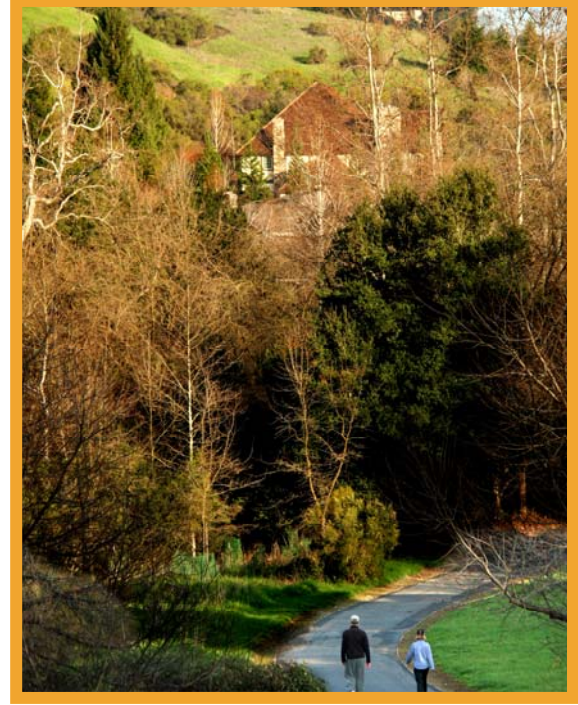




TOWN OF LOS GATOS

CALIFORNIA



Capital Improvement Program Budget
Fiscal Years 2019/20 — 2023/24

Cover Photos: Ken Benjamin and Liv Ames

TOWN OF LOS GATOS



CALIFORNIA

Capital Improvement Program

for

Fiscal Years July 1, 2019 to June 30, 2024

Town Council

Steve Leonardis..... Mayor
Marcia JensenVice Mayor
Marico Sayoc Council Member
Barbara Spector Council Member
Rob Rennie Council Member

Prepared under the direction of:

Laurel Prevetti.....Town Manager
Stephen D. Conway.....Finance Director



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Introduction



TOWN OF LOS GATOS

CIVIC CENTER
110 E. MAIN STREET
LOS GATOS, CA 95030

May 8, 2019

Honorable Mayor and Town Council:

I am pleased to submit to you the Proposed Fiscal Year (FY) 2019/20 – 2023/24 Five-Year Capital Improvement Program (CIP) for the Town of Los Gatos. The CIP is a comprehensive five-year capital improvement plan designed to identify projects to develop and maintain the Town's infrastructure, consistent with the Town Council Core Goal of maintaining the condition and availability of public facilities. Guidance for developing priorities for capital improvement projects is also derived from key plans, including the General Plan and the Council's Strategic Priorities.


This CIP budget message contains:

- Town's Core Goals and Strategic Priorities
- CIP Financial Summary - Funding Sources
- Proposed FY 2019/20 – 2023/24 CIP Overview
- Proposed FY 2019/20 CIP Overview
- FY 2018/19 Completed Projects
- Budget Process Overview

In January 2019, the Town Council established the 2019-21 Strategic Priorities (see page A-2). The Core Goals and Strategic Priorities guide the preparation of both the Capital and Operating Budgets. In terms of capital projects, the Town Council affirmed its interest improving the condition of the Town's streets, enhancing community vitality through events and other efforts in addition to continuing/completing the ongoing commitments of traffic/transportation, public safety, quality of life, and prosperity.

All proposed capital projects are described in this document. The reserves and operating expenditures are discussed in more detail in the Proposed FY 2019/20 Operating Budget.

STRATEGIC PRIORITIES FY 2019-2021



CORE GOALS: COMMUNITY CHARACTER • GOOD GOVERNANCE • FISCAL STABILITY • QUALITY PUBLIC INFRASTRUCTURE • CIVIC ENRICHMENT • PUBLIC SAFETY

<p style="text-align: center; color: #C00000; font-weight: bold;">ONGOING COMMITMENTS</p> <p style="color: #C00000; font-weight: bold;">TRAFFIC/TRANSPORTATION</p> <p><i>Comprehensive Parking Study</i></p> <ul style="list-style-type: none"> Parking Garage <p><i>Transportation Demand Management</i></p> <ul style="list-style-type: none"> One-way Downtown Street Pilot Summer/Rush Hour/School Traffic Develop Measure B Transportation Projects Install Bicycle and Pedestrian Improvements Community Shuttle/School Bus Pilot <p style="color: #C00000; font-weight: bold;">QUALITY OF LIFE</p> <p><i>Community Vitality</i></p> <ul style="list-style-type: none"> Events and Other Efforts <p><i>Streamline Policies</i></p> <ul style="list-style-type: none"> Land Use/Economic Vitality Measures <p><i>General Plan 2040</i></p> <ul style="list-style-type: none"> Objective Standards Environmental Sustainability Ordinances <p style="color: #C00000; font-weight: bold;">SAFETY</p> <p><i>Emergency Preparedness</i></p> <ul style="list-style-type: none"> CERT Recruitment and Training EOC Upgrades Community communication <p><i>Fire Protection</i></p> <ul style="list-style-type: none"> Vegetation management on Town properties Enhanced community education <p><i>Infrastructure Improvements</i></p> <ul style="list-style-type: none"> Guard Rails Pavement <p style="color: #C00000; font-weight: bold;">PROSPERITY</p> <p><i>Address Pension and OPEB Obligations</i></p> <ul style="list-style-type: none"> Additional Discretionary Payments (ADPs) Reduced Amortization Strategies Pension Contribution Management Strategies <p><i>Annexation of County Pockets</i></p> <ul style="list-style-type: none"> Sell or Lease Certain Town Properties Short Term Rentals 	<div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p style="text-align: center; color: #C00000; font-weight: bold;">NEW</p> <p><i>Additional Vegetation Management Practices</i></p> <ul style="list-style-type: none"> Complete ecological study to determine the best management practices to protect life and property and maintain healthy ecosystems </div> <div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center; color: #C00000; font-weight: bold;">IN PROGRESS</p> <p>Reconstruct remaining Almond Grove Streets</p> <p>Create a Complete Streets Policy</p> <p>Measure G (Sales Tax) Implementation</p> <p style="text-align: center; color: #C00000; font-weight: bold;">RECENTLY COMPLETED</p> <p>North 40 Specific Plan Amendments</p> <p>Streamline certain policies affecting Town businesses</p> </div>
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SMALL TOWN SERVICE, COMMUNITY STEWARDSHIP, FUTURE FOCUS

CAPITAL IMPROVEMENT PROGRAM

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CIP FINANCIAL SUMMARY – FUNDING SOURCES

As in the past, the Town continues to be challenged in its attempts to secure a reliable ongoing source of revenue for the Capital Improvements Program. The proposed five-year CIP reflects \$6.0 million in ongoing Gas Tax dedicated sources to help fund the proposed \$32 million of planned capital improvements. The balance of CIP funding of \$26 million is expected to be funded by one-time appropriations from the General Fund Appropriated Reserve (GFAR), Utility Undergrounding Funds, Traffic Mitigation Funds, Grant Funds, Storm Drain Funds as follows:

Funding Sources for the FY 2019/20 - 2023/24 CIP		
Ongoing	Gas Tax	\$ 6,050,270
	GFAR	18,638,828
	Utility Underground Funds	4,555,204
One-Time	Traffic Mitigation Funds	1,347,551
	Grant Funds	1,987,200
	Storm Drain Funds	365,000
Total Funding Available		\$ 32,944,053

GAS TAX

State Gasoline Tax revenue is distributed to the Town from the State of California and recorded in the Gas Tax Fund. This tax is also known as the “Highway Users Tax” or the “Motor Vehicle Fuel License Tax.” The gasoline tax is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Gas Tax revenue is allocated to the Town based on a per gallon of gas purchased within the Town limits and based on population. The estimated Gas Tax revenue totals approximately \$1.2 million for FY 2019/20 due to the Road Recovery and Repair Act of 2017 (SB1). These funds can only be used for new construction and reconstruction of Town streets.

LOCAL 2010 AND 2016 MEASURE B

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

In 2016, Santa Clara County voters approved Measure B, a transportation focused sales tax measure. After several years of legal challenges, the funding from Measure B has begun to flow. The most important element of this measure is ongoing road maintenance funding to the Town of \$580,663. Additional funds may be distributed to local projects on a competitive basis.

GFAR

The primary source of funding for the Town’s capital program is the Town’s General Fund Appropriated Reserve (GFAR). By Council direction, this fund receives transfers from the General Fund’s designated Reserve for Future and Special Projects, which receives most of the Town’s annual revenues above operating expenditures after funding all legally restricted reserves at their required levels, including

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

receipt of one-time funds from grants, property sales, and other reserves. Because of the availability of General Fund “one-time” funding sources in recent years, the Council approved a General Fund transfer to the GFAR fund in the amount of \$2.7 million for FY 2013/14, an additional “one-time” source allocation of \$6.6 million for FY 2014/15, and additional funding of \$6.9 million for the Almond Grove Street Rehabilitation project in FY 2016/17, \$2.8 million funding in FY 2017/18, \$2.4 million transfer in FY 2018/19, and \$5.7 million transfer in FY 2019/20.

After these allocations, the Reserve for Future Capital and Special Projects forecasted June 30, 2019 balance is \$2.4 million. Sufficient balances are anticipated for the following four years of the Plan to allocate approximately \$550,000 from the General Fund Reserve for Capital and Special Projects for FY 2020/21 through FY 2023/24.

The other revenue source for GFAR is the Construction Impact Fee and a Refuse Vehicle Road Impact Fee. This Construction impact fee is assessed on construction projects based on the square foot size of the project at a rate of \$1.14 per square foot. These fees are intended to recover the damage caused to Town streets by construction traffic. Construction Impact fees generate at least \$110,000 annually. Refuse Vehicle Road impact Fee estimated to generate \$610,000 for FY 2019/20.

The funding from this reserve greatly enhances the Town’s ability to implement the CIP; however, it is not enough to support future annual infrastructure maintenance or construct new facilities. Establishing a reliable, dedicated source of funding for basic capital improvements beyond the use of accumulated reserves remains a long-term need and important goal for the Town.

UTILITY UNDERGROUND FUNDS

The Utility Undergrounding Fund serves as a funding source for activities generally undertaken in conjunction with street improvement projects. The Town receives approximately \$30,000 annually in Utility Undergrounding funding which is derived from a Town construction tax of 18 cents charged for each square foot of building addition or alteration within the Town. Total cash balances currently on hand from the utility undergrounding construction tax are approximately \$3.8 million at FY 2018/19 year-end. In addition, the Town may have access to over \$3.8 million in Rule 20A funds allocated from a percentage of electric bills. PG&E retains and tracks these monies. The Town has identified a project to underground utilities along Los Gatos Boulevard south of Lark Avenue. These projects rely on PG&E for scheduling and have long lead times. Staff expects a six year project design timeline, and is expecting project construction in FY 2020/21.

TRAFFIC MITIGATION FUNDS

The traffic impact mitigation fee assures that each new development or expansion of use pays its fair share of the transportation improvements needed to accommodate the cumulative traffic impacts. The fee is paid in full prior to issuance of the building permit for new development or expansion of use. In FY 2013/14, the Town Council approved an increased Traffic Impact Fee, expected to generate \$2 million over five years for local transportation improvements. Traffic Mitigation Funds should be used solely for construction of identified traffic and transportation improvement projects.

GRANT FUNDS

The Town receives grant funds from various sources that help address some of the maintenance and improvement costs associated with Town infrastructure. Grants include federally funded Surface Transportation Program (STP) funds which pay for general roadway capital improvements, and a

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

combination of Federal Innovative Deployment to Enhance Arterials (IDEA) grant funds and State Vehicle Registration Fee (VRF) grant funds are contributing to the Traffic Signal Modernization project. In addition, the Town utilizes Community Development Block Grant funds for specific qualifying projects, usually focused on accessibility. Total grant funding for FY 2019/20 is estimated at \$1,047,100. The addition of the Transportation and Mobility Manager in last year's budget has allowed for staff to dedicate more attention to grant funding opportunities.

