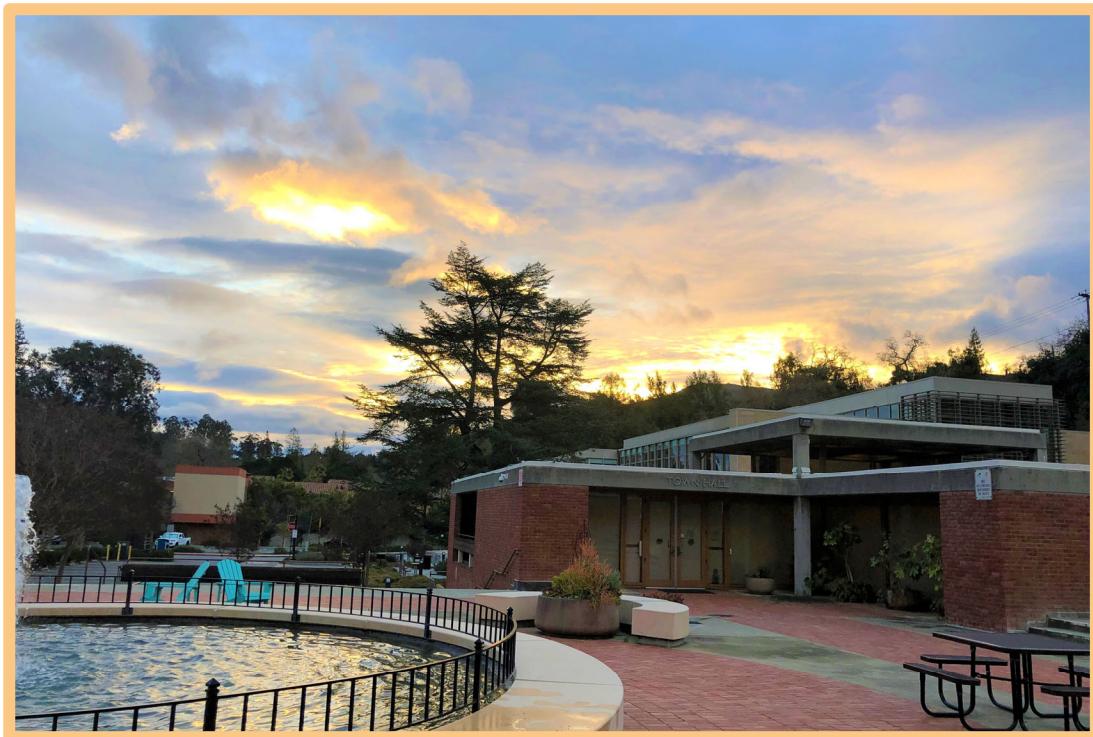




TOWN OF LOS GATOS

C A L I F O R N I A



Capital Improvement Program Budget
Fiscal Years 2021/22—2025/26

**Cover Photo: Ricky Pan (Old Town Los Gatos)
Ken Benjamin (Yellow House)**

TOWN OF LOS GATOS



CALIFORNIA

Capital Improvement Program

for

Fiscal Years July 1, 2021 to June 30, 2026

Town Council

| | |
|---------------------|----------------|
| Marico Sayoc | Mayor |
| Rob Rennie | Vice Mayor |
| Mary Badame | Council Member |
| Matthew Hudes | Council Member |
| Maria Ristow..... | Council Member |

Prepared under the direction of:

| | |
|------------------------|------------------|
| Laurel Prevetti..... | Town Manager |
| Stephen D. Conway..... | Finance Director |

110 E. Main Street, Los Gatos, CA 95030

www.losgatosca.gov

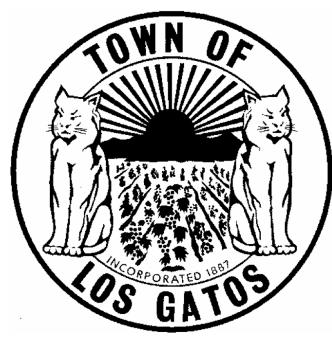


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Introduction

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TOWN OF LOS GATOS

CIVIC CENTER
110 E. MAIN STREET
LOS GATOS, CA 95030

April 19, 2021

Honorable Mayor and Town Council:

I am pleased to submit to you the Proposed Fiscal Year (FY) 2021/22 – 2025/26 Five-Year Capital Improvement Program (CIP) for the Town of Los Gatos. The CIP is a comprehensive five-year capital improvement plan designed to identify projects to develop and maintain the Town's infrastructure, consistent with the Town Council Core Goals of high quality infrastructure, community character, public safety, fiscal stability, good governance, and civic enrichment.

This CIP budget message contains:

- Town's Core Goals and Strategic Priorities
- CIP Financial Summary - Funding Sources
- Proposed FY 2021/22 – 2025/26 CIP Overview
- Proposed FY 2021/22 CIP Overview
- FY 2020/21 Completed or Withdrawn Projects
- Budget Process Overview

Guidance for determining capital improvement projects is also derived from key plans, including the General Plan, Bicycle and Pedestrian Master Plan, and the Council's Strategic Priorities. Specifically, in January 2021, the Town Council established the 2021-23 Strategic Priorities (see page A-2). The Core Goals and Strategic Priorities guide the preparation of both the Capital and Operating Budgets. In terms of capital projects, the Town Council stated its priorities to begin to implement the Comprehensive Parking Study, continue mobility improvements for all transportation modes, manage the vegetation on Town lands to protect against wildfire, and advance other needed improvements. All of these efforts support improving and enhancing transportation options, public safety, and quality of life within the context of prudent fiscal management.

In addition to the aforementioned guidance, on December 9, 2019, the Town's former Sales Tax Oversight Committee convened its first meeting. Per the Measure G Sales Tax Ordinance, the Committee's role was to review the revenues and potential expenditures and advise the Town Council on whether such expenditures meet the Town Council's objectives as stated in the Ordinance. At that time, the Committee's recommendation to Council was to expend Measure G funds on capital projects associated with road repair and maintenance. The Measure G funds accumulated since its inception remain in a separate reserve and the Town Council is scheduled to discuss the use of these funds consistent with the voter approved measure later in the 2021 calendar year. The Town Finance Commission has assumed the role of the prior Sales Tax Oversight Committee and will be providing its recommendation on Measure G funds as part of the Council consideration.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

This year, due to limited available funds, the proposed CIP concentrates on funding key ongoing maintenance commitments (e.g., street paving), projects that have grant funding and a FY 2021/22 schedule obligation, and supplementing projects that are underway to ensure they are completed. These funding priorities leave no funds to add additional projects. As a result, the CIP documents several unfunded projects within the respective programs.

All proposed capital projects are described in this document. The reserves and operating expenditures are discussed in more detail in the Proposed FY 2021/22 Operating Budget.

STRATEGIC PRIORITIES FY 2021-2023



CORE GOALS: COMMUNITY CHARACTER • GOOD GOVERNANCE • FISCAL STABILITY •
QUALITY PUBLIC INFRASTRUCTURE • CIVIC ENRICHMENT • PUBLIC SAFETY

ONGOING PRIORITIES

SAFETY

Emergency Preparedness

- CERT Recruitment and Training
- EOC Readiness and Emergency Plan Development

Fire Protection

- Vegetation management
- Implementation of Ad Hoc Wildfire Mitigation Plan

QUALITY OF LIFE

Community Vitality

- Diversity, Equity and Inclusion Efforts
- Engaging Seniors
- Events and Other Town-wide Efforts
- Community Engagement

Economic Vitality

- Policies and Ordinances

Land Use Planning

- Housing Element
- Potential Area Plans and rezoning to implement General Plan

TRAFFIC/TRANSPORTATION

Comprehensive Parking Study

- Short, Medium, and Long Term Actions

Transportation Demand Management

- Develop Measure B Transportation Projects
- Install Bicycle and Pedestrian Improvements
- Community Shuttle
- Summer/Rush Hour/School Traffic

PRUDENT FINANCIAL MANAGEMENT

Address Pension and OPEB Obligations

Explore New Revenue Opportunities

Sell or Lease Certain Town Properties

IN PROGRESS

General Plan 2040

- Objective Standards
- Environmental Sustainability/ Climate Resiliency

Vehicle Miles Travelled Policy

Regional Transportation Issues

Dittos Lane Affordable Housing

Pandemic Recovery

Police Reforms

Inclusive Community Efforts

RECENTLY COMPLETED

Streamline regulations to enhance Town businesses

EOC Communication and Situational Awareness Upgrades

Leased Tait and Forbes Mill

Ad Hoc Wildfire Mitigation Plan

SMALL TOWN SERVICE, COMMUNITY STEWARDSHIP, FUTURE FOCUS

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

CIP FINANCIAL SUMMARY – FUNDING SOURCES

As in the past, the Town continues to be challenged in its attempts to secure a reliable ongoing source of revenue for the Capital Improvements Program. This year, the challenge is increasingly evident as the five-year CIP shows very little fund balance in year five. The proposed five-year CIP reflects \$6.5 million in ongoing Gas Tax dedicated sources to help fund the proposed \$23.2 million of planned capital improvements. The balance of CIP funding of \$16.8 million is funded by one-time appropriations from the General Fund Appropriated Reserve (GFAR), Utility Undergrounding Funds, Traffic Mitigation Funds, Grant Funds, and Storm Drain Funds as follows:

| Funding Sources for the FY 2021/22 - 2025/26 CIP | | |
|--|--------------------------|----------------------|
| Ongoing | Gas Tax | \$ 6,479,323 |
| One-Time | GFAR | 13,106,753 |
| | Utility Undeground Funds | - |
| | Traffic Mitigation Funds | - |
| | Grant Funds | 3,404,433 |
| | Storm Drain Funds | 240,000 |
| Total Funding Available | | \$ 23,230,509 |

GAS TAX

State Gasoline Tax revenue is distributed to the Town from the State of California and recorded in the Gas Tax Fund. This tax is also known as the “Highway Users Tax” or the “Motor Vehicle Fuel License Tax.” The gasoline tax is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Gas Tax revenue is allocated to the Town based on a per gallon of gas purchased within the Town limits and based on population. The estimated Gas Tax revenue totals approximately \$1.4 million for FY 2021/22 due to the Road Recovery and Repair Act of 2017 (SB1). These funds can only be used for new construction and reconstruction of Town streets.

LOCAL 2010 AND 2016 MEASURE B

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

In 2016, Santa Clara County voters approved Measure B, a transportation focused sales tax measure. After several years of legal challenges, the funding from Measure B has begun to flow. The most important element of this measure is ongoing road maintenance funding to the Town, an average of \$591,035. Additional funds may be distributed to local projects on a competitive basis.

GFAR

The primary source of funding for the Town’s capital program is the Town’s General Fund Appropriated Reserve (GFAR). By Council direction, this fund receives transfers from the General Fund’s designated Reserve for Future and Special Projects, which receives most of the Town’s annual revenues above operating expenditures after funding all legally restricted reserves at their required levels, including receipt of one-time funds from grants, property sales, and other reserves. Because of the availability of

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

General Fund “one-time” sources in recent years, the Council approved a General Fund transfer to the GFAR fund in the amount of \$2.7 million for FY 2013/14, an additional “one-time” source allocation of \$6.6 million for FY 2014/15, and additional funding of \$6.9 million for the Almond Grove Street Rehabilitation project in FY 2016/17, \$2.8 million funding in FY 2017/18, \$2.4 million transfer in FY 2018/19, \$5.8 million transfer in FY 2019/20, \$3.4 million transfer in FY 2020/21. For FY 2021/22, given no prior year surpluses, the transfer to GFAR is proposed to be \$2.8 million, which is the base amount assumed annually in the Five Year Program.

After these allocations, the Reserve for Future Capital and Special Projects forecasted June 30, 2021 balance is \$6.9 million. Sufficient balances are anticipated for the following four years of the Plan to allocate approximately \$1.75 million from the General Fund Reserve for Capital and Special Projects for FY 2021/22 and \$800,000 from FY 2022/23 through FY 2025/26. The Town Council allocated an additional \$1.1 million from the Measure G District Sales Tax Reserve for FY 2021/22.

The other revenue source for GFAR is the Construction Impact Fee and a Refuse Vehicle Road Impact Fee. This Construction impact fee is assessed on construction projects based on the square foot size of the project at a rate of \$1.14 per square foot. These fees are intended to recover the damage caused to Town streets by construction traffic. Construction Impact fees generate at least \$110,000 annually. Refuse Vehicle Road impact Fee estimated to generate \$745,676 for FY 2021/22.

The funding from GFAR provides limited funds to implement the CIP; however, it is not enough to support future annual infrastructure maintenance or construct new facilities. Establishing a reliable, dedicated source of funding for basic capital improvements beyond the use of accumulated reserves remains a long-term need and important goal for the Town.

UTILITY UNDERGROUND FUNDS

The Utility Undergrounding Fund serves as a funding source for activities generally undertaken in conjunction with street improvement projects. The Town receives approximately \$30,000 annually in Utility Undergrounding funding which is derived from a Town construction tax of 18 cents charged for each square foot of building addition or alteration within the Town. Total cash balances currently on hand from the utility undergrounding construction tax are approximately \$3.2 million at FY 2020/21 year-end. In addition, the Town has accessed \$3.8 million in Rule 20A funds allocated from a percentage of electric bills. PG&E retains and tracks these monies. Construction is underway on a project to underground utilities along Los Gatos Boulevard south of Lark Avenue. Recent legislative changes will end the Rural 20A portion of the undergrounding program, making this the last opportunity the Town will have for this type of project.

TRAFFIC MITIGATION FUNDS

The traffic impact mitigation fee assures that each new development or expansion of use pays its fair share of the transportation improvements needed to accommodate the cumulative traffic impacts. The fee is paid in full prior to issuance of the building permit for new development or expansion of use. This fee continues to play an important role in the Town’s ability to fund roadway improvements. Traffic Mitigation Funds must be used solely for construction of identified traffic and transportation improvement projects. As the General Plan 2040 update concludes over the next fiscal year, staff will re-align this program to match revised Town policies as needed.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

GRANT FUNDS

The Town receives grant funds from various sources that help address some of the maintenance and improvement costs associated with Town infrastructure. Grants include federally funded Surface Transportation Program (STP) funds which pay for general roadway capital improvements, and a combination of Federal Innovative Deployment to Enhance Arterials (IDEA) grant funds and State Vehicle Registration Fee (VRF) grant funds are contributing to the Traffic Signal Modernization project. In addition, the Town utilizes Community Development Block Grant funds for specific qualifying projects, usually focused on accessibility. Total grant funding for FY 2021/22 is estimated at \$837,883.

STORM DRAIN FUNDS

The Town also receives funding from its Storm Drain Fund, which relies on an established charge of \$0.75 per square foot of impervious surface created by new development. Depending on development activity, this fee produces approximately \$100,000 in revenue annually. This fee has not been adjusted for several years and should be evaluated in the future as part of the NPDES storm water permit process and as part of a continuous review of development related fees.

The remaining sources are primarily one-time funds from State or Federal government or from special revenue funds that have often fluctuated in tandem with the economy and the state budget. Examples of one-time funds include Valley Transportation Authority/Transportation Fund for Clean Air (VTA/TFCA) funds and State Proposition 42 Gas Tax funds.

PROPOSED FY 2021/22 – 2025/26 CIP OVERVIEW

The Capital Improvement Program is broadly grouped into the following categories:

- Streets Program, which maintains and ensures functional streets, pedestrian, and bike systems.
- Parks Program, which repairs or improves parks, park buildings, trails, and urban forestry.
- Public Facilities Program, which constructs and repairs public buildings, and purchases equipment.

The proposed CIP projects include both new and carry-forward projects from the prior year as part of the multi-year programming of \$26.3 million. Approximately \$38.0 million (89.1%) is allocated to the streets, retaining walls, sidewalks, and curbs category; \$2.0 million (4.8%) is allocated to parks and trails projects; and \$2.6 million (6.1%) is allocated to public facility projects. Allocations are summarized below by type of major improvements within the program categories.

| FY 2021/22 - 2025/26 CIP by Program | | | | | | | | | | | | | | | | | |
|-------------------------------------|----------------------------|---------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|--------------|---------------|---------|---------|---------|---------|---------|-------------------|----------------------|------------------|
| Five Year CIP Summary | Carry-forward from 2020/21 | | Carry-forward and New FY 2021/22 | | 2022/23 | | | | 2023/24 | | 2024/25 | | 2025/26 | | Total By Category | | Total By Program |
| | 2020/21 | 2021/22 | 2021/22 | 2021/22 | 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2023/24 | 2024/25 | 2025/26 | 2023/24 | 2024/25 | 2025/26 | | | |
| Streets | | | | | | | | | | | | | | | | | |
| Reconstruct/Resurfacing | \$ 3,091,593 | \$ 3,078,604 | 6,170,196 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 18,196,718 | | | | | | | | |
| Maintenance & Safety | 3,080,331 | 935,000 | 4,015,331 | 235,000 | 235,000 | 335,000 | 435,000 | | \$ 5,255,331 | | | | | | | | |
| Street Improvements | 7,149,314 | 638,250 | 7,787,564 | 1,734,250 | 356,700 | 897,300 | - | - | 10,775,814 | | | | | | | | |
| Bridges | 3,750,744 | - | 3,750,744 | - | - | - | - | - | 3,750,744 | | | | | | | \$ 37,978,607 | |
| Parks | | | | | | | | | | | | | | | | | |
| Park Improvements | 133,482 | 445,904 | 579,386 | 25,000 | - | 25,000 | - | - | \$ 629,386 | | | | | | | | |
| Trail Improvements | 662,429 | 736,000 | 1,398,429 | - | - | - | - | - | 1,398,429 | | | | | | | \$ 2,027,815 | |
| Public Facilities | | | | | | | | | | | | | | | | | |
| Infrastructure Projects | 1,211,109 | 1,051,979 | 2,263,088 | 10,000 | 10,000 | 10,000 | 10,000 | - | \$ 2,303,088 | | | | | | | | |
| Equipment Projects | 298,952 | - | 298,952 | - | - | - | - | - | 298,952 | | | | | | | \$ 2,602,040 | |
| TOTALS | \$ 19,377,953 | \$ 6,885,737 | \$ 26,263,689 | \$ 4,916,288 | \$ 3,639,862 | \$ 4,305,462 | \$ 3,483,162 | | | | | | | | | \$ 42,608,461 | |

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

Total funding for street reconstruction and resurfacing for the next five years is planned at \$18.2 million with approximately \$6.2 million allocated in FY 2021/22 including carryovers. Over the five-year period, the CIP proposes \$19.8 million for various other street-related infrastructure improvements including curb, gutter and sidewalk maintenance; street intersection improvements; retaining wall reconstruction; and storm drain improvements.

Total funding for parks and trail improvements for the next five years is planned at \$2.0 million with approximately \$2.0 million allocated in FY 2021/22 including carryovers.

Total funding for public facilities infrastructure improvements and equipment projects for the next five years is planned at \$2.6 million with approximately \$2.6 million allocated in FY 2021/22 including carryovers.

Although the Proposed FY 2021/22-2025/26 CIP is a five-year plan, only the first year of the plan is formally adopted with funds appropriated by the Town Council as part of the budget process. Future year projects are funded with designated cash reserves on hand, supplemented by estimated annual revenues for capital funding purposes such as Gas Tax funds and state transportation funds. The scope and funding estimates may change based on the Town's fiscal situation and evolving priorities.

PROPOSED FY 2021/22 OVERVIEW

\$26.3 million is being proposed in the first year of the CIP and is comprised of approximately \$19.4 million in carryover funds from FY 2020/21 and approximately \$6.9 million in new funding. The \$6.9 million of new funding is comprised of \$4.5 million in General Fund Appropriated Reserve (GFAR).

The first year of the five year plan (FY 2021/22) continues funding for the Town Council Strategic Priorities, including basic infrastructure needs. Street maintenance remains high Council priority as the Town is making efforts to improve its Pavement Condition Index (PCI), a standard rating of street conditions. The PCI reached a recent high rating of 74 in 2008 due to concentrated investments and is now at the level of 70 (2020 survey data). With the new County and State Transportation Funds, the investment in street maintenance of \$2,962,517 per year will allow the Town's PCI to increase to 72 within the next five years. This investment continues to leave a deferred maintenance backlog in excess of \$10M.

The complete list of the proposed FY 2021/22 carry-forward and proposed projects (categorized by funds and programs) can be found on page A-7. Projects are listed in the Financial Summary section and further described in the project detail pages by category. Below is a summary by category. The total FY 2021/22 CIP is \$26.3 million.

| Carry-forward & New FY 2021/22 CIP Projects | | | | | |
|--|----------------------|---------------------|---------------------|---------------------|----------------------|
| | GFAR | Grant and Awards | Gas Tax | Other * | Total Estimated |
| Street Projects | \$ 12,807,843 | \$ 5,065,992 | \$ 1,941,841 | \$ 1,908,159 | \$ 21,723,835 |
| Park Projects | 1,076,692 | 901,122 | - | - | 1,977,815 |
| Public Facilities Projects | 2,483,061 | 78,979 | - | - | 2,562,040 |
| TOTAL OF CARRY-FORWARD & NEW PROJECTS | \$ 16,367,596 | \$ 6,046,093 | \$ 1,941,841 | \$ 1,908,159 | \$ 26,263,689 |

* Other Funds include Storm Drain Fund, Traffic Mitigation Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

| Carry-forward & FY 2021/22 CIP Projects | | | | | | |
|--|---|---------------|-------------------|--------------|--------------|---------------|
| CARRY-FORWARD PROJECTS | | GFAR | Grants and Awards | Gas Tax | Other | Total |
| <i>Streets</i> | * Street Repair & Resurfacing | \$ 4,228,355 | \$ - | \$ 1,941,841 | \$ - | \$ 6,170,196 |
| | * Annual Street Restriping | 194,772 | - | - | - | 194,772 |
| | * Traffic Calming Projects | 29,135 | - | - | - | 29,135 |
| | * Curb, Gutter & Sidewalk Maintenance | 708,906 | - | - | - | 708,906 |
| | * Retaining Wall Repairs | 465,254 | - | - | - | 465,254 |
| | Quito Road - Bridge Replacement | 50,000 | - | - | - | 50,000 |
| | Guardrail Replacement Projects | 92,691 | 239,332 | - | - | 332,023 |
| | Downtown Parking Lots Seal Coat & Restriping | 52,585 | - | - | - | 52,585 |
| | Hernandez Avenue Storm Drain Improvements | - | - | - | - | - |
| | Shannon Road Ped & Bikeway Improvements | 109,896 | 940,100 | - | 48,003 | 1,097,999 |
| | Sidewalk Improvements - Multiple Locations | 60,000 | - | - | - | 60,000 |
| | Highway 17 Bicycle & Pedestrian Bridge-Design | 946,210 | 2,754,534 | - | - | 3,700,744 |
| | Bicycle & Pedestrian Improvements | 228,174 | - | - | 33,650 | 261,824 |
| | Utility Undergrounding Improvements | - | - | - | 300,000 | 300,000 |
| | Traffic Signal Modernization | - | 751,126 | - | 870,949 | 1,622,075 |
| | Downtown Streetscape Revitalization/Economic Recovery Efforts | 1,310,622 | - | - | - | 1,310,622 |
| | ADA Transition Plan | 100,000 | 15,000 | - | - | 115,000 |
| | * Bicknell Road Storm Drain Improvements | - | - | - | 85,258 | 85,258 |
| | Massol Intersection Improvements | 98,128 | - | - | - | 98,128 |
| | * Annual Storm Drain Improvements | - | - | - | 570,300 | 570,300 |
| | * Winchester Boulevard Complete Streets (Final Design) | 543,198 | - | - | - | 543,198 |
| | E. Main St. Speed Table/Raised Crosswalk | 15,000 | - | - | - | 15,000 |
| | VMT Mitigation Program | 250,000 | - | - | - | 250,000 |
| | Highway 17/9 Interchange and Capacity Improvements | - | - | - | - | - |
| | Stormwater System - Pollution Prevention Compliance | 286,578 | - | - | - | 286,578 |
| | Shannon Road Repair | 1,436,927 | - | - | - | 1,436,927 |
| | Roadside Fire Fuel Reduction | 500,185 | - | - | - | 500,185 |
| | Parking Lot 4 Repair/Waterproofing | 250,000 | - | - | - | 250,000 |
| | Local Road Safety Plan | 28,000 | 72,000 | - | - | 100,000 |
| | Blossom Hill Road Traffic Study | 76,590 | - | - | - | 76,590 |
| | Winchester Class IV Bikeway | 549,017 | 293,900 | - | - | 842,917 |
| | Kennedy Sidewalk - LGB to Englewood | - | - | - | - | - |
| | Parking Program Implementation | 197,619 | - | - | - | 197,619 |
| <i>Parks</i> | Outdoor Fitness Equipment | 6,000 | - | - | - | 6,000 |
| | Town Plaza Turf Repairs | 28,000 | - | - | - | 28,000 |
| | Parks Playground Fibar Project | 49,264 | - | - | - | 49,264 |
| | Open Space Trail Upgrades | 152,000 | - | - | - | 152,000 |
| | * Charter Oaks Trail Repair Project | 474,891 | 545,218 | - | - | 1,020,109 |
| | * Trailhead Connector | 226,319 | - | - | - | 226,319 |
| | Vegetation Management - Town-wide | 50,218 | - | - | - | 50,218 |
| <i>Public Facilities</i> | * Town Beautification | 20,456 | - | - | - | 20,456 |
| | Waterproofing Town-wide | 75,000 | - | - | - | 75,000 |
| | * ADA Restrooms and HR Offices | 600,000 | - | - | - | 600,000 |
| | * Building Replacement at Corporation Yard | 1,001,812 | - | - | - | 1,001,812 |
| | Engineering Document Archiving | - | - | - | - | - |
| | Sound Mitigation in Library Lobby | 22,000 | - | - | - | 22,000 |
| | * ADA Upgrade for Public Restrooms - Rec Building | 183,000 | 78,979 | - | - | 261,979 |
| | Audio/Video System Upgrade | 42,552 | - | - | - | 42,552 |
| | Town-wide Document Imaging Project | 16,990 | - | - | - | 16,990 |
| | Fire Suppression (Halon) for Server Rooms | 51,841 | - | - | - | 51,841 |
| | Information System Upgrade | 77,026 | - | - | - | 77,026 |
| | EOC Communications Upgrade | 24,940 | - | - | - | 24,940 |
| | IT Disaster Recovery Improvements | 137,445 | - | - | - | 137,445 |
| | * Adult Recreation - Floor Repair | 200,000 | - | - | - | 200,000 |
| TOTAL OF CARRY-FORWARD PROJECTS (INCLUDES NEW ALLOCATIONS) | | \$ 16,247,596 | \$ 5,690,189 | \$ 1,941,841 | \$ 1,908,159 | \$ 25,787,785 |
| * These carry-forward projects include new money for FY 2020/21 in the amount of \$19,720,286. | | | | | | |
| NEW PROJECTS | | | | | | |
| <i>Parks</i> | Oak Meadow Bandstand Area Improvements | \$ 90,000 | \$ 355,904 | \$ - | \$ - | \$ 445,904 |
| <i>Public Facilities</i> | Battery Power Supply - Library | \$ 30,000 | - | - | - | \$ 30,000 |
| TOTAL OF NEW PROJECTS | | \$ 120,000 | \$ 355,904 | \$ - | \$ - | \$ 475,904 |
| TOTAL OF CARRY-FORWARD & NEW PROJECTS | | \$ 16,367,596 | \$ 6,046,093 | \$ 1,941,841 | \$ 1,908,159 | \$ 26,263,689 |

FY 2020/21

COMPLETED, CONSOLIDATED, OR WITHDRAWN PROJECTS

Several projects are expected to be completed by the end of FY 2020/21. The table below outlines the projects, funding sources, and total expenses of the completed projects, which is estimated to be \$2.2 million. More details about the completed projects can be found beginning on page A-10.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

| Projects Completed or Withdrawn in FY 2020/21 | | | | | | | | | | |
|--|-----------|---------------------|-------------|----------------|-------------|--------------------|-------------|-------------|---------------------|-----------------|
| | | GFAR | | Grant & Awards | | Traffic Mitigation | | Other * | | Total Estimated |
| | | Exp | Exp | Exp | Exp | Exp | Exp | Exp | Exp | |
| Street Program | | | | | | | | | | |
| Pilot School Busing Program | Completed | \$ 344,941 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 344,941 | |
| Public Arts Gateway | Completed | 25,000 | - | - | - | - | - | - | 25,000 | |
| Stormwater Master Plan | Completed | 219,985 | - | - | - | - | - | - | 219,985 | |
| Downtown Parking Study | Completed | 111,289 | - | - | - | - | - | - | 111,289 | |
| Park Program | | | | | | | | | | |
| Fence Replacement - Shire Court | Completed | 26,506 | - | - | - | - | - | - | 26,506 | |
| Creek Trail & Parks Path & Parking Lot Seal & Striping | Completed | 184,606 | - | - | - | - | - | - | 184,606 | |
| Forbes Mill Footbridge Improvements | Completed | 29,919 | - | - | - | - | - | - | 29,919 | |
| Public Facilities Program | | | | | | | | | | |
| Facilities Assessment | Completed | 93,822 | - | - | - | - | - | - | 93,822 | |
| Cert Equipment | Completed | 49,928 | - | - | - | - | - | - | 49,928 | |
| Plaza Level Railings - Code Upgrade | Completed | 33,060 | - | - | - | - | - | - | 33,060 | |
| Police Headquarters Roof Repair | Completed | 47,752 | - | - | - | - | - | - | 47,752 | |
| Library Carpet Replacement | Completed | 48,597 | - | - | - | - | - | - | 48,597 | |
| Computer-Aided Dispatch and Records Management System | Completed | 517,474 | - | - | - | - | - | - | 517,474 | |
| Silicon Valley Regional Interoperability Project (SVRIP) Service | Completed | 430,774 | - | - | - | - | - | - | 430,774 | |
| TOTAL OF COMPLETED PROJECTS | | \$ 2,163,653 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,163,653 | |

* Other Funds include Storm Drain Fund, Gas Tax Funds, Utility Underground Funds

CONCLUSION

The challenge of finding a reliable ongoing revenue stream available for capital projects continues to be a Town priority. Recognizing the realities of funding challenges and uncertain local economic trends, the Town's FY 2021/22 – 2025/26 Capital Improvement Plan continues a strategy of funding the Town's most urgent capital needs.

I wish to thank all of the Departments, in particular Department Directors and members of their management and support staff, for their many hours of work and tireless efforts to present this Capital Improvement Program to the Town Council, as well as the following staff members:

Stephen Conway, Finance Director
 Gitta Ungvari, Finance and Budget Manager
 Matt Morley, Parks and Public Works Director
 WooJae Kim, Town Engineer
 Mark Gaeta, Accountant
 Maurice De Castro, Accountant
 Bobby Gonzalez, Senior Administrative Analyst
 Melissa Ynegas, Administrative Analyst
 Dorrie Romero, Administrative Technician
 Kinjal Buch, Senior Engineering Technician

Respectfully submitted,

Laurel Prevetti

Laurel Prevetti
 Town Manager

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

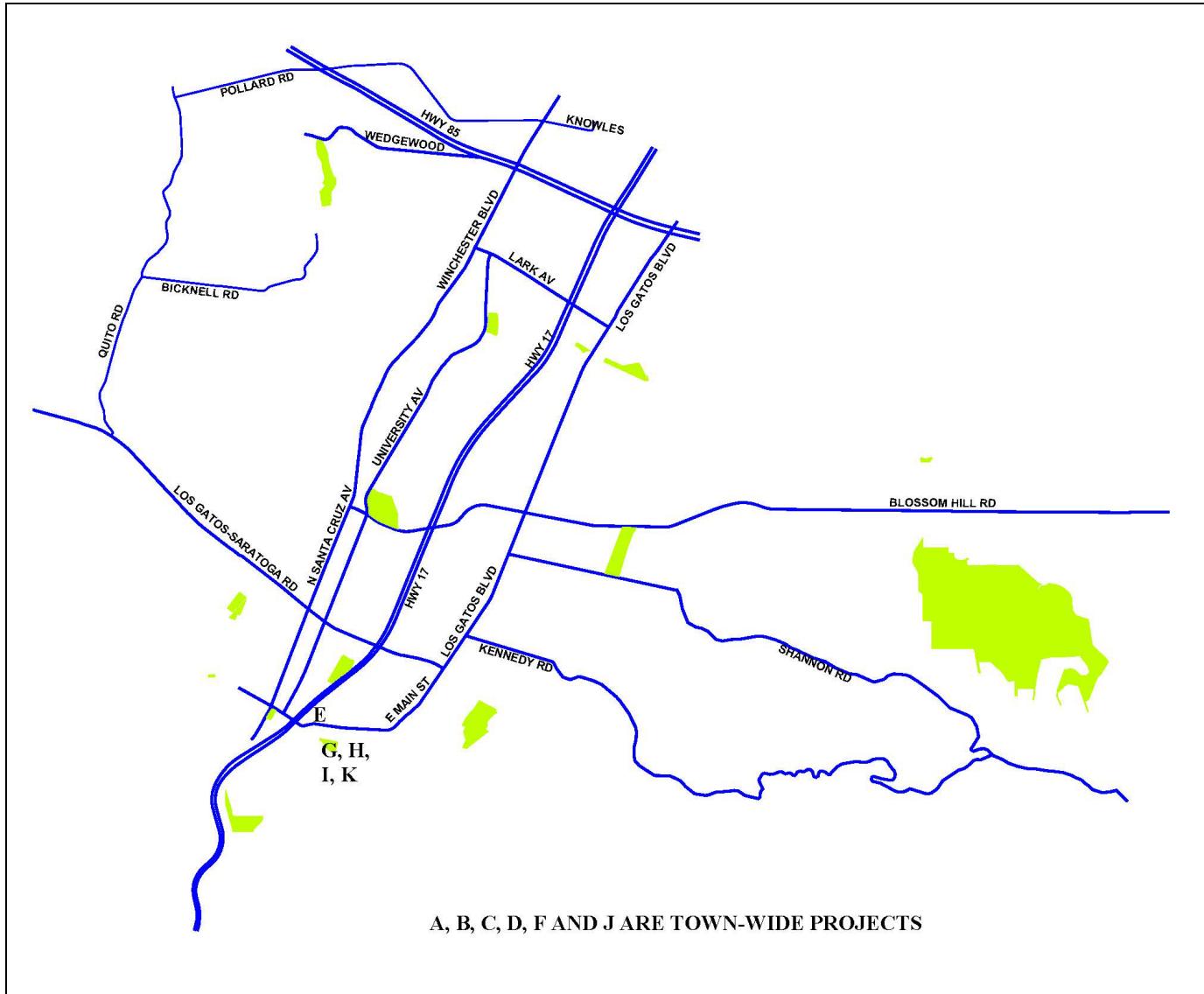


Completed or Withdrawn Projects

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COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21



| | | | |
|---|---|---|--|
| A | Stormwater Master Plan | G | Library Carpet Replacement |
| B | Public Art Gateway | H | Plaza Level Railings – Code Upgrade |
| C | Pilot School Busing | I | Police Headquarters Roof Repair |
| D | Creek Trail & Park Pathway & Parking Lot Seal Coat Striping | J | Silicon Valley Regional Interoperability Project (SVRIP) Service |
| E | Forbes Mill Footbridge Improvements | K | Computer-Aided Dispatch and Records Management System (CAD/RMS) |
| F | Facilities Assessment | | |

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21

| | |
|---|--|
|  <p>A Stormwater Master Plan</p> | <h3>Stormwater Master Plan</h3> <p>This project developed a Stormwater Collection System Master Plan that provides the Town of Los Gatos with the necessary planning tools and capital improvement projects to address flood management and water quality within the collector portion of the storm drainage system. The total project cost was approximately \$219,000.</p> |
|  <p>B Public Art Gateway</p> | <h3>Public Art Gateway</h3> <p>By June 2020, the first phase of artwork at Town entrances is expected to have been installed in collaboration with the Town's Arts and Culture Commission, following the Town's Public Art Selection Policy and Procedures. The first installation is located on Los Gatos- Saratoga Road just east of Alberto Way. The total project cost was approximately \$25,000.</p> |
|  <p>C Pilot School Busing</p> | <h3>Pilot School Busing</h3> <p>This project explored congestion relief around schools through piloting school bus service. The pilot school bus service provided morning and afternoon routes to and from school with neighborhood-based stops. Low ridership hindered the long-term viability of this project and the Council ended the pilot. The total project cost was approximately \$443,000.</p> |

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21



Creek Trail & Park Pathway & Parking Lot Seal Coat Striping

The project resurfaced and restriped park parking lots, pathways, and sections of the Los Gatos Creek Trail.

The locations were Belgatos Park, Blossom Hill Park, Live Oak Manor Park, Oak Meadow Park, and the Los Gatos Creek Trail.

The total project cost was approximately \$229,000.

D Creek Trail & Park Pathway & Parking Lot Seal Coat Striping



Forbes Mill Footbridge Improvements

This project installed solar LED pathway lighting across the 400-foot span of the pedestrian bridge and additional art panels.

The total project cost was approximately \$28,000.

E Forbes Mill Footbridge Improvements



Facilities Assessment

This project funded a consultant to assess the condition of all Town facilities and provide a comprehensive condition report as well as a preventive maintenance program. This assessment provided the condition of equipment and building systems within Town facilities. This assessment is being used to determine priorities for repair versus replacements and help predict capital expenditures needed year by year for life-cycle scheduled work and replacement. The project included staff time for inspection. The staff time for this project was included in the Parks and Public Works (PPW) Department's FY 2021/22 Operating Budget.

The total project cost was approximately \$79,000.

F Facilities Assessment

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21



G Library Carpet Replacement

Library Carpet Replacement

This project replaced a large section of the carpet in the children's area of the Library. The carpet in this section of the building had started to fail, showing signs of wear and tear, such as staining and matting from extensive foot traffic. This is an important area of the Library where the young children play, listen to stories, and congregate for different activities while sitting on the carpet. The project included staff time for construction management and inspection. The staff time for this project was included in the PPW Department's FY 2021/22 Operating Budget.

The total project cost was approximately \$49,000.



H Plaza Level Railings – Code Upgrade

Plaza Level Railings – Code Upgrade

This project provided safety railings around the upper deck (Plaza Level) of the Civic Center to make existing railing system code compliant. The upper deck railing had wide gaps that created a safety hazard with a risk of children falling through. The project included staff time for construction management and inspection. The staff time for this project was included in the PPW Department's FY 2020/21 Operating Budget.

The total project cost was approximately \$33,000.



I Police Headquarters Roof Repair

Police Headquarters Roof Repair

This project replaced the Police Headquarters roof with a new membrane and permanently installed a critical microwave antenna for Police communications.

The total project cost was approximately \$94,000.

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21

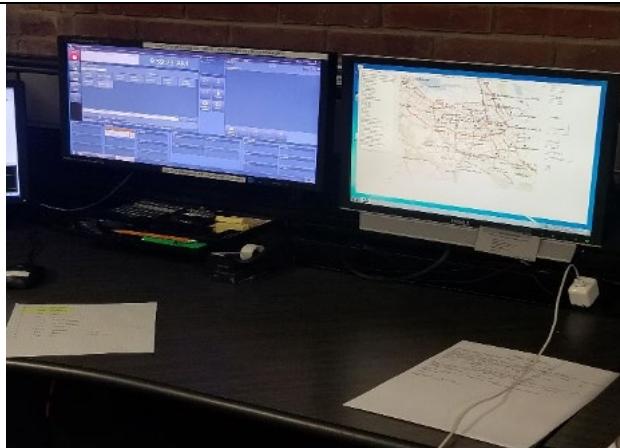


J Silicon Valley Regional Interoperability Project (SVRIP) Service

Silicon Valley Regional Interoperability Project (SVRIP) Service

This project focused on radio system infrastructure and regional interoperability of public safety communications, including Police, Fire services, and Public Works, across jurisdictions within Santa Clara County. Project completion involved the Police Department, Silicon Valley Radio Interoperability Authority (SVRIA), City Managers Association and the County Chiefs Association.

The total project cost was approximately \$458,000.



K Computer-Aided Dispatch and Records Management System (CAD/RMS)

Computer-Aided Dispatch and Records Management System (CAD/RMS)

This project completed the replacement of the Police Department's Computer Aided Dispatch and Records Management System (CAD/RMS). This new CAD/RMS system allows for an integrated solution offering the capability to comply with existing and upcoming mandates, capture ongoing statistical data, accurately measure performance, better equip first responders with relevant information, reduce report writing time, enhance internal cross-training, and be technologically progressive.

The total project cost was approximately \$525,000.

COMPLETED OR WITHDRAWN CIP PROJECTS

FY 2020/21



CAPITAL IMPROVEMENT PROGRAM

Introduction Section

BUDGET PROCESS OVERVIEW

The Town Council adopts an annual Operating and Capital Budget and an annual budget update of the five-year Capital Improvement Program (CIP) for the Town of Los Gatos. The budgets contain summary level information for revenue and expenditure appropriations for the fiscal year beginning July 1st and ending June 30th. The budget documents are prepared in accordance with generally accepted accounting principles (GAAP).

Budget Purpose

The Operating and Capital Summary Budget and the Capital Improvement Program serve as the Town's financial plan, as well as a policy document, a communications tool, and an operations guide. Developed with an emphasis on long range planning, service delivery, and program management, a fundamental purpose of these documents is to provide a linkage between the services and projects the Town intends to accomplish, and the resources committed to get the work done.

The format of the budget facilitates this linkage by clearly identifying the program purpose, key projects, and work plan goals in relation to revenue and expenditures appropriations.

CIP Purpose

In particular, the CIP is designed to identify projects and funds required to adequately develop and maintain the Town's infrastructure, which is consistent with the Town Council core goal of maintaining the condition and availability of public facilities. The following plans provide additional guidance in developing priorities for capital improvement projects:

- General Plan
- Pavement Maintenance Program
- Bicycle and Pedestrian Master Plan
- Stormwater Needs Assessment
- Facilities Condition Assessment

In addition, project prioritization criteria such as health and safety issues, infrastructure or system condition, short term versus long term impacts, and availability of external funding sources are assessed as part of the process that staff uses to rank projects from high to low in preparing the proposed CIP. As it develops and matures in its application, the Town's Infrastructure Assessment Program will further support the Town's long-range Capital Improvement Program, focusing attention on the current and future infrastructure needs of the community, equity considerations, and balancing these needs with funding requirements and financial resources. Other technology tools used in CIP development include the use of the geographic information system, the traffic monitoring system, electronic files for tracking unfunded projects and replacement schedules, and an asset management program to track work requests.

The Town's capital projects are categorized as follows:

The Streets Program provides funding for maintaining a functional street system for all modes of travel, including bicycles, pedestrians, wheelchairs, strollers, scooters, and vehicles. Proposed projects are consistent with the General Plan, provide connectivity across Los Gatos, facilitate safe and efficient movement through intersections for all modes, minimizing unnecessary traffic movement and noise through residential neighborhoods, and providing street lighting for safety.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The Public Facilities Program includes projects for constructing and repairing public buildings and purchasing equipment. Town buildings include the Civic Center, the Library, Police Operations Building, the Corporation Yard, Adult Recreation Center, and other assets. Although the Town owns the three fire stations within Town limits, the Santa Clara County Fire District maintains them under contract. In addition, although the Town owns the Tait Avenue and Forbes Mill properties their maintenance has been contracted to the master tenant management.

The Parks Program includes projects for parks, park buildings, open spaces, urban forestry, trails, and urban beautification.

Basis of Budgeting and Accounting

Developed on a program basis with fund level authority, the Operating and Capital Budgets represent services and functions provided by the Town in alignment with the resources allocated during the fiscal year.

