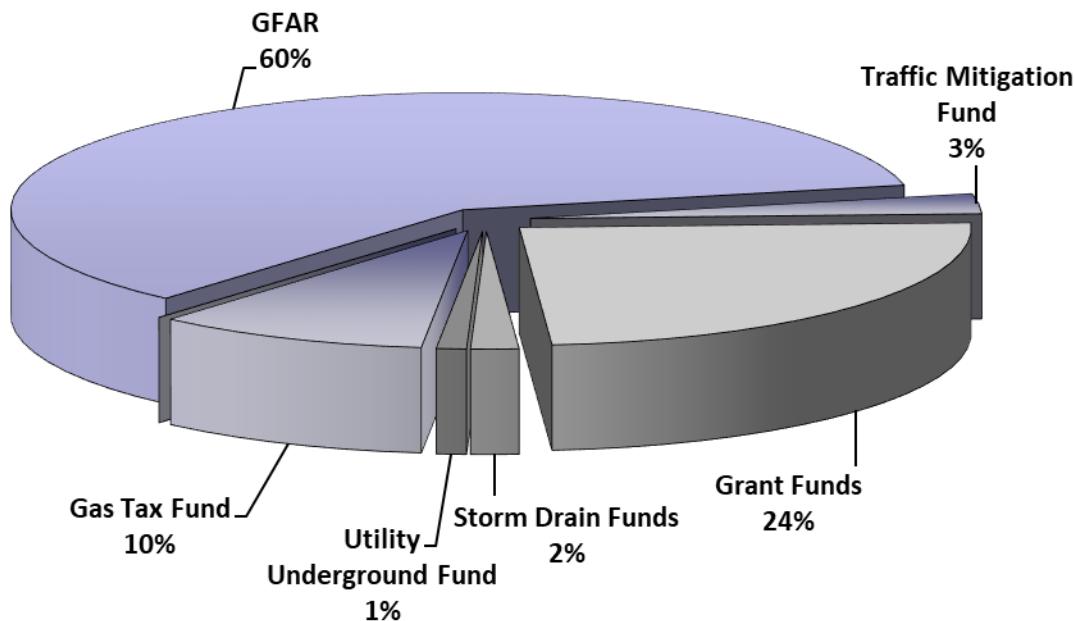
PUBLIC FACILITIES PROGRAM SUMMARY										
	Expended Through 2020/21	2021/22 Estimated Actuals	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
Infrastructure										
2002 Town Beautification	\$ 110,109	\$ 9,462	\$ 10,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625	
2009 Public Art Gateway Project	25,000	25,000	7,000	-	-	-	-	-	\$ 57,000	
2010 Waterproofing Town-wide	53,204	-	21,796	-	-	-	-	-	75,000	
2117 ADA Restrooms and HR Offices	-	65,000	535,000	-	-	-	-	-	600,000	
2119 Civic Center Security Improvements	-	-	110,000	-	-	-	-	-	110,000	
2206 Adult Recreation - Floor Repair	-	-	200,000	-	-	-	-	-	200,000	
2207 Adult Recreation Center HVAC	-	-	160,000	150,000	150,000	-	-	-	460,000	
2302 Building Replacement at Corporation Yard	1,057,783	222,637	1,371,361	-	-	-	-	-	2,651,781	
2305 Engineering Document Archiving	47,576	43,876	-	-	-	-	-	-	91,452	
2504 Sound Mitigation in Library Lobby	-	-	22,000	-	-	-	-	-	22,000	
2505 Battery Power Supply - Library	-	-	543,000	-	-	-	-	-	543,000	
2601 ADA Upgrade Public Restrooms - Adult Recreation	51,882	35,000	226,979	-	-	-	-	-	313,861	
Equipment										
6003 Town-wide Document Imaging Project	198,011	-	16,990	-	-	-	-	-	215,000	
6004 Fire Suppression (Halon) for Server Rooms	70,378	47,727	26,291	-	-	-	-	-	144,396	
6101 Enterprise Resource Planning Upgrade	254,769	37,759	77,026	1,200,000	-	-	-	-	1,569,554	
6103 EOC Communications Upgrade	24,272	1,420	24,308	-	-	-	-	-	50,000	
6104 IT Disaster Recovery Improvements	78,980	40,000	81,020	-	-	-	-	-	200,000	
Total Facilities Projects	1,971,964	527,881	3,432,826	1,360,000	160,000	10,000	10,000	10,000	7,482,671	
Total Street, Parks and Trails, and Public Facilities Projects	\$ 32,454,266	\$ 11,236,993	\$ 19,979,937	\$ 12,547,671	\$ 6,112,932	\$ 3,625,122	\$ 3,635,122	\$ 3,685,122	\$ 93,277,163	

**FINANCIAL SUMMARIES
BY FUND**

FY 2022/23

PROJECT SUMMARY BY FUND

(Includes Carryforward and FY 2022/23 Budget)



Budget by Fund	Carryforward & FY 2022/23		Fund %
	FY 2022/23	Carryforward	
GFAR	\$ 19,594,627		60%
Traffic Mitigation Fund		889,932	3%
Grant Funds		7,964,459	24%
Storm Drain Funds		556,900	2%
Utility Underground Fund		347,576	1%
Gas Tax Fund		3,174,114	10%
Total Budget by Fund	\$ 32,527,608		100.0%

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Source and Use Summary Schedule All Capital Improvement Program Funds

SOURCE of FUNDS	Adjusted Budget FY 2021/22	Estimated FY 2021/22	Carryfwd & FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
Beginning Fund Balance							
411 GFAR	\$ 13,474,303	\$ 15,433,836	\$ 12,464,308	\$ 3,004,365	\$ 2,961,749	\$ 3,044,133	\$ 3,051,517
411 Reserved for Parking	1,460,210	-	-	-	-	-	-
411 Reserved for Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
411 Reserved for Almond Grove	-	-	-	-	-	-	-
411 VTA Vehicle Registration Fees	293,323	-	-	-	-	-	-
411 Reserved from Tesla Contributions	4,000	-	100,000	196,000	292,000	388,000	484,000
411 Reserved for Open Space Trail	152,000	-	152,000	152,000	152,000	152,000	152,000
411 Reserved for Measure G	-	-	-	656,978	1,340,626	2,071,691	2,806,255
471 Traffic Mitigation	152,777	152,777	152,777	152,777	152,777	152,777	152,777
471 Reserved for Capital Improvements	228,542	228,542	228,542	228,542	228,542	228,542	228,542
421 Grant Fund	(318,992)	(318,992)	(3,309,041)	(317,462)	(317,462)	(317,462)	(317,462)
461 Storm Basin #1	1,078,286	1,078,286	1,135,466	985,146	1,035,976	1,087,974	1,141,168
462 Storm Basin #2	1,968,245	1,968,245	2,090,579	1,958,499	2,014,189	2,071,077	2,129,191
463 Storm Basin #3	(128,840)	(128,840)	(155,453)	(323,168)	(322,238)	(386,247)	(385,524)
472 Underground Utilities	3,201,311	3,201,311	3,257,936	2,962,850	3,007,660	3,052,700	3,097,960
481 Gas Tax	1,425,096	1,425,096	1,898,590	222,164	222,164	222,164	222,164
Total Beginning Fund Balance	\$ 23,040,260	\$ 23,040,260	\$ 18,065,702	\$ 9,928,690	\$ 10,817,982	\$ 11,817,348	\$ 12,812,588
Revenues							
411 GFAR	\$ 7,393,484	\$ 5,495,867	\$ 11,305,278	\$ 3,342,081	\$ 3,389,498	\$ 3,392,998	\$ 3,409,313
471 Traffic Mitigation	1,975,678	543,973	907,273	10,000	10,000	10,000	10,000
421 Grant Fund	7,922,549	1,136,359	10,956,039	2,427,810	-	-	-
461 Storm Basin #1	49,670	57,180	49,680	50,830	51,998	53,194	54,419
462 Storm Basin #2	53,930	135,734	54,520	55,690	56,888	58,114	59,359
463 Storm Basin #3	940	(765)	2,585	930	991	723	776
472 Underground Utilities	52,490	57,052	52,490	44,810	45,040	45,260	45,490
481 Gas Tax	1,401,865	1,447,709	1,603,689	1,603,689	1,603,689	1,603,689	1,603,689
Total Revenues	\$ 18,850,606	\$ 8,873,109	\$ 24,931,553	\$ 7,535,840	\$ 5,158,103	\$ 5,163,978	\$ 5,183,046
TOTAL SOURCE OF FUNDS	\$ 41,890,865	\$ 31,913,369	\$ 42,997,256	\$ 17,464,530	\$ 15,976,085	\$ 16,981,325	\$ 17,995,634
USE of FUNDS	Adjusted Budget FY 2021/22	Estimated FY 2021/22	Carryfwd & FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
Capital Program Expenditures							
411 GFAR	\$ 19,849,125	\$ 6,256,001	\$ 19,594,627	\$ 2,187,433	\$ 2,062,433	\$ 2,137,433	\$ 2,187,433
471 Traffic Mitigation	1,431,246	541,315	889,932	-	-	-	-
421 Grant Fund	7,869,300	4,126,408	7,964,459	2,427,810	-	-	-
461 Storm Basin #1	200,000	-	200,000	-	-	-	-
462 Storm Basin #2	200,000	13,400	186,600	-	-	-	-
463 Storm Basin #3	259,447	25,848	170,300	-	65,000	-	-
472 Underground Utilities	348,003	427	347,576	-	-	-	-
481 Gas Tax	2,544,640	868,215	3,174,114	1,497,689	1,497,689	1,497,689	1,497,689
Total Capital Program Expenditures	\$ 32,701,762	\$ 11,831,614	\$ 32,527,608	\$ 6,112,932	\$ 3,625,122	\$ 3,635,122	\$ 3,685,122
Transfers Out & Other Sources							
411 GFAR	\$ 1,907,394	\$ 1,907,394	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616
411 Reserved for Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
411 Reserved for Tesla Charging Station	4,000	-	196,000	292,000	388,000	484,000	580,000
411 Reserved for Open Space Trail	293,323	-	152,000	152,000	152,000	152,000	152,000
411 Reserved for Measure G	-	-	656,978	1,340,626	2,071,691	2,806,255	3,557,135
471 Traffic Mitigation	10,000	2,659	17,341	10,000	10,000	10,000	10,000
481 Gas Tax	106,000	106,000	106,000	106,000	106,000	106,000	106,000
Total Transfers Out & Designated	\$ 2,370,717	\$ 2,016,053	\$ 1,595,935	\$ 2,368,242	\$ 3,195,307	\$ 4,025,871	\$ 4,872,751
Unrestricted	\$ 6,818,386	\$ 18,065,702	\$ 8,873,712	\$ 8,983,356	\$ 9,155,657	\$ 9,320,333	\$ 9,437,762
TOTAL USE OF FUNDS	\$ 41,890,865	\$ 31,913,369	\$ 42,997,256	\$ 17,464,530	\$ 15,976,085	\$ 16,981,325	\$ 17,995,634

CAPITAL IMPROVEMENT PROGRAM

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GENERAL FUND APPROPRIATED RESERVES (GFAR) STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Designated for Parking	\$ 1,460,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved for Downtown Parking (Tesla Charging Stations)	4,000	-	100,000	196,000	292,000	388,000	484,000
Reserved for Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
Reserved for Almond Grove	-	-	-	-	-	-	-
Reserved for Open Space Trail	152,000	-	152,000	152,000	152,000	152,000	152,000
Reserved for Measure G	-	-	-	656,978	1,340,626	2,071,691	2,806,255
VTA Vehicle Registration Fees	293,323	-	-	-	-	-	-
Unrestricted	13,474,303	15,433,836	12,464,308	3,004,365	2,961,749	3,044,133	3,051,517
Total Beginning Fund Balance	\$ 15,433,836	\$ 15,433,836	\$ 12,766,308	\$ 4,059,343	\$ 4,796,375	\$ 5,705,823	\$ 6,543,772
Revenues							
Use of Reserves - Parking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Impact Fees	160,000	221,106	110,000	110,000	110,000	110,000	110,000
Refuse Vehicle Road Impact Fee	745,676	363,250	1,254,226	871,800	871,800	871,800	871,800
Tesla Charging Stations	-	100,000	96,000	96,000	96,000	96,000	96,000
Developers Contributions	-	-	-	-	-	-	-
Developers Contributions - Traffic Calming	10,000	-	10,000	10,000	10,000	10,000	10,000
Developers Contributions - Curbs & Gutters	10,000	12,760	10,000	10,000	10,000	10,000	10,000
Cost Sharing - Street Repair & Resurfacing	255,661	-	-	-	-	-	-
Cost Sharing - Curbs & Gutters	66,000	56,210	9,790	-	-	-	-
Slurry Seal	-	11,513	-	-	-	-	-
Pavement Rehab-Crack & Seal - Measure B Funding	180,000	-	180,000	180,000	180,000	180,000	180,000
2016 Measure B Funding	1,824,346	570,497	1,937,529	580,633	580,633	580,633	580,633
Highway 17 Bike & Pedestrian Bridge (In-Lieu fee from dev)	-	522,314	-	-	-	-	-
Downtown Revitalization (COVID19 Income Replacement)	720,000	-	720,000	-	-	-	-
Library Lobby Sound Mitigation	20,755	-	20,755	-	-	-	-
Other Contributions - Pollard Crosswalk	-	305	-	-	-	-	-
Operating Transfers In							
From General Fund	2,801,046	2,801,046	5,950,000	800,000	800,000	800,000	800,000
From General Plan Update	250,000	250,000	-	-	-	-	-
From Community Benefit Albright (Close Proximity)	350,000	-	350,000	-	-	-	-
From Measure G District Sale Tax	-	586,867	656,978	683,648	731,065	734,565	750,880
Total Revenues	\$ 7,393,484	\$ 5,495,867	\$ 11,305,278	\$ 3,342,081	\$ 3,389,498	\$ 3,392,998	\$ 3,409,313
Use Of Reserve							
Use of Reserve for Parking	-	-	-	-	-	-	-
Total Use Of Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 22,827,319	\$ 20,929,703	\$ 24,071,586	\$ 7,401,424	\$ 8,185,872	\$ 9,098,821	\$ 9,953,084

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GENERAL FUND APPROPRIATED RESERVES (GFAR)

STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
USE OF FUNDS							
Total Completed Projects							
Carryforward Projects	\$ 180,101	\$ 10,728	\$ -	\$ -	\$ -	\$ -	\$ -
Oak Meadow Bandstand Area Improvements	90,000	-	90,000	-	-	-	-
Town Plaza Turf Repairs	28,000	-	28,000	-	-	-	-
Parks Playground Fibar Project	49,264	19,000	55,264	-	25,000	-	-
Pinehurst Community Garden	35,000	15,000	20,000	-	-	-	-
Charter Oaks Trail Repair Project	474,891	-	474,891	-	-	-	-
Open Space Trail Upgrades	152,000	-	152,000	-	-	-	-
Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	279,242	174,284	1,033,645	-	-	-	-
Forbes Mill Footbridge Improvements	30,000	2,522	27,478	-	-	-	-
Vegetation Management - Town-wide	39,638	17,777	21,861	-	-	-	-
Lynne Ave Pedestrian Path Design	75,000	-	75,000	-	-	-	-
Town Beautification	19,517	9,462	20,055	10,000	10,000	10,000	10,000
Public Art Gateway Project	32,000	25,000	7,000	-	-	-	-
Waterproofing Town-wide	21,796	-	21,796	-	-	-	-
ADA Restrooms and HR Offices	600,000	65,000	535,000	-	-	-	-
Civic Center Security Improvements	110,000	-	110,000	-	-	-	-
Adult Recreation Center- Floor Repair	200,000	-	200,000	-	-	-	-
Adult Recreation Center HVAC	160,000	-	310,000	150,000	-	-	-
Building Replacement at Corporation Yard	1,593,998	222,637	1,371,361	-	-	-	-
Engineering Document Archiving	12,424	43,876	-	-	-	-	-
Sound Mitigation in Library Lobby	22,000	-	22,000	-	-	-	-
Battery Power Supply - Library	30,000	-	30,000	-	-	-	-
ADA Upgrade for Public Restrooms - Rec Building	183,000	-	183,000	-	-	-	-
Town-wide Document Imaging Project	16,990	-	16,990	-	-	-	-
Fire Suppression (Halon) for Server Rooms	74,018	47,727	26,291	-	-	-	-
Enterprise Resource Planning Upgrade	114,785	37,759	1,277,026	-	-	-	-
EOC Communications Upgrade	25,728	1,420	24,308	-	-	-	-
IT Disaster Recovery Improvements	121,020	40,000	81,020	-	-	-	-
Street Repair & Resurfacing	4,125,924	1,654,607	4,136,798	1,562,433	1,562,433	1,562,433	1,562,433
Annual Street Striping	194,772	-	219,772	25,000	25,000	25,000	25,000
Pavement Rehab-Crack Seal	180,000	188,185	180,000	180,000	180,000	180,000	180,000
Traffic Calming Projects	242,684	13,549	239,135	10,000	10,000	10,000	10,000
Curb, Gutter & Sidewalk Maintenance	980,756	399,206	881,550	200,000	200,000	300,000	300,000
Retaining Wall Repairs	466,159	264	515,895	50,000	50,000	50,000	100,000
Shannon Road Repair	1,402,109	409,582	992,527	-	-	-	-
ADA Transition Plan	129,570	74,720	54,850	-	-	-	-
Roadside Fire Fuel Reduction	575,185	575,185	-	-	-	-	-
East Main Street Crosswalk Improvements	15,000	-	15,000	-	-	-	-
Local Road Safety Plan	28,000	8,000	20,000	-	-	-	-
VMT Mitigation Program	250,000	-	250,000	-	-	-	-
Measure B Education & Encouragement	-	48,300	-	-	-	-	-
Downtown Parking Signs Enhancement	-	-	-	-	-	-	-
Shannon Road Ped & Bikeway Improvements	179,896	126,521	103,375	-	-	-	-
Sidewalk Improvements - Multiple Locations	60,000	-	60,000	-	-	-	-
Traffic Signal Modernization	-	-	-	-	-	-	-
Bicycle & Pedestrian Improvements	231,524	-	231,524	-	-	-	-
Downtown Streetscape Revitalization/Economic Recovery Efforts	2,098,198	145,344	1,952,854	-	-	-	-
Winchester Boulevard Complete Streets (Final Design)	618,849	75,651	543,198	-	-	-	-
Blossom Hill Road Traffic Safety	282,323	5,733	276,590	-	-	-	-
Winchester Class IV Bikeway	595,869	595,868	-	-	-	-	-
Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	-	59,460	-	-	-	-
Parking Program Implementation	598,500	157,563	440,937	-	-	-	-
State Route 17 Corridor Congestion Relief Project	-	-	867,000	-	-	-	-
Stormwater System - Pollution Prevention Compliance	286,578	-	286,578	-	-	-	-
Downtown Parking Lots Seal Coat & Restriping	55,519	43,346	12,173	-	-	-	-
Parking Lot 4 Repair/Waterproofing	250,000	-	250,000	-	-	-	-
Quito Road - Bridge Replacement	285,087	235,087	50,000	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	946,210	767,100	701,424	-	-	-	-
New Projects	-	-	40,000	-	-	-	-
Belgatos Park Booster Pump Replacement	-	-	40,000	-	-	-	-
Total Project Expenditures	\$ 19,849,125	\$ 6,256,001	\$ 19,594,627	\$ 2,187,433	\$ 2,062,433	\$ 2,137,433	\$ 2,187,433
Operating Transfers Out							
Transfer to GR	417,616	417,616	417,616	417,616	417,616	417,616	417,616
Transfer to BMP	1,489,778	1,489,778	-	-	-	-	-
Total Operating Transfers Out	\$ 1,907,394	\$ 1,907,394	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616
Ending Fund Balance							
Designated for Parking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved for Downtown Parking (Tesla Charging Stations)	4,000	-	196,000	292,000	388,000	484,000	580,000
Reserved for Comcast PEG	50,000	-	50,000	50,000	50,000	50,000	50,000
Reserved for VTA Vehicle Registration Fees	293,323	-	-	-	-	-	-
Reserved for Open Space Trail	293,323	-	152,000	152,000	152,000	152,000	152,000
Reserved for Measure G	-	-	656,978	1,340,626	2,071,691	2,806,255	3,557,135
To be allocated to projects (ARPA General Fund reimb.)	-	-	2,900,000	-	-	-	-
Unrestricted	430,154	12,766,308	104,365	2,961,749	3,044,133	3,051,517	3,008,901
Total Ending Fund Balance	\$ 1,070,800	\$ 12,766,308	\$ 4,059,343	\$ 4,796,375	\$ 5,705,823	\$ 6,543,772	\$ 7,348,035
TOTAL USE OF FUNDS	\$ 22,827,319	\$ 20,929,703	\$ 24,071,586	\$ 7,401,424	\$ 8,185,872	\$ 9,098,821	\$ 9,953,084

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GFAR FUND PROJECT SUMMARY								
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>								
9901 Street Repair & Resurfacing	\$ 12,565,766	\$ 2,471,318	\$ 1,845,480	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	1,742,433	\$ 23,852,296
9902 Annual Street Striping	180,228	194,772	25,000	25,000	25,000	25,000	25,000	500,000
9910 Traffic Calming Projects	215,864	229,135	10,000	10,000	10,000	10,000	10,000	495,000
9921 Curb, Gutter & Sidewalk Maintenance	4,315,197	581,550	300,000	200,000	200,000	300,000	300,000	6,196,748
9930 Retaining Wall Repairs	1,596,882	465,895	50,000	50,000	50,000	50,000	100,000	2,362,777
0008 Shannon Road Repair	507,473	992,527	-	-	-	-	-	1,500,000
0129 Parking Lot 4 Repair/Waterproofing	95,150	54,850	-	-	-	-	-	150,000
0130 Shannon Road Repair	1,075,000	-	-	-	-	-	-	1,075,000
0131 E. Main St. Speed Table/Raised Crosswalk	-	15,000	-	-	-	-	-	15,000
0132 Local Road Safety Plan	8,000	20,000	-	-	-	-	-	28,000
0133 VMT Mitigation Program	-	250,000	-	-	-	-	-	250,000
0134 Measure B Education & Encouragement	60,000	-	-	-	-	-	-	60,000
0218 Shannon Road Ped & Bikeway Improvements	126,625	53,375	50,000	-	-	-	-	230,000
0221 Sidewalk Improvements - Multiple Locations	-	60,000	-	-	-	-	-	60,000
0227 Traffic Signal Modernization	-	-	-	-	-	-	-	-
0231 Bicycle & Pedestrian Improvements	258,476	231,524	-	-	-	-	-	490,000
0235 Downtown Streetscape Revitalization	860,786	1,952,854	-	-	-	-	-	2,813,640
0237 State Route 17 Corridor Congestion Relief Project	-	-	867,000	-	-	-	-	867,000
0238 Winchester Boulevard Complete Streets (Final Design)	200,053	543,198	-	-	-	-	-	743,250
0239 Blossom Hill Road Traffic Safety	48,410	276,590	-	-	-	-	-	325,000
0240 Winchester Class IV Bikeway	688,553	-	-	-	-	-	-	688,553
0241 Kennedy Sidewalk - LGB to Englewood	-	-	59,460	-	-	-	-	59,460
0242 Parking Program Implementation	157,563	440,937	-	-	-	-	-	598,500
0414 Stormwater System - Pollution Prevention Compliance	1,422	286,578	-	-	-	-	-	288,000
0705 Downtown Parking Lots Seal Coat & Restriping	87,827	12,173	-	-	-	-	-	100,000
0708 Roadside Fire Fuel Reduction	-	250,000	-	-	-	-	-	250,000
0801 Quito Road - Bridge Replacement	299,681	50,000	-	-	-	-	-	349,681
0803 Hwy 17 Bicycle & Pedestrian Bridge-Design	767,100	179,110	522,314	-	-	-	-	1,468,524
4007 Oak Meadow Bandstand Area Improvements	-	90,000	-	-	-	-	-	90,000
4202 Town Plaza Turf Repairs	8,116	28,000	-	-	-	-	-	36,116
4503 Charter Oaks Trail Repair Project	109	474,891	-	-	-	-	-	475,000
4504 Open Space Trail Upgrades	-	152,000	-	-	-	-	-	152,000
4505 Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	265,322	104,958	928,687	-	-	-	-	1,298,967
4507 Forbes Mill Footbridge Improvements	30,464	27,478	-	-	-	-	-	57,942
4508 Vegetation Management - Town-wide	228,846	21,861	-	-	-	-	-	250,707
4510 Lynne Ave Pedestrian Path Design	-	75,000	-	-	-	-	-	75,000
4605 Parks Playground Fibar Project	94,736	30,264	25,000	-	25,000	-	-	175,000
4610 Pinehurst Community Garden	15,000	20,000	-	-	-	-	-	35,000
2002 Town Beautification	119,571	10,055	10,000	10,000	10,000	10,000	10,000	179,625
2009 Public Art Gateway Project	50,000	7,000	-	-	-	-	-	57,000
2010 Waterproofing Town-wide	53,204	21,796	-	-	-	-	-	75,000
2117 ADA Restrooms and HR Offices	65,000	535,000	-	-	-	-	-	600,000
2119 Civic Center Security Improvements	-	110,000	-	-	-	-	-	110,000
2206 Adult Recreation Center- Floor Repair	-	200,000	-	-	-	-	-	200,000
2207 Adult Recreation Center HVAC	-	160,000	150,000	150,000	-	-	-	460,000
2302 Building Replacement at Corporation Yard	1,280,420	1,371,361	-	-	-	-	-	2,651,781
2305 Engineering Document Archiving	91,452	-	-	-	-	-	-	91,452
2504 Sound Mitigation in Library Lobby	-	22,000	-	-	-	-	-	22,000
2505 Battery Power Supply - Library	-	30,000	-	-	-	-	-	30,000
2601 ADA Upgrade for Public Restrooms - Rec Building	-	183,000	-	-	-	-	-	183,000
6003 Town-wide Document Imaging Project	198,011	16,990	-	-	-	-	-	215,000
6004 Fire Suppression (Halon) for Server Rooms	118,105	26,291	-	-	-	-	-	144,396
6101 Enterprise Resource Planning Upgrade	292,528	77,026	1,200,000	-	-	-	-	1,569,554
6103 EOC Communications Upgrade	25,692	24,308	-	-	-	-	-	50,000
6104 IT Disaster Recovery Improvements	118,980	81,020	-	-	-	-	-	200,000
<i>New Projects</i>								
3304 Belgatos Park Booster Pump Replacement	-	-	40,000	-	-	-	-	40,000
Total GFAR Projects	\$ 27,171,611	\$ 13,511,686	\$ 6,082,941	\$ 2,187,433	\$ 2,062,433	\$ 2,137,433	\$ 2,187,433	\$ 55,340,970

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TRAFFIC MITIGATION FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & Carryfwd 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 152,777	\$ 152,777	\$ 152,777	\$ 152,777	\$ 152,777	\$ 152,777	\$ 152,777
Reserved for Capital Improvements	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542
Deferred Traffic Mitigation							
Total Beginning Fund Balance	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319
Revenues							
Deferred Revenue	\$ 1,859,552	\$ 543,973	\$ 907,273	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
In-Lieu Fees	116,126	-	-	-	-	-	-
Total Revenues	\$ 1,975,678	\$ 543,973	\$ 907,273	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL SOURCE OF FUNDS	\$ 2,356,997	\$ 925,293	\$ 1,288,592	\$ 391,319	\$ 391,319	\$ 391,319	\$ 391,319
USE OF FUNDS							
Completed Projects							
Carryforward Projects							
Traffic Signal Modernization	\$ 797,596	\$ 541,315	\$ 256,282	\$ -	\$ -	\$ -	\$ -
Bike & Pedestrian Improvements	33,650	-	33,650	-	-	-	-
Highway 17/9 Interchange and Capacity Improve	600,000	-	600,000	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge-Design	-	-	-	-	-	-	-
Proposed Projects							
Total Project Expenditures	\$ 1,431,246	\$ 541,315	\$ 889,932	\$ -	\$ -	\$ -	\$ -
Transfer to General Fund	\$ 10,000	\$ 2,659	\$ 17,341	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Operating Transfers	\$ 10,000	\$ 2,659	\$ 17,341	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Ending Fund Balance							
Reserved for Capital Improvements	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542	\$ 228,542
Unrestricted	687,209	152,777	152,777	152,777	152,777	152,777	152,777
Total Ending Fund Balance	\$ 915,751	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319	\$ 381,319
TOTAL USE OF FUNDS	\$ 2,356,997	\$ 925,293	\$ 1,288,592	\$ 391,319	\$ 391,319	\$ 391,319	\$ 391,319

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TRAFFIC MITIGATION FUND PROJECTS									
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0803 Hwy 17 Bicycle & Pedestrian Bridge-Design	\$ 147,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,249	
0227 Traffic Signal Modernization	847,007	256,282	-	-	-	-	-	1,103,289	
0231 Bicycle & Pedestrian Improvements	41,350	33,650	-	-	-	-	-	75,000	
0237 Highway 17/9 Interchange and Capacity Improvements	-	600,000	-	-	-	-	-	600,000	
<i>New Projects</i>									
Total Traffic Mitigation Projects	\$ 1,035,606	\$ 889,932	\$ -	\$ 1,925,538					

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUND

STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & Carryfwd 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ (318,992)	\$ (318,992)	\$ (3,309,041)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (318,413)
Total Beginning Fund Balance	\$ (318,992)	\$ (318,992)	\$ (3,309,041)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (317,462)
Revenues							
Univ Ave Resurfacing (Shelbourne to Vasona)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hillside Rd Repair/ Resurfacing	-	-	-	-	-	-	-
Street Repair & Resurfacing - CalRecycle Organic	230,000	-	-	-	-	-	-
Guardrail Replacement	695,169	338,573	356,596	-	-	-	-
School Bus Pilot Program	87,000	-	-	-	-	-	-
ADA Transition Plan	35,000	-	35,000	-	-	-	-
E. Main St. Speed Table/ Raised Crosswalk	86,200	-	-	-	-	-	-
Local Road Safety Program	63,360	35,463	27,897	-	-	-	-
Measure B Education & Encouragement	98,344	-	163,006	-	-	-	-
Shannon Road Pedestrian & Bikeway Improvements	1,114,350	-	1,114,350	-	-	-	-
Hwy 9/University Intersection	-	-	-	-	-	-	-
Traffic Signal Modernization	1,015,248	595,282	419,966	-	-	-	-
Bike & Ped Improvements (BHR East & West)	36,300	-	-	-	-	-	-
Winchester Blvd. Complete Streets (Final Design)	-	-	-	1,734,250	-	-	-
Winchester Class IV Bikeway	293,900	-	293,900	-	-	-	-
Curb, Gutter, & Sidewalk Maintenance	62,884	-	62,884	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	2,754,990	157,083	2,754,990	-	-	-	-
Battery Power Supply - Library	513,000	-	513,000	-	-	-	-
ADA Upgrade Public Restrooms - Adult Recreation Bldg	78,979	-	78,979	-	-	-	-
Oak Meadow Bandstand Area Improvements	196,730	-	196,730	-	-	-	-
Charter Oaks Trail Repair Project	556,599	5,463	-	-	-	-	-
Trailhead Connector Project	4,496	4,496	4,800,000	-	-	-	-
Kennedy Sidewalk between LGB and Engelwood	-	-	138,740	693,560	-	-	-
Total Revenues	\$ 7,922,549	\$ 1,136,359	\$ 10,956,039	\$ 2,427,810	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 7,603,557	\$ 817,367	\$ 7,646,997	\$ 2,110,348	\$ (317,462)	\$ (317,462)	\$ (317,462)
USE OF FUNDS							
Completed Projects							
Guardrail Replacement Project	\$ 758,301	\$ 558,045	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Street Repair & Resurfacing - CalRecycle Organic	\$ 230,000	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -
ADA Transition Plan	-	-	-	-	-	-	-
East Main Street Crosswalk Improvements	-	-	-	-	-	-	-
Local Road Safety Program	44,442	44,442	-	-	-	-	-
Measure B Education & Encouragement	98,344	129	126,516	-	-	-	-
Shannon Road Pedestrian & Bikeway Improvements	1,114,350	-	1,114,350	-	-	-	-
Traffic Signal Modernization	1,182,065	735,439	446,626	-	-	-	-
Bike & Ped Improvements	-	-	-	-	-	-	-
Winchester Blvd. Complete Streets (Final Design)	-	-	-	1,734,250	-	-	-
Winchester Class IV Bikeway	293,900	293,900	-	-	-	-	-
Kennedy Sidewalk between LGB and Engelwood	-	-	138,740	693,560	-	-	-
Curb, Gutter, & Sidewalk Maintenance	62,884	-	62,884	-	-	-	-
Highway 17 Bicycle & Pedestrian Bridge - Design	2,746,110	2,224,476	521,634	-	-	-	-
Battery Power Supply - Library	513,000	-	513,000	-	-	-	-
ADA Upgrade Public Restrooms - Adult Recreation Bldg	78,979	35,000	43,979	-	-	-	-
Oak Meadow Bandstand Area Improvements	196,730	-	196,730	-	-	-	-
Charter Oaks Trail Repair Project	545,218	-	-	-	-	-	-
Trailhead Connector Project	4,976	4,976	4,800,000	-	-	-	-
Proposed Projects							
Total Expenditures	\$ 7,869,300	\$ 4,126,408	\$ 7,964,459	\$ 2,427,810	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	\$ (265,744)	\$ (3,309,041)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (317,462)
Total Ending Fund Balance	\$ (265,744)	\$ (3,309,041)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (317,462)	\$ (317,462)
TOTAL USE OF FUNDS	\$ 7,603,557	\$ 817,367	\$ 7,646,997	\$ 2,110,348	\$ (317,462)	\$ (317,462)	\$ (317,462)

Note: The grants function primarily on a reimbursement basis.