STORM DRAIN FUNDS

The Town also receives funding from its Storm Drain Fund, which relies on an established charge of \$0.75 per square foot of impervious surface created by new development. Depending on development activity, this fee produces approximately \$100,000 in revenue annually. This fee has not been adjusted for several years and should be evaluated in the future as part of the NPDES storm water permit process and as part of a continuous review of development related fees.

The remaining sources are primarily one-time funds from State or Federal government or from special revenue funds that have often fluctuated in tandem with the economy and the state budget. Examples of one-time funds include Valley Transportation Authority/Transportation Fund for Clean Air (VTA/TFCA) funds and State Proposition 42 Gas Tax funds.

PROPOSED FY 2019/20 – 2023/24 CIP OVERVIEW

The Capital Improvement Program is broadly grouped into the following categories:

- Streets Program, which maintains and ensures functional streets, pedestrian, and bike systems.
- Parks Program, which repairs or improves parks, park buildings, trails, and urban forestry.
- Public Facilities Program, which constructs and repairs public buildings, and purchases equipment.

The proposed CIP projects include both new and carry-forward projects from the prior year as part of the multi-year programming of \$49.2 million. Approximately \$43.5 million (88.4%) is allocated to the streets, retaining walls, sidewalks, and curbs category; \$1.7 million (3.5%) is allocated to parks and trails projects; and \$4.0 million (8.1%) is allocated to public facility projects. Allocations are summarized below by type of major improvements within the program categories.

FY 2019/20 - 2023/24 CIP by Program										
Five Year CIP Summary	Carry-forward from 2018/19	2019/20	Carry-forward and New FY 2019/20	2020/21	2021/22	2022/23	2023/24	Total By Category		Total By Program
Streets										
Reconstruct/Resurfacing	\$ 4,233,230	\$ 4,237,770	\$ 8,471,000	\$ 2,836,393	\$ 2,962,517	\$ 2,962,517	\$ 2,962,517	\$ 20,194,944		
Maintenance & Safety	896,551	2,465,100	3,361,651	435,000	435,000	435,000	435,000	5,101,651		
Street Improvements	8,180,526	3,464,908	11,645,434	6,060,331	-	-	65,000	17,770,765		
Bridges	435,087	-	435,087	-	-	-	-	435,087		\$ 43,502,448
Parks										
Park Improvements	349,540	260,000	609,540	25,000	-	25,000	-	\$ 659,540		
Trail Improvements	701,051	350,000	1,051,051	-	-	-	-	1,051,051		\$ 1,710,591
Public Facilities										
Infrastructure Projects	890,533	1,862,000	2,752,533	35,000	35,000	35,000	35,000	\$ 2,892,533		
Equipment Projects	581,324	525,000	1,106,324	-	-	-	-	1,106,324		\$ 3,998,856
TOTALS	\$ 16,267,842	\$ 13,164,778	\$ 29,432,620	\$ 9,391,724	\$ 3,432,517	\$ 3,457,517	\$ 3,497,517			\$ 49,211,895

Total funding for street reconstruction and resurfacing for the next five years is planned at \$20.1 million with approximately \$8.4 million allocated in FY 2019/20 including carryovers. Over the five-year period,

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

the CIP proposes \$23.3 million for various other street-related infrastructure improvements including street maintenance and resurfacing; curb, gutter and sidewalk maintenance; street intersection improvements; retaining wall reconstruction; crosswalk ramps and safety devices; and storm drain improvements.

Total funding for parks and trail improvements for the next five years is planned at \$1.7 million with approximately \$1.6 million allocated in FY 2019/20 including carryovers.

Total funding for public facilities infrastructure improvements and equipment projects for the next five years is planned at \$4.0 million with approximately \$3.8 million allocated in FY 2019/20 including carryovers.

Although the Proposed FY 2019/20-2023/24 CIP is a five-year plan, only the first year of the plan is formally adopted with funds appropriated by the Town Council as part of the budget process. Future year projects are funded with designated cash reserves on hand, supplemented by estimated annual revenues for capital funding purposes such as Gas Tax funds and state transportation funds. The scope and funding estimates may change based on the Town's fiscal situation and evolving priorities.

PROPOSED FY 2019/20 OVERVIEW

\$28.4 million is being proposed in the first year of the CIP and is comprised of approximately \$16.2 million in carryover funds from FY 2018/19 and approximately \$13.1 million in new funding.

The first year of the five year plan (FY 2019/20) continues funding for the Town Council Strategic Priorities, including basic infrastructure needs. Project completion of the Almond Grove Street Construction is expected in June 2019. Street maintenance remains high Council priority as the Town is making progress to improve its Pavement Condition Index (PCI), a standard rating of street conditions. The PCI reached a recent high rating of 74 in 2008 due to concentrated investments and is now at the level of 69 (2018 survey data). With the new County and State Transportation Funds, the investment in street maintenance of \$2,962,517 per year will allow the Town's PCI to increase to 72 within the next five years. This investment continues to leave a deferred maintenance backlog in excess of \$10M.

In FY 2015/16, the Council placed several CIP projects on hold and transferred the funding of these projects to the Almond Grove Project. The following projects have been moved to an unfunded needs list:

- Parking Lot 4 Repair and Resurfacing
- Downtown Parking Sign Enhancements
- Montebello Way Island Removal
- Oak Meadow Park Upgrades
- Civic Center Improvements
- Plaza Park Improvements

The complete list of the proposed FY 2018/19 carry-forward and proposed projects (categorized by funds and programs) can be found on page A-8. Projects are listed in the Financial Summary section and further described in the project detail pages by category. Below is a summary by category. The total FY 2018/19 CIP is \$29.4 million.

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Carry-forward & New FY 2019/20 CIP Projects					
	GFAR	Grant and Awards	Gas Tax	Other *	Total Estimated
Street Projects	\$ 15,371,395	\$ 3,090,163	\$ 1,210,054	\$ 4,241,560	\$ 23,913,173
Park Projects	1,242,373	418,218	-	-	1,660,591
Public Facilities Projects	3,791,856	67,000	-	-	3,858,856
TOTAL OF CARRY-FORWARD & NEW PROJECTS	\$ 20,405,624	\$ 3,575,381	\$ 1,210,054	\$ 4,241,560	\$ 29,432,620

* Other Funds include Storm Drain Fund, Traffic Mitigation Funds, Utility Underground Funds

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

Carry-forward & FY 2019/20 CIP Projects						
CARRY-FORWARD PROJECTS		GFAR	Grants and Awards	Gas Tax	Other	Total
Streets	* Street Repair & Resurfacing	\$ 4,759,245	\$ -	\$ 1,210,054	\$ -	\$ 5,969,299
	* Annual Street Restriping	144,772	-	-	-	144,772
	Almond Grove Street Rehabilitation	2,501,701	-	-	-	2,501,701
	* Traffic Calming Projects	19,499	-	-	-	19,499
	* Curb, Gutter & Sidewalk Maintenance	1,237,113	-	-	-	1,237,113
	* Retaining Wall Repairs	437,124	-	-	-	437,124
	Quito Road - Bridge Replacement	235,087	-	-	-	235,087
	* Guardrail Replacement Projects	93,043	980,100	-	-	1,073,143
	224 W. Main Street Property Acquisition (Parking Lot 6)	1,231,100	-	-	-	1,231,100
	Downtown Parking Lots Seal Coat & Restriping	75,085	-	-	-	75,085
	Hernandez Avenue Storm Drain Improvements	-	-	-	-	-
	Los Gatos Blvd/Shannon Improvements	-	-	-	20,000	20,000
	Sidewalk Improvements Shannon/LGB/Cherry Blossom	129,896	-	-	-	129,896
	Downtown Parking Study	200,000	-	-	-	200,000
	Sidewalk Improvements - Multiple Locations	60,000	-	-	-	60,000
	Hwy 17 Bicycle & Pedestrian Bridge-Prelim Design	-	52,995	-	147,005	200,000
	Pilot School Busing Program	63,964	-	-	-	63,964
	* One-Way Downtown Street Pilot	225,686	-	-	-	225,686
	Utility Undergrounding Improvements	-	-	-	2,330,000	2,330,000
	* Traffic Signal Modernization	-	1,775,568	-	563,262	2,338,830
	* Bicycle & Pedestrian Improvements	815,822	281,500	-	2,400	1,099,722
	Cut-Through Traffic Mitigation	86,296	-	-	228,136	314,432
	Bicknell Road Storm Drain Improvements	-	-	-	50,758	50,758
	Stormwater Master Plan	200,000	-	-	-	200,000
	* Annual Storm Drain Improvement Prj	-	-	-	300,000	300,000
	Stormwater System - Pollution Prevention Compliance	298,578	-	-	-	298,578
	Public Art Gateway	25,000	-	-	-	25,000
Parks	Open Space Trail Upgrades	152,000	-	-	-	152,000
	Parks Playground Fibar Project	36,540	-	-	-	36,540
	* Charter Oaks Trail Repair Project	364,891	75,218	-	-	440,109
	Forbes Mill Footbridge Improvements	71,502	-	-	-	71,502
	Town Plaza Turf Repairs	28,000	-	-	-	28,000
	Creek Trail & Parks Path & Parking Lot Seal & Striping	225,000	-	-	-	225,000
Public Facilities	Outdoor Fitness Equipment	60,000	-	-	-	60,000
	Trailhead Connector	44,440	343,000	-	-	387,440
	Audio/Video System Upgrade	42,552	-	-	-	42,552
	Information System Upgrade	172,785	-	-	-	172,785
	Town-wide Document Imaging Project	16,990	-	-	-	16,990
	* Building Replacement at Corporation Yard	975,108	-	-	-	975,108
	Library Carpet Replacement	56,500	-	-	-	56,500
	Engineering Document Archiving	11,716	-	-	-	11,716
	Neighborhood Emergency Preparedness (CERT)	44,090	-	-	-	44,090
	Facilities Assessment	80,000	-	-	-	80,000
	* Town Beautification	16,886	-	-	-	16,886
	Silicon Valley Regional Interoperability Project (SVRIP) Service	63,601	-	-	-	63,601
	Energy Efficiency Upgrade - Town-wide	697,039	-	-	-	697,039
	IT Disaster Recovery Improvements	200,000	-	-	-	200,000
	EOC Communications Upgrade	29,589	-	-	-	29,589
	Police Headquarters Roof Repair	50,000	-	-	-	50,000
TOTAL OF CARRY-FORWARD PROJECTS (INCLUDES NEW ALLOCATIONS)		\$ 16,278,240	\$ 3,508,381	\$ 1,210,054	\$ 3,641,560	\$ 24,638,236
* These carry-forward projects include new money for FY 2019/20 in the amount of \$8,370,394.						
NEW PROJECTS						
Streets	Downtown Revitalization	\$ 1,972,384	\$ -	\$ -	\$ -	\$ 1,972,384
	Massol Intersection Improvements	450,000	-	-	-	450,000
	ADA Transition Plan	110,000	-	-	-	110,000
	Highway 17/9 Interchange and Capacity Improvements	-	-	-	600,000	600,000
Parks	Vegetation Management - Town-wide	200,000	-	-	-	200,000
	Fence Replacement - Shire Court	60,000	-	-	-	60,000
Public Facilities	ADA Upgrade for Public Restrooms - Rec Building	183,000	67,000	-	-	250,000
	Fire Suppression (Halon) for Server Rooms	200,000	-	-	-	200,000
	Plaza Level Railings - Code Upgrade	30,000	-	-	-	30,000
	Waterproofing Town-wide	75,000	-	-	-	75,000
	ADA Upgrade Staff Restroom - Civic Center	300,000	-	-	-	300,000
	Sound Mitigation in Library Lobby	22,000	-	-	-	22,000
	Computer-Aided Dispatch and Records Management System	525,000	-	-	-	525,000
TOTAL OF NEW PROJECTS		\$ 4,127,384	\$ 67,000	\$ -	\$ 600,000	\$ 4,794,384
TOTAL OF CARRY-FORWARD & NEW PROJECTS		\$ 20,405,624	\$ 3,575,381	\$ 1,210,054	\$ 4,241,560	\$ 29,432,620

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

FY 2018/19

COMPLETED, CONSOLIDATED, OR WITHDRAWN PROJECTS

Several projects are expected to be completed by the end of FY 2018/19. The table below outlines the projects, funding sources, and total expenses of the completed projects, which is estimated to be \$0.6 million. More details about the completed projects can be found beginning on page A-11.

