



Town of Los Gatos

REQUEST FOR PROPOSALS

**ROADWAY VEGETATION MANAGEMENT
2021**

Date Issued: September 10, 2021

**Proposal Deadline:
Friday, October 1, 2021**

Issued By: Town of Los Gatos
Parks and Public Works Department
41 Miles Avenue
Los Gatos, CA 95030
www.losgatosca.gov

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September 10, 2021

The Town of Los Gatos is requesting Request for Proposals (RFP) for experienced companies to work with the Town of Los Gatos (Town) to complete vegetation management and fuel load reduction along up to 18 miles of roadways within the Town.

Overview

The Town of Los Gatos is looking to contract with several contractors to complete vegetation management and fuel load reduction. More information regarding the project vegetation treatments and techniques and table of specific roadways is available on the Town website at:

<https://www.losgatosca.gov/VegetationManagement>

The work to be completed under this RFP will occur on two lane hillside roadways in Los Gatos. If referencing the Town of Los Gatos Vegetation Management plan on the above website, the project is limited to the Priority Level 1 and 2 roadways.

The Town intends to award multiple contracts to qualified contractors, totaling no more than \$500,000. The contractor(s) will be supervised by Town staff and final locations and limits of work will be directly communicated with the supervisor prior to the work commencing. The contractors will be responsible for making available, maintaining, and operating equipment and crews for the duration of the contract.

Prospective companies shall conform to Town insurance and business license requirements before a contract may be executed. A sample Town agreement is included.

Proposal Format

Proposals must include the following information:

1. Company name and address
2. Contact name, phone number, and e-mail
3. Hourly rates for crews and equipment
4. Proposed work days and hours of operation
5. Availability of the crew(s) from now through January 31, 2022
6. Brief description of the company's experience working on fire and/or fuel load reduction projects along roadways and forested areas. If possible, include the project name, organization's name, contact's e-mail, and phone number.
7. Additional information that may be helpful to evaluate the proposal

8. Acceptance of the Town's standard agreement (see attached) or if not, please note any exceptions to the agreement.

If you are interested, please submit an electronic proposal no later than Tuesday, October 1, 2021 to Matt Morley at mmorley@losgatosca.gov.

Please include "Vegetation Management Proposal 2021" in the subject line.

Hard copy proposals are not necessary.

Evaluation Criteria

The following criteria will be used by the Town in evaluating proposals.

1. Company's ability to complete the work within schedule and to provide quick turn-around as needed
2. Company's previous experience on similar work
3. Costs associated with the work.

The Town reserves the right to reject any or all proposals, wholly or in part, received by reason of this request. All costs incurred by the company due to developing their proposal shall be borne by the company. For any questions regarding this RFP, please contact me at (408) 399-5774. Requests for information of clarification must be received by Monday, September 27 in order to prepare and distribute a response.

Sincerely,



Matt Morley
Director