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUNDED PROJECTS									
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
9901 Street Repair & Resurfacing	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
9921 Curb, Gutter & Sidewalk Maintenance	-	62,884	-	-	-	-	-	62,884	
0129 ADA Transition Plan	35,000	-	-	-	-	-	-	35,000	
0131 E. Main St. Speed Table/Raised Crosswalk	-	-	-	-	-	-	-	-	
0132 Local Road Safety Plan	72,000	-	-	-	-	-	-	72,000	
0134 Measure B Education & Encouragement	129	98,215	28,301	-	-	-	-	126,645	
0218 Shannon Road Class 1 Multi-use Path	-	1,114,350	-	-	-	-	-	1,114,350	
0227 Traffic Signal Modernization	1,073,036	446,626	-	-	-	-	-	1,519,662	
0231 Bicycle & Pedestrian Improvements	281,527	-	-	-	-	-	-	281,527	
0238 Winchester Boulevard Complete Streets (Final Design	-	-	-	1,734,250	-	-	-	1,734,250	
0240 Winchester Class IV Bikeway	293,900	-	-	-	-	-	-	293,900	
0241 Kennedy Sidewalk - LGB to Englewood	-	-	138,740	693,560	-	-	-	832,300	
0803 Hwy 17 Bicycle & Pedestrian Bridge-Design	2,319,895	521,634	-	-	-	-	-	2,841,529	
2505 Battery Power Supply - Library	-	513,000	-	-	-	-	-	513,000	
2601 ADA Upgrade Public Restrooms - Adult Recreation Bldg.	86,882	43,979	-	-	-	-	-	130,861	
4007 Oak Meadow Bandstand Area Improvements	-	196,730	-	-	-	-	-	196,730	
4503 Charter Oaks Trail Repair Project	72,833	-	-	-	-	-	-	72,833	
4505 Trailhead Connector	343,000	-	4,800,000	-	-	-	-	5,143,000	
<i>New Projects</i>								-	
Total Grant Funded Projects	\$ 4,808,202	\$ 2,997,418	\$ 4,967,041	\$ 2,427,810	\$ -	\$ -	\$ -	\$ 15,200,471	

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & Carryfwd 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 2,917,690	\$ 2,917,690	\$ 3,070,591	\$ 2,620,476	\$ 2,727,926	\$ 2,772,803	\$ 2,884,835
Total Beginning Fund Balance	\$ 2,917,690	\$ 2,917,690	\$ 3,070,591	\$ 2,620,476	\$ 2,727,926	\$ 2,772,803	\$ 2,884,835
Revenues							
Drainage Fees	\$ 92,500	\$ 180,109	\$ 94,205	\$ 94,350	\$ 96,237	\$ 98,162	\$ 100,125
Interest	12,040	12,040	12,580	13,100	13,640	13,870	14,430
Total Revenues	\$ 104,540	\$ 192,149	\$ 106,785	\$ 107,450	\$ 109,877	\$ 112,032	\$ 114,555
TOTAL SOURCE OF FUNDS	\$ 3,022,230	\$ 3,109,839	\$ 3,177,376	\$ 2,727,926	\$ 2,837,803	\$ 2,884,835	\$ 2,999,390
USE OF FUNDS							
Completed Projects							
Carryforward Projects							
Hernandez Ave Storm Drain Improvements	-	-	-	-	65,000	-	-
Bicknall Avenue Storm Drain Improvements	89,147	25,848	-	-	-	-	-
Annual Storm Drain Improvement Prj	570,300	13,400	556,900	-	-	-	-
Proposed Projects							
Total Expenditures	\$ 659,447	\$ 39,248	\$ 556,900	\$ -	\$ 65,000	\$ -	\$ -
Ending Fund Balance							
Unrestricted	\$ 2,362,783	\$ 3,070,591	\$ 2,620,476	\$ 2,727,926	\$ 2,772,803	\$ 2,884,835	\$ 2,999,390
Total Ending Fund Balance	\$ 2,362,783	\$ 3,070,591	\$ 2,620,476	\$ 2,727,926	\$ 2,772,803	\$ 2,884,835	\$ 2,999,390
TOTAL USE OF FUNDS	\$ 3,022,230	\$ 3,109,839	\$ 3,177,376	\$ 2,727,926	\$ 2,837,803	\$ 2,884,835	\$ 2,999,390

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS PROJECTS									
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0409 Hernandez Avenue Storm Drain Improvements	\$ 17,180	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 82,180	
0420 Annual Storm Drain Improvement Prj	73,100	556,900	-	-	-	-	-	630,000	
<i>New Projects</i>									
Total Storm Basin Funds Projects	\$ 90,280	\$ 556,900	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 712,180	

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & Carryfwd 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 3,201,311	\$ 3,201,311	\$ 3,257,936	\$ 2,962,850	\$ 3,007,660	\$ 3,052,700	\$ 3,097,960
Total Beginning Fund Balance	\$ 3,201,311	\$ 3,201,311	\$ 3,257,936	\$ 2,962,850	\$ 3,007,660	\$ 3,052,700	\$ 3,097,960
Revenues							
Construction Tax	\$ 30,000	\$ 34,562	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Interest	22,490	22,490	22,490	14,810	15,040	15,260	15,490
Balance from PG&E	-	-	-	-	-	-	-
Total Revenues	\$ 52,490	\$ 57,052	\$ 52,490	\$ 44,810	\$ 45,040	\$ 45,260	\$ 45,490
TOTAL SOURCE OF FUNDS	\$ 3,253,801	\$ 3,258,363	\$ 3,310,426	\$ 3,007,660	\$ 3,052,700	\$ 3,097,960	\$ 3,143,450
USE OF FUNDS							
Completed Projects							
Carryforward Projects							
Shannon Road Ped & Bikeway Improvements	\$ 48,003	\$ -	\$ 48,003	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding Improvements	300,000	427	299,573	-	-	-	-
New Projects							
Total Expenditures	\$ 348,003	\$ 427	\$ 347,576	\$ -	\$ -	\$ -	\$ -
Operating Transfers							
Total Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	2,905,798	3,257,936	2,962,850	3,007,660	3,052,700	3,097,960	3,143,450
Total Ending Fund Balance	\$ 2,905,798	\$ 3,257,936	\$ 2,962,850	\$ 3,007,660	\$ 3,052,700	\$ 3,097,960	\$ 3,143,450
TOTAL USE OF FUNDS	\$ 3,253,801	\$ 3,258,363	\$ 3,310,426	\$ 3,007,660	\$ 3,052,700	\$ 3,097,960	\$ 3,143,450

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND PROJECTS									
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
<i>Carryforward Projects</i>									
0218 Shannon Road Class 1 Multi-use Path	71,201	48,003	-	-	-	-	-	\$ 119,204	
0225 Utility Undergrounding Improvements	\$ 2,852	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 302,425	
<i>New Projects</i>									
Total Utility Undergrounding Projects	\$ 74,053	\$ 347,576	\$ -	\$ 421,629					

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2021/22	Estimated 2021/22	Budget & Carryfwd 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 1,425,096	\$ 1,425,096	\$ 1,898,590	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164
Total Beginning Fund Balance	\$ 1,425,096	\$ 1,425,096	\$ 1,898,590	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164
Revenues							
Gas Tax	\$ 521,198	\$ 546,255	\$ 595,754	\$ 595,754	\$ 595,754	\$ 595,754	\$ 595,754
Gas Tas - Traffic Congestion	273,745	261,492	303,704	303,704	303,704	303,704	303,704
Road Maintenance Rehabilitation	605,651	638,691	702,896	702,896	702,896	702,896	702,896
Interest	1,271	1,271	1,335	1,335	1,335	1,335	1,335
Total Revenues	\$ 1,401,865	\$ 1,447,709	\$ 1,603,689	\$ 1,603,689	\$ 1,603,689	\$ 1,603,689	\$ 1,603,689
TOTAL SOURCE OF FUNDS	\$ 2,826,961	\$ 2,872,805	\$ 3,502,278	\$ 1,825,853	\$ 1,825,853	\$ 1,825,853	\$ 1,825,853
USE OF FUNDS							
Carryforward Projects							
St Repair & Resurfacing	2,544,640	868,215	3,174,114	1,497,689	1,497,689	1,497,689	1,497,689
Proposed Projects							
Total Expenditures	\$ 2,544,640	\$ 868,215	\$ 3,174,114	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689
Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Total Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Ending Fund Balance							
Unrestricted	\$ 176,320	\$ 1,898,590	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164
Total Ending Fund Balance	\$ 176,320	\$ 1,898,590	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164	\$ 222,164
TOTAL USE OF FUNDS	\$ 2,826,961	\$ 2,872,805	\$ 3,502,278	\$ 1,825,853	\$ 1,825,853	\$ 1,825,853	\$ 1,825,853

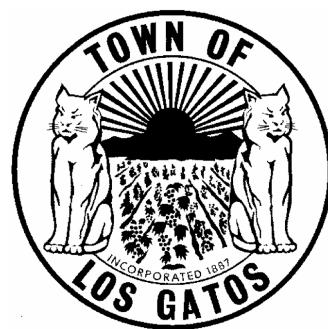
CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND PROJECTS								
	Expended Through 2021/22	Estimated Carryfwd to 2022/23	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>								
9901 Street Repair & Resurfacing	\$ 10,511,506	\$ 1,676,425	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 19,676,374
<i>New Projects</i>								
Total Gas Tax Fund Projects	\$ 10,511,506	\$ 1,676,425	\$ 1,497,689	\$ 19,676,374				

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



Streets Program

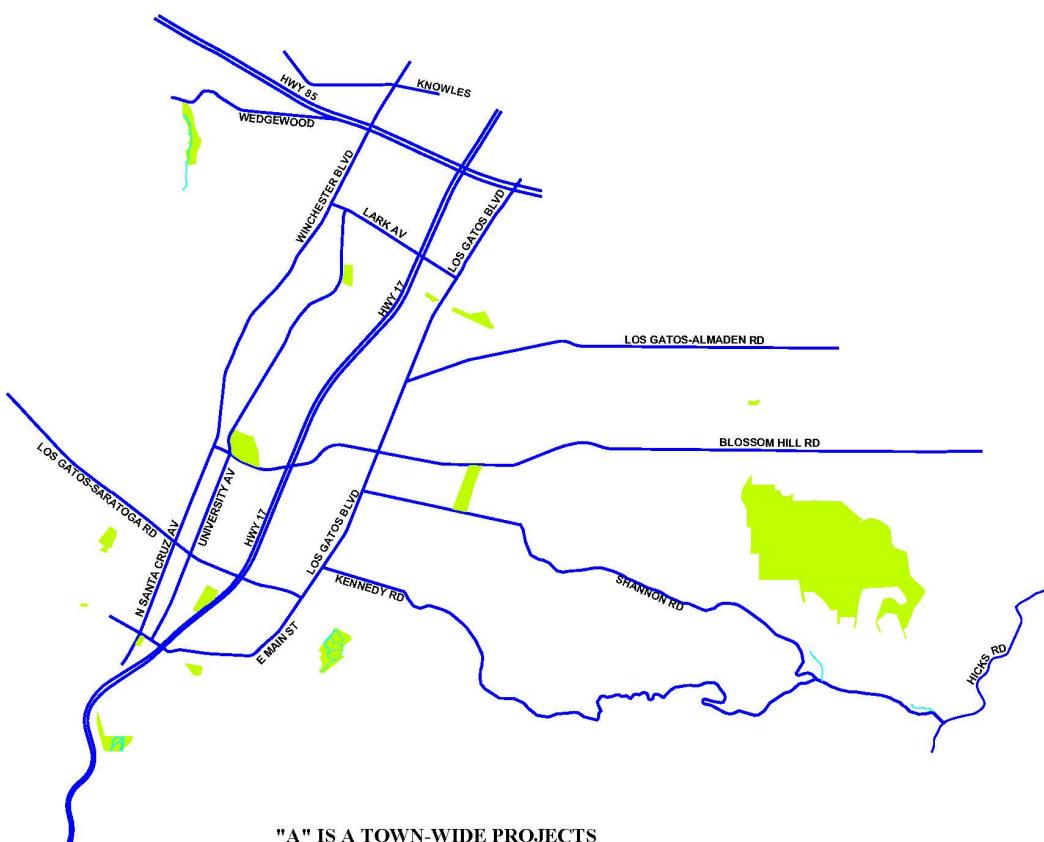
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STREETS PROGRAM
Street Reconstruction & Resurfacing



PROJECT LOCATIONS	
A	Street Repair & Resurfacing

STREETS PROGRAM

Street Reconstruction & Resurfacing

PROGRAM SECTION DIRECTORY

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9901 Street Repair & Resurfacing

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STREETS PROGRAM

Street Reconstruction & Resurfacing

The Streets Program's *Street Reconstruction & Resurfacing* section contains Capital Improvement Program projects that resurface or repave the Town's streets as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in the Street Reconstruction & Resurfacing section, projects must have pavement rehabilitation as their main purpose. Safety issues, traffic levels, the Pavement Condition Index, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Reconstruction & Resurfacing projects in the five-year Capital Improvement Program.

This section contains an annual ongoing street rehabilitation project. The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42. In addition, Countywide Measure B (Nov 2016) increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation averages approximately \$570,497. Additional sources include grant funding, if secured, such as State programs that focus on funding specific street categories or that fund rehabilitation of specific arterial or collector streets.

Other than the funds mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$871,800 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

STREET RECONSTRUCTION & RESURFACING PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM STREET RECONSTRUCTION PROJECTS							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
Carryforward Projects 9901 Street Repair & Resurfacing	\$ 23,307,273	\$ 7,490,912	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 43,758,671
New Projects							
Total Street Reconstruction Projects	\$ 23,307,273	\$ 7,490,912	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 43,758,671

* Total FY 2021/22 Carryforward \$4,147,743

STREETS PROGRAM

Street Reconstruction & Resurfacing



TOWN-WIDE

Project Name	Street Repair & Resurfacing	Project Number	811-9901
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim

Description This is an ongoing annual project for street rehabilitation throughout the Town to enhance safety for all travel modes and to maintain the Town's roadway infrastructure. It is important for the Town to keep up with the annual street rehabilitation projects each year to improve the Town's roadways and prevent street pavements from deteriorating to more extensive and costly repair conditions.

Location This project occurs in various locations including Town-wide arterials, collectors, and neighborhood streets. To meet the SB1 requirements, every year the Council adopts a resolution identifying the streets needing repair. The final streets for the current construction season are identified at the time the specifications are brought forward for Council approval, which generally occurs in the spring.

Project Background Street rehabilitation projects are identified and prioritized according to pavement quality reflected by the Pavement Condition Index (PCI), field inspection, traffic level, and safety issues. Every three years, the Town conducts a full assessment on the condition of the streets through a consultant who specializes in the field. This assessment is funded through a grant from the Metropolitan Transportation Commission. The PCI information that results from the survey feeds into a street maintenance software program called StreetSaver. Jurisdictions in the Bay Area use the same program and methodology.

With the PCI information in the StreetSaver database, the program can produce a list of priority project street segments with types of recommended rehabilitations based on street conditions and budget available. As with many computer-generated reports, the output requires some validation and adjustment. Staff conducts this element of the work through field observations and consideration of project proximity, all with an eye towards maximizing the value to the Town. The resulting list, sized to the available budget, creates the annual list of streets for this project.

Ongoing preventive maintenance of streets that are in good condition (PCI's above 70) with cost effective treatments such as crack sealing and slurry seal is an important practice to prevent streets from reaching lower PCI levels that require more extensive and proportionally more expensive rehabilitation. Streets in worse condition can often be treated with a rubber cape seal. For arterial streets with a lower PCI, asphalt overlay or rubber cape seal are often considered as the best return on investment over time. Streets in the poor condition category may need to be reconstructed.

STREETS PROGRAM

Street Reconstruction & Resurfacing

Reconstruction is the highest cost solution for fixing streets, and the goal is to maintain and rehabilitate street segments to avoid reconstruction. The Town has annually focused its resources on arterials and collector streets using asphalt overlays and rubber cape seal. Residential streets are typically treated with rubber cape seal or slurry seal.

The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42, which total approximately \$1.5 million for FY 2022/23.

In November 2016, voters passed Countywide Measure B. This Measure increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation has been \$580,633.

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. Eighty percent of the revenues collected by the VTA are returned to the local municipality in which they were generated. The remaining twenty percent is used for regional and County-wide projects. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

Other than the annual revenues mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$871,800 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

Operating Budget Impacts	Conducting preventive maintenance on the Town's roadways extends the life of the streets and reduces the need for extensive reconstruction in the future and staff time spent on routine road maintenance. Engineering staff time for project design and oversight associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		
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Project Components & Estimated Timeline	Fall 2022	Design	Prepare plans and specifications
	Winter 2022/23	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Begin construction
	Fall 2023	Completion	Project completed

STREETS PROGRAM

Street Reconstruction & Resurfacing

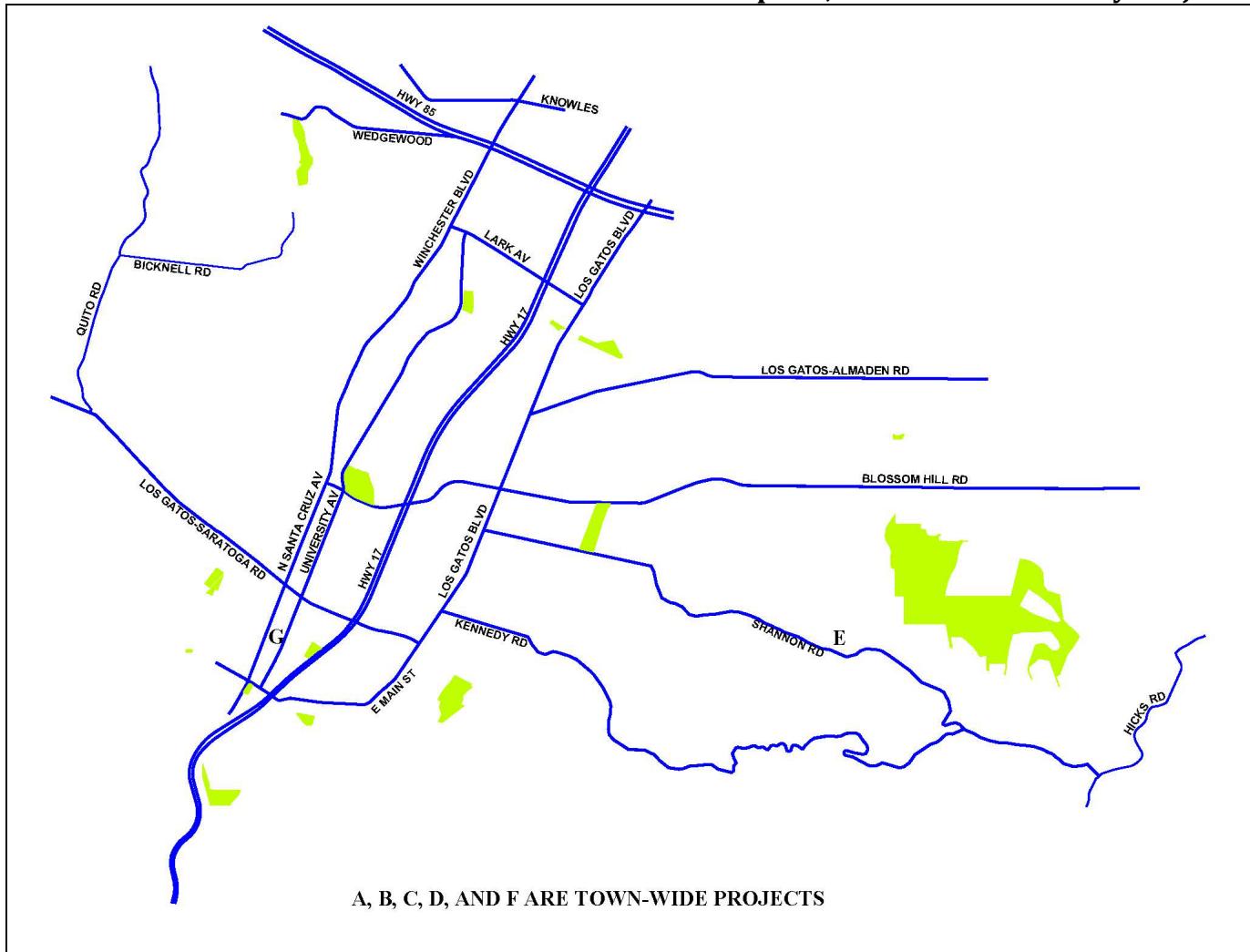
STREET REPAIR & RESURFACING											Project 811-9901
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
Vehicle License Fee - 2010 Measure	\$ 1,428,443	\$ 188,185	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 2,516,628	
VTA Allocation - 2016 Measure B	-	570,497	1,253,849	683,680	1,937,529	580,633	580,633	580,633	580,633	4,830,558	
Other GFAR	9,294,532	1,084,110	1,217,469	981,800	2,199,269	981,800	981,800	981,800	981,800	16,505,111	
Total GFAR	\$ 10,722,975	\$ 1,842,791	\$ 2,471,318	\$ 1,845,480	\$ 4,316,798	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 23,852,296	
GAS TAX & PROP 42											
Road Maintenance and Rehabilitation	-	\$ 638,691	\$ (33,040)	\$ 702,896	\$ 669,856	\$ 702,896	\$ 702,896	\$ 702,896	\$ 702,896	\$ 4,120,131	
Other Gas Tax & Prop 42	9,643,291	229,524	1,709,465	794,793	2,504,258	794,793	794,793	794,793	794,793	15,556,243	
TOTAL GAS TAX & PROP 42	\$ 9,643,291	\$ 868,215	\$ 1,676,425	\$ 1,497,689	\$ 3,174,114	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 19,676,374	
GRANTS & AWARDS	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
TOTAL SOURCE OF FUNDS	\$ 20,366,266	\$ 2,711,006	\$ 4,147,743	\$ 3,343,169	\$ 7,490,912	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 43,758,670	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	10,722,975	1,842,791	2,471,318	1,845,480	4,316,798	1,742,433	1,742,433	1,742,433	1,742,433	23,852,296	
TOTAL GFAR	\$ 10,722,975	\$ 1,842,791	\$ 2,471,318	\$ 1,845,480	\$ 4,316,798	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 1,742,433	\$ 23,852,296	
GAS TAX & PROP 42											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	9,643,291	868,215	1,676,425	1,497,689	3,174,114	1,497,689	1,497,689	1,497,689	1,497,689	19,676,374	
TOTAL GAS TAX & PROP 42	\$ 9,643,291	\$ 868,215	\$ 1,676,425	\$ 1,497,689	\$ 3,174,114	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 1,497,689	\$ 19,676,374	
GRANTS & AWARDS	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
TOTAL USE OF FUNDS	\$ 20,366,266	\$ 2,711,006	\$ 4,147,743	\$ 3,343,169	\$ 7,490,912	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 3,240,122	\$ 43,758,670	

Senate Bill 1 (2017, Beall and Frazier) Road Repair and Accountability Act project list:

Location	Description	Scheduled Completion	Estimated Useful Life
Union Avenue from Blossom Hill Road to Los Gatos-Almaden Road	Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town.	Fall 2023	10 - 25 years
Pollard Road from Quito Road to W. Parr Avenue	Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town.	Fall 2023	10 - 25 years

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



PROJECT LOCATIONS

A Annual Street Restriping	E Shannon Road Repair
B Traffic Calming Projects	F Roadside Fire Fuel Reduction
C Curb, Gutter, & Sidewalk Maintenance	G Parking Lot 4 Repair & Waterproofing
D Retaining Wall & Guardrail Repairs	

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

PROGRAM SECTION DIRECTORY	PAGE
9902 Annual Street Restriping	C – 12
9910 Traffic Calming Projects	C – 14
9921 Curb, Gutter, & Sidewalk Maintenance	C – 16
9930 Retaining Wall & Guardrail Repairs	C – 18
0008 Shannon Road Repair	C – 20
0130 Roadside Fire Fuel Reduction	C – 22
0708 Parking Lot 4 Repair & Waterproofing	C – 24

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

The Streets Program's *Street Repair, Maintenance & Safety Projects* section contains Capital Improvement Program projects that repair, maintain, or enhance safety features of the Town's streets and parking lots as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in this section, street repair, maintenance, or safety enhancements must be the project's main purpose. Safety issues, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Repair, Maintenance & Safety projects in the five-year Capital Improvement Program.

This section contains annual ongoing projects as well as one-time projects. GFAR funding is utilized for the Traffic Calming Projects, which are funded at \$10,000 annually, in addition to one-time funding of \$200,000 approved by Council in FY 2021/22. The Annual Street Restriping Project is funded at \$25,000 per year. The Curb, Gutter, and Sidewalk Maintenance Project is normally funded at \$300,000 per year. The Retaining Wall and Guardrail Repairs Project is typically funded with an ongoing GFAR stream of \$100,000 per year. While annual appropriations are planned for these ongoing projects, funding adjustments may occur from year to year to align with changing priorities and schedules.

Projects are prioritized by safety factors, community impacts, equity considerations, and the availability of grant funding. GFAR funds may also be utilized to fund a portion of grant driven projects as a grant's local "match requirement."

Los Gatos does not have an ongoing designated funding source for projects in this section.

STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS								
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted	
<i>Carryforward Projects</i>								
9902 Annual Street Restriping	\$ 180,228	\$ 219,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 500,000	
9910 Traffic Calming Projects	215,864	239,135	10,000	10,000	10,000	10,000	495,000	
9921 Curb, Gutter & Sidewalk Maintenance	4,315,197	944,434	200,000	200,000	300,000	300,000	6,259,632	
9930 Retaining Wall Repairs	1,596,882	515,895	50,000	50,000	50,000	100,000	2,362,777	
0008 Shannon Road Repair	507,473	992,527	-	-	-	-	1,500,000	
0130 Roadside Fire Fuel Reduction	1,075,000	-	-	-	-	-	1,075,000	
0708 Parking Lot 4 Repair/Waterproofing	-	250,000	-	-	-	-	250,000	
<i>New Projects</i>							-	
Total Maintenance & Safety Projects	\$ 7,890,645	\$ 3,161,764	\$ 285,000	\$ 285,000	\$ 385,000	\$ 435,000	\$ 12,442,409	

* Total FY 2021/22 Carryforward \$2,776,764

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Annual Street Restriping	Project Number	811-9902			
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim			
Description	This project is an annual program that focuses on striping a portion of the Town's streets, ensuring the safety of vehicles and pedestrians.					
Location	Roadway restriping work is done at various locations throughout the Town based on conditions and available funds.					
Project Background	The Town initiated the annual Town-wide striping program in FY 2006/07 to restripe or install new striping and marking of center lanes, bicycle lanes, crosswalks, stop sign and signal light markings, and other roadway signage as needed. Roadway stripes wear out due to traffic and weather which creates a safety concern. The goal is to have Town streets that are properly striped for safe operation and use by the public.					
This project can also provide funding for other projects that improve existing striping, such as the annual Street Repair and Maintenance Project and other pedestrian and bikeway improvement projects.						
Since FY 2007/08, the ongoing annual GFAR appropriation has been \$25,000.						
Operating Budget Impacts	Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.					

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Winter 2022/23	Design	Project Design & development
	Spring 2023	Bid Process	Project bidding & contract award
	Summer 2023	Construction	Project construction
	Fall 2023	Completion	Project completion

ANNUAL STREET RESTRIPPING										Project 811-9902
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ 180,228	\$ -	\$ 194,772	\$ 25,000	\$ 219,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 500,000
TOTAL SOURCE OF FUNDS	\$ 180,228	\$ -	\$ 194,772	\$ 25,000	\$ 219,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 500,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	180,228	-	194,772	25,000	219,772	25,000	25,000	25,000	25,000	500,000
TOTAL GFAR	\$ 180,228	\$ -	\$ 194,772	\$ 25,000	\$ 219,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 500,000
TOTAL USE OF FUNDS	\$ 180,228	\$ -	\$ 194,772	\$ 25,000	\$ 219,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 500,000

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Traffic Calming Projects	Project Number	812-9910
Department	Parks & Public Works	Project Manager	Traffic Engineer: Mike Vroman
Description	In accordance with the Town's Traffic Calming Policy, this project involves conducting minor traffic studies and developing traffic improvements such as installing roadway devices to address speeding concerns and further enhance school pedestrian and roadway safety. Implementation of improvements may need to be coordinated with other capital projects due to funding.		
Location	In FY 2022/23, the focus will be on developing traffic calming measures for Corrine Drive and Old Blossom Hill Road and conducting studies on Belvue Drive and Flintridge Drive to determine if the streets qualify for future traffic calming projects. Three speed humps were installed on Shannon Road between Cherry Blossom Lane and Short Road in August 2021 and one speed hump was reinstalled on Massol Avenue in October 2021. Two additional speed humps are planned to be installed on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane as part of the Shannon Road Pedestrian and Bikeway Improvements in FY 2022/23.		
Project Background	In 2002, the Town implemented a Traffic Calming Policy to address and mitigate neighborhood traffic and pedestrian safety issues, such as speeding and cut-through traffic. This program relies on residents to bring projects forward at the neighborhood level. The process begins with neighborhood meetings for staff to work with residents to develop a temporary traffic calming plan (TTCP). Staff then poll the residents to determine if the devices should be installed as temporary devices. If a super majority of residents supports the TTCP, staff would seek approval from the Town Council to install the proposed devices. Four to six months after installation, staff will conduct another traffic study in the area to determine the effectiveness of these devices. Upon the completion of this study, staff will poll the residents to determine if the devices should be made permanent. A final Council action is required to memorialize the permanent traffic calming devices. If the poll for the permanent devices is not approved by the residents, project funds will be used to remove these devices. Funds from other street and sidewalk projects or coordination with other project may be required for the construction and installation of these traffic calming measures.		
Annual neighborhood requests for this program continue to exceed the available funding and staff resources. Projects are prioritized and addressed as resources are available. Traffic calming improvements such as speed bumps, traffic circles, center medians, and bulb-outs are installed where appropriate to slow vehicles and enhance pedestrian safety.			

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Operating Budget Impacts

Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

Project Components & Estimated Timeline	Spring 2022	Design	Prepare Plans and Specifications
	Winter 2022/23	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Project Construction
	Summer 2023	Completion	Project Completion

TRAFFIC CALMING PROJECTS										Project 812-9910
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 202,315	\$ 13,549	\$ 229,135	\$ 10,000	\$ 239,135	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 495,000
TOTAL SOURCE OF FUNDS	\$ 202,315	\$ 13,549	\$ 229,135	\$ 10,000	\$ 239,135	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 495,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	202,315	13,549	229,135	10,000	239,135	10,000	10,000	10,000	10,000	495,000
TOTAL GFAR	\$ 202,315	\$ 13,549	\$ 229,135	\$ 10,000	\$ 239,135	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 495,000
TOTAL USE OF FUNDS	\$ 202,315	\$ 13,549	\$ 229,135	\$ 10,000	\$ 239,135	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 495,000

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Curb, Gutter, & Sidewalk Maintenance	Project Number	813-9921			
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim			
Description	This is an ongoing annual project for the repair and replacement of hazardous and non-compliant curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist accessibility and safety and to improve storm water runoff infrastructure.					
Location	Curb, gutter, and sidewalk repair projects occur throughout the Town based on priority needs.					
Project Background	Curb, gutter, and sidewalk improvements in public parking lots and rights-of-way have historically been funded by the Town. The intent of this project is to keep pace with the deterioration of sidewalks and curbs. Specific project locations are identified and prioritized based on the level of damage, accompanying potential safety issues, and accessibility requirements.					
<p>The primary source of damage to sidewalks, curbs and gutters is tree root intrusion. Most of the streets in Town have mature trees in the planter areas between the sidewalks and curbs. These trees were planted many years ago without consideration of root growth and its impacts to the sidewalk, curb, and street. Over time, the tree roots cause cracks and raised concrete, leading to uneven surfaces. Staff develops an annual plan for sidewalk repair based on the level of damage as observed and reported by staff and residents, confirmed by staff inspection. The level of repair and maintenance performed in any given year has been limited by available annual funding. Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair.</p>						
<p>In addition to sidewalk, curb and gutter maintenance, this project is used for installing Americans with Disabilities Act (ADA) compliant accessible curb ramps on Town streets as required by federal law in conjunction with Town street maintenance projects. Title II of the ADA obligates a jurisdiction to provide compliant curb ramps whenever streets are resurfaced from one intersection to another. ADA compliance has required a substantial portion of the annual funding allocation.</p>						
Operating Budget Impacts	Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.					