Projects Completed, Consolidated, or Withdrawn in FY 2018/19					
	GFAR	Grant & Awards	Traffic Mitigation	Other **	Total Estimated
Street Program					
Crosswalk Improvements at Santa Cruz/Blossom Hill	\$ 14,926	\$ -	\$ 50,000	\$ -	\$ 64,926
Stonybrook & Kennedy Sidewalk Improvements	135,293				135,293
LED Streetlights	343,324				343,324
Crosswalk Lighting Upgrade	51,569	50,000	-	-	101,569
Jones Road Storm Drain Improvements	-	-	-	18,700	18,700
Hwy 9/University Intersection	-	902,827	66,963	-	969,790
Park Program					
Belgatos Park Restroom Improvements	23,538	-	-	-	23,538
Park Rehabilitation - Bachman Park	168,392	221,640	-	-	390,032
Public Facilities Program					
Library Teen Door Installation	21,048	-	-	-	21,048
Civic Center Fountain Modification	20,671				20,671
Police & PPW Interoperability Radio Project	595,680				595,680
Fuel System Enhancements	40,739				40,739
* HVAC - Chiller Repair	31,480				31,480
* Mechanic Bay Heater	-				
* Civic Center Building Energy Efficiency Measures	-				
* Youth Recreation Center HVAC Replacement	-				
* Exterior Lighting Replacement - Civic Center	9,076				9,076
TOTAL OF COMPLETED PROJECTS	\$ 1,455,736	\$ 1,174,467	\$ 116,963	\$ 18,700	\$ 2,765,866

* Moved to the Energy Efficient Upgrade project

** Other Funds include Storm Drain Fund, Gas Tax Funds, Utility Underground Funds

CONCLUSION

The challenge of finding a reliable ongoing revenue stream available for capital projects continues to be a Town priority. Recognizing the realities of funding challenges and uncertain local economic trends, the Town's FY 2019/20 – 2023/24 Capital Improvement Plan continues a strategy of funding the Town's most urgent capital needs.

I wish to thank all of the Departments, in particular Department Directors and members of their management and support staff, for their many hours of work and tireless efforts to present this Capital Improvement Program to the Town Council, as well as the following staff members:

Stephen Conway, Finance Director

Gitta Ungvari, Finance and Budget Manager

Matt Morley, Parks and Public Works Director

Lisa Petersen, Assistant Parks and Public Works Director/Town Engineer

Mark Gaeta, Accountant

Bobby Gonzalez, Senior Administrative Analyst

Melissa Ynegas, Administrative Analyst

Kenneth Stiles, Administrative Technician

Respectfully submitted,

A handwritten signature in dark ink, reading "Laurel Prevetti". The signature is written in a cursive, flowing style.

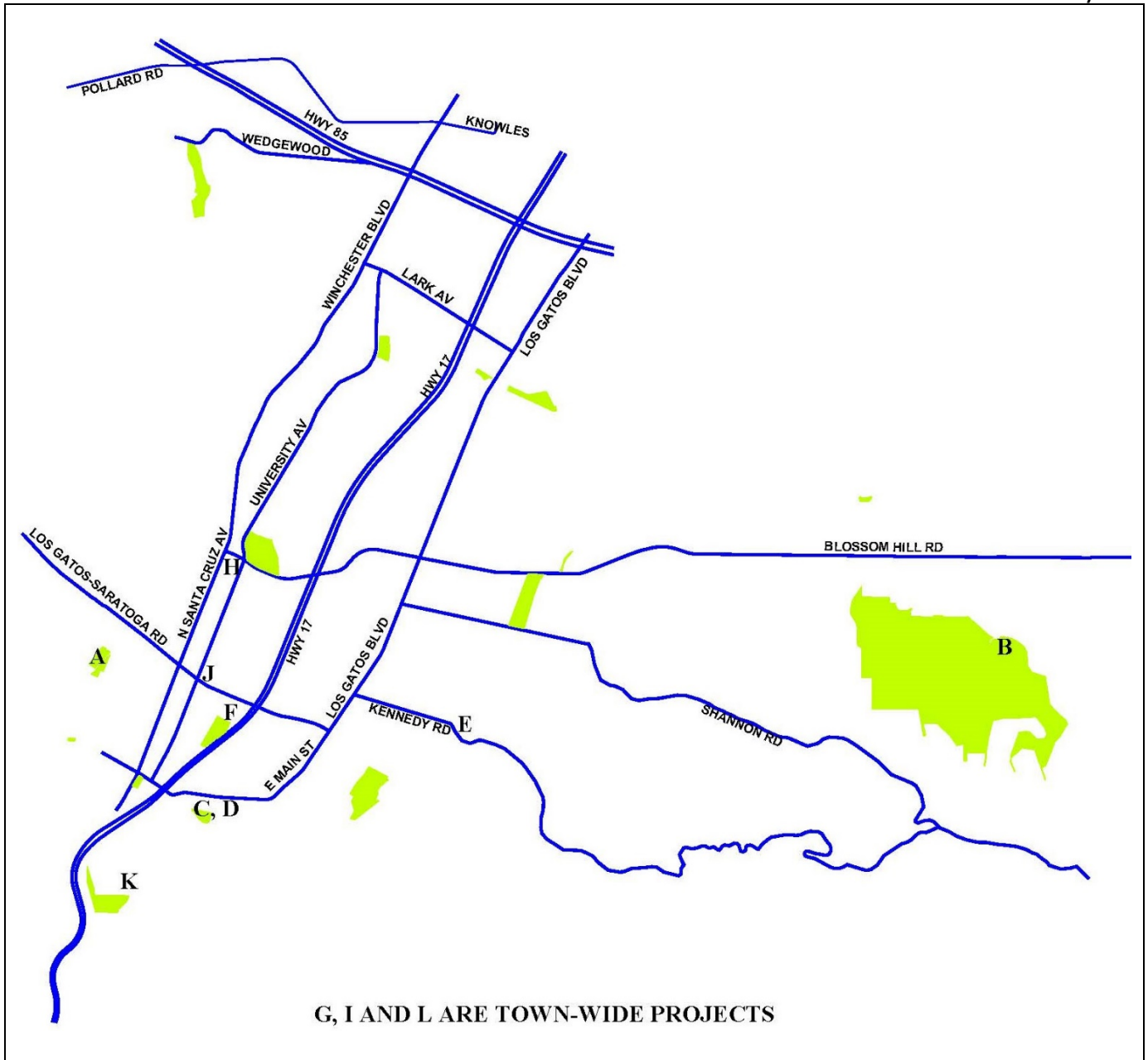
Laurel Prevetti
Town Manager



Completed Projects

COMPLETED CIP PROJECTS

FY 2018/19



A	Park Rehabilitation – Bachman Park	G	LED Streetlights
B	Belgatos Park Restroom Improvements	H	Crosswalk Improvements at Santa Cruz/Blossom Hill
C	Library Teen Door Installation	I	Crosswalk Lighting Upgrade
D	Civic Center Fountain Modification	J	Highway 9/University Intersection
E	Stonybrook & Kennedy Sidewalk Improvements	K	Jones Road Storm Drain Improvements
F	Fuel System Enhancements	L	Police & PPW Interoperability Radio Project

COMPLETED CIP PROJECTS

FY 2018/19



A Park Rehabilitation – Bachman Park

Park Rehabilitation – Bachman Park

This project included pathway upgrades, lighting upgrades, sidewalk upgrades, landscape improvements, and the replacement of failing retaining walls at Bachman Park. This project was partially grant funded by a Community Development Block Grant.

The total project cost was approximately \$390,000.



B Belgatos Park Restroom Improvements

Belgatos Park Restroom Improvements

This project restored minor structural elements, repainted the exterior, and repaired the roof of the restroom at Belgatos Park.

The total project cost was approximately \$24,000.



C Library Teen Door Installation

Library Teen Door Installation

This project installed sound mitigating glass doors at the entrance to the teen area of the Library.

The total project cost was approximately \$21,000.

COMPLETED CIP PROJECTS

FY 2018/19



D Civic Center Fountain Modification

Civic Center Fountain Modification

This project made alterations to the fountain to enable it to function and added safeguards to prevent people and pets from entering the water.

The total project cost was approximately \$21,000.



E Stonybrook & Kennedy Sidewalk Improvements

Stonybrook & Kennedy Sidewalk Improvements

This project reconstructed the failing wooden sidewalk along Kennedy Road between Stonybrook Road and Longmeadow Drive.

The total project cost was approximately \$136,000.



F Fuel System Enhancements

Fuel System Enhancements

This project replaced and enhanced the previous fuel system to a new modern system at the Town's Corporation Yard.

The total project cost was approximately \$41,000.

COMPLETED CIP PROJECTS

FY 2018/19



G LED Streetlights

LED Streetlights

This project has replaced existing streetlights Town-wide with new energy efficient LED streetlights.

The total project cost was approximately \$343,000.



H Crosswalk Improvements at Santa Cruz/Blossom Hill

Crosswalk Improvements at Santa Cruz/Blossom Hill

This project installed a new crosswalk on the north side of Santa Cruz Avenue at Blossom Hill Road.

The total project cost was approximately \$65,000.



I Crosswalk Lighting Upgrade

Crosswalk Lighting Upgrade

This project upgraded pedestrian crossing lights at multiple locations throughout Town, including Los Gatos-Almaden Road and Cherry Blossom.

The total project cost was approximately \$102,000.

COMPLETED CIP PROJECTS

FY 2018/19



J Highway 9/University Intersection

Highway 9/University Intersection

This project replaced the old and outdated traffic signal at the Highway 9 and University Avenue intersection with a new traffic signal system. Additionally, dedicated left turn lanes were constructed on University Avenue to improve vehicle traffic flow. Sidewalks were repaired to be in compliance with current codes. Construction associated with this project was completed in FY 2015/16 with project closeout, including processing associated documentation lasting into FY 2018/19.

The total project cost was approximately \$970,000.



K Jones Road Storm Drain Improvements

Jones Road Storm Drain Improvements

This project installed new storm piping and a drain inlet on Jones Road. The new infrastructure captures the stormwater upstream and channels it into the storm system, relieving the ponding issues that occurred on the street.

The total project cost was approximately \$19,000.



L Police/PPW Interoperability Radio Project

Police & PPW Interoperability Radio Project

This project updated the existing police radio system to be compatible with the regional interoperability requirements. The project replaced current mobile and portable radios with new digital P25 compliant equipment using a 700 Mhz. spectrum

The Parks and Public Works Department staff also uses a similar radio system to communicate with public safety officials and requires it as part of day-day operations. To be compatible with these radio system changes, Park and Public Works Department's radio system has been updated and the Building Inspectors were added to the system.

The total project cost was approximately \$596,000



BUDGET PROCESS OVERVIEW

The Town of Los Gatos adopts an annual Operating and Capital Budget and an annual budget update of the five year Capital Improvement Program (CIP) for the Town of Los Gatos. The budgets contain summary level information for revenue and expenditure appropriations for the fiscal year beginning July 1st and ending June 30th. The budget documents are prepared in accordance with generally accepted accounting principles (GAAP).

Budget Purpose

The Operating and Capital Summary Budget and the Capital Improvement Program serve as the Town's financial plan, as well as a policy document, a communications tool, and an operations guide. Developed with an emphasis on long range planning, service delivery, and program management, a fundamental purpose of these documents is to provide a linkage between the services and projects the Town intends to accomplish, and the resources committed to get the work done.

The format of the budget facilitates this linkage by clearly identifying the program purpose, key projects, and work plan goals in relation to revenue and expenditures appropriations.