The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds for both the Town and the Successor Agency of the Town of Los Gatos Redevelopment Agency (RDA). RDA debt is continuing to be paid for the Certificate of Participation (COPs) used to finance the Library and other assets. Basis of Accounting and Budget refers to the timing factor concept in recognizing transactions. This basis is a key component of the overall financial system because the budget determines the accounting system. For example, if the budget anticipates revenues on a cash basis, the accounting system must record only cash revenues as receipts. If the budget uses an accrual basis, accounting must do likewise. The Town's budgeting and accounting systems both use a combination of modified accrual and full accrual basis in the accounting and budget systems.

Governmental Fund and Successor Agency Fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the period if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period. Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

Proprietary Fund budgets are adopted using the full accrual basis of accounting whereby revenue budget projections are developed recognizing revenues expected to be earned during the period, and expenditures are developed for expenses anticipated to be incurred in the fiscal year. The Town maintains one type of proprietary fund: Internal Service Funds.

The Town's Fiduciary Funds are also budgeted under the modified accrual basis. The Town administers five trust funds. Trust funds are subject to trust agreement guidelines.

Summary of Budget Development

The Town develops its budgets with a team-based approach. Town Management and the Finance Department guide the process through budget development; however, program budgets and workplans are developed with each Department's Director, Analyst, and Program Manager's oversight and expertise. This approach allows for hands-on planning and creates a clearer understanding for both management and staff of a program's goals and functions to be accomplished in the next budget year.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

The Development Process

Typically, both the Operating and Capital Budget and Capital Improvement Program processes begin early in the calendar year with the Town Council and Town Manager's collaborative development and refinement of initiatives and directives for the upcoming budget year as reflected in the Council adopted Strategic Priorities.

In January, the budget preparation process begins officially for staff with a budget kickoff meeting. Budget assumptions, directives, and initiatives developed by Town Council and management are provided to set the Town's overall objectives and goals. Department staff identifies and analyzes line item program revenue and expenditure projections in coordination with Finance/Budget staff and Town Management. Town staff also consults with Town Commissions for their input on specific investments. Capital improvement projects are assessed and refined, and CIP funding and appropriation requirements are finalized.

Through rounds of budget briefings and revisions, final proposed program budget and work plans are developed by the end of April. Operational and capital work plans are finalized and the Finance/Budget staff prepares financial summary information. Per the Town Code, the Town Manager submits the entire proposed budget package to the Town Council for its consideration, including Departmental budgets and work plans. Beginning in 2021, per a recent voter initiative, the draft Budget documents are provided to the Town Finance Commission for its review and comment at least 20 days before the Council's first consideration of the Budgets.

CIP Development Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating, and maintenance costs associated with the CIP projects are identified where feasible, and will be included in future operating budgets. Cost estimates for new projects are based on 2017 dollars; however, engineering estimates for carryover projects from the prior year are updated to reflect current industry costs.

Under direction from the Town Manager's Office, the Parks and Public Works Department took the lead in the preparation of the proposed projects for consideration in the FY 2021/22 – 2025/26 Capital Improvement Program. In coordination with other Town Departments, projects were reviewed to ensure that the Town's priorities are addressed within available resources. In some cases, previously approved projects have been deferred due to reallocation of funding to other priorities and thus have been noted as unfunded projects in the program sections of the CIP.

The Town Manager's Office reviews the prioritized list of proposed capital improvement projects and funding sources in conjunction with the preparation of the FY 2021/22 Operating Budget. The Proposed CIP is then presented by the Town Manager to the Town Council. Both Budgets are provided to the Finance Commission for its review and comment at least 20 days before the first Council consideration. The Commission is advisory to the Town Council.

The Proposed CIP is also submitted to the Planning Commission for review to ensure that the proposed projects are consistent with the Town's General Plan as required by State law (Government Code Section 65401). The Planning Commission will review the CIP to make sure it consistent with the General Plan on May 13, 2020.

The CIP is reviewed during this time to determine funding capabilities and project priorities, and to refine project work plans. Although the CIP budget document is prepared separately from the Operating and

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

Capital Budget, CIP program information is incorporated into the Operating and Capital Summary Budget document through the resulting financial appropriations and service level requirements.

Budget Adoption

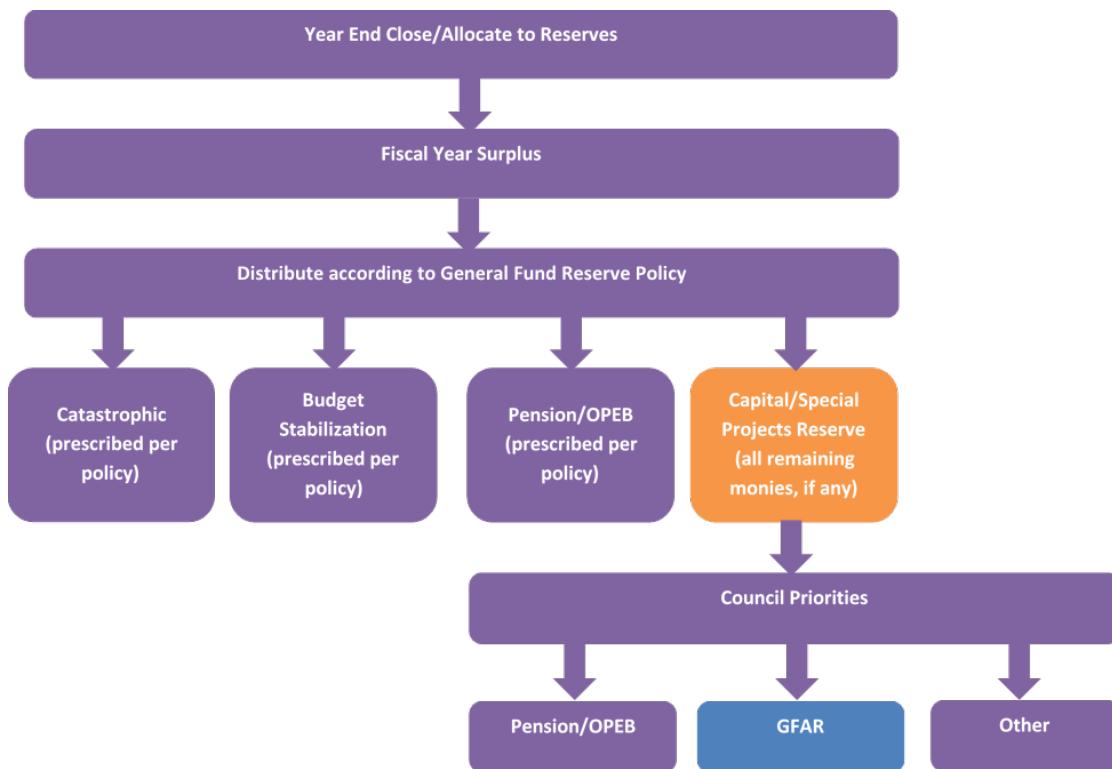
During the month of May, the Town Council reviews the proposed Operating and Capital Summary Budget, and the Capital Improvement Program for the five-year period at a public hearing. Notice of the hearing is published in a local newspaper at least ten days prior to the Council's public hearing date. The public is invited to participate and copies of the proposed budgets are primarily available for review on the Town website due to the COVID-19 pandemic.

Final Council-directed revisions to the proposed budget are made and the budget documents are resubmitted to the Town Council for final adoption consistent with Los Gatos Town Code Section 2.30.295(b), which requires the Town Manager to annually prepare and submit a budget to the Town Council. This is accomplished in June at a noticed public hearing.

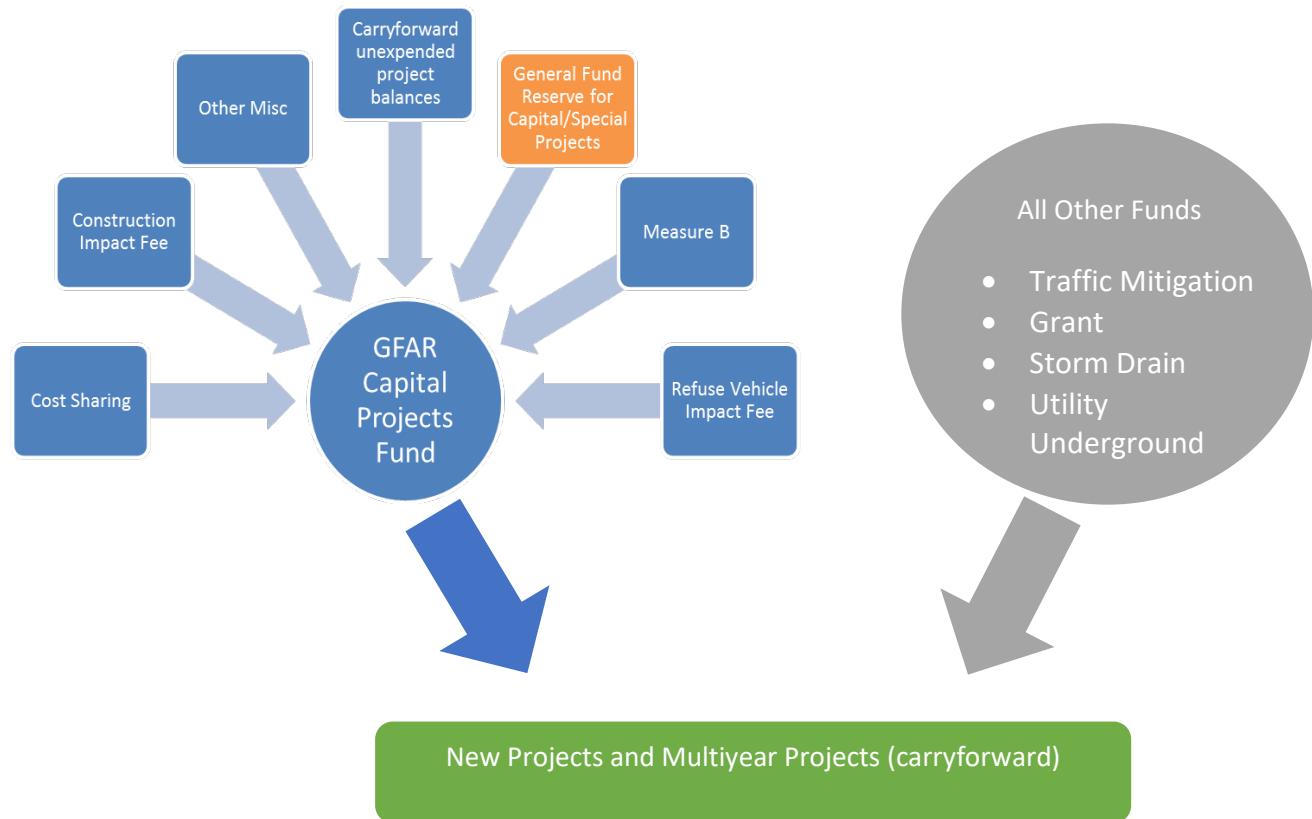
Budget Amendments

During the course of the fiscal year, workplan changes and unanticipated needs necessitate adjustments to the adopted budgets. The Town Manager is authorized to transfer appropriations between categories, departments, projects, and programs within a fund in the adopted budget, whereas the Town Council holds the authority for budget increases and decreases, and transfers between funds that may be approved at any Town Council meeting.

FISCAL YEAR SURPLUS FLOW OF FUNDS



CAPITAL IMPROVEMENT PROGRAM

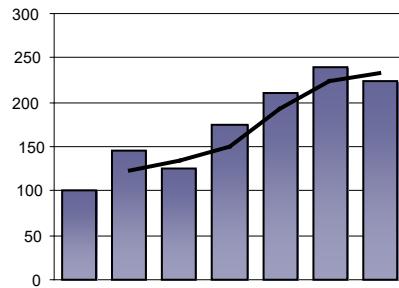


Financial Summaries

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CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



FINANCIAL SUMMARIES

PROGRAM SUMMARIES

| | |
|--------------------------------|-------|
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CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



**FINANCIAL SUMMARIES
BY PROGRAM**

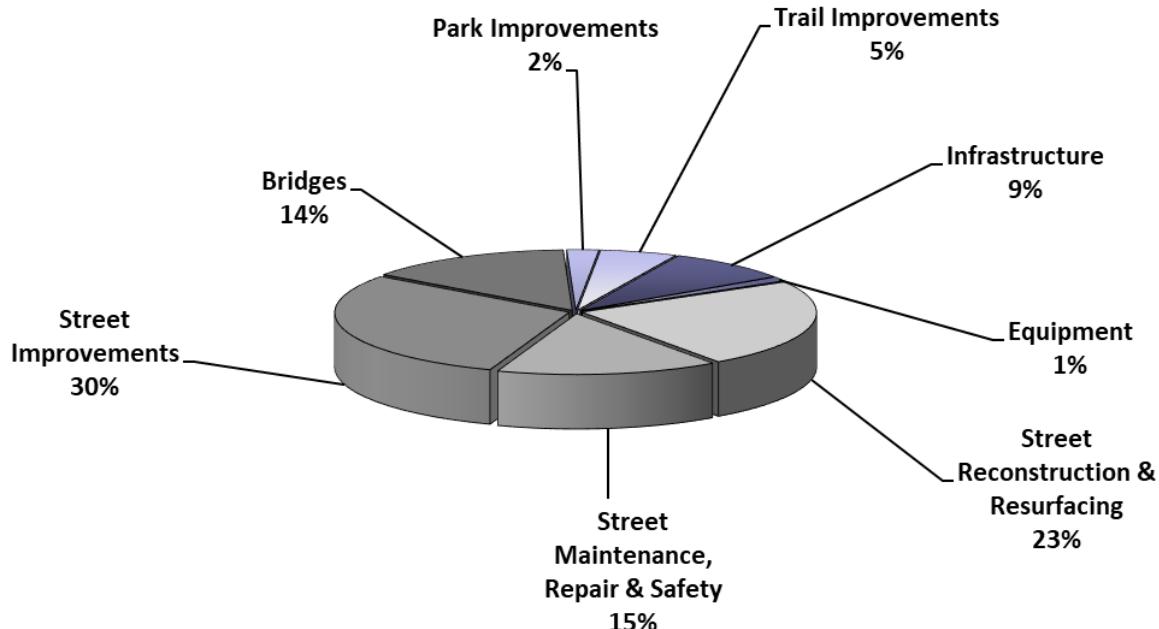
CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

FY 2021/22

BUDGET BY PROGRAM CATEGORY

(Includes Carryforward and FY 2020/21 Budget)



| Budget by Program Category | FY 2021/22 | Category % |
|---------------------------------------|----------------------|-------------|
| Streets Program | | |
| Street Reconstruction | \$ 6,170,196 | 23% |
| Maintenance, Repair & Safety Projects | 4,015,331 | 15% |
| Street Improvements | 7,787,564 | 30% |
| Bridges | 3,750,744 | 14% |
| Streets Program | \$ 21,723,835 | 83% |
| Parks and Trails Program | | |
| Park Improvements | \$ 579,386 | 2% |
| Trail Improvements | 1,398,429 | 5% |
| Parks Program | \$ 1,977,815 | 8% |
| Public Facilities Program | | |
| Infrastructure | \$ 2,263,088 | 9% |
| Equipment | 298,952 | 1% |
| Public Facilities | \$ 2,562,040 | 10% |
| TOTAL PROJECT FUNDING | \$ 26,263,689 | 100% |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| STREETS PROGRAM SUMMARY | | | | | | | | | | |
|---|--------------------------------|---------------------------------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--|
| | Expended Through 2019/20 | 2020/21 Estimated Actuals | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| <i>Street Reconstruction & Resurfacing</i> | | | | | | | | | | |
| 9901 Street Repair & Resurfacing | \$ 19,833,691 | \$ 1,145,976 | \$ 3,091,593 | \$ 3,078,604 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 39,176,385 | |
| <i>Street Maintenance, Repair & Safety</i> | | | | | | | | | | |
| 9910 Traffic Calming Projects | 199,201 | 16,664 | 19,135 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 285,000 | |
| 9921 Curb, Gutter & Sidewalk Maintenance | 3,778,935 | 408,906 | 408,906 | 300,000 | 200,000 | 200,000 | 250,000 | 300,000 | 5,846,748 | |
| 9930 Retaining Wall Repairs | 1,427,457 | 170,066 | 365,254 | 100,000 | - | - | 50,000 | 100,000 | 2,212,777 | |
| 9902 Annual Street Restriping | 180,228 | - | 169,772 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 475,000 | |
| 0120 Guardrail Replacement Projects | - | 718,115 | 332,023 | - | - | - | - | - | 1,050,137 | |
| 0236 Massol Intersection Improvements | 64,912 | 344,108 | 98,128 | - | - | - | - | - | 507,148 | |
| 0008 Shannon Road Repair | - | 63,073 | 1,436,927 | - | - | - | - | - | 1,500,000 | |
| 0130 Roadside Fire Fuel Reduction | - | 499,815 | 185 | 500,000 | - | - | - | - | 1,000,000 | |
| 0708 Parking Lot 4 Repair/Waterproofing | - | - | 250,000 | - | - | - | - | - | 250,000 | |
| <i>Street Improvements</i> | | | | | | | | | | |
| 0705 Downtown Parking Lots Seal Coat & Restriping | 44,481 | 2,934 | 52,585 | - | - | - | - | - | 100,000 | |
| 0409 Hernandez Avenue Storm Drain Improvements | 17,180 | - | - | - | - | - | - | 65,000 | 82,180 | |
| 0218 Shannon Road Ped & Bikeway Improvements | 49,104 | 42,201 | 1,097,999 | - | - | - | - | - | 1,189,304 | |
| 0221 Sidewalk Improvements - Multiple Locations | - | - | 60,000 | - | - | - | - | - | 60,000 | |
| 0225 Utility Undergrounding Improvements | - | - | 300,000 | - | - | - | - | - | 300,000 | |
| 0227 Traffic Signal Modernization | 140,498 | 860,378 | 1,622,075 | - | - | - | - | - | 2,622,951 | |
| 0410 Bicknell Avenue Storm Drain Improvements | 156,432 | 4,500 | 60,258 | 25,000 | - | - | - | - | 246,190 | |
| 0231 Bicycle & Pedestrian Improvements | 468,753 | 3,350 | 261,824 | - | - | - | - | - | 733,927 | |
| 0414 Stormwater System - Pollution Prevention Compliance | 1,422 | - | 286,578 | - | - | - | - | - | 288,000 | |
| 0420 Annual Storm Drain Improvements | 59,700 | - | 420,300 | 150,000 | - | - | - | - | 630,000 | |
| 0129 ADA Transition Plan | - | 30,000 | 115,000 | - | - | - | - | - | 145,000 | |
| 0237 Highway 17/9 Interchange and Capacity Improvements | - | 600,000 | - | - | - | - | - | - | 600,000 | |
| 0235 Downtown Streetscape Revitalization | 48,332 | 613,439 | 1,310,622 | - | - | - | - | - | 1,972,394 | |
| 0238 Winchester Boulevard Complete Streets (Final Design) | 114,174 | 85,878 | 79,948 | 463,250 | 1,734,250 | - | - | - | 2,477,500 | |
| 0131 E. Main St. Speed Table/Raised Crosswalk | - | - | 15,000 | - | - | - | - | - | 15,000 | |
| 0132 Local Road Safety Plan | - | - | 100,000 | - | - | - | - | - | 100,000 | |
| 0239 Blossom Hill Road Traffic Study | - | 48,410 | 76,590 | - | - | - | - | - | 125,000 | |
| 0240 Winchester Class IV Bikeway | - | 139,538 | 842,917 | - | - | - | - | - | 982,455 | |
| 0133 VMT Mitigation Program | - | - | 250,000 | - | - | - | - | - | 250,000 | |
| 0241 Kennedy Sidewalk - LGB to Englewood | - | - | - | - | - | 356,700 | 832,300 | - | 1,189,000 | |
| 0242 Parking Program Implementation | - | 881 | 197,619 | - | - | - | - | - | 198,500 | |
| <i>Bridges</i> | | | | | | | | | | |
| 0801 Quito Road - Bridge Replacement | 64,594 | 235,087 | 50,000 | - | - | - | - | - | 349,681 | |
| 0803 Hwy 17 Bicycle & Pedestrian Bridge-Design | 87,049 | 147,247 | 3,700,744 | - | - | - | - | - | 3,935,039 | |
| Total Streets Projects | \$ 26,736,144 | \$ 6,180,567 | \$ 17,071,981 | \$ 4,651,854 | \$ 4,881,288 | \$ 3,629,862 | \$ 4,270,462 | \$ 3,473,162 | \$ 70,895,317 | |

| PARKS AND TRAILS PROGRAM SUMMARY | | | | | | | | | | |
|---|--------------------------------|---------------------------------|-------------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--|
| | Expended Through 2019/20 | 2020/21 Estimated Actuals | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| <i>Park Improvements</i> | | | | | | | | | | |
| 4605 Parks Playground Fibar Project | \$ 75,736 | \$ - | \$ 49,264 | \$ - | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 | |
| 4202 Town Plaza Turf Repairs | 8,116 | - | 28,000 | - | - | - | - | - | 36,116 | |
| 4006 Outdoor Fitness Equipment | - | 54,000 | 6,000 | - | - | - | - | - | 60,000 | |
| 4508 Vegetation Management - Town-wide | 13,520 | 186,970 | 50,218 | - | - | - | - | - | 250,707 | |
| 4007 Oak Meadow Bandstand Area Improvements | - | - | - | 445,904 | - | - | - | - | 445,904 | |
| <i>Trail Improvements</i> | | | | | | | | | | |
| 4504 Open Space Trail Upgrades | - | - | 152,000 | - | - | - | - | - | 152,000 | |
| 4503 Charter Oaks Trail Repair Project | 72,942 | - | 440,109 | 580,000 | - | - | - | - | 1,093,051 | |
| 4505 Trailhead Connector | 245,126 | 241,835 | 70,319 | 156,000 | - | - | - | - | 713,280 | |
| Total Parks Projects | \$ 415,438 | \$ 482,805 | \$ 795,911 | \$ 1,181,904 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 2,926,058 | |

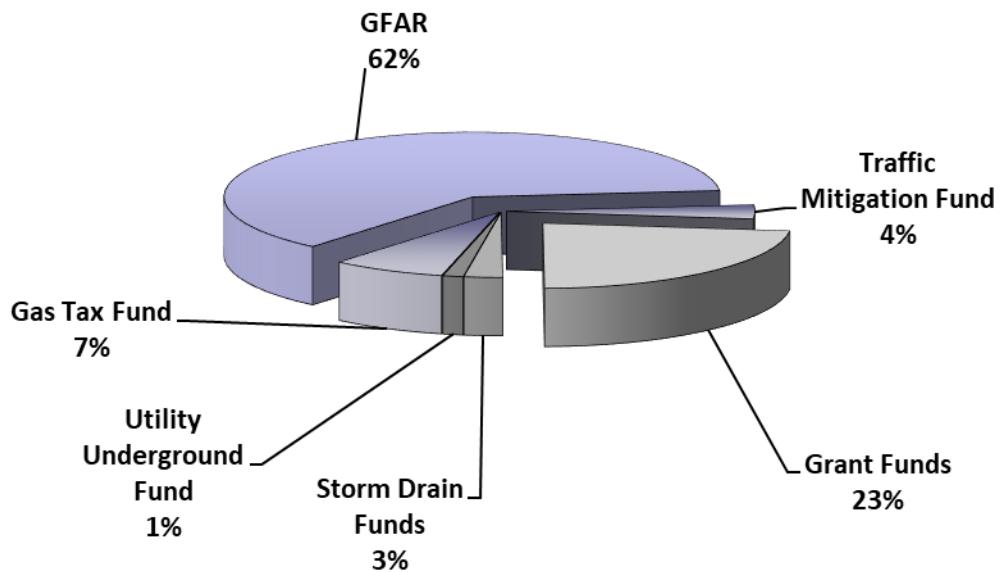
CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| PUBLIC FACILITIES PROGRAM | | | | | | | | | |
|--|--------------------------------|---------------------------------|-------------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|----------------------|
| | Expended Through 2019/20 | 2020/21 Estimated Actuals | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Infrastructure</i> | | | | | | | | | |
| 2302 Building Replacement at Corporation Yard | 163,250 | 750,738 | 251,812 | 750,000 | - | - | - | - | 1,915,800 |
| 2002 Town Beautification | 94,240 | 14,930 | 10,456 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 169,625 |
| 2117 ADA Restrooms and HR Offices | - | - | 450,000 | 150,000 | - | - | - | - | 600,000 |
| 2010 Waterproofing Town-wide | - | - | 75,000 | - | - | - | - | - | 75,000 |
| 2504 Sound Mitigation in Library Lobby | - | - | 22,000 | - | - | - | - | - | 22,000 |
| 6004 Fire Suppression (Halon) for Server Rooms | - | 92,555 | 51,841 | - | - | - | - | - | 144,396 |
| 2601 ADA Upgrade Public Restrooms - Adult Recreation Bldg. | 51,882 | - | 250,000 | 11,979 | - | - | - | - | 313,861 |
| 2206 Adult Recreation - Floor Repair | - | - | 100,000 | 100,000 | - | - | - | - | 200,000 |
| 2505 Battery Power Supply - Library | - | - | - | 30,000 | - | - | - | - | 30,000 |
| <i>Equipment</i> | | | | | | | | | |
| 6101 Information System Upgrade | 254,769 | 37,759 | 77,026 | - | - | - | - | - | 369,554 |
| 6001 Audio/Video System Upgrade | 68,048 | - | 42,552 | - | - | - | - | - | 110,600 |
| 6003 Town-wide Document Imaging Project | 198,011 | - | 16,990 | - | - | - | - | - | 215,000 |
| 2305 Engineering Document Archiving | 14,199 | 78,084 | - | - | - | - | - | - | 92,284 |
| 6103 EOC Communications Upgrade | 24,060 | 1,000 | 24,940 | - | - | - | - | - | 50,000 |
| 6104 IT Disaster Recovery Improvements | 30,924 | 31,631 | 137,445 | - | - | - | - | - | 200,000 |
| Total Facilities Projects | \$ 899,383 | \$ 1,006,698 | \$ 1,510,061 | \$ 1,051,979 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 4,508,121 |
| Total Streets, Parks and Trails, and Public Facilities Projects | \$ 28,050,965 | \$ 7,670,070 | \$ 19,377,953 | \$ 6,885,737 | \$ 4,916,288 | \$3,639,862 | \$4,305,462 | \$3,483,162 | \$ 78,329,496 |

**FINANCIAL SUMMARIES
BY FUND**

FY 2021/22
PROJECT SUMMARY BY FUND
(Includes Carryforward and FY 2021/22 Budget)



| Budget by Fund | Carryforward & FY 2021/22 | |
|-----------------------------|--------------------------------------|---------------|
| | FY 2021/22 | Fund % |
| GFAR | \$ 16,367,596 | 62% |
| Traffic Mitigation Fund | 904,599 | 3% |
| Grant Funds | 6,046,093 | 23% |
| Storm Drain Funds | 655,558 | 2% |
| Utility Underground Fund | 348,003 | 1% |
| Gas Tax Fund | 1,941,841 | 7% |
| Total Budget by Fund | \$ 26,263,689 | 100.0% |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Source and Use Summary Schedule All Capital Improvement Program Funds

| SOURCE of FUNDS | Adjusted Budget FY 2020/21 | Estimated FY 2020/21 | Carryfwd & FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|---|-------------------------------|-------------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Fund Balance | | | | | | | |
| 411 GFAR | \$ 12,261,926 | \$ 13,861,073 | \$ 12,737,019 | \$ 1,781,822 | \$ 2,030,330 | \$ 1,821,014 | \$ 1,843,398 |
| 411 Reserved for Parking | 1,460,210 | - | 1,460,210 | 1,460,210 | 1,460,210 | 1,460,210 | 1,460,210 |
| 411 Reserved for Comcast PEG | 50,000 | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 411 VTA Vehicle Registration Fees | 88,937 | - | | | | | |
| 471 Traffic Mitigation | 120,119 | 120,119 | 348,661 | 348,661 | 348,661 | 348,661 | 348,661 |
| 421 Grant Fund | 36,546 | 36,546 | (1,425,517) | (325,082) | (325,082) | (325,082) | (325,082) |
| 461 Storm Basin #1 | 1,034,521 | 1,034,521 | 1,083,991 | 933,661 | 984,231 | 1,035,969 | 1,088,903 |
| 462 Storm Basin #2 | 1,853,117 | 1,853,117 | 1,936,607 | 1,790,537 | 1,845,387 | 1,901,435 | 1,958,700 |
| 463 Storm Basin #3 | (127,362) | (127,362) | (132,482) | (385,100) | (384,480) | (383,799) | (448,066) |
| 472 Underground Utilities | 3,118,173 | 3,118,173 | 3,158,462 | 2,862,949 | 2,907,259 | 2,951,799 | 2,996,559 |
| 481 Gas Tax | 290,370 | 290,370 | 771,711 | 125,735 | 125,735 | 125,735 | 125,735 |
| Total Beginning Fund Balance | \$ 20,186,557 | \$ 20,186,557 | \$ 19,988,663 | \$ 8,643,394 | \$ 9,042,252 | \$ 8,985,943 | \$ 9,099,019 |
| Revenues | | | | | | | |
| 411 GFAR | \$ 8,150,271 | \$ 6,205,328 | \$ 5,830,015 | \$ 2,552,297 | \$ 2,552,297 | \$ 2,552,297 | \$ 2,552,297 |
| 471 Traffic Mitigation | 2,305,641 | 883,793 | 921,940 | 10,000 | 10,000 | 10,000 | 10,000 |
| 421 Grant Fund | 6,658,041 | 140,352 | 7,146,528 | 1,734,250 | - | 832,300 | - |
| 461 Storm Basin #1 | 49,470 | 49,470 | 49,670 | 50,570 | 51,738 | 52,934 | 54,149 |
| 462 Storm Basin #2 | 53,490 | 83,490 | 53,930 | 54,850 | 56,048 | 57,264 | 58,499 |
| 463 Storm Basin #3 | 1,380 | (620) | 2,940 | 620 | 681 | 733 | 466 |
| 472 Underground Utilities | 3,863,048 | 62,490 | 52,490 | 44,310 | 44,540 | 44,760 | 44,980 |
| 481 Gas Tax | 1,233,317 | 1,233,317 | 1,401,865 | 1,401,865 | 1,401,865 | 1,401,865 | 1,401,865 |
| Total Revenues | \$ 22,314,658 | \$ 8,657,620 | \$ 15,459,378 | \$ 5,848,762 | \$ 4,117,169 | \$ 4,952,153 | \$ 4,122,256 |
| TOTAL SOURCE OF FUNDS | \$ 42,501,216 | \$ 28,844,178 | \$ 35,448,041 | \$ 14,492,155 | \$ 13,159,420 | \$ 13,938,096 | \$ 13,221,275 |
| USE of FUNDS | Adjusted Budget FY 2020/21 | Estimated FY 2020/21 | Carryfwd & FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
| Capital Program Expenditures | | | | | | | |
| 411 GFAR | \$ 17,781,730 | \$ 5,401,555 | \$ 16,367,596 | \$ 1,886,173 | \$ 2,343,997 | \$ 2,112,297 | \$ 2,187,297 |
| 471 Traffic Mitigation | 1,785,438 | 881,134 | 904,599 | - | - | - | - |
| 421 Grant Fund | 6,983,825 | 1,602,415 | 6,046,093 | 1,734,250 | - | 832,300 | - |
| 461 Storm Basin #1 | 150,000 | - | 200,000 | - | - | - | - |
| 462 Storm Basin #2 | 150,000 | - | 200,000 | - | - | - | - |
| 463 Storm Basin #3 | 185,058 | 4,500 | 255,558 | - | - | 65,000 | - |
| 472 Underground Utilities | 6,836,204 | 22,201 | 348,003 | - | - | - | - |
| 481 Gas Tax | 1,291,952 | 645,976 | 1,941,841 | 1,295,865 | 1,295,865 | 1,295,865 | 1,295,865 |
| Total Capital Program Expenditures | \$ 35,164,207 | \$ 8,557,782 | \$ 26,263,689 | \$ 4,916,288 | \$ 3,639,862 | \$ 4,305,462 | \$ 3,483,162 |
| Transfers Out & Other Sources | | | | | | | |
| 411 GFAR | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 |
| 411 GFAR Designated for Parking | \$ 1,460,210 | \$ - | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 |
| 411 Reserved for Comcast PEG | 50,000 | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 471 Traffic Mitigation | 10,000 | 2,659 | 17,341 | 10,000 | 10,000 | 10,000 | 10,000 |
| 481 Gas Tax | 106,000 | 106,000 | 106,000 | 106,000 | 106,000 | 106,000 | 106,000 |
| Total Transfers Out & Designated | \$ 2,043,826 | \$ 526,275 | \$ 2,051,167 | \$ 2,043,826 | \$ 2,043,826 | \$ 2,043,826 | \$ 2,043,826 |
| Unrestricted | \$ 5,293,183 | \$ 19,760,121 | \$ 7,133,184 | \$ 7,532,042 | \$ 7,475,733 | \$ 7,588,809 | \$ 7,694,288 |
| TOTAL USE OF FUNDS | \$ 42,501,216 | \$ 28,844,178 | \$ 35,448,041 | \$ 14,492,155 | \$ 13,159,420 | \$ 13,938,096 | \$ 13,221,275 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GENERAL FUND APPROPRIATED RESERVES (GFAR) STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|---|----------------------------|----------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Designated for Parking | \$ 1,460,210 | \$ - | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 |
| Reserved for Comcast PEG | 50,000 | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Reserved for Almond Grove | - | - | - | - | - | - | - |
| VTA Vehicle Registration Fees | 88,937 | - | - | - | - | - | - |
| Unrestricted | 12,261,926 | 13,861,073 | 12,737,019 | 1,781,822 | 2,030,330 | 1,821,014 | 1,843,398 |
| Total Beginning Fund Balance | \$ 13,861,073 | \$ 13,861,073 | \$ 14,247,229 | \$ 3,292,032 | \$ 3,540,540 | \$ 3,331,224 | \$ 3,353,608 |
| Revenues | | | | | | | |
| Use of Reserves - Parking | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Construction Impact Fees | 110,000 | 223,089 | 160,000 | 110,000 | 110,000 | 110,000 | 110,000 |
| Refuse Vehicle Road Impact Fee | 619,553 | 310,698 | 1,054,531 | 871,800 | 871,800 | 871,800 | 871,800 |
| School Busing Fare Revenue | 46,500 | (206) | - | - | - | - | - |
| Developers Contributions | 78,000 | - | - | - | - | - | - |
| Cost Sharing - Curbs & Gutters | 76,000 | 33,098 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Cost Sharing - Traffic Calming | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Slurry Seal | - | 8,175 | - | - | - | - | - |
| Pavement Rehab-Crack & Seal - Measure B Funding | 180,000 | 201,732 | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 |
| Other Contributions | - | 85,830 | - | - | - | - | - |
| One-way Downtown Street | - | 48,256 | - | - | - | - | - |
| Other Contributions - City of San Jose | - | - | - | - | - | - | - |
| Misc CIP refund | - | 48,013 | - | - | - | - | - |
| 2016 Measure B Funding | 570,497 | - | 1,243,683 | 570,497 | 570,497 | 570,497 | 570,497 |
| City of Monte Sereno | 368,829 | 34,829 | - | - | - | - | - |
| Measure B - 2016 | 580,663 | - | - | - | - | - | - |
| Tesla Charging Stations | 48,000 | - | - | - | - | - | - |
| PG&E Financing for Energy Efficiency Upgrades (2008) | 1,439,995 | 1,560,336 | - | - | - | - | - |
| Library Lobby Sound Mit | 20,755 | - | 20,755 | - | - | - | - |
| Operating Transfers In | | | | | | | |
| From General Fund | 3,401,479 | 3,401,479 | 1,750,000 | 800,000 | 800,000 | 800,000 | 800,000 |
| From Open Space Reserve | - | - | - | - | - | - | - |
| From General Plan Update | 250,000 | 250,000 | - | - | - | - | - |
| From Stores and Vehicle Maintenance Funds | - | - | - | - | - | - | - |
| From Community Benefit Albright (Close Proximity) | 350,000 | - | 350,000 | - | - | - | - |
| From Measure G District Sale Tax | - | - | 1,051,046 | - | - | - | - |
| From GFAR Albright (Close Proximity) | - | - | - | - | - | - | - |
| From Equipment Replacement | - | - | - | - | - | - | - |
| From IT Fund | - | - | - | - | - | - | - |
| From Facility Maintenance | - | - | - | - | - | - | - |
| Total Revenues | \$ 8,150,271 | \$ 6,205,328 | \$ 5,830,015 | \$ 2,552,297 | \$ 2,552,297 | \$ 2,552,297 | \$ 2,552,297 |
| TOTAL SOURCE OF FUNDS | \$ 22,011,344 | \$ 20,066,401 | \$ 20,077,244 | \$ 5,844,329 | \$ 6,092,837 | \$ 5,883,521 | \$ 5,905,905 |
| USE OF FUNDS | | | | | | | |
| Total Completed Projects | | | | | | | |
| Carryforward Projects | | | | | | | |
| Outdoor Fitness Equipment | \$ 1,441,564 | \$ 887,712 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Town Plaza Turf Repairs | 60,000 | 54,000 | 6,000 | - | - | - | - |
| Parks Playground Fibar Project | 28,000 | - | 28,000 | - | - | - | - |
| Charter Oaks Trail Repair Project | 49,264 | - | 49,264 | 25,000 | - | 25,000 | - |
| Open Space Trail Upgrades | 364,891 | - | 474,891 | - | - | - | - |
| Trailhead Connector | 152,000 | - | 152,000 | - | - | - | - |
| Vegetation Management - Town-wide | 174,226 | 103,907 | 226,319 | - | - | - | - |
| Town Beautification | 237,188 | 186,970 | 50,218 | - | - | - | - |
| Waterproofing Town-wide | 25,386 | 14,930 | 20,456 | 10,000 | 10,000 | 10,000 | 10,000 |
| ADA Restrooms and HR Offices | 75,000 | - | 75,000 | - | - | - | - |
| Building Replacement at Corporation Yard | 450,000 | - | 600,000 | - | - | - | - |
| Engineering Document Archiving | 1,002,550 | 750,738 | 1,001,812 | - | - | - | - |
| Sound Mitigation in Library Lobby | 45,801 | 78,084 | - | - | - | - | - |
| ADA Upgrade for Public Restrooms - Rec Building | 22,000 | - | 22,000 | - | - | - | - |
| Audio/Video System Upgrade | 183,000 | - | 183,000 | - | - | - | - |
| Town-wide Document Imaging Project | 42,552 | - | 42,552 | - | - | - | - |
| Fire Suppression (Halon) for Server Rooms | 16,990 | - | 16,990 | - | - | - | - |
| Information System Upgrade | 144,396 | 92,555 | 51,841 | - | - | - | - |
| EOC Communications Upgrade | 114,785 | 37,759 | 77,026 | - | - | - | - |
| IT Disaster Recovery Improvements | 25,940 | 1,000 | 24,940 | - | - | - | - |
| Adult Recreation - Floor Repair | 169,076 | 31,631 | 137,445 | - | - | - | - |
| Street Repair & Resurfacing | 100,000 | - | 200,000 | - | - | - | - |
| Annual Street Restripping | 2,757,432 | 500,000 | 3,860,171 | 1,436,173 | 1,562,297 | 1,562,297 | 1,562,297 |
| Pavement Rehab-Crack Seal | 169,772 | - | 194,772 | 25,000 | 25,000 | 25,000 | 25,000 |
| Traffic Calming Projects | 188,185 | - | 368,185 | 180,000 | 180,000 | 180,000 | 180,000 |
| Curb, Gutter & Sidewalk Maintenance | 35,799 | 16,664 | 29,135 | 10,000 | 10,000 | 10,000 | 10,000 |
| Retaining Wall Repairs | 817,813 | 408,906 | 708,906 | 200,000 | 200,000 | 250,000 | 300,000 |
| Guardrail Replacement Projects | 535,320 | 170,066 | 465,254 | - | - | 50,000 | 100,000 |
| ADA Transition Plan | 92,809 | 119 | 92,691 | - | - | - | - |
| Shannon Road Ped & Bikeway Improvements | 110,000 | 10,000 | 100,000 | - | - | - | - |
| Sidewalk Improvements - Multiple Locations | 129,896 | 20,000 | 109,896 | - | - | - | - |
| Traffic Signal Modernization | 60,000 | - | 60,000 | - | - | - | - |
| Bicycle & Pedestrian Improvements | - | - | - | - | - | - | - |
| Downtown Streetscape Revitalization/Economic Recovery Efforts | 231,524 | 3,350 | 228,174 | - | - | - | - |
| Massol Intersection Improvements | 1,924,062 | 613,439 | 1,310,622 | - | - | - | - |
| Winchester Boulevard Complete Streets (Final Design) | 442,236 | 344,108 | 98,128 | - | - | - | - |
| VMT Mitigation Program | 165,826 | 85,878 | 543,198 | - | - | - | - |
| Stormwater System - Pollution Prevention Compliance | 250,000 | - | 250,000 | - | - | - | - |
| Downtown Parking Lots Seal Coat & Restriping | 286,578 | - | 286,578 | - | - | - | - |
| Quito Road - Bridge Replacement | 55,519 | 2,934 | 52,585 | - | - | - | - |
| Shannon Road Repair | 285,087 | 235,087 | 50,000 | - | - | - | - |
| Roadside Fire Fuel Reduction | 1,500,000 | 63,073 | 1,436,927 | - | - | - | - |
| E. Main St. Speed Table/Raised Crosswalk | 500,000 | 499,815 | 500,185 | - | - | - | - |
| Local Road Safety Plan | 83,000 | - | 15,000 | - | - | - | - |
| Blossom Hill Road Traffic Study | 28,000 | - | 28,000 | - | - | - | - |
| Winchester Class IV Bikeway | 125,000 | 48,410 | 76,590 | - | - | - | - |
| Kennedy Sidewalk - LGB to Englewood | 688,555 | 139,538 | 549,017 | - | - | - | - |
| Parking Program Implementation | - | - | - | - | 356,700 | - | - |
| Parking Lot 4 Repair/Waterproofing | 198,500 | 881 | 197,619 | - | - | - | - |
| Highway 17 Bicycle & Pedestrian Bridge - Design | 250,000 | - | 250,000 | - | - | - | - |
| New Projects | | | | | | | |
| Oak Meadow Bandstand Area Improvements | - | - | 90,000 | - | - | - | - |
| Battery Power Supply @ Library | - | - | 30,000 | - | - | - | - |
| Total Project Expenditures | \$ 17,781,730 | \$ 5,401,555 | \$ 16,367,596 | \$ 1,886,173 | \$ 2,343,997 | \$ 2,112,297 | \$ 2,187,297 |
| Operating Transfers Out | | | | | | | |
| Transfer to Equipment Replacement | - | - | - | - | - | - | - |
| Transfer to GR | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 | 417,616 |
| Total Operating Transfers Out | \$ 417,616 | \$ 417,616 | \$ 417,616 | \$ 417,616 | \$ 417,616 | \$ 417,616 | \$ 417,616 |
| Ending Fund Balance | | | | | | | |
| Designated for Parking | \$ 1,460,210 | \$ - | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 | \$ 1,460,210 |
| Reserved for Comcast PEG | 50,000 | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Reserved for VTA Vehicle Registration Fees | 88,937 | - | - | - | - | - | - |
| Unrestricted | 2,212,851 | 14,247,229 | 1,781,822 | 2,030,330 | 1,821,014 | 1,843,398 | 1,790,782 |
| Total Ending Fund Balance | \$ 3,811,997 | \$ 14,247,229 | \$ 3,292,032 | \$ 3,540,540 | \$ 3,331,224 | \$ 3,353,608 | \$ 3,300,992 |
| TOTAL USE OF FUNDS | \$ 22,011,344 | \$ 20,066,401 | \$ 20,077,244 | \$ 5,844,329 | \$ 6,092,837 | \$ 5,883,521 | \$ 5,905,905 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| GFAR FUND PROJECT SUMMARY | | | | | | | | | |
|--|--------------------------------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| <i>Carryforward Projects</i> | | | | | | | | | |
| 4006 Outdoor Fitness Equipment | \$ 54,000 | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 60,000 | |
| 4202 Town Plaza Turf Repairs | 8,116 | 28,000 | - | - | - | - | - | 36,116 | |
| 4605 Parks Playground Fibar Project | 75,736 | 49,264 | - | 25,000 | - | 25,000 | - | 175,000 | |
| 4504 Open Space Trail Upgrades | - | 152,000 | - | - | - | - | - | 152,000 | |
| 4503 Charter Oaks Trail Repair Project | 109 | 364,891 | 110,000 | - | - | - | - | 475,000 | |
| 4505 Trailhead Connector | 143,961 | 70,319 | 156,000 | - | - | - | - | 370,280 | |
| 4508 Vegetation Management - Town-wide | 200,489 | 50,218 | - | - | - | - | - | 250,707 | |
| 2002 Town Beautification | 109,170 | 10,456 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 169,625 | |
| 2010 Waterproofing Town-wide | - | 75,000 | - | - | - | - | - | 75,000 | |
| 2117 ADA Restrooms and HR Offices | - | 450,000 | 150,000 | - | - | - | - | 600,000 | |
| 2302 Building Replacement at Corporation Yard | 913,988 | 251,812 | 750,000 | - | - | - | - | 1,915,800 | |
| 2305 Engineering Document Archiving | 92,284 | - | - | - | - | - | - | 92,284 | |
| 2504 Sound Mitigation in Library Lobby | - | 22,000 | - | - | - | - | - | 22,000 | |
| 2601 ADA Upgrade for Public Restrooms - Rec Building | - | 183,000 | - | - | - | - | - | 183,000 | |
| 6001 Audio/Video System Upgrade | 68,048 | 42,552 | - | - | - | - | - | 110,600 | |
| 6003 Town-wide Document Imaging Project | 198,011 | 16,990 | - | - | - | - | - | 215,000 | |
| 6004 Fire Suppression (Halon) for Server Rooms | 92,555 | 51,841 | - | - | - | - | - | 144,396 | |
| 6101 Information System Upgrade | 292,528 | 77,026 | - | - | - | - | - | 369,554 | |
| 6103 EOC Communications Upgrade | 25,060 | 24,940 | - | - | - | - | - | 50,000 | |
| 6104 IT Disaster Recovery Improvements | 62,555 | 137,445 | - | - | - | - | - | 200,000 | |
| 2206 Adult Recreation - Floor Repair | - | 100,000 | 100,000 | - | - | - | - | 200,000 | |
| 9901 Street Repair & Resurfacing | 10,733,641 | 2,445,616 | 1,782,739 | 1,616,173 | 1,742,297 | 1,742,297 | 1,742,297 | 21,805,060 | |
| 9902 Annual Street Restriping | 180,228 | 169,772 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 475,000 | |
| 9910 Traffic Calming Projects | 215,864 | 19,135 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 285,000 | |
| 9921 Curb, Gutter & Sidewalk Maintenance | 4,187,842 | 408,906 | 300,000 | 200,000 | 200,000 | 250,000 | 300,000 | 5,846,748 | |
| 9930 Retaining Wall Repairs | 1,597,523 | 365,254 | 100,000 | - | - | 50,000 | 100,000 | 2,212,777 | |
| 0801 Quito Road - Bridge Replacement | 299,681 | 50,000 | - | - | - | - | - | 349,681 | |
| 0120 Guardrail Replacement Projects | 119 | 92,691 | - | - | - | - | - | 92,809 | |
| 0705 Downtown Parking Lots Seal Coat & Restriping | 47,415 | 52,585 | - | - | - | - | - | 100,000 | |
| 0409 Hernandez Avenue Storm Drain Improvements | - | - | - | - | - | - | - | - | |
| 0218 Shannon Road Ped & Bikeway Improvements | 20,104 | 109,896 | - | - | - | - | - | 130,000 | |
| 0221 Sidewalk Improvements - Multiple Locations | - | 60,000 | - | - | - | - | - | 60,000 | |
| 0803 Highway 17 Bicycle & Pedestrian Bridge-Design | - | 946,210 | - | - | - | - | - | 946,210 | |
| 0231 Bicycle & Pedestrian Improvements | 261,826 | 228,174 | - | - | - | - | - | 490,000 | |
| 0225 Utility Undergrounding Improvements | - | - | - | - | - | - | - | - | |
| 0227 Traffic Signal Modernization | - | - | - | - | - | - | - | - | |
| 0235 Downtown Streetscape Revitalization/Economic Recovery Eff | 661,772 | 1,310,622 | - | - | - | - | - | 1,972,394 | |
| 0129 ADA Transition Plan | 10,000 | 100,000 | - | - | - | - | - | 110,000 | |
| 0410 Bicknell Road Storm Drain Improvements | - | - | - | - | - | - | - | - | |
| 0236 Massoll Intersection Improvements | 409,020 | 98,128 | - | - | - | - | - | 507,148 | |
| 0420 Annual Storm Drain Improvements | - | - | - | - | - | - | - | - | |
| 0238 Winchester Boulevard Complete Streets (Final Design) | 200,053 | 79,948 | 463,250 | - | - | - | - | 743,250 | |
| 0131 E. Main St. Speed Table/Raised Crosswalk | - | 15,000 | - | - | - | - | - | 15,000 | |
| 0133 VMT Mitigation Program | - | 250,000 | - | - | - | - | - | 250,000 | |
| 0237 Highway 17/9 Interchange and Capacity Improvements | - | - | - | - | - | - | - | - | |
| 0414 Stormwater System - Pollution Prevention Compliance | 1,422 | 286,578 | - | - | - | - | - | 288,000 | |
| 0008 Shannon Road Repair | 63,073 | 1,436,927 | - | - | - | - | - | 1,500,000 | |
| 0130 Roadside Fire Fuel Reduction | 499,815 | 185 | 500,000 | - | - | - | - | 1,000,000 | |
| 0708 Parking Lot 4 Repair/Waterproofing | - | 250,000 | - | - | - | - | - | 250,000 | |
| 0132 Local Road Safety Plan | - | 28,000 | - | - | - | - | - | 28,000 | |
| 0239 Blossom Hill Road Traffic Study | 48,410 | 76,590 | - | - | - | - | - | 125,000 | |
| 0240 Winchester Class IV Bikeway | 139,538 | 549,017 | - | - | - | - | - | 688,555 | |
| 0241 Kennedy Sidewalk - LGB to Englewood | - | - | - | - | 356,700 | - | - | 356,700 | |
| 0242 Parking Program Implementation | 881 | 197,619 | - | - | - | - | - | 198,500 | |
| <i>New Projects</i> | | | | | | | | | |
| 4007 Oak Meadow Bandstand Area Improvements | - | - | 90,000 | - | - | - | - | 90,000 | |
| 2505 Battery Power Supply - Library | - | - | 30,000 | - | - | - | - | 30,000 | |
| Total GFAR Projects | \$ 21,914,835 | \$ 11,790,607 | \$ 4,576,989 | \$ 1,886,173 | \$ 2,343,997 | \$ 2,112,297 | \$ 2,187,297 | \$ 46,812,196 | |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