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Fall 2022	Design	Prepare plans and specifications
	Winter 2022/23	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Project construction
	Summer 2023	Completion	Project completion

CURB, GUTTER & SIDEWALK MAINTENANCE											Project 813-9921
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR GRANTS & AWARDS	\$ 3,915,992	\$ 399,206	\$ 581,550	\$ 300,000	\$ 881,550	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 6,196,748	
					\$ 62,884					\$ 62,884	
TOTAL SOURCE OF FUNDS	\$ 3,915,992	\$ 399,206	\$ 644,434	\$ 300,000	\$ 944,434	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 6,259,632	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	3,915,992	399,206	581,550	300,000	881,550	200,000	200,000	300,000	300,000	6,196,748	
TOTAL GFAR	\$ 3,915,992	\$ 399,206	\$ 581,550	\$ 300,000	\$ 881,550	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 6,196,748	
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	-	-	62,884	-	62,884	-	-	-	-	62,884	
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 62,884	\$ -	\$ 62,884	\$ -	\$ -	\$ -	\$ -	\$ 62,884	
TOTAL USE OF FUNDS	\$ 3,915,992	\$ 399,206	\$ 644,434	\$ 300,000	\$ 944,434	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 6,259,632	



TOWN-WIDE

Project Name Retaining Wall & Guardrail Repairs

Department Parks & Public Works

Project Number 815-9930

Project Manager Town Engineer: WooJae Kim

Description The Retaining Wall and Guardrail Repair Replacement program focuses on the repair and/or replacement of retaining walls and guardrails that have become structurally deficient.

Location Retaining wall and guardrail repair projects are identified throughout the Town and are prioritized in order of repair based on safety issues, roadway impacts, damages, and project costs.

Project Background Retaining walls are installed to hold a hillside from sliding and are placed alongside a street at strategic locations where hillside erosion is anticipated. If the retaining wall fails, the street subsequently fails; therefore, it is important to maintain the retaining walls as they are an integral part of the hillside roadway system. Some existing retaining walls have reached the end of their serviceable life and require replacement. Hillside locations are prioritized over smaller roadside embankments in accordance with the potential impacts from failures. Retaining walls are visually inspected annually; however, unanticipated weather events can quickly erode a wall's integrity and cause failure.

Guardrails are often located on narrow stretches of roadway and protect vehicles and pedestrians from steep hillside embankments. Over the years, due to hillside erosion and years of deferred maintenance, the guardrails have worn out and need repair or replacement.

Town staff continues to monitor, prioritize, and schedule retaining wall and guardrail repairs and installations as needed and budget permitting. Due to limited yearly funding for this work, projects are typically bid every two or three years. In FY 2020/21, the retaining wall repair at Wooded View Drive was completed. In FY 2021/2022, over a half-mile of guardrails were repaired/installed on Blossom Hill Road, Cleland Avenue, College Avenue, Cypress Way, Los Gatos Boulevard, Miles Avenue, More Avenue, Reservoir Road, Santa Rosa Drive, and Stonybrook Road through federal grant funds. In FY 2022/23, staff will inspect and evaluate additional retaining walls and guardrails on Cypress Way and Foster Road to be prioritized for repairs.

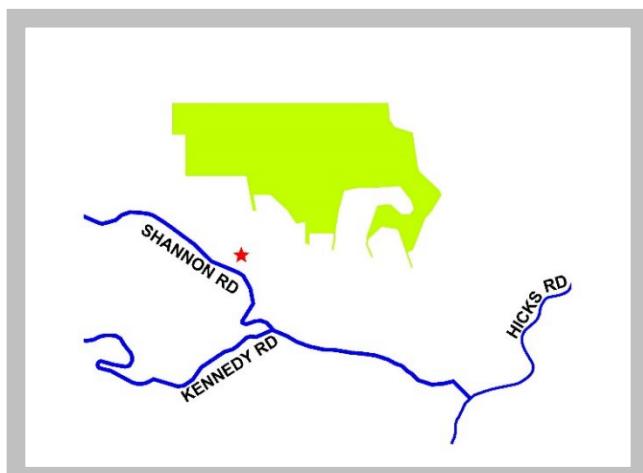
Operating Budget Impacts Once repaired, improved retaining walls reduce ongoing operating costs associated with maintenance and emergency response. Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Fall 2022	Preliminary Design	Assess conditions and prioritize
	Spring 2023	Design	Project Design & development
	Summer 2023	Bid Process	Project bidding & contract award
	Fall 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

RETAINING WALL & GURADRAIL REPAIRS										Project 815-9930
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 1,596,618	\$ 264	\$ 465,895	\$ 50,000	\$ 515,895	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 2,362,777
TOTAL SOURCE OF FUNDS	\$ 1,596,618	\$ 264	\$ 465,895	\$ 50,000	\$ 515,895	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 2,362,777
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	1,596,618	264	465,895	50,000	515,895	50,000	50,000	50,000	100,000	2,362,777
TOTAL GFAR	\$ 1,596,618	\$ 264	\$ 465,895	\$ 50,000	\$ 515,895	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 2,362,777
TOTAL USE OF FUNDS	\$ 1,596,618	\$ 264	\$ 465,895	\$ 50,000	\$ 515,895	\$ 50,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 2,362,777



Project Name	Shannon Road Repair	Project Number	811-0008
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will repair the roadway on Shannon Road annexed from the County in 2018.		
Location	This project will take place on Shannon Road between Santa Rosa Drive and Diduca Way.		
Project Background	<p>This portion of Shannon Road has experienced long-term pavement cracking and settlement issues related to the downslope portion of approximately 1,300 linear feet of the paved road along Shannon Road between Santa Rosa Drive and Diduca Way. The section of the road was annexed into the Town of Los Gatos from unincorporated Santa Clara County in 2018. Routine maintenance undertaken by the County had typically consisted of sealing of asphalt pavement cracks and placement of additional asphalt concrete along the settling portions of the roadway to relevel the driving surface. There is reportedly up to several feet of asphalt along the outer edge of the road in some locations.</p> <p>Before the street was annexed, measures were undertaken by the County to stabilize the problematic areas of the roadway by injecting polyurethane foam below the outer half of the road embankment within the areas of historic settlement and cracking. The road was annexed to the Town from the County shortly after the completion of this repair. Despite the foam injection work, the road embankment has continued to move downslope and significant pavement distress has re-developed. The settlement has caused some of the injection pipes that were left following injection to protrude up through the pavement surface.</p> <p>A geotechnical study was conducted in 2020, and the consultant recommended retaining walls and reconstruction of the westbound lane to stabilize the embankment. In 2021, a design consultant was hired for the final design of the retaining walls. Staff anticipates final design to be completed by summer 2022.</p> <p>The funding appropriated for this project provides for the design of permanent solutions to the roadway failure. The total project cost, including design and construction is estimated to be approximately \$5M. Full construction funding has not been identified for this project.</p>		
Operating Budget Impacts	Engineering staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Spring 2021	Preliminary Design	Project design & development
	Summer 2022	Design	Project Plans and Specifications
	TBD	Bid Process	Project construction (pending construction funding)
	TBD	Construction	Project completion

SHANNON ROAD REPAIR										Project 811-0008
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 97,891	\$ 409,582	\$ 992,527	\$ -	\$ 992,527	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL SOURCE OF FUNDS	\$ 97,891	\$ 409,582	\$ 992,527	\$ -	\$ 992,527	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	97,891	409,582	992,527	-	992,527	-	-	-	-	1,500,000
TOTAL GFAR	\$ 97,891	\$ 409,582	\$ 992,527	\$ -	\$ 992,527	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL USE OF FUNDS	\$ 97,891	\$ 409,582	\$ 992,527	\$ -	\$ 992,527	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Roadside Fire Fuel Reduction	Project Number	812-0130
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project will perform brush/vegetation management work along hillside roadways.		
Location	This project will take place on hillside roadways in Town.		
Project Background	This project provides brush/vegetation management work along roadways to reduce fire risks in the Wildland Urban Interface (WUI) areas including Town routes critical to ingress and egress of both resident evacuations and emergency first responders. Fire fuel reduction will provide enhanced safety on these routes.		
	<p>The first year of this project in FY 2020/21 completed roadside fire fuel reduction on seven miles of the high priority roadway in WUI areas. In FY 2021/22, Council authorized additional funds and four additional miles of roadway in the WUI areas were completed. For FY 2022/23, staff applied for a \$700,000 Federal Earmark grant for the project which was approved in the adoption of the Federal Budget. Other than grant funds, staff has not identified additional funding for FY 2022/23. Another vegetation management project for Town open spaces can be found in this document in the Parks section.</p>		
Operating Budget Impacts	Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

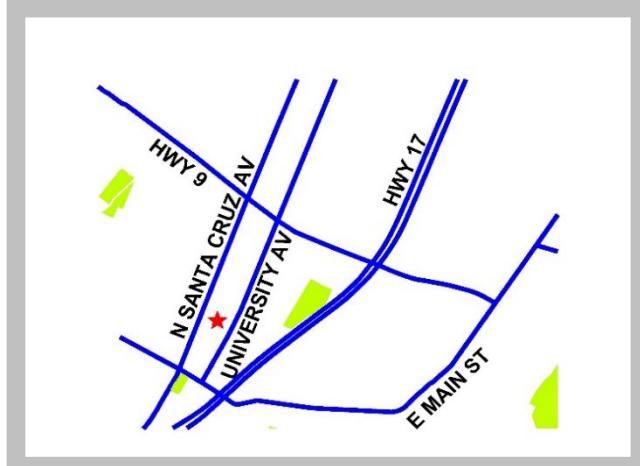
Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Fall 2022	Design	Project design & development
	Fall 2022	Bid process	Project bidding & contract award
	Winter 2022/23	Construction	Project construction
	Spring 2023	Completion	Project completion

ROADSIDE FIRE FUEL REDUCTION										Project 812-0130
SOURCE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23			Proposed	Proposed	Proposed	Proposed	
GFAR	\$ 499,815	\$ 575,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000
TOTAL SOURCE OF FUNDS	\$ 499,815	\$ 575,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000
USE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23			Proposed	Proposed	Proposed	Proposed	
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	499,815	575,185	-	-	-	-	-	-	-	1,075,000
TOTAL GFAR	\$ 499,815	\$ 575,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000
TOTAL USE OF FUNDS	\$ 499,815	\$ 575,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,075,000

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



Project Name	Parking Lot 4 Repair & Waterproofing	Project Number	817-0708
Department	Parks & Public Works	Project Manager	PPW Superintendent: Jim Harbin
Description	This project will remove and replace sections of concrete, waterproof the upper deck, and rework the planters of Parking Lot 4.		
Location	This project is located at Parking Lot 4 which is located on Railroad Way between Elm Street and Gray's Lane		
Project Background	Parking Lot 4, which includes an underground parking garage, was constructed nearly 25 years ago and there have not been any major infrastructure improvements to this facility since then. The concrete deck has deteriorated to the point that has caused water leaking from the upper section to the underground garage below. This project will replace sections of concrete, waterproof the upper deck, and rehabilitate the planting areas.		
Operating Budget Impacts	Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Summer 2021	Design	Project design & development					
	Winter 2021	Bid process	Project bidding & contract award					
	Spring 2022	Construction	Project construction					
	Summer 2022	Completion	Project completion					

PARKING LOT 4 REPAIR & WATERPROOFING										Project 817-0708
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	250,000	-	250,000	-	-	-	-	250,000
TOTAL GFAR	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

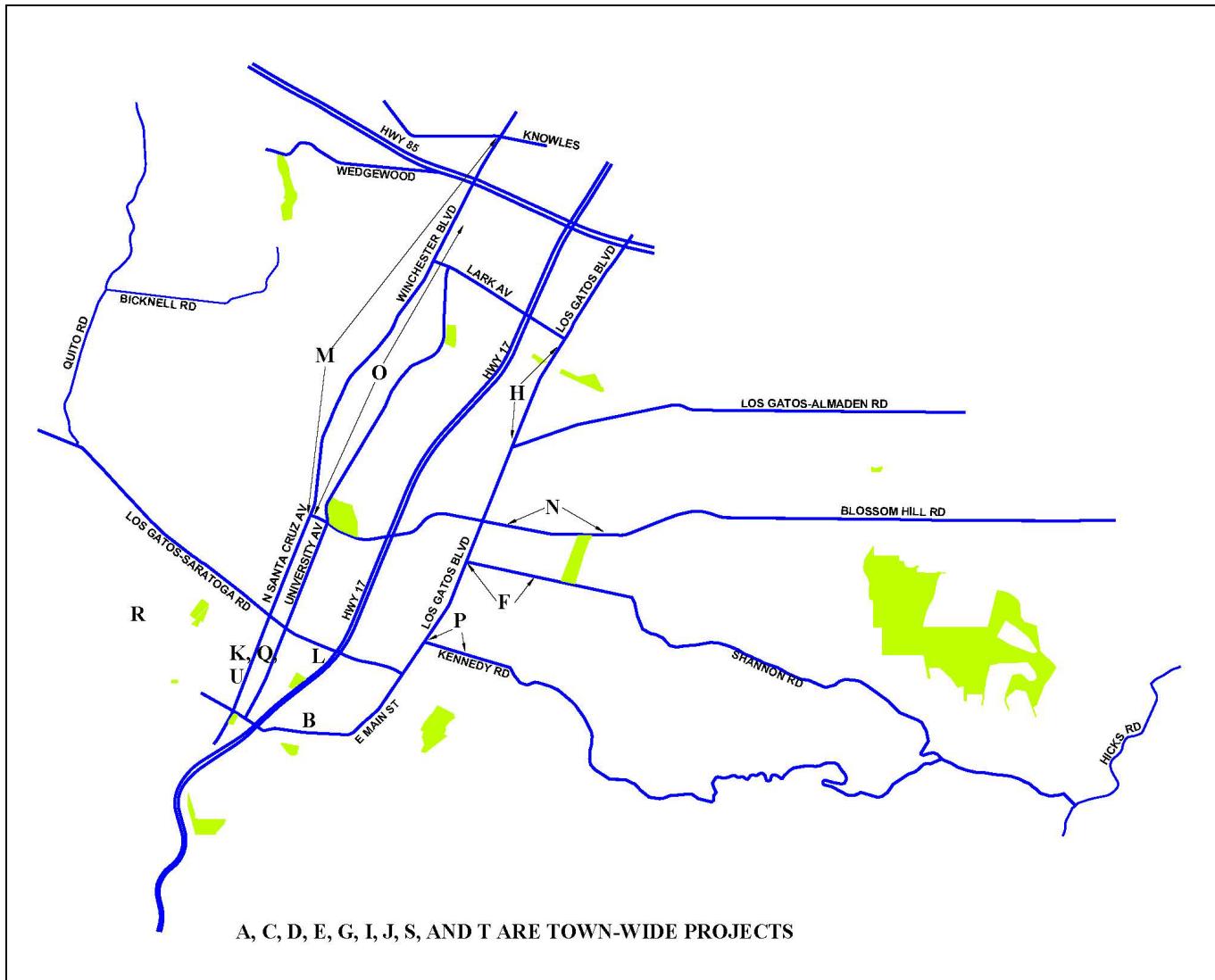
STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



STREETS PROGRAM

Street Improvements



PROJECT LOCATIONS	
A	ADA Transition Plan
B	E. Main Street Speed Table/Raised Crosswalk
C	Local Road Safety Plan
D	VMT Mitigation Program
E	Measure B Education & Encouragement
F	Shannon Road Pedestrian and Bikeway Improvements
G	Sidewalk Improvements – Multiple Locations
H	Utility Undergrounding Improvements
I	Traffic Signal Modernization
J	Bicycle & Pedestrian Improvements
K	Downtown Streetscape Revitalization/Economic Recovery Efforts
L	State Route 17 Corridor Congestion Relief Project
M	Winchester Boulevard Complete Streets Final Design
N	Blossom Hill Road Traffic Safety
O	Winchester Class IV Bikeway
P	Kennedy Sidewalk – LGB to Englewood
Q	Parking Program Implementation
R	Hernandez Avenue Storm Drain Improvements
S	Stormwater System – Pollution Prevention Compliance
T	Annual Storm Drain Improvement Project
U	Downtown Parking Lots Seal Coat & Restriping

STREETS PROGRAM

Street Improvements

PROGRAM SECTION DIRECTORY	PAGE
0129 ADA Transition Plan	C – 30
0131 East Main Street Speed Table/Raised Crosswalk	C – 32
0132 Local Road Safety Plan	C – 34
0133 VMT Mitigation Program	C – 36
0134 Measure B Education & Encouragement	C – 38
0218 Shannon Road Pedestrian and Bikeway Improvements	C – 40
0221 Sidewalk Improvements – Multiple Locations	C – 42
0225 Utility Undergrounding Improvements	C – 44
0227 Traffic Signal Modernization	C – 46
0231 Bicycle & Pedestrian Improvements	C – 48
0235 Downtown Streetscape Revitalization/Economic Recovery Efforts	C – 50
0237 State Route 17 Corridor Congestion Relief Project	C – 52
0238 Winchester Boulevard Complete Streets Final Design	C – 54
0239 Blossom Hill Road Traffic Safety	C – 56
0240 Winchester Class IV Bikeway	C – 58
0241 Kennedy Sidewalk – LBG to Englewood	C – 60
0242 Parking Program Implementation	C – 62
0409 Hernandez Avenue Storm Drain Improvements	C – 64
0414 Stormwater System – Pollution Prevention Compliance	C – 66
0420 Annual Storm Drain Improvement Project	C – 68
0705 Downtown Parking Lots Seal Coat & Restriping	C – 70

STREETS PROGRAM

Street Improvements

The Streets Program's *Street Improvements* section contains Capital Improvement Program projects that improve a roadway's function or structure, other than paving, as the primary scope of work. Typical Street Improvements projects include sidewalk, curb, and gutter improvements, storm drain improvements, the undergrounding of utilities, intersection improvements, sidewalk and median ramps, crosswalk improvements, and street lighting.

In this CIP, the Street Improvements section contains one-time and ongoing projects. Projects are prioritized based on safety needs, traffic levels, available funding sources, project costs, equity considerations, and community impacts.

Traffic Mitigation Funds, Storm Drain Funds, and the Utility Underground Fund all provide designated funding revenue through development fee charges for their related project categories. Los Gatos does not have a designated funding source for other street improvements which do not fall into these categories; however, grants, in-lieu fees, and community benefit funds are utilized when available.

STREET IMPROVEMENT PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM STREET IMPROVEMENT PROJECTS							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>							
0129 ADA Transition Plan	\$ 130,150	\$ 54,850	\$ -	\$ -	\$ -	\$ -	\$ 185,000
0131 East Main Street Crosswalk Improvements	-	15,000	-	-	-	-	15,000
0132 Local Road Safety Plan	80,000	20,000	-	-	-	-	100,000
0133 VMT Mitigation Program	-	250,000	-	-	-	-	250,000
0134 Measure B Education & Encouragement	60,129	126,516	-	-	-	-	186,645
0218 Shannon Road Ped & Bikeway Improvements	197,826	1,265,728	-	-	-	-	1,463,554
0221 Sidewalk Improvements - Multiple Locations	-	60,000	-	-	-	-	60,000
0225 Utility Undergrounding Improvements	2,852	299,573	-	-	-	-	302,425
0227 Traffic Signal Modernization	1,920,043	702,908	-	-	-	-	2,622,951
0231 Bicycle & Pedestrian Improvements	581,353	265,174	-	-	-	-	846,527
0235 Downtown Streetscape Revitalization	860,786	1,952,854	-	-	-	-	2,813,640
0237 State Route 17 Corridor Congestion Relief Project	-	1,467,000	-	-	-	-	1,467,000
0238 Winchester Boulevard Complete Streets (Final Design)	200,053	543,198	1,734,250	-	-	-	2,477,500
0239 Blossom Hill Road Traffic Safety	48,410	276,590	-	-	-	-	325,000
0240 Winchester Class IV Bikeway	982,453	-	-	-	-	-	982,453
0241 Kennedy Sidewalk & Bike Lanes - LGB to Englewood	-	198,200	693,560	-	-	-	891,760
0242 Parking Program Implementation	157,563	440,937	-	-	-	-	598,500
0409 Hernandez Avenue Storm Drain Improvements	17,180	-	-	65,000	-	-	82,180
0414 Stormwater System - Pollution Prevention Compliance	1,422	286,578	-	-	-	-	288,000
0420 Annual Storm Drain Improvements	73,100	556,900	-	-	-	-	630,000
0705 Downtown Parking Lots Seal Coat & Restriping	87,827	12,173	-	-	-	-	100,000
<i>New Projects</i>							
Total Street Improvement Projects	\$ 5,401,146	\$ 8,794,179	\$ 2,427,810	\$ 65,000	\$ -	\$ -	\$ 16,688,135

* Total FY 2021/22 Carryforward \$7,885,367

Unfunded Projects for future consideration

- Sidewalk infill across from Fisher Middle School
- Downtown Streetscape
- Union Avenue Widening and Sidewalks
- Los Gatos-Almaden Road Improvements
- North Santa Cruz Avenue Curb and Gutter Improvements north of Highway 9
- Los Gatos Boulevard Plan Line Study

**TOWN-WIDE**

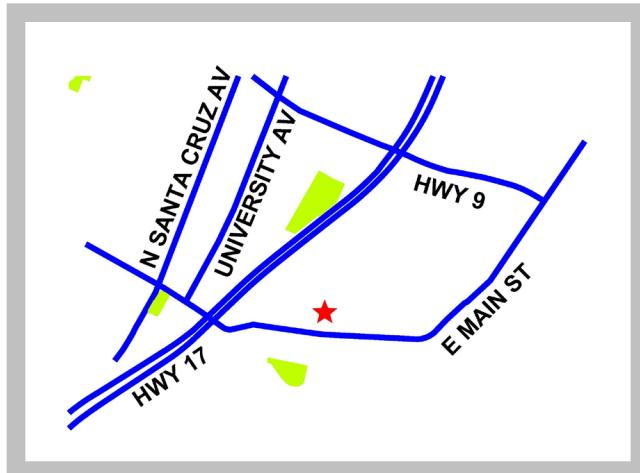
Project Name	ADA Transition Plan	Project Number	812-0129
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will update the Town's ADA Transition Plan.		
Location	This project is located Town-wide.		
Project Background	<p>The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights to persons with disabilities in different areas including access to public accommodations and transportation. The ADA and Section 504 of the Rehabilitation Act of 1973 (Section 504) require state and local governments to ensure that their public facilities, public rights-of-ways, policies, programs, services, and activities are accessible and do not discriminate against persons with disabilities. ADA and Section 504 require the Town to self-evaluate for accessibility issues and develop a transition plan to eliminate barriers for persons with disabilities.</p> <p>Federal Highway Administration (FHWA) and Caltrans (as the primary recipient of federal funds) require recipients of federal funds to be in compliance with the ADA and Section 504, including the requirement for an ADA self-evaluation and transition plan. The Town's ADA Transition Plan has not been updated since 1994. Through this project, the Town's ADA Transition Plan is being updated.</p>		
Operating Budget Impacts	<p>Staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.</p>		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Spring 2021	Bid Process	Contract award
	Spring 2022	Design	Self-evaluation and transition plan
	Summer 2022	Completion	Finalize report

ADA TRANSITION PLAN										Project 812-0129
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR GRANTS	\$ 20,430 35,000	\$ 74,720	\$ 54,850	\$ -	\$ 54,850	\$ -	\$ -	\$ -	\$ -	\$ 150,000 35,000
TOTAL SOURCE OF FUNDS	\$ 55,430	\$ 74,720	\$ 54,850	\$ -	\$ 54,850	\$ -	\$ -	\$ -	\$ -	\$ 185,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	20,430	74,720	54,850	-	54,850	-	-	-	-	150,000
TOTAL GFAR	\$ 20,430	\$ 74,720	\$ 54,850	\$ -	\$ 54,850	\$ -	\$ -	\$ -	\$ -	\$ 150,000
GRANTS & AWARDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	35,000	-	-	-	-	-	-	-	-	35,000
TOTAL GRANTS & AWARDS	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL USE OF FUNDS	\$ 55,430	\$ 74,720	\$ 54,850	\$ -	\$ 54,850	\$ -	\$ -	\$ -	\$ -	\$ 185,000



Project Name East Main Street
Crosswalk Improvements

Project Number 812-0131

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will investigate constructing speed tables, raised crosswalks, and/or bulb outs and other measures on East Main Street in front of Los Gatos High School to enhance pedestrian safety.

Location East Main Street in front of Los Gatos High School, between High School Court and Chicago Avenue.

Project Background Pedestrian crossing safety enhancement measures such as speed tables, raised crosswalks, and/or bulb outs will be considered for East Main Street in front of Los Gatos High School.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

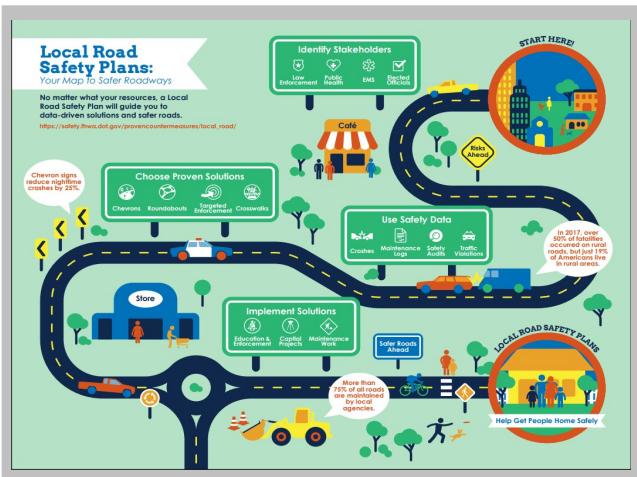
Street Improvements

Project Components & Estimated Timeline	Fall 2022	Preliminary Design	Project design & development					
	Spring 2023	Bid Process	Project bidding & contract award					
	Summer 2023	Construction	Project construction					
	Fall 2023	Completion	Project completed					

EAST MAIN STREET CROSSWALK IMPROVEMENTS										Project 812-0131
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	15,000	-	15,000	-	-	-	-
TOTAL GFAR	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

STREETS PROGRAM

Street Improvements



TOWN-WIDE

Project Name Local Road Safety Plan

Project Number 812-0132

Department Parks & Public Works

Project Manager Transportation & Mobility Manager: Ying Smith

Description This project will prepare a Local Road Safety Plan for the Town.

Location This project is located Town-wide.

Project Background A Local Road Safety Plan (LRSP) is a new initiative in the State's Highway Safety Improvement Program (HSIP). Preparing a LRSP is an opportunity for jurisdictions to address unique local roadway safety needs while contributing to the success of the Strategic Highway Safety Plan. The process of preparing an LRSP creates a framework to systematically identify and analyze safety problems and recommend safety improvements. Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate a defined need and contribute to the Statewide plan. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges. In the future Highway Safety Improvement Program (HSIP) Calls-for-Projects, an LRSP (or its equivalent) will be preferred or required for an agency to be eligible to apply for federal HSIP funds. The Town has received HSIP grants in the past for this Plan. Completing a LRSP will ensure the Town's eligibility to apply and receive future HSIP funds.

The Town was awarded a HSIP grant for completing the LRSP in an amount of \$72,000, the maximum grant amount allowed per agency. A minimum of 10% local match is required.

The Study was kicked off in January 2021 and is expected to be completed by the spring of 2022.

Operating Budget Impacts Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Fall 2020	RFP & Selection Process	Council authorizes issuing RFP Proposal evaluation and vendor selection. Council awards the contract and study begins.
	January 2021	Study	Study, analysis and community engagement.
	Spring 2022	Completion	Project completion

LOCAL ROAD SAFETY PLAN										Project 812-0132
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ - \$ 27,558	\$ 8,000 44,442	\$ 20,000 -	\$ -	\$ 20,000 -	\$ -	\$ -	\$ -	\$ -	\$ 28,000 72,000
TOTAL SOURCE OF FUNDS	\$ 27,558	\$ 52,442	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	8,000	20,000	-	20,000	-	-	-	8,000
TOTAL GFAR	\$ -	\$ 8,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	27,558	44,442	-	-	-	-	-	-	-	72,000
TOTAL GRANTS & AWARDS	\$ 27,558	\$ 44,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
TOTAL USE OF FUNDS	\$ 27,558	\$ 52,442	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

**TOWN-WIDE**

Project Name	VMT Mitigation Program	Project Number	812-0133
Department	Parks & Public Works	Project Manager	Transportation & Mobility Manager: Ying Smith

Description This project will fund a required nexus study to support an update to the Town's transportation impact fee program.

Location This project is located Town-wide.

Project Background The Town's Transportation Analysis Policy and Guidelines have been updated to meet State law and the CEQA Guidelines.

The current Traffic Impact Mitigation Fee is based on roadway capacity analysis. The transition to VMT as a metric necessitates different mitigation measures to address impacts from driving. A nexus study is required to update the Town's mitigation fee program.

The Town's impact fee program must comply with the Mitigation Fee Act. It is envisioned that the new fee program would have either one combined fee including the LOS-based traffic impact mitigation fee and a new VMT-based fee, or two separate fees. The study will evaluate these two different approaches and other alternatives, develop a list of improvement projects, estimate project costs, and prepare the five statutory findings required for adoption of the fee program. The new fee program would be designed to help achieve the goals of reducing vehicle trips and vehicle miles of travel within the Town by avoiding or minimizing the need to expand existing roadway capacity. The new fee program would provide a mechanism for land use projects to complete CEQA clearance. The study will be completed in 2022, leading to a recommended fee program for the Town Council's consideration. If adopted, the Transportation Impact Fee Program will replace the Town's current Traffic Impact Mitigation Fees.

Operating Budget Impacts Staff time for project management is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Winter 2021	RFP & Selection Process	Award consultant services agreement					
	Spring 2022	Study	Start Transportation Impact Fee update and nexus study					
	Spring 2023	Completion	Study and recommendations completed. Council considers the VMT Mitigation Program and Fee.					