CIP Purpose

In particular, the CIP is designed to identify projects and funds required to adequately develop and maintain the Town's infrastructure, which is consistent with the Town Council strategic goal of maintaining the condition and availability of public facilities. The following plans provide additional guidance in developing priorities for capital improvement projects:

- General Plan
- Street Improvement Program

In addition, project prioritization criteria such as health and safety issues, infrastructure or system condition, short term versus long term impacts, and availability of external funding sources are assessed as part of the process that staff uses to rank projects from high to low in preparing the proposed CIP. As it develops and matures in its application, the Town's Infrastructure Assessment Program will further support the Town's long-range Capital Improvement Program, focusing attention on the current and future infrastructure needs of the community and balancing the community's needs with funding requirements and financial resources. Other technology tools used in CIP development include the use of the geographic information system, the traffic monitoring system, electronic files for tracking unfunded projects and replacement schedules, and an asset management program to track work requests.

The Town's capital projects are categorized as follows:

The Streets Program provides funding for maintaining a functional street and pedestrian system. Proposed projects are consistent with the General Plan, provide for a safe and efficient traffic flow through intersections while minimizing unnecessary traffic movement and noise through residential neighborhoods, and provide street lighting for traffic safety at intersections and on public streets. Also included are sidewalk and bicycle lane improvements.

The Public Facilities Program includes projects for constructing and repairing public buildings and purchasing equipment. Town buildings include the Civic Center, the Library, Adult Recreation Center, Tait Avenue and Forbes Mill properties, and other assets. Although the Town owns the three fire stations

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

within Town limits, the Santa Clara County Fire District maintains them under contract.

The Parks Program includes projects for parks, park buildings, urban forestry, trails, and urban beautification.

Basis of Budgeting and Accounting

Developed on a program basis with fund level authority, the Operating and Capital Budgets represent services and functions provided by the Town in alignment with the resources allocated during the fiscal year.

The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds for both the Town and the Successor Agency of the Town of Los Gatos Redevelopment Agency (RDA). RDA debt is continuing to be paid for the Certificate of Participation (COPs) used to finance the Library. Basis of Accounting and Budget refers to the timing factor concept in recognizing transactions. This basis is a key component of the overall financial system because the budget determines the accounting system. For example, if the budget anticipates revenues on a cash basis, the accounting system must record only cash revenues as receipts. If the budget uses an accrual basis, accounting must do likewise. The Town's budgeting and accounting systems both use a combination of modified accrual and full accrual basis in the accounting and budget systems.

Governmental Fund and Successor Agency Fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the period if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period. Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

Proprietary Fund budgets are adopted using the full accrual basis of accounting whereby revenue budget projections are developed recognizing revenues expected to be earned during the period, and expenditures are developed for expenses anticipated to be incurred in the fiscal year. The Town maintains one type of proprietary fund: Internal Service Funds.

The Town's Fiduciary Funds are also budgeted under the modified accrual basis. The Town administers five trust funds. Trust funds are subject to trust agreement guidelines.

Summary of Budget Development

The Town develops its budgets with a team-based approach. Town Management and the Finance Department guide the process through budget development; however, program budgets and workplans are developed with each Department's Director, Analyst, and Program Manager's oversight and expertise. This approach allows for hands-on planning and creates a clearer understanding for both management and staff of a program's goals and functions to be accomplished in the next budget year.

The Development Process

Typically, both the Operating and Capital Budget and Capital Improvement Program processes begin early in the calendar year with the Town Council and Town Manager's collaborative development and refinement of initiatives and directives for the upcoming budget year as reflected in the Council adopted strategic priorities.

CAPITAL IMPROVEMENT PROGRAM

Introduction Section

In January, the budget preparation process begins officially for staff with a budget kickoff meeting. Budget assumptions, directives, and initiatives developed by Town Council and management are provided to set the Town's overall objectives and goals. Department staff identifies and analyzes program revenue and expenditure projections in coordination with Finance/Budget staff and Town Management.

Town staff also consult with Town Commissions for their input on specific investments. Capital improvement projects are assessed and refined, and CIP funding and appropriation requirements are finalized.

Through rounds of budget briefings and revisions, final proposed program budget and work plans are developed by the end of April. Operational and capital workplans are finalized.

and the Finance/Budget staff prepares financial summary information. Per the Town Code, the Town Manager submits the entire proposed budget package to the Town Council for its consideration, including Departmental budgets and work plans.

CIP Development Process

The long term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating, and maintenance costs associated with the CIP projects are identified where feasible, and will be included in future operating budgets. Cost estimates for new projects are based on 2017 dollars; however, engineering estimates for carryover projects from the prior year are updated to reflect current industry costs.

Under direction from the Town Manager's Office, the Parks and Public Works Department took the lead in the preparation of the proposed projects for consideration in the FY 2019/20 – 2023/24 Capital Improvement Program. In coordination with other Town Departments, projects were reviewed to ensure that the Town's priorities are addressed within available resources. In some cases, previously approved projects have been deferred due to reallocation of funding to other priorities and thus have been noted as unfunded projects in each program section of the CIP.

The Town Manager's Office reviews the prioritized list of proposed capital improvement projects and funding sources in conjunction with the preparation of the FY 2018/19 Operating Budget. The Proposed CIP is then presented by the Town Manager to the Town Council. The Proposed CIP is also submitted to the Planning Commission for review to ensure that the proposed projects are consistent with the Town's General Plan as required by State law (Government Code Section 65401). The Planning Commission reviewed the CIP and found it consistent with the General Plan on April 24, 2019.

The CIP is reviewed during this time to determine funding capabilities and project priorities, and to refine project work plans. Although the CIP budget document is prepared separately from the Operating and Capital Budget, CIP program information is incorporated into the Operating and Capital Summary Budget document through the resulting financial appropriations and service level requirements.

Budget Adoption

During the month of May, the Town Council reviews the proposed Operating and Capital Summary Budget, and the Capital Improvement Program for the five-year period at a public hearing. Notice of the hearing is published in a local newspaper at least ten days prior to the Council's public hearing date. The public is invited to participate and copies of the proposed budgets are available for review in the Clerk Department, on the Town website, and at the budget hearing.

Final Council-directed revisions to the proposed budget are made and the budget documents are resubmitted to the Town Council for final adoption consistent with Los Gatos Town Code Section

CAPITAL IMPROVEMENT PROGRAM

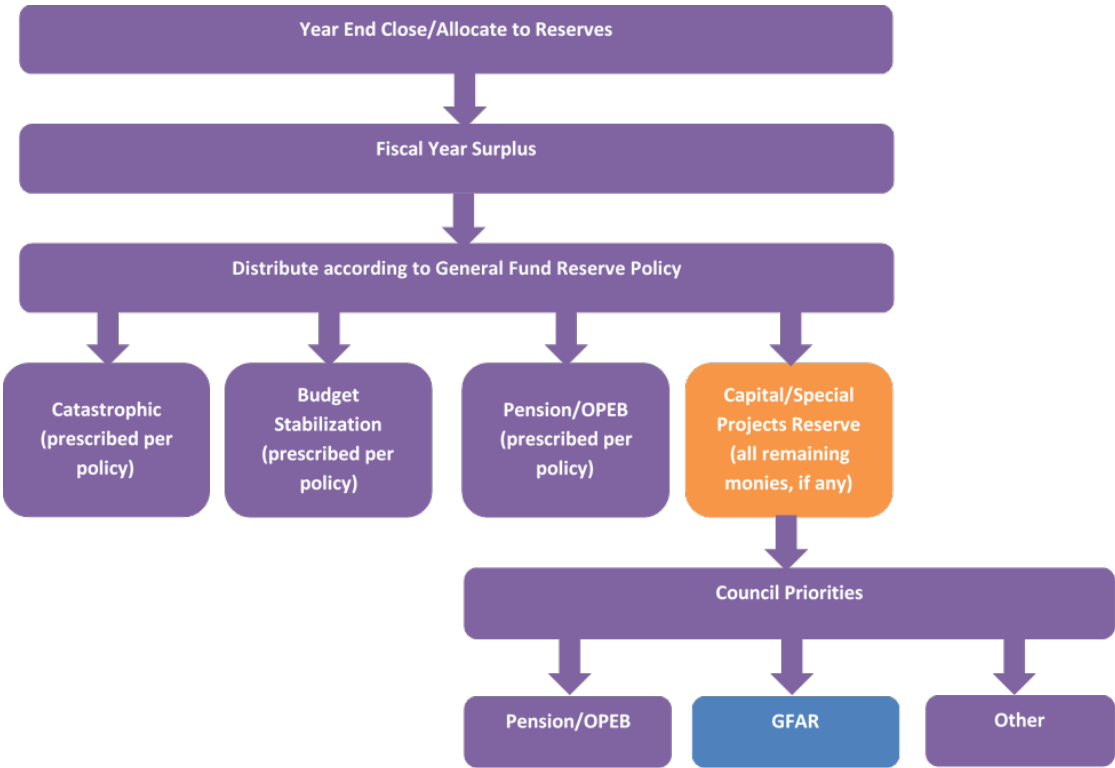
Introduction Section

2.30.295(b), which requires the Town Manager to annually prepare and submit a budget to the Town Council. This is accomplished in June at a noticed public hearing.

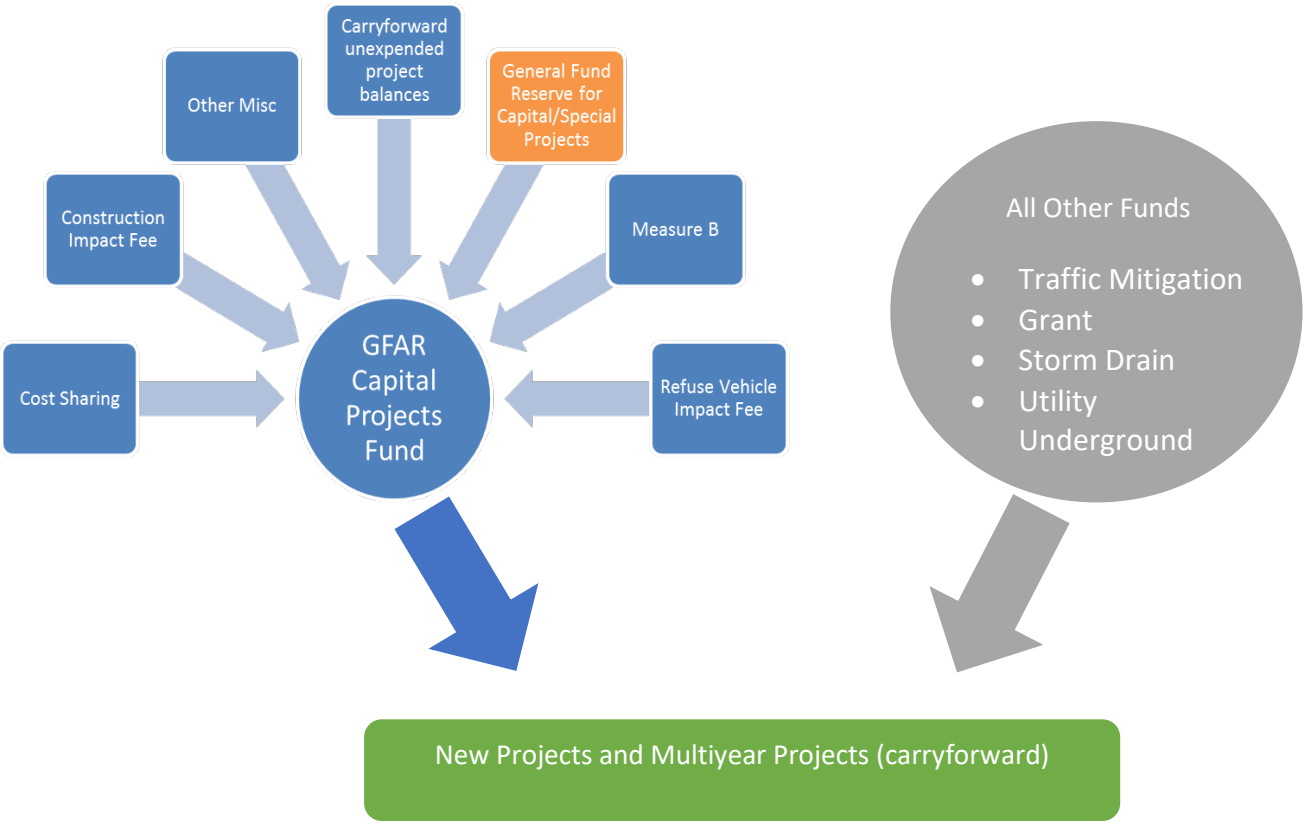
Budget Amendments

During the course of the fiscal year, workplan changes and unanticipated needs necessitate adjustments to the adopted budgets. The Town Manager is authorized to transfer appropriations between categories, departments, projects, and programs within a fund in the adopted budget, whereas the Town Council holds the authority for budget increases and decreases, and transfers between funds that may be approved at any Town Council meeting.