TRAFFIC MITIGATION FUND STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|---|-------------------------------|----------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Unrestricted | \$ 120,119 | \$ 120,119 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 |
| Deferred Traffic Mitigation | | | | | | | |
| Total Beginning Fund Balance | \$ 120,119 | \$ 120,119 | \$ 120,119 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 |
| Revenues | | | | | | | |
| Deferred Revenue | \$ 2,189,515 | \$ 883,793 | \$ 921,940 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| In-Lieu Fees | 116,126 | - | - | - | - | - | - |
| Total Revenues | \$ 2,305,641 | \$ 883,793 | \$ 921,940 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| TOTAL SOURCE OF FUNDS | \$ 2,425,760 | \$ 1,003,912 | \$ 1,042,059 | \$ 358,661 | \$ 358,661 | \$ 358,661 | \$ 358,661 |
| USE OF FUNDS | | | | | | | |
| Completed Projects | | | | | | | |
| Cut-Through Traffic/Wood Road Roundabout | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Carryforward Projects | | | | | | | |
| Highway 17 Bicycle & Pedestrian Bridge-Design | \$ 146,951 | \$ 147,247 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Bike & Pedestrian Improvements | 33,650 | - | 33,650 | - | - | - | - |
| Traffic Signal Modernization | 1,004,837 | 133,888 | 870,949 | - | - | - | - |
| Highway 17/9 Interchange and Capacity Improve | 600,000 | 600,000 | - | - | - | - | - |
| Proposed Projects | | | | | | | |
| Total Project Expenditures | \$ 1,785,438 | \$ 881,134 | \$ 904,599 | \$ - | \$ - | \$ - | \$ - |
| | \$ 10,000 | \$ 2,659 | \$ 17,341 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Total Operating Transfers | \$ 10,000 | \$ 2,659 | \$ 17,341 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Ending Fund Balance | | | | | | | |
| Unrestricted | \$ 630,323 | \$ 120,119 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 |
| Total Ending Fund Balance | \$ 630,323 | \$ 120,119 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 | \$ 348,661 |
| TOTAL USE OF FUNDS | \$ 2,425,760 | \$ 1,003,912 | \$ 1,270,601 | \$ 358,661 | \$ 358,661 | \$ 358,661 | \$ 358,661 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| TRAFFIC MITIGATION FUND PROJECTS | | | | | | | | |
|---|--------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | | |
| 0803 Hwy 17 Bicycle & Pedestrian Bridge-Design | \$ 147,300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 147,300 |
| 0227 Traffic Signal Modernization | 232,340 | 870,949 | - | - | - | - | - | 1,103,289 |
| 0231 Bicycle & Pedestrian Improvements | 41,350 | 33,650 | - | - | - | - | - | 75,000 |
| 0237 Highway 17/9 Interchange and Capacity Improvements | 600,000 | - | - | - | - | - | - | 600,000 |
| <i>New Projects</i> | | | | | | | | |
| Total Traffic Mitigation Projects | \$ 1,020,991 | \$ 904,599 | \$ - | \$ 1,925,589 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUND

STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|--|-------------------------------|-----------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Unrestricted | \$ 36,546 | \$ 36,546 | \$ (1,425,517) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (318,413) |
| Total Beginning Fund Balance | \$ 36,546 | \$ 36,546 | \$ (1,425,517) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (325,082) |
| Revenues | | | | | | | |
| Traffic Signal Modernization | \$ 1,015,248 | \$ - | \$ 1,015,248 | \$ - | \$ - | \$ - | \$ - |
| Charter Oaks Trail Repair Project | 86,599 | - | 556,599 | - | - | - | - |
| Trailhead Connector | 159,992 | 52,643 | 107,349 | - | - | - | - |
| Sidewalk Improvements Shannon/LGB/Cherry Blossom | 940,100 | - | 940,100 | - | - | - | - |
| Bike & Ped Improvements (BHR East & West) | 36,300 | - | - | - | - | - | - |
| Guardrail Replacement | 971,174 | 34,714 | 936,459 | - | - | - | - |
| ADA Upgrade Public Restrooms - Adult Recreation Bldg | 67,000 | - | 78,979 | - | - | - | - |
| Highway 17 Bicycle & Pedestrian Bridge-Design | 2,807,529 | 52,995 | 2,754,990 | - | - | - | - |
| E. Main St. Speed Table/Raised Crosswalk | 86,200 | - | - | - | - | - | - |
| Winchester Class IV Bikeway | 293,900 | - | 293,900 | - | - | - | - |
| Local Road Safety Program | 72,000 | - | 72,000 | - | - | - | - |
| Kennedy Sidewalk between LGB and Engelwood | - | - | - | - | - | 832,300 | - |
| Winchester Blvd. Complete Streets (Final Design) | - | - | - | 1,734,250 | - | - | - |
| School Bus Pilot Program | 87,000 | - | - | - | - | - | - |
| ADA Transition Plan | 35,000 | - | 35,000 | - | - | - | - |
| Oak Meadow Bandstand Area Improvements | - | - | 355,904 | - | - | - | - |
| Total Revenues | \$ 6,658,041 | \$ 140,352 | \$ 7,146,528 | \$ 1,734,250 | \$ - | \$ 832,300 | \$ - |
| TOTAL SOURCE OF FUNDS | \$ 6,694,587 | \$ 176,898 | \$ 5,721,011 | \$ 1,409,168 | \$ (325,082) | \$ 507,218 | \$ (325,082) |
| USE OF FUNDS | | | | | | | |
| Completed Projects | | | | | | | |
| Charter Oaks Trail Repair Project | \$ 75,218 | \$ - | \$ 545,218 | \$ - | \$ - | \$ - | \$ - |
| Trailhead Connector | 137,929 | 137,929 | - | - | - | - | - |
| School Bus Pilot Program | 87,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Carryforward Projects | | | | | | | |
| ADA Upgrade Public Restrooms - Adult Recreation Bldg | \$ 67,000 | \$ - | \$ 78,979 | \$ - | \$ - | \$ - | \$ - |
| Guardrail Replacement | 957,328 | 717,996 | 239,332 | - | - | - | - |
| Traffic Signal Modernization | 1,477,616 | 726,490 | 751,126 | - | - | - | - |
| Bike & Ped Improvements | - | - | - | - | - | - | - |
| Winchester Blvd. Complete Streets (Final Design) | - | - | - | 1,734,250 | - | - | - |
| Highway 17 Bicycle & Pedestrian Bridge-Design | 2,754,534 | - | 2,754,534 | - | - | - | - |
| ADA Transition Plan | 35,000 | 20,000 | 15,000 | - | - | - | - |
| Shannon Road Ped & Bikeway Improvements | 940,100 | - | 940,100 | - | - | - | - |
| E. Main St. Speed Table/Raised Crosswalk | 86,200 | - | - | - | - | - | - |
| Winchester Class IV Bikeway | 293,900 | - | 293,900 | - | - | - | - |
| Local Road Safety Program | 72,000 | - | 72,000 | - | - | - | - |
| Kennedy Sidewalk between LGB and Engelwood | - | - | - | - | - | 832,300 | - |
| Proposed Projects | | | | | | | |
| Oak Meadow Bandstand Area Improvements | - | - | 355,904 | - | - | - | - |
| Total Expenditures | \$ 6,983,825 | \$ 1,602,415 | \$ 6,046,093 | \$ 1,734,250 | \$ - | \$ 832,300 | \$ - |
| Ending Fund Balance | | | | | | | |
| Unrestricted | \$ (289,238) | \$ (1,425,517) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (325,082) |
| Total Ending Fund Balance | \$ (289,238) | \$ (1,425,517) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (325,082) | \$ (325,082) |
| TOTAL USE OF FUNDS | \$ 6,694,587 | \$ 176,898 | \$ 5,721,011 | \$ 1,409,168 | \$ (325,082) | \$ 507,218 | \$ (325,082) |

Note: The grants function primarily on a reimbursement basis.

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| GRANT FUNDED PROJECTS | | | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------|---------------------|-------------------|-------------------|-------------------|----------------------|--|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| <i>Carryforward Projects</i> | | | | | | | | | |
| 4503 Charter Oaks Trail Repair Project | \$ 72,833 | \$ 75,218 | \$ 470,000 | \$ - | \$ - | \$ - | \$ - | 618,051 | |
| 4505 Trailhead Connector | 343,000 | - | - | - | - | - | - | 343,000 | |
| 2601 ADA Upgrade Public Restrooms - Adult Recreation Bldg. | 51,882 | 67,000 | 11,979 | - | - | - | - | 130,861 | |
| 0120 Guardrail Replacement Projects | 717,996 | 239,332 | - | - | - | - | - | 957,328 | |
| 0218 Shannon Road Class 1 Multi-use Path | - | 940,100 | - | - | - | - | - | 940,100 | |
| 0803 Hwy 17 Bicycle & Pedestrian Bridge-Design | 86,995 | 2,754,534 | - | - | - | - | - | 2,841,529 | |
| 0227 Traffic Signal Modernization | 768,536 | 751,126 | - | - | - | - | - | 1,519,662 | |
| 0231 Bicycle & Pedestrian Improvements | 168,927 | - | - | - | - | - | - | 168,927 | |
| 0238 Winchester Boulevard Complete Streets (Final Design) | - | - | - | 1,734,250 | - | - | - | 1,734,250 | |
| 0241 Kennedy Sidewalk - LGB to Englewood | - | - | - | - | 832,300 | - | - | 832,300 | |
| 0131 E. Main St. Speed Table/Raised Crosswalk | - | - | - | - | - | - | - | - | |
| 0132 Local Road Safety Plan | - | 72,000 | - | - | - | - | - | 72,000 | |
| 0240 Winchester Class IV Bikeway | - | 293,900 | - | - | - | - | - | 293,900 | |
| 0129 ADA Transition Plan | 20,000 | 15,000 | - | - | - | - | - | - | |
| <i>New Projects</i> | | | | | | | | | |
| 4007 Oak Meadow Bandstand Area Improvements | - | - | 355,904 | - | - | - | - | 355,904 | |
| Total Grant Funded Projects | \$ 2,230,169 | \$ 5,208,210 | \$ 837,883 | \$ 1,734,250 | \$ - | \$ 832,300 | \$ - | \$ 10,842,812 | |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|--|-------------------------------|----------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Unrestricted | \$ 2,760,276 | \$ 2,760,276 | \$ 2,888,116 | \$ 2,339,098 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,599,537 |
| Total Beginning Fund Balance | \$ 2,760,276 | \$ 2,760,276 | \$ 2,888,116 | \$ 2,339,098 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,599,537 |
| Revenues | | | | | | | |
| Drainage Fees | \$ 92,500 | \$ 120,500 | \$ 94,500 | \$ 94,350 | \$ 96,237 | \$ 98,162 | \$ 100,125 |
| Interest | 11,840 | 11,840 | 12,040 | 11,690 | 12,230 | 12,770 | 12,990 |
| Total Revenues | \$ 104,340 | \$ 132,340 | \$ 106,540 | \$ 106,040 | \$ 108,467 | \$ 110,932 | \$ 113,115 |
| TOTAL SOURCE OF FUNDS | \$ 2,864,616 | \$ 2,892,616 | \$ 2,994,656 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,664,537 | \$ 2,712,652 |
| USE OF FUNDS | | | | | | | |
| Completed Projects | | | | | | | |
| Carryforward Projects | | | | | | | |
| Hernandez Ave Storm Drain Improvements | - | - | - | - | - | 65,000 | - |
| Bicknall Avenue Storm Drain Improvements | 64,758 | 4,500 | 85,258 | - | - | - | - |
| Annual Storm Drain Improvement Prj | 420,300 | - | 570,300 | - | - | - | - |
| Proposed Projects | | | | | | | |
| Total Expenditures | \$ 485,058 | \$ 4,500 | \$ 655,558 | \$ - | \$ - | \$ 65,000 | \$ - |
| Ending Fund Balance | | | | | | | |
| Unrestricted | \$ 2,379,558 | \$ 2,888,116 | \$ 2,339,098 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,599,537 | \$ 2,712,652 |
| Total Ending Fund Balance | \$ 2,379,558 | \$ 2,888,116 | \$ 2,339,098 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,599,537 | \$ 2,712,652 |
| TOTAL USE OF FUNDS | \$ 2,864,616 | \$ 2,892,616 | \$ 2,994,656 | \$ 2,445,138 | \$ 2,553,605 | \$ 2,664,537 | \$ 2,712,652 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| STORM BASIN FUNDS PROJECTS | | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | | |
| 0409 Hernandez Avenue Storm Drain Improvements | \$ 17,180 | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ - | \$ 82,180 |
| 0410 Bicknell Road Storm Drain Improvements | 160,932 | 60,258 | 25,000 | - | - | - | - | 246,190 |
| 0420 Annual Storm Drain Improvement Prj | 59,700 | 420,300 | 150,000 | - | - | - | - | 630,000 |
| <i>New Projects</i> | | | | | | | | |
| Total Storm Basin Funds Projects | \$ 237,812 | \$ 480,558 | \$ 175,000 | \$ - | \$ - | \$ 65,000 | \$ - | \$ 958,370 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|---|-------------------------------|----------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Unrestricted | \$ 3,118,173 | \$ 3,118,173 | \$ 3,158,462 | \$ 2,862,949 | \$ 2,907,259 | \$ 2,951,799 | \$ 2,996,559 |
| Total Beginning Fund Balance | \$ 3,118,173 | \$ 3,118,173 | \$ 3,158,462 | \$ 2,862,949 | \$ 2,907,259 | \$ 2,951,799 | \$ 2,996,559 |
| Revenues | | | | | | | |
| Construction Tax | \$ 30,000 | \$ 40,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| Interest | 22,490 | 22,490 | 22,490 | 14,310 | 14,540 | 14,760 | 14,980 |
| Balance from PG&E | 3,810,558 | - | - | - | - | - | - |
| Total Revenues | \$ 3,863,048 | \$ 62,490 | \$ 52,490 | \$ 44,310 | \$ 44,540 | \$ 44,760 | \$ 44,980 |
| TOTAL SOURCE OF FUNDS | \$ 6,981,221 | \$ 3,180,663 | \$ 3,210,952 | \$ 2,907,259 | \$ 2,951,799 | \$ 2,996,559 | \$ 3,041,539 |
| USE OF FUNDS | | | | | | | |
| Completed Projects | | | | | | | |
| Carryforward Projects | | | | | | | |
| Utility Undergrounding Improvements | \$ 6,766,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - |
| Shannon Road Ped & Bikeway Improvements | 70,204 | 22,201 | 48,003 | - | - | - | - |
| New Projects | | | | | | | |
| Total Expenditures | \$ 6,836,204 | \$ 22,201 | \$ 348,003 | \$ - | \$ - | \$ - | \$ - |
| Operating Transfers | | | | | | | |
| Total Operating Transfers | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ending Fund Balance | | | | | | | |
| Unrestricted | 145,017 | 3,158,462 | 2,862,949 | 2,907,259 | 2,951,799 | 2,996,559 | 3,041,539 |
| Total Ending Fund Balance | \$ 145,017 | \$ 3,158,462 | \$ 2,862,949 | \$ 2,907,259 | \$ 2,951,799 | \$ 2,996,559 | \$ 3,041,539 |
| TOTAL USE OF FUNDS | \$ 6,981,221 | \$ 3,180,663 | \$ 3,210,952 | \$ 2,907,259 | \$ 2,951,799 | \$ 2,996,559 | \$ 3,041,539 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| UTILITY UNDERGROUND FUND PROJECTS | | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | | |
| 0225 Utility Undergrounding Improvements | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |
| 0218 Shannon Road Class 1 Multi-use Path | 71,201 | 48,003 | - | - | - | - | - | \$ 119,204 |
| <i>New Projects</i> | | | | | | | | |
| Total Utility Undergrounding Projects | \$ 71,201 | \$ 348,003 | \$ - | \$ 419,204 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND STATEMENT OF SOURCE AND USE OF FUNDS

| | Adjusted Budget 2020/21 | Estimated 2020/21 | Budget & Carryfwd 2021/22 | Proposed 2022/23 | Proposed 2023/24 | Proposed 2024/25 | Proposed 2025/26 |
|-------------------------------------|-------------------------------|----------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | | | | | | | |
| Beginning Fund Balance | | | | | | | |
| Unrestricted | \$ 290,370 | \$ 290,370 | \$ 771,711 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 |
| Total Beginning Fund Balance | \$ 290,370 | \$ 290,370 | \$ 771,711 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 |
| Revenues | | | | | | | |
| Gas Tax | \$ 458,121 | \$ 458,121 | \$ 521,198 | \$ 521,198 | \$ 521,198 | \$ 521,198 | \$ 521,198 |
| Gas Tas - Traffic Congestion | 247,247 | 247,247 | 273,745 | 273,745 | 273,745 | 273,745 | 273,745 |
| Road Maintenance Rehabilitation | 526,739 | 526,739 | 605,651 | 605,651 | 605,651 | 605,651 | 605,651 |
| Interest | 1,210 | 1,210 | 1,271 | 1,271 | 1,271 | 1,271 | 1,271 |
| Total Revenues | \$ 1,233,317 | \$ 1,233,317 | \$ 1,401,865 | \$ 1,401,865 | \$ 1,401,865 | \$ 1,401,865 | \$ 1,401,865 |
| TOTAL SOURCE OF FUNDS | \$ 1,523,687 | \$ 1,523,687 | \$ 2,173,576 | \$ 1,527,600 | \$ 1,527,600 | \$ 1,527,600 | \$ 1,527,600 |
| USE OF FUNDS | | | | | | | |
| Carryforward Projects | | | | | | | |
| St Repair & Resurfacing | 1,291,952 | 645,976 | 1,941,841 | 1,295,865 | 1,295,865 | 1,295,865 | 1,295,865 |
| Proposed Projects | | | | | | | |
| Total Expenditures | \$ 1,291,952 | \$ 645,976 | \$ 1,941,841 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 |
| Operating Transfers | | | | | | | |
| Operating Transfers | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 |
| Total Operating Transfers | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 | \$ 106,000 |
| Ending Fund Balance | | | | | | | |
| Unrestricted | \$ 125,735 | \$ 771,711 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 |
| Total Ending Fund Balance | \$ 125,735 | \$ 771,711 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 | \$ 125,735 |
| TOTAL USE OF FUNDS | \$ 1,523,687 | \$ 1,523,687 | \$ 2,173,576 | \$ 1,527,600 | \$ 1,527,600 | \$ 1,527,600 | \$ 1,527,600 |

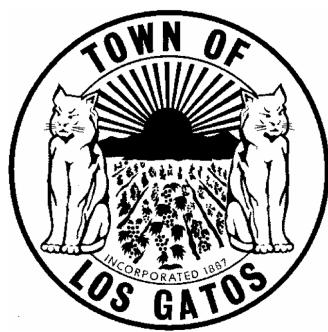
CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

| GAS TAX FUND PROJECTS | | | | | | | | |
|------------------------------------|--------------------------------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| | Expended Through 2020/21 | Estimated Carryfwd to 2021/22 | 2021/22 Budget | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | | |
| 9901 Street Repair & Resurfacing | \$ 10,246,027 | \$ 645,976 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 17,371,325 |
| <i>New Projects</i> | | | | | | | | |
| Total Gas Tax Fund Projects | \$ 10,246,027 | \$ 645,976 | \$ 1,295,865 | \$ 17,371,325 |

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



Streets Program

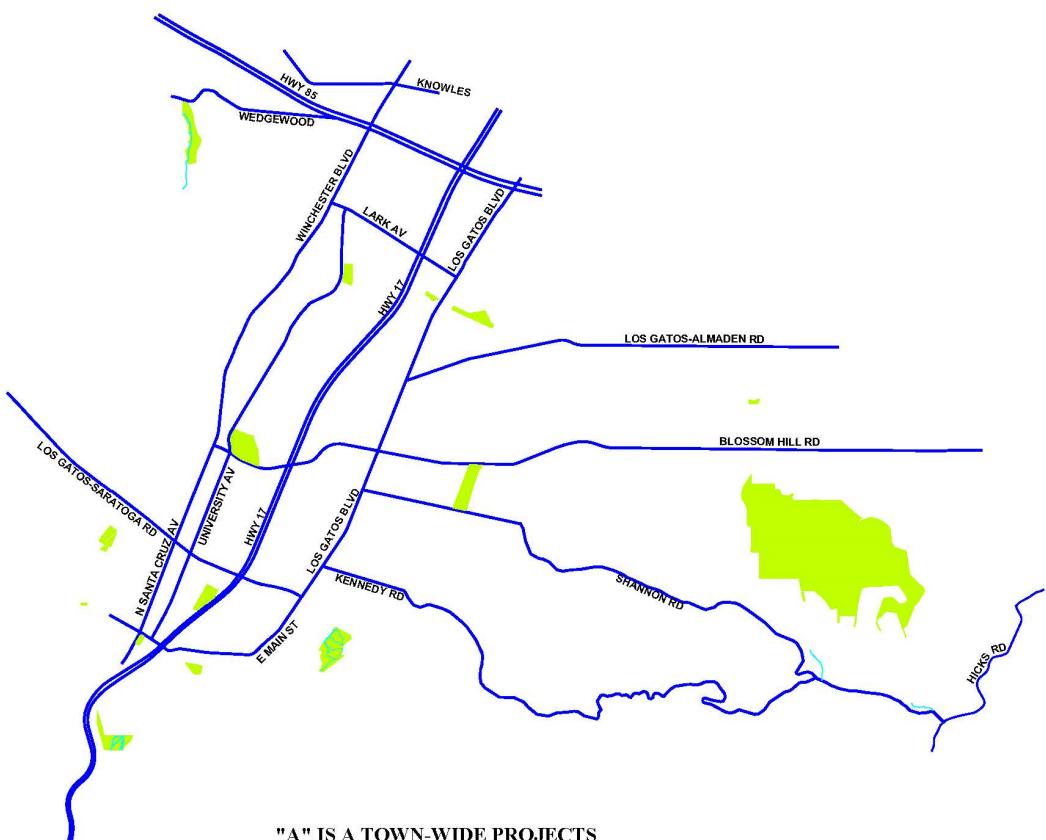
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STREETS PROGRAM
Street Reconstruction & Resurfacing



| PROJECT LOCATIONS | |
|-------------------|-----------------------------|
| A | Street Repair & Resurfacing |

STREETS PROGRAM
Street Reconstruction & Resurfacing

| PROGRAM SECTION DIRECTORY | PAGE |
|---|--------------|
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STREETS PROGRAM

Street Reconstruction & Resurfacing

The Streets Program's *Street Reconstruction & Resurfacing* section contains Capital Improvement Program projects that resurface or repave the Town's streets as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in the Street Reconstruction & Resurfacing section, projects must have pavement rehabilitation as their main purpose. Safety issues, traffic levels, the Pavement Condition Index, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Reconstruction & Resurfacing projects in the five-year Capital Improvement Program.

This section contains an annual ongoing street rehabilitation project. The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42. In addition, Countywide Measure B (Nov 2016) increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation averages approximately \$591,035. Additional sources include grant funding, if secured, such as State programs that focus on funding specific street categories or that fund rehabilitation of specific arterial or collector streets.

Other than the funds mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$746,000 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

STREET RECONSTRUCTION & RESURFACING PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM | | | | | | | |
|--|-----------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| STREET RECONSTRUCTION PROJECTS | | | | | | | |
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> 9901 Street Repair & Resurfacing | \$ 20,979,667 | \$ 6,170,196 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 39,176,385 |
| <i>New Projects</i> | | | | | | | |
| Total Street Reconstruction Projects | \$ 20,979,667 | \$ 6,170,196 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 39,176,385 |

* Total FY 2020/21 Carryforward \$3,091,593

STREETS PROGRAM

Street Reconstruction & Resurfacing



TOWN-WIDE

| | | | |
|---------------------|-----------------------------|------------------------|---------------------------|
| Project Name | Street Repair & Resurfacing | Project Number | 811-9901 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

Description This is an ongoing annual project for street rehabilitation throughout the Town to enhance safety for all travel modes and to maintain the Town's roadway infrastructure. It is important for the Town to keep up with the annual street rehabilitation projects each year to improve the Town's roadways and prevent street pavements from deteriorating to more extensive and costly repair conditions.

Location This project occurs in various locations including Town-wide arterials, collectors, and neighborhood streets. To meet the SB1 requirements, every year the Council adopts a resolution identifying the streets needing repair. The final streets for the current construction season are identified at the time the specifications are brought forward for Council approval, which generally occurs in the spring.

Project Background Street rehabilitation projects are identified and prioritized according to pavement quality reflected by the Pavement Condition Index (PCI), field inspection, traffic level, and safety issues. Every three years, the Town conducts a full assessment on the condition of the streets through a consultant who specializes in the field. This assessment is funded through a grant from the Metropolitan Transportation Commission. The PCI information that results from the survey feeds into a street maintenance software program called StreetSaver. Every jurisdiction in the Bay Area uses the same program and methodology, making it the best practice in the industry.

With the PCI information in the StreetSaver database, the program can produce a list of priority project street segments with types of recommended rehabilitations based on street conditions and budget available. As with many computer-generated reports, the output requires some validation and adjustment. Staff conducts this element of the work through field observations and consideration of project proximity, all with an eye towards maximizing the value to the Town. The resulting list, sized to the available budget, creates the annual list of streets for this project.

Ongoing preventive maintenance of streets that are in good condition (PCI's above 70) with cost effective treatments such as crack sealing and slurry seal is an important practice to prevent streets from reaching lower PCI levels that require more extensive and proportionally more expensive rehabilitation. Streets in worse condition can often be treated with a rubber cape seal. For arterial streets with a lower PCI, asphalt overlay or rubber cape seal are often considered as the best return on investment over time. Streets in the poor condition category may need to be reconstructed.

STREETS PROGRAM

Street Reconstruction & Resurfacing

Reconstruction is the highest cost solution for fixing streets, and the goal is to maintain and rehabilitate street segments to avoid reconstruction. The Town has annually focused its resources on arterials and collector streets using asphalt overlays and rubber cape seal. Residential streets are typically treated with rubber cape seal or slurry seal.

The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42, which total approximately \$1,300,000 for FY 2021/22.

In November 2016, voters passed Countywide Measure B. This Measure increased the sales tax by $\frac{1}{2}$ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation is \$570,497, though a one-time increase is expected in FY 2021/22.

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. Eighty percent of the revenues collected by the VTA are returned to the local municipality in which they were generated. The remaining twenty percent is used for regional and County-wide projects. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

Other than the annual revenues mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$746,000 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

Operating Budget Impacts

Conducting preventive maintenance on the Town's roadways extends the life of the streets and reduces the need for extensive reconstruction in the future and staff time spent on routine road maintenance. Engineering staff time for project design and oversight associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Reconstruction & Resurfacing

| | | | |
|---|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Fall 2021 | Design | Prepare plans and specifications |
| | Winter 2022 | Bid Process | Project bidding & contract award |
| | Spring 2022 | Construction | Begin construction |
| | Fall 2022 | Completion | Project completed |

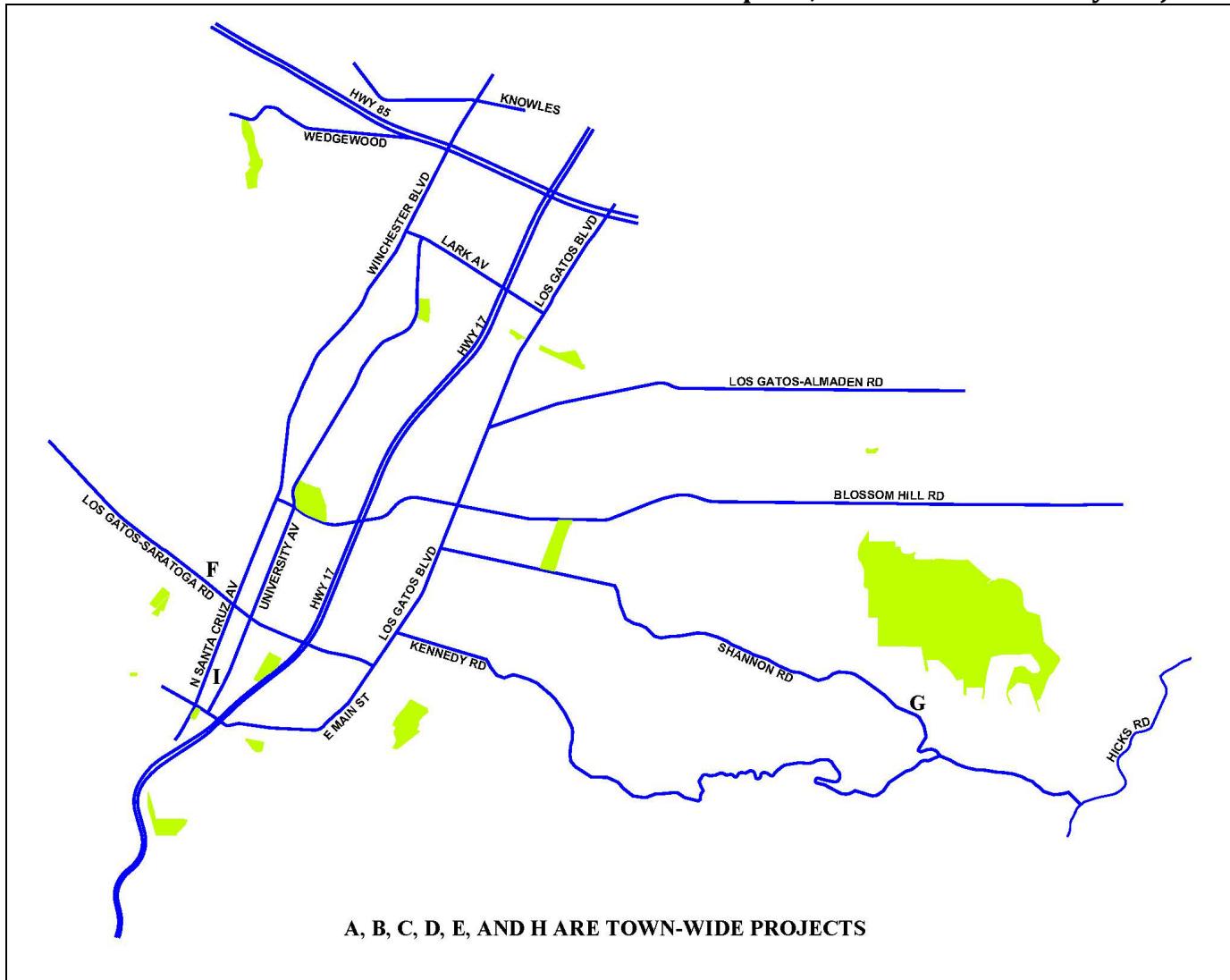
| STREET REPAIR & RESURFACING | | | | | | | | | | Project 811-9901 |
|--|----------------------|---------------------|-------------------------------|---------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| Vehicle License Fee - 2010 Measure B | \$ 1,173,355 | \$ - | \$ 188,185 | \$ 180,000 | \$ 368,185 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 2,261,540 |
| VTA Allocation - 2016 Measure B | - | - | 570,497 | 673,186 | 1,243,683 | 570,497 | 570,497 | 570,497 | 570,497 | 3,525,671 |
| Other GFAR | 9,060,286 | 500,000 | 1,686,935 | 929,553 | 2,616,488 | 865,676 | 991,800 | 991,800 | 991,800 | 16,017,849 |
| Total GFAR | \$ 10,233,641 | \$ 500,000 | \$ 2,445,616 | \$ 1,782,739 | \$ 4,228,355 | \$ 1,616,173 | \$ 1,742,297 | \$ 1,742,297 | \$ 1,742,297 | \$ 21,805,060 |
| GAS TAX & PROP 42 | | | | | | | | | | |
| Road Maintenance and Rehabilitation Account (RMRA) | \$ - | \$ 526,739 | \$ - | \$ 605,651 | \$ 605,651 | \$ 605,651 | \$ 605,651 | \$ 605,651 | \$ 605,651 | \$ 3,554,994 |
| Other Gas Tax & Prop 42 | 9,600,051 | 119,237 | 645,976 | 690,214 | 1,336,190 | 690,214 | 690,214 | 690,214 | 690,214 | 13,816,331 |
| TOTAL GAS TAX & PROP 42 | \$ 9,600,051 | \$ 645,976 | \$ 645,976 | \$ 1,295,865 | \$ 1,941,841 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 17,371,325 |
| TOTAL SOURCE OF FUNDS | \$ 19,833,691 | \$ 1,145,976 | \$ 3,091,593 | \$ 3,078,604 | \$ 6,170,196 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 39,176,385 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | GFAR | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 10,233,641 | 500,000 | 2,445,616 | 1,782,739 | 4,228,355 | 1,616,173 | 1,742,297 | 1,742,297 | 1,742,297 | 21,805,060 |
| TOTAL GFAR | \$ 10,233,641 | \$ 500,000 | \$ 2,445,616 | \$ 1,782,739 | \$ 4,228,355 | \$ 1,616,173 | \$ 1,742,297 | \$ 1,742,297 | \$ 1,742,297 | \$ 21,805,060 |
| GAS TAX & PROP 42 | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 9,600,051 | 645,976 | 645,976 | 1,295,865 | 1,941,841 | 1,295,865 | 1,295,865 | 1,295,865 | 1,295,865 | 17,371,325 |
| TOTAL GAS TAX & PROP 42 | \$ 9,600,051 | \$ 645,976 | \$ 645,976 | \$ 1,295,865 | \$ 1,941,841 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 1,295,865 | \$ 17,371,325 |
| TOTAL USE OF FUNDS | \$ 19,833,691 | \$ 1,145,976 | \$ 3,091,593 | \$ 3,078,604 | \$ 6,170,196 | \$ 2,912,038 | \$ 3,038,162 | \$ 3,038,162 | \$ 3,038,162 | \$ 39,176,385 |

Senate Bill 1 (2017-2018, Beall) Road Repair and Accountability Act project list:

| Location | Description | Scheduled Completion | Estimated Useful Life |
|---|--|----------------------|-----------------------|
| Winchester from Lark to Santa Cruz | Placement of rubber cape seal to maintain pavement surface. These are arterial roads and are critical for transit needs in the Town. | Fall 2021 | 10 - 25 years |
| Union Avenue from Blossom Hill Road to Los Gatos-Almaden Road | Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town. | Fall 2022 | 10 - 25 years |
| Quito Road from Bicknell to Woodbank | Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town. | Fall 2023 | 10 - 25 years |
| Santa Cruz Avenue from Blossom Hill Road to Highway 9 | Placement of rubber cape seal or overlay to maintain pavement surface. This is a collector road and is critical for transit needs in the Town. | Fall 2024 | 10 - 25 years |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



| PROJECT LOCATIONS | |
|-------------------|--------------------------------------|
| A | Traffic Calming Projects |
| B | Curb, Gutter, & Sidewalk Maintenance |
| C | Retaining Wall Repairs |
| D | Annual Street Restriping |
| E | Guardrail Replacement Project |
| F | Massol Intersection Improvements |
| G | Shannon Road Repair |
| H | Roadside Fire Fuel Reduction |
| I | Parking Lot 4 Repair & Waterproofing |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

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| 9930 Retaining Wall Repairs | C – 16 |
| 9902 Annual Street Restriping | C – 18 |
| 0120 Guardrail Replacement Project | C – 20 |
| 0236 Massol Intersection Improvements | C – 22 |
| 0008 Shannon Road Repair | C – 24 |
| 0130 Roadside Fire Fuel Reduction | C – 26 |
| 0708 Parking Lot 4 Repair & Waterproofing | C – 28 |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

The Streets Program's *Street Repair, Maintenance & Safety Projects* section contains Capital Improvement Program projects that repair, maintain, or enhance safety features of the Town's streets and parking lots as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in this section, street repair, maintenance, or safety enhancements must be the project's main purpose. Safety issues, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Repair, Maintenance & Safety projects in the five-year Capital Improvement Program.

This section contains annual ongoing projects as well as one-time projects. GFAR funding is utilized for the Traffic Calming Projects, which are funded at \$10,000 annually. The Annual Street Restriping Project is funded at \$25,000 per year. The Curb, Gutter, and Sidewalk Maintenance Project is funded at \$300,000 per year. The Retaining Wall Repairs Project is typically funded with an ongoing GFAR stream of \$100,000 per year. While annual appropriations are planned for these ongoing projects, funding adjustments may occur from year to year to align with changing priorities and schedules.

One-time projects are prioritized by safety factors, community impacts, equity considerations, and the availability of grant funding. GFAR funds may also be utilized to fund a portion of grant driven projects as a grant's local "match requirement."

Los Gatos does not have an ongoing designated funding source for projects in this section.

STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS | | | | | | | | |
|---|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------|--|
| | Expended Through 2019/20 | 2020/21 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| <i>Carryforward Projects</i> | | | | | | | | |
| 9910 Traffic Calming Projects | \$ 215,864 | \$ 29,135 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 285,000 | |
| 9921 Curb, Gutter & Sidewalk Maintenance | 4,187,842 | 708,906 | 200,000 | 200,000 | 250,000 | 300,000 | 5,846,748 | |
| 9930 Retaining Wall Repairs | 1,597,523 | 465,254 | - | - | 50,000 | 100,000 | 2,212,777 | |
| 9902 Annual Street Restriping | 180,228 | 194,772 | 25,000 | 25,000 | 25,000 | 25,000 | 475,000 | |
| 0120 Guardrail Replacement Projects | 718,115 | 332,023 | - | - | - | - | 1,050,137 | |
| 0236 Massol Intersection Improvements | 409,020 | 98,128 | - | - | - | - | 507,148 | |
| 0008 Shannon Road Repair | 63,073 | 1,436,927 | - | - | - | - | 1,500,000 | |
| 0130 Roadside Fire Fuel Reduction | 499,815 | 500,185 | - | - | - | - | 1,000,000 | |
| 0708 Parking Lot 4 Repair/Waterproofing | - | 250,000 | - | - | - | - | 250,000 | |
| <i>New Projects</i> | | | | | | | | |
| Total Maintenance & Safety Projects | \$ 7,871,479 | \$ 4,015,331 | \$ 235,000 | \$ 235,000 | \$ 335,000 | \$ 435,000 | \$ 13,126,810 | |

* Total FY 2020/21 Carryforward \$3,080,331

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

| | | | |
|--|--|------------------------|---------------------------|
| Project Name | Traffic Calming Projects | Project Number | 812-9910 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | In accordance with the Town's Traffic Calming Policy, this project involves conducting minor traffic studies and developing traffic improvements such as installing roadway devices to address speeding concerns and further enhance school pedestrian and roadway safety. Implementation of improvements may need to be coordinated with other capital projects due to funding. | | |
| Location | In FY 2021/22, funds will be used to continue developing a traffic calming project for Shannon Road between Los Gatos Boulevard and Short Road and to reinstall one speed hump on Massol Avenue. In addition, funds will be used for studies on Tait Avenue and Corrine Drive to determine if these streets qualify for a future traffic calming project. | | |
| Project Background | In 2002, the Town implemented a Traffic Calming Policy to address and mitigate neighborhood traffic and pedestrian safety issues, such as speeding and cut-through traffic. This program relies on residents to bring projects forward at the neighborhood level. The process begins with neighborhood meetings for staff to work with residents to develop a temporary traffic calming plan (TTCP). Staff then poll the residents to determine if the devices should be installed as temporary devices. If a super majority of residents supports the TTCP, staff would seek approval from the Town Council to install the proposed devices. Four to six months after installation, staff will conduct another traffic study in the area to determine the effectiveness of these devices. Upon the completion of this study, staff will poll the residents to determine if the devices should be made permanent. A final Council action is required to memorialize the permanent traffic calming devices. If the poll for the permanent devices is not approved by the residents, project funds will be used to remove these devices. Funds from other street and sidewalk projects or coordination with other project may be required for the construction and installation of these traffic calming measures. | | |
| <p>At the time the Policy was adopted, twelve project areas were under consideration for traffic calming improvements. Annual neighborhood requests for this program continue to exceed the available funding and staff resources. Projects are prioritized and addressed as resources are available. Traffic calming improvements such as speed bumps, traffic circles, center medians, and bulb-outs are installed where appropriate to slow vehicles and enhance pedestrian safety.</p> | | | |
| Operating Budget Impacts | Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

| | | |
|--|------------------|---|
| Project Components & Estimated Timeline | Summer 2021 | Construct the speed hump for Massol Avenue (removed by the Almond Grove Roadway Project) and install traffic calming measures on Shannon Road. |
| | Fall/Winter 2021 | Conduct studies to determine which streets qualify next for Traffic Calming. Pending results, host first Neighborhood Traffic Calming meeting for Tait Avenue or Corrine Drive. |
| | Spring 2022 | Host follow-up meeting and conduct post card vote. |
| | Summer 2022 | Install traffic calming devices for Tait Avenue or Corrine Drive |

| TRAFFIC CALMING PROJECTS | | | | | | | | | | | Project 812-9910 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| | GFAR | \$ 199,201 | \$ 16,664 | \$ 19,135 | \$ 10,000 | \$ 29,135 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 285,000 | |
| TOTAL SOURCE OF FUNDS | | \$ 199,201 | \$ 16,664 | \$ 19,135 | \$ 10,000 | \$ 29,135 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 285,000 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | 199,201 | 16,664 | 19,135 | 10,000 | 29,135 | 10,000 | 10,000 | 10,000 | 10,000 | 285,000 | |
| TOTAL GFAR | \$ 199,201 | \$ 16,664 | \$ 19,135 | \$ 10,000 | \$ 29,135 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 285,000 | |
| TOTAL USE OF FUNDS | \$ 199,201 | \$ 16,664 | \$ 19,135 | \$ 10,000 | \$ 29,135 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 285,000 | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

| | | | | | | |
|--|---|------------------------|---------------------------|--|--|--|
| Project Name | Curb, Gutter, & Sidewalk Maintenance | Project Number | 813-9921 | | | |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim | | | |
| Description | This is an ongoing annual project for the repair and replacement of hazardous and non-compliant curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist accessibility and safety and to improve storm water runoff infrastructure. | | | | | |
| Location | Curb, gutter, and sidewalk repair projects occur throughout the Town based on priority needs. | | | | | |
| Project Background | Curb, gutter, and sidewalk improvements in public parking lots and rights-of-way have historically been funded by the Town. The intent of this project is to keep pace with the deterioration of sidewalks and curbs. Specific project locations are identified and prioritized based on the level of damage, accompanying potential safety issues, and accessibility requirements. | | | | | |
| <p>The primary source of damage to sidewalks, curbs and gutters is tree root intrusion. Most of the streets in Town have mature trees in the planter areas between the sidewalks and curbs. These trees were planted many years ago without consideration of root growth and its impacts to the sidewalk, curb, and street. Over time, the tree roots cause cracks and raised concrete, leading to uneven surfaces. Staff develops an annual plan for sidewalk repair based on the level of damage as observed and reported by staff and residents, confirmed by staff inspection. The level of repair and maintenance performed in any given year has been limited by available annual funding. Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair.</p> | | | | | | |
| <p>In addition to sidewalk, curb and gutter maintenance, this project is used for installing Americans with Disabilities Act (ADA) compliant accessible curb ramps on Town streets as required by federal law in conjunction with Town street maintenance projects. Title II of the ADA obligates a jurisdiction to provide compliant curb ramps whenever streets are resurfaced from one intersection to another. ADA compliance has required a substantial portion of the annual funding allocation.</p> | | | | | | |
| Operating Budget Impacts | Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | | | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Fall 2021 | Design | Prepare plans and specifications |
| | Winter 2021 | Bid Process | Project bidding & contract award |
| | Spring 2022 | Construction | Project construction |
| | Summer 2022 | Completion | Project completion |

| CURB, GUTTER & SIDEWALK MAINTENANCE | | | | | | | | | | Project 813-9921 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 3,778,935 | \$ 408,906 | \$ 408,906 | \$ 300,000 | \$ 708,906 | \$ 200,000 | \$ 200,000 | \$ 250,000 | \$ 300,000 | \$ 5,846,748 |
| TOTAL SOURCE OF FUNDS | \$ 3,778,935 | \$ 408,906 | \$ 408,906 | \$ 300,000 | \$ 708,906 | \$ 200,000 | \$ 200,000 | \$ 250,000 | \$ 300,000 | \$ 5,846,748 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 3,778,935 | 408,906 | 408,906 | 300,000 | 708,906 | 200,000 | 200,000 | 250,000 | 300,000 | 5,846,748 |
| TOTAL GFAR | \$ 3,778,935 | \$ 408,906 | \$ 408,906 | \$ 300,000 | \$ 708,906 | \$ 200,000 | \$ 200,000 | \$ 250,000 | \$ 300,000 | \$ 5,846,748 |
| TOTAL USE OF FUNDS | \$ 3,778,935 | \$ 408,906 | \$ 408,906 | \$ 300,000 | \$ 708,906 | \$ 200,000 | \$ 200,000 | \$ 250,000 | \$ 300,000 | \$ 5,846,748 |



TOWN-WIDE

| | | | |
|---------------------------------|--|------------------------|---------------------------|
| Project Name | Retaining Wall Repairs | Project Number | 815-9930 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | The Retaining Wall Repair and Replacement Program focuses on the repair and/or replacement of retaining walls that have become structurally deficient. | | |
| Location | Retaining wall repair projects are identified throughout the Town and are prioritized in order of repair based on safety issues, roadway impacts, retaining wall damage, and project costs. | | |
| Project Background | Retaining walls are installed to hold a hillside from sliding and are placed alongside a street at strategic locations where hillside erosion is anticipated. If the retaining wall fails, the street subsequently fails; therefore, it is important to maintain the retaining walls as they are an integral part of the hillside roadway system. Some existing retaining walls have reached the end of their serviceable life and require replacement. Hillside locations are prioritized over smaller roadside embankments in accordance with the potential impacts from failures. | | |
| Operating Budget Impacts | Retaining walls are visually inspected annually; however, unanticipated weather events can quickly erode a wall's integrity and cause failure. Town staff continues to monitor and schedule retaining wall installation and replacement as needed. Due to limited yearly funding for this project, projects are typically bid every two or three years. In FY 2020/21, the retaining wall repair at Wooded View Drive was completed. In FY 2021/22, staff will inspect and evaluate retaining walls to be prioritized and considered for future projects. | | |
| Operating Budget Impacts | Once repaired, improved retaining walls reduce ongoing operating costs associated with maintenance and emergency response. Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Preliminary Design | Assess conditions and prioritize |
| | TBD | | Future project milestones |

| RETAINING WALL REPAIRS | | | | | | | | | | Project 815-9930 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$1,427,457 | \$ 170,066 | \$ 365,254 | \$ 100,000 | \$ 465,254 | \$ - | \$ - | \$ 50,000 | \$ 100,000 | \$2,212,777 |
| TOTAL SOURCE OF FUNDS | \$1,427,457 | \$ 170,066 | \$ 365,254 | \$ 100,000 | \$ 465,254 | \$ - | \$ - | \$ 50,000 | \$ 100,000 | \$2,212,777 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 1,427,457 | 170,066 | 365,254 | 100,000 | 465,254 | - | - | \$ 50,000 | \$ 100,000 | 2,212,777 |
| TOTAL GFAR | \$1,427,457 | \$ 170,066 | \$ 365,254 | \$ 100,000 | \$ 465,254 | \$ - | \$ - | \$ 50,000 | \$ 100,000 | \$2,212,777 |
| TOTAL USE OF FUNDS | \$1,427,457 | \$ 170,066 | \$ 365,254 | \$ 100,000 | \$ 465,254 | \$ - | \$ - | \$ 50,000 | \$ 100,000 | \$2,212,777 |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

| | | | |
|---|--|------------------------|---------------------------|
| Project Name | Annual Street Restriping | Project Number | 811-9902 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project is an annual program that restripes a portion of the Town's streets, ensuring the safety of vehicles and pedestrians. | | |
| Location | Roadway restriping work is done at various locations throughout the Town based on conditions and available funds. | | |
| Project Background | <p>The Town initiated the annual Town-wide striping in FY 2006/07. Often the restriping of streets is included in the annual pavement maintenance program as one project to take advantage of efficiencies in contracting and project management.</p> <p>This annual street restriping program installs new striping and marking for center lanes, bicycle lanes, crosswalks, stop sign and signal light markings, and other roadway signage as needed. Roadway stripes wear out due to traffic and weather which creates a safety concern. The goal is to have Town streets that are properly striped for safe operation and use by the public.</p> | | |
| <p>Since FY 2007/08, the ongoing annual GFAR appropriation has been \$25,000.</p> | | | |
| Operating Budget Impacts | Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Design | Project Design & development |
| | Spring 2022 | Bid Process | Project bidding & contract award |
| | Summer 2022 | Construction | Project construction |
| | Fall 2022 | Completion | Project completion |

| ANNUAL STREET RESTRIPIING | | | | | | | | | | | Project 811-9902 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | \$ 180,228 | \$ - | \$ 169,772 | \$ 25,000 | \$ 194,772 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 475,000 | |
| TOTAL SOURCE OF FUNDS | \$ 180,228 | \$ - | \$ 169,772 | \$ 25,000 | \$ 194,772 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 475,000 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | 180,228 | - | 169,772 | 25,000 | 194,772 | 25,000 | 25,000 | 25,000 | 25,000 | 475,000 | |
| TOTAL GFAR | \$ 180,228 | \$ - | \$ 169,772 | \$ 25,000 | \$ 194,772 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 475,000 | |
| TOTAL USE OF FUNDS | \$ 180,228 | \$ - | \$ 169,772 | \$ 25,000 | \$ 194,772 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 475,000 | |

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name Guardrail Replacement Project

Project Number 812-0120

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will construct a new metal beam guardrail and replace old and damaged guardrails along sections of Town roadways.

Location This project will take place in various locations where guardrails are present and are in need of repair. The project locations include More Avenue, Reservoir Road, Cleland Avenue, Miles Avenue, Los Gatos Boulevard, Blossom Hill Road, and Santa Rosa Drive.

Project Background There are many roadways throughout Town that are located near hillside areas where guardrails are present. Guardrails are often located on narrow stretches of roadway and protect vehicles and pedestrians from steep hillside embankments. Over the years, due to hillside erosion and years of deferred maintenance, the guardrails have worn out and are in need of repair or replacement. Staff will assess guardrails and determine which ones are in the most need of repair, budget permitting.

In FY 2018/19, the Town was awarded \$980,100 in federal grant funds for replacement of 2,300 linear feet of guardrails throughout the Town. The construction for the grant funded project started in spring 2021 and is anticipated to be completed by summer 2021. If funds are remaining after the completion, the project may continue with other guardrail locations to be identified in FY 2021/22.

Operating Budget Impacts Engineering staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

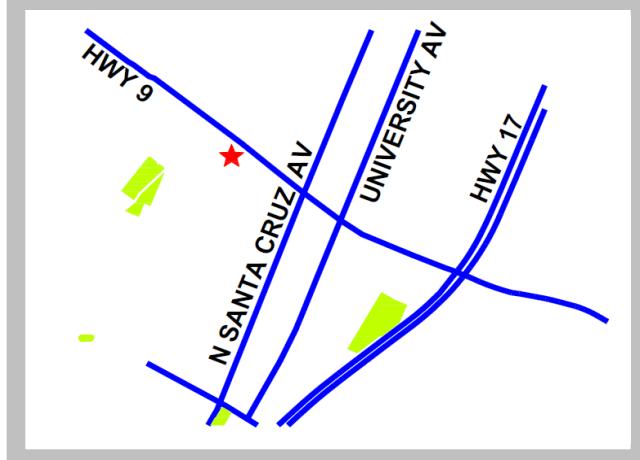
Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------------|---------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Construction | Construction Completion |
| | TBD | Preliminary Design | Future project milestones |
| | TBD | Construction | Future project milestones |

| GUARDRAIL REPLACEMENT PROJECTS | | | | | | | | | | Project 812-0120 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 119 | \$ 92,691 | \$ - | \$ 92,691 | \$ - | \$ - | \$ - | \$ - | \$ 92,809 |
| GRANTS & AWARDS | - | 717,996 | 239,332 | - | 239,332 | - | - | - | - | 957,328 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 718,115 | \$ 332,023 | \$ - | \$ 332,023 | \$ - | \$ - | \$ - | \$ - | \$1,050,137 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 119 | 92,691 | - | 92,691 | - | - | - | - | 92,809 |
| TOTAL GFAR | \$ - | \$ 119 | \$ 92,691 | \$ - | \$ 92,691 | \$ - | \$ - | \$ - | \$ - | \$ 92,809 |
| GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 717,996 | 239,332 | - | 239,332 | - | - | - | - | 957,328 |
| TOTAL GFAR | \$ - | \$ 717,996 | \$ 239,332 | \$ - | \$ 239,332 | \$ - | \$ - | \$ - | \$ - | \$ 957,328 |
| TOTAL USE OF FUNDS | \$ - | \$ 718,115 | \$ 332,023 | \$ - | \$ 332,023 | \$ - | \$ - | \$ - | \$ - | \$1,050,137 |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



| | | | |
|---------------------|----------------------------------|------------------------|---------------------------|
| Project Name | Massol Intersection Improvements | Project Number | 813-0236 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

| | |
|---------------------------------|--|
| Description | This project will add intersection safety improvements. |
| Location | This project will take place at the intersection of Massol Avenue and Highway 9. |
| Project Background | The intersection of Massol Avenue and Highway 9 currently has only a pedestrian activated flashing beacon that is intended to alert drivers when a pedestrian is crossing. Looking at accident history, this intersection experiences collisions at a higher level than other uncontrolled intersections, including a pedestrian fatality on September 1, 2017. |
| | This project is providing green bike lanes approaching the crosswalk from both directions to alert drivers of the changing conditions and help to reduce speeds. In addition, the project is upgrading the existing flashing beacon to a LED rectangular rapidly flashing beacon (RRFB), which are utilized at many of the Town's other crosswalks. These beacons are much more intense than the existing beacon and will greatly improve the visibility of the crosswalk for drivers. This improvement has the advantage of improving safety while not impacting the flow of traffic. |
| | The project is waiting for PG&E to provide new electrical service to the site. The project was completed in spring 2021, and the release of the contractor's retention funds is anticipated at minimum 60 days after the project acceptance. |
| Operating Budget Impacts | There will be no Operating Budget impact as a result of this project. Project delivery costs for this project are included in the CIP project's total cost, which is approximately 12%. |

STREETS PROGRAM

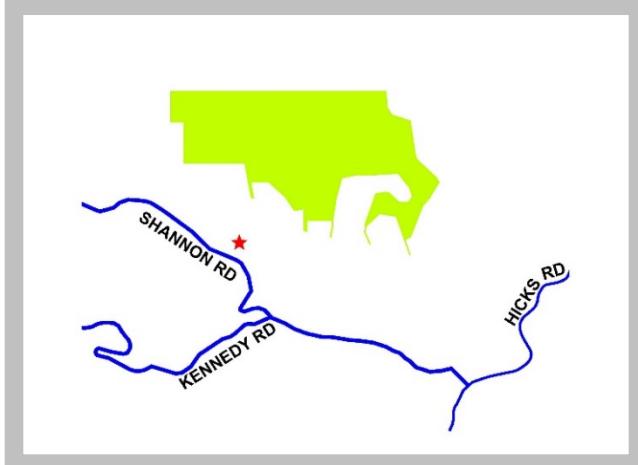
Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Fall 2019 | Design | Project design & development |
| | Summer 2020 | Bid process | Project bidding & contract award |
| | Winter 2020 | Construction | Project construction |
| | Summer 2021 | Completion | Project completion |

| MASSOL INTERSECTION IMPROVEMENTS | | | | | | | | | | Project 813-0236 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 64,912 | \$ 344,108 | \$ 98,128 | \$ - | \$ 98,128 | \$ - | \$ - | \$ - | \$ - | \$ 507,148 |
| TOTAL SOURCE OF FUNDS | \$ 64,912 | \$ 344,108 | \$ 98,128 | \$ - | \$ 98,128 | \$ - | \$ - | \$ - | \$ - | \$ 507,148 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 64,912 | 344,108 | 98,128 | - | 98,128 | - | - | - | - | 507,148 |
| TOTAL GFAR | \$ 64,912 | \$ 344,108 | \$ 98,128 | \$ - | \$ 98,128 | \$ - | \$ - | \$ - | \$ - | \$ 507,148 |
| TOTAL USE OF FUNDS | \$ 64,912 | \$ 344,108 | \$ 98,128 | \$ - | \$ 98,128 | \$ - | \$ - | \$ - | \$ - | \$ 507,148 |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



| | | | |
|---------------------------------|--|------------------------|---------------------------|
| Project Name | Shannon Road Repair | Project Number | 811-0008 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will repair the roadway on Shannon Road annexed from the County in 2018. | | |
| Location | This project will take place on Shannon Road between Santa Rosa Drive and Diduca Way. | | |
| Project Background | <p>This portion of Shannon Road has experienced long-term pavement cracking and settlement issues related to the downslope portion of approximately 1,300 linear feet of the paved road along Shannon Road between Santa Rosa Drive and Diduca Way. The section of the road was annexed into the Town of Los Gatos from unincorporated Santa Clara County in 2018. Routine maintenance undertaken by the County had typically consisted of sealing of asphalt pavement cracks and placement of additional asphalt concrete along the settling portions of the roadway to relevel the driving surface. There is reportedly up to 27 inches of asphalt along the outer edge of the road in some locations.</p> <p>Approximately two years ago, measures were undertaken by the County to stabilize the problematic areas of the roadway by injecting polyurethane foam below the outer half of the road embankment within the areas of historic settlement and cracking. The road was annexed to the Town from the County shortly after the completion of this repair. Despite the foam injection work, the road embankment has continued to move downslope and significant pavement distress has re-developed. The settlement has caused some of the injection pipes that were left following injection to protrude up through the pavement surface.</p> <p>A geotechnical study was conducted in 2020, and the consultant recommended retaining walls and reconstruction of the westbound lane to stabilize the embankment. Through the consultant procurement process, the Town hired NCE for the final design of the project to start the design process in spring 2021.</p> <p>The funding appropriated for this project will provide for design of permanent solutions to the roadway failure. The total project cost, including design and construction is estimated in excess of \$5M. Full construction funding has not been identified for this project.</p> | | |
| Operating Budget Impacts | Engineering staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------------|----------------------------------|
| Project Components & Estimated Timeline | Spring 2021 | Preliminary Design | Project design & development |
| | Winter 2021 | Bid process | Project bidding & contract award |
| | Spring 2022 | Construction | Project construction |
| | Winter 2022 | Completion | Project completion |

| SHANNON ROAD REPAIR | | | | | | | | | | Project 811-0008 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 63,073 | \$ 1,436,927 | \$ - | \$ 1,436,927 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 63,073 | \$ 1,436,927 | \$ - | \$ 1,436,927 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | | | | | | | | | | |
| <i>Services/Supplies/Equipment</i> | | | | | | | | | | |
| <i>Site Acquisition & Preparation</i> | | | | | | | | | | |
| <i>Consultant Services</i> | | | | | | | | | | |
| <i>Project Construction Expenses</i> | | | | | | | | | | |
| | | | | | | | | | | |
| TOTAL GFAR | \$ - | \$ 63,073 | \$ 1,436,927 | \$ - | \$ 1,436,927 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |
| TOTAL USE OF FUNDS | \$ - | \$ 63,073 | \$ 1,436,927 | \$ - | \$ 1,436,927 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

| | | | |
|---------------------------------|---|------------------------|---------------------------|
| Project Name | Roadside Fire Fuel Reduction | Project Number | 812-0130 |
| Department | Parks & Public Works | Project Manager | PPW Director: Matt Morley |
| Description | This project will perform brush/vegetation management work along hillside roadways. | | |
| Location | This project will take place on hillside roadways in Town. | | |
| Project Background | The Town will award a contract to perform brush/vegetation management work along hillside roadways to reduce the fuel risk in Town. These roadways are critical as ingress and egress routes in the Town, essential for both resident evacuation and emergency first responders. Fuel reduction will provide enhanced safety on these routes. The first year of this project in FY2020-21 completed 6.5 miles of 11 miles of high priority roadway. The overall project will benefit approximately 1,300 structures. Funding for continued work in FY2021-22 has not been identified for this project; however, this project should remain in the CIP as staff is seeking other funding. Another vegetation management project for Town open spaces can be found in this document in the Parks section. | | |
| Operating Budget Impacts | Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

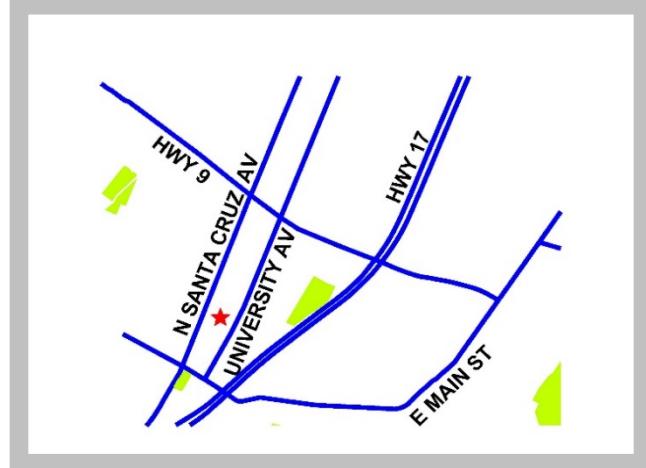
Street Repairs, Maintenance & Safety Projects

| | | | |
|--|-------------|--------------|-----------------------------------|
| Project Components & Estimated Timeline | Fall 2020 | Design | Project design & development |
| | Fall 2020 | Bid process | Project bidding & contract award |
| | Spring 2021 | Construction | Project construction – Phase 1 |
| | Spring 2021 | Completion | Project completion – Phase 1 |
| | Summer 2021 | Design | Design of Phase 2 Pending funding |

| ROADSIDE FIRE FUEL REDUCTION | | | | | | | | | | | Project 812-0130 |
|---|-------------|-------------------|---------------------|------------------------|--------------------------------------|-------------|-------------|-------------|-------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | \$ - | \$ 499,815 | \$ 185 | \$ 500,000 | \$ 500,185 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 499,815 | \$ 185 | \$ 500,000 | \$ 500,185 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | |
| USE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | - | \$ 499,815 | \$ 185 | \$ 500,000 | \$ 500,185 | - | - | - | - | 1,000,000 | |
| TOTAL GFAR | \$ - | \$ 499,815 | \$ 185 | \$ 500,000 | \$ 500,185 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | |
| TOTAL USE OF FUNDS | \$ - | \$ 499,815 | \$ 185 | \$ 500,000 | \$ 500,185 | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



| | | | |
|---------------------------------|---|------------------------|--------------------------------|
| Project Name | Parking Lot 4 Repair & Waterproofing | Project Number | 817-0708 |
| Department | Parks & Public Works | Project Manager | PPW Superintendent: Jim Harbin |
| Description | This project will remove and replace sections of concrete, waterproof the upper deck, and rework the planters of Parking Lot 4. | | |
| Location | This project is located at Parking Lot 4 which is located on Railroad Way between Elm Street and Gray's Lane | | |
| Project Background | Parking Lot 4, which includes an underground parking garage, was constructed nearly 25 years ago and there have not been any major infrastructure improvements to this facility since then. The concrete deck has deteriorated to the point that has caused water leaking from the upper section to the underground garage below. This project will replace sections of concrete, waterproof the upper deck, and rehabilitate the planting areas. | | |
| Operating Budget Impacts | Staff time associated with these projects is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

| | | | | | | | |
|--|-------------|--------------|----------------------------------|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development | | | | |
| | Spring 2021 | Bid process | Project bidding & contract award | | | | |
| | Summer 2021 | Construction | Project construction | | | | |
| | Fall 2021 | Completion | Project completion | | | | |

| PARKING LOT 4 REPAIR & WATERPROOFING | | | | | | | | | | Project 817-0708 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 250,000 | - | 250,000 | - | - | - | - | 250,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |

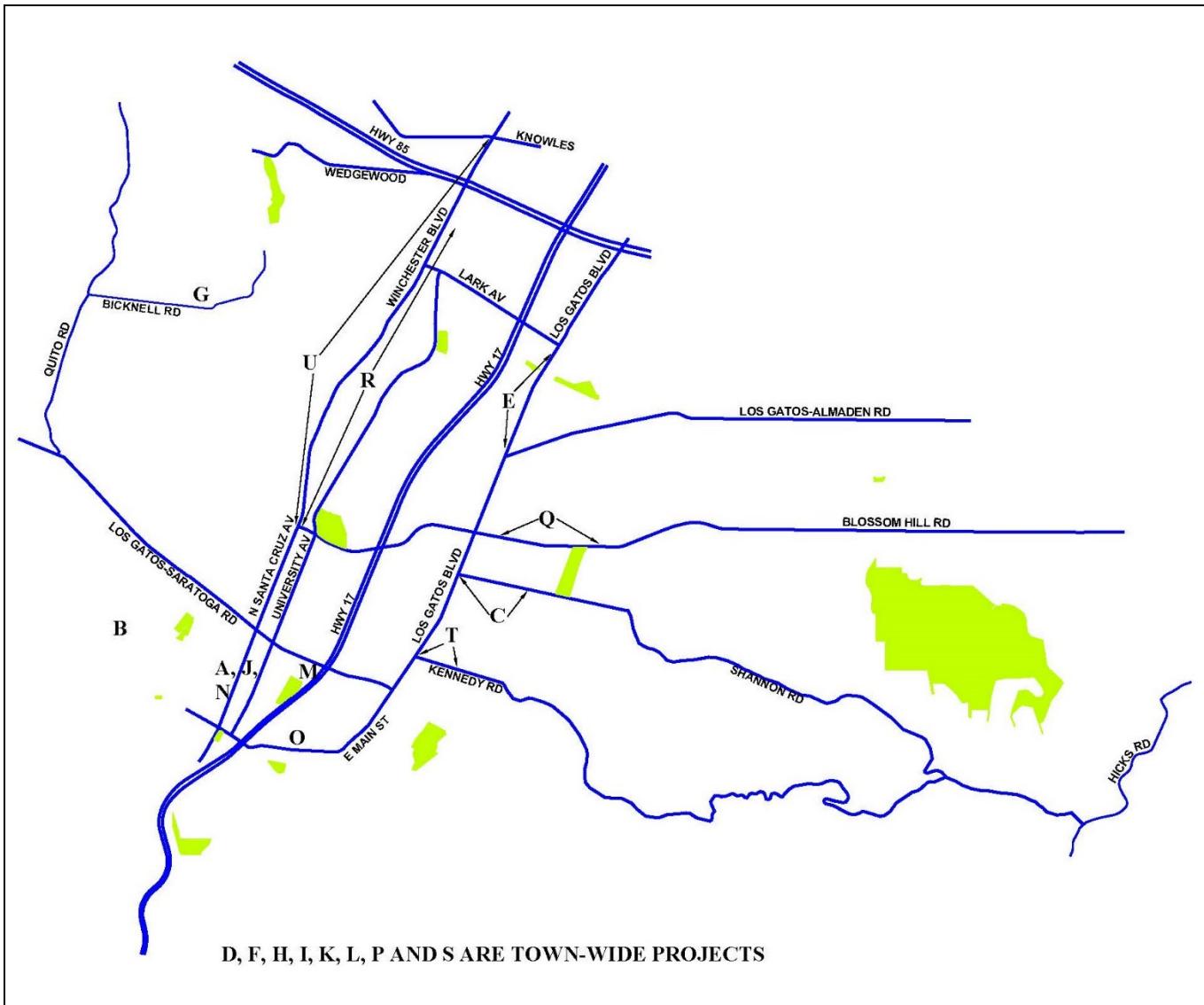
STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



STREETS PROGRAM

Street Improvements



| PROJECT LOCATIONS | |
|-------------------|---|
| A | Downtown Parking Lots Seal Coat & Restriping |
| B | Hernandez Avenue Storm Drain Improvements |
| C | Shannon Road Pedestrian and Bikeway Improvements |
| D | Sidewalk Improvements – Multiple Locations |
| E | Utility Undergrounding Improvements |
| F | Traffic Signal Modernization |
| G | Bicknell Road Storm Drain Improvements |
| H | Bicycle & Pedestrian Improvements |
| I | Stormwater System – Pollution Prevention Compliance |
| J | Parking Program Implementation |
| K | Annual Storm Drain Improvement Project |
| L | ADA Transition Plan |
| M | Highway 17/9 Interchange and Capacity Improvements |
| N | Downtown Streetscape Revitalization/Economic Recovery Efforts |
| O | E. Main Street Speed Table/Raised Crosswalk |
| P | Local Road Safety Plan |
| Q | Blossom Hill Road Traffic Study |
| R | Winchester Class IV Bikeway |
| S | VMT Mitigation Program |
| T | Kennedy Sidewalk – LGB to Englewood |
| U | Winchester Boulevard Complete Streets Final Design |

STREETS PROGRAM

Street Improvements

| PROGRAM SECTION DIRECTORY | PAGE |
|---|--------|
| 0705 Downtown Parking Lots Seal Coat & Restriping | C - 34 |
| 0409 Hernandez Avenue Storm Drain Improvements | C - 36 |
| 0218 Shannon Road Pedestrian and Bikeway Improvements | C - 38 |
| 0221 Sidewalk Improvements – Multiple Locations | C - 40 |
| 0225 Utility Undergrounding Improvements | C - 42 |
| 0227 Traffic Signal Modernization | C - 44 |
| 0410 Bicknell Road Storm Drain Improvements | C - 46 |
| 0231 Bicycle & Pedestrian Improvements | C - 48 |
| 0414 Stormwater System – Pollution Prevention Compliance | C - 50 |
| 0242 Parking Program Implementation | C - 52 |
| 0420 Annual Storm Drain Improvement Project | C - 54 |
| 0129 ADA Transition Plan | C - 56 |
| 0237 Highway 17/9 Interchange and Capacity Improvements | C - 58 |
| 0235 Downtown Streetscape Revitalization/Economic Recovery Efforts | C - 60 |
| 0131 E. Main Street Speed Table/Raised Crosswalk | C - 62 |
| 0132 Local Road Safety Plan | C - 64 |
| 0239 Blossom Hill Road Traffic Study | C - 66 |
| 0240 Winchester Class IV Bikeway | C - 68 |
| 0133 VMT Mitigation Program | C - 70 |
| 0241 Kennedy Sidewalk – LGB to Englewood | C - 72 |
| 0238 Winchester Boulevard Complete Streets Final Design | C - 74 |

STREETS PROGRAM

Street Improvements

The Streets Program's *Street Improvements* section contains Capital Improvement Program projects that improve a roadway's function or structure, other than paving, as the primary scope of work. Typical Street Improvements projects include sidewalk, curb, and gutter improvements, storm drain improvements, the undergrounding of utilities, intersection improvements, sidewalk and median ramps, crosswalk improvements, street lighting, and retaining walls.

In this CIP, the Street Improvements section contains one-time projects and no ongoing projects. One-time Street Improvements projects are prioritized based on safety needs, traffic levels, available funding sources, project costs, equity considerations, and community impacts.

Traffic Mitigation Funds, Storm Drain Funds, and the Utility Underground Fund all provide designated funding revenue through development fee charges for their related project categories. Los Gatos does not have a designated funding source for other street improvements which do not fall into these categories; however, grants, in-lieu fees, CDBG funds, and community benefit funds are utilized when available.

STREET IMPROVEMENT PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM STREET IMPROVEMENT PROJECTS | | | | | | | |
|---|-----------------------------|-------------------------------|---------------------|-------------------|-------------------|-------------------|----------------------|
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | |
| 0705 Downtown Parking Lots Seal Coat & Restriping | \$ 47,415 | \$ 52,585 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| 0409 Hernandez Avenue Storm Drain Improvements | 17,180 | - | - | - | 65,000 | - | 82,180 |
| 0218 Shannon Road Ped & Bikeway Improvements | 91,305 | 1,097,999 | - | - | - | - | 1,189,304 |
| 0221 Sidewalk Improvements - Multiple Locations | - | 60,000 | - | - | - | - | 60,000 |
| 0225 Utility Undergrounding Improvements | - | 300,000 | - | - | - | - | 300,000 |
| 0227 Traffic Signal Modernization | 1,000,876 | 1,622,075 | - | - | - | - | 2,622,951 |
| 0410 Bicknell Avenue Storm Drain Improvements | 160,932 | 85,258 | - | - | - | - | 246,190 |
| 0231 Bicycle & Pedestrian Improvements | 472,103 | 261,824 | - | - | - | - | 733,927 |
| 0414 Stormwater System - Pollution Prevention Compliance | 1,422 | 286,578 | - | - | - | - | 288,000 |
| 0420 Annual Storm Drain Improvements | 59,700 | 570,300 | - | - | - | - | 630,000 |
| 0129 ADA Transition Plan | 30,000 | 115,000 | - | - | - | - | 145,000 |
| 0237 Highway 17/9 Interchange and Capacity Improvements | 600,000 | - | - | - | - | - | 600,000 |
| 0235 Downtown Streetscape Revitalization | 661,772 | 1,310,622 | - | - | - | - | 1,972,394 |
| 0238 Winchester Boulevard Complete Streets (Final Design) | 200,053 | 543,198 | 1,734,250 | - | - | - | 2,477,500 |
| 0131 E. Main St. Speed Table/Raised Crosswalk | - | 15,000 | - | - | - | - | 15,000 |
| 0132 Local Road Safety Plan | - | 100,000 | - | - | - | - | 100,000 |
| 0239 Blossom Hill Road Traffic Study | 48,410 | 76,590 | - | - | - | - | 125,000 |
| 0240 Winchester Class IV Bikeway | 139,538 | 842,917 | - | - | - | - | 982,455 |
| 0133 VMT Mitigation Program | - | 250,000 | - | - | - | - | 250,000 |
| 0241 Kennedy Sidewalk - LGB to Englewood | - | - | - | 356,700 | 832,300 | - | 1,189,000 |
| 0242 Parking Program Implementation | 881 | 197,619 | - | - | - | - | 198,500 |
| <i>New Projects</i> | | | | | | | |
| Total Street Improvement Projects | \$ 3,531,587 | \$ 7,787,564 | \$ 1,734,250 | \$ 356,700 | \$ 897,300 | \$ - | \$ 14,307,401 |

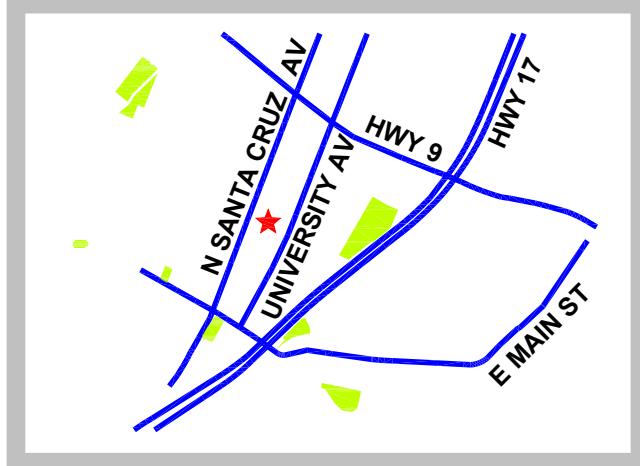
* Total FY 2020/21 Carryforward \$6,551,547

Unfunded Projects for future consideration

- Montebello Way Island Removal
- Blossom Hill Road Improvements
- Los Gatos-Almaden Road Improvements
- Union Avenue Widening and Sidewalks
- North Santa Cruz Avenue Curb and Gutter Improvements north of Highway 9
- Sidewalk infill across from Fisher Middle School
- Permanent Downtown Parking Sign Enhancements

STREETS PROGRAM

Street Improvements



Project Name Downtown Parking Lots Seal Coat & Restriping

Project Number 817-0705

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description This project will resurface downtown parking lots by applying a seal coat and then restriping.

Location This project is located at various Town-owned parking lots in downtown Los Gatos.

Project Background The public parking lots in downtown Los Gatos are heavily used. In order to keep their surfaces in good condition and prevent long term wear and damage, the parking lots need to be resurfaced and restriped. This project is necessary to prevent possible drainage or broken pavement problems in the future.

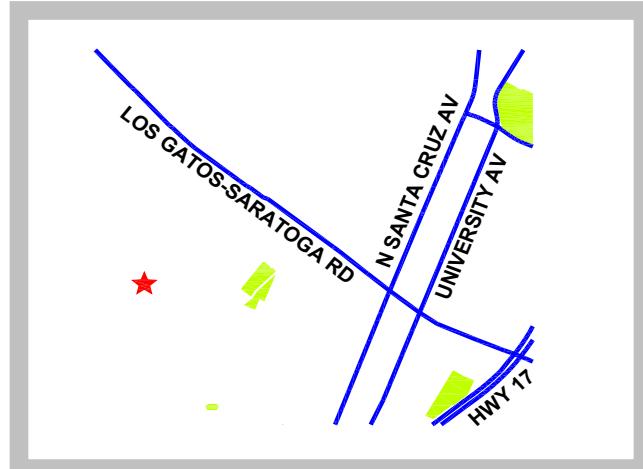
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|--------------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Preliminary Design | Project design & development |
| | Spring 2022 | Bid Process | Project bidding & contract award |
| | Summer 2022 | Construction | Project completion |

| DOWNTOWN PARKING LOTS SEAL COAT & RESTRIPPING | | | | | | | | | | Project 817-0705 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 44,481 | \$ 2,934 | \$ 52,585 | \$ - | \$ 52,585 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| TOTAL SOURCE OF FUNDS | \$ 44,481 | \$ 2,934 | \$ 52,585 | \$ - | \$ 52,585 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 44,481 | 2,934 | 52,585 | - | 52,585 | - | - | - | - | 100,000 |
| TOTAL GFAR | \$ 44,481 | \$ 2,934 | \$ 52,585 | \$ - | \$ 52,585 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| TOTAL USE OF FUNDS | \$ 44,481 | \$ 2,934 | \$ 52,585 | \$ - | \$ 52,585 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |



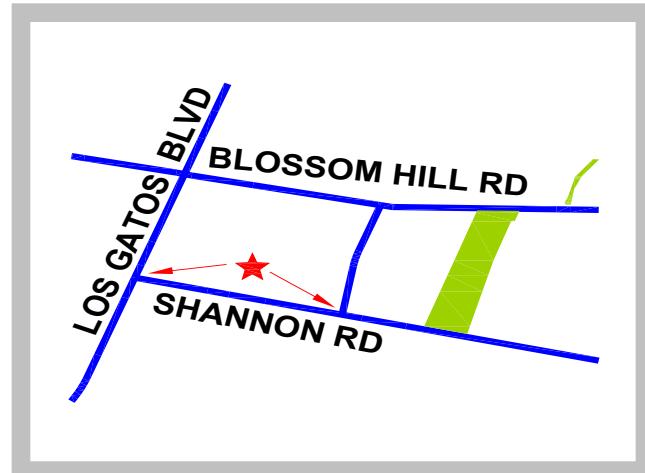
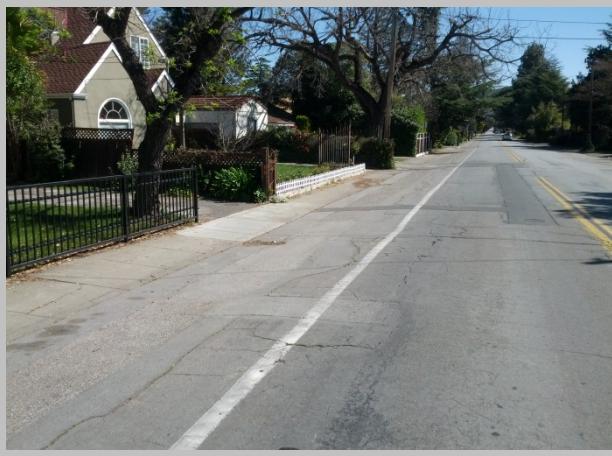
| | | | |
|---------------------------------|--|------------------------|---------------------------|
| Project Name | Hernandez Avenue Storm Drain Improvements | Project Number | 816-0409 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will improve the Hernandez Avenue storm drain system with the installation of an underground storm drain pipe and sidewalk above. | | |
| Location | The storm drain project is located on the south side of Hernandez Avenue, between Walnut Avenue and Wissahickon Avenue. | | |
| Project Background | <p>Hernandez Avenue is a hillside collector street with an incomplete sidewalk network and storm drain systems alongside the roadway. This street averages over 1,000 vehicles per day, a normal amount for a collector street. At previous neighborhood meetings, residents indicated an interest in having continuous sidewalks, particularly in the area where an open storm drain exists.</p> <p>This project proposes to install an underground storm drain pipe into the existing ditch and concrete sidewalk, curb, and gutter system along the roadway to feed runoff water into the storm drain pipe. This street improvement addresses several neighborhood needs, including an improved drainage system, a safer pedestrian area, and an improved appearance of the neighborhood.</p> | | |
| | <p>This project will be funded by the Storm Basin Fund. This project is scheduled for construction in FY 2024/25.</p> | | |
| Operating Budget Impacts | <p>Ongoing operating costs would be significantly reduced as this project would eliminate the need to clean or repair the existing open ditch.</p> <p>Engineering staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.</p> | | |

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|--------------------|----------------------------------|
| Project Components & Estimated Timeline | Fall 2024 | Preliminary Design | Project design & development |
| | Winter 2024 | Bid Process | Project bidding & contract award |
| | Fall 2025 | Construction | Project completed |

| HERNANDEZ AVENUE STORM DRAIN IMPROVEMENTS | | | | | | | | | | Project 816-0409 | |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| STORM BASIN #3 | \$ 17,180 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ 82,180 |
| TOTAL SOURCE OF FUNDS | \$ 17,180 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ 82,180 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| STORM BASIN #3 | | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | 17,180 | - | - | - | - | - | - | - | 65,000 | - | |
| TOTAL STORM BASIN | \$ 17,180 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ 82,180 |
| TOTAL USE OF FUNDS | \$ 17,180 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | \$ 82,180 |



| | | | |
|---------------------|--|------------------------|---------------------------|
| Project Name | Shannon Road Pedestrian and Bikeway Improvements | Project Number | 813-0218 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

Description This project will make pedestrian and bikeway improvements at Shannon Road between Los Gatos Blvd. and Cherry Blossom Lane. Currently, there are approximately 500 feet of existing sidewalk and 860 feet of sidewalk gap.