VMT MITIGATION PROGRAM										Project 812-0133
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	250,000	-	250,000	-	-	-	-	250,000
TOTAL GFAR	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000



TOWN-WIDE

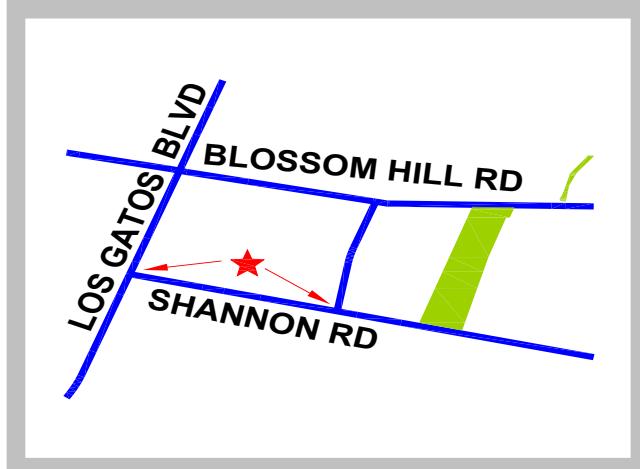
Project Name	Measure B Education & Encouragement	Project Number	812-0134
Department	Parks & Public Works	Project Manager	Transportation & Mobility Manager: Ying Smith
Description	This project provides education and encouragement programs to promote bicycle and pedestrian safety.		
Location	This project is located Town-wide.		
Project Background	For more than a decade, the Los Gatos-Monte Sereno Safe Routes to School (SR2S) has successfully partnered with the Town of Los Gatos to support students in the Los Gatos community by advancing bicycle and pedestrian safety initiatives.		
<p>With the passing of the 2016 Santa Clara County Measure B Sale Tax Measure, all jurisdictions in Santa Clara County have been receiving Measure B revenue in the Bicycle & Pedestrian Education and Encouragement Program based on a formula. The Town entered a funding agreement with VTA in 2019 to receive the Measure funds and implement the Education and Encouragement Program.</p> <p>The Education and Encouragement Program is now largely funded by the Measure B funds and under the leadership of the Town and the Los Gatos Union School District (LGUSD). The Town is required to submit an annual program of projects to VTA for approval and follow the program requirements. The program of projects outlines activities structured around education, encouragement, and communication. In addition to the well-established activities at the schools at LGUSD and LGHS, staff has expanded education and encouragement activities to the community in general and continued to explore new programs to be implemented at the school sites. The major activities include: Back-to-School Events, student travel counts and survey, bike rodeo, Walk & Bike to School Week, Farmers Market pop-up, Bike to Breakfast, Kinder Pedestrian Training, helmet education and distribution, safety events at Spring into Green, and school community outreach meetings.</p>			
Operating Budget Impacts	Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Annual Program			Program Development and Activities					

MEASURE B EDUCATION & ENCOURAGEMENT										Project 812-0134	
SOURCE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23 Carryfwd to 2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	
GFAR	\$ 11,700	\$ 48,300	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
GRANTS & AWARDS	-	-	129	98,215	\$ 28,301	\$ 126,516	\$ -	\$ -	\$ -	\$ -	\$ 126,645
TOTAL SOURCE OF FUNDS	\$ 11,700	\$ 48,429	\$ 98,215		\$ 28,301	\$ 126,516	\$ -	\$ -	\$ -	\$ -	\$ 186,645
USE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23 Carryfwd to 2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	11,700	48,300	-	-	-	-	-	-	-	-	60,000
TOTAL GFAR	\$ 11,700	\$ 48,300	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	129	98,215	-	28,301	126,516	-	-	-	-	126,645
TOTAL GRANTS & AWARDS	\$ -	\$ 129	\$ 98,215		\$ 28,301	\$ 126,516	\$ -	\$ -	\$ -	\$ -	\$ 126,645
TOTAL USE OF FUNDS	\$ 11,700	\$ 48,429	\$ 98,215		\$ 28,301	\$ 126,516	\$ -	\$ -	\$ -	\$ -	\$ 186,645



Project Name	Shannon Road Pedestrian and Bikeway Improvements	Project Number	813-0218
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description		This project will make pedestrian and bikeway improvements at Shannon Road between Los Gatos Blvd. and Cherry Blossom Lane. Currently, there are approximately 1,000 feet of existing sidewalk and 2,000 feet of sidewalk gap.	
Location		The project is located on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane.	
Project Background		Shannon Road is a two-lane neighborhood collector roadway, heavily traveled especially when the schools are in session. Shannon Road is used by residents dropping off students at various schools, such as Blossom Hill Elementary, Van Meter Elementary and Fisher Middle Schools. This is a popular route for students to bike and walk to schools. Shannon Road currently has intermittent sections of sidewalk between Los Gatos Boulevard and Cherry Blossom Lane.	
<p>In June 2018, the Town was awarded federal funding of \$940,100 by the Santa Clara Valley Transportation Authority (VTA) in the Vehicle Emissions Reductions Based at Schools (VERBS) Grant Program to support this project. In March 2022, Council accepted additional \$174,250 of the Transportation Fund for Clean Air (TFCA) grant funds from the Bay Area Air Quality Management District and Santa Clara Valley Transportation Authority.</p> <p>The Class 1 multi-use path initially considered was deemed not feasible and not practical along the project area. After an extensive community engagement process and as approved by Council, sidewalks with buffered Class II bike lanes on both sides of Shannon Road are being designed to improve pedestrian and bicycle safety.</p>			
Operating Budget Impacts		Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.	

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2021	Preliminary Design	Project design & development					
	Fall 2022	Bid process	Project bidding & contract award					
	Fall 2023	Construction	Project completion					

SHANNON ROAD PEDESTRIAN AND BIKEWAY IMPROVEMENTS										Project 813-0218
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 104	\$ 126,521	\$ 53,375	\$ 50,000	\$ 103,375	\$ -	\$ -	\$ -	\$ -	\$ 230,000
GRANTS & AWARDS	-	-	1,114,350	-	1,114,350	-	-	-	-	1,114,350
UTILITY UNDERGROUNDING	71,201	-	48,003	-	48,003	-	-	-	-	119,204
TOTAL SOURCE OF FUNDS	\$ 71,305	\$ 126,521	\$ 1,215,728	\$ 50,000	\$ 1,265,728	\$ -	\$ -	\$ -	\$ -	\$ 1,463,554
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	104	126,521	53,375	50,000	103,375	-	-	-	-	230,000
TOTAL GFAR	\$ 104	\$ 126,521	\$ 53,375	\$ 50,000	\$ 103,375	\$ -	\$ -	\$ -	\$ -	\$ 230,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	1,114,350	-	1,114,350	-	-	-	-	1,114,350
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 1,114,350	\$ -	\$ 1,114,350	\$ -	\$ -	\$ -	\$ -	\$ 1,114,350
UNDERGROUND UTILITIES										
<i>Salaries and Benfits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acqusition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	71,201	-	48,003	-	48,003	-	-	-	-	\$ 119,204
TOTAL UNDERGROUND UTILITIES	\$ 71,201	\$ -	\$ 48,003	\$ -	\$ 48,003	\$ -	\$ -	\$ -	\$ -	\$ 119,204
TOTAL USE OF FUNDS	\$ 71,305	\$ 126,521	\$ 1,215,728	\$ 50,000	\$ 1,265,728	\$ -	\$ -	\$ -	\$ -	\$ 1,463,554

**TOWN-WIDE**

Project Name	Sidewalk Improvements – Multiple Locations	Project Number	813-0221
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will construct sidewalk, curb, and gutter at prioritized locations that may include the north side of Kennedy Road from Ferris Avenue to Los Gatos Boulevard; the south side of Mitchell Avenue from George Street to Fisher Avenue; and Shannon Road from Los Gatos Boulevard to Cherry Blossom Lane		
Location	This project is located on Kennedy Road from Ferris Avenue to Los Gatos Boulevard and Shannon Road from Los Gatos Boulevard to Cherry Blossom Lane.		
Project Background	Kennedy Road from Ferris Avenue to Los Gatos Boulevard currently has a shoulder that is heavily utilized by parents and students walking and biking to school in the morning and afternoons. The sidewalk improvements will complete the connection in this residential block.		
Installation of sidewalks are planned for Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane in FY 2022/23. This project will complete the installation of safe pedestrian and bike routes in this segment.			
Operating Budget Impacts	Staff time for design and construction of this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2022	Design	Project design & development
	Fall 2022	Bid process	Project bidding & contact award
	Winter 2022	Construction	Project construction begins
	Summer 2023	Completion	Project completion

SIDEWALK IMPROVEMENTS - MULTIPLE LOCATIONS										Project 813-0221
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	60,000	-	60,000	-	-	-	-
TOTAL GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000



Project Name Utility Undergrounding Improvements

Project Number 813-0225

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description This project will relocate utilities from above ground poles to underground facilities and is part of the California Public Utilities Commission's Rule 20 Programs for utility undergrounding.

Location Current Rule 20A project is located on Los Gatos Boulevard between Lark Avenue and Chirco Drive.

Project Background Rule 20A projects are funded and delivered by Pacific Gas & Electric (PG&E) in coordination with cities and counties. Rule 20A funds are collected from PG&E ratepayers. These funds grow in a reserve called Rule 20A credits, until such time that sufficient credits have accumulated for PG&E to implement an undergrounding project at an area identified by the local jurisdiction. Rule 20A credits are limited to use on roadways where traffic is heavy, making Los Gatos Boulevard a viable candidate. PG&E Rule 20A projects may take between seven and ten years to initiate depending on other PG&E priorities (such as fire safety), accumulation of credits, resolution of right-of-way issues, and completion of design.

The Town's allocation of Rule 20A credits grew to approximately \$4.6M. PG&E completed the design for a Rule 20A utility undergrounding project on Los Gatos Boulevard between Lark Avenue and Chirco Drive. The Town issued an encroachment permit for the project, and PG&E started construction in January 2021. The underground project is anticipated to take one to two years to complete. Staff is overseeing the work and coordinating closely with PG&E and other overhead utility companies on activities that would have impacts to traffic and neighboring communities.

In addition to the Rule 20A program, the Town collects developer fees for utility undergrounding. These funds are held by the Town for future undergrounding projects.

Operating Budget Impacts Staff time for overseeing the utility undergrounding project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Winter 2020	Design	Project design & development
	January 2021	Construction	Project construction begins
	Winter 2022/23	Completion	Project completion

UTILITY UNDERGROUNDING IMPROVEMENTS										Project 813-0225
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	UTILITY UNDERGROUNDING	\$ 2,425	\$ 427	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ 302,425
TOTAL SOURCE OF FUNDS	\$ 2,425	\$ 427	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
UTILITY UNDERGROUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Site Acquisition & Preparation</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Consultant Services</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Project Construction Expenses</i>	\$ 2,425	\$ 427	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
TOTAL GFAR	\$ 2,425	\$ 427	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425
TOTAL USE OF FUNDS	\$ 2,425	\$ 427	\$ 299,573	\$ -	\$ 299,573	\$ -	\$ -	\$ -	\$ -	\$ 302,425

**TOWN-WIDE**

Project Name	Traffic Signal Modernization	Project Number	813-0227
Department	Parks & Public Works	Project Manager	Senior Traffic Engineer: Mike Vroman
Description	This project is also known as the Smart Signals Project and will modernize and upgrade the Town's traffic signals/communications equipment to provide real-time data for the advanced traffic management and adaptive traffic control systems.		
Location	This project is located Town-wide at 31 signalized intersections and the communications network connecting the traffic signals to the new Traffic Management Center (TMC) in the Engineering Building.		
Project Background	This project is modernizing and enhancing the Town's traffic signal controllers throughout the Town and providing adaptive timing capability along the Los Gatos Boulevard corridor to allow for greater control and adaptation depending on real-time traffic conditions. It will also ensure that all 31 signaled intersections meet current safety standards and are upgraded to the advanced traffic management system for robust monitoring and control of signals from the Town's new TMC. The project will also include approximately one year of support services from the TMC vendor to assist with implementation and training. The Town was awarded several grants through the VTA and the MTC to complement the Town's investment of Traffic Impact Mitigation Funds.		
	There is still a need to replace and upgrade the aging traffic signal cabinets (housing of the controllers) and other related traffic signal infrastructure. Infrastructure and equipment related to the Traffic Signal Moderation project will be upgraded or replaced as funding permits.		
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

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Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project construction completion
	Fall 2022	Implementation	Project implementation

TRAFFIC SIGNAL MODERNIZATION											Project 813-0227
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
TRAFFIC MITIGATION GRANTS & AWARDS	\$ 305,693 337,597	\$ 541,315 735,439	\$ 256,282 446,626	\$ - -	\$ 256,282 \$ 446,626	\$ - -	\$ - -	\$ - -	\$ - -	\$ 1,103,289 1,519,662	
TOTAL SOURCE OF FUNDS	\$ 643,289	\$ 1,276,754	\$ 702,908	\$ -	\$ 702,908	\$ -	\$ -	\$ -	\$ -	\$ 2,622,951	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
TRAFFIC MITIGATIONS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	305,693	541,315	256,282	-	256,282	-	-	-	-	-	1,103,289
TOTAL TRAFFIC MITIGATIONS	\$ 305,693	\$ 541,315	\$ 256,282	\$ -	\$ 256,282	\$ -	\$ 1,103,289				
GRANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	337,597	735,439	446,626	-	446,626	-	-	-	-	-	1,519,662
TOTAL GRANTS & AWARDS	\$ 337,597	\$ 735,439	\$ 446,626	\$ -	\$ 446,626	\$ -	\$ 1,519,662				
TOTAL USE OF FUNDS	\$ 643,289	\$ 1,276,754	\$ 702,908	\$ -	\$ 702,908	\$ -	\$ 2,622,951				

**TOWN-WIDE**

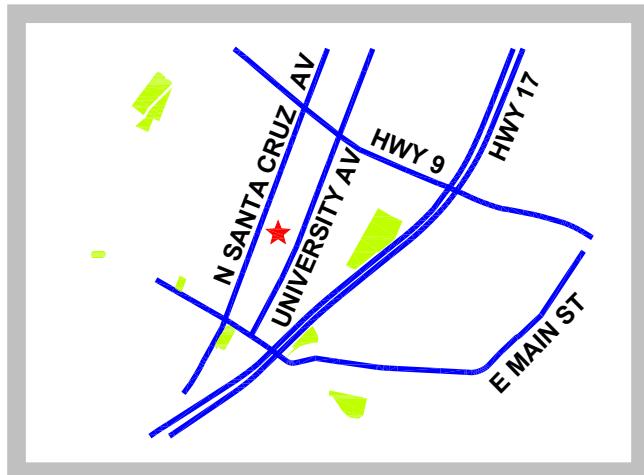
Project Name	Bicycle & Pedestrian Improvements	Project Number	813-0231
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will enhance bicycle and pedestrian safety and mobility throughout the Town.		
Location	This project is located Town-wide.		
Project Background	This project will enhance bicycle and pedestrian safety and mobility Town-wide through multiple projects. As has been done in the previous years, staff will continue to work with Safe Routes to School, Town Commissions, the Town Council, and the general public on prioritizing projects that have been recommended in the Council adopted Bicycle and Pedestrian Master Plan. In addition, this money will be used as matching funds for available grants and provide funding required to complete other related Town pedestrian and bikeway improvement projects.		
Operating Budget Impacts	Staff time associated with this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

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Street Improvements

Project Components & Estimated Timeline	Summer 2022	Design	Project design & development				
	Fall 2022	Bid Process	Project bidding & contract award				
	Winter 2022/23	Construction	Project construction				
	Summer 2023	Completion	Project completion				

BICYCLE & PEDESTRIAN IMPROVEMENTS										Project 813-0231
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ 258,476	\$ -	\$ 231,524	\$ -	\$ 231,524	\$ -	\$ -	\$ -	\$ 490,000
GRANTS & AWARDS		281,527	-	-	-	-	-	-	-	281,527
TRAFFIC MITIGATION		41,350	-	33,650	-	33,650	-	-	-	75,000
TOTAL SOURCE OF FUNDS	\$ 581,353	\$ -	\$ 265,174	\$ -	\$ 265,174	\$ -	\$ -	\$ -	\$ -	\$ 846,527
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	258,476	-	231,524	-	231,524	-	-	-	-	490,000
TOTAL GFAR	\$ 258,476	\$ -	\$ 231,524	\$ -	\$ 231,524	\$ -	\$ -	\$ -	\$ -	\$ 490,000
GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	281,527	-	-	-	-	-	-	-	-	281,527
TOTAL GRANTS & AWARDS	\$ 281,527	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281,527
TRAFFIC MITIGATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	41,350	-	33,650	-	33,650	-	-	-	-	75,000
TOTAL TRAFFIC MITIGATION	\$ 41,350	\$ -	\$ 33,650	\$ -	\$ 33,650	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL USE OF FUNDS	\$ 581,353	\$ -	\$ 265,174	\$ -	\$ 265,174	\$ -	\$ -	\$ -	\$ -	\$ 846,527



Project Name Downtown Streetscape Revitalization/Economic Recovery Efforts

Project Number 813-0235

Department Parks & Public Works

Project Manager Interim PPW Director: Timm Borden

Description These funds are being used to support economic recovery from the COVID-19 pandemic and as initial funding for a larger Downtown Streetscape Revitalization project.

Location This project is located downtown.

Project Background The Downtown Streetscape infrastructure has aged and needs updating to continue to attract visitors and facilitate maintenance. This initial funding set aside is in preparation for a future project to reinvent the Downtown. Past efforts that inform this project include a one-way street pilot on North Santa Cruz Avenue and a Comprehensive Downtown Parking Study. In addition, the Town's Operating Budget provides for increased attention to the maintenance of landscape and hardscape. Progress and expenditures on this project will occur only following ongoing discussion and direction from the Town Council.

On May 26, 2020, the Town Council unanimously voted to utilize the Downtown Streetscape Revitalization project to assist businesses in the economic recovery due to the COVID-19 pandemic, including the installation of temporary parklets, curbside pickup locations, and other modifications to the downtown. On June 8, 2020, Council allocated \$150,000 from the Downtown Streetscape Revitalization project for these improvements. In October 2020, the Council voted to create a grant program to assist with ADA compliance in the temporary K-rail parklets. January 2021, the Town Council establishing a grant program to incentivize the construction of semi-permanent parklets. In April 2021, the Council voted to apply the Town's American Rescue Plan Act (ARPA) funds towards enhanced semi-permanent parklet grants, continue subsidizing half of the costs of Conditional Use Permits, and put unallocated funds into this CIP project for future Council decisions related to economic recovery. Since the Town is expected to receive the federal funding in phases, these dollars are not included in the financial accounting for this project.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating

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workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

Project Components & Estimated Timeline	May 2020 - December 2022	Business Recovery	Support deployment of semi-permanent parklets, business license reductions, planning fee waivers, and other efforts.

DOWNTOWN STREETSCAPE REVITALIZATION/ECONOMIC RECOVERY EFFORTS										Project 813-0235
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 715,441	\$ 145,344	\$ 1,952,854	\$ -	\$ 1,952,854	\$ -	\$ -	\$ -	\$ -	\$ 2,813,640
TOTAL SOURCE OF FUNDS	\$ 715,441	\$ 145,344	\$ 1,952,854	\$ -	\$ 1,952,854	\$ -	\$ -	\$ -	\$ -	\$ 2,813,640
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	715,441	145,344	1,952,854	-	1,952,854	-	-	-	-	2,813,640
TOTAL GFAR	\$ 715,441	\$ 145,344	\$ 1,952,854	\$ -	\$ 1,952,854	\$ -	\$ -	\$ -	\$ -	\$ 2,813,640
TOTAL USE OF FUNDS	\$ 715,441	\$ 145,344	\$ 1,952,854	\$ -	\$ 1,952,854	\$ -	\$ -	\$ -	\$ -	\$ 2,813,640



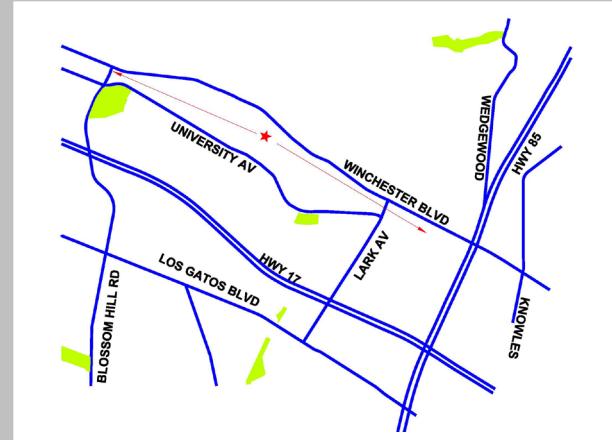
Project Name	State Route 17 Corridor Congestion Relief Project		
Department	Parks & Public Works	Project Number	813-0237
Project Manager	Town Engineer: WooJae Kim		
Description	These funds will be used as a local match necessary to begin a conceptual study and continue the project design and environmental for improvements at Highway 9 and Highway 17.		
Location	This project is located on Highway 9 and Highway 17.		
Project Background	<p>The Countywide 2016 Measure B sales tax measure includes investments in the regional transportation infrastructure across nine program areas. The Santa Clara Valley Transportation Authority (VTA) manages the 2016 Measure B program and the VTA Board approves project prioritization and funding. The VTA approved the first set of projects on a two-year budget cycle with a ten-year look ahead at potential projects.</p> <p>This project has begun the design phase with VTA as the project lead and Caltrans as a stakeholder and permitting authority. There are two components to this project. The first includes mainline efficiency improvements such as adding auxiliary lanes and realigning existing lanes. Auxiliary lanes might include continuing the on-ramp from Lark Avenue south to the Highway 9 off-ramp, facilitating a smoother transition of traffic. The second component includes reconstruction of the interchange at Highway 9. VTA approved 2016 Measure B funds to bring the project through preliminary design and environmental review. The allocation of 2016 Measure B funds requires at least a 10 percent contribution from non-2016 Measure B sources. The Town funds identified in this project provide for that match. Additional funds for right of way and construction will be required prior to project bidding. The additional funds will likely derive from a state or federal funding source.</p>		
Operating Budget Impacts	VTA is the project sponsor and manager. Town staff time for the project coordination is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

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Project Components & Estimated Timeline	2020 - 21	Project Approval / Environmental Document	Project assessment for viability
	2021-25	Environmental & Design	Conduct design and environmental work on the project
	TBD	Construction	Project construction (pending funding availability)
	TBD	Completion	Project completion

STATE ROUTE 17 CORRIDOR CONGESTION RELIEF PROJECT										Project 813-0237
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 867,000	\$ 867,000	\$ -	\$ -	\$ -	\$ -	\$ 867,000
TRAFFIC MITIGATION	-	-	600,000	-	600,000	-	-	-	-	600,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 600,000	\$ 867,000	\$ 1,467,000	\$ -	\$ -	\$ -	\$ -	\$ 1,467,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	600,000	-	600,000	-	-	-	-	600,000
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	867,000	867,000	-	-	-	-	867,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ -	\$ 867,000	\$ -	\$ -	\$ -	\$ -	\$ 867,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 600,000	\$ 867,000	\$ 1,467,000	\$ -	\$ -	\$ -	\$ -	\$ 1,467,000



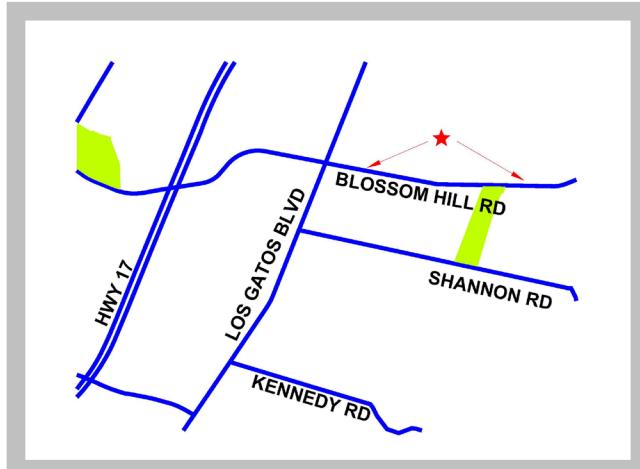
Project Name	Winchester Boulevard Complete Streets Final Design	Project Number	813-0238
Department	Parks & Public Works	Project Manager	Transportation & Mobility Manager: Ying Smith
Description	This project will fund the conceptual engineering and final design for Complete Streets improvements on Winchester Boulevard.		
Location	This project location is Winchester Boulevard between Blossom Hill Road and Knowles Drive (Town limits).		
Project Background	<p>Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an improvement project. The construction of Winchester Class IV Bikeway is included as a separate project (CIP No. 813-0240). Complete Streets treatments will likely include enhanced bike lanes, pedestrian crossing, filling sidewalk gaps, pedestrian refuse islands, landscaped medians, intersection modifications, and stormwater retention.</p>		
	<p>In December 2019, the Town selected Kimley-Horn and Associates, Inc. as the consultant to complete engineering design. The conceptual engineering work was completed in the spring of 2020 and was used to support a grant application in the Measure B Bicycle and Pedestrian Competitive Grant Program. In June 2020 the Town was awarded a Measure B grant in the amount of \$1,734,250 to complete final design. The Measure B grant may be available in FY2024, pending VTA's decision.</p>		
Operating Budget Impacts	<p>Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.</p>		

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Project Components & Estimated Timeline	Spring 2020	Conceptual Design	Complete Conceptual design
	TBD	Final Design	Complete Design Engineering (PS&E) and right-of-way certificate (pending Measure B grant schedule)
	TBD	Construction	Project construction

WINCHESTER BOULEVARD COMPLETE STREETS FINAL DESIGN										Project 813-0238
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ 124,401	\$ 75,651	\$ 543,198	\$ -	\$ 543,198 1,734,250	\$ -	\$ -	\$ -	\$ -	\$ 743,250 1,734,250
TOTAL SOURCE OF FUNDS	\$ 124,401	\$ 75,651	\$ 543,198	\$ -	\$ 543,198	\$ 1,734,250	\$ -	\$ -	\$ -	\$ 2,477,500
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	124,401	75,651	543,198	-	543,198	-	-	-	-	743,250
TOTAL GFAR	\$ 124,401	\$ 75,651	\$ 543,198	\$ -	\$ 543,198	\$ -	\$ -	\$ -	\$ -	\$ 743,250
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	-	-	1,734,250	-	-	1,734,250
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,734,250	\$ -	\$ -	\$ 1,734,250
TOTAL USE OF FUNDS	\$ 124,401	\$ 75,651	\$ 543,198	\$ -	\$ 543,198	\$ 1,734,250	\$ -	\$ -	\$ -	\$ 2,477,500



Project Name Blossom Hill Road Traffic Safety

Project Number 813-0239

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will fund the design of traffic safety measures on Blossom Hill Road.

Location This project is located on Blossom Hill Road from Camelia Terrace to Hillbrook Drive.

Project Background A traffic safety study for Blossom Hill Road focusing on the areas from Camelia Terrace to Hillbrook Drive was completed. The study identified opportunities for improvements to the corridor to benefit multi-modal transportation, provide traffic calming, and increase safety. This project will further investigate the recommendations in the traffic study and seek funding sources for construction.

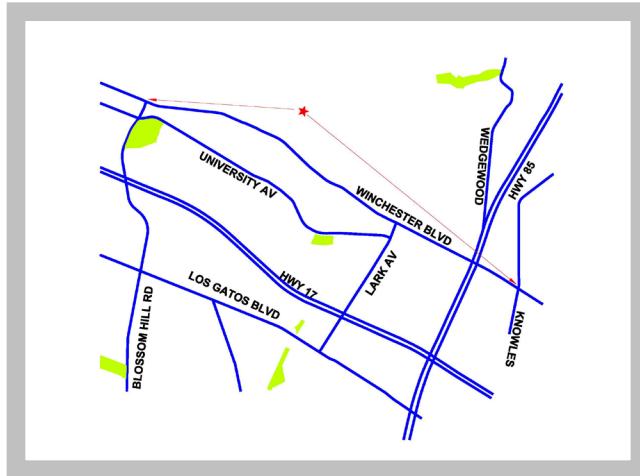
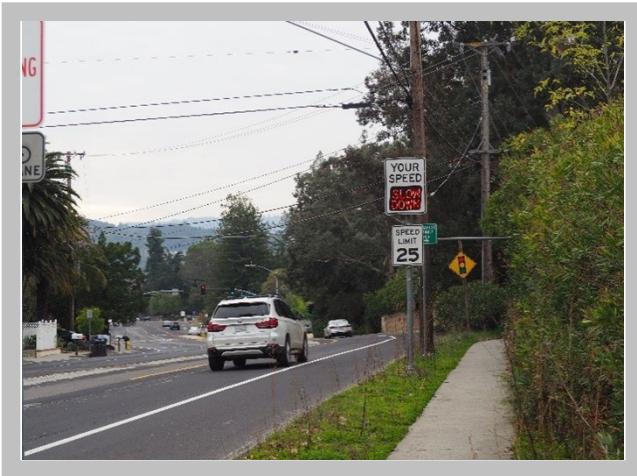
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

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Project Components & Estimated Timeline	Summer 2022	Design	Project development & design					
	Winter 2023/24	Bid Process	Project bidding & contract award					
	Spring 2024	Construction	Project construction					
	Spring 2025	Completion	Project completion					

BLOSSOM HILL ROAD TRAFFIC SAFETY										Project 813-0239
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 42,678	\$ 5,733	\$ 276,590	\$ -	\$ 276,590	\$ -	\$ -	\$ -	\$ -	\$ 325,000
TOTAL SOURCE OF FUNDS	\$ 42,678	\$ 5,733	\$ 276,590	\$ -	\$ 276,590	\$ -	\$ -	\$ -	\$ -	\$ 325,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	42,678	5,733	276,590	-	276,590	-	-	-	-	325,000
TOTAL GFAR	\$ 42,678	\$ 5,733	\$ 276,590	\$ -	\$ 276,590	\$ -	\$ -	\$ -	\$ -	\$ 325,000
TOTAL USE OF FUNDS	\$ 42,678	\$ 5,733	\$ 276,590	\$ -	\$ 276,590	\$ -	\$ -	\$ -	\$ -	\$ 325,000



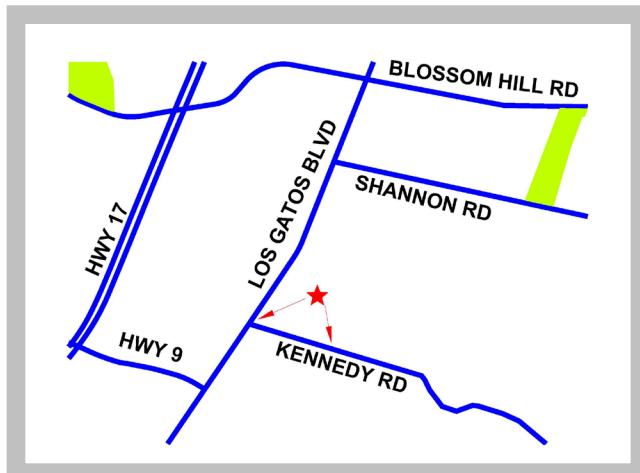
Project Name	Winchester Class IV Bikeway	Project Number	813-0240
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	The project installed Class IV protected bike lines on Winchester Boulevard.		
Location	This project is located on Winchester Boulevard between Blossom Hill Road and Albright Way.		
Project Background	<p>Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an important improvement project for the Town. On January 29, 2020, the Town was awarded the Transportation Fund for Clean Air (TFCA) Regional Fund grant of \$293,900 from the Bay Area Air Quality Management District (BAAQMD) for the Winchester Boulevard Class IV Protected Bike Lanes Project. The TFCA funds will be applied to the construction phase.</p>		
Operating Budget Impacts	<p>Winchester Class IV Bikeway was installed as part of the annual Street Repair and Resurfacing Project in fall 2021. Remaining items for the project include reporting and monitoring per grant requirements and reimbursement invoicing.</p> <p>Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.</p>		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2020	Preliminary Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Fall 2021	Construction	Construction completed.
	2021-2031	Monitoring Report	Annual Operations Report to BAAQMD

VINCHESTER CLASS IV BIKEWAY											Project 813-0240
DURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
FAR RANTS & AWARDS	\$ 92,686	\$ 595,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,553	
OTAL SOURCE OF FUNDS	\$ 92,686	\$ 889,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 982,453	
SE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
FAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	92,686	595,868	-	-	-	-	-	-	-	688,553	
OTAL GFAR	\$ 92,686	\$ 595,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,553	
RANTS & AWARDS											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	-	293,900	-	-	-	-	-	-	-	293,900	
OTAL GRANTS & AWARDS	\$ -	\$ 293,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,900	
OTAL USE OF FUNDS	\$ 92,686	\$ 889,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 982,453	



Project Name	Kennedy Sidewalk & Bike Lanes – LGB to Englewood	Project Number	813-0241
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim

Description	The project will install sidewalks and Class II bike lanes on Kennedy Road.
Location	This project location is Kennedy Road Between Los Gatos Boulevard and Englewood Avenue.
Project Background	The Kennedy Road Sidewalk improvement project will provide safe connections to Los Gatos Boulevard, a destination point in Town for employment. The project is in a residential neighborhood that will provide benefits to Louise Van Meter Elementary School, R.J. Fisher Middle School, and Los Gatos High School. The project location is in close proximity to the VTA Bus Route 27 stop at Los Gatos Boulevard providing access to further destinations within the Town.
	In June 2020 the Town was awarded a Measure B grant in the amount of \$832,300 for final design and construction of this project. The local match amount for final design is included in the FY 2022/23 project budget. The project may require land acquisitions to widen the public right-of-way for the necessary improvements.
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

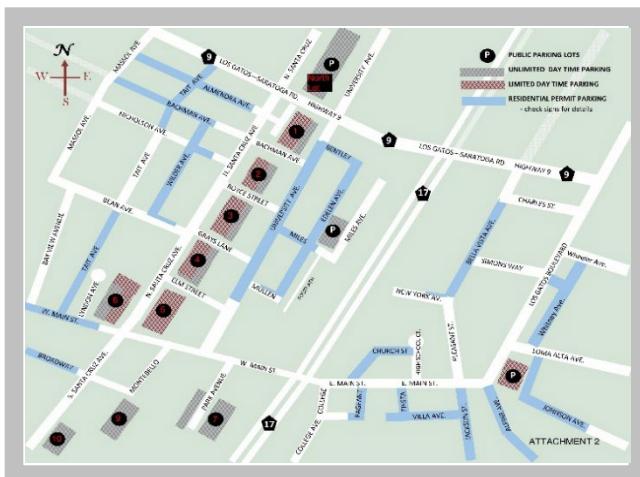
Street Improvements

Project Components & Estimated Timeline	Summer 2022	Preliminary Design	Project design & development					
	TBD	Bid Process	Project bidding & contract award (May depend on right-of-way acquisition)					
	TBD	Construction	Project construction					

KENNEDY SIDEWALK & BIKE LANES - LGB TO ENGLEWOOD										Project 813-0241
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ 59,460 138,740	\$ 59,460 138,740	\$ 693,560	\$ -	\$ -	\$ 59,460 832,300
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 198,200	\$ 198,200	\$ 693,560	\$ -	\$ -	\$ -	\$ 891,760
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR									
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	59,460	59,460	-	-	-	59,460
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 59,460	\$ 59,460	\$ 59,460	\$ -	\$ -	\$ -	\$ 59,460
GRANTS & AWARDS										
	<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	138,740	138,740	693,560	-	-	832,300
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ 138,740	\$ 138,740	\$ 693,560	\$ -	\$ -	\$ -	\$ 832,300
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 198,200	\$ 198,200	\$ 693,560	\$ -	\$ -	\$ -	\$ 891,760

STREETS PROGRAM

Street Improvements



Project Name Parking Program Implementation

Project Number 813-0242

Department Police Department

Project Manager Police Chief: Jaime Field

Description This project consists of the phased implementation of the recommendations found in the Comprehensive Parking Study that concluded in early 2020. The first phase includes an employee permit program and enhanced wayfinding signage.