FISCAL YEAR SURPLUS FLOW OF FUNDS

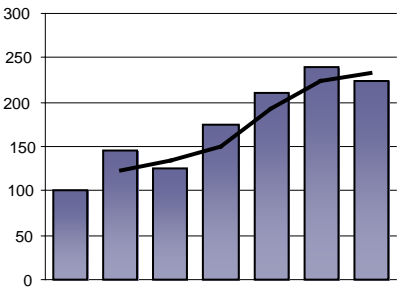


CAPITAL IMPROVEMENT PROGRAM





Financial Summaries



FINANCIAL SUMMARIES

PROGRAM SUMMARIES

Streets Program.....	B – 5
Parks Program	B – 5
Public Facilities Program.....	B – 6

FUND SUMMARIES

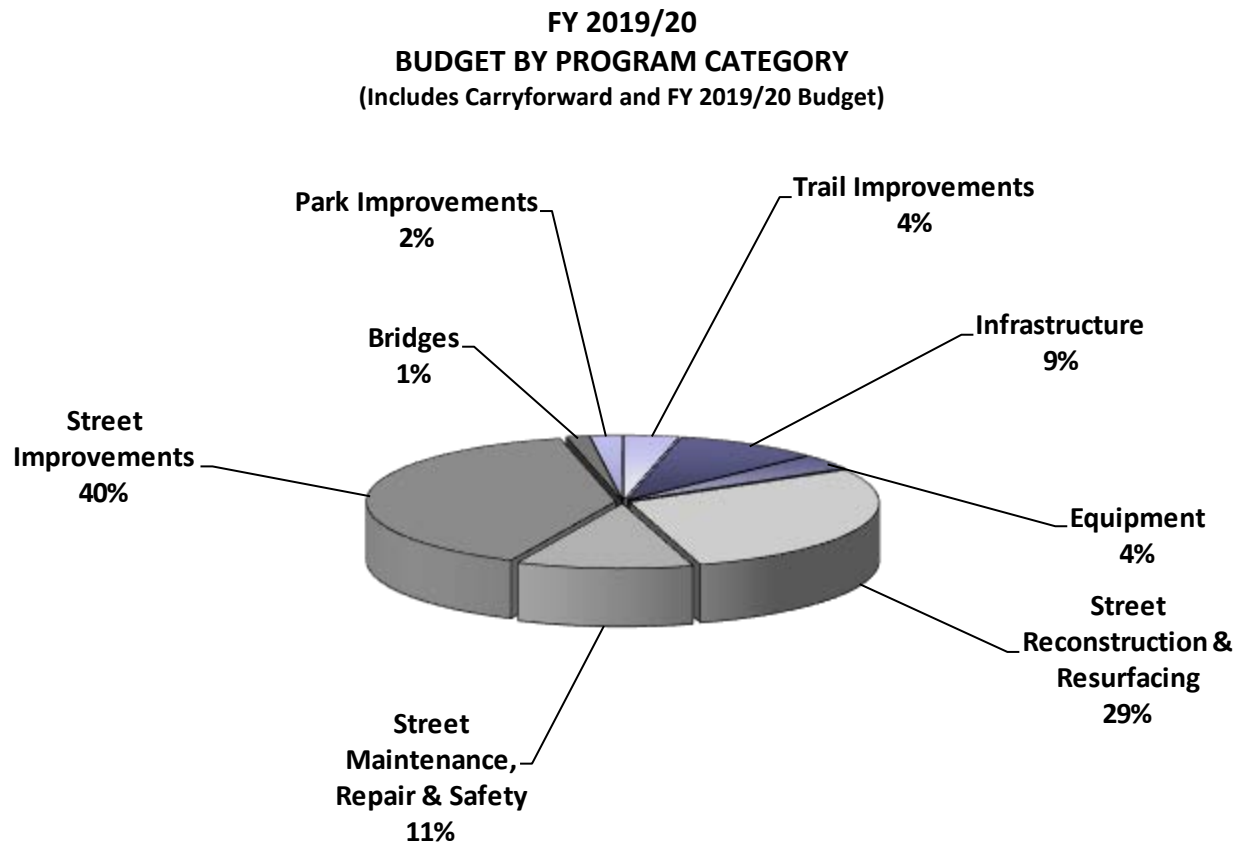
Total CIP Fund Summary	B – 9
GFAR Fund	B – 10
Traffic Mitigation Fund	B – 12
Grants and Awards Project Fund.....	B – 14
Storm Basin Funds.....	B – 16
Utility Underground Fund.....	B – 18
Gas Tax Fund	B – 20



**FINANCIAL SUMMARIES
BY PROGRAM**

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries



Budget by Program Category	Carryforward & FY 2019/20	Category %
Streets Program		
Street Reconstruction	\$ 8,471,000	29%
Maintenance, Repair & Safety Projects	3,361,651	11%
Street Improvements	11,645,434	40%
Bridges	435,087	1%
Streets Program	\$ 23,913,173	81%
Parks and Trails Program		
Park Improvements	\$ 609,540	2%
Trail Improvements	1,051,051	4%
Parks Program	\$ 1,660,591	6%
Public Facilities Program		
Infrastructure	\$ 2,752,533	9%
Equipment	1,106,324	4%
Public Facilities	\$ 3,858,856	13%
TOTAL PROJECT FUNDING	\$ 29,432,620	100%

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STREETS PROGRAM SUMMARY									
	Expended Through 2017/18	2018/19 Estimated Actuals	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Street Reconstruction & Resurfacing</i>									
9901 Street Repair & Resurfacing	\$ 7,556,138	\$ 2,253,975	\$ 1,731,529	\$ 4,237,770	\$ 2,836,393	\$2,962,517	\$2,962,517	\$2,962,517	\$ 27,503,356
0003 Almond Grove Street Rehabilitation	8,491,003	3,069,386	2,501,701	-	-	-	-	-	14,062,090
<i>Street Maintenance, Repair & Safety</i>									
9910 Traffic Calming Projects	57,866	38,787	9,499	10,000	10,000	10,000	10,000	10,000	156,152
9921 Curb, Gutter & Sidewalk Maintenance	1,090,848	172,040	337,113	900,000	300,000	300,000	300,000	300,000	3,700,001
9930 Retaining Wall Repairs	777,984	56,216	337,124	100,000	100,000	100,000	100,000	100,000	1,671,324
9902 Annual Street Restriping	61,106	-	119,772	25,000	25,000	25,000	25,000	25,000	305,878
0120 Guardrail Replacement Projects	130,583	-	93,043	980,100	-	-	-	-	1,203,725
0125 Massol Intersection Improvements	-	-	-	450,000	-	-	-	-	450,000
<i>Street Improvements</i>									
0213 Los Gatos Blvd/Shannon Improvements	-	-	20,000	-	-	-	-	-	20,000
0705 Downtown Parking Lots Seal Coat & Restriping	24,915	-	75,085	-	-	-	-	-	100,000
0409 Hernandez Avenue Storm Drain Improvements	17,180	-	-	-	-	-	-	65,000	82,180
0704 224 W. Main Street Property Acquisition (Parking Lot 6)	3,813	-	1,231,100	-	-	-	-	-	1,234,913
0218 Shannon/LGB/Cherry Blossom Sidewalk Improvements	104	-	129,896	-	1,059,304	-	-	-	1,189,304
0221 Sidewalk Improvements - Multiple Locations	-	-	60,000	-	-	-	-	-	60,000
0225 Utility Undergrounding Improvements	-	-	2,330,000	-	4,436,000	-	-	-	6,766,000
0229 Cut-Through Traffic/Wood Road Roundabout	381,741	93,736	314,432	-	-	-	-	-	789,908
0227 Traffic Signal Modernization	14,999	160,833	2,006,306	332,524	415,027	-	-	-	2,929,689
0410 Bicknall Avenue Storm Drain Improvements	120,742	-	50,758	-	-	-	-	-	171,500
0231 Bicycle & Pedestrian Improvements	102,422	54,356	799,722	300,000	-	-	-	-	1,256,500
0413 Stormwater Master Plan	-	-	200,000	-	-	-	-	-	200,000
2009 Public Art Gateway	-	-	25,000	-	-	-	-	-	25,000
0414 Stormwater System - Pollution Prevention Compliance	-	1,422	298,578	-	-	-	-	-	300,000
0420 Annual Storm Drain Improvement Prj	-	-	150,000	150,000	150,000	-	-	-	450,000
0233 Downtown Parking Study	-	-	200,000	-	-	-	-	-	200,000
0234 One-Way Downtown Street Pilot	-	13,000	225,686	-	-	-	-	-	238,686
0128 Pilot School Busing Program	-	350,216	63,964	-	-	-	-	-	414,180
0129 ADA Transition Plan	-	-	-	110,000	-	-	-	-	110,000
0237 Highway 17/9 Interchange and Capacity Improvements	-	-	-	600,000	-	-	-	-	600,000
0235 Downtown Revitalization	-	-	-	1,972,384	-	-	-	-	1,972,384
<i>Bridges</i>									
0801 Quito Road - Bridge Replacement	64,594	-	235,087	-	-	-	-	-	299,681
0803 Highway 17 Bicycle & Ped Bridge	-	-	200,000	-	-	-	-	-	200,000
Total Streets Projects	\$ 18,896,037	\$ 6,263,967	\$ 13,745,395	\$ 10,167,778	\$ 9,331,724	\$3,397,517	\$3,397,517	\$3,462,517	\$ 68,662,451

PARKS AND TRAILS PROGRAM SUMMARY									
	Expended Through 2017/18	2018/19 Estimated Actuals	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Park Improvements</i>									
4605 Parks Playground Fibar Project	\$ 42,500	\$ -	\$ 36,540	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040
4609 Creek Trail & Parks Path & Parking Lot Seal & Striping	-	-	225,000	-	-	-	-	-	225,000
4202 Town Plaza Turf Repairs	-	-	28,000	-	-	-	-	-	28,000
4006 Outdoor Fitness Equipment	-	-	60,000	-	-	-	-	-	60,000
4508 Vegetation Management - Town-wide	-	-	-	200,000	-	-	-	-	200,000
4509 Fence Replacement - Shire Court	-	-	-	60,000	-	-	-	-	60,000
<i>Trail Improvements</i>									
4504 Open Space Trail Upgrades	-	-	152,000	-	-	-	-	-	152,000
4503 Charter Oaks Trail Repair Project	-	72,942	90,109	350,000	-	-	-	-	513,051
4507 Forbes Mill Footbridge Improvements	17,119	2,227	71,502	-	-	-	-	-	90,848
4505 Trailhead Connector	-	-	387,440	-	-	-	-	-	387,440
Total Parks Projects	\$ 59,619	\$ 75,169	\$ 1,050,591	\$ 610,000	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 1,845,379