Location The project is located on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane.

Project Background Shannon Road is a two-lane neighborhood collector roadway, heavily traveled especially when the schools are in session. Shannon Road is used by residents dropping off students at various schools, such as Blossom Hill Elementary, Van Meter Elementary and Fisher Middle Schools. In addition, many parents walk their children to school along this segment of roadway. Shannon Road currently has intermittent sections of sidewalk on the south side of the roadway between Los Gatos Boulevard and Cherry Blossom Lane. Most pedestrians cross Shannon Road to walk along the south side, while some walk along the unimproved shoulder on the north side.

In June 2018, the Town was awarded federal funding of \$940,100 by the Santa Clara Valley Transportation Authority (VTA) in the Vehicle Emissions Reductions Based at Schools (VERBS) Grant Program to support this project. Grants are awarded on a reimbursement basis. Although the Town was informed of the award in 2018, the funding will be recognized in the year it is received and will be carried forward to the current year as the project progresses.

The initial plan was to consider a Class 1 multi-use path along the project area. Upon further investigation and meeting with Shannon Road residents, staff is now investigating sidewalks with Class II bike lanes on both sides of Shannon Road to improve pedestrian and bicycle safety and use. Working with a civil engineering consultant, staff may consider other active transportation design options that would meet the needs of the residents and community.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

| | | | | | | | | |
|--|-------------|--------------------|----------------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Spring 2021 | Preliminary Design | Project design & development | | | | | |
| | Summer 2022 | Bid process | Project bidding & contract award | | | | | |
| | Spring 2023 | Construction | Project completion | | | | | |

| SHANNON ROAD PEDESTRIAN AND BIKEWAY IMPROVEMENTS | | | | | | | | | | Project 813-0218 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | 104 | 20,000 | 109,896 | - | 109,896 | - | - | - | - | \$ 130,000 |
| GRANTS & AWARDS | - | - | 940,100 | - | 940,100 | - | - | - | - | \$ 940,100 |
| UTILITY UNDERGROUNDING | 49,000 | 22,201 | 48,003 | - | 48,003 | - | - | - | - | \$ 119,204 |
| TOTAL SOURCE OF FUNDS | \$ 49,104 | \$ 42,201 | \$1,097,999 | \$ - | \$ 1,097,999 | \$ - | \$ - | \$ - | \$ - | \$1,189,304 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | \$ - |
| GFAR | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 104 | 20,000 | 109,896 | - | 109,896 | - | - | - | - | 130,000 |
| TOTAL GFAR | \$ 104 | \$ 20,000 | \$ 109,896 | \$ - | \$ 109,896 | \$ - | \$ - | \$ - | \$ - | \$ 130,000 |
| GRANTS & AWARDS | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | - | - | 940,100 | - | 940,100 | - | - | - | - | 940,100 |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ 940,100 | \$ - | \$ 940,100 | \$ - | \$ - | \$ - | \$ - | \$ 940,100 |
| UNDERGROUND UTILITIES | | | | | | | | | | |
| Salaries and Benfits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acqquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 49,000 | 22,201 | 48,003 | - | 48,003 | - | - | - | - | \$ 119,204 |
| TOTAL UNDERGROUND UTILITIES | \$ 49,000 | \$ 22,201 | \$ 48,003 | \$ - | \$ 48,003 | \$ - | \$ - | \$ - | \$ - | \$ 119,204 |
| TOTAL USE OF FUNDS | \$ 49,104 | \$ 42,201 | \$1,097,999 | \$ - | \$ 1,097,999 | \$ - | \$ - | \$ - | \$ - | \$1,189,304 |

**TOWN-WIDE**

| | | | |
|---|--|------------------------|---------------------------|
| Project Name | Sidewalk Improvements – Multiple Locations | Project Number | 813-0221 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will construct sidewalk, curb, and gutter at prioritized locations that may include the north side of Kennedy Road from Ferris Avenue to Los Gatos Boulevard; the south side of Mitchell Avenue from George Street to Fisher Avenue; and Shannon Road from Los Gatos Boulevard to Cherry Blossom Lane | | |
| Location | This project is located in the following areas: Kennedy Road from Ferris Avenue to Los Gatos Boulevard; Mitchell Avenue from George Street to Fisher Avenue; and Shannon Road from Los Gatos Boulevard to Cherry Blossom Lane. | | |
| Project Background | Kennedy Road from Ferris Avenue to Los Gatos Boulevard currently has a shoulder that is heavily utilized by parents and students walking and biking to school in the morning and afternoons. The sidewalk improvements will complete the connection in this residential block. | | |
| <p>In 2009, the Town completed the sidewalk installation on the north side of Mitchell Avenue from George Street to Fisher Avenue. Then in 2012, sidewalk was constructed on north and south side of Mitchell Avenue between Los Gatos Boulevard and George Street as part of the redevelopment of the former Honda site. This project will complete the last component of the sidewalks in this heavily utilized pedestrian area between Van Meter Elementary and Fisher Middle Schools.</p> <p>Sidewalks or other types of path are being considered on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane. This project will provide the necessary resources required to complete the installation of safe pedestrian and bike routes there.</p> | | | |
| Operating Budget Impacts | Staff time for design and construction of this project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

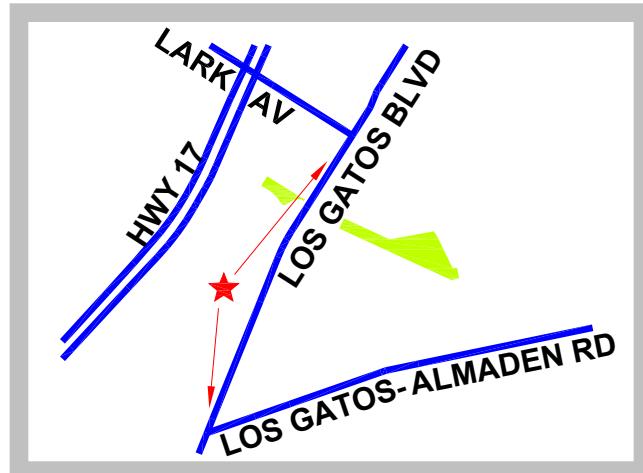
Street Improvements

| | | | |
|--|-------------|--------------|---------------------------------|
| Project Components & Estimated Timeline | Fall 2021 | Design | Project design & development |
| | Winter 2021 | Bid process | Project bidding & contact award |
| | Spring 2022 | Construction | Project construction |
| | Summer 2022 | Completion | Project completion |

| SIDEWALK IMPROVEMENTS - MULTIPLE LOCATIONS | | | | | | | | | | Project 813-0221 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | 60,000 | - | 60,000 | - | - | - | - |
| TOTAL GFAR | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 60,000 | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |

STREETS PROGRAM

Street Improvements



| | | | |
|---------------------|-------------------------------------|------------------------|---------------------------|
| Project Name | Utility Undergrounding Improvements | Project Number | 813-0225 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

Description This project will allow relocation of utilities from above ground poles to underground facilities and covers the California Public Utilities Commission's Rule 20 Programs for utility undergrounding.

Location Current Rule 20A project is located on Los Gatos Boulevard between Lark Avenue and Chirco Drive.

Project Background Rule 20A projects are funded and delivered by Pacific Gas & Electric (PG&E) in coordination with cities and counties. Rule 20A funds are collected from PG&E ratepayers. These funds grow in a reserve called Rule 20A credits, until such time that sufficient credits have accumulated for PG&E to implement an undergrounding project at an area identified by the local jurisdiction. Rule 20A credits are limited to use on roadways where traffic is heavy, making Los Gatos Boulevard a viable candidate. PG&E Rule 20A projects may take between seven and ten years to initiate depending on other PG&E priorities (such as fire safety), accumulation of credits, resolution of right-of-way issues, and completion of design.

The Town's allocation of Rule 20A credits has grown to approximately \$4.6M. PG&E completed the design for a Rule 20A utility undergrounding project on Los Gatos Boulevard between Lark Avenue and Chirco Drive. An encroachment permit was issued for the project, and PG&E started construction in January 2021. The underground project is anticipated to take a year to complete. Staff is overseeing the work and coordinating closely with PG&E on activities that would have impacts to traffic and neighboring communities.

In addition to the Rule 20A program, the Town collects developer fees for utility undergrounding. These funds are held by the Town for future projects. Staff has asked PG&E to look at an expanded project scope utilizing some or all of the Town funds as well. This will take full advantage of economies of scale through design and construction.

Operating Budget Impacts Staff costs for this project are included in the CIP project's total cost. Project delivery costs are estimated at \$266,000 over the five-year term of the project or 4% of the total project cost. Project costs are significantly lower on this project due to the efficiencies in the project size and a larger proportion of work that will be conducted by PG&E.

STREETS PROGRAM

Street Improvements

| | | | |
|--|--------------|--------------|------------------------------|
| Project Components & Estimated Timeline | Winter 2020 | Design | Project design & development |
| | January 2021 | Construction | Project construction begins |
| | Winter 2021 | Completion | Project completion |

| UTILITY UNDERGROUNDING IMPROVEMENTS | | | | | | | | | | Project 813-0225 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| UTILITY UNDERGROUNDING | \$ - | \$ - | \$ 300,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 300,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| UTILITY UNDERGROUNDING | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 300,000 | - | 300,000 | - | - | - | - | 300,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 300,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 300,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |

**TOWN-WIDE**

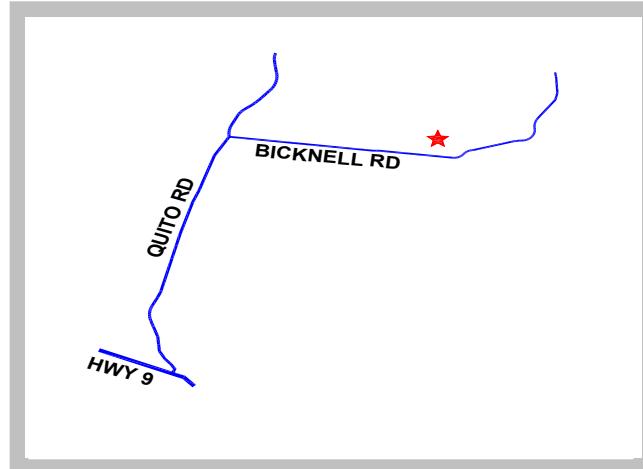
| | | | |
|---------------------------------|--|------------------------|--------------------------------------|
| Project Name | Traffic Signal Modernization | Project Number | 813-0227 |
| Department | Parks & Public Works | Project Manager | Senior Traffic Engineer: Mike Vroman |
| Description | This project is also known as the Smart Signals Project and will modernize and upgrade the Town's traffic signals and communications infrastructure providing real-time data for the advanced traffic management and adaptive traffic control systems. | | |
| Location | This project is located Town-wide at 31 signalized intersections and the communications network connecting the traffic signals to the new Traffic Management Center (TMC) in the Engineering Building. | | |
| Project Background | This project will modernize and enhance the Town's traffic signal controllers throughout the Town and provide adaptive timing capability along the Los Gatos Boulevard corridor to allow for greater control and adaptation depending on real-time traffic conditions. It will also ensure that all 31 signaled intersections meet current safety standards and are upgraded to the advanced traffic management system for robust monitoring and control of signals from the Town's new TMC. The Town was awarded several grants through the VTA and the MTC to complement the Town's investment of Traffic Impact Mitigation Funds. | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2018 | Design | Project design & development |
| | Winter 2020 | Bid Process | Project bidding & contract award |
| | Summer 2021 | Construction | Project construction |
| | Winter 2021 | Completion | Project completion |

| TRAFFIC SIGNAL MODERNIZATION | | | | | | | | | | Project 813-0227 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| TRAFFIC MITIGATION | \$ 98,452 | \$ 133,888 | \$ 870,949 | \$ - | \$ 870,949 | \$ - | \$ - | \$ - | \$ - | \$ 1,103,289 |
| GRANTS & AWARDS | 42,046 | 726,490 | 751,126 | - | \$ 751,126 | - | - | - | - | 1,519,662 |
| TOTAL SOURCE OF FUNDS | \$ 140,498 | \$ 860,378 | \$ 1,622,075 | \$ - | \$ 1,622,075 | \$ - | \$ - | \$ - | \$ - | \$ 2,622,951 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| TRAFFIC MITIGATIONS | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 98,452 | 133,888 | 870,949 | - | 870,949 | - | - | - | - | 1,103,289 |
| TOTAL TRAFFIC MITIGATIONS | \$ 98,452 | \$ 133,888 | \$ 870,949 | \$ - | \$ 870,949 | \$ - | \$ - | \$ - | \$ - | \$ 1,103,289 |
| GRANTS & AWARDS | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 42,045.58 | 726,490 | 751,126 | - | 751,126 | - | - | - | - | 1,519,662 |
| TOTAL GRANTS & AWARDS | \$ 42,046 | \$ 726,490 | \$ 751,126 | \$ - | \$ 751,126 | \$ - | \$ - | \$ - | \$ - | \$ 1,519,662 |
| TOTAL USE OF FUNDS | \$ 140,498 | \$ 860,378 | \$ 1,622,075 | \$ - | \$ 1,622,075 | \$ - | \$ - | \$ - | \$ - | \$ 2,622,951 |



| | | | |
|---------------------------------|--|------------------------|---------------------------|
| Project Name | Bicknell Road Storm Drain Improvements | Project Number | 816-0410 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will reroute a Town storm drain line at Bicknell Road to improve drainage in the area. | | |
| Location | This project is located on Bicknell Road near Montclair Road. | | |
| Project Background | <p>This project will provide design services for the rerouting of an existing Town storm drain line from private property.</p> <p>This project has provided challenges due to utility conflicts/relocation and connection to the adjacent creek.</p> <p>After the initial drainage improvements were completed, additional drainage issues were identified. A second design was provided to alleviate the storm drain issues on Smith Creek Drive. Utility conflicts were identified, which had to be relocated prior to the second phase construction.</p> <p>Over the fiscal year, staff will monitor the project for performance and identify any additional adjustments necessary.</p> | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Fall 2019 | Design | Project design & development |
| | Spring 2021 | Bid Process | Project bidding & contract award |
| | Fall 2021 | Construction | Project completion |

| BICKNELL ROAD STORM DRAIN IMPROVEMENTS | | | | | | | | | | Project 816-0410 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| STORM BASIN #3 | \$ 156,432 | \$ 4,500 | \$ 60,258 | \$ 25,000 | \$ 85,258 | \$ - | \$ - | \$ - | \$ - | \$ 246,190 |
| TOTAL SOURCE OF FUNDS | \$ 156,432 | \$ 4,500 | \$ 60,258 | \$ 25,000 | \$ 85,258 | \$ - | \$ - | \$ - | \$ - | \$ 246,190 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| STORM BASIN #2 | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 156,432 | 4,500 | 60,258 | 25,000 | 85,258 | - | - | - | - | 246,190 |
| TOTAL STORM BASIN | \$ 156,432 | \$ 4,500 | \$ 60,258 | \$ 25,000 | \$ 85,258 | \$ - | \$ - | \$ - | \$ - | \$ 246,190 |
| TOTAL USE OF FUNDS | \$ 156,432 | \$ 4,500 | \$ 60,258 | \$ 25,000 | \$ 85,258 | \$ - | \$ - | \$ - | \$ - | \$ 246,190 |

STREETS PROGRAM

Street Improvements



TOWN-WIDE

| | | | |
|---------------------------------|---|------------------------|---------------------------|
| Project Name | Bicycle & Pedestrian Improvements | Project Number | 813-0231 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will enhance bicycle and pedestrian safety and mobility throughout the Town. | | |
| Location | This project is located Town-wide. | | |
| Project Background | This project will enhance bicycle and pedestrian safety and mobility Town-wide in the form of multiple projects. As has been done in the previous years, staff will continue to work with Safe Routes to School, Town Commissions, the Town Council, and the general public on prioritizing projects that have been recommended in the Council adopted Bicycle and Pedestrian Master Plan. In addition, this money will be used as matching funds for available grants related to Town bicycle and pedestrian projects. | | |
| Operating Budget Impacts | In the past the Town received Transportation Fund for Clean Air Grants for bicycle and pedestrian improvements. | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Improvements

| | | | |
|---|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development |
| | Fall 2021 | Bid Process | Project bidding & contract award |
| | Winter 2021 | Construction | Project construction |
| | Spring 2022 | Completion | Project completion |

| BICYCLE & PEDESTRIAN IMPROVEMENTS | | | | | | | | | | Project 813-0231 |
|-----------------------------------|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 258,476 | \$ 3,350 | \$ 228,174 | \$ - | \$ 228,174 | \$ - | \$ - | \$ - | \$ - | \$ 490,000 |
| GRANTS & AWARDS | 168,927 | - | - | - | - | - | - | - | - | 168,927 |
| TRAFFIC MITIGATION | 41,350 | - | 33,650 | - | 33,650 | - | - | - | - | 75,000 |
| TOTAL SOURCE OF FUNDS | \$ 468,753 | \$ 3,350 | \$ 261,824 | \$ - | \$ 261,824 | \$ - | \$ - | \$ - | \$ - | \$ 733,927 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 258,476 | 3,350 | 228,174 | - | 228,174 | - | - | - | - | 490,000 |
| TOTAL GFAR | \$ 258,476 | \$ 3,350 | \$ 228,174 | \$ - | \$ 228,174 | \$ - | \$ - | \$ - | \$ - | \$ 490,000 |
| GRANTS & AWARDS | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 168,927 | - | - | - | - | - | - | - | - | 168,927 |
| TOTAL GRANTS & AWARDS | \$ 168,927 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 168,927 |
| TRAFFIC MITIGATION | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 41,350 | - | 33,650 | - | 33,650 | - | - | - | - | 75,000 |
| TOTAL TRAFFIC MITIGATION | \$ 41,350 | \$ - | \$ 33,650 | \$ - | \$ 33,650 | \$ - | \$ - | \$ - | \$ - | \$ 75,000 |
| TOTAL USE OF FUNDS | \$ 468,753 | \$ 3,350 | \$ 261,824 | \$ - | \$ 261,824 | \$ - | \$ - | \$ - | \$ - | \$ 733,927 |

**TOWN-WIDE**

Project Name Stormwater System – Pollution Prevention
Compliance **Project Number** 816-0414

Department Parks & Public Works **Project Manager** PPW Director: Matt Morley

Description This project will install improvements, such as trash capture devices, to reduce pollution in the storm water system.

Location This project is located Town-wide.

Project Background This project will install solutions, such as multiple trash capture devices in storm inlets, throughout the Town to meet the Municipal Regional Permit Provision C.10 trash reduction requirements. The Town has submitted a plan to meet the requirement to reduce trashload impacts to creeks which are 70% by 2017 and 100% by 2022. Staff will evaluate this project for funding eligibility from the American Rescue Plan Act (ARPA).

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

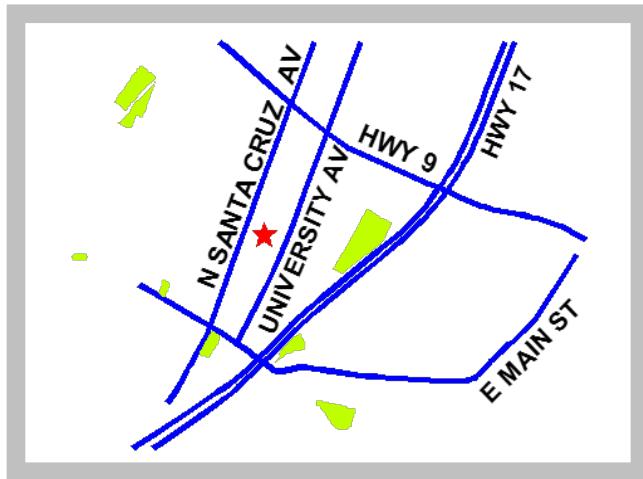
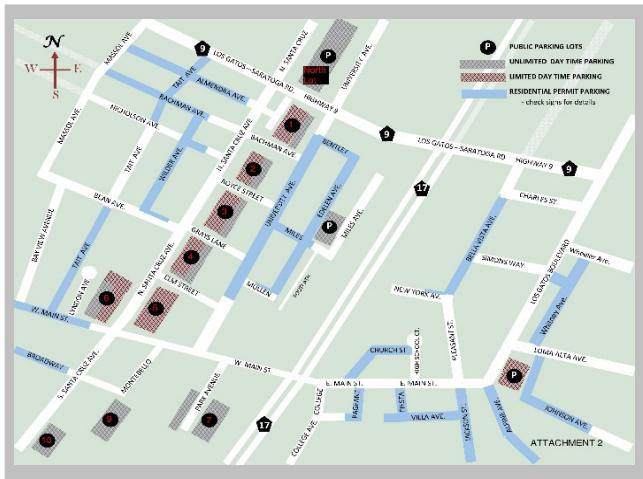
Street Improvements

| | | | |
|--|-------------|--------------|---------------------------------|
| Project Components & Estimated Timeline | Fall 2020 | Design | Project design & development |
| | Winter 2021 | Bid Process | Project bidding & contact award |
| | Spring 2021 | Construction | Project construction |
| | Summer 2021 | Completion | Project completion |

| STORMWATER SYSTEM - POLLUTION PREVENTION COMPLIANCE | | | | | | | | | | Project 816-0414 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 1,422 | \$ - | \$ 286,578 | \$ - | \$ 286,578 | \$ - | \$ - | \$ - | \$ - | \$ 288,000 |
| TOTAL SOURCE OF FUNDS | \$ 1,422 | \$ - | \$ 286,578 | \$ - | \$ 286,578 | \$ - | \$ - | \$ - | \$ - | \$ 288,000 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 1,422 | - | 286,578 | - | 286,578 | - | - | - | - | 288,000 |
| TOTAL GFAR | \$ 1,422 | \$ - | \$ 286,578 | \$ - | \$ 286,578 | \$ - | \$ - | \$ - | \$ - | \$ 288,000 |
| TOTAL USE OF FUNDS | \$ 1,422 | \$ - | \$ 286,578 | \$ - | \$ 286,578 | \$ - | \$ - | \$ - | \$ - | \$ 288,000 |

STREETS PROGRAM

Street Improvements



Project Name Parking Program Implementation

Project Number 813-0242

Department Police Department

Project Manager Police Captain: Jaime Fields

Description This project consists of the phased implementation of the recommendations found in the Comprehensive Parking Study that concluded in early 2020. First phases include an employee permit program and a design for enhanced signage.

Location This project is located downtown and nearby neighborhoods.

Project Background In 2019 the Town conducted a Parking Study to identify the needs for parking in Los Gatos. The Parking Study provided a series of recommendations that should be implemented over time. The recommendations include adjustments to time limits, permitting programs, wayfinding or signage enhancements, and other ideas that ensure the existing inventory is utilized effectively. Later stages of the program may look at supply enhancements based on ongoing analysis.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|-------------------------|-----------------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Employee Permit Program | Implement employee permit program |
| | Summer 2021 | Signage design | Design signage |
| | Fall 2021 | Bid Signage | |
| | Winter 2021 | Construct Signage | |

| PARKING PROGRAM IMPLEMENTATION | | | | | | | | | | Project 813-0242 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 881 | \$ 197,619 | \$ - | \$ 197,619 | \$ - | \$ - | \$ - | \$ - | \$ 198,500 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 881 | \$ 197,619 | \$ - | \$ 197,619 | \$ - | \$ - | \$ - | \$ - | \$ 198,500 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 881 | 197,619 | - | 197,619 | - | - | - | - | 198,500 |
| TOTAL GFAR | \$ - | \$ 881 | \$ 197,619 | \$ - | \$ 197,619 | \$ - | \$ - | \$ - | \$ - | \$ 198,500 |
| TOTAL USE OF FUNDS | \$ - | \$ 881 | \$ 197,619 | \$ - | \$ 197,619 | \$ - | \$ - | \$ - | \$ - | \$ 198,500 |

**TOWN-WIDE**

| | | | |
|---------------------------------|---|------------------------|---------------------------|
| Project Name | Annual Storm Drain Improvement Project | Project Number | 816-0420 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will install infill storm drain systems that are required to enhance safety and improve infrastructure to accept water runoff. | | |
| Location | This project is located Town-wide. | | |
| Project Background | The Town is responsible for keeping Town roads clear of excessive water and maintaining and improving storm water infrastructure. Storm drain improvements in the Town right of ways and parking lots are necessary to manage water drainage issues within these Town locations. The intent of this project is to keep pace with the needs of the Town's storm drain system to prevent flooding in the Town right of ways. | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

Street Improvements

| | | | | | | | | |
|--|-------------|--------------|----------------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Spring 2021 | Design | Project design & development | | | | | |
| | Summer 2021 | Bid Process | Project bidding & contract award | | | | | |
| | Winter 2021 | Construction | Project completion | | | | | |

| ANNUAL STORM DRAIN IMPROVEMENT PROJECT | | | | | | | | | | Project 816-0420 | |
|--|----------------------|---------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Adjusted | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| STORM BASIN #1 | \$ 10,000 | \$ 150,000 | \$ - | \$ 150,000 | \$ 50,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| STORM BASIN #2 | \$ 10,000 | \$ 150,000 | \$ - | \$ 150,000 | \$ 50,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| STORM BASIN #3 | \$ 39,700 | \$ 120,300 | \$ - | \$ 120,300 | \$ 50,000 | \$ 170,300 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| TOTAL SOURCE OF FUNDS | \$ 59,700 | \$ 420,300 | \$ - | \$ 420,300 | \$ 150,000 | \$ 570,300 | \$ - | \$ - | \$ - | \$ - | \$ 630,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Adjusted | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| STORM BASIN #1 <i>Project Construction Expenses</i> | 10,000 | 150,000 | - | 150,000 | 50,000 | 200,000 | - | - | - | - | \$ 210,000 |
| TOTAL STORM BASIN #1 | \$ 10,000 | \$ 150,000 | \$ - | \$ 150,000 | \$ 50,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| STORM BASIN #2 <i>Project Construction Expenses</i> | \$ 10,000 | \$ 150,000 | \$ - | \$ 150,000 | \$ 50,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| TOTAL STORM BASIN #2 | \$ 10,000 | \$ 150,000 | \$ - | \$ 150,000 | \$ 50,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| STORM BASIN #3 <i>Project Construction Expenses</i> | \$ 39,700 | \$ 120,300 | \$ - | \$ 120,300 | \$ 50,000 | \$ 170,300 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| TOTAL STORM BASIN #3 | \$ 39,700 | \$ 120,300 | \$ - | \$ 120,300 | \$ 50,000 | \$ 170,300 | \$ - | \$ - | \$ - | \$ - | \$ 210,000 |
| TOTAL USE OF FUNDS | \$ 49,700 | \$ 420,300 | \$ - | \$ 420,300 | \$ 150,000 | \$ 570,300 | \$ - | \$ - | \$ - | \$ - | \$ 630,000 |



TOWN-WIDE

| | | | |
|---------------------------------|--|------------------------|---------------------------|
| Project Name | ADA Transition Plan | Project Number | 812-0129 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |
| Description | This project will update the Town's ADA Transition Plan. | | |
| Location | This project is located Town-wide. | | |
| Project Background | <p>The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights to persons with disabilities in different areas including access to public accommodations and transportation. The ADA requires that all public agencies develop a transition plan for eliminating barriers for persons with disabilities. The Town's ADA Transition Plan has not been updated since 1994, and it is necessary to develop programs that comply with the new standards</p> | | |
| Operating Budget Impacts | <p>Staff time associated with the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.</p> | | |

STREETS PROGRAM

Street Improvements

| | | | |
|---|------------------|-------------|-------------------------------------|
| Project Components & Estimated Timeline | Spring 2021 | Bid Process | Contract award |
| | Summer/Fall 2021 | Design | Self-evaluation and transition plan |
| | Spring 2022 | Completion | Finalize report |

| ADA TRANSITION PLAN | | | | | | | | | | Project 812-0129 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR GRANTS | \$ - | \$ 10,000 | \$ 100,000 | \$ - | \$ 100,000 15,000 | \$ - | \$ - | \$ - | \$ - | \$ 110,000 35,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 30,000 | \$ 115,000 | \$ - | \$ 115,000 | \$ - | \$ - | \$ - | \$ - | \$ 145,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 10,000 | 100,000 | - | 100,000 | - | - | - | - | 110,000 |
| TOTAL GRANTS & AWARDS | \$ - | \$ 10,000 | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 110,000 |
| TOTAL USE OF FUNDS | \$ - | \$ 10,000 | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 110,000 |



| | | | |
|---------------------|--|------------------------|---------------------------|
| Project Name | Highway 17/9 Interchange and Capacity Improvements | Project Number | 813-0237 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

| | |
|---------------------------------|---|
| Description | These funds will be used as a local match necessary to begin a conceptual study for improvements at Highway 9 and Highway 17. |
| Location | This project is located on Highway 9 and Highway 17. |
| Project Background | The Countywide 2016 Measure B sales tax measure includes investments in the regional transportation infrastructure across nine program areas. The Santa Clara Valley Transportation Authority (VTA) manages the 2016 Measure B program and the VTA Board approves project prioritization and funding. The VTA approved the first set of projects on a two-year budget cycle with a ten-year look ahead at potential projects. |
| | This project has begun the design phase with VTA as the project lead and Caltrans as a stakeholder and permitting authority. There are two components to this project. The first includes mainline efficiency improvements such as adding auxiliary lanes and realigning existing lanes. Auxiliary lanes might include continuing the on ramp from Lark Avenue south to the Highway 9 off-ramp, facilitating a smoother transition of traffic. The second component includes reconstruction of the interchange at Highway 9. VTA approved 2016 Measure B funds to bring the project through preliminary design and environmental review. The allocation of 2016 Measure B funds requires at least a 10 percent contribution from non-2016 Measure B sources. The Town funds identified in this project provide for that match. Additional funds for construction will be required prior to project bidding. The additional funds will likely derive from a state or federal funding source. |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. |

STREETS PROGRAM

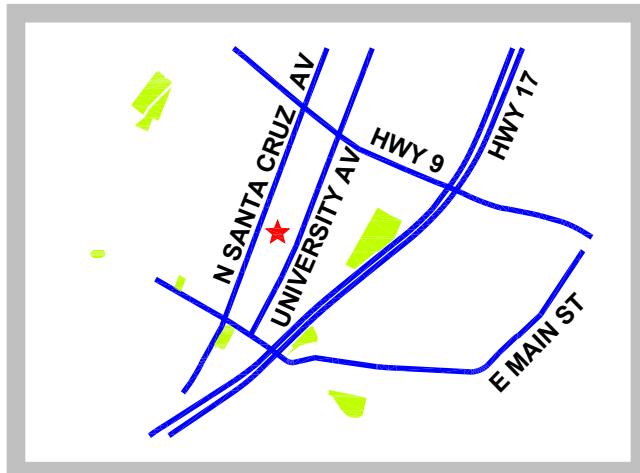
Street Improvements

| | | | |
|--|-----------|------------------------|--|
| Project Components & Estimated Timeline | 2020 | PA/ED Phase | Project assessment for viability |
| | 2021-25 | Environmental & Design | Conduct design and environmental work on the project |
| | June 2025 | Construction | Start construction of project |
| | Dec 2027 | End Construction | Complete project. |

| HIGHWAY 17/9 INTERCHANGE & CAPACITY IMPROVEMENTS | | | | | | | | | | Project 813-0237 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| TRAFFIC MITIGATION | \$ - | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| TRAFFIC MITIGATION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | | | | | | | | | | |
| <i>Services/Supplies/Equipment</i> | | | | | | | | | | |
| <i>Site Acquisition & Preparation</i> | | | | | | | | | | |
| <i>Consultant Services</i> | | | | | | | | | | |
| <i>Project Construction Expenses</i> | | | 600,000 | | | | | | | 600,000 |
| TOTAL TRAFFIC MITIGATION | \$ - | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 600,000 |
| TOTAL USE OF FUNDS | \$ - | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 600,000 |

STREETS PROGRAM

Street Improvements



Project Name Downtown Streetscape Revitalization/Economic Recovery Efforts

Project Number 813-0235

Department Parks & Public Works

Project Manager PPW Director: Matt Morley

Description These funds are being used to support economic recovery from the COVID-19 pandemic and as initial funding for a larger Downtown Streetscape Revitalization project.

Location This project is located downtown.

Project Background The Downtown Streetscape infrastructure has aged and needs updating to continue to attract visitors and facilitate maintenance. This initial funding set aside is in preparation for a future project to reinvent the Downtown. Past efforts that inform this project include a one-way street pilot on North Santa Cruz Avenue and a Comprehensive Downtown Parking Study. In addition, the Town's Operating Budget provides for increased attention to the maintenance of landscape and hardscape. Progress and expenditures on this project will occur only following ongoing discussion and direction from the Town Council.

On May 26, 2020, the Town Council unanimously voted to utilize the Downtown Streetscape Revitalization project to assist businesses in the economic recovery due to the COVID-19 pandemic, including the installation of temporary parklets, curbside pickup locations, and other modifications to the downtown. On June 8, 2020, Council allocated \$150,000 from the Downtown Streetscape Revitalization project for these improvements. In October 2020, the Council voted to create a grant program to assist with ADA compliance in the temporary K-rail parklets. January 2021, the Town Council establishing a grant program to incentivize the construction of semi-permanent parklets. In April 2021 as this document was being prepared, the Council voted to apply the Town's American Rescue Plan Act (ARPA) funds towards an enhanced semi-permanent parklet grant, continue subsidizing half of the costs of Conditional Use Permits, and put unallocated funds into this CIP project for future Council decisions related to economic recovery. Since the Town is expected to receive the federal funding in phases, these dollars are not included in the financial accounting yet for this project.

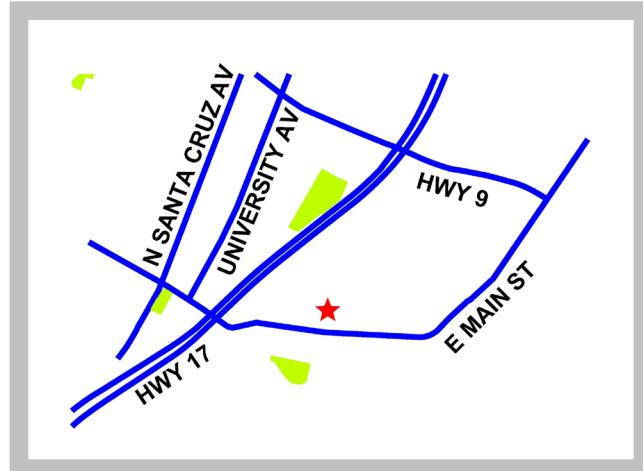
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

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|--|-------------|-------------------------|--|
| Project Components & Estimated Timeline | Summer 2021 | Business Revitalization | Support deployment of semi-permanent parklets, business license reductions, planning fee waivers, and other efforts. |
| | | | |

| DOWNTOWN STREETSCAPE REVITALIZATION/ECONOMIC RECOVERY EFFORTS | | | | | | | | | | Project 813-0235 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 48,332 | \$ 613,439 | \$1,310,622 | \$ - | \$ 1,310,622 | \$ - | \$ - | \$ - | \$ - | \$1,972,394 |
| TOTAL SOURCE OF FUNDS | \$ 48,332 | \$ 613,439 | \$1,310,622 | \$ - | \$ 1,310,622 | \$ - | \$ - | \$ - | \$ - | \$1,972,394 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 48,332 | 613,439 | 1,310,622 | - | 1,310,622 | - | - | - | - | 1,972,394 |
| TOTAL GFAR | \$ 48,332 | \$ 613,439 | \$1,310,622 | \$ - | \$ 1,310,622 | \$ - | \$ - | \$ - | \$ - | \$1,972,394 |
| TOTAL USE OF FUNDS | \$ 48,332 | \$ 613,439 | \$1,310,622 | \$ - | \$ 1,310,622 | \$ - | \$ - | \$ - | \$ - | \$1,972,394 |



Project Name E. Main Street Speed Table/Raised Crosswalk

Project Number 812-0131

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will investigate constructing speed tables, raised crosswalks, and bulb outs on East Main Street in front of Los Gatos High School for pedestrian safety.

Location East Main Street in front of Los Gatos High School, between High School Court and Chicago Avenue.

Project Background The East Main Street Speed Table/Raised Crosswalk project includes installing two speed tables on East Main Street in front of Los Gatos High School, combined with raised crosswalks and the construction of bulb outs at all three crosswalks.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

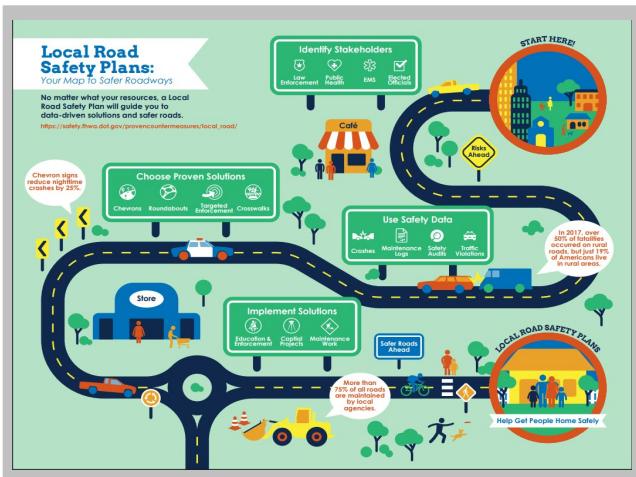
Street Improvements

| | | | | | | | | |
|--|-------------|--------------------|----------------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Spring 2022 | Preliminary Design | Project design & development | | | | | |
| | Summer 2022 | Bid Process | Project bidding & contract award | | | | | |
| | Winter 2022 | Construction | Project completed | | | | | |

| E. MAIN ST. SPEED TABLE/RAISED CROSSWALK | | | | | | | | | | Project 812-0131 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | GFAR | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 | \$ - | \$ - | \$ - | \$ 15,000 |
| GRANTS & AWARDS | - | - | - | - | - | - | - | - | - | - |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 | \$ - | \$ - | \$ - | \$ - | \$ 15,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | - | - | - | - | - | - | - | - | - | - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | 15,000 | - | 15,000 | - | - | - | - |
| TOTAL GFAR | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 | \$ - | \$ - | \$ - | \$ - | \$ 15,000 |
| GRANTS & AWARDS | - | - | - | - | - | - | - | - | - | - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | - | - | - | - | - |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 | \$ - | \$ - | \$ - | \$ - | \$ 15,000 |

STREETS PROGRAM

Street Improvements



TOWN-WIDE

Project Name Local Road Safety Plan

Project Number 812-0132

Department Parks & Public Works

Project Manager Transportation & Mobility Manager: Ying Smith

Description This project will prepare a Local Road Safety Plan for the Town.

Location This project is located Town-wide.

Project Background A Local Road Safety Plan (LRSP) is a new initiative in the State's Highway Safety Improvement Program (HSIP). Preparing a LRSP is an opportunity for jurisdictions to address unique local roadway safety needs while contributing to the success of the Strategic Highway Safety Plan. The process of preparing an LRSP creates a framework to systematically identify and analyze safety problems and recommend safety improvements. Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate a defined need and contribute to the statewide plan. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges. In the future Highway Safety Improvement Program (HSIP) Calls-for-Projects, an LRSP (or its equivalent) will be preferred or required for an agency to be eligible to apply for federal HSIP funds. The Town has received HSIP grants in the past for this Plan. Completing a LRSP will ensure the Town's eligibility to apply and receive future HSIP funds.

The Town was awarded a HSIP grant for completing the LRSP in an amount of \$72,000, the maximum grant amount allowed per agency. A minimum of 10% local match is required.

The Study was kicked off in January 2021 and is expected to be completed by the end of 2021.

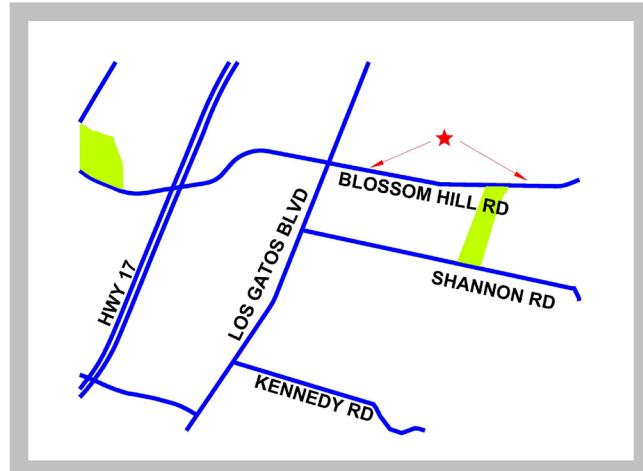
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

| | | | |
|--|---------------|-------------------------|--|
| Project Components & Estimated Timeline | Summer 2020 | Design | Project design & development |
| | Fall 2020 | RFP & Selection Process | Council authorizes issuing RFP Proposal evaluation and vendor selection. Council awards the contract and study begins. |
| | January 2021 | Study | Study, analysis and community engagement. |
| | December 2021 | Completion | Project completed. |

| LOCAL ROAD SAFETY PLAN | | | | | | | | | | Project 812-0132 |
|----------------------------------|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 28,000 |
| GRANTS & AWARDS | - | - | 72,000 | - | 72,000 | - | - | - | - | 72,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | - | - | 28,000 | - | 28,000 | - | - | - | - | - |
| TOTAL GFAR | \$ - | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 28,000 |
| GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | - | - | 72,000 | - | 72,000 | - | - | - | - | 72,000 |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ 72,000 | \$ - | \$ 72,000 | \$ - | \$ - | \$ - | \$ - | \$ 72,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |



Project Name Blossom Hill Road Traffic Safety

Project Number 813-0239

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description These funds will be used to implement traffic safety measures on Blossom Hill Road.

Location This project is located on Blossom Hill Road from Camelia Terrace to Hillbrook Drive.

Project Background A traffic safety study for Blossom Hill Road focusing on the areas from Camelia Terrace to Hillbrook Drive was completed. The study identified opportunities for improvements to the corridor to benefit multi-modal transportation, provide traffic calming, and increase safety. This project will further investigate the recommendations in the traffic study and seek funding sources to complete final design and construction.