Location This project is located downtown and nearby neighborhoods.

Project Background In 2019, the Town conducted a Parking Study to identify the needs for parking in Los Gatos. The Parking Study provided a series of recommendations that should be implemented over time. The recommendations include adjustments to time limits, permitting programs, wayfinding or signage enhancements, and other ideas that ensure the existing inventory is utilized effectively. Later stages of the program may look at parking capacity enhancements based on ongoing analysis.

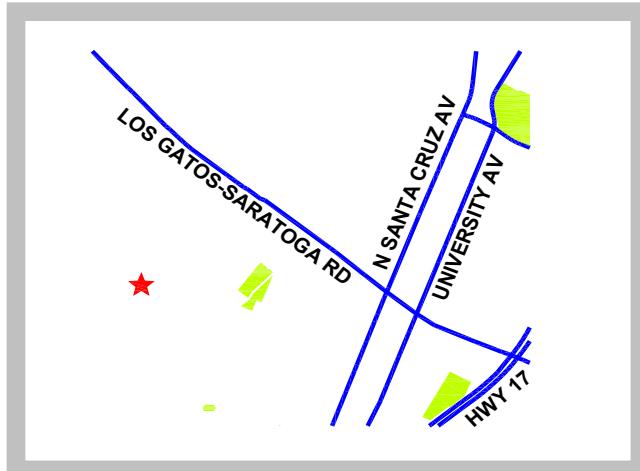
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Spring 2022	Design	Project design & development of first phase					
	Summer 2022	Bid Process	Project bidding & contact award of first phase					
	Fall 2022	Construction	Project construction of first phase					
	Fall 2022	Completion	Project completion of first phase					

PARKING PROGRAM IMPLEMENTATION										Project 813-0242
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ 157,563	\$ 440,937	\$ -	\$ 440,937	\$ -	\$ -	\$ -	\$ -	\$ 598,500
TOTAL SOURCE OF FUNDS	\$ -	\$ 157,563	\$ 440,937	\$ -	\$ 440,937	\$ -	\$ -	\$ -	\$ -	\$ 598,500
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	157,563	440,937	-	440,937	-	-	-	-	598,500
TOTAL GFAR	\$ -	\$ 157,563	\$ 440,937	\$ -	\$ 440,937	\$ -	\$ -	\$ -	\$ -	\$ 598,500
TOTAL USE OF FUNDS	\$ -	\$ 157,563	\$ 440,937	\$ -	\$ 440,937	\$ -	\$ -	\$ -	\$ -	\$ 598,500



Project Name Hernandez Avenue Storm Drain Improvements

Project Number 816-0409

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description This project will improve the Hernandez Avenue storm drain system with the installation of an underground storm drain pipe and sidewalk above.

Location The storm drain project is located on the south side of Hernandez Avenue, between Walnut Avenue and Wissahickon Avenue.

Project Background Hernandez Avenue is a hillside collector street with an incomplete sidewalk network and storm drain systems alongside the roadway. This street averages over 1,000 vehicles per day, a normal amount for a collector street. At previous neighborhood meetings, residents indicated an interest in having continuous sidewalks, particularly in the area where an open storm drain exists.

This project proposes to install an underground storm drain pipe into the existing ditch and concrete sidewalk, curb, and gutter system along the roadway to feed runoff water into the storm drain pipe. This street improvement addresses several neighborhood needs, including an improved drainage system, a safer pedestrian area, and an improved appearance of the neighborhood.

This project will be funded by the Storm Basin Fund. This project is scheduled for construction in FY 2024/25.

Operating Budget Impacts Ongoing operating costs would be significantly reduced as this project would eliminate the need to clean or repair the existing open ditch.

Staff time associated with this project will be tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project will utilize a combination of full-time budgeted staff and temporary staff to support fluctuating workloads.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2024	Preliminary Design	Project design & development
	Winter 2024/25	Bid Process	Project bidding & contract award
	Fall 2025	Construction	Project completed

HERNANDEZ AVENUE STORM DRAIN IMPROVEMENTS										Project 816-0409
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
STORM BASIN #3	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 82,180
TOTAL SOURCE OF FUNDS	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 82,180
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
STORM BASIN #3										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	17,180	-	-	-	-	-	-	65,000	-	82,180
TOTAL STORM BASIN	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 82,180
TOTAL USE OF FUNDS	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 82,180

**TOWN-WIDE**

Project Name	Stormwater System – Pollution Prevention Compliance	Project Number	816-0414		
Department	Parks & Public Works	Project Manager	Interim PPW Director: Timm Borden		
<hr/>					
Description	This project will install improvements, such as trash capture devices, to reduce pollution in the storm water system.				
Location	This project is located Town-wide.				
Project Background	This project will install solutions, such as multiple trash capture devices in storm inlets, throughout the Town to meet the Municipal Regional Permit Provision C.10 trash reduction requirements. The Town has submitted a plan to meet the requirement to reduce trash load impacts to creeks which are 70% by 2017 and 100% by 2022.				
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.				

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2022	Design	Project design & development
	Spring 2023	Bid Process	Project bidding & contact award
	Summer 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

STORMWATER SYSTEM - POLLUTION PREVENTION COMPLIANCE										Project 816-0414
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 1,422	\$ -	\$ 286,578	\$ -	\$ 286,578	\$ -	\$ -	\$ -	\$ -	\$ 288,000
TOTAL SOURCE OF FUNDS	\$ 1,422	\$ -	\$ 286,578	\$ -	\$ 286,578	\$ -	\$ -	\$ -	\$ -	\$ 288,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	1,422	-	286,578	-	286,578	-	-	-	-	288,000
TOTAL GFAR	\$ 1,422	\$ -	\$ 286,578	\$ -	\$ 286,578	\$ -	\$ -	\$ -	\$ -	\$ 288,000
TOTAL USE OF FUNDS	\$ 1,422	\$ -	\$ 286,578	\$ -	\$ 286,578	\$ -	\$ -	\$ -	\$ -	\$ 288,000

**TOWN-WIDE**

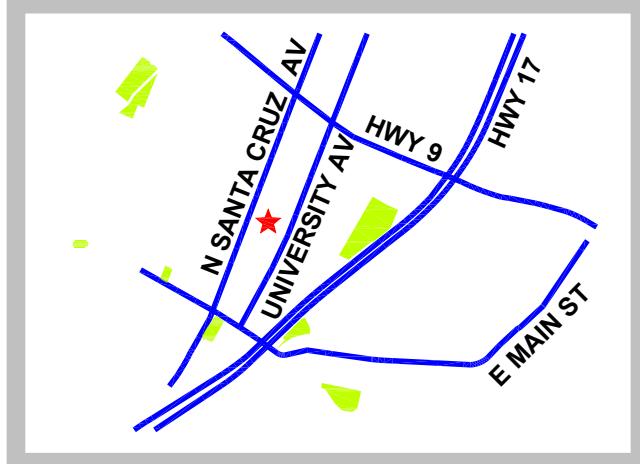
Project Name	Annual Storm Drain Improvement Project	Project Number	816-0420
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will improve existing storm drain infrastructure and install new systems where required to address stormwater runoff and drainage issues and enhance safety.		
Location	This project is located Town-wide.		
Project Background	The Town is responsible for keeping Town roads clear of excessive water and maintaining and improving stormwater infrastructure. Storm drain improvements in the Town right of ways and parking lots are necessary to manage water drainage issues within these Town locations. The intent of this project is to keep pace with the needs of the Town's storm drain system to prevent flooding in the Town right of ways.		
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2022	Design	Project design & development
	Spring 2023	Bid Process	Project bidding & contract award
	Summer 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

ANNUAL STORM DRAIN IMPROVEMENT PROJECT											Project 816-0420
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
STORM BASIN #1	\$ 10,000	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
STORM BASIN #2	10,000	13,400	186,600	-	186,600	-	-	-	-	210,000	
STORM BASIN #3	39,700	-	170,300	-	170,300	-	-	-	-	210,000	
TOTAL SOURCE OF FUNDS	\$ 59,700	\$ 13,400	\$ 556,900	\$ -	\$ 556,900	\$ -	\$ -	\$ -	\$ -	\$ 630,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
STORM BASIN #1 <i>Project Construction Expenses</i>	10,000	-	200,000	-	200,000	-	-	-	-	\$ 210,000	
TOTAL STORM BASIN #1	\$ 10,000	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
STORM BASIN #2 <i>Project Construction Expenses</i>	\$ 10,000	\$ 13,400	\$ 186,600	\$ -	\$ 186,600	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
TOTAL STORM BASIN #2	\$ 10,000	\$ 13,400	\$ 186,600	\$ -	\$ 186,600	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
STORM BASIN #3 <i>Project Construction Expenses</i>	\$ 39,700	\$ -	\$ 170,300	\$ -	\$ 170,300	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
TOTAL STORM BASIN #3	\$ 39,700	\$ -	\$ 170,300	\$ -	\$ 170,300	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
TOTAL USE OF FUNDS	\$ 49,700	\$ 13,400	\$ 556,900	\$ -	\$ 556,900	\$ -	\$ -	\$ -	\$ -	\$ 630,000	



Project Name Downtown Parking Lots Seal Coat & Restriping

Project Number 817-0705

Department Parks & Public Works

Project Manager Superintendent: Jim Harbin

Description This project will resurface downtown parking lots by applying a seal coat and then restriping.

Location This project is located at various Town-owned parking lots in downtown Los Gatos.

Project Background The public parking lots in downtown Los Gatos are heavily used. In order to keep their surfaces in good condition and prevent long term wear and damage, the parking lots need to be resurfaced and restriped. This project is necessary to prevent possible drainage or broken pavement problems in the future.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Street Improvements

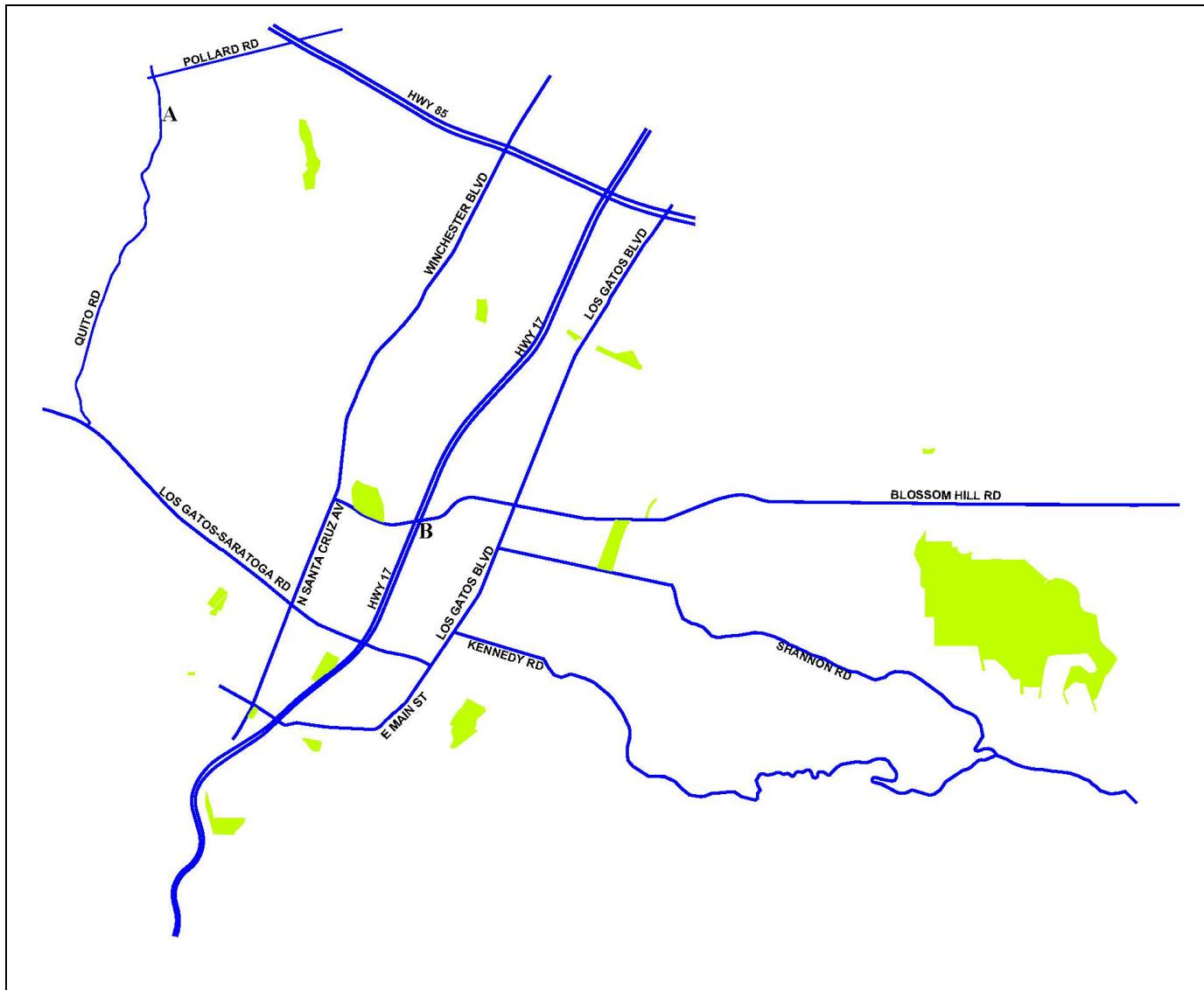
Project Components & Estimated Timeline	Winter 2021	Preliminary Design	Project design & development
	Spring 2022	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project completion

DOWNTOWN PARKING LOTS SEAL COAT & RESTRIPPING										Project 817-0705
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 44,481	\$ 43,346	\$ 12,173	\$ -	\$ 12,173	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL SOURCE OF FUNDS	\$ 44,481	\$ 43,346	\$ 12,173	\$ -	\$ 12,173	\$ -	\$ -	\$ -	\$ -	\$ 100,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	44,481	43,346	12,173	-	12,173	-	-	-	-	100,000
TOTAL GFAR	\$ 44,481	\$ 43,346	\$ 12,173	\$ -	\$ 12,173	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL USE OF FUNDS	\$ 44,481	\$ 43,346	\$ 12,173	\$ -	\$ 12,173	\$ -	\$ -	\$ -	\$ -	\$ 100,000

STREETS PROGRAM

Street Improvements





PROJECT LOCATIONS	
A	Quito Road - Bridge Replacement
B	Highway 17 Bicycle & Pedestrian Bridge – Design

STREETS PROGRAM

Bridge Projects

PROGRAM SECTION DIRECTORY	PAGE
0801 Quito Road - Bridge Replacement	C - 76
0803 Highway 17 Bicycle & Pedestrian Bridge - Design	C - 78

STREETS PROGRAM

Bridge Projects

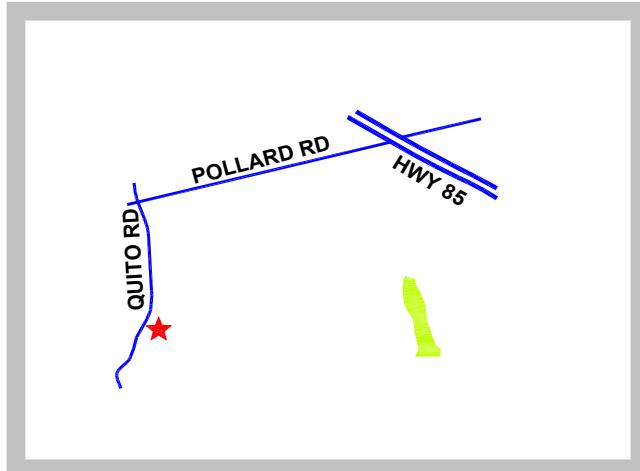
The Streets Program's *Bridge Projects* section contains Capital Improvement Program projects that repair, replace, or rehabilitate a deficient bridge structure as the primary scope of work.

Bridge structure safety falls under the guidance of state and federal regulations, and bridge projects are often driven by available funding from these jurisdictions, such as Caltrans grant programs or the federal Highway Bridge Replacement and Rehabilitation (HBRR) program. Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's bridges, and relies upon grant programs for major bridge improvement projects.

BRIDGE PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM BRIDGE PROJECTS							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>							
0801 Quito Road - Bridge Replacement	\$ 299,681	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
0803 Hwy 17 Bicycle & Pedestrian Bridge-Design	3,234,244	1,223,058	-	-	-	-	4,457,302
Total Bridge Projects	\$ 3,533,925	\$ 1,273,058	\$ -	\$ -	\$ -	\$ -	\$ 4,806,983

* Total FY 2021/22 Carryforward \$750,744



Project Name Quito Road - Bridge Replacement
Department Parks & Public Works

Project Number 818-0801
Project Manager Town Engineer: Woojae Kim

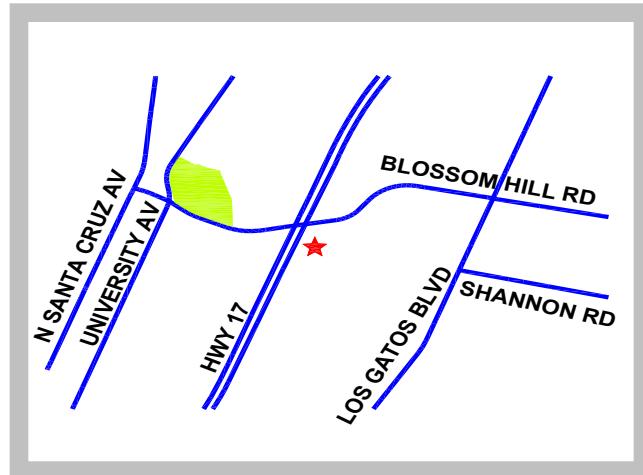
Description	This project funds the Town's portion of the replacement cost for two bridges on Quito Road lead by the City of Saratoga to improve roadway safety and provide adequate storm water flow capacity in the creek under the bridge.
Location	The two Quito Road bridges span a tributary of San Tomas Aquino Creek. The bridges are located on Quito Road in the vicinity of Old Adobe Road, approximately 1½ miles north of Highway 9, on the common boundary line between the City of Saratoga and the Town of Los Gatos.
Project Background	San Tomas Aquino Creek is under the jurisdiction of the Santa Clara Valley Water District (SCVWD), while the replacement of the bridges is the shared responsibility of the City of Saratoga and the Town of Los Gatos. Both bridges are approximately ninety years old and have been classified "structurally deficient" under Caltrans guidelines. In addition, both bridges are not adequate to receive 100-year flood flows.
	In 2001, the City of Saratoga, the project sponsor, secured partial funding (80%) through the federal Highway Bridge Replacement and Rehabilitation (HBRR) program to replace both bridges with wider span structures that will allow the 100-year design flood flow to pass underneath. Saratoga is the lead agency to oversee the design, environmental, right-of-way acquisition, and construction services for the project. The City of Saratoga, the Town of Los Gatos, and SCVWD agreed to share the duties and responsibilities for the project and the remaining 20% local match funding requirement.
	After further evaluation of the bridges, it was determined that Quito Road would require reconstruction at each end of the bridge, which in turn requires additional right-of-way acquisitions and environmental reviews under both the State of California (Caltrans) and federal regulations. These changes have made it necessary to redesign this project, significantly increasing the estimated costs. The City of Saratoga has applied for additional funding from Caltrans due to the redesign. As a result of the additional project costs, the local funding match from the City of Saratoga, the Town of Los Gatos, and the SCVWD has increased from \$155,000 to \$238,000 for each agency. Based on the 2021 updated schedule from the City of Saratoga, the construction of these bridges is anticipated to start in 2023.
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

STREETS PROGRAM

Bridge Projects

Project Components & Estimated Timeline	Jan 2001	Grant Funding	The City of Saratoga obtained grant funding from the federal HBRR program.
	Oct 2001	Cooperative Agreement	Council approved a cooperative agreement with the City of Saratoga and SCVWD for the replacement of the two bridges.
	May 2002	Preliminary Design	City of Saratoga started preliminary design.
	2013	Right of way	Right of way acquisition process is ongoing and environmental permitting is underway.
	TBD 2023	Final Design	Complete design and project bidding by the City of Saratoga.
	TBD 2023	Construction Start	Begin reconstruction of bridge.
	TBD	Completion	Anticipated construction completion.

QUITO ROAD - BRIDGE REPLACEMENT										Project 818-0801
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
TOTAL SOURCE OF FUNDS	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	64,594	235,087	50,000	-	50,000	-	-	-	-	349,681
TOTAL GFAR	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681
TOTAL USE OF FUNDS	\$ 64,594	\$ 235,087	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 349,681



Project Name	Highway 17 Bicycle & Pedestrian Overcrossing – Design	Project Number	818-0803			
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim			
Description	This project will fund the preliminary design, environmental clearance, and final design for the bicycle and pedestrian bridge over Highway 17 at Blossom Hill Road.					
Location	This project is located at Blossom Hill Road crossing Highway 17.					
Project Background	Highway 17 presents a barrier for bicyclists and pedestrians wanting to cross from one side of Los Gatos to the other. Current crossings are largely vehicle focused and often uncomfortable for other transportation modes. This is a suggested path included in the Safe Routes to School Phase 1 Study.					
<p>In September 2019, the Town selected BKF Engineers as the consultant to prepare a feasibility analysis and officially kicked off the project. At its March 3, 2020 meeting, the Town Council approved the project's Purpose and Need and authorized proceeding with design alternatives for a separate bicycle and pedestrian overcrossing. The feasibility analysis was completed in September 2020 and the Town Council approved the study and directed staff to proceed with the final design of a separate bicycle and pedestrian structure crossing over Highway 17 south of Blossom Hill Road.</p>						
<p>In June 2020, the Town was awarded a grant of \$2,754,990 for final design of the project as part of VTA's Measure B Bicycle and Pedestrian Competitive Grant Program. The grant required a local match of \$946,200 which was approved by Council on December 1, 2020. A request for proposals for the final design was released on December 4, 2020. Through the consultant procurement process, the Town selected BKF Engineers to continue with the final design and initiated work for the phase in May 2021.</p>						
<p>The design phases will include coordination with Caltrans, preliminary engineering, environmental reviews, final design, and construction cost estimating. It is estimated that the final design will be completed by spring 2024.</p>						
<p>In future years, funds will be needed for the construction phase. The construction cost is currently estimated to be in the range of \$20 to \$30 million. Staff will continue to seek grant funds to complete this project. Construction is anticipated to take 18 months to complete following the bidding and award of a construction contract.</p>						
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating					

STREETS PROGRAM

Bridge Projects

workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

Project Components & Estimated Timeline	Winter 2023	Environmental Clearances	Completion of technical studies - CEQA and NEPA determinations completed
	Spring 2024	Final Design	Completion of final design
	TBD	Construction	Complete construction

HIGHWAY 17 BICYCLE AND PEDESTRIAN BRIDGE - DESIGN										Project 818-0803
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ 767,100	\$ 179,110	\$ 522,314	\$ 701,424	\$ -	\$ -	\$ -	\$ -	\$ 1,468,524
TRAFFIC MITIGATION	147,249	-	-	-	-	-	-	-	-	147,249
GRANTS & AWARDS	95,419	2,224,476	521,634	-	521,634	-	-	-	-	2,841,529
TOTAL SOURCE OF FUNDS	\$ 242,668	\$ 2,991,576	\$ 700,744	\$ 522,314	\$ 1,223,058	\$ -	\$ -	\$ -	\$ -	\$ 4,457,302
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	767,100	-	522,314	522,314	-	-	-	-	1,289,414
TOTAL GFAR	\$ -	\$ 767,100	\$ -	\$ 522,314	\$ 522,314	\$ -	\$ -	\$ -	\$ -	\$ 1,289,414
TRAFFIC MITIGATION										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	179,110	-	179,110	-	-	-	-	-
<i>Project Construction Expenses</i>	147,249	-	-	-	-	-	-	-	-	147,249
TOTAL TRAFFIC MITIGATION	\$ 147,249	\$ -	\$ 179,110	\$ -	\$ 179,110	\$ -	\$ -	\$ -	\$ -	\$ 326,359
GRANTS & AWARDS										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	521,634	-	521,634	-	-	-	-	521,634.00
<i>Project Construction Expenses</i>	95,418.73	2,224,476	-	-	-	-	-	-	-	2,319,895
TOTAL GRANTS & AWARDS	\$ 95,419	\$ 2,224,476	\$ 521,634	\$ -	\$ 521,634	\$ -	\$ -	\$ -	\$ -	\$ 2,841,529
TOTAL USE OF FUNDS	\$ 242,668	\$ 2,991,576	\$ 700,744	\$ 522,314	\$ 1,223,058	\$ -	\$ -	\$ -	\$ -	\$ 4,457,302

STREETS PROGRAM

Bridge Projects



Parks Program

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PARKS & TRAILS PROGRAM

PARK PROJECT DIRECTORY

3304	Belgatos Park Booster Pump Replacement	D – 6
4007	Oak Meadow Park Bandstand Area Improvements	D – 8
4202	Town Plaza Turf Repairs	D – 10
4605	Parks Playground Fibar Project	D – 12
4610	Pinehurst Community Garden	D – 14

TRAIL PROJECT DIRECTORY

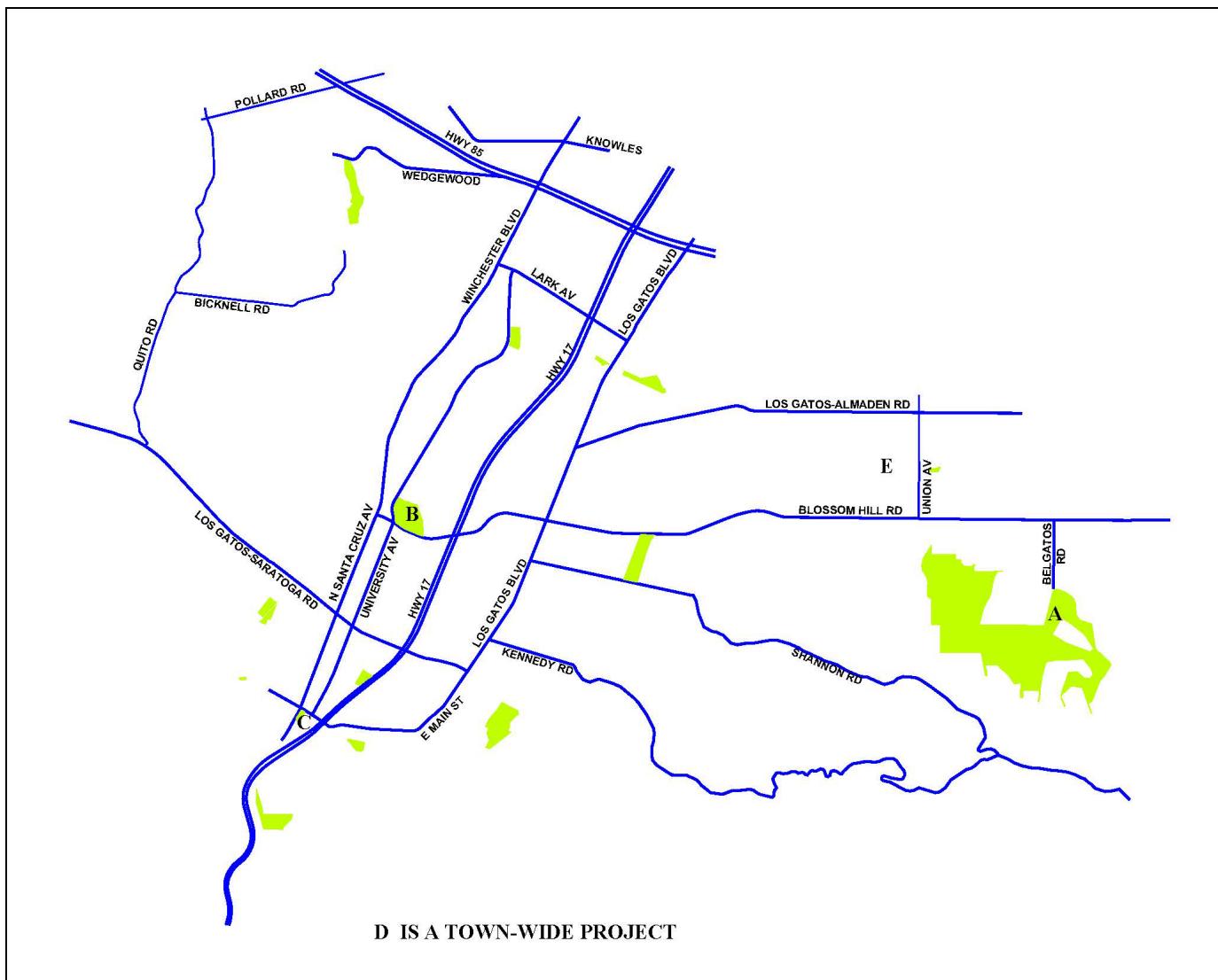
4503	Charter Oaks Trail Repair	D – 20
4504	Open Space Trail Upgrades	D – 22
4505	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	D – 24
4507	Forbes Mill Footbridge Improvements	D – 26
4508	Vegetation Management – Town Wide	D – 28
4510	Lynne Ave Pedestrian Path Design	D – 30

PARKS & TRAILS PROGRAM



PARKS & TRAILS PROGRAM

Park Improvement Projects



PROJECT LOCATIONS	
A	Belgatos Park Booster Pump Replacement
B	Oak Meadow Park Bandstand Area Improvements
C	Town Plaza Turf Repairs
D	Parks Playground Fibar Project
E	Pinehurst Community Garden

PARKS & TRAILS PROGRAM

Park Improvement Projects

PROGRAM SECTION DIRECTORY		PAGE
3304	Belgatos Park Booster Pump Replacement	D - 6
4007	Oak Meadow Park Bandstand Area Improvements	D - 8
4202	Town Plaza Turf Repairs	D - 10
4605	Parks Playground Fibar Project	D - 12
4610	Pinehurst Community Garden	D - 14

PARKS & TRAILS PROGRAM

Park Improvement Projects

The Parks Program's *Park Improvement Projects* section contains Capital Improvement Program projects that repair or improve a Town park as the primary scope of work. Typical park improvement projects include parking lot, walkway, and basketball or tennis court resurfacing; and park equipment or facility upgrades.

The Park Improvement Projects section does not have ongoing programs; all projects are considered one-time projects. The exception to this is the Parks Fibar replacement project. Because Fibar requires regular replacement and infill, this project is scheduled as a bi-annual project. The one-time park improvement projects are prioritized based on health and safety issues, available funding sources, infrastructure impacts, project costs, equity considerations, and community impacts.

Los Gatos does have Park Construction Tax Revenue as a designated funding source for the Parks operating program budget; however, tax receipts are limited to approximately \$11,000 per year, and are not sufficient for a capital program. In addition to GFAR funding, grants, in-lieu fees, and CDBG funds are pursued and utilized for park improvements when available.