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

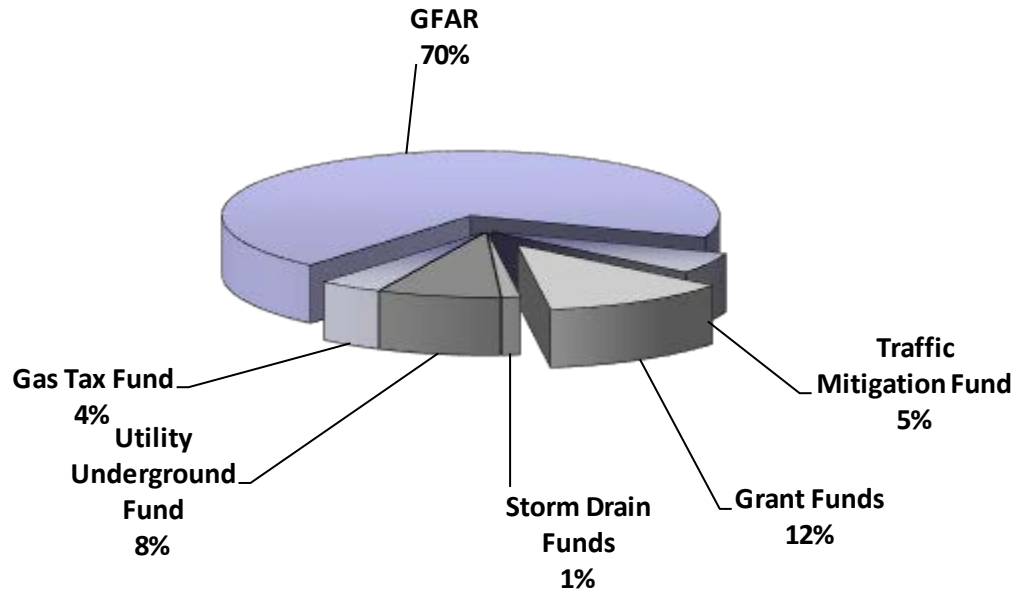
PUBLIC FACILITIES PROGRAM									
	Expended Through 2017/18	2018/19 Estimated Actuals	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Infrastructure</i>									
2302 Building Replacement at Corporation Yard	\$ 16,692	\$ 149,000	\$ 108	\$ 975,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 1,240,800
2008 Energy Efficiency Upgrade - Town-wide	-	1,000,000	697,039	-	-	-	-	-	\$ 1,697,039
2001 Facilities Assessment	-	-	80,000	-	-	-	-	-	80,000
2503 Library Carpet Replacement	-	-	56,500	-	-	-	-	-	56,500
2002 Town Beautification	-	8,114	6,886	10,000	10,000	10,000	10,000	10,000	65,000
2601 Grant Funding	-	-	-	-	-	-	-	-	-
2117 ADA Upgrade Staff Restroom - Civic Center	-	-	-	300,000	-	-	-	-	300,000
2116 Plaza Level Railings - Code Upgrade	-	-	-	30,000	-	-	-	-	30,000
2010 Waterproofing Town-wide	-	-	-	75,000	-	-	-	-	75,000
2504 Sound Mitigation in Library Lobby	-	-	-	22,000	-	-	-	-	22,000
6004 Fire Suppression (Halon) for Server Rooms	-	-	-	200,000	-	-	-	-	200,000
2601 ADA Upgrade for Public Restrooms - Rec Building	-	-	-	250,000	-	-	-	-	250,000
2118 Police Headquarters Roof Repair	-	-	50,000	-	-	-	-	-	50,000
<i>Equipment</i>									
6101 Information System Upgrade	\$ 2,590	\$ 7,794	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,169
6001 Audio/Video System Upgrade	15,608	-	42,552	-	-	-	-	-	\$ 58,160
6003 Town-wide Document Imaging Project	78,752	-	16,990	-	-	-	-	-	95,741
2305 Engineering Document Archiving	8,284	40,000	11,716	-	-	-	-	-	60,000
6305 Silicon Valley Regional Interoperability Project (SVRIP) Service	393,139	1,888	63,601	-	-	-	-	-	458,628
6306 Neighborhood Emergency Preparedness	-	5,910	44,090	-	-	-	-	-	50,000
6103 EOC Communications Upgrade	-	20,411	29,589	-	-	-	-	-	50,000
6104 IT Disaster Recovery Improvements	-	-	200,000	-	-	-	-	-	200,000
6301 Computer-Aided Dispatch and Records Management System	-	-	-	525,000	-	-	-	-	525,000
Total Facilities Projects	\$ 515,064	\$ 1,233,117	\$ 1,471,856	\$ 2,387,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 5,747,037
Total Streets, Parks and Trails, and Public Facilities Projects	\$ 19,470,720	\$ 7,572,253	\$ 16,267,842	\$ 13,164,778	\$ 9,391,724	\$ 3,432,517	\$ 3,457,517	\$ 3,497,517	\$ 76,254,867

**FINANCIAL SUMMARIES
BY FUND**

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

FY 2019/20
PROJECT SUMMARY BY FUND
(Includes Carryforward and FY 2019/20 Budget)



Budget by Fund	Carryforward & FY 2019/20	Fund %
GFAR	\$ 20,405,624	69%
Traffic Mitigation Fund	1,560,803	5%
Grant Funds	3,575,381	12%
Storm Drain Funds	350,758	1%
Utility Underground Fund	2,330,000	8%
Gas Tax Fund	1,210,054	4%
Total Budget by Fund	\$ 29,432,620	100.0%

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

Source and Use Summary Schedule All Capital Improvement Program Funds

SOURCE of FUNDS	Adjusted Budget FY 2018/19	Estimated FY 2018/19	Carryfwd & FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Beginning Fund Balance							
411 GFAR	\$ 4,486,827	\$11,971,035	\$ 9,398,371	\$ 1,410,832	\$ 1,136,216	\$ 886,600	\$ 611,984
411 Reserved for Parking	1,460,210	154,025	308,050	154,025	154,025	154,025	154,025
411 Reserved for Comcast PEG	50,000	50,000	50,000	50,000	50,000	50,000	50,000
411 Reserved for Almond Grove	5,571,087	-	-	-	-	-	-
411 VTA Vehicle Registration Fees	606,936	-	-	-	-	-	-
471 Traffic Mitigation	260,487	260,487	31,945	31,945	31,945	31,945	31,945
421 Grant Fund	(134,111)	(134,111)	(252,889)	(427,627)	(427,627)	(427,627)	(427,627)
461 Storm Basin #1	809,377	809,377	879,827	828,977	829,017	879,985	932,139
462 Storm Basin #2	1,752,774	1,752,774	1,803,014	1,756,784	1,761,464	1,817,092	1,873,937
463 Storm Basin #3	(76,153)	(76,153)	(74,293)	(223,431)	(272,001)	(270,760)	(269,457)
472 Underground Utilities	2,997,984	2,997,984	3,042,294	764,784	53,958	84,228	114,648
481 Gas Tax	703,150	703,150	239,363	239,363	204,854	170,345	135,836
Total Beginning Fund Balance	\$ 18,488,568	\$18,488,568	\$15,425,682	\$ 4,585,652	\$ 3,521,851	\$ 3,375,833	\$ 3,207,429
Revenues							
411 GFAR	\$ 6,632,711	\$ 3,992,225	\$12,631,676	\$ 2,264,339	\$ 2,390,463	\$ 2,390,463	\$ 2,390,463
471 Traffic Mitigation	2,277,362	242,106	1,570,803	425,027	10,000	10,000	10,000
421 Grant Fund	2,568,080	207,903	3,400,643	940,100	-	-	-
461 Storm Basin #1	49,010	70,450	49,150	50,040	50,968	52,154	53,369
462 Storm Basin #2	50,240	50,240	53,770	54,680	55,628	56,844	58,079
463 Storm Basin #3	1,860	1,860	1,620	1,430	1,241	1,303	1,356
472 Underground Utilities	44,310	44,310	52,490	3,844,378	30,270	30,420	30,570
481 Gas Tax	1,145,428	1,145,428	1,316,054	1,281,545	1,281,545	1,281,545	1,281,545
Total Revenues	\$ 12,769,001	\$ 5,754,522	\$19,076,205	\$ 8,861,539	\$ 3,820,115	\$ 3,822,730	\$ 3,825,383
TOTAL SOURCE OF FUNDS	\$ 31,257,569	\$24,243,090	\$34,501,887	\$13,447,191	\$ 7,341,966	\$ 7,198,562	\$ 7,032,812
USE of FUNDS	Adjusted Budget FY 2018/19	Estimated FY 2018/19	Carryfwd & FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Capital Program Expenditures							
411 GFAR	\$ 17,632,081	\$ 6,147,273	\$20,405,624	\$ 2,121,339	\$ 2,222,463	\$ 2,247,463	\$ 2,222,463
471 Traffic Mitigation	1,370,384	232,106	1,560,803	415,027	-	-	-
421 Grant Fund	3,047,070	326,681	3,575,381	940,100	-	-	-
461 Storm Basin #1	50,000	-	100,000	50,000	-	-	-
462 Storm Basin #2	52,300	-	100,000	50,000	-	-	-
463 Storm Basin #3	100,758	-	150,758	50,000	-	-	65,000
472 Underground Utilities	112,000	-	2,330,000	4,555,204	-	-	-
481 Gas Tax	1,503,215	1,503,215	1,210,054	1,210,054	1,210,054	1,210,054	1,210,054
Total Capital Program Expenditures	\$ 23,867,809	\$ 8,209,275	\$29,432,620	\$ 9,391,724	\$ 3,432,517	\$ 3,457,517	\$ 3,497,517
Transfers Out & Other Sources							
411 GFAR Designated for Parking	\$ 154,025	\$ 154,025	\$ 308,050	\$ 154,025	\$ 154,025	\$ 154,025	\$ 154,025
411 GFAR	417,616	417,616	417,616	417,616	417,616	417,616	417,616
411 Reserved for Comcast PEG	50,000	50,000	50,000	50,000	50,000	50,000	50,000
471 Traffic Mitigation	10,000	10,000	10,000	10,000	10,000	10,000	10,000
481 Gas Tax	106,000	106,000	106,000	106,000	106,000	106,000	106,000
Total Transfers Out & Designated	\$ 737,641	\$ 737,641	\$ 891,666	\$ 737,641	\$ 737,641	\$ 737,641	\$ 737,641
Unrestricted	\$ 6,652,119	\$15,296,174	\$ 4,177,602	\$ 3,317,826	\$ 3,171,808	\$ 3,003,404	\$ 2,797,654
TOTAL USE OF FUNDS	\$ 31,257,569	\$24,243,090	\$34,501,887	\$13,447,191	\$ 7,341,966	\$ 7,198,562	\$ 7,032,812

Note: Adjusted Budget FY 2018/19 includes all Council action through March 31, 2019.