Town funding to further advance this project are not available. Staff will continue to explore grant funding opportunities for this project.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

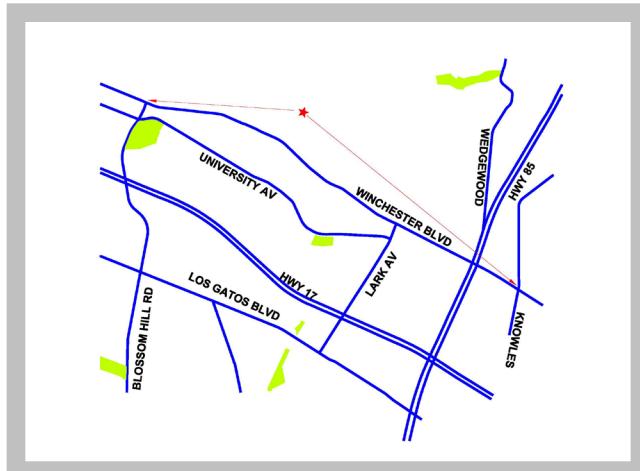
Street Improvements

| | | | |
|--|-------------|---------------------|--------------|
| Project Components & Estimated Timeline | Summer 2021 | Scoping and Funding | Seek funding |
| | | | |

| BLOSSOM HILL ROAD TRAFFIC STUDY | | | | | | | | | | Project 813-0239 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 48,410 | \$ 76,590 | \$ - | \$ 76,590 | \$ - | \$ - | \$ - | \$ - | \$ 125,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 48,410 | \$ 76,590 | \$ - | \$ 76,590 | \$ - | \$ - | \$ - | \$ - | \$ 125,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 48,410 | 76,590 | - | 76,590 | - | - | - | - | 125,000 |
| TOTAL GFAR | \$ - | \$ 48,410 | \$ 76,590 | \$ - | \$ 76,590 | \$ - | \$ - | \$ - | \$ - | \$ 125,000 |
| TOTAL USE OF FUNDS | \$ - | \$ 48,410 | \$ 76,590 | \$ - | \$ 76,590 | \$ - | \$ - | \$ - | \$ - | \$ 125,000 |

STREETS PROGRAM

Street Improvements



Project Name Winchester Class IV Bikeway

Project Number 813-0240

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will install Class IV protected bike lines on Winchester Boulevard.

Location This project is located on Winchester Boulevard between Blossom Hill Road and Albright Way.

Project Background Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an important improvement project for the Town. On January 29, 2020, the Town was awarded the Transportation Fund for Clean Air (TFCA) Regional Fund grant of \$293,900 from the Bay Area Air Quality Management District (BAAQMD) for the Winchester Boulevard Class IV Protected Bike Lanes Project. The TFCA funds will be applied to the construction phase.

Winchester Class IV Bikeway will be installed as part of the annual Street Repair and Resurfacing Project by fall 2021.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Street Improvements

| | | | |
|--|-------------|--------------------|------------------------------------|
| Project Components & Estimated Timeline | Summer 2020 | Preliminary Design | Project design & development |
| | Spring 2021 | Bid Process | Project bidding & contract award |
| | Fall 2021 | Construction | Construction completed. |
| | 2021-2031 | Monitoring Report | Annual Operations Report to BAAQMD |

| WINCHESTER CLASS IV BIKEWAY | | | | | | | | | | Project 813-0240 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 139,538 | \$ 549,017 | | | \$ - | \$ - | \$ - | \$ - | \$ 688,555 |
| GRANTS & AWARDS | - | - | 293,900 | - | 293,900 | - | - | - | - | 293,900 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 139,538 | \$ 842,917 | \$ - | \$ 842,917 | \$ - | \$ - | \$ - | \$ - | \$ 982,455 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 139,538 | 549,017 | - | 549,017 | - | - | - | - | 139,538 |
| TOTAL GFAR | \$ - | \$ 139,538 | \$ 549,017 | \$ - | \$ 549,017 | \$ - | \$ - | \$ - | \$ - | \$ 688,555 |
| GRANTS & AWARDS | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 293,900 | - | 293,900 | - | - | - | - | 293,900 |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ 293,900 | \$ - | \$ 293,900 | \$ - | \$ - | \$ - | \$ - | \$ 293,900 |
| TOTAL USE OF FUNDS | \$ - | \$ 139,538 | \$ 842,917 | \$ - | \$ 842,917 | \$ - | \$ - | \$ - | \$ - | \$ 982,455 |

STREETS PROGRAM

Street Improvements



TOWN-WIDE

| | | | |
|---------------------------------|--|------------------------|---|
| Project Name | VMT Mitigation Program | Project Number | 812-0133 |
| Department | Parks & Public Works | Project Manager | Transportation & Mobility Manager: Ying Smith |
| Description | This project will fund a required nexus study to establish a Vehicle Miles Travelled fee program. | | |
| Location | This project is located Town-wide. | | |
| Project Background | Staff is working on Transportation Analysis Policy and Guidelines in compliance with state law and the CEQA Guidelines. The remaining tasks include VMT mitigation measures and updates to local transportation policies. The work is expected to complete at the same time as the General Plan update in the 2021 calendar year. The Town will need to establish a robust VMT reduction program to lower VMT Town-wide. Based on other jurisdictions' experience and considering the local setting, the most effective and feasible actions will likely include bike and pedestrian improvements, Transportation Demand Management actions, parking and policy changes, shuttles, and financial incentives. | | |
| | It is anticipated that the new Transportation Analysis Policy and Guidelines will make it necessary for the Town to update the Traffic Mitigation Fee program. The current Traffic Impact Mitigation Fee is based on roadway capacity analysis. The transition to VMT as a metric will necessitate different mitigation measures to address impacts from driving. A nexus study will be required to establish a mitigation fee program. | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

STREETS PROGRAM

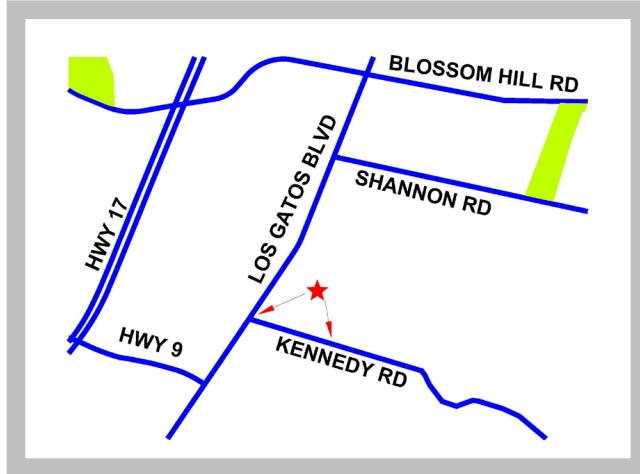
Street Improvements

| | | | |
|--|-------------|-------------------------|---|
| Project Components & Estimated Timeline | Fall 2020 | Design | Develop scope for the nexus study. |
| | Summer 2021 | RFP & Selection Process | Prepare RFP and seek Council authorizing issuing RFP. Proposal evaluation and vendor selection. Council awards the contract and study begins. |
| | Fall 2021 | Study | Study, analysis, and community engagement. |
| | 2022 | Completion | Study and recommendations completed. Council considers the VMT Mitigation Program and Fee. |

| VMT MITIGATION PROGRAM | | | | | | | | | | Project 812-0133 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 250,000 | - | 250,000 | - | - | - | - | 250,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ 250,000 |

STREETS PROGRAM

Street Improvements



Project Name Kennedy Sidewalk – LGB to Englewood

Project Number 813-0241

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description The project will install sidewalks and Class II bike lanes on Kennedy Road.

Location This project location is Kennedy Road Between Los Gatos Boulevard and Englewood Avenue.

Project Background The Kennedy Road Sidewalk improvement project will provide safe connections to Los Gatos Boulevard, a destination point in Town for employment. The project is in a residential neighborhood that will provide benefits to Louise Van Meter Elementary School, R.J. Fisher Middle School, and Los Gatos High School. The project location is in close proximity to the VTA – Bus Route 27 stop at Los Gatos Boulevard providing access to further destinations within the Town .

In June 2020 the Town was awarded a Measure B grant in the amount of \$832,300 for final design and construction of this project. The local match amount is included in this project budget. The project schedule is contingent upon Measure B grant fund schedule.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

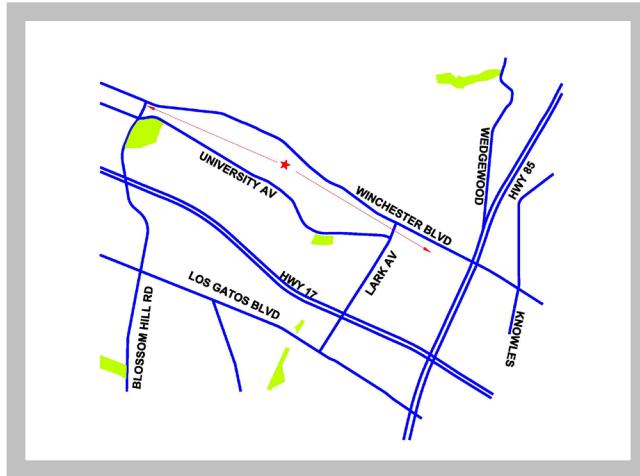
Street Improvements

| | | | | | | | |
|--|-----------|--------------------|---|--|--|--|--|
| Project Components & Estimated Timeline | Fall 2022 | Preliminary Design | Project design & development | | | | |
| | TBD | Bid Process | Project bidding & contract award (pending Measure B grant funding schedule) | | | | |
| | TBD | Construction | Project completed. | | | | |

| KENNEDY SIDEWALK BETWEEN LGB AND ENGELWOOD | | | | | | | | | | Project 813-0241 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 356,700 | \$ - | \$ - | \$ 356,700 |
| GRANTS & AWARDS | - | - | - | - | - | - | - | 832,300 | - | 832,300 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 356,700 | \$ 832,300 | \$ - | \$1,189,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | - | 356,700 | - | - | 356,700 |
| TOTAL GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 356,700 | \$ - | \$ - | \$ 356,700 |
| GRANTS & AWARDS | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | - | - | 832,300 | - | 832,300 |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 832,300 | \$ - | \$ - | \$ 832,300 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 356,700 | \$ 832,300 | \$ - | \$1,189,000 |

STREETS PROGRAM

Street Improvements



Project Name Winchester Boulevard Complete Streets Final Design

Project Number 813-0238

Department Parks & Public Works

Project Manager Transportation & Mobility Manager: Ying Smith

Description This project will fund the conceptual engineering and final design for Complete Streets improvements on Winchester Boulevard.

Location This project location is Winchester Boulevard between Blossom Hill Road and Knowles Drive (Town limits).

Project Background Winchester Boulevard is a major arterial street parallel to Highway 17, which borders both the Town of Los Gatos and the City of Monte Sereno. The Los Gatos Bicycle and Pedestrian Master Plan (BPMP) identifies the construction of Class IV bike lanes along Winchester Boulevard as an improvement project. The construction of Winchester Class IV Bikeway is included as a separate project (813-0240). Complete Streets treatments will likely include enhanced bike lanes, pedestrian crossing, filling sidewalk gaps, pedestrian refuse islands, landscaped medians, intersection modifications, and stormwater retention.

In December 2019, the Town selected Kimley-Horn and Associates, Inc. as the consultant to complete engineering design. The conceptual engineering work was completed in the spring of 2020 and was used to support a grant application in the Measure B Bicycle and Pedestrian Competitive Grant Program. In June 2020 the Town was awarded a Measure B grant in the amount of \$1,734,250 to complete final design. The Measure B grant is available in FY2022 or FY2024, pending VTA's decision. The local match amount is included in this project budget.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

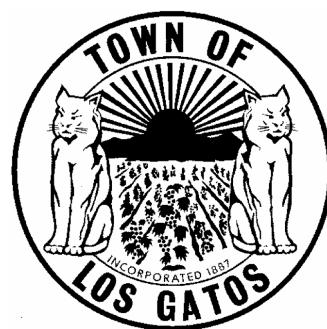
Street Improvements

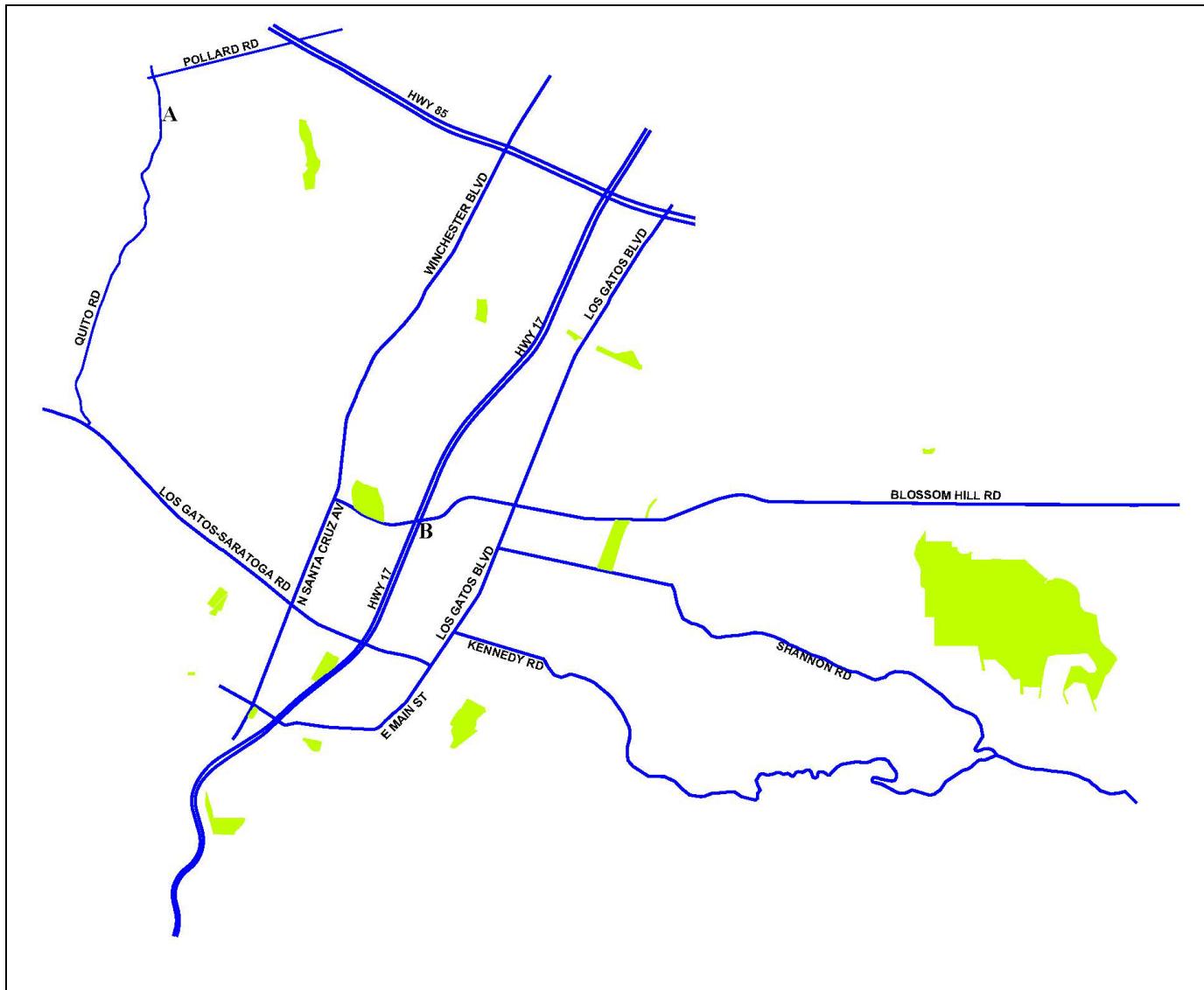
| | | | |
|--|-------------|-------------------|--|
| Project Components & Estimated Timeline | Spring 2020 | Conceptual Design | Complete Conceptual design |
| | Fall 2022 | Final Design | Complete Design Engineering (PS&E) and right-of-way certificate (pending Measure B grant schedule) |
| | TBD | Construction | Begin and complete construction |

| WINCHESTER BOULEVARD COMPLETE STREETS FINAL DESIGN | | | | | | | | | | Project 813-0238 |
|--|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 114,174 | \$ 85,878 | \$ 79,948 | \$ 463,250 | \$ 543,198 | \$ - | \$ - | \$ - | \$ - | \$ 743,250 |
| GRANTS & AWARDS | - | - | - | - | - | 1,734,250 | - | - | - | 1,734,250 |
| TOTAL SOURCE OF FUNDS | \$ 114,174 | \$ 85,878 | \$ 79,948 | \$ 463,250 | \$ 543,198 | \$ 1,734,250 | \$ - | \$ - | \$ - | \$ 2,477,500 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 114,174 | 85,878 | 79,948 | 463,250 | 543,198 | - | - | - | - | 743,250 |
| TOTAL GFAR | \$ 114,174 | \$ 85,878 | \$ 79,948 | \$ 463,250 | \$ 543,198 | \$ - | \$ - | \$ - | \$ - | \$ 743,250 |
| GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | 1,734,250 | - | - | - | 1,734,250 |
| TOTAL GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,734,250 | \$ - | \$ - | \$ - | \$ 1,734,250 |
| TOTAL USE OF FUNDS | \$ 114,174 | \$ 85,878 | \$ 79,948 | \$ 463,250 | \$ 543,198 | \$ 1,734,250 | \$ - | \$ - | \$ - | \$ 2,477,500 |

STREETS PROGRAM

Street Improvements





| PROJECT LOCATIONS | |
|-------------------|---|
| A | Quito Road - Bridge Replacement |
| B | Highway 17 Bicycle & Pedestrian Bridge – Design |

STREETS PROGRAM

Bridge Projects

| PROGRAM SECTION DIRECTORY | PAGE |
|--|--------|
| 0801 Quito Road - Bridge Replacement | C - 80 |
| 0803 Highway 17 Bicycle & Pedestrian Bridge - Design | C - 82 |

STREETS PROGRAM

Bridge Projects

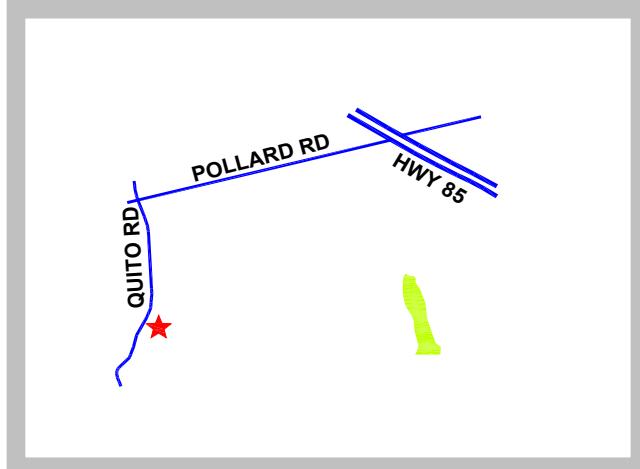
The Streets Program's *Bridge Projects* section contains Capital Improvement Program projects that repair, replace, or rehabilitate a deficient bridge structure as the primary scope of work.

Bridge structure safety falls under the guidance of state and federal regulations, and bridge projects are often driven by available funding from these jurisdictions, such as Caltrans grant programs or the federal Highway Bridge Replacement and Rehabilitation (HBRR) program. Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's bridges, and relies upon grant programs for major bridge improvement projects.

BRIDGE PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM | | | | | | | |
|--|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| BRIDGE PROJECTS | | | | | | | |
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | |
| 0801 Quito Road - Bridge Replacement | \$ 299,681 | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 349,681 |
| 0803 Hwy 17 Bicycle & Pedestrian Bridge-Design | 234,295 | 3,700,744 | - | - | - | - | 3,935,039 |
| Total Bridge Projects | \$ 533,976 | \$ 3,750,744 | \$ - | \$ - | \$ - | \$ - | \$ 4,284,720 |

* Total FY 2020/21 Carryforward \$3,750,744



Project Name Quito Road - Bridge Replacement
Department Parks & Public Works

Project Number 818-0801
Project Manager Town Engineer: Woojae Kim

Description This project funds the Town's portion of the replacement cost for two bridges on Quito Road lead by the City of Saratoga to improve roadway safety and provide adequate storm water flow capacity in the creek under the bridge.

Location The two Quito Road bridges span a tributary of San Tomas Aquino Creek. The bridges are located on Quito Road in the vicinity of Old Adobe Road, approximately 1½ miles north of Highway 9, on the common boundary line between the City of Saratoga and the Town of Los Gatos.

Project Background San Tomas Aquino Creek is under the jurisdiction of the Santa Clara Valley Water District (SCVWD), while the replacement of the bridges is the shared responsibility of the City of Saratoga and the Town of Los Gatos. Both bridges are approximately ninety years old and have been classified "structurally deficient" under Caltrans guidelines. In addition, both bridges are not adequate to receive 100-year flood flows.

In 2001, the City of Saratoga, the project sponsor, secured partial funding (80%) through the federal Highway Bridge Replacement and Rehabilitation (HBRR) program to replace both bridges with wider span structures that will allow the 100-year design flood flow to pass underneath. Saratoga is the lead agency to oversee the design, environmental, right-of-way acquisition, and construction services for the project. The City of Saratoga, the Town of Los Gatos, and SCVWD agreed to share the duties and responsibilities for the project and the remaining 20% local match funding requirement.

After further evaluation of the bridges, it was determined that Quito Road would require reconstruction at each end of the bridge, which in turn requires additional right-of-way acquisitions and environmental reviews under both the State of California (Caltrans) and federal regulations. These changes have made it necessary to redesign this project, significantly increasing the estimated costs. The City of Saratoga has applied for additional funding from Caltrans due to the redesign. As a result of the additional project costs, the local funding match from the City of Saratoga, the Town of Los Gatos, and the SCVWD has increased from \$155,000 to \$238,000 for each agency. Based on the 2021 updated schedule from the City of Saratoga, the construction of these bridges is anticipated to be completed by 2023.

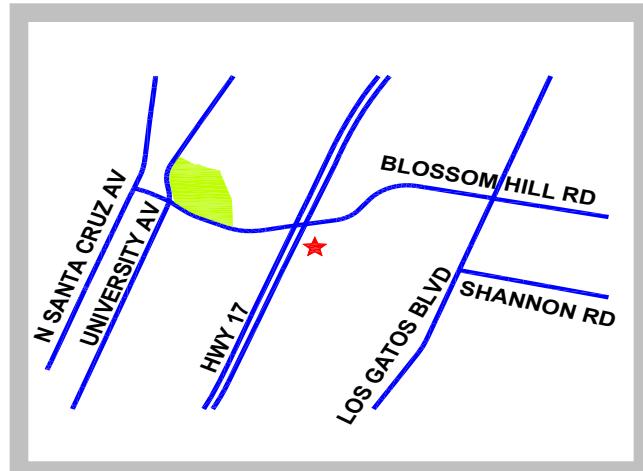
Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Bridge Projects

| | | | |
|--|-------------|-----------------------|--|
| Project Components & Estimated Timeline | Jan 2001 | Grant Funding | The City of Saratoga obtained grant funding from the federal HBRR program. |
| | Oct 2001 | Cooperative Agreement | Council approved a cooperative agreement with the City of Saratoga and SCVWD for the replacement of the two bridges. |
| | May 2002 | Preliminary Design | City of Saratoga started preliminary design. |
| | 2013 | Right of way | Right of way acquisition process is ongoing and environmental permitting is underway. |
| | Spring 2022 | Final Design | Complete design and project bidding by the City of Saratoga. |
| | Summer 2022 | Construction Start | Begin reconstruction of bridge. |
| | Summer 2023 | Completion | Anticipated construction completion. |
| | | | |

| QUITO ROAD - BRIDGE REPLACEMENT | | | | | | | | | | Project 818-0801 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 64,594 | \$ 235,087 | \$ 50,000 | \$ - | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 349,681 |
| TOTAL SOURCE OF FUNDS | \$ 64,594 | \$ 235,087 | \$ 50,000 | \$ - | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 349,681 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 64,594 | 235,087 | 50,000 | - | 50,000 | - | - | - | - | 349,681 |
| TOTAL GFAR | \$ 64,594 | \$ 235,087 | \$ 50,000 | \$ - | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 349,681 |
| TOTAL USE OF FUNDS | \$ 64,594 | \$ 235,087 | \$ 50,000 | \$ - | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ 349,681 |



| | | | |
|---------------------|---|------------------------|---------------------------|
| Project Name | Highway 17 Bicycle & Pedestrian Bridge - Design | Project Number | 818-0803 |
| Department | Parks & Public Works | Project Manager | Town Engineer: WooJae Kim |

Description This project will fund the preliminary design, environmental clearance, and final design for the bicycle and pedestrian bridge over Highway 17 at Blossom Hill Road.

Location This project is located at Blossom Hill Road crossing Highway 17.

Project Background Highway 17 presents a barrier for bicyclists and pedestrians wanting to cross from one side of Los Gatos to the other. Current crossings are largely vehicle focused and often uncomfortable for other transportation modes. This is a suggested path included in the Safe Routes to School Phase 1 Study.

In September 2019, the Town selected BKF Engineers as the consultant to prepare a feasibility analysis and officially kicked off the project. At its March 3, 2020 meeting, the Town Council approved the project's Purpose and Need and authorized proceeding with design alternatives for a separate bicycle and pedestrian overcrossing. The feasibility analysis was completed in September 2020 and the Town Council approved the study and directed staff to proceed with the final design of a separate bicycle and pedestrian structure crossing over Highway 17 south of Blossom Hill Road.

In June 2020, the Town was awarded a grant of \$2,754,990 for final design of the project as part of VTA's Measure B Bicycle and Pedestrian Competitive Grant Program. The grant required a local match of \$946,200 which was approved by Council on December 1, 2020. A request for proposals for the final design was released on December 4, 2020. Through the consultant procurement process, the Town selected BKF Engineers to continue with the final design and initiated work for the phase in May 2021.

The final design phase will include coordinate with Caltrans, environmental clearance, right-of-way, and final design. It is estimated that the final design will be completed by spring 2024.

In future years, funds will be needed for the construction phase. The construction cost is currently estimated to be in the range of \$20 to \$30 million. Staff will continue to seek grant funds to complete this project. Construction is anticipated to take a year to complete following the bidding and award of a construction contract.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

STREETS PROGRAM

Bridge Projects

| | | | |
|--|-------------|--------------------------|--|
| Project Components & Estimated Timeline | Winter 2023 | Environmental Clearances | Completion of technical studies - CEQA and NEPA determinations completed |
| | Spring 2024 | Final Design | Completion of final design |
| | TBD | Construction | Complete construction |

| HIGHWAY 17 BICYCLE AND PEDESTRIAN BRIDGE - DESIGN | | | | | | | | | | Project 818-0803 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 946,210 | \$ - | \$ 946,210 | \$ - | \$ - | \$ - | \$ - | \$ 946,210 |
| TRAFFIC MITIGATION | 54 | 147,247 | - | - | - | - | - | - | - | 147,300 |
| GRANTS & AWARDS | 86,995 | - | 2,754,534 | - | 2,754,534 | - | - | - | - | 2,841,529 |
| TOTAL SOURCE OF FUNDS | \$ 87,049 | \$ 147,247 | \$ 3,700,744 | \$ - | \$ 3,700,744 | \$ - | \$ - | \$ - | \$ - | \$ 3,935,039 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | - | - | - | - | - |
| TOTAL GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TRAFFIC MITIGATION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | 946,210 | - | 946,210 | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 53.81 | 147,247 | - | - | - | - | - | - | - | 147,300 |
| TOTAL TRAFFIC MITIGATION | \$ 54 | \$ 147,247 | \$ 946,210 | \$ - | \$ 946,210 | \$ - | \$ - | \$ - | \$ - | \$ 1,093,510 |
| GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | 2,754,534 | - | 2,754,534 | - | - | - | - | 2,754,534.00 |
| <i>Project Construction Expenses</i> | 86,995.00 | - | - | - | - | - | - | - | - | 86,995 |
| TOTAL GRANTS & AWARDS | \$ 86,995 | \$ - | \$ 2,754,534 | \$ - | \$ 2,754,534 | \$ - | \$ - | \$ - | \$ - | \$ 2,841,529 |
| TOTAL USE OF FUNDS | \$ 87,049 | \$ 147,247 | \$ 3,700,744 | \$ - | \$ 3,700,744 | \$ - | \$ - | \$ - | \$ - | \$ 3,935,039 |

STREETS PROGRAM

Bridge Projects



Parks Program

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PARKS & TRAILS PROGRAM

PARK PROJECT DIRECTORY

| | | |
|-------------|---|--------|
| 4605 | Parks Playground Fibar Project | D – 6 |
| 4202 | Town Plaza Turf Repairs | D – 8 |
| 4006 | Outdoor Fitness Equipment | D – 10 |
| 4508 | Vegetation Management – Town-wide | D – 12 |
| 4007 | Oak Meadow Park Bandstand Area Improvements | D – 14 |

TRAIL PROJECT DIRECTORY

| | | |
|-------------|-----------------------------|--------|
| 4504 | Open Space Trail Upgrades | D – 20 |
| 4503 | Charter Oaks Trail Repair | D – 22 |
| 4505 | Trailhead Connector Project | D – 24 |

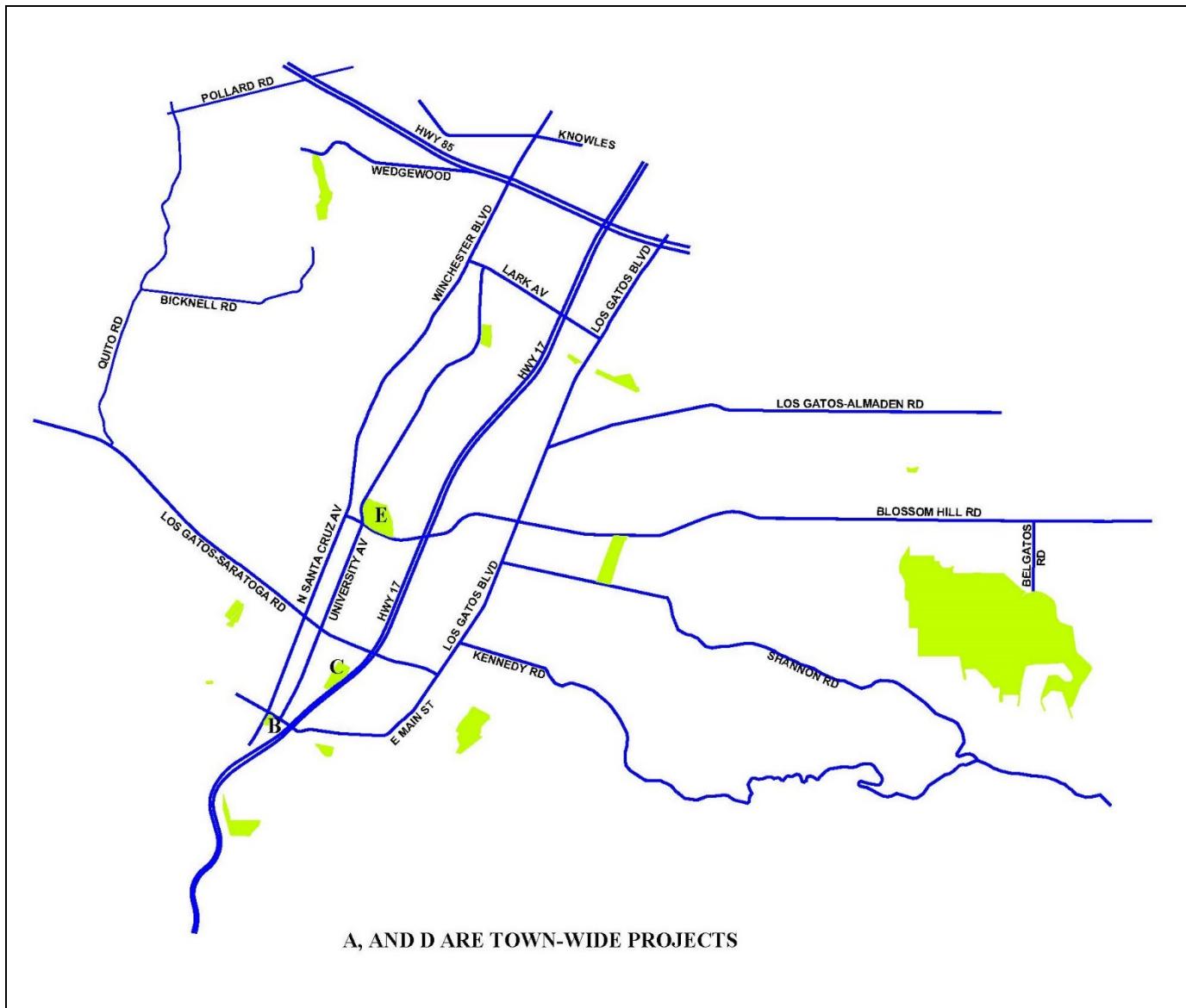
PARKS AND TRAILS PROGRAM

Park Improvement Projects



PARKS & TRAILS PROGRAM

Park Improvement Projects



| PROJECT LOCATIONS | |
|-------------------|---|
| A | Parks Playground Fibar Project |
| B | Town Plaza Turf Repairs |
| C | Outdoor Fitness Equipment – Balzer Field |
| D | Vegetation Management – Town-wide |
| E | Oak Meadow Park Bandstand Area Improvements |

PARKS & TRAILS PROGRAM

Park Improvement Projects

| PROGRAM SECTION DIRECTORY | PAGE |
|---|--------|
| 4605 Parks Playground Fibar Project | D – 6 |
| 4202 Town Plaza Turf Repairs | D – 8 |
| 4006 Outdoor Fitness Equipment | D – 10 |
| 4508 Vegetation Management – Town-wide | D – 12 |
| 4007 Oak Meadow Park Bandstand Area Improvements | D – 14 |

PARKS & TRAILS PROGRAM

Park Improvement Projects

The Parks Program's *Park Improvement Projects* section contains Capital Improvement Program projects that repair or improve a Town park as the primary scope of work. Typical park improvement projects include parking lot, walkway, and basketball or tennis court resurfacing; and park equipment or facility upgrades.

The Park Improvement Projects section does not have ongoing programs; all projects are considered one-time projects. The exception to this is the Parks Fibar replacement project. Because Fibar requires regular replacement and infill, this project is scheduled as a bi-annual project. One-time park improvement projects are prioritized based on health and safety issues, available funding sources, infrastructure impacts, project costs, equity considerations, and community impacts.

Los Gatos does have Park Construction Tax Revenue as a designated funding source for the Parks operating program budget; however, tax receipts are limited to approximately \$11,000 per year, and are not sufficient for a capital program. In addition to GFAR funding, grants, in-lieu fees, and CDBG funds are pursued and utilized for park improvements when available.

PARK IMPROVEMENT PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM | | | | | | | | |
|--|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--|
| PARK IMPROVEMENT PROJECTS | | | | | | | | |
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted | |
| PARKS | | | | | | | | |
| <i>Carryforward Projects</i> | | | | | | | | |
| 4605 Parks Playground Fibar Project | \$ 75,736 | \$ 49,264 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 | |
| 4202 Town Plaza Turf Repairs | | 8,116 | 28,000 | - | - | - | 36,116 | |
| 4006 Outdoor Fitness Equipment | | 54,000 | 6,000 | - | - | - | 60,000 | |
| 4508 Vegetation Management - Town-wide | | 200,489 | 50,218 | - | - | - | 250,707 | |
| <i>New Projects</i> | | | | | | | | |
| 4007 Oak Meadow Bandstand Area Improvements | - | 445,904 | - | - | - | - | 445,904 | |
| Total Park Improvement Projects | \$ 338,341 | \$ 579,386 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 967,727 | |

* Total FY 2020/21 Carryforward \$133,482

Unfunded Projects

- Oak Meadow Park Upgrades
- Civic Center Irrigation System Replacement & Upgrade
- Turf Renovations - Various Parks
- Oak Meadow Park Fencing Upgrades
- Oak Meadow Park Restroom Expansion
- Park Rehabilitation – La Rinconada Park
- Park Rehabilitation – Live Oak Manor Park
- Park Rehabilitation – Blossom Hill Park
- Plaza Park Improvements

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

| | | | |
|--|---|------------------------|----------------------------|
| Project Name | Parks Playground Fibar Project | Project Number | 831-4605 |
| Department | Parks & Public Works | Project Manager | Superintendent: Jim Harbin |
| Description | This project will replace fibar material at all Town playgrounds. | | |
| Location | This project will be completed at various parks in Los Gatos. | | |
| Project Background | Several Town parks have playground structures that are heavily used by children and their families. Playground safety codes require that the fibar material be spread under and around playground structures to prevent injury to children. | | |
| <p>Fibar replacement is required when the material is below a specific depth near the playground structure. Fibar is a wood product that degrades over time based on foot traffic and weather conditions. This material should be replaced on a regular, as needed basis. This is an annual CIP project to improve the safety of the Town's playgrounds.</p> | | | |
| Operating Budget Impacts | This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2021/22 Operating Budget. | | |

PARKS & TRAILS PROGRAM

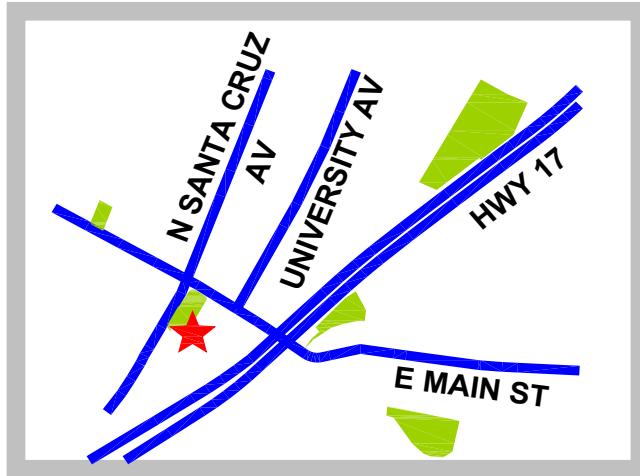
Park Improvement Projects

| | | | | | | |
|--|-------------|--------------|----------------------------------|--|--|--|
| Project Components & Estimated Timeline | Summer 2020 | Scope | Project development | | | |
| | Spring 2021 | Bid Process | Project bidding & contract award | | | |
| | Summer 2021 | Construction | Project construction | | | |
| | Fall 2021 | Completion | Project completion | | | |

| PARKS PLAYGROUND FIBAR PROJECT | | | | | | | | | | Project 831-4605 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 75,736 | \$ - | \$ 49,264 | \$ - | \$ 49,264 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 |
| TOTAL SOURCE OF FUNDS | \$ 75,736 | \$ - | \$ 49,264 | \$ - | \$ 49,264 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 75,736 | - | 49,264 | - | 49,264 | 25,000 | - | 25,000 | - | 175,000 |
| TOTAL GFAR | \$ 75,736 | \$ - | \$ 49,264 | \$ - | \$ 49,264 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 |
| TOTAL USE OF FUNDS | \$ 75,736 | \$ - | \$ 49,264 | \$ - | \$ 49,264 | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ 175,000 |

PARKS & TRAILS PROGRAM

Park Improvement Projects



| | | | |
|---------------------------------|---|------------------------|----------------------------|
| Project Name | Town Plaza Turf Repairs | Project Number | 831-4202 |
| Department | Parks & Public Works | Project Manager | Superintendent: Jim Harbin |
| Description | This project will renovate the turf at Plaza Park. | | |
| Location | The project is located at Town Plaza Park, at the corner of West Main Street and Santa Cruz Avenue. | | |
| Project Background | Plaza Park, located in the heart of downtown Los Gatos, is a popular park and hosts a variety of community events, such as Jazz on the Pizz and the Farmer's Market. Because of the amount of high foot traffic at this location, the turf is heavily impacted. This project will remove the existing sod and soil. New soil will be added to the area to enhance root growth and to re-grade the ground to mitigate standing water issues. Additionally, along with the installation of new turf grass, minor changes to the irrigation system will be completed to maximize water coverage. The turf was last replaced around 2010. | | |
| Operating Budget Impacts | The project will be completed during a period when there is the least impact on scheduled downtown events. | | |
| Operating Budget Impacts | This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2021/22 Operating Budget. | | |

PARKS & TRAILS PROGRAM

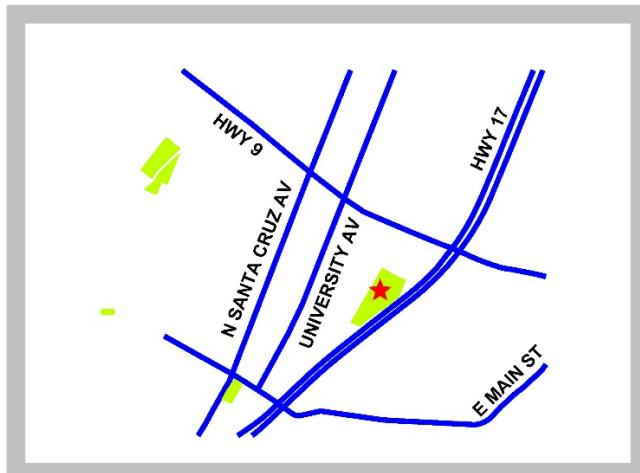
Park Improvement Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development |
| | Fall 2021 | Bid Process | Project bidding & contract award |
| | Spring 2022 | Construction | Project construction |
| | Spring 2022 | Completion | Project completion |

| TOWN PLAZA TURF REPAIRS | | | | | | | | | | Project 831-4202 | |
|---|-----------------|-------------|------------------------|------------------------|--------------------------------------|-------------|-------------|-------------|-------------|------------------|--|
| SOURCE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | \$ 8,116 | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 36,116 | |
| TOTAL SOURCE OF FUNDS | \$ 8,116 | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 36,116 | |
| USE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | 8,116 | - | 28,000 | - | 28,000 | - | - | - | - | 36,116 | |
| TOTAL GFAR | \$ 8,116 | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 36,116 | |
| TOTAL USE OF FUNDS | \$ 8,116 | \$ - | \$ 28,000 | \$ - | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ 36,116 | |

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Outdoor Fitness Equipment

Project Number 831-4006

Department Parks & Public Works

Project Manager Superintendent: Jim Harbin

Description This project will install outdoor fitness equipment.

Location This project is located at the Balzer Field parking area.

Project Background The Town was awarded an outdoor fitness rig after attending a California Parks & Recreation Society conference and participating in a competition. The Town has received equipment that is valued at \$30,000. The equipment has been installed at the Balzer Field Parking Lot. Minor complimentary site improvements are still required to complete the project.

Operating Budget Impacts This project will use staff time for construction inspection and management. The staff time for this project is included in the Parks and Public Works Department's FY 2021/22 Operating Budget.