PARK IMPROVEMENT PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM							
PARK IMPROVEMENT PROJECTS							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>							
4007 Oak Meadow Bandstand Area Improvements	\$ -	\$ 286,730	\$ -	\$ -	\$ -	\$ -	\$ 286,730
4202 Town Plaza Turf Repairs	8,116	28,000	-	-	-	-	36,116
4605 Parks Playground Fibar Project	94,736	55,264	-	25,000	-	-	175,000
4610 Pinehurst Community Garden	15,000	20,000	-	-	-	-	35,000
<i>New Projects</i>							
3304 Belgatos Park Booster Pump Replacement	-	40,000	-	-	-	-	40,000
Total Park Improvement Projects	\$ 117,851	\$ 429,994	\$ -	\$ 25,000	\$ -	\$ -	\$ 572,846

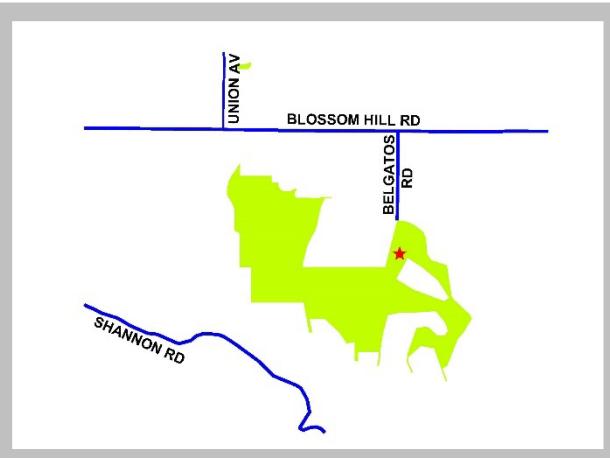
* Total FY 2021/2022 Carryforward \$364,994

Unfunded Projects

- La Rinconada Play Structure
- Oak Meadow Air Force Plane Coating
- Town-wide drinking fountains to hydration stations
- Oak Hill Play Lot and Hardscape
- Roberts Road West Trail Connector
- Oak Meadow Fencing Replacement
- Civic Center Irrigation System Replacement
- La Rinconada Park Turf Renovation
- Oak Meadow Restroom Expansion
- Live Oak Manor Park Turf Rehabilitation
- Blossom Hill Park Turf Rehabilitation
- Park Rehabilitation – La Rinconada Park
- Park Rehabilitation – Live Oak Manor Park
- Park Rehabilitation – Blossom Hill Park
- Plaza Park Improvements

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name	Belgatos Park Booster Pump Replacement	Project Number	831-3304
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller
Description	This project will replace a booster pump that is essential to functionality of the park restrooms and landscape irrigation.		
Location	This project is located at Belgatos Park.		
Project Background	For the operations of the Belgatos Park, booster pumps are used to supply water from water sources located at lower elevations. An existing pump at Belgatos Park has reached its serviceable life and is at the point of failure. Replacement of this pump is critical to keeping the park operational.		
Operating Budget Impacts	Staff time for coordination of contracted work and public notification will be required for this project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

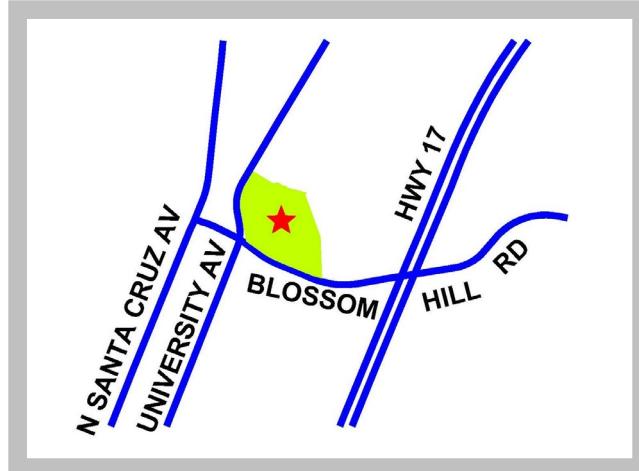
Park Improvement Projects

Project Components & Estimated Timeline	Summer 2021	Design	Project design & development
	Summer 2022	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project completion

BEL GATOS PARK BOOSTER PUMP REPLACEMENT										Project 831-3304
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	-	40,000	40,000	-	-	-	40,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Oak Meadow Bandstand Area Improvements

Project Number 831-4007

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description This project will renovate the area around the Lyndon Bandstand at Oak Meadow Park.

Location The project is located at Oak Meadow Park, at the corner of Blossom Hill Road and University Ave.

Project Background Oak Meadow Park is a popular park and hosts a variety of community events, as well as many small private gatherings through the reservation process. Because of the increased demand for event space in the Town, the Lyndon Bandstand has become a popular destination for larger events and activities. To accommodate the increased need for programmable and reservable space, the area around the bandstand needs some improvements and modifications. This project will make improvements to the area around the bandstand and modify any irrigation, electrical, or other infrastructure to help make the space more programmable for weddings, musical events, and other community gatherings.

This project is largely supplemented by the Per Capita Program grant funds provided by State Proposition 68.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

PARKS & TRAILS PROGRAM

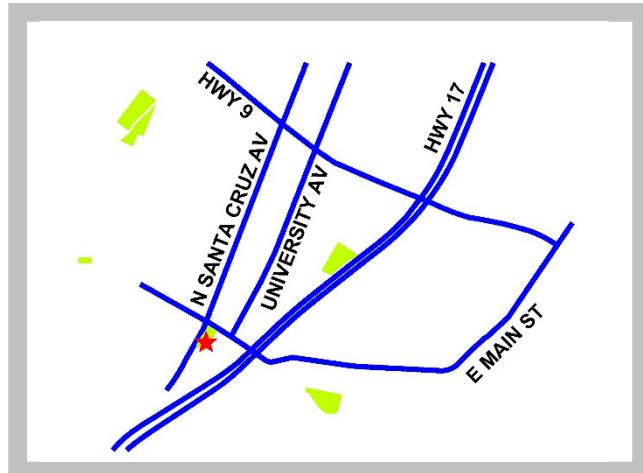
Park Improvement Projects

Project Components & Estimated Timeline	Spring 2022	Design	Project design & development
	Spring 2023	Bid Process	Project bidding & contract award
	Summer 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

OAK MEADOW BANDSTAND AREA IMPROVEMENTS										Project 831-4007
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
TOTAL GFAR				\$ 286,730		\$ 286,730		\$ 286,730		\$ 286,730
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	90,000	-	90,000	-	-	-	90,000
TOTAL GFAR				\$ 90,000		\$ 90,000		\$ 90,000		\$ 90,000
GRANTS & AWARDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	196,730	-	196,730	-	-	-	196,730
TOTAL GRANTS & AWARDS				\$ 196,730		\$ 196,730		\$ 196,730		\$ 196,730
TOTAL USE OF FUNDS				\$ 286,730		\$ 286,730		\$ 286,730		\$ 286,730

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name	Town Plaza Turf Repairs	Project Number	831-4202
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project will renovate the turf at Plaza Park.		
Location	The project is located at Town Plaza Park, at the corner of West Main Street and Santa Cruz Avenue.		
Project Background	<p>Plaza Park, located in the heart of downtown Los Gatos, is a popular park and hosts a variety of community events, such as Jazz on the Plazz and the Farmer's Market. Because of the amount of high foot traffic at this location, the turf is heavily impacted. This project will remove the existing sod and soil. New soil will be added to the area to enhance root growth and to re-grade the ground to mitigate standing water issues. Additionally, along with the installation of new turf grass, minor changes to the irrigation system will be completed to maximize water coverage. The turf was last replaced around 2010.</p> <p>The project will be completed during a period when there is the least impact on scheduled downtown events.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Summer 2021	Design	Project design & development
	Fall 2021	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project construction
	Fall 2022	Completion	Project completion

TOWN PLAZA TURF REPAIRS										Project 831-4202
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ 8,116	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 36,116
TOTAL SOURCE OF FUNDS	\$ 8,116	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 36,116
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	8,116	-	28,000	-	28,000	-	-	-	-	36,116
TOTAL GFAR	\$ 8,116	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 36,116
TOTAL USE OF FUNDS	\$ 8,116	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 36,116

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name	Parks Playground Fibar Project	Project Number	831-4605
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project will replace Fibar material at all Town playgrounds.		
Location	This project will be completed at various parks in Los Gatos.		
Project Background	Several Town parks have playground structures that are heavily used by children and their families. Playground safety codes require that the Fibar material be spread under and around playground structures to prevent injury to children.		
<p>Fibar replacement is required when the material is below a specific depth near the playground structure. Fibar is a wood product that degrades over time based on foot traffic and weather conditions. This material should be replaced on a regular, as needed basis. This is an annual CIP project to improve the safety of the Town's playgrounds.</p>			
Operating Budget Impacts	This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

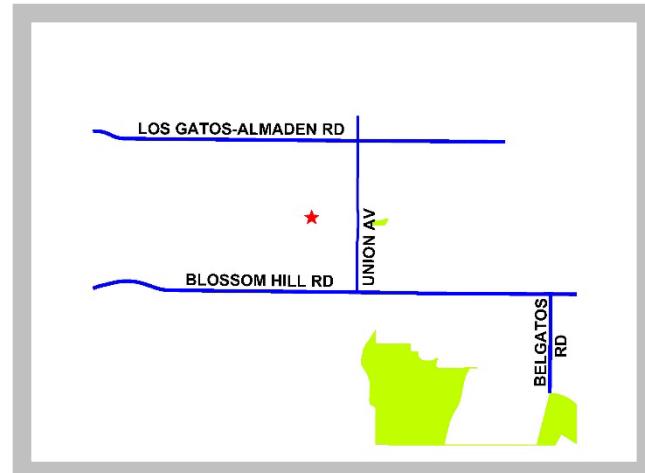
Park Improvement Projects

Project Components & Estimated Timeline	Summer 2021	Scope	Project development
	Spring 2022	Bid Process	Project bidding & contract award
	Summer 2022	Construction	Project construction
	Winter 2022/23	Completion	Project completion

PARKS PLAYGROUND FIBAR PROJECT											Project 831-4605
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ 75,736	\$ 19,000	\$ 30,264	\$ 25,000	\$ 55,264	\$ -	\$ 25,000	\$ -	\$ -	\$ 175,000	
TOTAL SOURCE OF FUNDS	\$ 75,736	\$ 19,000	\$ 30,264	\$ 25,000	\$ 55,264	\$ -	\$ 25,000	\$ -	\$ -	\$ 175,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	75,736	19,000	30,264	25,000	55,264	-	25,000	-	-	175,000	
TOTAL GFAR	\$ 75,736	\$ 19,000	\$ 30,264	\$ 25,000	\$ 55,264	\$ -	\$ 25,000	\$ -	\$ -	\$ 175,000	
TOTAL USE OF FUNDS	\$ 75,736	\$ 19,000	\$ 30,264	\$ 25,000	\$ 55,264	\$ -	\$ 25,000	\$ -	\$ -	\$ 175,000	

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name	Pinehurst Community Garden	Project Number	831-4610
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project will study options to install a community garden within a Town lot near Pinehurst Avenue. There are currently PG&E and Valley Water utility easements through this lot.		
Location	The project is located near Pinehurst Avenue between Lynn Avenue and Blossom Valley Drive.		
Project Background	Community members advocated for a community garden in this specific Town location (APN: 523-43-7), west of Pinehurst Avenue between Lynne Avenue and Blossom Valley Drive. This open Town lot mainly consists of PG&E and Valley Water utility easements. Through this project, staff will work with the community members, PG&E, and Valley water to investigate options and design to construct a community garden that meets the needs of parties involved.		
Funds would be required for the construction of the Pinehurst Community Garden.			
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Fall 2022	Design	Project design & development
	TBD	Bid Process	Project bidding & contract award (pending available funding)
	TBD	Completion	Project completion

PINEHURST COMMUNITY GARDEN											Project 831-4610
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ -	\$ 15,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
TOTAL GFAR	\$ -	\$ 15,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	-	15,000	20,000	-	20,000	-	-	-	-	35,000	
TOTAL GFAR	\$ -	\$ 15,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
TOTAL USE OF FUNDS	\$ -	\$ 15,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	

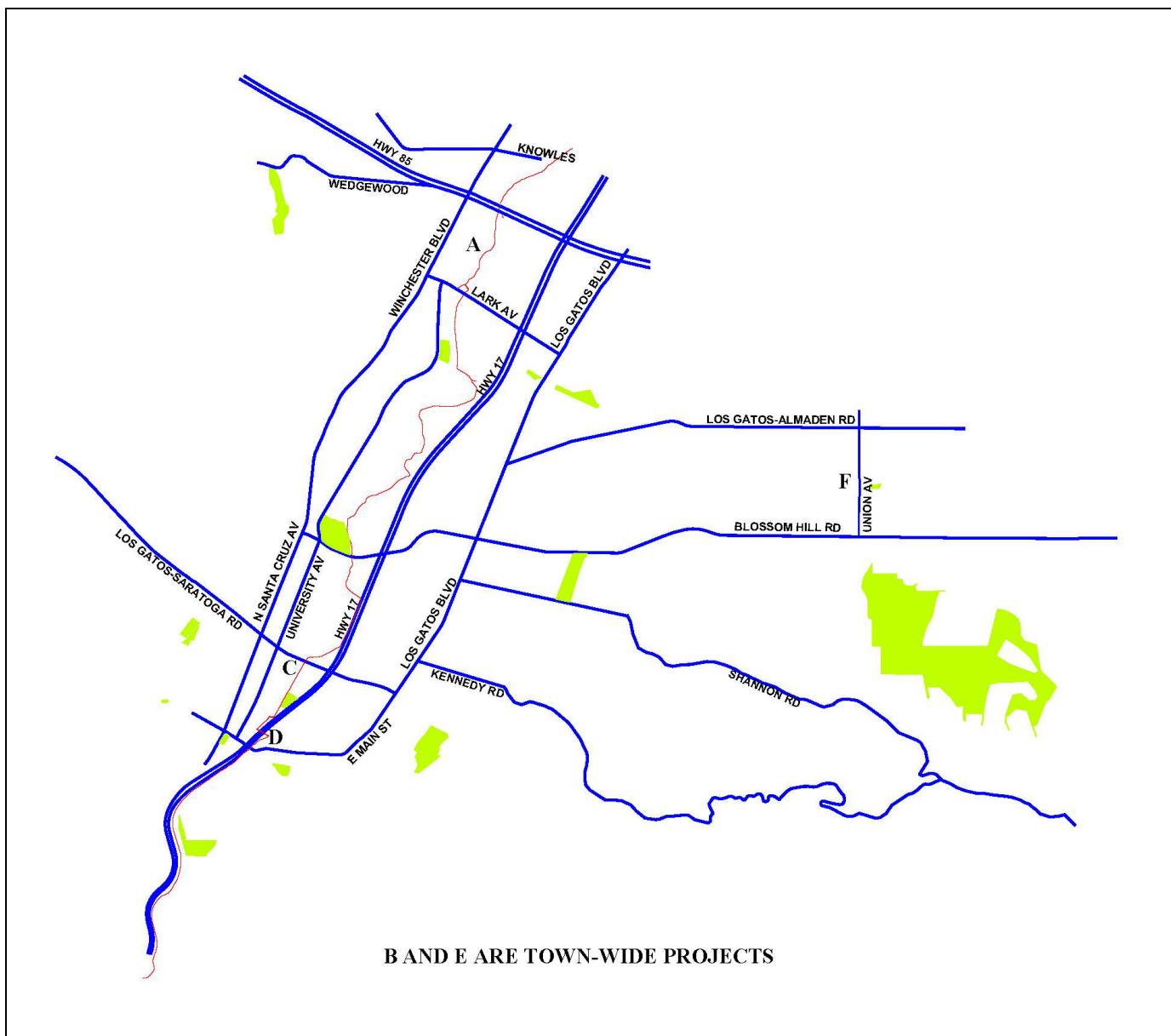
PARKS & TRAILS PROGRAM

Park Improvement Projects



PARKS & TRAILS PROGRAM

Trail Improvement Projects



PROJECT LOCATIONS	
A	Charter Oaks Trail Repair
B	Open Space Trail Upgrades
C	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project
D	Forbes Mill Footbridge Improvements
E	Vegetation Management – Town-Wide
F	Lynne Ave Pedestrian Path Design

PARKS & TRAILS PROGRAM

Trail Improvement Projects

PROGRAM SECTION DIRECTORY		PAGE
4503	Charter Oaks Trail Repair	D – 20
4504	Open Space Trail Upgrades	D – 22
4505	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	D – 24
4507	Forbes Mill Footbridge Improvements	D – 26
4508	Vegetation Management – Town-wide	D – 28
4510	Lynne Ave Pedestrian Path Design	D – 30

PARKS & TRAILS PROGRAM

Trail Improvement Projects

The Parks Program's *Trail Improvement Projects* section contains Capital Improvement Program projects that construct, repair, or improve a Town trail as the primary scope of work. Typical trail improvement projects include pathway construction or resurfacing.

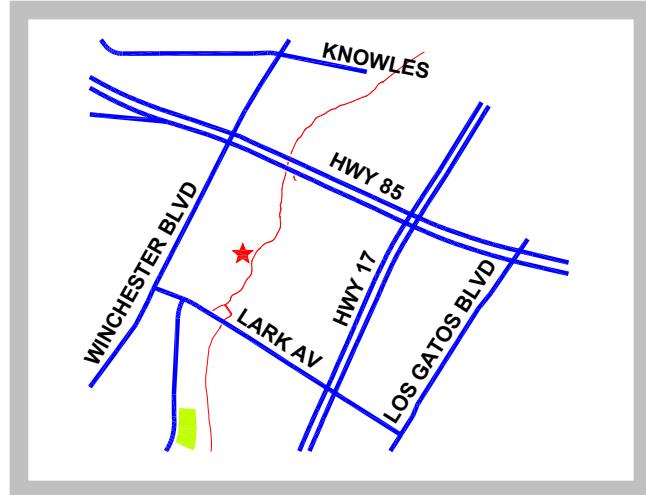
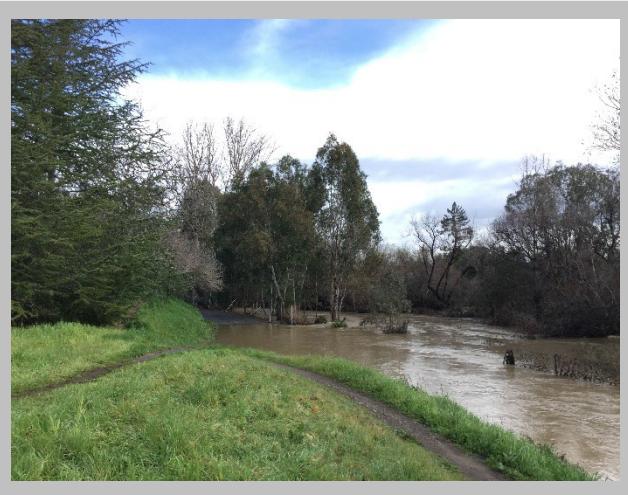
TRAIL IMPROVEMENT PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM TRAIL IMPROVEMENT PROJECTS							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>							
4503 Charter Oaks Trail Repair Project	\$ 72,942	\$ 474,891	\$ -	\$ -	\$ -	\$ -	547,833
4504 Open Space Trail Upgrades	-	152,000	-	-	-	-	152,000
4505 Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	608,322	5,833,645	-	-	-	-	6,441,967
4507 Forbes Mill Footbridge Improvements	30,464	27,478	-	-	-	-	57,942
4508 Vegetation Management - Town-wide	228,846	21,861	-	-	-	-	250,707
4510 Lynne Ave Pedestrian Path Design	-	75,000	-	-	-	-	75,000
<i>New Projects</i>							
Total Trail Improvement Projects	\$ 940,574	\$ 6,584,875	\$ -	\$ -	\$ -	\$ -	\$ 7,525,449

* Total FY 2021/22 Carryforward \$856,188

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Charter Oaks Trail Improvements

Department Parks & Public Works

Project Number 832-4503

Project Manager Town Engineer: WooJae Kim

Description This project will evaluate improvements along the Los Gatos Creek Trail from Lark Avenue towards Highway 85 near Charter Oaks.

Location This project is located on the Los Gatos Creek Trail near Charter Oaks.

Project Background The existing trail is adjacent to Los Gatos Creek and was damaged by flooding during the winter storms of 2017. The impacts of the storm included damage to the fencing and to the asphalt concrete pathway. The last trail repair work was completed in 2018 with funding provided by the Federal Emergency Management Agency (FEMA).

Subsequent to the trail repair work, the Town will further evaluate improvements along the trail from Lark Avenue towards Highway 85 utilizing Community Benefit funds in the amount of \$350,000 from the Albright project. In addition to evaluating long-term and feasible solutions to prepare the trail to be flood-ready, this project will also aim to address other concerns raised by the community, including congestion, user conflicts, and natural landscape. The scope will be determined through community outreach efforts. Staff submitted grant applications in the past seeking grant funds for comprehensive feasibility study and conceptual design.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Spring 2023	Preliminary Design	Project scope development
	Summer 2024	Final Design	Project design & development
	TBD	Bid Process	Project bidding & contract award (pending available funding)
	TBD	Construction	Project construction

CHARTER OAKS TRAIL REPAIR										Project 832-4503
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR GRANTS	\$ 109 72,833	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 475,000 \$ 72,833
TOTAL SOURCE OF FUNDS	\$ 72,942	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 547,833
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR <i>Salaries and Benefits</i> <i>Services/Supplies/Equipment</i> <i>Site Acquisition & Preparation</i> <i>Consultant Services</i> <i>Project Construction Expenses</i>	\$ - \$ - \$ - \$ - \$ 109 72,833	\$ - \$ - \$ - \$ - \$ 474,891	\$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ 475,000						
TOTAL GFAR	\$ 109	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 475,000
GRANTS & AWARDS										
<i>Salaries and Benefits</i> <i>Services/Supplies/Equipment</i> <i>Site Acquisition & Preparation</i> <i>Consultant Services</i> <i>Project Construction Expenses</i>	- - - - 72,833	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - \$ 72,833
TOTAL GRANTS & AWARDS	\$ 72,833	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,833
TOTAL USE OF FUNDS	\$ 72,942	\$ -	\$ 474,891	\$ -	\$ 474,891	\$ -	\$ -	\$ -	\$ -	\$ 547,833



TOWN-WIDE

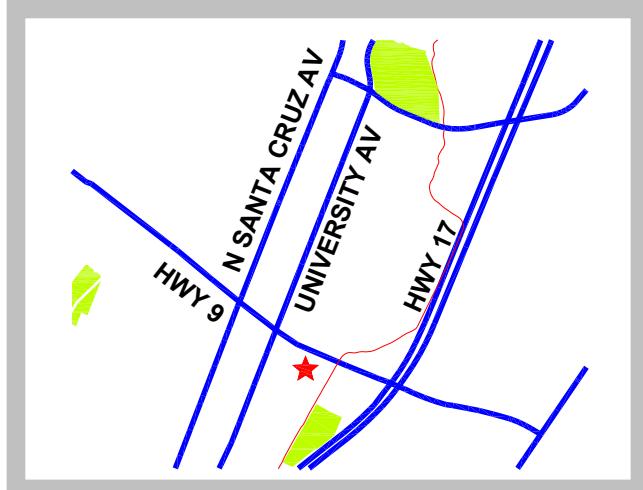
Project Name	Open Space Trail Upgrades	Project Number	832-4504
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project will repair and replace old and damaged retaining walls, fences, and embankments along the trails in the Town's open spaces.		
Location	This project is located at Santa Rosa Open Space, Heintz Open Space, and Belgatos Park.		
Project Background	The Town has a number of open space preserves that are under its jurisdiction. There are several public trail networks that traverse the open space preserves in the hillsides. The aging process has deteriorated a number of retaining walls and embankments along some trail sections. Without proper repair and replacement, the possibility of failure of the trails will increase greatly. This project will repair and replace several retaining walls that are supporting the trails and their embankments. In addition, this project will improve the drainage system around the retaining walls to prevent further erosion of the trails. This project will also address two bridges at Belgatos Park.		
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Winter 2022	Design	Project design & development
	Spring 2023	Bid Process	Project bidding & contract award
	Summer 2023	Construction	Project construction
	Winter 2023/24	Completion	Project completion

OPEN SPACE TRAIL UPGRADES										Project 832-4504
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Open Space Reserve Fund</i>	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	152,000	-	152,000	-	-	-	-	152,000
TOTAL GFAR	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000



Project Name	Los Gatos Creek Trail to Highway 9 Trailhead Connector Project	Project Number	832-4505
Department	Parks & Public Works	Project Manager	Town Engineer: WooJae Kim
Description	This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9.		
Location	This project is located on the Los Gatos Creek Trail near Highway 9.		
Project Background	<p>This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9. The project is an identified priority within Measure B and the Bicycle and Pedestrian Plan. The Council approved the staff recommendation for the next steps on this project in June 2017. Caltrans approved the Authorization to Proceed with Preliminary Engineering, also known as E-76 approval, on December 13, 2018. In February 2019 the Town issued a Request for Proposal for the design and environmental services, and the consultant firm of Mott MacDonald Group was awarded the contract to complete the final design for the project.</p> <p>On March 3, 2020, Council approved the preliminary layout of Los Gatos Creek Trail connections on both north and south sides of Highway 9. Caltrans' approval of the final design depended on resolving an underlying land rights issue. Portions of the Los Gatos Creek Trail and the concrete-lined channel at the trailhead connections are located within Caltrans lands, which was for sale or relinquishment. Caltrans is allowing the project to move forward as long as the Town is open to taking over the title of this portion of Caltrans' land. Caltrans specified that they would continue to maintain the concrete-lined channel. The Town and Caltrans would need to further discuss the terms.</p> <p>The project design should be completed by summer 2022 with construction targeted for Spring 2023, depending on grant funds. Staff is seeking grant funds through One Bay Area Grant (OBAG), Transportation Fund for Clean Air (TFCA), and Valley Water.</p>		
Operating Budget Impacts	<p>Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.</p>		

PARKS & TRAILS PROGRAM

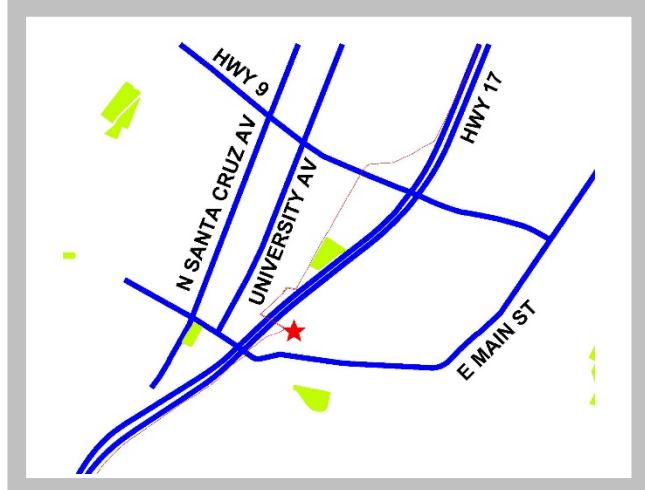
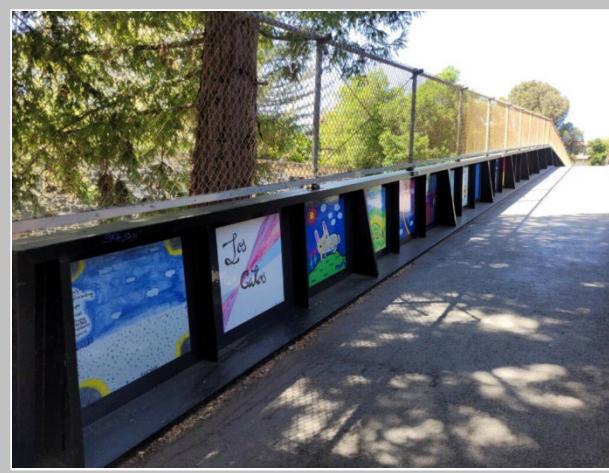
Trail Improvement Projects

Project Components & Estimated Timeline	Spring 2021	Environmental Clearance	Completion of CEQA and NEPA determinations
	Summer 2022	Final Design	Completion of final design
	Spring 2023	Construction	Project construction dependent on funding
	Winter 2024/25	Completion	Project completion

LOS GATOS CREEK TRAIL TO HIGHWAY 9 TRAILHEAD CONNECTOR PROJECT										Project 832-4505
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ 91,038	\$ 174,284	\$ 104,958	\$ 928,687	\$ 1,033,645	\$ -	\$ -	\$ -	\$ 1,298,967
GRANTS & AWARDS	338,024	4,976	-	4,800,000	4,800,000	-	-	-	-	\$ 5,143,000
TOTAL SOURCE OF FUNDS	\$ 429,062	\$ 179,260	\$ 104,958	\$ 5,728,687	\$ 5,833,645	\$ -	\$ -	\$ -	\$ -	\$ 6,441,967
USE OF FUNDS	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
	GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	91,038	174,284	104,958	928,687	1,033,645	-	-	-	-	1,298,967
TOTAL GFAR	91,038	174,284	104,958	928,687	1,033,645	-	-	-	-	1,298,967
GRANTS & AWARDS	Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	338,024	4,976	-	4,800,000	4,800,000	-	-	-	-	5,143,000
TOTAL GRANTS & AWARDS	\$ 338,024	\$ 4,976	\$ -	\$ 4,800,000	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -	\$ 5,143,000
TOTAL USE OF FUNDS	\$ 429,062	\$ 179,260	\$ 104,958	\$ 5,728,687	\$ 5,833,645	\$ -	\$ -	\$ -	\$ -	\$ 6,441,967

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name	Forbes Mill Footbridge Improvements	Project Number	832-4507
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project funds the replacement of student artwork panels on Forbes Mill Footbridge.		
Location	The project is located on the Forbes Mill Footbridge over Hwy 17.		
Project Background	This project will fund the creation/fabrication and installation of vinyl panels composed of student artwork to replace the existing panels on the inner rail panels of the Forbes Mill Footbridge over Highway 17.		
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Fall 2022	Scope	Project scope development					
	Winter 2022/23	RFP Process	Project RFP					
	Spring 2023	Implementation	Fabrication and Installation					

FORBES MILL FOOTBRIDGE IMPROVEMENTS										Project 832-4507	
SOURCE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23	New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	Proposed	
GFAR	\$ 27,942	\$ 2,522	\$ 27,478	\$ -	\$ 27,478	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,942
TOTAL SOURCE OF FUNDS	\$ 27,942	\$ 2,522	\$ 27,478	\$ -	\$ 27,478	\$ -	\$ 57,942				
USE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23	New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	Proposed	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	27,942	2,522	27,478	-	27,478	-	-	-	-	-	57,942
TOTAL GFAR	\$ 27,942	\$ 2,522	\$ 27,478	\$ -	\$ 27,478	\$ -	\$ 57,942				
TOTAL USE OF FUNDS	\$ 27,942	\$ 2,522	\$ 27,478	\$ -	\$ 27,478	\$ -	\$ 57,942				



TOWN-WIDE

Project Name	Vegetation Management – Town-wide	Project Number	832-4508
Department	Parks & Public Works	Project Manager	Superintendent: Jim Harbin
Description	This project funds an ecological assessment to provide guidance for fuel removal in Town open space and right-of-way and the first year of open space fuel reduction.		
Location	The project location is Town open spaces and rights-of-way.		
Project Background	The FEMA-approved Santa Clara Operational Area Hazard Mitigation Plan lists the wildfire hazard for the Town of Los Gatos as “high.” The funding allows for an ecological assessment to provide guidance for fuel removal in Town open spaces and rights-of-way, and funding for the first year of open space fuel reduction. The Town has applied for a FEMA grant for vegetation management work and a portion of these funds may be used for as a funding match for that grant.		
Operating Budget Impacts	Staff time for the coordination and management of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.		

PARKS & TRAILS PROGRAM

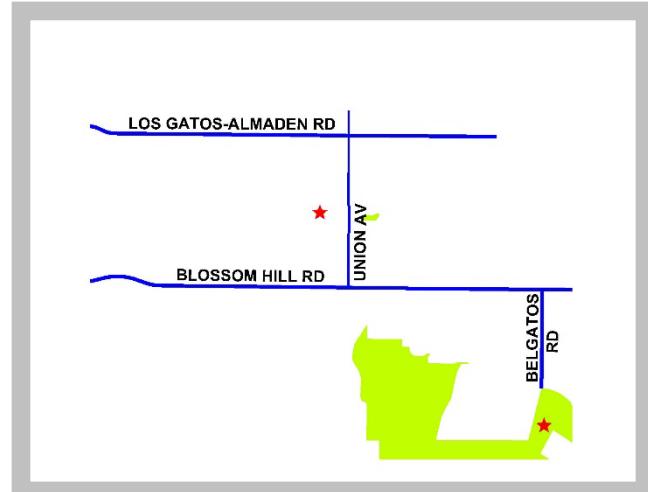
Trail Improvement Projects

Project Components & Estimated Timeline	Fall 2022	Scope	Project scope development
	TBD	RFP Process	Project RFP (pending available funding)
	TBD	Implementation	Vegetation Management
	TBD	Completion	Project completion

VEGETATION MANAGEMENT - TOWN-WIDE										Project 832-4508
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 211,069	\$ 17,777	\$ 21,861	\$ -	\$ 21,861	\$ -	\$ -	\$ -	\$ -	\$ 250,707
TOTAL SOURCE OF FUNDS	\$ 211,069	\$ 17,777	\$ 21,861	\$ -	\$ 21,861	\$ -	\$ -	\$ -	\$ -	\$ 250,707
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	211,069	17,777	21,861	-	21,861	-	-	-	-	250,707
TOTAL GFAR	\$ 211,069	\$ 17,777	\$ 21,861	\$ -	\$ 21,861	\$ -	\$ -	\$ -	\$ -	\$ 250,707
TOTAL USE OF FUNDS	\$ 211,069	\$ 17,777	\$ 21,861	\$ -	\$ 21,861	\$ -	\$ -	\$ -	\$ -	\$ 250,707

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Lynne Ave Pedestrian Path Design

Department Parks & Public Works

Project Number 832-4510

Project Manager Town Engineer: WooJae Kim

Description This project is to design a pedestrian pathway through an open lot near Lynne Avenue between Pinehurst Avenue and Union Avenue.