CAPITAL IMPROVEMENT PROGRAM

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GENERAL FUND APPROPRIATED RESERVES (GFAR) STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Designated for Parking	\$ 1,460,210	\$ 154,025	\$ 308,050	\$ 154,025	\$ 154,025	\$ 154,025	\$ 154,025
Reserved for Comcast PEG	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Reserved for Almond Grove	5,571,087	-	-	-	-	-	-
VTA Vehicle Registration Fees	606,936	-	-	-	-	-	-
Unrestricted	4,486,827	11,971,035	9,398,371	1,410,832	1,136,216	886,600	611,984
Total Beginning Fund Balance	\$ 12,175,060	\$ 12,175,060	\$ 9,756,421	\$ 1,614,857	\$ 1,340,241	\$ 1,090,625	\$ 816,009
Revenues							
Construction Impact Fees	110,000	104,794	110,000	110,000	110,000	110,000	110,000
Refuse Vehicle Road Impact Fee	493,429	287,834	619,553	745,676	871,800	871,800	871,800
School Busing Fare Revenue	20,160	20,880	46,500	-	-	-	-
Developers Contributions	78,000	-	-	78,000	78,000	78,000	78,000
Cost Sharing - Curbs & Gutters	10,000	47,173	10,000	10,000	10,000	10,000	10,000
Cost Sharing - Traffic Calming	10,000	-	10,000	10,000	10,000	10,000	10,000
Slurry Seal	-	11,280	-	-	-	-	-
Pavement Rehab-Crack & Seal - Measure B Funding	180,000	188,475	180,000	180,000	180,000	180,000	180,000
Other Contributions - City of Campbell	130,000	-	-	-	-	-	-
Other Contributions - City of San Jose	-	110,771	-	-	-	-	-
Misc CIP refund	-	28,290	-	-	-	-	-
Misc Operating Revenue	51,000	-	-	-	-	-	-
In kind for Oak Meadow Park Exercise Equipment	30,000	-	30,000	-	-	-	-
2016 Measure B Funding	1,161,326	-	1,741,989	580,663	580,663	580,663	580,663
Albright Development Fee (9901)	182,470	486,461	350,000	-	-	-	-
PG&E Financing for Emergency Efficiency Upgrades (2008)	1,439,995	-	1,439,995	-	-	-	-
Operating Transfers In							
From General Fund	2,335,220	2,335,220	5,557,500	550,000	550,000	550,000	550,000
From Open Space Reserve	-	-	152,000	-	-	-	-
From Library Trust Funds	51,111	21,048	20,755	-	-	-	-
From Stores and Vehicle Maintenance Funds	-	-	972,384	-	-	-	-
From GFAR Albright (Close Proximity)	-	-	-	-	-	-	-
From Equipment Replacement	-	-	525,000	-	-	-	-
From IT Fund	300,000	300,000	-	-	-	-	-
From Facility Maintenance	50,000	50,000	788,000	-	-	-	-
Total Revenues	\$ 6,632,711	\$ 3,992,225	\$ 12,631,676	\$ 2,264,339	\$ 2,390,463	\$ 2,390,463	\$ 2,390,463
TOTAL SOURCE OF FUNDS	\$ 18,807,771	\$ 16,167,285	\$ 22,388,097	\$ 3,879,196	\$ 3,730,704	\$ 3,481,088	\$ 3,206,472
USE OF FUNDS							
Total Completed Projects	\$ 1,284,169	\$ 379,885	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Open Space Trail Upgrades	152,000	-	152,000	-	-	-	-
Parks Playground Fibar Project	36,540	-	36,540	25,000	-	25,000	-
Forbes Mill Footbridge Improvements	73,729	2,227	71,502	-	-	-	-
Charter Oaks Trail Repair Project	15,000	109	364,891	-	-	-	-
Creek Trail & Parks Path & Parking Lot Seal & Striping	225,000	-	225,000	-	-	-	-
Town Plaza Turf Repairs	28,000	-	28,000	-	-	-	-
Outdoor Fitness Equipment	60,000	-	60,000	-	-	-	-
Trailhead Connector	44,440	-	44,440	-	-	-	-
Building Replacement at Corporation Yard	149,108	149,000	975,108	25,000	25,000	25,000	25,000
Neighborhood Emergency Preparedness	50,000	5,910	44,090	-	-	-	-
Library Carpet Replacement	56,500	-	56,500	-	-	-	-
Energy Efficiency Upgrade - Town-wide	1,697,039	1,000,000	697,039	-	-	-	-
Facilities Assessment	80,000	-	80,000	-	-	-	-
Information System Upgrade	180,579	7,794	172,785	-	-	-	-
Audio/Video System Upgrade	42,552	-	42,552	-	-	-	-
Town-wide Document Imaging Project	16,990	-	16,990	-	-	-	-
Engineering Document Archiving	51,716	40,000	11,716	-	-	-	-
Town Beautification	15,000	8,114	16,886	10,000	10,000	10,000	10,000
Silicon Valley Regional Interoperability Project (SVRIP) Service	65,489	1,888	63,601	-	-	-	-
EOC Communications Upgrade	50,000	20,411	29,589	-	-	-	-
IT Disaster Recovery Improvements	200,000	-	200,000	-	-	-	-
Street Repair & Resurfacing	2,482,289	750,760	4,759,245	1,626,339	1,752,463	1,752,463	1,752,463
Annual Street Restriping	119,772	-	144,772	25,000	25,000	25,000	25,000
Traffic Calming Projects	48,286	38,787	19,499	10,000	10,000	10,000	10,000
Curb, Gutter & Sidewalk Maintenance	509,153	172,040	1,237,113	300,000	300,000	300,000	300,000
Retaining Wall Repairs	393,340	56,216	437,124	100,000	100,000	100,000	100,000
Quito Road - Bridge Replacement	235,087	-	235,087	-	-	-	-
Almond Grove Street Rehabilitation	5,571,087	3,069,386	2,501,701	-	-	-	-
Guardrail Replacement Projects	93,043	-	93,043	-	-	-	-
Cut-Through Traffic/Wood Road Roundabout	143,676	57,380	86,296	-	-	-	-
Downtown Parking Lots Seal Coat & Restriping	75,085	-	75,085	-	-	-	-
224 W. Main Street Property Acquisition (Parking Lot 6)	1,231,100	-	1,231,100	-	-	-	-
Downtown Parking Study	200,000	-	200,000	-	-	-	-
Sidewalk Improvements Shannon/LGB/Cherry Blossom	129,896	-	129,896	-	-	-	-
Sidewalk Improvements - Multiple Locations	60,000	-	60,000	-	-	-	-
One-Way Downtown Street Pilot	238,686	13,000	225,686	-	-	-	-
Pilot School Busing Program	414,180	350,216	63,964	-	-	-	-
Bicycle & Pedestrian Improvements	538,550	22,728	815,822	-	-	-	-
Stormwater Master Plan	200,000	-	200,000	-	-	-	-
Stormwater System - Pollution Prevention Compliance	300,000	1,422	298,578	-	-	-	-
Public Art Gateway	25,000	-	25,000	-	-	-	-
Police Headquarters Roof Repair	50,000	-	50,000	-	-	-	-
New Projects							
Vegetation Management - Town-wide	-	-	200,000	-	-	-	-
Fence Replacement - Shire Court	-	-	60,000	-	-	-	-
ADA Upgrade for Public Restrooms - Rec Building	-	-	183,000	-	-	-	-
Fire Suppression (Halon) for Server Rooms	-	-	200,000	-	-	-	-
Plaza Level Railings - Code Upgrade	-	-	30,000	-	-	-	-
Waterproofing Town-wide	-	-	75,000	-	-	-	-
ADA Upgrade Staff Restroom - Civic Center	-	-	300,000	-	-	-	-
Sound Mitigation in Library Lobby	-	-	22,000	-	-	-	-
Computer-Aided Dispatch and Records Management System	-	-	525,000	-	-	-	-
Downtown Revitalization	-	-	1,972,384	-	-	-	-
Massol Intersection Improvements	-	-	450,000	-	-	-	-
ADA Transition Plan	-	-	110,000	-	-	-	-
Total Project Expenditures	\$ 17,632,081	\$ 6,147,273	\$ 20,405,624	\$ 2,121,339	\$ 2,222,463	\$ 2,247,463	\$ 2,222,463
Operating Transfers Out							
Transfer to GF	417,616	417,616	417,616	417,616	417,616	417,616	417,616
Total Operating Transfers Out	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616	\$ 417,616
Ending Fund Balance							
Designated for Parking	\$ 154,025	\$ 154,025	\$ 308,050	\$ 154,025	\$ 154,025	\$ 154,025	\$ 154,025
Reserved for Comcast PEG	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Reserved for VTA Vehicle Registration Fees	37,437	-	-	-	-	-	-
Unrestricted	554,048	9,398,371	1,206,807	1,136,216	886,600	611,984	362,368
Total Ending Fund Balance	\$ 758,073	\$ 9,602,396	\$ 1,564,857	\$ 1,340,241	\$ 1,090,625	\$ 816,009	\$ 566,393
TOTAL USE OF FUNDS	\$ 18,807,771	\$ 16,167,285	\$ 22,388,097	\$ 3,879,196	\$ 3,730,704	\$ 3,481,088	\$ 3,206,472

CAPITAL IMPROVEMENT PROGRAM

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GFAR FUND PROJECT SUMMARY								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
4504 Open Space Trail Upgrades	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,000
1605 Parks Playground Fibar Project	42,500	36,540	-	25,000	-	25,000	-	129,040
3104 Charter Oaks Trail Repair Project	109	14,891	350,000	-	-	-	-	365,000
4507 Forbes Mill Footbridge Improvements	19,346	71,502	-	-	-	-	-	90,848
4202 Town Plaza Turf Repairs	-	28,000	-	-	-	-	-	28,000
4609 Creek Trail & Parks Path & Parking Lot Seal & Striping	-	225,000	-	-	-	-	-	225,000
4006 Outdoor Fitness Equipment	-	60,000	-	-	-	-	-	60,000
4505 Trailhead Connector	-	44,440	-	-	-	-	-	44,440
6001 Audio/Video System Upgrade	15,608	42,552	-	-	-	-	-	58,160
6101 Information System Upgrade	10,384	172,785	-	-	-	-	-	183,169
6003 Town-wide Document Imaging Project	78,752	16,990	-	-	-	-	-	95,741
2302 Building Replacement at Corporation Yard	165,692	108	975,000	25,000	25,000	25,000	25,000	1,240,800
2503 Library Carpet Replacement	-	56,500	-	-	-	-	-	56,500
2305 Engineering Document Archiving	48,284	11,716	-	-	-	-	-	60,000
6306 Neighborhood Emergency Preparedness (CERT)	5,910	44,090	-	-	-	-	-	50,000
2001 Facilities Assessment	-	80,000	-	-	-	-	-	80,000
2002 Town Beautification	8,114	6,886	10,000	10,000	10,000	10,000	10,000	65,000
6305 Silicon Valley Regional Interoperability Project (SVRIP) Servi	395,027	63,601	-	-	-	-	-	458,628
2008 Energy Efficiency Upgrade - Town-wide	1,000,000	697,039	-	-	-	-	-	1,697,039
6104 IT Disaster Recovery Improvements	-	200,000	-	-	-	-	-	200,000
6103 EOC Communications Upgrade	20,411	29,589	-	-	-	-	-	50,000
9901 Street Repair & Resurfacing	3,577,468	1,731,529	3,027,716	1,626,339	1,752,463	1,752,463	1,752,463	15,220,441
9902 Annual Street Restriping	61,106	119,772	25,000	25,000	25,000	25,000	25,000	305,878
0003 Almond Grove Street Rehabilitation	11,560,389	2,501,701	-	-	-	-	-	14,062,090
9910 Traffic Calming Projects	96,653	9,499	10,000	10,000	10,000	10,000	10,000	156,152
9921 Curb, Gutter & Sidewalk Maintenance	1,262,888	337,113	900,000	300,000	300,000	300,000	300,000	3,700,001
9930 Retaining Wall Repairs	834,200	337,124	100,000	100,000	100,000	100,000	100,000	1,671,324
0801 Quito Road - Bridge Replacement	64,594	235,087	-	-	-	-	-	299,681
0120 Guardrail Replacement Projects	130,583	93,043	-	-	-	-	-	223,625
0704 224 W. Main Street Property Acquisition (Parking Lot 6)	3,813	1,231,100	-	-	-	-	-	1,234,913
0705 Downtown Parking Lots Seal Coat & Restriping	24,915	75,085	-	-	-	-	-	100,000
0218 Sidewalk Improvements Shannon/LGB/Cherry Blossom	104	129,896	-	-	-	-	-	130,000
0233 Downtown Parking Study	-	200,000	-	-	-	-	-	200,000
0221 Sidewalk Improvements - Multiple Locations	-	60,000	-	-	-	-	-	60,000
0128 Pilot School Busing Program	350,216	63,964	-	-	-	-	-	414,180
0234 One-Way Downtown Street Pilot	13,000	225,686	-	-	-	-	-	238,686
0231 Bicycle & Pedestrian Improvements	84,178	515,822	300,000	-	-	-	-	900,000
0229 Cut-Through Traffic/Wood Road Roundabout	263,704	86,296	-	-	-	-	-	350,000
0413 Stormwater Master Plan	-	200,000	-	-	-	-	-	200,000
0414 Stormwater System - Pollution Prevention Compliance	1,422	298,578	-	-	-	-	-	300,000
2009 Public Art Gateway	-	25,000	-	-	-	-	-	25,000
2118 Police Headquarters Roof Repair	-	50,000	-	-	-	-	-	50,000
<i>New Projects</i>								
4508 Vegetation Management - Town-wide	-	-	200,000	-	-	-	-	200,000
4509 Fence Replacement - Shire Court	-	-	60,000	-	-	-	-	60,000
2601 ADA Upgrade for Public Restrooms - Rec Building	-	-	183,000	-	-	-	-	183,000
6004 Fire Suppression (Halon) for Server Rooms	-	-	200,000	-	-	-	-	200,000
2116 Plaza Level Railings - Code Upgrade	-	-	30,000	-	-	-	-	30,000
2010 Waterproofing Town-wide	-	-	75,000	-	-	-	-	75,000
2117 ADA Upgrade Staff Restroom - Civic Center	-	-	300,000	-	-	-	-	300,000
2504 Sound Mitigation in Library Lobby	-	-	22,000	-	-	-	-	22,000
6301 Computer-Aided Dispatch and Records Management System	-	-	525,000	-	-	-	-	525,000
0235 Downtown Revitalization	-	-	1,972,384	-	-	-	-	1,972,384
0236 Massol Intersection Improvements	-	-	450,000	-	-	-	-	450,000
0129 ADA Transition Plan	-	-	110,000	-	-	-	-	110,000
Total GFAR Projects	\$ 20,139,367	\$ 10,580,524	\$ 9,825,100	\$ 2,121,339	\$ 2,222,463	\$ 2,247,463	\$ 2,222,463	\$ 49,358,720