PARKS & TRAILS PROGRAM

Park Improvement Projects

| | | | | | | | |
|--|-------------|--------------|----------------------------------|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2019 | Scope | Project design & development | | | | |
| | Summer 2020 | Bid Process | Project bidding & contract award | | | | |
| | Spring 2021 | Construction | Project construction | | | | |
| | Summer 2021 | Completion | Project completion | | | | |

| OUTDOOR FITNESS EQUIPMENT | | | | | | | | | | Project 831-4006 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ 54,000 | \$ 6,000 | \$ - | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 54,000 | \$ 6,000 | \$ - | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | 54,000 | 6,000 | - | 6,000 | - | - | - | - | 60,000 |
| TOTAL GFAR | \$ - | \$ 54,000 | \$ 6,000 | \$ - | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| TOTAL USE OF FUNDS | \$ - | \$ 54,000 | \$ 6,000 | \$ - | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

| | | | |
|---------------------------------|--|------------------------|----------------------------|
| Project Name | Vegetation Management – Town-wide | Project Number | 832-4508 |
| Department | Parks & Public Works | Project Manager | Superintendent: Jim Harbin |
| Description | This project funds an ecological assessment to provide guidance for fuel removal in Town open space and right-of-way and the first year of open space fuel reduction. | | |
| Location | The project location is Town open spaces and rights-of-way. | | |
| Project Background | The FEMA-approved Santa Clara Operational Area Hazard Mitigation Plan lists the wildfire hazard for the Town of Los Gatos as “high.” The funding allows for an ecological assessment to provide guidance for fuel removal in Town open spaces and rights-of-way, and funding for the first year of open space fuel reduction. The Town has applied for a FEMA grant for vegetation management work and a portion of these funds may be used for as a funding match for that grant. | | |
| Operating Budget Impacts | This project will use staff time for coordination of the assessment and fuel reduction. Parks staff time associated with this project will be charged to the project as it is delivered. | | |

PARKS & TRAILS PROGRAM

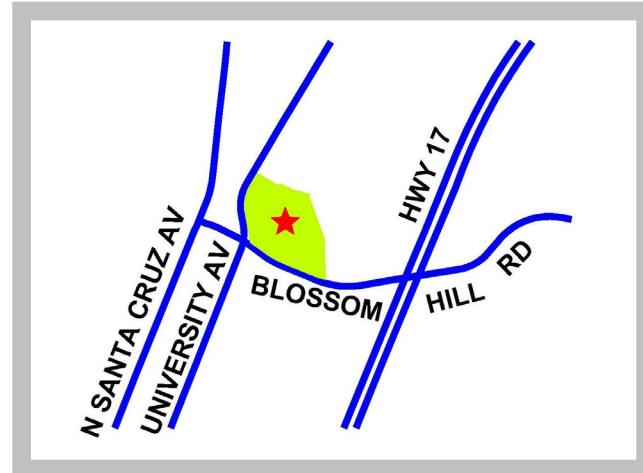
Park Improvement Projects

| | | | |
|--|-------------|----------------|---------------------------------------|
| Project Components & Estimated Timeline | Fall 2019 | Scope | Project scope development |
| | Winter 2020 | RFP Process | Project RFP for ecological assessment |
| | Summer 2020 | Bid Process | Bid to implement fuel reduction |
| | Fall 2020 | Implementation | First season of fuel reduction |

| VEGETATION MANAGEMENT - TOWN-WIDE | | | | | | | | | | | Project 832-4508 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | \$ 13,520 | \$ 186,970 | \$ 50,218 | \$ - | \$ 50,218 | \$ - | \$ - | \$ - | \$ - | \$ 250,707 | |
| TOTAL SOURCE OF FUNDS | \$ 13,520 | \$ 186,970 | \$ 50,218 | \$ - | \$ 50,218 | \$ - | \$ - | \$ - | \$ - | \$ 250,707 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | 13,520 | 186,970 | 50,218 | - | 50,218 | - | - | - | - | 250,707 | |
| TOTAL GFAR | \$ 13,520 | \$ 186,970 | \$ 50,218 | \$ - | \$ 50,218 | \$ - | \$ - | \$ - | \$ - | \$ 250,707 | |
| TOTAL USE OF FUNDS | \$ 13,520 | \$ 186,970 | \$ 50,218 | \$ - | \$ 50,218 | \$ - | \$ - | \$ - | \$ - | \$ 250,707 | |

PARKS & TRAILS PROGRAM

Park Improvement Projects



| | | | |
|---------------------------------|---|------------------------|----------------------------|
| Project Name | Oak Meadow Bandstand Area Improvements | Project Number | 831-4007 |
| Department | Parks & Public Works | Project Manager | Superintendent: Jim Harbin |
| Description | This project will renovate the area around the Lyndon Bandstand at Oak Meadow Park. | | |
| Location | The project is located at Oak Meadow Park, at the corner of Blossom Hill Road and University Ave. | | |
| Project Background | <p>Oak Meadow Park is a popular park and hosts a variety of community events, as well as many small private gatherings through the reservation process. Because of the increased demand for event space in the Town, the Lyndon Bandstand has become a popular destination for larger events and activities. To accommodate the increased need for programmable and reservable space, the area around the bandstand needs some improvements and modifications. This project will make improvements to the landscape and hardscape around the bandstand and improve any irrigation, electrical, or other infrastructural needs to help make the area more programmable for weddings, musical events, and other community gatherings.</p> | | |
| | This project is largely funded through formula funds provided by State Proposition 68. | | |
| Operating Budget Impacts | <p>Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.</p> | | |

PARKS & TRAILS PROGRAM

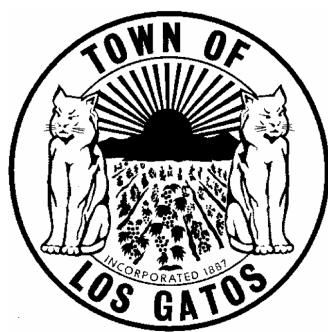
Park Improvement Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development |
| | Fall 2021 | Bid Process | Project bidding & contract award |
| | Spring 2022 | Construction | Project construction |
| | Spring 2022 | Completion | Project completion |

| OAK MEADOW BANDSTAND AREA IMPROVEMENTS | | | | | | | | | | Project 831-4007 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ 90,000 | \$ 90,000 | \$ - | \$ - | \$ - | \$ - | \$ 90,000 |
| GRANTS & AWARDS | \$ - | \$ - | \$ - | \$ 355,904 | \$ 355,904 | \$ - | \$ - | \$ - | \$ - | \$ 355,904 |
| TOTAL GFAR | \$ - | \$ - | \$ - | \$ 445,904 | \$ 445,904 | \$ - | \$ - | \$ - | \$ - | \$ 445,904 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | 90,000 | 90,000 | - | - | - | - | 90,000 |
| TOTAL GFAR | \$ - | \$ - | \$ - | \$ 90,000 | \$ 90,000 | \$ - | \$ - | \$ - | \$ - | \$ 90,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ - | \$ 445,904 | \$ 445,904 | \$ - | \$ - | \$ - | \$ - | \$ 90,000 |

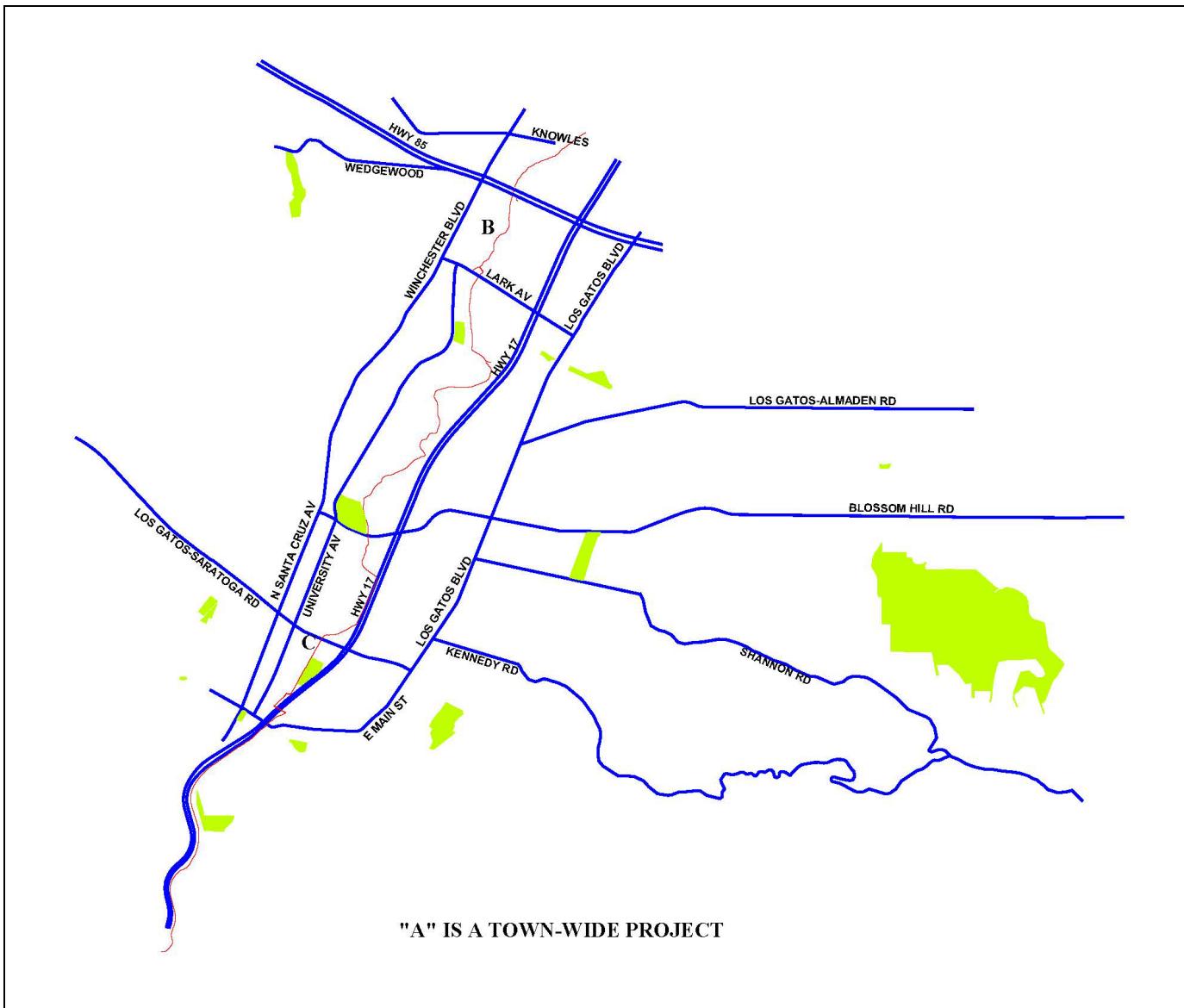
PARKS & TRAILS PROGRAM

Park Improvement Projects



PARKS & TRAILS PROGRAM

Trail Improvement Projects



| PROJECT LOCATIONS | |
|-------------------|-----------------------------|
| A | Open Space Trail Upgrades |
| B | Charter Oaks Trail Repair |
| C | Trailhead Connector Project |

PARKS & TRAILS PROGRAM

Trail Improvement Projects

| PROGRAM SECTION DIRECTORY | | PAGE |
|----------------------------------|-----------------------------|-------------|
| 4504 | Open Space Trail Upgrades | D – 20 |
| 4503 | Charter Oaks Trail Repair | D – 22 |
| 4505 | Trailhead Connector Project | D – 24 |

PARKS & TRAILS PROGRAM

Trail Improvement Projects

The Parks Program's *Trail Improvement Projects* section contains Capital Improvement Program projects that construct, repair, or improve a Town trail as the primary scope of work. Typical trail improvement projects include pathway construction or resurfacing.

TRAIL IMPROVEMENT PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM | | | | | | | |
|--|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| TRAIL IMPROVEMENT PROJECTS | | | | | | | |
| | Expended Through 2019/20 | 2020/21 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2025/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | |
| 4504 Open Space Trail Upgrades | \$ - | \$ 152,000 | \$ - | \$ - | \$ - | \$ - | \$ 152,000 |
| 4503 Charter Oaks Trail Repair Project | 72,942 | 1,020,109 | - | - | - | - | 1,093,051 |
| 4505 Trailhead Connector | 486,961 | 226,319 | - | - | - | - | 713,280 |
| <i>New Projects</i> | | | | | | | |
| Total Trail Improvement Projects | \$ 559,903 | \$ 1,398,429 | \$ - | \$ - | \$ - | \$ - | \$ 1,958,331 |

* Total FY 2020/21 Carryforward \$662,429

PARKS & TRAILS PROGRAM

Trail Improvement Projects



TOWN-WIDE

| | | | |
|---------------------------------|--|------------------------|----------------------------|
| Project Name | Open Space Trail Upgrades | Project Number | 832-4504 |
| Department | Parks & Public Works | Project Manager | Superintendent: Jim Harbin |
| Description | This project will repair and replace old and damaged retaining walls, fences, and embankments along the trails in the Town's open spaces. | | |
| Location | This project is located at Santa Rosa Open Space, Heintz Open Space, and Belgatos Park. | | |
| Project Background | The Town has a number of open space preserves that are under its jurisdiction. There are several public trail networks that traverse the open space preserves in the hillsides. The aging process has deteriorated a number of retaining walls and embankments along some trail sections. Without proper repair and replacement, the possibility of failure of the trails will increase greatly. This project will repair and replace several retaining walls that are supporting the trails and their embankments. In addition, this project will improve the drainage system around the retaining walls to prevent further erosion of the trails. This project will also address two bridges at Belgatos Park. | | |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. | | |

PARKS & TRAILS PROGRAM

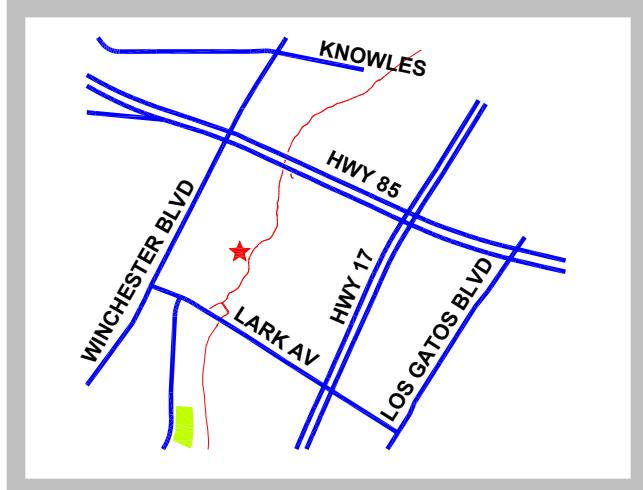
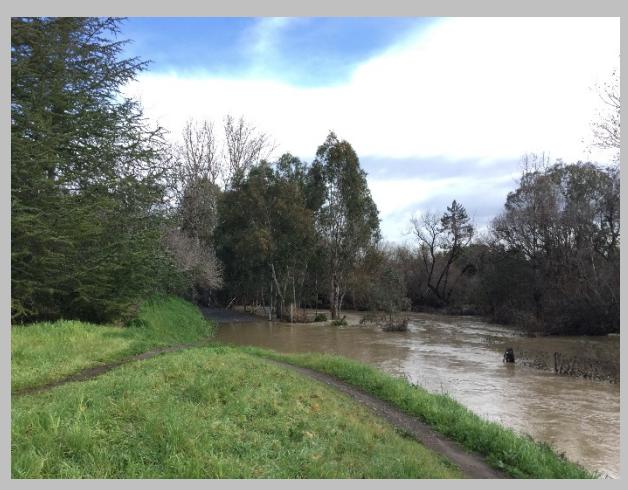
Trail Improvement Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2020 | Design | Project design & development |
| | Spring 2021 | Bid Process | Project bidding & contract award |
| | Summer 2021 | Construction | Project construction |
| | Winter 2021 | Completion | Project completion |

| OPEN SPACE TRAIL UPGRADES | | | | | | | | | | Project 832-4504 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Open Space Reserve Fund</i> | \$ - | \$ - | \$ 152,000 | \$ - | \$ 152,000 | \$ - | \$ - | \$ - | \$ - | \$ 152,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 152,000 | \$ - | \$ 152,000 | \$ - | \$ - | \$ - | \$ - | \$ 152,000 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 152,000 | - | 152,000 | - | - | - | - | 152,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 152,000 | \$ - | \$ 152,000 | \$ - | \$ - | \$ - | \$ - | \$ 152,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 152,000 | \$ - | \$ 152,000 | \$ - | \$ - | \$ - | \$ - | \$ 152,000 |

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Charter Oaks Trail Improvements

Department Parks & Public Works

Project Number 832-4503

Project Manager Town Engineer: WooJae Kim

Description This project will evaluate improvements along the Los Gatos Creek Trail from Lark Avenue towards Highway 85 near Charter Oaks.

Location This project is located on the Los Gatos Creek Trail near Charter Oaks.

Project Background The existing trail is adjacent to Los Gatos Creek and was damaged by flooding during the winter storms of 2017. The impacts of the storm included damage to the fencing and to the asphalt concrete pathway. The last trail repair work was completed in 2018 with funding provided by the Federal Emergency Management Agency (FEMA).

Subsequent to the trail repair work, the Town will further evaluate improvements along the trail from Lark Avenue towards Highway 85 utilizing Community Benefit funds in the amount of \$350,000 from the Albright project. In addition to evaluating long-term and feasible solutions to prepare the trail to be flood-ready, this project will also aim to address other concerns raised by the community, including congestion, user conflicts, and natural landscape. The scope will be determined through community outreach efforts. Staff submitted two grant applications in the spring of 2021 seeking grant funds for comprehensive feasibility study and conceptual design.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

PARKS & TRAILS PROGRAM

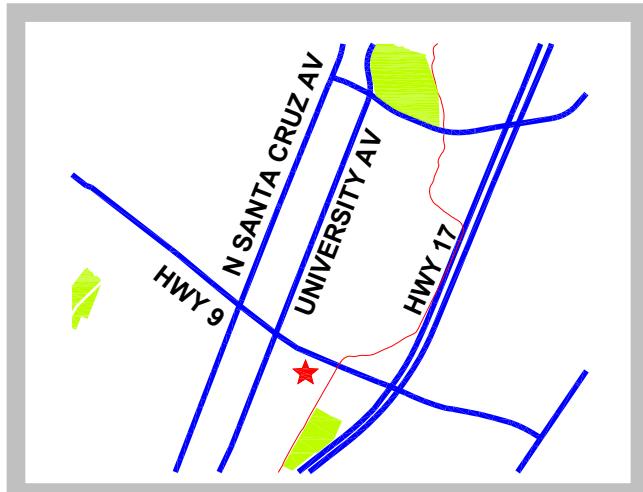
Trail Improvement Projects

| | | | | | | | |
|--|--------------------|--------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2021 | Preliminary Design | Project design & development | | | | |
| | Spring/summer 2022 | Final Design | Project bidding & contract award | | | | |
| | TBD | Construction | Project construction (pending available funding) | | | | |
| | | | | | | | |

| CHARTER OAKS TRAIL REPAIR | | | | | | | | | | Project 832-4503 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR GRANTS | \$ 109 72,833 | \$ - | \$ 364,891 75,218 | \$ 110,000 470,000 | \$ 474,891 545,218 | \$ - | \$ - | \$ - | \$ - | \$ 475,000 \$ 618,051 |
| TOTAL SOURCE OF FUNDS | \$ 72,942 | \$ - | \$ 440,109 | \$ 580,000 | \$ 1,020,109 | \$ - | \$ - | \$ - | \$ - | \$1,093,051 |
| | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 109 | - | 364,891 | 110,000 | 474,891 | - | - | - | - | 475,000 |
| TOTAL GFAR | \$ 109 | \$ - | \$ 364,891 | \$ 110,000 | \$ 474,891 | \$ - | \$ - | \$ - | \$ - | \$ 475,000 |
| GRANTS &AWARDS | | | | | | | | | | |
| <i>Salaries and Benefits</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 72,833 | - | 75,218 | 470,000 | 545,218 | - | - | - | - | 618,051 |
| TOTAL GRANTS &AWARDS | \$ 72,833 | \$ - | \$ 75,218 | \$ 470,000 | \$ 545,218 | \$ - | \$ - | \$ - | \$ - | \$ 618,051 |
| TOTAL USE OF FUNDS | \$ 72,942 | \$ - | \$ 440,109 | \$ 580,000 | \$ 1,020,109 | \$ - | \$ - | \$ - | \$ - | \$1,093,051 |

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name Trailhead Connector Project

Project Number 832-4505

Department Parks & Public Works

Project Manager Town Engineer: WooJae Kim

Description This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9.

Location This project is located on the Los Gatos Creek Trail near Highway 9.

Project Background This project will fund the design and construction of trailhead connections for Los Gatos Creek Trail to Highway 9. The project is an identified priority within Measure B and the Bicycle and Pedestrian Plan. The Council approved the staff recommendation for the next steps on this project in June 2017. Caltrans approved the Authorization to Proceed with Preliminary Engineering, also known as E-76 approval, on December 13, 2018. In February 2019 the Town issued a Request for Proposal for the design and environmental services, and the consultant firm of Mott MacDonald Group was awarded the contract to complete the final design for the project.

On March 3, 2020, Council approved the preliminary layout of Los Gatos Creek Trail connections on both north and south sides of Highway 9. Caltrans' approval of the final design may depend on resolving an underlying land rights issue. Portions of the Los Gatos Creek Trail and the concrete-lined channel at the trailhead connections are located within Caltrans lands, which is currently for sale or relinquishment. Caltrans is requesting that the Town and Santa Clara Valley Water District take over title and maintenance responsibilities. Staff is investigating all possibilities to move the project forward.

The current schedule for completion of project design is December 2021 with construction targeted for late Spring 2022, depending on available grant funding. Grant funding for additional final design and construction has been requested from the MTC Safe and Seamless Mobility Quick Strike Program.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

PARKS & TRAILS PROGRAM

Trail Improvement Projects

| | | | | | | | |
|--|-------------|-------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Spring 2021 | Environmental Clearance | Completion of CEQA and NEPA determinations | | | | |
| | Winter 2021 | Final Design | Completion of final design | | | | |
| | Pending | Construction | Project construction dependent on funding | | | | |
| | Pending | Completion | Project completion | | | | |

| TRAILHEAD CONNECTOR PROJECT | | | | | | | | Project 832-4505 | | |
|--------------------------------|-----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | GFAR | \$ 40,054 | \$ 103,907 | \$ 70,319 | \$ 156,000 | \$ 226,319 | \$ - | \$ - | \$ - | \$ 370,280 |
| GRANTS & AWARDS | 205,071 | 137,929 | - | - | - | - | - | - | - | \$ 343,000 |
| TOTAL SOURCE OF FUNDS | \$ 245,126 | \$ 241,835 | \$ 70,319 | \$ 156,000 | \$ 226,319 | \$ - | \$ - | \$ - | \$ - | \$ 713,280 |
| USE OF FUNDS | 2020/21 Estimated | | | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 40,054 | 103,907 | 70,319 | 156,000 | 226,319 | - | - | - | - | 370,280 |
| TOTAL GFAR | 40,054 | 103,907 | 70,319 | 156,000 | 226,319 | - | - | - | - | 370,280 |
| GRANTS & AWARDS | 2020/21 Estimated | | | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 205,071 | 137,929 | - | - | - | - | - | - | - | 343,000 |
| TOTAL GRANTS & AWARDS | \$ 205,071 | \$ 137,929 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 343,000 |
| TOTAL USE OF FUNDS | \$ 245,126 | \$ 241,835 | \$ 70,319 | \$ 156,000 | \$ 226,319 | \$ - | \$ - | \$ - | \$ - | \$ 713,280 |

PARKS & TRAILS PROGRAM

Trail Improvement Projects





Public Facilities Program

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PUBLIC FACILITIES DIRECTORY

TOWN INFRASTRUCTURE PROJECT DIRECTORY

| | | |
|-------------|--|--------|
| 2302 | Building Replacement at Corporation Yard | E – 6 |
| 2002 | Town Beautification | E – 8 |
| 2601 | ADA Upgrade Public Restrooms – Adult Recreation Building | E – 10 |
| 2117 | ADA Restrooms and HR Offices | E – 12 |
| 2010 | Waterproofing – Town-wide | E – 14 |
| 2504 | Sound Mitigation in Library Lobby | E – 16 |
| 6004 | Fire Suppression (Halon) for Server Rooms | E – 18 |
| 2206 | Adult Recreation Center – Floor Repair | E – 20 |
| 2505 | Battery Power Supply - Library | E – 22 |

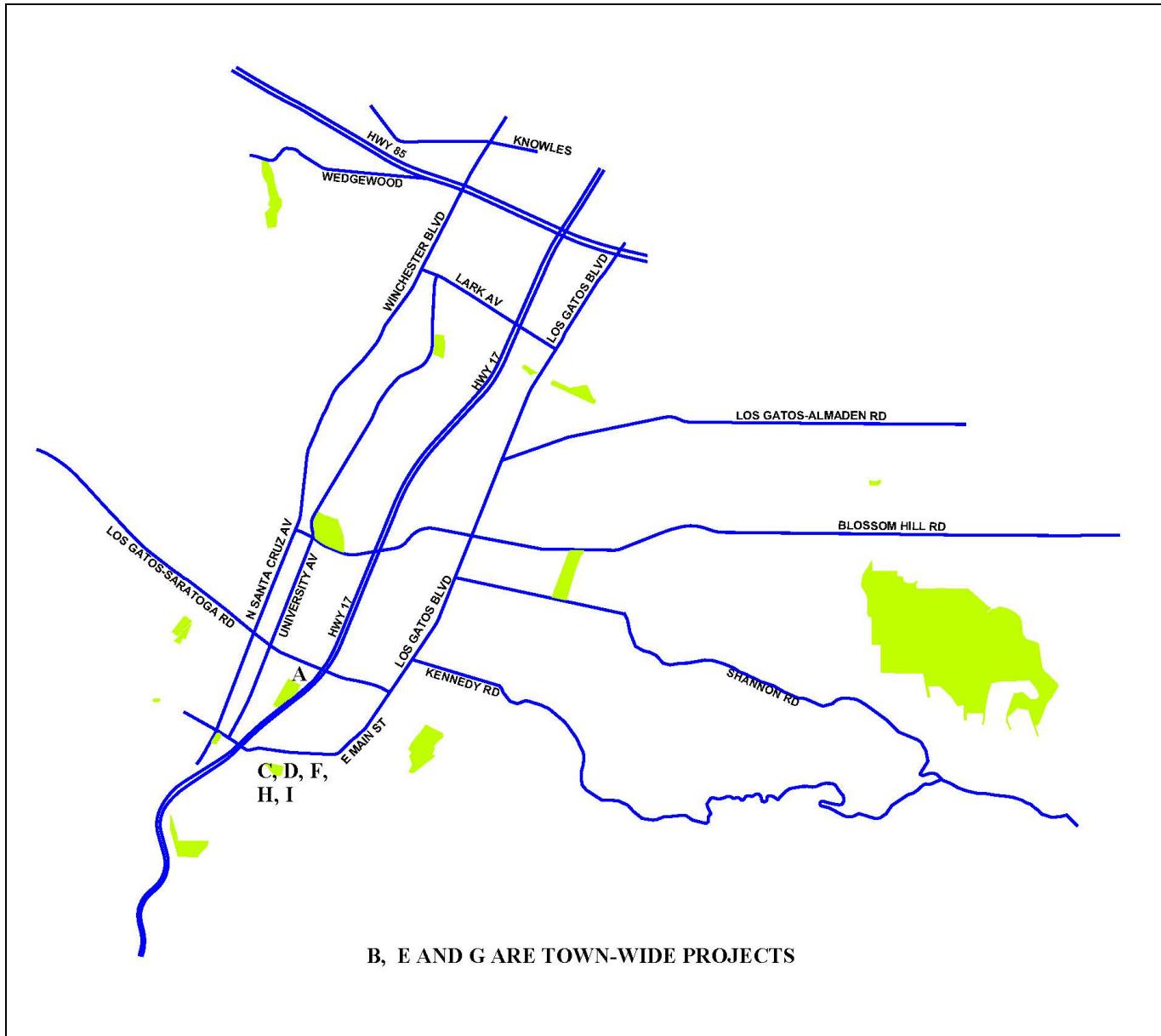
EQUIPMENT PROJECT DIRECTORY

| | | |
|-------------|------------------------------------|--------|
| 6101 | Information System Upgrade | E – 28 |
| 6001 | Audio/Video System Upgrade | E – 30 |
| 6003 | Town-Wide Document Imaging Project | E – 32 |
| 2305 | Engineering Document Archiving | E – 34 |
| 6103 | EOC Communication Upgrade | E – 36 |
| 6104 | IT Disaster Recovery Improvements | E – 38 |

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



| PROJECT LOCATIONS | | |
|--|--|--|
| A Building Replacement at Corporation Yard | F Sound Mitigation in Library Lobby | |
| B Town Beautification | G Fire Suppression (Halon) for Server Room | |
| C ADA Upgrade Public Restrooms – Adult Recreation Building | H Adult Recreation Center – Floor Repair | |
| D ADA Upgrade Staff Restroom – Civic Center | I Battery Power Supply – Library | |
| E Waterproofing Town-wide | | |

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects

| PROGRAM SECTION DIRECTORY | PAGE |
|--|--------|
| 2302 Building Replacement at Corporation Yard | E – 6 |
| 2002 Town Beautification | E – 8 |
| 2601 ADA Upgrade Public Restrooms – Adult Recreation Building | E – 10 |
| 2117 ADA Restrooms and HR Offices | E – 12 |
| 2010 Waterproofing – Town-wide | E – 14 |
| 2504 Sound Mitigation in Library Lobby | E – 16 |
| 6004 Fire Suppression (Halon) for Server Rooms | E – 18 |
| 2206 Adult Recreation Center – Floor Repair | E – 20 |
| 2505 Battery Power Supply – Library | E – 22 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

The *Town Infrastructure & Facilities Projects* section contains Capital Improvement Program projects that maintain or improve the Town's public buildings and structures to keep them in a clean, safe, and functional condition. Town-owned buildings include the Civic Center, Library, Police Operations Center, Parks & Public Works Building, Corporation Yard and associated structures, and the following buildings leased to other agencies: the Los Gatos-Saratoga Community Education and Recreation headquarters building and the Adult Recreation Center (formerly the Neighborhood Center). Other Town facilities include the Venue, Tait Avenue, and Forbes Mill.

Town Infrastructure and Facilities Projects are prioritized in consideration of the user needs, federal and state mandates, federal and state grant restrictions, and local community standards. The Community Development Department assumes responsibility for evaluating the overall conformance to the General Plan and the status of environmental assessment. The Parks & Public Works Department assumes responsibility for project design, planning, and construction.

This section contains annual ongoing improvement projects as well as identified one-time projects. One-time infrastructure and facilities projects are prioritized based on health and safety issues, infrastructure impacts, available funding sources, project costs, and community needs.

Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's public facilities; however, grants, CDBG funds, and donations are pursued and utilized when available.

TOWN INFRASTRUCTURE & FACILITIES PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM TOWN INFRASTRUCTURE & FACILITIES PROJECTS | | | | | | | |
|---|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | |
| 2302 Building Replacement at Corporation Yard | \$ 913,988 | \$ 1,001,812 | \$ - | \$ - | \$ - | \$ - | \$ 1,915,800 |
| 2002 Town Beautification | 109,170 | 20,456 | 10,000 | 10,000 | 10,000 | 10,000 | 169,625 |
| 2117 ADA Restrooms and HR Offices | - | 600,000 | - | - | - | - | 600,000 |
| 2010 Waterproofing Town-wide | - | 75,000 | - | - | - | - | 75,000 |
| 2504 Sound Mitigation in Library Lobby | - | 22,000 | - | - | - | - | 22,000 |
| 6004 Fire Suppression (Halon) for Server Rooms | 92,555 | 51,841 | - | - | - | - | 144,396 |
| 2601 ADA Upgrade Public Restrooms - Adult Recreation Bldg. | 51,882 | 261,979 | - | - | - | - | 313,861 |
| 2206 Adult Recreation - Floor Repair | - | 200,000 | - | - | - | - | 200,000 |
| <i>New Projects</i> | | | | | | | |
| 2505 Battery Power Supply - Library | - | 30,000 | - | - | - | - | 30,000 |
| Total Infrastructure / Facility Projects | \$ 1,167,595 | \$ 2,263,088 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 3,470,683 |

***Total FY 2020/21 Carryforward \$1,211,109**

Unfunded Projects

- Civic Center Improvements
- Deferred maintenance at Town-owned, leased properties
- Deferred improvements to Town-owned properties

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



| | | | |
|---------------------|---|------------------------|--------------------------------|
| Project Name | Building Replacement at Corporation Yard* | Project Number | 821-2302 |
| Department | Parks & Public Works | Project Manager | Facilities Manager: Dan Keller |

**This project was presented to Council as part of the Capital Improvement Program in FY 2015/16. A portion of these funds (\$200,000) for this project was transferred to provide funding for the Almond Grove Street Reconstruction project.*

| | |
|---------------------------------|--|
| Description | This project will replace an old building at the Parks and Public Works Department (PPW) Corporation Yard that is used for office space and evidence storage. The project also includes improvements to the Engineering building. |
| Location | This project is located at the PPW Corporation Yard (41 Miles Avenue). |
| Project Background | The maintenance lead staff has been using a small portable building located at the north side of the PPW Corporation Yard for their office facility. This building has deteriorated over the years and is becoming more difficult to maintain because of its aging infrastructure. The existing building has several problems including a leaky roof and windows, a poor heating and cooling (HVAC) system, and lacks a restroom facility in the building. This building is also used partially by the Police Department as their evidence storage facility. Evidence must be stored and kept at a certain room temperature, which requires an updated HVAC system. To save costs, this project will relocate staffing to another building and reconstruct the existing building for storage only. |
| | The Engineering and adjacent warehouse space are being remodeled to accommodate the maintenance staff that will be displaced in the building replacement portion of the project. |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2020 | Design | Project design & development |
| | Fall 2021 | Bid Process | Project bidding & contract award |
| | Winter 2022 | Construction | Project construction |
| | Spring 2022 | Completion | Project completion |

| BUILDING REPLACEMENT AT CORPORATION YARD | | | | | | | | | | Project 821-2302 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 163,250 | \$ 750,738 | \$ 251,812 | \$ 750,000 | \$ 1,001,812 | \$ - | \$ - | \$ - | \$ - | \$1,915,800 |
| TOTAL SOURCE OF FUNDS | \$ 163,250 | \$ 750,738 | \$ 251,812 | \$ 750,000 | \$ 1,001,812 | \$ - | \$ - | \$ - | \$ - | \$1,915,800 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 163,250 | 750,738 | 251,812 | 750,000 | 1,001,812 | - | - | - | - | 1,915,800 |
| TOTAL GFAR | \$ 163,250 | \$ 750,738 | \$ 251,812 | \$ 750,000 | \$ 1,001,812 | \$ - | \$ - | \$ - | \$ - | \$1,915,800 |
| TOTAL USE OF FUNDS | \$ 163,250 | \$ 750,738 | \$ 251,812 | \$ 750,000 | \$ 1,001,812 | \$ - | \$ - | \$ - | \$ - | \$1,915,800 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Town Beautification

Project Number 821-2002

Department Parks & Public Works

Project Manager Environmental Specialist:
Marina Chislett

Description This project funds Town-wide beautification projects on an annual, as-needed basis.

Location This project location is Town-wide.

Project Background The Town Beautification Program was established to provide improvements to enhance the Town's beauty, particularly along public streets, sidewalks, and other Town property.

One example is the Town's Outside the Box Program which enhances the character of the community by adding artwork to utility boxes that are often targeted by graffiti vandals. Selected artwork contains environmental sustainability messages that include: alternative transportation, clean energy, clean creeks, community sustainability, and healthy lifestyles. In FY 2021/22 four utility boxes will be added to bring the total to 25, and another four are planned in FY 2020/21. The design RFP will request a diversity, equity, and inclusivity element in the design.

Operating Budget Impacts The project will use staff time for program management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2021/22 Operating Budget.

PUBLIC FACILITIES PROGRAM

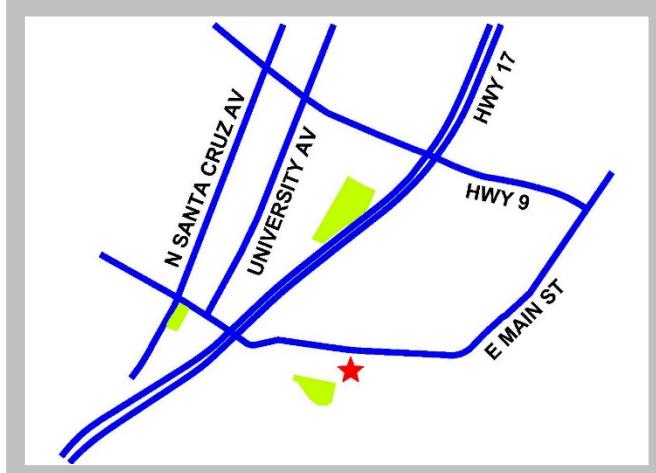
Town Infrastructure & Facilities Projects

| | | | | | | | |
|---|-------------|--------------------|------------------------------------|--|--|--|--|
| Project Components & Estimated Timeline | Winter 2020 | Artist Recruitment | Project noticing | | | | |
| | Summer 2021 | Design | Project submittals and development | | | | |
| | Summer 2021 | Installation | Project completion | | | | |

| TOWN BEAUTIFICATION PROJECTS | | | | | | | | | | Project 821-2002 | |
|---|----------------------|----------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| | USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 94,240 | \$ 14,930 | \$ 10,456 | \$ 10,000 | \$ 20,456 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 169,625 | |
| TOTAL SOURCE OF FUNDS | \$ 94,240 | \$ 14,930 | \$ 10,456 | \$ 10,000 | \$ 20,456 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 169,625 | |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | |
| <i>Site Acquisition & Preparation</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | |
| <i>Consultant Services</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | |
| <i>Project Construction Expenses</i> | 94,240 | 14,930 | 10,456 | 10,000 | 20,456 | 10,000 | 10,000 | 10,000 | 10,000 | 169,625 | |
| TOTAL GFAR | \$ 94,240 | \$ 14,930 | \$ 10,456 | \$ 10,000 | \$ 20,456 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 169,625 | |
| TOTAL USE OF FUNDS | \$ 94,240 | \$ 14,930 | \$ 10,456 | \$ 10,000 | \$ 20,456 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 169,625 | |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



| | | | |
|---------------------|--|------------------------|--------------------------------|
| Project Name | ADA Upgrade Public Restrooms – Adult Recreation Building | Project Number | 821-2601 |
| Department | Parks & Public Works | Project Manager | Facilities Manager: Dan Keller |

| | |
|---------------------------------|---|
| Description | This project will make ADA-compliant upgrades to the public restrooms at the Recreation Building. |
| Location | This project location is at the Adult Recreation Center at 208 E. Main Street. |
| Project Background | The upstairs restrooms are beyond their useful life and are very small and non-ADA compliance. The building serves seniors and having an accessible building is essential. |
| | This project shows the use of Community Development Block Grant (CDBG) funds as a supplemental funding source. The CDBG Entitlement Program provides grants on a formula basis to develop viable urban communities by providing a suitable living environment, among other goals. The grant program has specific requirements, and this is one of the few Town projects that meets the CDBG requirements. |
| Operating Budget Impacts | Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget. |

PUBLIC FACILITIES PROGRAM

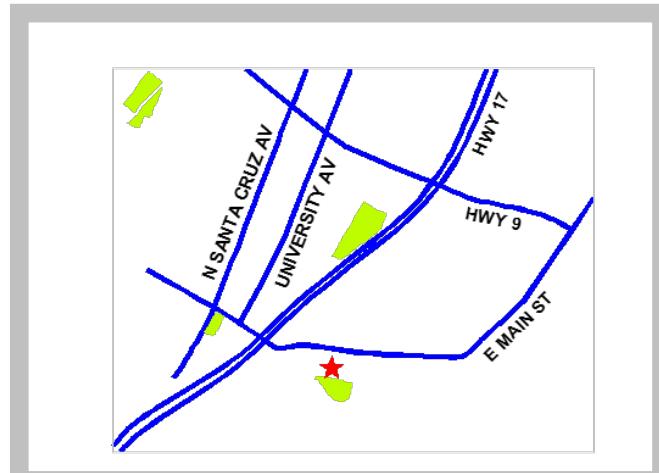
Town Infrastructure & Facilities Projects

| | | | | | | | | |
|---|-------------|--------------|----------------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development | | | | | |
| | Fall 2021 | Bid Process | Project bidding & contract award | | | | | |
| | Spring 2022 | Construction | Project construction | | | | | |
| | Summer 2022 | Completion | Project completion | | | | | |

| ADA UPGRADE PUBLIC RESTROOMS - ADULT RECREATION BUILDING | | | | | | | PROJECT 821-2601 | | | | |
|--|----------------------|----------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| | GFAR | \$ - | \$ - | \$ 183,000 | \$ - | \$ 183,000 | \$ - | \$ - | \$ - | \$ - | |
| <i>Transfer from Facilities</i> | | \$ 51,882 | \$ - | \$ 67,000 | \$ 11,979 | \$ 78,979 | \$ - | \$ - | \$ - | \$ - | \$ 130,861 |
| TOTAL SOURCE OF FUNDS | | \$ 51,882 | \$ - | \$ 250,000 | \$ 11,979 | \$ 261,979 | \$ - | \$ - | \$ - | \$ - | \$ 313,861 |
| USE OF FUNDS | | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | | - | - | 183,000 | - | 183,000 | - | - | - | - | 183,000 |
| TOTAL GFAR | | \$ 51,882 | \$ - | \$ 183,000 | \$ 11,979 | \$ 183,000 | \$ - | \$ - | \$ - | \$ - | \$ 183,000 |
| GRANTS & AWARDS | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | | 51,882 | - | 67,000 | 11,979 | 78,979 | - | - | - | - | 130,861 |
| TOTAL GRANTS & AWARDS | | 51,882 | - | 67,000 | 11,979 | 78,979 | - | - | - | - | 130,861 |
| TOTAL USE OF FUNDS | | \$ 51,882 | \$ - | \$ 250,000 | \$ 11,979 | \$ 261,979 | \$ - | \$ - | \$ - | \$ - | \$ 313,861 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name ADA Restrooms and HR Offices

Project Number 821-2117

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description This project will make ADA-compliant upgrades to the staff restrooms at the Civic Center and modify the HR offices.

Location This project is located at the Civic Center (110 E. Main Street).

Project Background The Building Inspectors have moved out of their previous space in the lower level of the Civic Center. The restrooms adjacent to this space are small non-ADA compliant restrooms. This project will upgrade the restrooms taking advantage of the available space to meet additional area requirements. In addition, this project will remodel the HR offices in the Civic Center.

