



**TOWN OF LOS GATOS
DEPARTMENT OF PARKS AND PUBLIC WORKS
41 MILES AVENUE, LOS GATOS, CA 95030**

**Stormwater Master Plan RFP
Responses to Proposer Questions
09/16/2019**

- Q: Can the Town's storm drain GIS data be made available now so that consultants can estimate level of effort to update the data and the quality of the existing data.
 - Response: Yes, the storm drain GIS shape files, property line shape files, and a composite aerial image have been uploaded to Town's FTP site. Please follow the instructions at the bottom of this document to access the files. Note that Town has recently annexed neighborhoods. The storm drain master plan shall include these annexed areas, however, they are not currently covered in Town's GIS database. The locations of the annexed areas has been included in the FTP site.
- Q: Can the Town share the existing GIS database shapefiles for preparing this proposal?
 - Response: See response above.
- Q: Does Town want survey level accuracy to complete the GIS data or can data be entered using landmarks, County LiDAR and aeriels based on field visits and review of as-builts?
 - Response: Survey-level accuracy is not required. Town will provide to the selected consultant a high-resolution aerial images and topographic map with two-foot contour interval and one-foot horizontal and vertical accuracy.
- Q: Can the Town provide parameters for the horizontal and vertical accuracy needed for your GIS database?
 - Response: Survey-level accuracy is not required. See response above.
- Q: Does the existing Town GIS database include storm drain pipe sizes, materials, and flowline elevations? Are there as-builts drawings to populate this information? Does the Town believe that a desktop analysis will be sufficient to compile the GIS database or will site visits be required to verify the location of the infrastructure.
 - Response: Town's GIS database includes pipe size and material information for some, but not all, facilities. Flow line elevations are not included. As-built drawings are not available for most of the storm drain system. Site visits to confirm location of existing storm drain facilities is anticipated. Town operation and maintenance staff can accompany the selected consultant to aid in identification of existing storm drain systems.
- Q: Does the Town or RBF/Michael Baker have an electronic copy of the existing hydraulic model and can it be made available now to determine model platform and completeness of existing model?



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- Response: Neither Town or RBF/Michael Baker have been able to locate the electronic files. Scanned hard copies of the hydraulic calculations and maps prepared in the Year 2000 study have been placed on Town's FTP site. Please follow the instructions at the bottom of this document to access the files.
- Q: Can the 2000 RBF hydrologic/hydraulic report be provided prior to proposal submission to inform our proposed approach?
 - Response: See response above.
- Q: Can we reproduce the hydrologic and hydraulic study, prepared in 2000, for preparing the proposal?
 - Response: See response above.
- Q: What methodologies or modeling software did the 2000 RBF evaluation incorporate?
 - Response: See response above.
- Q: Did the 2000 RBF evaluation use or update the GIS database?
 - Response: No, Town did not have GIS database at that time.
- Q: Under 2.3 it states that "A comprehensive hydrologic and hydraulic study is not anticipated for this project." Does this assume that only a few sites will require an H&H analysis and other CIP projects will be gathered from the 2000 RBF report?
 - Response: Town's priorities are:
 - Filling in gaps in GIS data;
 - Updating existing data that's incomplete;
 - Recommendations to modernize the existing storm drain system; and
 - Review of maintenance trouble spots to develop long-term solutions.The supplemental hydrologic and hydraulic evaluation shall be limited in scope to focus on addressing that above priorities.
- Q: Did the Town complete CCTV inspections for any of the storm drain systems?
 - Response: No.
- Q: Does the Town want CCTV data collected of priority areas to assess the condition of pipes in detail, or is a topside assessment suffice?
 - Response: A topside assessment is sufficient. Town operation and maintenance staff can accompany the selected consultant in field visits to aid in identification of existing storm drain systems.
- Q: Which creeks (if any) does the Town want modeled?
 - Response: None.
- Q: Does the Town have an estimate of the number of pipes and junctions (e.g., manholes, inlets, outlets) in their system?



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- Response: The storm drain GIS shape files have been uploaded to Town's FTP site. Please follow the instructions at the bottom of this document to access the information.
- Q: Is there a database of resident complaints regarding stormwater-related problems?
 - Response: Yes, this information will be provided to the selected consultant.
- Q: Can the key personnel resumes be attached as Appendix to the proposal, not to be counted in the 25 page limit?
 - Response: Yes, resumes and rate sheets can be included in the Appendix and will not count towards the 25-page limit.
- Q: Does the 25 pages page limit apply to individual resumes, rate sheet? Is the page limit for single side or double side?
 - Response: Resumes and rate sheets can be included in the Appendix and will not count towards the 25-page limit. Each side of a sheet of paper that contains text or image is considered one page.

QUESTIONS REGARDING FUNDING:

- Q: What are the current funding mechanisms being used to address stormwater maintenance and CIP projects?
 - Response: The primary funding sources are property tax assessment for storm water, storm water impact fee, and General Fund.

TOWN OF LOS GATOS FTP SITE ACCESS INSTRUCTIONS

Website: <https://ftp.losgatosca.gov>

(**continue** past the certificate warning)

Simply login to the above website with:

Username: **FTPEngr** (not case sensitive)

Password: **BigFile19!** (case sensitive)

(**continue** past the authorized use warning)

Access the folder 'Storm Water Master Plan'