Location This project is located at an open lot near Lynne Avenue between Pinehurst Avenue and Union Avenue.

Project Background Community members advocated for a new pedestrian path through an open lot near Lynne Avenue between Pinehurst Avenue and Union Avenue. Currently, there are no sidewalks on Lynne Avenue and the pathway through the open lot would improve connectivity in the neighborhood. This open lot is located on PG&E and Town parcels. This project provides funding for the design work for the path. Additional funding would be required for construction.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

PARKS & TRAILS PROGRAM

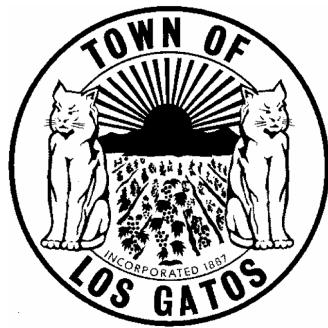
Trail Improvement Projects

Project Components & Estimated Timeline	Winter 2022/23	Design	Project design & development			
	TBD	Bid Process	Project bidding & contract award (pending available funding)			
	TBD	Construction	Project construction			

LYNNE AVE PEDESTRIAN PATH DESIGN										Project 832-4510
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	75,000	-	75,000	-	-	-	75,000
TOTAL GFAR	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

PARKS & TRAILS PROGRAM

Trail Improvement Projects





Public Facilities Program

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PUBLIC FACILITIES DIRECTORY

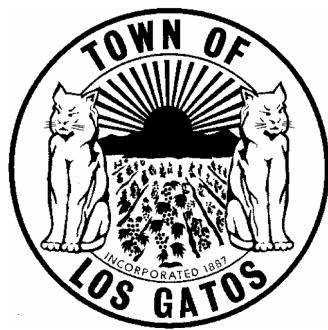
TOWN INFRASTRUCTURE PROJECT DIRECTORY

2002	Town Beautification	E – 6
2009	Public Art Gateway Project	E - 8
2010	Waterproofing – Town Wide	E – 10
2117	ADA Restrooms and HR Offices	E – 12
2119	Civic Center Security Improvements	E – 14
2206	Adult Recreation Center – Floor Repair	E – 16
2207	Adult Recreation Center HVAC	E – 18
2302	Building Replacement at Corporation Yard	E – 20
2305	Engineering Document Archiving	E – 22
2504	Sound Mitigation in Library Lobby	E – 24
2505	Battery Power Supply - Library	E – 26
2601	ADA Upgrade Public Restrooms – Adult Recreation Building	E – 28

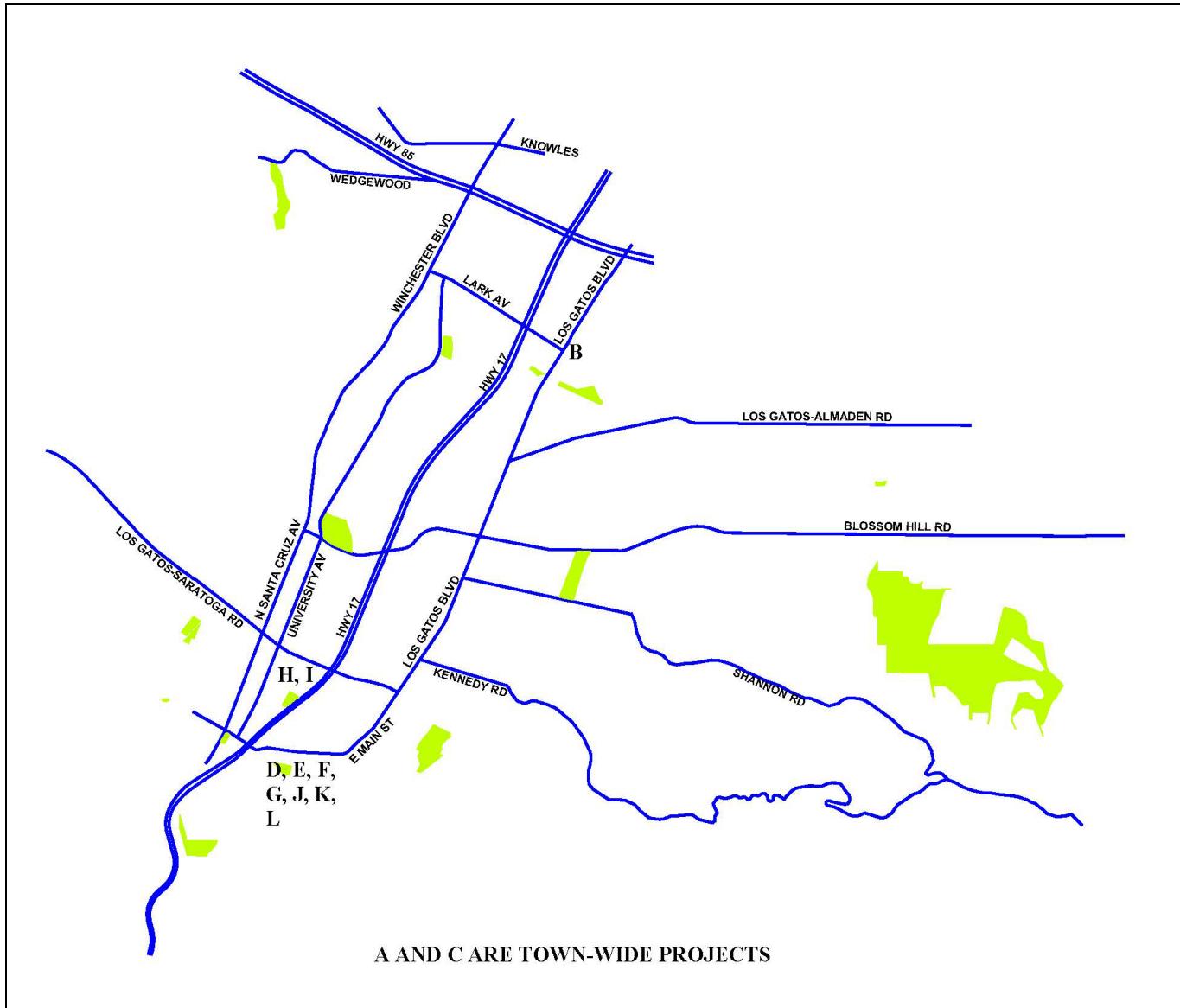
EQUIPMENT PROJECT DIRECTORY

6003	Town-Wide Document Imaging Project	E – 34
6004	Fire Suppression (Halon) for Server Rooms	E – 36
6101	Enterprise Resource Planning Upgrade	E – 38
6103	EOC Communication Upgrade	E – 40
6104	IT Disaster Recovery Improvements	E – 42

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PROJECT LOCATIONS	
A	Town Beautification
B	Public Art Gateway Project
C	Waterproofing Town-wide
D	ADA Restrooms and HR Offices
E	Civic Center Security Improvements
F	Adult Recreation Center – Floor Repair
G	Adult Recreation Center HVAC
H	Building Replacement at Corporation Yard
I	Engineering Document Archiving
J	Sound Mitigation in Library Lobby
K	Battery Power Supply – Library
L	ADA Upgrade Public Restrooms – Adult Recreation Building

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects

PROGRAM SECTION DIRECTORY		PAGE
2002	Town Beautification	E – 6
2009	Public Art Gateway Project	E – 8
2010	Waterproofing – Town Wide	E – 10
2117	ADA Restrooms and HR Offices	E – 12
2119	Civic Center Security Improvements	E – 14
2206	Adult Recreation Center – Floor Repair	E – 16
2207	Adult Recreation Center HVAC	E – 18
2302	Building Replacement at Corporation Yard	E – 20
2305	Engineering Document Archiving	E – 22
2504	Sound Mitigation in Library Lobby	E – 24
2505	Battery Power Supply - Library	E – 26
2601	ADA Upgrade Public Restrooms – Adult Recreation Building	E – 28

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

The *Town Infrastructure & Facilities Projects* section contains Capital Improvement Program projects that maintain or improve the Town's public buildings and structures to keep them in a clean, safe, accessible, and functional condition. Town-owned buildings include the Civic Center, Library, Police Operations Center, Parks & Public Works Building, Corporation Yard, Los Gatos Theatre, and associated structures, and the following buildings leased to other agencies: the Los Gatos-Saratoga Community Education and Recreation headquarters building and the Adult Recreation Center (formerly the Neighborhood Center). Other Town facilities include Tait Avenue and Forbes Mill.

Town Infrastructure and Facilities Projects are prioritized in consideration of the user needs, federal and state mandates, federal and state grant restrictions, and local community standards. The Community Development Department assumes responsibility for evaluating the overall conformance to the General Plan and the status of environmental assessment. The Parks & Public Works Department assumes responsibility for project design, planning, and construction.

This section contains annual ongoing improvement projects as well as identified one-time projects. The infrastructure and facilities projects are prioritized based on health and safety issues, infrastructure impacts, regulatory compliance, available funding sources, project costs, and community needs.

Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's public facilities; however, grants, CDBG funds, and donations are pursued and utilized when available.

TOWN INFRASTRUCTURE & FACILITIES PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM									
TOWN INFRASTRUCTURE & FACILITIES PROJECTS									
	Expended Through	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget		Total Budgeted	
<i>Carryforward Projects</i>									
2002 Town Beautification	\$ 119,571	\$ 20,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625		
2009 Public Art Gateway Project	50,000	7,000	-	-	-	-	57,000		
2010 Waterproofing Town-wide	53,204	21,796	-	-	-	-	75,000		
2117 ADA Restrooms and HR Offices	65,000	535,000	-	-	-	-	600,000		
2119 Civic Center Security Improvements	-	110,000	-	-	-	-	110,000		
2206 Adult Recreation - Floor Repair	-	200,000	-	-	-	-	200,000		
2207 Adult Recreation Center HVAC	-	310,000	150,000	-	-	-	460,000		
2302 Building Replacement at Corporation Yard	1,280,420	1,371,361	-	-	-	-	2,651,781		
2305 Engineering Document Archiving	91,452	-	-	-	-	-	91,452		
2504 Sound Mitigation in Library Lobby	-	22,000	-	-	-	-	22,000		
2505 Battery Power Supply - Library	-	543,000	-	-	-	-	543,000		
2601 ADA Upgrade Public Restrooms - Adult Recreation	86,882	226,979	-	-	-	-	313,861		
<i>New Projects</i>									
Total Infrastructure / Facility Projects	\$ 1,746,529	\$ 3,367,191	\$ 160,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,303,720	

*Total FY 2021/22 Carryforward \$3,177,191

Unfunded Projects

- Civic Center Improvements
- CNG Station Decommissioning
- Deferred maintenance at Town-owned, leased properties
- Deferred improvements to Town-owned properties
- ADA Improvements at Town-owned and leased properties

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name	Town Beautification	Project Number	821-2002
Department	Parks & Public Works	Project Manager	Environmental Specialist: Marina Chislett

Description	This project funds Town-wide beautification projects on an annual, as-needed basis.
Location	This project location is Town-wide.
Project Background	The Town Beautification Program was established to provide improvements to enhance the Town's beauty, particularly along public streets, sidewalks, and other Town property. One example is the Town's Outside the Box Program which enhances the character of the community by adding artwork to utility boxes that are often targeted by graffiti vandals. Selected artwork contains environmental sustainability messages that include alternative transportation, clean energy, clean creeks, community sustainability, and healthy lifestyles. In FY 2021/22 four utility boxes will be added to bring the total to 25, and another four are planned in FY 2022/23. The design RFP continues to request a diversity, equity, and inclusivity element in the design.
Operating Budget Impacts	The project will use staff time for program management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

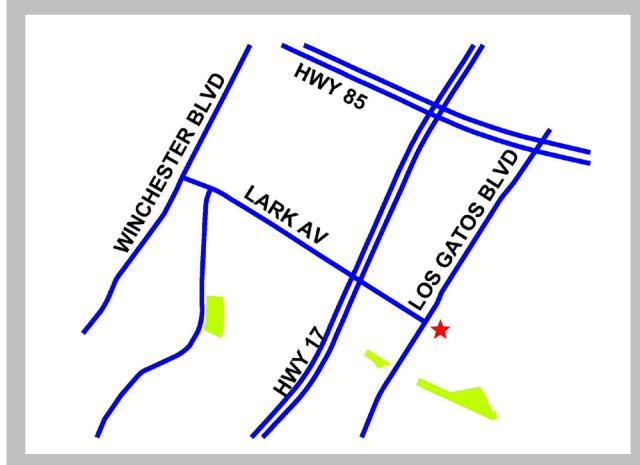
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Early 2022	Artist Recruitment	Project noticing				
	Summer 2022	Design	Project submittals and development				
	Summer 2022	Installation	Project completion				

TOWN BEAUTIFICATION PROJECTS										Project 821-2002	
SOURCE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	
GFAR	\$ 110,109	\$ 9,462	\$ 10,055	\$ 10,000	\$ 20,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625
TOTAL SOURCE OF FUNDS	\$ 110,109	\$ 9,462	\$ 10,055	\$ 10,000	\$ 20,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625
USE OF FUNDS	Prior Yrs	2021/22	Estimated	2022/23	2022/23	2022/23	2023/24	2024/25	2025/26	2026/27	Total Project
	Actuals	Estimated	Carryfwd to 2022/23		New Funding	Budget (with Carryfwd)	Proposed	Proposed	Proposed	Proposed	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	110,109	9,462	10,055	10,000	20,055	10,000	10,000	10,000	10,000	10,000	179,625
TOTAL GFAR	\$ 110,109	\$ 9,462	\$ 10,055	\$ 10,000	\$ 20,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625
TOTAL USE OF FUNDS	\$ 110,109	\$ 9,462	\$ 10,055	\$ 10,000	\$ 20,055	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 179,625

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Public Art Gateway Project

Department Parks & Public Works

Project Number 821-2009

Project Manager Library Director: Ryan Baker

Description This project funds the procurement and installation of Town gateway public art.

Location This project location is at the intersection of Los Gatos Boulevard and Lark Avenue.

Project Background In August 2021, the Town Council approved allocation of funds to procure and install a second gateway public art piece as recommended by the Arts and Cultural Commission. The installation timing depends on the construction of off-site improvements associated with the Phase 1 North 40 development. The first gateway public art ("The Cat") was installed at Los Gatos-Saratoga Road near Alberto Way.

Operating Budget Impacts The project will use Parks and Public Works staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	TBD	Design	Scope development
	TBD	Procurement	Procurement of gateway public art
	TBD	Installation	Project completion

PUBLIC ART GATEWAY PROJECT											Project 821-2009
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ 25,000	\$ 25,000	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 57,000	
TOTAL SOURCE OF FUNDS	\$ 25,000	\$ 25,000	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 57,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget 0	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	25,000	25,000	7,000	-	7,000	-	-	-	-	57,000	
TOTAL GFAR	\$ 25,000	\$ 25,000	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 57,000	
TOTAL USE OF FUNDS	\$ 25,000	\$ 25,000	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 57,000	

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name	Waterproofing -Town-wide	Project Number	821-2010		
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller		
<hr/>		<hr/>			
Description	This project had a balcony waterproofed, a new roof installed and will paint window trim at Town facilities.				
Location	The project is located at the Adult Recreation Center (208 E. Main Street) and the PPW Corporation Yard at 41 Miles Avenue.				
Project Background	The roof of the engineering building at the PPW Corporation Yard is starting to show signs of age and potential leakage as it approaches its end of serviceable life. Recent HVAC improvements added new penetrations through this aging membrane, including relocation of a large HVAC unit in the center of the roof. The new roof will upgrade the membrane to a single ply cool roof which will also improve the building's energy conservation.				
<p>At the Adult Recreation Center, the rear balcony for the two manager offices upstairs cantilevers over the activity room below. During heavy rainstorms, water leaks from under the thresholds upstairs into the middle of the room below. The membrane needs to be replaced which entails significant reconstruction of the sliding doors, siding, and balcony deck.</p>					
Operating Budget Impacts	The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.				

PUBLIC FACILITIES PROGRAM

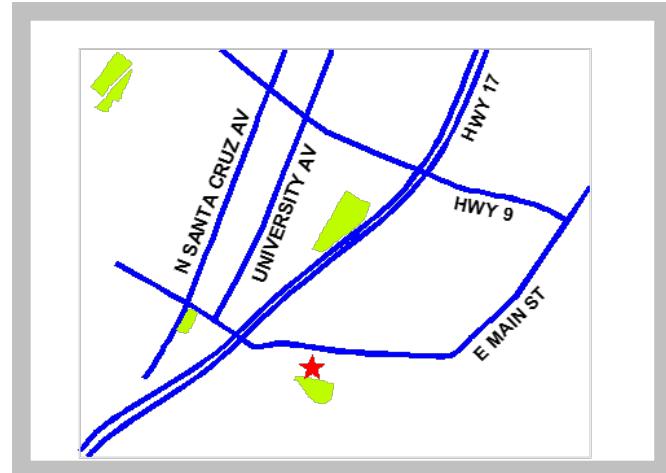
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2020/21	Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Summer 2021	Construction	Project construction
	Summer 2022	Completion	Project completion

WATERPROOFING - TOWN-WIDE										Project 821-2010
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
Transfer from Facilities	\$ 53,204	\$ -	\$ 21,796	\$ -	\$ 21,796	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL SOURCE OF FUNDS	\$ 53,204	\$ -	\$ 21,796	\$ -	\$ 21,796	\$ -	\$ -	\$ -	\$ -	\$ 75,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	53,204	-	21,796	-	21,796	-	-	-	-	75,000
TOTAL GFAR	\$ 53,204	\$ -	\$ 21,796	\$ -	\$ 21,796	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL USE OF FUNDS	\$ 53,204	\$ -	\$ 21,796	\$ -	\$ 21,796	\$ -	\$ -	\$ -	\$ -	\$ 75,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name ADA Restrooms and HR Offices

Project Number 821-2117

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description This project will make ADA-compliant upgrades to the staff restrooms at the Civic Center and modify the HR offices.

Location This project is located at the Civic Center (110 E. Main Street).

Project Background The Building Inspectors have moved out of their previous space in the lower level of the Civic Center. The restrooms adjacent to this space are small non-ADA compliant restrooms. This project will upgrade the restrooms taking advantage of the available space to meet additional area requirements. In addition, this project will remodel the HR offices in the Civic Center.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes full-time budgeted staff to support fluctuating workloads. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

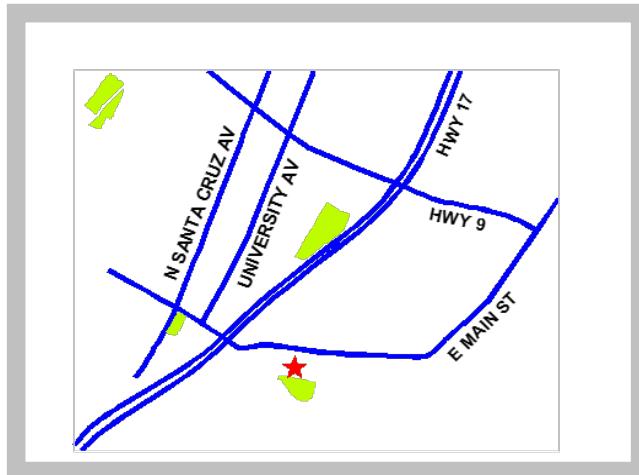
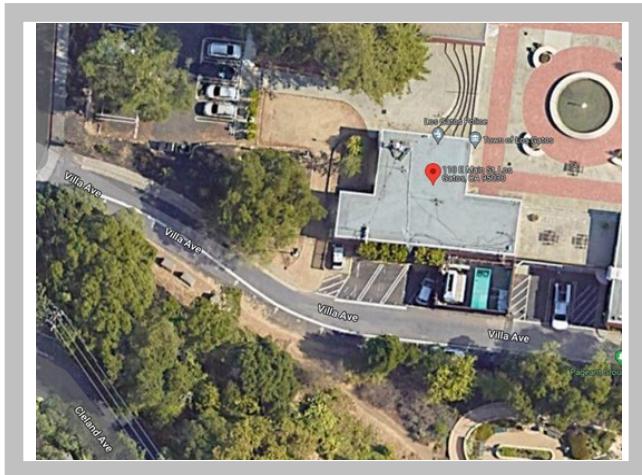
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Spring 2022	Design	Project design & development
	Summer 2022	Bid Process	Project bidding & contract award
	Fall 2022	Construction	Project construction
	Spring 2023	Completion	Project completion

ADA RESTROOMS AND HR OFFICES											Project 821-2117
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											-
Transfer from Facilities	\$ -	\$ 65,000	\$ 535,000	\$ -	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ 65,000	\$ 535,000	\$ -	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	65,000	535,000	-	535,000	-	-	-	-	-	600,000
TOTAL GFAR	\$ -	\$ 65,000	\$ 535,000	\$ -	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL USE OF FUNDS	\$ -	\$ 65,000	\$ 535,000	\$ -	\$ 535,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	Civic Center Security Improvements	Project Number	821-2119
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller

Description	This project will add security gates and fencing to the rear driveway at the Civic Center.
Location	This project is located at the Civic Center at 110 E. Main Street and Pageant Way.
Project Background	The rear driveway at the Civic Center, which is intended for staff parking, is currently open and heavily used by bicyclists and pedestrians. This has created an unsafe condition for Town staff and Police vehicles using the rear driveway. In addition, car chases and break ins have occurred in this area. The installation of fencing and gates will enhance the secure and safety of the area.
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes budgeted staff to support fluctuating workloads. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

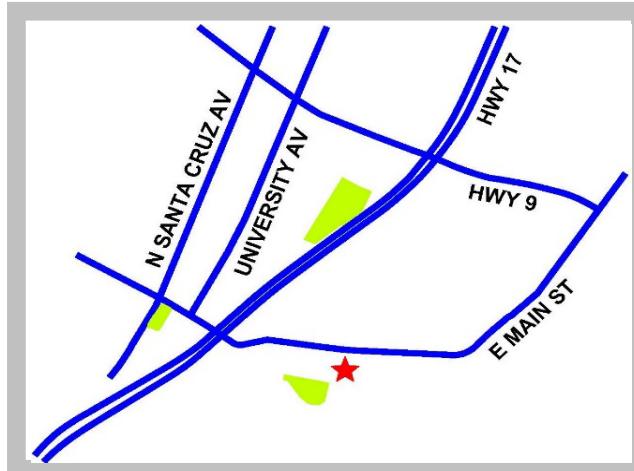
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2021/22	Bid process	Project bidding & contract award
	Spring 2022	Construction	Project Construction
	Summer 2022	Completion	Project completion

CIVIC CENTER SECURITY IMPROVEMENTS										Project 821-2119
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR Transfer from Facilities	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR <i>Salaries and Benefits</i> <i>Services/Supplies/Equipment</i> <i>Site Acquisition & Preparation</i> <i>Consultant Services</i> <i>Project Construction Expenses</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GFAR	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	Adult Recreation Center – Floor Repair	Project Number	821-2206
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller

Description	This project will replace the flooring in the multi-purpose room at the Adult Recreation Center.
Location	This project will take place at the Adult Recreation Center (208 East Main Street).
Project Background	The floor throughout the Adult Recreation Center has reached the end of its useful life. This project will replace the flooring throughout the entire building.
Operating Budget Impacts	The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

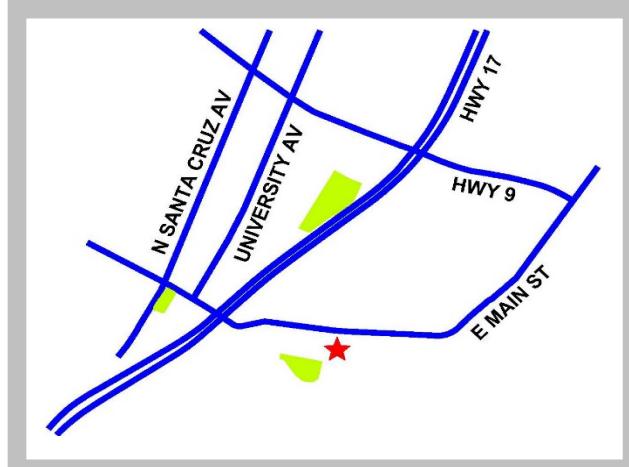
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2021/22	Bid process	Project bidding & contract award					
	Fall 2022	Construction	Project Construction					
	Spring 2023	Completion	Project completion					

ADULT RECREATION CENTER - FLOOR REPAIR										Project 821-2206
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	200,000	-	200,000	-	-	-	200,000
TOTAL GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Adult Recreation Center – HVAC Unit Replacement

Project Number 821-2207

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description This project will replace fan coil pump units throughout the facility to maintain heating, ventilation, and air conditioning (HVAC) of the building.

Location This project is located at the Adult Recreation Center at 208 Villa Ave.

Project Background The fan coil pump units throughout the facility have reached the end of their serviceable life and some have failed leaving some rooms without heating or cooling capabilities. The replacement of these HVAC components is critical to provide a comfortable and functional space for the patrons of this building who are primarily seniors.

Operating Budget Impacts Staff time for coordination efforts with the Center's management and attendees during construction activities will be needed. Full-time maintenance staff is accounted for in the FY 2022/23 Operating Budget

PUBLIC FACILITIES PROGRAM

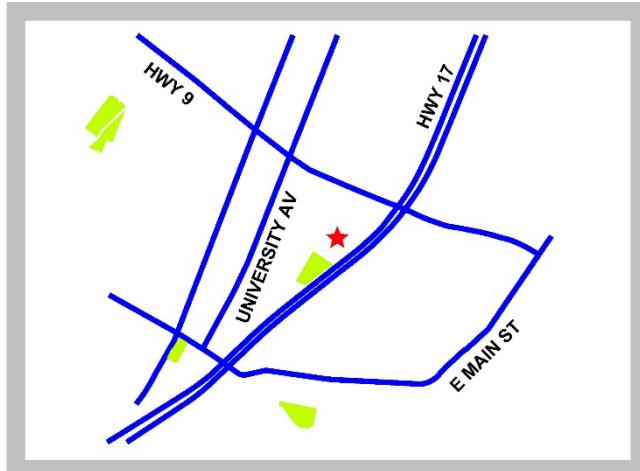
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2021/22	Design	Project design & development
	Summer 2022	Bid Process	Project bidding & contract award
	Spring 2023	Construction	Project completion

ADULT RECREATION CENTER HVAC										Project 821-2207
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 160,000	\$ 150,000	\$ 310,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 460,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 160,000	\$ 150,000	\$ 310,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 460,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
<i>Site Acquisition & Preparation</i>	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
<i>Consultant Services</i>	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
<i>Project Construction Expenses</i>	- - -	- - -	160,000	150,000	310,000	150,000	- - -	- - -	- - -	460,000
TOTAL GFAR	\$ -	\$ -	\$ 160,000	\$ 150,000	\$ 310,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 460,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 160,000	\$ 150,000	\$ 310,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 460,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	Building Replacement at Corporation Yard	Project Number	821-2302
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller

Description	This project replaces an old building at the Parks and Public Works Department (PPW) Corporation Yard that is used for office space and evidence storage. The project also includes improvements to the Engineering building.
Location	This project is located at the PPW Corporation Yard at 41 Miles Avenue.
Project Background	The maintenance lead staff has been using a small portable building located at the north side of the PPW Corporation Yard for their office facility. This building has deteriorated over the years and is becoming more difficult to maintain because of its aging infrastructure. The existing building has several problems including a leaky roof and windows, a poor heating and cooling (HVAC) system, and lacks a restroom facility in the building. This building is also used partially by the Police Department as their evidence storage facility. Evidence must be stored and kept at a certain room temperature, which requires an updated HVAC system.
Operating Budget Impacts	The Engineering and adjacent warehouse spaces have been remodeled to accommodate the maintenance staff that are being displaced in the building replacement portion of the project.

PUBLIC FACILITIES PROGRAM

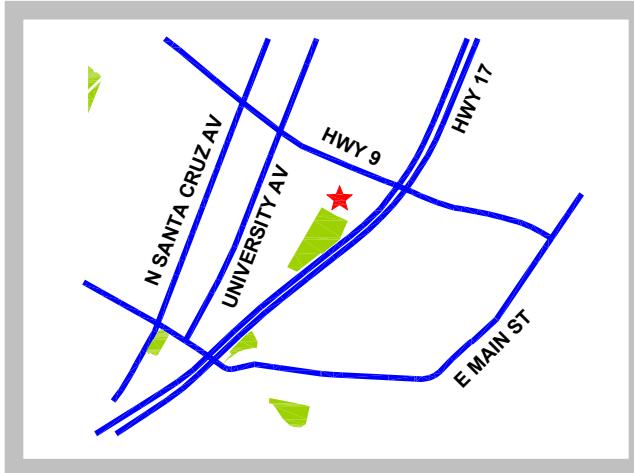
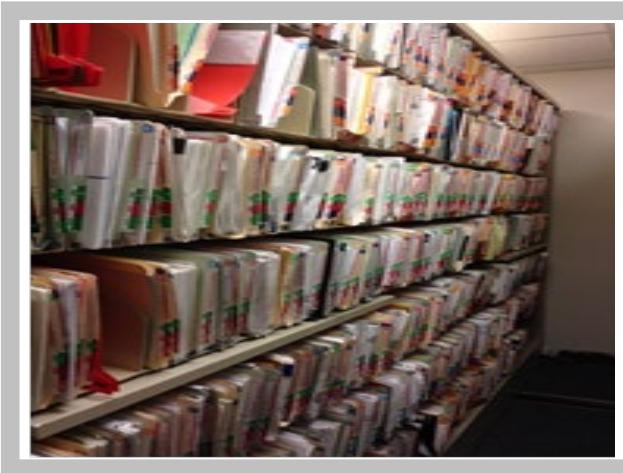
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Spring 2022	Bid Process	Project bidding & contract award
	Fall 2022	Construction	Project construction
	Spring 2023	Completion	Project completion

BUILDING REPLACEMENT AT CORPORATION YARD											Project 821-2302
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ 1,057,783	\$ 222,637	\$ 1,371,361	\$ -	\$ 1,371,361	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781	
TOTAL SOURCE OF FUNDS	\$ 1,057,783	\$ 222,637	\$ 1,371,361	\$ -	\$ 1,371,361	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	1,057,783	222,637	1,371,361	-	1,371,361	-	-	-	-	2,651,781	
TOTAL GFAR	\$ 1,057,783	\$ 222,637	\$ 1,371,361	\$ -	\$ 1,371,361	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781	
TOTAL USE OF FUNDS	\$ 1,057,783	\$ 222,637	\$ 1,371,361	\$ -	\$ 1,371,361	\$ -	\$ -	\$ -	\$ -	\$ 2,651,781	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Engineering Document Archiving

Department Parks & Public Works

Project Number 821-2305

Project Manager Town Engineer: WooJae Kim

Description This project will continue to scan and archive engineering record documents such as as-builts, federal and state funded capital improvement projects, and recorded documents, which are in paper format.

Location This project is located at the Engineering Services office (41 Miles Avenue).

Project Background Hard copy format Engineering documents are prone to damage due to age and need to be preserved through archiving to maintain pertinent records. Digital scanning and archiving of these documents also allow for more efficiency in searching through records. It is anticipated that this project will be implemented over several fiscal years to continue digitizing record documents as accumulated. A majority of the past documents in the Engineering Services office have been scanned in 2021 and are digitally organized in the Engineering shared drives.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the Operating Budget.