Operating Budget Impacts Staff time for design and construction of the project is tracked, which allows for accountability in the costs of the project, recovery of costs from grants, and identification of future staffing needs. This project utilizes a combination of full-time budgeted staff and temporary staff to support fluctuating workloads. The costs for temporary staff will be funded through the project. Full-time staff is accounted for in the FY 2021/22 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Summer 2021 | Design | Project design & development |
| | Fall 2021 | Bid Process | Project bidding & contract award |
| | Summer 2022 | Construction | Project construction |
| | Fall 2022 | Completion | Project completion |

| ADA RESTROOMS AND HR OFFICES | | | | | | | | | | Project 821-2117 | |
|---|----------------------|----------------------|-------------------------------------|-------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|--|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | | | | | | | | | | | |
| Transfer from Facilities | \$ - | \$ - | \$ 450,000 | \$ 150,000 | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 | |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 450,000 | \$ 150,000 | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - | |
| <i>Project Construction Expenses</i> | - | - | 450,000 | 150,000 | 600,000 | - | - | - | - | 600,000 | |
| TOTAL GFAR | \$ - | \$ - | \$ 450,000 | \$ 150,000 | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 | |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 450,000 | \$ 150,000 | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 | |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

| | | | |
|---|--|------------------------|--------------------------------|
| Project Name | Waterproofing -Town-wide | Project Number | 821-2010 |
| Department | Parks & Public Works | Project Manager | Facilities Manager: Dan Keller |
| <hr/> | | | |
| Description | This project will waterproof a balcony and a roof at two Town facilities. | | |
| Location | The project is located at the Adult Recreation Center (208 E. Main Street) and the PPW Corporation Yard at 41 Miles Avenue. | | |
| Project Background | The roof of the engineering building at the PPW Corporation Yard is starting to show signs of age and potential leakage as it approaches its end of serviceable life. Recent HVAC improvements added new penetrations through this aging membrane, including relocation of a large HVAC unit in the center of the roof. The new roof will upgrade the membrane to a single ply cool roof which will also improve the building's energy conservation. | | |
| At the Adult Recreation Center, the rear balcony for the two manager offices upstairs cantilevers over the activity room below. During heavy rainstorms, water leaks from under the thresholds upstairs into the middle of the room below. The membrane needs to be replaced which entails significant reconstruction of the sliding doors, siding, and balcony deck. | | | |
| Operating Budget Impacts | The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2021/22 Operating Budget. | | |

PUBLIC FACILITIES PROGRAM

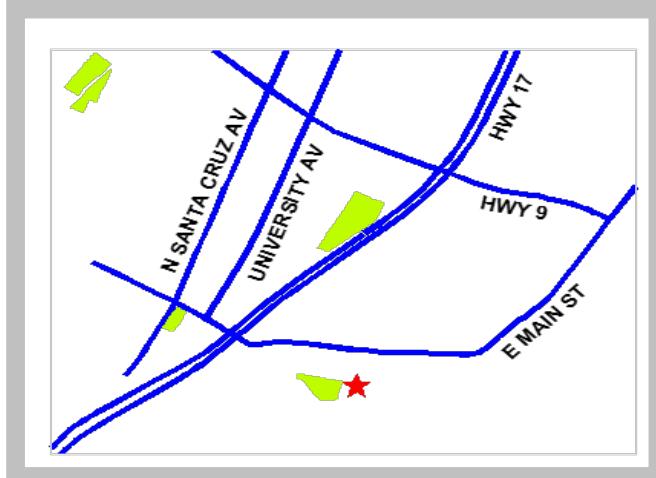
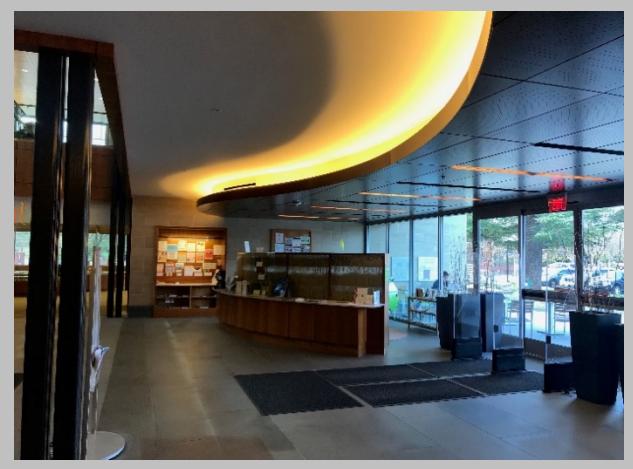
Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Design | Project design & development |
| | Spring 2021 | Bid Process | Project bidding & contract award |
| | Summer 2021 | Construction | Project construction |
| | Fall 2021 | Completion | Project completion |

| WATERPROOFING - TOWN-WIDE | | | | | | | | | | Project 821-2010 | |
|--------------------------------|-------------|-------------|------------------------|------------------------|--------------------------------------|-------------|-------------|-------------|-------------|------------------|--|
| SOURCE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | | | | | | | | | | | |
| Transfer from Facilities | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ 75,000 | |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ 75,000 | |
| USE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project | |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | | |
| GFAR | | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - | |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - | |
| Consultant Services | - | - | - | - | - | - | - | - | - | - | |
| Project Construction Expenses | - | - | 75,000 | - | 75,000 | - | - | - | - | 75,000 | |
| TOTAL GFAR | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ 75,000 | |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ 75,000 | |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Sound Mitigation in Library Lobby

Project Number 821-2504

Department Parks & Public Works

Project Manager Facilities Manager: Dan Keller

Description This project will install sound baffling to the low ceiling in the Library lobby.

Location This project location is inside the Library at 100 Villa Avenue.

Project Background This is the second phase of sound reduction in the Library following successful installation of doors to the teen area in phase one. This project will install sound baffling to the ceiling in the Library lobby to help diffuse noise.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2020/21 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Design | Project design & development |
| | Spring 2021 | Bid Process | Project bidding & contract award |
| | Spring 2021 | Construction | Project construction |
| | Summer 2021 | Completion | Project completion |

| SOUND MITIGATION IN LIBRARY LOBBY | | | | | | | | | | Project 821-2504 |
|-----------------------------------|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| Transfer from Library Trust | \$ - | \$ - | \$ 22,000 | \$ - | \$ 22,000 | \$ - | \$ - | \$ - | \$ - | \$ 22,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 22,000 | \$ - | \$ 22,000 | \$ - | \$ - | \$ - | \$ - | \$ 22,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | - | - | 22,000 | - | 22,000 | - | - | - | - | 22,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 22,000 | \$ - | \$ 22,000 | \$ - | \$ - | \$ - | \$ - | \$ 22,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 22,000 | \$ - | \$ 22,000 | \$ - | \$ - | \$ - | \$ - | \$ 22,000 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

| | | | |
|---------------------------------|---|------------------------|--------------------------------|
| Project Name | Fire Suppression (Halon) for Server Rooms | Project Number | 841-6004 |
| Department | Parks & Public Works | Project Manager | Facilities Manager: Dan Keller |
| Description | This project will install fire suppression systems that are specific for server rooms. | | |
| Location | This project is located at the Civic Center (110 East Main Street) and the Town of Los Gatos Police Operations Building (15900 Los Gatos Boulevard). | | |
| Project Background | Basic fire suppression systems use water-based sprinklers to protect infrastructure. Server rooms require different fire suppression to avoid damaging equipment in case the fire suppression is triggered. This project will install non-destructive gas suppression systems at main server rooms at essential facilities. | | |
| Operating Budget Impacts | The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2021/22 Operating Budget. | | |

PUBLIC FACILITIES PROGRAM

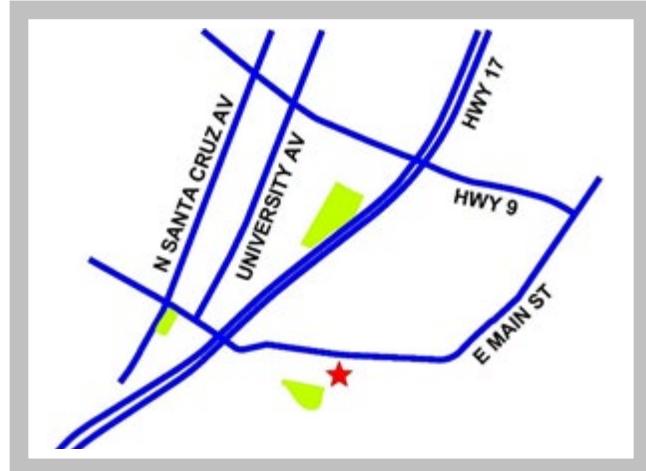
Town Infrastructure & Facilities Projects

| | | | |
|---|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Spring 2020 | Bid process | Project bidding & contract award |
| | Summer 2020 | Construction | Project Construction |
| | Spring 2021 | Completion | Project completion |

| FIRE SUPPRESSION (HALON) FOR SERVER ROOMS | | | | | | | | | | Project 841-6004 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | - |
| Transfer from Facilities | \$ - | \$ 92,555 | \$ 51,841 | \$ - | \$ 51,841 | \$ - | \$ - | \$ - | \$ - | \$ 144,396 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ 92,555 | \$ 51,841 | \$ - | \$ 51,841 | \$ - | \$ - | \$ - | \$ - | \$ 144,396 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | - | 92,555 | 51,841 | - | 51,841 | - | - | - | - | 144,396 |
| TOTAL GFAR | \$ - | \$ 92,555 | \$ 51,841 | \$ - | \$ 51,841 | \$ - | \$ - | \$ - | \$ - | \$ 144,396 |
| TOTAL USE OF FUNDS | \$ - | \$ 92,555 | \$ 51,841 | \$ - | \$ 51,841 | \$ - | \$ - | \$ - | \$ - | \$ 144,396 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



| | | | |
|---------------------------------|--|--|--------------------------------|
| Project Name | Adult Recreation Center – Floor Repair | Project Number | 821-2206 |
| Department | Parks & Public Works | Project Manager | Facilities Manager: Dan Keller |
| Description | | This project will replace the flooring in the multi-purpose room at the Adult Recreation Center. | |
| Location | | This project will take place at the Adult Recreation Center (208 East Main Street). | |
| Project Background | | The floor at the Adult Recreation Center has reached the end of its useful life. This project will replace the floor. | |
| Operating Budget Impacts | | The project will use staff time for construction management and inspection. The staff time for this project will be included in the Parks and Public Works Department's FY 2021/22 Operating Budget. | |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|----------------------------------|
| Project Components & Estimated Timeline | Winter 2021 | Bid process | Project bidding & contract award |
| | Spring 2021 | Construction | Project Construction |
| | Summer 2021 | Completion | Project completion |

| ADULT RECREATION CENTER - FLOOR REPAIR | | | | | | | | | | 821-2206 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | 100,000 | 100,000 | 200,000 | - | - | - | - | 200,000 |
| TOTAL GFAR | \$ - | \$ - | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Battery Power Supply - Library

Department Parks & Public Works

Project Number 821-2505

Project Manager Facilities Manager: Dan Keller

Description This project will include the development of a design plan and installation of a battery energy storage tied to the solar photovoltaic (PV) system at the Library.

Location This project will take place at the Los Gatos Library, 100 Villa Avenue.

Project Background In FY 2020/21 Grant funding became available through Silicon Valley Clean Energy Program and California Office of Emergency Services. To qualify for the Grant funding, development of a plan for a community resilience project is required. The Library was chosen as a site for a battery energy storage system tied to the existing Solar PV energy system. This storage system will provide short term backup power to the Library in the event of a power outage. An agreement for Services for this project is underway with the planning phase of the project to be completed and start of construction in FY 2021/22.

Grant funds for this project will be recognized as a separate budget action when the grant agreements are put in place.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be reimbursed by the grant. On-going maintenance of the battery storage system should be minimal, with large cost replacement batteries in 7+ years.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

| | | | |
|--|-------------|--------------|--|
| Project Components & Estimated Timeline | Spring 2021 | Bid process | Project design, bidding & contract award |
| | Spring 2022 | Construction | Project Construction |
| | Summer 2022 | Completion | Project completion |

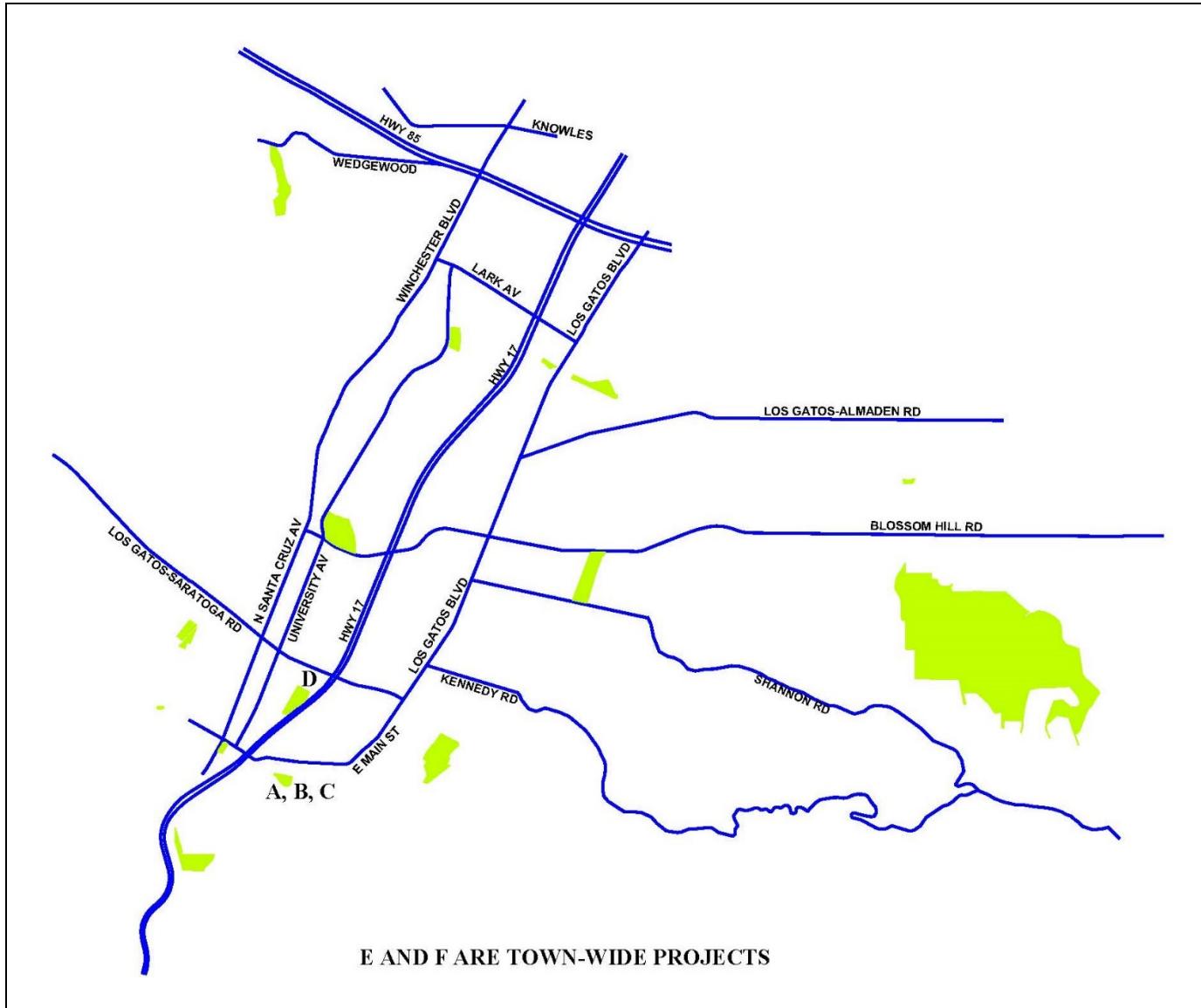
| BATTERY POWER SUPPLY - LIBRARY | | | | | | | | | | Project 821-2505 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |
| TOTAL SOURCE OF FUNDS | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> | | | | | | | |
| <i>Services/Supplies/Equipment</i> | <i>-</i> | <i>-</i> | <i>-</i> | | | | | | | |
| <i>Site Acquisition & Preparation</i> | <i>-</i> | <i>-</i> | <i>-</i> | | | | | | | |
| <i>Consultant Services</i> | <i>-</i> | <i>-</i> | <i>-</i> | | | | | | | |
| <i>Project Construction Expenses</i> | <i>-</i> | <i>-</i> | <i>-</i> | | | | | | | |
| | | | | 30,000 | 30,000 | - | - | - | - | 30,000 |
| TOTAL GFAR | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |
| TOTAL USE OF FUNDS | \$ - | \$ - | \$ - | \$ 30,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |

PUBLIC FACILITIES PROGRAM
Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM

Equipment Projects



| PROJECT LOCATIONS | |
|-------------------|------------------------------------|
| A | Information System Upgrade |
| B | Audio/Video System Upgrade |
| C | Town-Wide Document Imaging Project |
| D | Engineering Document Archiving |
| E | EOC Communication Upgrade |
| F | IT Disaster Recovery Improvements |

PUBLIC FACILITIES PROGRAM

Equipment Projects

| PROGRAM SECTION DIRECTORY | | PAGE |
|----------------------------------|------------------------------------|-------------|
| 6101 | Information System Upgrade | E – 28 |
| 6001 | Audio/Video System Upgrade | E – 30 |
| 6003 | Town-Wide Document Imaging Project | E – 32 |
| 2305 | Engineering Document Archiving | E – 34 |
| 6103 | EOC Communication Upgrade | E – 36 |
| 6104 | IT Disaster Recovery Improvements | E – 38 |

PUBLIC FACILITIES PROGRAM

Equipment Projects

The *Equipment Projects* section contains Capital Improvement Program projects that provide new equipment; or replace, improve, or upgrade existing Town equipment.

This section does not have ongoing equipment programs; all projects are considered one-time projects. One-time equipment capital improvement projects are prioritized based on service level considerations, available funding sources, project costs, and community impacts.

Los Gatos does not have a designated funding source for new equipment or the replacement or upgrading of existing equipment; however, grants are pursued and utilized when available.

EQUIPMENT PROJECTS SUMMARY

| FY 2021/22 - 2025/26 CAPITAL IMPROVEMENT PROGRAM | | | | | | | |
|--|-----------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| EQUIPMENT PROJECT SUMMARY BY PROGRAM | | | | | | | |
| | Expended Through 2020/21 | 2021/22 Budget & Carryfwd* | 2022/23 Budget | 2023/24 Budget | 2024/25 Budget | 2025/26 Budget | Total Budgeted |
| <i>Carryforward Projects</i> | | | | | | | |
| 6101 Information System Upgrade | \$ 292,528 | \$ 77,026 | \$ - | \$ - | \$ - | \$ - | \$ 369,554 |
| 6001 Audio/Video System Upgrade | 68,048 | 42,552 | - | - | - | - | 110,600 |
| 6003 Town-wide Document Imaging Project | 198,011 | 16,990 | - | - | - | - | 215,000 |
| 2305 Engineering Document Archiving | 92,284 | - | - | - | - | - | 92,284 |
| 6103 EOC Communications Upgrade | 25,060 | 24,940 | - | - | - | - | 50,000 |
| 6104 IT Disaster Recovery Improvements | 62,555 | 137,445 | - | - | - | - | 200,000 |
| <i>New Projects</i> | | | | | | | |
| Total Equipment Projects | \$ 738,486 | \$ 298,952 | \$ - | \$ - | \$ - | \$ - | \$ 1,037,438 |

Total FY 2020/21 Carryforward \$298,952



Project Name Information System Upgrade

Department Finance

Project Number 841-6101

Project Manager Finance Director: Stephen Conway

Description This project upgrades the Town's existing financial/human resources information database, enhancing its reporting system and providing future web-based online services. This project will be coordinated with the upgrade of the Town's existing permit tracking system.

Location The project will enhance the information systems used by the Finance, Human Resources, and Building Departments. Purchased computer hardware will be located in the IT Department, 110 E. Main Street.

Project Background In FY 2008/09, staff completed a significant portion of a multi-year financial information system upgrade. This project involved the conversion of General Ledgers, Payroll, Budget, and Human Resources modules, followed by the implementation of the Cashiering and Business License modules. Planned for FY 2021/22 required system upgrade, cloud hosting, online-timesheet management, completion of the fixed asset module, and continuation of electronic commerce, including online permitting and business license applications.

Operating Budget Impacts The remaining project balance is estimated to be \$77,026. It is anticipated that the maintenance costs for the Finance/Human Resources information system would be approximately \$40,000 annually, which has been incorporated into the FY 2021/22 Operating Budget.

PUBLIC FACILITIES PROGRAM

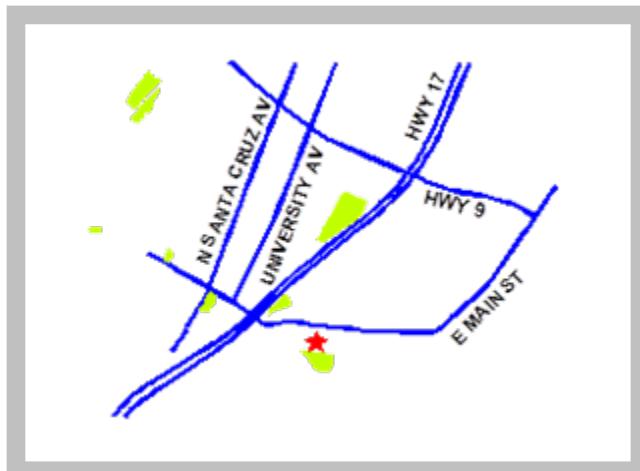
Equipment Projects

| | | | |
|--|-------------|-----------------------|--|
| Project Components & Estimated Timeline | Spring 2021 | System Implementation | Upgrade and test data migration and functionality of financial/human resources information database. |
| | Fall 2021 | System Implementation | Develop and test fixed assets, electronic commerce and electronic timesheet functions. |
| | Spring 2022 | System Implementation | Implement data migration |
| | Summer 2022 | System Implementation | Implementation of electronic commerce and electronic timesheet functions. |

| INFORMATION SYSTEM UPGRADE | | | | | | | | | | | Project 841-6101 |
|--------------------------------|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | | | | | | | | | | | |
| Transfer from MIS | \$ 254,769 | \$ 37,759 | \$ 77,026 | \$ - | \$ 77,026 | \$ - | \$ - | \$ - | \$ - | \$ 369,554 | |
| TOTAL SOURCE OF FUNDS | \$ 254,769 | \$ 37,759 | \$ 77,026 | \$ - | \$ 77,026 | \$ - | \$ - | \$ - | \$ - | \$ 369,554 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project | |
| GFAR | | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - | |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - | |
| Consultant Services | 254,769 | 37,759 | 77,026 | - | 77,026 | - | - | - | - | 369,554 | |
| Project Construction Expenses | - | - | - | - | - | - | - | - | - | - | |
| TOTAL GFAR | \$ 254,769 | \$ 37,759 | \$ 77,026 | \$ - | \$ 77,026 | \$ - | \$ - | \$ - | \$ - | \$ 369,554 | |
| TOTAL USE OF FUNDS | \$ 254,769 | \$ 37,759 | \$ 77,026 | \$ - | \$ 77,026 | \$ - | \$ - | \$ - | \$ - | \$ 369,554 | |

PUBLIC FACILITIES PROGRAM

Equipment Projects



| | | | |
|---------------------------------|--|------------------------|---------------------|
| Project Name | Audio/Video System Upgrade | Project Number | 841-6001 |
| Department | Town Manager | Project Manager | IT Manager: Sai Kim |
| Description | This project provides for the replacement and/or upgrade of Council Chamber video, audio/visual, and other applicable equipment used for televised and non-televised public meetings. | | |
| Location | The video production system is located in the audio/video equipment room at the Civic Center, 110 E. Main Street, and involves various electronic equipment required to cablecast public meetings and make presentations. | | |
| Project Background | In FY 2008/09, the audio/visual equipment located in the Town Council Chambers was upgraded to meet the needs at that time. The maintenance of the video production equipment is now the responsibility of KCAT, who receives Public, Educational, and Governmental (PEG) fees, provided by local cable operators for this purpose. The remaining funds in this project will be used to replace and/or upgrade the Town's A/V equipment in the Council Chambers, as needed. Staff will also explore the availability of additional audio/visual meeting management enhancements. | | |
| Operating Budget Impacts | This Audio/Video System Upgrade project is funded in the GFAR Fund. It is unknown at this time which replacements or upgrades will be required during FY 2021/22. Staff oversight of this project will be included in the FY 2021/22 Operating Budget. | | |

PUBLIC FACILITIES PROGRAM

Equipment Projects

| | | | |
|---|---------------------|------------|------------|
| Project Components & Estimated Timeline | Fiscal Year 2021/22 | Monitoring | As needed. |
|---|---------------------|------------|------------|

| AUDIO / VIDEO SYSTEM UPGRADE | | | | | | | | | | Project 841-6001 |
|---|------------------|-------------|---------------------|-------------|------------------|-------------|-------------|-------------|-------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 | New Funding | 2021/22 | 2022/23 | 2023/24 | 2024/25 | Total Project |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | | Proposed | Proposed | Proposed | |
| GFAR | \$ 68,048 | \$ - | \$ 42,552 | \$ - | \$ 42,552 | \$ - | \$ - | \$ - | \$ - | \$ 110,600 |
| TOTAL SOURCE OF FUNDS | \$ 68,048 | \$ - | \$ 42,552 | \$ - | \$ 42,552 | \$ - | \$ - | \$ - | \$ - | \$ 110,600 |
| USE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 | New Funding | 2021/22 | 2022/23 | 2023/24 | 2024/25 | Total Project |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | | Proposed | Proposed | Proposed | |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | 68,048 | | | 42,552 | | 42,552 | | | | 110,600 |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | - | - | - | - | - | - | - | - | - | - |
| TOTAL GFAR | \$ 68,048 | \$ - | \$ 42,552 | \$ - | \$ 42,552 | \$ - | \$ - | \$ - | \$ - | \$ 110,600 |
| TOTAL USE OF FUNDS | \$ 68,048 | \$ - | \$ 42,552 | \$ - | \$ 42,552 | \$ - | \$ - | \$ - | \$ - | \$ 110,600 |

PUBLIC FACILITIES PROGRAM

Equipment Projects



| | | | |
|---------------------------------|--|------------------------|---|
| Project Name | Town-Wide Document Imaging Project | Project Number | 841-6003 |
| Department | Community Development/Police | Project Manager | Community Development Director: Joel Paulson |
| Description | This is the continuation of the first phase of a Town-wide project to convert existing microfiche and paper files to electronic storage and provide desktop access. | | |
| Location | Town of Los Gatos Civic Center complex (110 E. Main Street). | | |
| Project Background | The Community Development Department has an immediate need to provide electronic storage and retrieval of many archived documents. The electronic retrieval system will allow immediate access to all building and planning files for members of the Community Development Department via desktop access. Following implementation, priorities will be identified to expand document imaging to other departments, subject to available funding. | | |
| Operating Budget Impacts | The Community Development Department collects permit fees, a portion of which will be used to offset some costs for document storage. | | |

PUBLIC FACILITIES PROGRAM

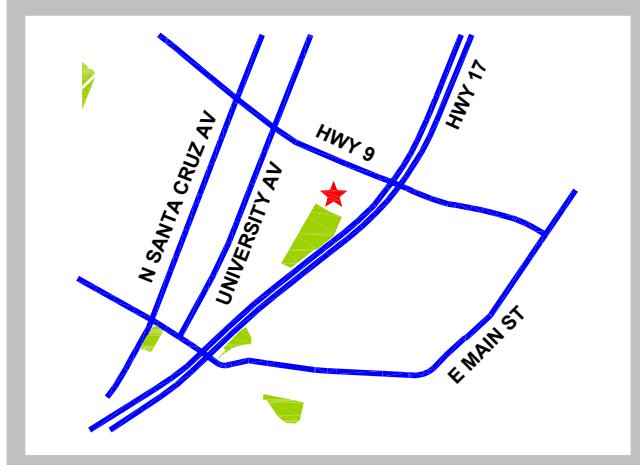
Equipment Projects

| | | | |
|--|-------------------|-------------------|---|
| Project Components & Estimated Timeline | FY 2021/22 | Production | Continue document conversion of Building and Planning Division files. |
|--|-------------------|-------------------|---|

| TOWN-WIDE DOCUMENT IMAGING PROJECT | | | | | | | | | | Project 841-6003 | |
|---|----------------------|---------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------------|----------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Adjusted | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | | |
| Transfer from MIS | \$ 198,011 | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ - | \$ - | \$ 215,000 | |
| TOTAL SOURCE OF FUNDS | \$ 198,011 | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ - | \$ - | \$ 215,000 | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Adjusted | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - | |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - | |
| Consultant Services | - | - | - | - | - | - | - | - | - | - | |
| Project Construction Expenses | 198,011 | 16,990 | - | 16,990 | - | 16,990 | - | - | - | 215,000 | |
| TOTAL GFAR | \$ 198,011 | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ - | \$ - | \$ 215,000 | |
| TOTAL USE OF FUNDS | \$ 198,011 | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ 16,990 | \$ - | \$ - | \$ - | \$ 215,000 | |

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name Engineering Document Archiving

Department Parks & Public Works

Project Number 821-2305

Project Manager Town Engineer: WooJae Kim

Description This project will scan and archive all engineering record documents such as as-builts, federal and state funded capital improvement projects, and recorded documents, all of which are currently stored in paper format.

Location This project is located at the Engineering Services office (41 Miles Avenue).

Project Background Currently, most files are kept in a hard copy format in the Engineering Services office. These hard copies have become damaged due to age and need to be preserved through archiving to maintain pertinent records. By digitally archiving these documents, searching through records becomes much more efficient. It is anticipated that this project will be implemented over several fiscal years, starting in FY 2014/15 and completion estimated in FY 2021/22.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

| | | | | | | | | |
|---|-------------|-------------|----------------------------------|--|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2015 | Design | Project development | | | | | |
| | Fall 2015 | Bid process | Project bidding & contract award | | | | | |
| | Summer 2021 | Completion | Project completion | | | | | |

| ENGINEERING DOCUMENT ARCHIVING | | | | | | | | | | Project 821-2305 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| | GFAR | \$ 14,199 | \$ 78,084 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 92,284 |
| TOTAL SOURCE OF FUNDS | | | | | | | | | | |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - |
| <i>Site Acquisition & Preparation</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - |
| <i>Consultant Services</i> | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - | - - - |
| <i>Project Construction Expenses</i> | 14,199 | 78,084 | - - - | - - - | - - - | - - - | - - - | - - - | - - - | 92,284 |
| TOTAL GFAR | \$ 14,199 | \$ 78,084 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 92,284 |
| TOTAL USE OF FUNDS | \$ 14,199 | \$ 78,084 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 92,284 |

PUBLIC FACILITIES PROGRAM

Equipment Projects



TOWN-WIDE

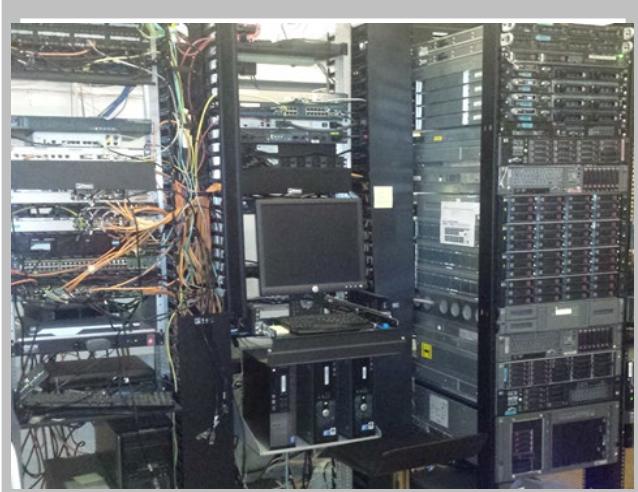
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|---------------------------------|--|------------------------|-------------------------------------|
| Project Name | EOC Communications Upgrade | Project Number | 841-6103 |
| Department | Town Manager Office/IT/PD | Project Manager | Assistant Town Manager, Arn Andrews |
| Description | This project upgrades identified deficiencies in the Town's Emergency Operations Center (EOC) communication capabilities. | | |
| Location | The project will enhance the communication systems within the EOC to create better interoperability between Town staff, Public Safety, other agencies, and citizen volunteers in the event of an emergency. | | |
| Project Background | The recent wildfire disasters in California and lessons learned from prior Town emergency preparedness exercises continue to identify a lack of adequate communications as a major flaw in emergency responses. Without robust EOC communication capabilities the situational awareness necessary to adequately assess, and respond to, an operational area in the event of an emergency is severely compromised. Staff is seeking to create multiple seamless communication channels between the Town EOC, County EOC, Town Public Safety staff, Town PPW staff, Town CDD staff, and CERT volunteers. | | |
| Operating Budget Impacts | This project will use staff time for management. The staff time for this project is included in the FY 2021/22 Operating Budget. | | |

PUBLIC FACILITIES PROGRAM

Equipment Projects

| | | | |
|--|-------------|-------------|---|
| Project Components & Estimated Timeline | Summer 2018 | Design | Project development |
| | Fall 2018 | Procurement | Procurement of equipment and installation |
| | Fall 2020 | Completion | Project completion |

| EOC COMMUNICATION UPGRADE | | | | | | | | | | Project 841-6103 |
|---|----------------------|----------------------|-------------------------------------|------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| SOURCE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | \$ 24,060 | \$ 1,000 | \$ 24,940 | | | \$ - | \$ 24,940 | \$ - | \$ - | \$ 50,000 |
| TOTAL SOURCE OF FUNDS | \$ 24,060 | \$ 1,000 | \$ 24,940 | \$ - | \$ 24,940 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| USE OF FUNDS | Prior Yrs Actuals | 2020/21 Estimated | Estimated Carryfwd to 2021/22 | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 Proposed | 2023/24 Proposed | 2024/25 Proposed | 2025/26 Proposed | Total Project |
| GFAR | | | | | | | | | | |
| <i>Salaries and Benefits</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Services/Supplies/Equipment</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Site Acquisition & Preparation</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Consultant Services</i> | - | - | - | - | - | - | - | - | - | - |
| <i>Project Construction Expenses</i> | 24,060 | 1,000 | 24,940 | - | 24,940 | - | - | - | - | \$ 50,000 |
| TOTAL GFAR | \$ 24,060 | \$ 1,000 | \$ 24,940 | \$ - | \$ 24,940 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| TOTAL USE OF FUNDS | \$ 24,060 | \$ 1,000 | \$ 24,940 | \$ - | \$ 24,940 | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |



TOWN-WIDE

Project Name IT Disaster Recovery Improvements
Department IT

Project Number 841-6104
Project Manager IT Manager: Sai Kim

| | |
|---------------------------------|--|
| Description | This project upgrades the Town's existing Information Technology infrastructure including windows servers, storage, and network switches. |
| Location | The project will enhance the IT systems used by all Town departments at all locations. Purchased computer hardware will be located at 110 E. Main Street and 15900 Los Gatos Boulevard |
| Project Background | Annually staff evaluates and replaces older servers and network infrastructure to ensure reliable operation. In FY 2017/18, staff began an IT disaster recovery inventory, identifying many areas to improve our disaster preparedness posture and increasing efficiencies with more modern infrastructure design. These improvements to IT infrastructure require more than a simple staggered replacement of a small percentage of servers. Improvements include Hypervisor Server Clusters and Replication, redundant Storage Area Networks, and Public Cloud DR Data Center. |
| Operating Budget Impacts | This project will use staff time for management. The staff time for this project is included in the FY 2021/22 Operating Budget. |

PUBLIC FACILITIES PROGRAM

Equipment Projects

| | | | | | | | |
|---|-------------|-------------|---|--|--|--|--|
| Project Components & Estimated Timeline | Summer 2019 | Design | Project development | | | | |
| | Fall 2019 | Procurement | Procurement of equipment and installation | | | | |
| | Fall 2021 | Completion | Project completion | | | | |

| IT DISASTER RECOVERY IMPROVEMENTS | | | | | | | | | | Project 841-6104 |
|-----------------------------------|------------------|------------------|---------------------|------------------------|--------------------------------------|-------------|-------------|-------------|-------------|-------------------|
| SOURCE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | |
| GFAR | | | | | | | | | | |
| Transfer from MIS | \$ 30,924 | \$ 31,631 | \$ 137,445 | \$ - | \$ 137,445 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| TOTAL SOURCE OF FUNDS | \$ 30,924 | \$ 31,631 | \$ 137,445 | \$ - | \$ 137,445 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| USE OF FUNDS | Prior Yrs | 2020/21 | Estimated | 2021/22 New Funding | 2021/22 Budget (with Carryfwd) | 2022/23 | 2023/24 | 2024/25 | 2025/26 | Total Project |
| | Actuals | Estimated | Carryfwd to 2021/22 | | | Proposed | Proposed | Proposed | Proposed | |
| GFAR | | | | | | | | | | |
| Salaries and Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Services/Supplies/Equipment | - | - | - | - | - | - | - | - | - | - |
| Site Acquisition & Preparation | - | - | - | - | - | - | - | - | - | - |
| Consultant Services | - | - | - | - | - | - | - | - | - | - |
| Project Construction Expenses | 30,924 | 31,631 | 137,445 | - | 137,445 | - | - | - | - | 200,000 |
| TOTAL GFAR | \$ 30,924 | \$ 31,631 | \$ 137,445 | \$ - | \$ 137,445 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| TOTAL USE OF FUNDS | \$ 30,924 | \$ 31,631 | \$ 137,445 | \$ - | \$ 137,445 | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |

PUBLIC FACILITIES PROGRAM

Equipment Projects



Reference

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Accrual Basis Accounting - Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements.

Adoption - Formal action by the Town Council which sets the spending limits for the fiscal year. The Town's budget is adopted by Council resolution.

Appropriation - An authorization made by the Town Council that permits officials to incur obligations against and to make expenditures of government resources. Appropriations are typically granted for a one-year period.

Audit - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the Town's Financial Statements present fairly the Town's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with its performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the Town's internal controls as well as recommending improvements to the Town's financial management practices.

Bonds - A bond is a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date) together with period interest at a specified rate. Bonds are typically used to finance capital facilities.

Budget - As the Town's financial operating plan for the fiscal year, the budget displays the estimated expenditures (costs) for providing services and the estimated sources of revenue (income) to pay for them. Once the Town Council adopts the budget, the total becomes the maximum spending limit. Los Gatos' budget encompasses a single fiscal year (July 1 through June 30).

Budget Amendment - The Council has the sole responsibility for adopting the Town's budget and may amend or supplement the budget at any time after adoption. The Town Manager has the authority to approve administrative adjustments to the budget as outlined in the Financial and Administrative Policies set by Council.

Budget Document - The official financial spending and resource plan submitted by the Town Manager and adopted by the Town Council explaining the approved budget to the public and Town Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, comparative data from previous fiscal years, goals and objectives, and the views and recommendations of the Town Manager.

Budget Overview - This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (increase/decrease).

Budget Policies - General and specific guidelines adopted by the Council that govern the financial plan's preparation and administration.

Capital or Community Improvements - Capital or community improvements are major construction, acquisition, or maintenance/repair projects. Typical examples of major construction would include new street improvements, park development, and public buildings. Acquisition includes land for parks and open space. Major maintenance/repairs may include street resurfacing or modifications to public buildings.

Capital Improvement Program (CIP) - The plan or schedule of expenditures for major construction of roads, sidewalks, Town facilities, and/or park improvements and for the purchase of equipment. The Town of Los Gatos' CIP follows a five-year schedule. Although the Town adopts the CIP budget in a process which is separate from the adoption of the budget, the budget incorporates the first year of the five-year CIP.

Capital Projects Fund - In governmental accounting, a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditures account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay - Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery, equipment, and construction projects.

Capital Assets – See “Fixed Assets.”

Cash Basis Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG (Community Development Block Grant) - Federal grant funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town. The Town primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Construction Tax - A construction tax is imposed upon the construction of any building, portion of a building, or a mobile home lot. Construction by definition means either new construction or enlargement. The taxes imposed are based upon a set rate per square foot as follows:

- a) **Capital Improvement Tax** - \$0.18 for each square foot of building addition or alteration
- b) **Underground Utility Tax** - \$0.18 for each square foot of building addition or alteration
- c) **Park Fund Tax** - \$0.04 for each square foot of building addition or alteration

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities - Items which may become liabilities of the Town but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services - Services provided to the Town from the private sector or other public agencies.

Contributed Capital - Resources which are extremely restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in, and contributions from developers.

Cost Allocation - A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer. In the Town's case, the general fund is the service provider and the external funds are the service consumer.

Deficit - The excess of liabilities over assets.

Department - A major organizational unit of the Town that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Fees and Permits - Fees that are charged for various development-related services or permits based upon actual cost to the Town for providing the service or permit.

Documentary Transfer Tax - Imposed on the transfer of real property, exclusive of any lien or encumbrance. The Town receives 50% of such revenue collected by Santa Clara County.

Encumbrance - Commitment against an approved budget for unperformed (executory) contract for goods or services. Encumbrances cease when the obligation is paid or otherwise terminated. A purchase order is a common encumbrance.

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the Town determines its financial position and results of its operations. The Town's fiscal year runs from July 1 to June 30.

Five-Year Financial Forecast - Estimates of future revenues and expenditures to help predict the future financial condition of the community.

Fixed Assets - Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts in which financial transactions relating to revenues, expenditures, assets, and liabilities are recorded. Funds other than the General Fund typically have a unique funding source and purpose. Establishing funds enables the Town to account for the use of restricted revenue sources and carry on specific activities or pursue specific objectives.

Fund Accounting - System used by non-profit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

REFERENCE SECTION

Glossary of Terms

Fund Balance - Also known as financial position, fund balance is the excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

GAAP - (Generally Accepted Accounting Principles) - Uniform standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the Town.

Gas Tax Fund - The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street-related purpose in the Town's system of streets.

General Fund - In governmental accounting, fund used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund. The General Fund is the primary operating fund of the Town.

General Government – Includes offices and departments to support the Town Council, Town Clerk, Town Manager, Town Attorney, Town Treasurer, Human Resources, Finance, Community Development, Police, Parks and Public Works, and Library functions.

General Liability Self Insurance Fund - The General Liability Self Insurance Fund is used to provide the Town with liability and property insurance. Coverage is provided through the Town's participation in a joint powers agreement through the Association of Bay Area Governments (ABAG).

Grant - External contribution, and/or gift of cash, or other asset typically from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is Community Development Block grant funding from the federal government.

Housing Set-Aside Fund – This fund is used to account for the Redevelopment Agency's 20% set-aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing.

Improvements - Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenue - Revenue received from other governmental agencies and municipalities, such as grants from the state or federal government.

Inter-Fund Transfers - When the Town moves money between its various funds, it makes an inter-fund transfer, referred to as "transfers in" and "transfers-out." In aggregate, transfers in and out offset each other for the fiscal year.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by Santa Clara County levying property taxes.

Licenses and Permits - Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Lighting and Landscape Fund - The Town has formed six landscape and lighting district funds established by written consent of the property owners owning all of the property within the boundaries of the district.

Objective - A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program or service level.

Ordinance - A formal legislative enactment by the Town Council. It has the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a Town's municipal code.

Operating Budget - The operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Personnel - Town staff.

Program - As subdivisions of departments, programs are budgetary or organizational units of government with limited sets of work responsibilities within their respective departments. Programs also serve to increase budgetary accountability. Los Gatos' budget is compiled on a program basis.

Property Tax - A tax imposed on real property (land and permanently attached improvements). The tax is based upon the assessed value of such property. The tax rate may not exceed 1% of assessed value.

Reserve - An account used to indicate that a portion of fund equity is designated, undesignated, or legally restricted for a specific purpose.

Resolution - A special order of the Town Council, which has a lower legal standing than an ordinance.

Resources - Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning fund balances.

Revenue - Sources of income which the Town receives during a fiscal year. Examples of revenue include taxes, intergovernmental grants, charges for services, resources forwarded from the prior year, operating transfers for other funds, and other financing sources such as the proceeds derived from the sales of fixed assets.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a fiscal year.

Road Impact Fees - Pursuant to Article III of Chapter 15 of the Town Code, the Town collects road impact fees to finance road construction and maintenance projects throughout the town. Article IX of Chapter 15 authorizes the establishment of special fund accounts known as Road Impact #1, Road Impact #2, and Road Impact #3, into which all such fees are deposited. Because the road systems generally follow drainage patterns, the existing drainage basin map boundaries are used to track and expend funds for road construction and maintenance.

Glossary of Terms

The amount of each fee collected is based on an estimate of the weight of the loads to be hauled to or from the project and the weight of heavy vehicles to be used in connection with the project. The fee is collected for Building Permits, Grading and Landscape Permits, Improvement Contracts, and Encroachment Permits. Money collected from such fees is to be used solely for design, construction, and repair of Town streets and installation of sidewalk curb cut ramps when such a requirement is triggered by the level of work as provided by the Americans with Disabilities Act, within the prescribed area. Projects will be brought forward on an as-needed basis.

SA Trust Fund – Fund used to account for the proceeds of notes, and other forms of indebtedness, and the expenditure of these funds to pay the debt, administrative services and projects with the specified boundaries of the Successor Agency of the Town of Los Gatos Redevelopment Agency.

Sales Tax – 1% of taxable sales is returned to the Town by the State Board of Equalization on a monthly direct deposit basis. Under the “Triple Flip” agreement, 0.25% of the 1% is now received in association with property tax but remains sales tax in substance.

Special Revenue Fund - In governmental accounting, a fund used to account for the proceeds of a special revenue source (other than special assessments, expandable trusts, or for major capital projects) that are legally restricted to expenditure for a specified purpose.

Service Charge - Charges for specific services rendered.

Services and Supplies - Expenditures for services and supplies which are directly related to a department's primary service activities.

State Gas Tax Funds - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes.

Supplemental Appropriation - An appropriation approved by the Council after the initial budget is adopted.

Taxes - Compulsory charges levied by the Town, county, or state governments for the purpose of financing services performed for the community's benefit.

Town Code - A legal compilation of Town Council-approved ordinances currently in effect. The code defines Town policy with respect to areas such as planning, etc.

Transfers In/Out - Money transferred from one Town fund to another. Differs from revenues and expenses - see definition of these terms, above.

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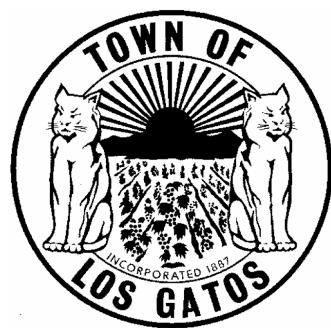
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