PUBLIC FACILITIES PROGRAM

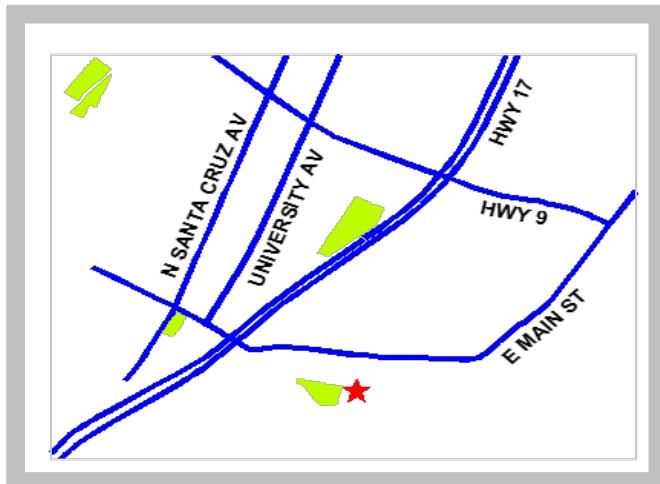
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Fall 2021	Design	Project development					
	Winter 2022/23	Bid process	Project bidding & contract award					
	Summer 2023	Completion	Project completion					

ENGINEERING DOCUMENT ARCHIVING										Project 821-2305
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR	\$ 47,576	\$ 43,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,452
TOTAL SOURCE OF FUNDS	\$ 47,576	\$ 43,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,452
USE OF FUNDS										
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GFAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
Site Acquisition & Preparation	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
Consultant Services	- -	- -	- -	- -	- -	- -	- -	- -	- -	- -
Project Construction Expenses	47,576	43,876	- -	- -	- -	- -	- -	- -	- -	91,452
TOTAL GFAR	\$ 47,576	\$ 43,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,452
TOTAL USE OF FUNDS	\$ 47,576	\$ 43,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,452

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Sound Mitigation in Library Lobby

Project Number 821-2504

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description This project will install sound baffling to the low ceiling in the Library lobby.

Location This project location is inside the Library at 100 Villa Avenue.

Project Background This is the second phase of sound reduction in the Library following successful installation of doors to the teen area in phase one. This project will install sound baffling to the ceiling in the Library lobby to help diffuse noise.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2020/21	Design	Project design & development
	Spring 2021	Bid Process	Project bidding & contract award
	Spring 2022	Construction	Project construction
	Summer 2022	Completion	Project completion

SOUND MITIGATION IN LIBRARY LOBBY										Project 821-2504
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Transfer from Library Trust</i>	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	22,000	-	22,000	-	-	-	-	22,000
TOTAL GFAR	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Battery Power Supply - Library

Department Parks & Public Works

Project Number 821-2505

Project Manager Facilities Manager: Dan Keller

Description This project will include the development of a design plan and installation of a battery energy storage tied to the solar photovoltaic (PV) system at the Library.

Location This project will take place at the Los Gatos Library, 100 Villa Avenue.

Project Background In FY 2020/21, grant funding became available through Silicon Valley Clean Energy Program and California Office of Emergency Services. To qualify for the grant funding, development of a plan for a community resilience project is required. The Library was chosen as a site for a battery energy storage system tied to the existing Solar photovoltaic energy system. This storage system will provide short term backup power to the Library in the event of a power outage. An agreement for Services for this project is underway with the planning phase of the project to be completed and start of construction in FY 2021/22.

Grant funds for this project will be recognized as a separate budget action when the grant agreements are put in place.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be reimbursed by the grant. On-going maintenance of the battery storage system should be minimal, with large cost replacement batteries in 7+ years.

PUBLIC FACILITIES PROGRAM

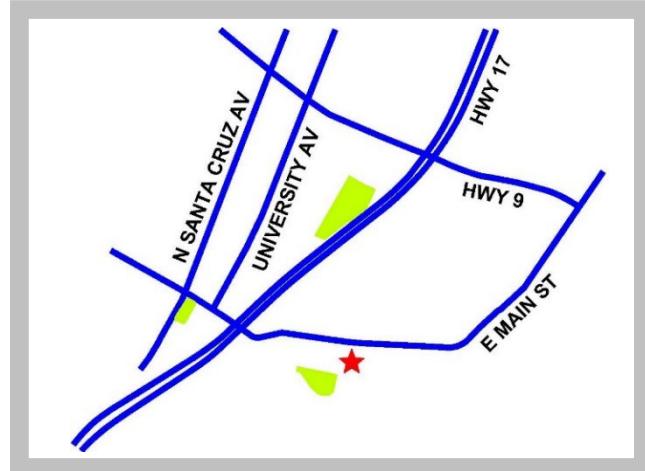
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Spring 2021	Bid process	Project design, bidding & contract award
	Summer 2022	Construction	Project Construction
	Fall 2022	Completion	Project completion

BATTERY POWER SUPPLY - LIBRARY										Project 821-2505
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR GRANTS & AWARDS	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 543,000	\$ -	\$ 543,000	\$ -	\$ -	\$ -	\$ -	\$ 543,000
USE OF FUNDS										
GFAR	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	30,000	-	30,000	-	-	-	30,000
TOTAL GFAR	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
GRANTS & AWARDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	513,000	-	513,000	-	-	-	513,000
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 513,000	\$ -	\$ 513,000	\$ -	\$ -	\$ -	\$ -	\$ 513,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 543,000	\$ -	\$ 543,000	\$ -	\$ -	\$ -	\$ -	\$ 543,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	ADA Upgrade Public Restrooms – Adult Recreation Building	Project Number	821-2601
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller

Description	This project will make ADA-compliant upgrades to the public restrooms at the Recreation Building.
Location	This project location is at the Adult Recreation Center at 208 E. Main Street.
Project Background	The upstairs restrooms are beyond their useful life and are very small and non-ADA compliance. The building serves seniors and having an accessible building is essential.
	This project shows the use of Community Development Block Grant (CDBG) funds as a supplemental funding source. The CDBG Entitlement Program provides grants on a formula basis to develop viable urban communities by providing a suitable living environment, among other goals. The grant program has specific requirements, and this is one of the few Town projects that meets the CDBG requirements.
Operating Budget Impacts	Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project. This project utilizes full-time budgeted staff. Full-time staff is accounted for in the FY 2022/23 Operating Budget.

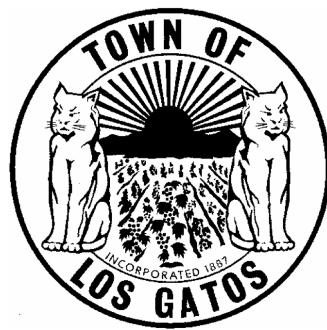
PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2021	Design	Project design & development
	Summer 2022	Bid Process	Project bidding & contract award
	Fall 2022	Construction	Project construction
	Early 2022	Completion	Project completion

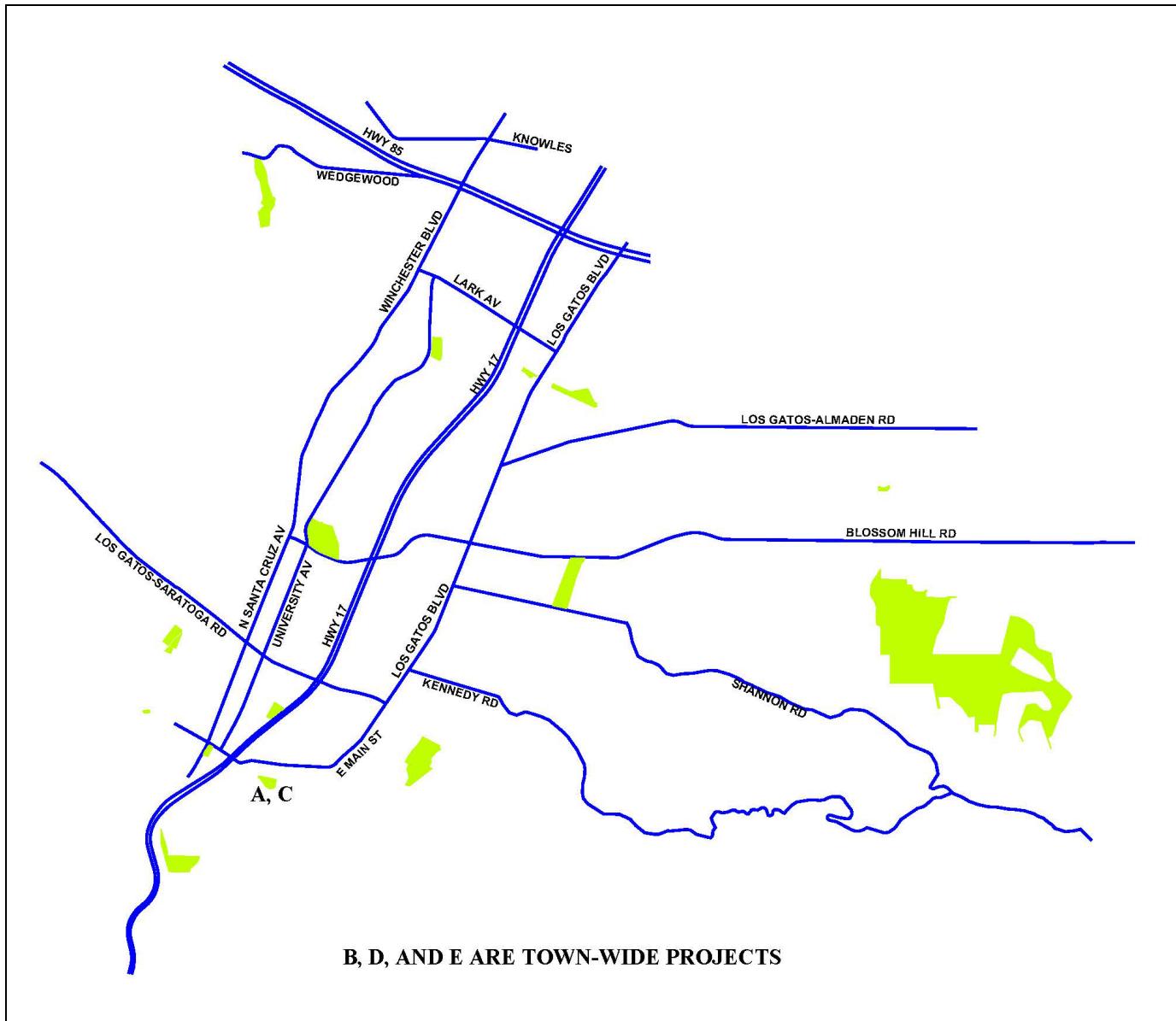
ADA UPGRADE PUBLIC RESTROOMS - ADULT RECREATION BUILDING										PROJECT 821-2601
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR									
<i>Transfer from Facilities</i>	\$ -	\$ -	\$ 183,000	\$ -	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS	\$ 51,882	\$ 35,000	\$ 43,979	\$ -	\$ 43,979	\$ -	\$ -	\$ -	\$ -	\$ 130,861
TOTAL SOURCE OF FUNDS	\$ 51,882	\$ 35,000	\$ 226,979	\$ -	\$ 226,979	\$ -	\$ -	\$ -	\$ -	\$ 313,861
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR									
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	-	\$ 183,000	-	\$ 183,000	-	-	-	\$ 183,000
TOTAL GFAR	\$ -	\$ -	\$ 183,000	\$ -	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS & AWARDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GRANTS & AWARDS									
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	\$ 51,882	\$ 35,000	\$ 43,979	-	\$ 43,979	-	-	-	-	\$ 130,861
TOTAL GRANTS & AWARDS	\$ 51,882	\$ 35,000	\$ 43,979	\$ -	\$ 43,979	\$ -	\$ -	\$ -	\$ -	\$ 130,861
TOTAL USE OF FUNDS	\$ 51,882	\$ 35,000	\$ 226,979	\$ -	\$ 226,979	\$ -	\$ -	\$ -	\$ -	\$ 313,861

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM

Equipment Projects



PROJECT LOCATIONS	
A	Town-Wide Document Imaging Project
B	Fire Suppression (Halon) for Server Rooms
C	Enterprise Resource Planning Upgrade
D	EOC Communication Upgrade
E	IT Disaster Recovery Improvements

PUBLIC FACILITIES PROGRAM

Equipment Projects

PROGRAM SECTION DIRECTORY		PAGE
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PUBLIC FACILITIES PROGRAM

Equipment Projects

The *Equipment Projects* section contains Capital Improvement Program projects that provide new equipment; or replace, improve, or upgrade existing Town equipment.

This section does not have ongoing equipment programs; all projects are considered one-time projects. One-time equipment capital improvement projects are prioritized based on service level considerations, available funding sources, project costs, and community impacts.

Los Gatos does not have a designated funding source for new equipment or the replacement or upgrading of existing equipment; however, grants are pursued and utilized when available.

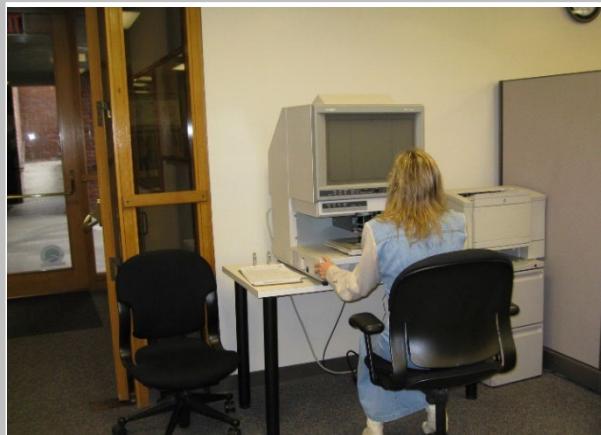
EQUIPMENT PROJECTS SUMMARY

FY 2022/23 - 2026/27 CAPITAL IMPROVEMENT PROGRAM EQUIPMENT PROJECT SUMMARY BY PROGRAM							
	Expended Through 2021/22	2022/23 Budget & Carryfwd*	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	Total Budgeted
<i>Carryforward Projects</i>							
6003 Town-wide Document Imaging Project	198,011	16,990	-	-	-	-	215,000
6004 Fire Suppression (Halon) for Server Rooms	118,105	26,291	-	-	-	-	144,396
6101 Enterprise Resource Planning Upgrade	292,528	1,277,026	-	-	-	-	1,569,554
6103 EOC Communications Upgrade	25,692	24,308	-	-	-	-	50,000
6104 IT Disaster Recovery Improvements	118,980	81,020	-	-	-	-	200,000
<i>New Projects</i>							
Total Equipment Projects	\$ 753,316	\$ 1,425,635	\$ -	\$ -	\$ -	\$ -	\$ 2,178,950

Total FY 2021/22 Carryforward \$225,635

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name	Town-Wide Document Imaging Project	Project Number	841-6003
Department	Community Development/Police	Project Manager	Community Development Director: Joel Paulson
Description	This is the continuation of the first phase of a Town-wide project to convert existing microfiche and paper files to electronic storage and provide desktop access.		
Location	Town of Los Gatos Civic Center complex (110 E. Main Street).		
Project Background	The Community Development Department has an immediate need to provide electronic storage and retrieval of many archived documents. The electronic retrieval system will allow immediate access to all building and planning files for members of the Community Development Department via desktop access. Following implementation, priorities will be identified to expand document imaging to other departments, subject to available funding.		
Operating Budget Impacts	The Community Development Department collects permit fees, a portion of which will be used to offset some costs for document storage.		

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	FY 2022/23	Production	Continue document conversion of Building and Planning Division files.
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TOWN-WIDE DOCUMENT IMAGING PROJECT										Project 841-6003
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Transfer from MIS</i>	\$ 198,011	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 215,000
TOTAL SOURCE OF FUNDS	\$ 198,011	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 215,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	198,011	-	16,990	-	16,990	-	-	-	-	215,000
TOTAL GFAR	\$ 198,011	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 215,000
TOTAL USE OF FUNDS	\$ 198,011	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 215,000



TOWN-WIDE

Project Name	Fire Suppression (Halon) for Server Rooms	Project Number	841-6004
Department	Parks & Public Works	Project Manager	Facilities Manager: Dan Keller
Description	This project will install fire suppression systems that are specific for server rooms.		
Location	This project is located at the Civic Center (110 East Main Street) and the Town of Los Gatos Police Operations Building (15900 Los Gatos Boulevard).		
Project Background	Basic fire suppression systems use water-based sprinklers to protect infrastructure. Server rooms require different fire suppression to avoid damaging equipment in case the fire suppression is triggered. This project will install non-destructive gas suppression systems at main server rooms at essential facilities. The project is near completion and needs monitoring equipment installed and a final Fire inspection.		
Operating Budget Impacts	The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2022/23 Operating Budget.		

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Spring 2020	Bid process	Project bidding & contract award
	Summer 2020	Construction	Project Construction
	Summer 2022	Completion	Project completion

FIRE SUPPRESSION (HALON) FOR SERVER ROOMS										Project 841-6004
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
Transfer from Facilities	\$ 70,378	\$ 47,727	\$ 26,291	\$ -	\$ 26,291	\$ -	\$ -	\$ -	\$ -	\$ 144,396
TOTAL SOURCE OF FUNDS	\$ 70,378	\$ 47,727	\$ 26,291	\$ -	\$ 26,291	\$ -	\$ -	\$ -	\$ -	\$ 144,396
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	70,378	47,727	26,291	-	26,291	-	-	-	-	144,396
TOTAL GFAR	\$ 70,378	\$ 47,727	\$ 26,291	\$ -	\$ 26,291	\$ -	\$ -	\$ -	\$ -	\$ 144,396
TOTAL USE OF FUNDS	\$ 70,378	\$ 47,727	\$ 26,291	\$ -	\$ 26,291	\$ -	\$ -	\$ -	\$ -	\$ 144,396



Project Name Enterprise Resource Planning (ERP) Upgrade **Project Number** 841-6101

Department IT, Finance, and HR **Project Manager** IT Manager: Sai Kim

Description This project will replace the Town's existing financial/human resources system with a more modern ERP system. The new system will enhance the reporting capabilities, streamline process workflows, and provide self-service online services for citizens and vendors.

Location The new ERP system will be SaaS based application and hosted by the vendor in Microsoft Azure's cloud infrastructure.

Project Background The current ERP system was originally implemented back in 2008 and has since become outdated. Staff determined that a more modern system was required to meet the demands for more advanced functionalities, improved efficiencies, fiscal transparency, and enhanced systems integration all in a single platform. The new ERP system will include the implementation of the following functional areas.

- Financial Management
- Advanced Scheduling
- Revenue Management
- Human Capital Management

The various modules for each functional area will be implemented through a phased approach spanning a two-year period.

Operating Budget Impacts The cost of the implementation is estimated to be \$1,200,000 with an ongoing support & maintenance cost of \$158,000 annually. All costs have been incorporated into the FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Fall 2021	RFP Process	Selection of new ERP System based on requirements
	Summer 2022	Implementation	Begin phased implementation
	Summer 2024	Completion	All modules functional and business operations live on new system

ENTERPRISE RESOURCE PLANNING UPGRADE										Project 841-6101
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	Transfer from MIS	\$ 254,769	\$ 37,759	\$ 77,026	\$ 1,200,000	\$ 1,277,026	\$ -	\$ -	\$ 1,569,554
TOTAL SOURCE OF FUNDS	\$ 254,769	\$ 37,759	\$ 77,026	\$ 1,200,000	\$ 1,277,026	\$ -	\$ -	\$ -	\$ -	\$ 1,569,554
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
	GFAR	Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	254,769	37,759	77,026	1,200,000	1,277,026	-	-	-	-	1,569,554
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GFAR	\$ 254,769	\$ 37,759	\$ 77,026	\$ 1,200,000	\$ 1,277,026	\$ -	\$ -	\$ -	\$ -	\$ 1,569,554
TOTAL USE OF FUNDS	\$ 254,769	\$ 37,759	\$ 77,026	\$ 1,200,000	\$ 1,277,026	\$ -	\$ -	\$ -	\$ -	\$ 1,569,554

PUBLIC FACILITIES PROGRAM

Equipment Projects



TOWN-WIDE

Project Name	EOC Communications Upgrade	Project Number	841-6103
Department	Town Manager Office/IT/PD	Project Manager	Assistant Town Manager: Arn Andrews
Description	This project upgrades identified deficiencies in the Town's Emergency Operations Center (EOC) communication and situational awareness capabilities.		
Location	The project will enhance the communication and situational awareness systems within the EOC to create better interoperability and information sharing between Town staff, Public Safety, other agencies, and citizen volunteers in the event of an emergency.		
Project Background	The recent wildfire disasters in California and lessons learned from prior Town emergency preparedness exercises continue to identify a lack of reliable communications as a major challenge in emergency responses. Without robust EOC communication capabilities the situational awareness necessary to adequately assess, and respond to, an operational area in the event of an emergency is severely compromised. Staff is seeking to create additional situational awareness platforms and multiple seamless communication channels between the Town EOC, County EOC, Town Public Safety staff, Town PPW staff, Town CDD staff, and CERT volunteers.		
Operating Budget Impacts	This project will use staff time for management. The staff time for this project is included in the FY 2022/23 Operating Budget.		

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2018	Design	Initial project development
	Fall 2018	Procurement	Procurement of initial equipment and installation
	Fall 2020	Initial Phase Completion	Initial project completion
	Summer 2022	Design	Additional project scope development

EOC COMMUNICATION UPGRADE											Project 841-6103
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR	\$ 24,272	\$ 1,420	\$ 24,308	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
TOTAL SOURCE OF FUNDS	\$ 24,272	\$ 1,420	\$ 24,308	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project	
GFAR											
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-	
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-	
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-	
<i>Project Construction Expenses</i>	24,272	1,420	24,308	-	24,308	-	-	-	-	\$ 50,000	
TOTAL GFAR	\$ 24,272	\$ 1,420	\$ 24,308	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
TOTAL USE OF FUNDS	\$ 24,272	\$ 1,420	\$ 24,308	\$ -	\$ 24,308	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

PUBLIC FACILITIES PROGRAM

Equipment Projects



TOWN-WIDE

Project Name IT Disaster Recovery Improvements

Department Town Manager Office/IT

Project Number 841-6104

Project Manager IT Manager: Sai Kim

Description This project upgrades the Town's existing Information Technology infrastructure including windows servers, storage, and network switches.

Location The project will enhance the IT systems used by all Town departments at all locations. Purchased computer hardware will be located at 110 E. Main Street, 41 Miles Ave., and 15900 Los Gatos Boulevard

Project Background Annually staff evaluates and replaces older servers and network infrastructure to ensure reliable operation. In FY 2017/18, staff began an IT disaster recovery inventory, identifying many areas to improve our disaster preparedness posture and increasing efficiencies with more modern infrastructure design. These improvements to IT infrastructure require more than a simple staggered replacement of a small percentage of servers. Improvements include Hypervisor Server Clusters and Replication, redundant Storage Area Networks, and Public Cloud DR Data Center, cloud managed network switches.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the FY 2022/23 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project development
	Fall 2019	Procurement	Procurement of equipment and installation
	Summer 2023	Completion	Project completion

IT DISASTER RECOVERY IMPROVEMENTS										Project 841-6104
SOURCE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Transfer from MIS</i>	\$ 78,980	\$ 40,000	\$ 81,020	\$ -	\$ 81,020	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL SOURCE OF FUNDS	\$ 78,980	\$ 40,000	\$ 81,020	\$ -	\$ 81,020	\$ -	\$ -	\$ -	\$ -	\$ 200,000
USE OF FUNDS	Prior Yrs Actuals	2021/22 Estimated	Estimated Carryfwd to to 2022/23	2022/23 New Funding	2022/23 Budget (with Carryfwd)	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	78,980	40,000	81,020	-	81,020	-	-	-	-	200,000
TOTAL GFAR	\$ 78,980	\$ 40,000	\$ 81,020	\$ -	\$ 81,020	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ 78,980	\$ 40,000	\$ 81,020	\$ -	\$ 81,020	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PUBLIC FACILITIES PROGRAM

Equipment Projects



Reference

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Accrual Basis Accounting - Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements.

Adoption - Formal action by the Town Council which sets the spending limits for the fiscal year. The Town's budget is adopted by Council resolution.

Appropriation - An authorization made by the Town Council that permits officials to incur obligations against and to make expenditures of government resources. Appropriations are typically granted for a one-year period.

Audit - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the Town's Financial Statements present fairly the Town's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with its performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the Town's internal controls as well as recommending improvements to the Town's financial management practices.

Bonds - A bond is a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date) together with period interest at a specified rate. Bonds are typically used to finance capital facilities.

Budget - As the Town's financial operating plan for the fiscal year, the budget displays the estimated expenditures (costs) for providing services and the estimated sources of revenue (income) to pay for them. Once the Town Council adopts the budget, the total becomes the maximum spending limit. Los Gatos' budget encompasses a single fiscal year (July 1 through June 30).

Budget Amendment - The Council has the sole responsibility for adopting the Town's budget and may amend or supplement the budget at any time after adoption. The Town Manager has the authority to approve administrative adjustments to the budget as outlined in the Financial and Administrative Policies set by Council.

Budget Document - The official financial spending and resource plan submitted by the Town Manager and adopted by the Town Council explaining the approved budget to the public and Town Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, comparative data from previous fiscal years, goals and objectives, and the views and recommendations of the Town Manager.

Budget Overview - This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (increase/decrease).

Budget Policies - General and specific guidelines adopted by the Council that govern the financial plan's preparation and administration.

Capital or Community Improvements - Capital or community improvements are major construction, acquisition, or maintenance/repair projects. Typical examples of major construction would include new

street improvements, park development, and public buildings. Acquisition includes land for parks and open space. Major maintenance/repairs may include street resurfacing or modifications to public buildings.

Capital Improvement Program (CIP) - The plan or schedule of expenditures for major construction of roads, sidewalks, Town facilities, and/or park improvements and for the purchase of equipment. The Town of Los Gatos' CIP follows a five-year schedule. Although the Town adopts the CIP budget in a process which is separate from the adoption of the budget, the budget incorporates the first year of the five-year CIP.

Capital Projects Fund - In governmental accounting, a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditures account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay - Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery, equipment, and construction projects.

Capital Assets – See “Fixed Assets.”

Cash Basis Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG (Community Development Block Grant) - Federal grant funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town. The Town primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Construction Tax - A construction tax is imposed upon the construction of any building, portion of a building, or a mobile home lot. Construction by definition means either new construction or enlargement. The taxes imposed are based upon a set rate per square foot as follows:

- a) **Capital Improvement Tax** - \$0.18 for each square foot of building addition or alteration
- b) **Underground Utility Tax** - \$0.18 for each square foot of building addition or alteration
- c) **Park Fund Tax** - \$0.04 for each square foot of building addition or alteration

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities - Items which may become liabilities of the Town but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services - Services provided to the Town from the private sector or other public agencies.

Contributed Capital - Resources which are extremely restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in, and contributions from developers.

Cost Allocation - A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer. In the Town's case, the general fund is the service provider and the external funds are the service consumer.

Deficit - The excess of liabilities over assets.

Department - A major organizational unit of the Town that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Fees and Permits - Fees that are charged for various development-related services or permits based upon actual cost to the Town for providing the service or permit.

Documentary Transfer Tax - Imposed on the transfer of real property, exclusive of any lien or encumbrance. The Town receives 50% of such revenue collected by Santa Clara County.

Encumbrance - Commitment against an approved budget for unperformed (executory) contract for goods or services. Encumbrances cease when the obligation is paid or otherwise terminated. A purchase order is a common encumbrance.

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the Town determines its financial position and results of its operations. The Town's fiscal year runs from July 1 to June 30.

Five-Year Financial Forecast - Estimates of future revenues and expenditures to help predict the future financial condition of the community.

Fixed Assets - Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts in which financial transactions relating to revenues, expenditures, assets, and liabilities are recorded. Funds other than the General Fund typically have a unique funding source and purpose. Establishing funds enables the Town to account for the use of restricted revenue sources and carry on specific activities or pursue specific objectives.

Fund Accounting - System used by non-profit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance - Also known as financial position, fund balance is the excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

Glossary of Terms

GAAP - (Generally Accepted Accounting Principles) - Uniform standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the Town.

Gas Tax Fund - The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street-related purpose in the Town's system of streets.

General Fund - In governmental accounting, fund used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund. The General Fund is the primary operating fund of the Town.

General Government – Includes offices and departments to support the Town Council, Town Clerk, Town Manager, Town Attorney, Town Treasurer, Human Resources, Finance, Community Development, Police, Parks and Public Works, and Library functions.

General Liability Self Insurance Fund - The General Liability Self Insurance Fund is used to provide the Town with liability and property insurance. Coverage is provided through the Town's participation in a joint powers agreement through the Association of Bay Area Governments (ABAG).

Grant - External contribution, and/or gift of cash, or other asset typically from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is Community Development Block grant funding from the federal government.

Housing Set-Aside Fund – This fund is used to account for the Redevelopment Agency's 20% set-aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing.

Improvements - Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenue - Revenue received from other governmental agencies and municipalities, such as grants from the state or federal government.

Inter-Fund Transfers - When the Town moves money between its various funds, it makes an inter-fund transfer, referred to as "transfers in" and "transfers-out." In aggregate, transfers in and out offset each other for the fiscal year.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by Santa Clara County levying property taxes.

Licenses and Permits - Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Lighting and Landscape Fund - The Town has formed six landscape and lighting district funds established by written consent of the property owners owning all of the property within the boundaries of the district.

Objective - A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program or service level.

Ordinance - A formal legislative enactment by the Town Council. It has the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a Town's municipal code.

Operating Budget - The operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Personnel - Town staff.

Program - As subdivisions of departments, programs are budgetary or organizational units of government with limited sets of work responsibilities within their respective departments. Programs also serve to increase budgetary accountability. Los Gatos' budget is compiled on a program basis.

Property Tax - A tax imposed on real property (land and permanently attached improvements). The tax is based upon the assessed value of such property. The tax rate may not exceed 1% of assessed value.

Reserve - An account used to indicate that a portion of fund equity is designated, undesignated, or legally restricted for a specific purpose.

Resolution - A special order of the Town Council, which has a lower legal standing than an ordinance.

Resources - Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning fund balances.

Revenue - Sources of income which the Town receives during a fiscal year. Examples of revenue include taxes, intergovernmental grants, charges for services, resources forwarded from the prior year, operating transfers for other funds, and other financing sources such as the proceeds derived from the sales of fixed assets.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a fiscal year.

Road Impact Fees - Pursuant to Article III of Chapter 15 of the Town Code, the Town collects road impact fees to finance road construction and maintenance projects throughout the town. Article IX of Chapter 15 authorizes the establishment of special fund accounts known as Road Impact #1, Road Impact #2, and Road Impact #3, into which all such fees are deposited. Because the road systems generally follow drainage patterns, the existing drainage basin map boundaries are used to track and expend funds for road construction and maintenance.

The amount of each fee collected is based on an estimate of the weight of the loads to be hauled to or from the project and the weight of heavy vehicles to be used in connection with the project. The fee is collected for Building Permits, Grading and Landscape Permits, Improvement Contracts, and Encroachment Permits. Money collected from such fees is to be used solely for design, construction, and

repair of Town streets and installation of sidewalk curb cut ramps when such a requirement is triggered by the level of work as provided by the Americans with Disabilities Act, within the prescribed area. Projects will be brought forward on an as-needed basis.

SA Trust Fund – Fund used to account for the proceeds of notes, and other forms of indebtedness, and the expenditure of these funds to pay the debt, administrative services and projects with the specified boundaries of the Successor Agency of the Town of Los Gatos Redevelopment Agency.

Sales Tax – 1% of taxable sales is returned to the Town by the State Board of Equalization on a monthly direct deposit basis. Under the “Triple Flip” agreement, 0.25% of the 1% is now received in association with property tax but remains sales tax in substance.

Special Revenue Fund - In governmental accounting, a fund used to account for the proceeds of a special revenue source (other than special assessments, expandable trusts, or for major capital projects) that are legally restricted to expenditure for a specified purpose.

Service Charge - Charges for specific services rendered.

Services and Supplies - Expenditures for services and supplies which are directly related to a department's primary service activities.

State Gas Tax Funds - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes.

Supplemental Appropriation - An appropriation approved by the Council after the initial budget is adopted.

Taxes - Compulsory charges levied by the Town, county, or state governments for the purpose of financing services performed for the community's benefit.

Town Code - A legal compilation of Town Council-approved ordinances currently in effect. The code defines Town policy with respect to areas such as planning, etc.

Transfers In/Out - Money transferred from one Town fund to another. Differs from revenues and expenses - see definition of these terms, above.

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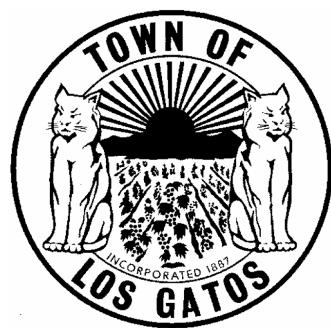
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