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TRAFFIC MITIGATION FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 260,487	\$ 260,487	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945
Deferred Traffic Mitigation							
Total Beginning Fund Balance	\$ 260,487	\$ 260,487	\$ 260,487	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945
Revenues							
Deferred Revenue	\$ 2,161,236	\$ 242,106	\$ 1,570,803	\$ 425,027	\$ 10,000	\$ 10,000	\$ 10,000
In-Lieu Fees	116,126	-	-	-	-	-	-
Total Revenues	\$ 2,277,362	\$ 242,106	\$ 1,570,803	\$ 425,027	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL SOURCE OF FUNDS	\$ 2,537,849	\$ 502,593	\$ 1,831,290	\$ 456,972	\$ 41,945	\$ 41,945	\$ 41,945
USE OF FUNDS							
Completed Projects							
Crosswalk Improvements - Santa Cruz/BHR	\$ 14,131	\$ 14,131	\$ -	\$ -	\$ -	\$ -	\$ -
Hwy 9/University Intersection	-	-	-	-	-	-	-
Blossom Hill/Cherry Blossom Intersection Improve	500,000	-	-	-	-	-	-
Crosswalk Lighting Upgrade	29,192	29,192	-	-	-	-	-
Monument Control Network Update	10,000	-	-	-	-	-	-
Carryforward Projects							
Los Gatos Blvd/Shannon Improvements	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Cut-Through Traffic/Wood Road Roundabout	264,491	36,356	228,136	-	-	-	-
Hwy 17 Bicycle & Pedestrian Bridge-Prelim Design	147,005	-	147,005	-	-	-	-
Bike & Pedestrian Improvements	34,028	31,628	2,400	-	-	-	-
Traffic Signal Modernization	351,538	120,800	563,262	415,027	-	-	-
Proposed Projects							
Highway 17/9 Interchange and Capacity Improve	-	-	600,000	-	-	-	-
Total Project Expenditures	\$ 1,370,384	\$ 232,106	\$ 1,560,803	\$ 415,027	\$ -	\$ -	\$ -
	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Operating Transfers	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Ending Fund Balance							
Unrestricted	\$ 1,157,465	\$ 260,487	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945
Total Ending Fund Balance	\$ 1,157,465	\$ 260,487	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945	\$ 31,945
TOTAL USE OF FUNDS	\$ 2,537,849	\$ 502,593	\$ 1,602,748	\$ 456,972	\$ 41,945	\$ 41,945	\$ 41,945

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

TRAFFIC MITIGATION FUND PROJECTS								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
0213 Los Gatos Blvd/Shannon Improvements	-	20,000	-	-	-	-	-	20,000
0803 Hwy 17 Bicycle & Pedestrian Bridge-Prelim Design	-	147,005	-	-	-	-	-	147,005
0227 Traffic Signal Modernization	125,000	230,738	332,524	415,027	-	-	-	1,103,289
0231 Bicycle & Pedestrian Improvements	72,600	2,400	-	-	-	-	-	75,000
0229 Cut-Through Traffic/Wood Road Roundabout	211,773	228,135	-	-	-	-	-	439,908
<i>New Projects</i>								
0237 Highway 17/9 Interchange and Capacity Improvements	-	-	600,000	-	-	-	-	600,000
Total Traffic Mitigation Projects	\$ 409,373	\$ 628,278	\$ 932,524	\$ 415,027	\$ -	\$ -	\$ -	\$ 2,385,202

CAPITAL IMPROVEMENT PROGRAM

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GRANT FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ (134,111)	\$ (134,111)	\$ (252,889)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (318,413)
Total Beginning Fund Balance	\$ (134,111)	\$ (134,111)	\$ (252,889)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (427,627)
Revenues							
Park Rehabilitation - Bachman Park	214,537	207,903	-	-	-	-	-
Hwy 9/University Intersection	89,135	-	89,135	-	-	-	-
Traffic Signal Modernization	1,438,862	-	1,438,862	-	-	-	-
Charter Oaks Trail Repair Project	148,051	-	148,051	-	-	-	-
Trailhead Connector	343,000	-	343,000	-	-	-	-
Pilot School Busing Program	-	-	-	-	-	-	-
Hwy 17 Bicycle & Pedestrian Bridge-Prelim Design	52,995	-	52,995	-	-	-	-
Bike & Ped Improvements (BHR Eat & West)	242,000	-	242,000	-	-	-	-
Bike & Ped Improvements Roberts Fisher School	39,500	-	39,500	-	-	-	-
Guardrail Replacement Projects	-	-	980,100	-	-	-	-
ADA Upgrade for Public Restrooms - Rec Building	-	-	67,000	-	-	-	-
Sidewalk Improvements Shannon/LGB/Cherry Blossom	-	-	-	940,100	-	-	-
Total Revenues	\$ 2,568,080	\$ 207,903	\$ 3,400,643	\$ 940,100	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ 2,433,969	\$ 73,792	\$ 3,147,754	\$ 512,473	\$ (427,627)	\$ (427,627)	\$ (427,627)
USE OF FUNDS							
Completed Projects							
Park Rehabilitation - Bachman Park	\$ 206,712	\$ 213,815	\$ -	\$ -	\$ -	\$ -	\$ -
Hwy 9/University Intersection	199,211	-	-	-	-	-	-
Carryforward Projects							
Charter Oaks Trail Repair Project	\$ 148,051	\$ 72,833	\$ 75,218	\$ -	\$ -	\$ -	\$ -
Trailhead Connector	343,000	-	343,000	-	-	-	-
Pilot School Busing Program	-	-	-	-	-	-	-
Traffic Signal Modernization	1,815,601	40,033	1,775,568	-	-	-	-
Highway 17 Bicycle & Ped Bridge	52,995	-	52,995	-	-	-	-
Bike & Ped Improvements	281,500	-	281,500	-	-	-	-
Guardrail Replacement Projects	-	-	980,100	-	-	-	-
Sidewalk Improvements Shannon/LGB/Cherry Blossom	-	-	-	940,100	-	-	-
Proposed Projects							
ADA Upgrade for Public Restrooms - Rec Building	\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,047,070	\$ 326,681	\$ 3,575,381	\$ 940,100	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	\$ (613,101)	\$ (252,889)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (427,627)
Total Ending Fund Balance	\$ (613,101)	\$ (252,889)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (427,627)	\$ (427,627)
TOTAL USE OF FUNDS	\$ 2,433,969	\$ 73,792	\$ 3,147,754	\$ 512,473	\$ (427,627)	\$ (427,627)	\$ (427,627)

Note: The grants function primarily on a reimbursement basis.

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GRANT FUNDED PROJECTS								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
4503 Charter Oaks Trail Repair Project	72,833	75,218	-	-	-	-	-	148,051
4505 Trailhead Connector	-	343,000	-	-	-	-	-	343,000
0120 Guardrail Replacement Projects	-	-	980,100	-	-	-	-	980,100
0218 Sidewalk Improvements Shannon/LGB/Cherry Blossom	-	-	-	940,100	-	-	-	940,100
0803 Highway 17 Bicycle & Ped Bridge	-	52,995	-	-	-	-	-	52,995
0227 Traffic Signal Modernization	50,832	1,775,568	-	-	-	-	-	1,826,400
0231 Bicycle & Pedestrian Improvements	-	281,500	-	-	-	-	-	281,500
<i>New Projects</i>								
2601 ADA Upgrade for Public Restrooms - Rec Building	-	-	67,000	-	-	-	-	67,000
Total Grant Funded Projects	\$ 123,665	\$ 2,528,281	\$ 1,047,100	\$ 940,100	\$ -	\$ -	\$ -	\$ 4,639,146

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 2,485,998	\$ 2,485,998	\$ 2,608,548	\$ 2,362,331	\$ 2,318,481	\$ 2,426,318	\$ 2,536,619
Total Beginning Fund Balance	\$ 2,485,998	\$ 2,485,998	\$ 2,608,548	\$ 2,362,331	\$ 2,318,481	\$ 2,426,318	\$ 2,536,619
Revenues							
Drainage Fees	\$ 92,500	\$ 113,940	\$ 92,500	\$ 94,350	\$ 96,237	\$ 98,162	\$ 100,125
Interest	8,610	8,610	12,040	11,800	11,600	12,140	12,680
Total Revenues	\$ 101,110	\$ 122,550	\$ 104,540	\$ 106,150	\$ 107,837	\$ 110,302	\$ 112,805
TOTAL SOURCE OF FUNDS	\$ 2,587,108	\$ 2,608,548	\$ 2,713,088	\$ 2,468,481	\$ 2,426,318	\$ 2,536,619	\$ 2,649,424
USE OF FUNDS							
Completed Projects							
Jones Road Storm Drain Improvements	\$ 2,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Projects							
Hernandez Ave Storm Drain Improvements	-	-	-	-	-	-	65,000
Bicknall Avenue Storm Drain Improvements	50,758	-	50,758	-	-	-	-
Jones Road Storm Drain Improvements	2,300	-	-	-	-	-	-
Annual Storm Drain Improvement Prj	150,000	-	300,000	150,000	-	-	-
Proposed Projects							
Total Expenditures	\$ 205,358	\$ -	\$ 350,758	\$ 150,000	\$ -	\$ -	\$ 65,000
Ending Fund Balance							
Unrestricted	\$ 2,381,751	\$ 2,608,548	\$ 2,362,331	\$ 2,318,481	\$ 2,426,318	\$ 2,536,619	\$ 2,584,424
Total Ending Fund Balance	\$ 2,381,751	\$ 2,608,548	\$ 2,362,331	\$ 2,318,481	\$ 2,426,318	\$ 2,536,619	\$ 2,584,424
TOTAL USE OF FUNDS	\$ 2,587,108	\$ 2,608,548	\$ 2,713,088	\$ 2,468,481	\$ 2,426,318	\$ 2,536,619	\$ 2,649,424

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

STORM BASIN FUNDS PROJECTS								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
0409 Hernandez Avenue Storm Drain Improvements	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 82,180
0410 Bicknell Road Storm Drain Improvements	120,742	50,758	-	-	-	-	-	171,500
0420 Annual Storm Drain Improvement Prj	-	150,000	150,000	150,000	-	-	-	450,000
<i>New Projects</i>								
Total Storm Basin Funds Projects	\$ 137,922	\$ 200,758	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 65,000	\$ 703,680

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 2,997,984	\$ 2,997,984	\$ 3,042,294	\$ 764,784	\$ 53,958	\$ 84,228	\$ 114,648
Total Beginning Fund Balance	\$ 2,997,984	\$ 2,997,984	\$ 3,042,294	\$ 764,784	\$ 53,958	\$ 84,228	\$ 114,648
Revenues							
Construction Tax	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Interest	14,310	14,310	22,490	3,820	270	420	570
Balance from PG&E	-	-	-	3,810,558	-	-	-
Total Revenues	\$ 44,310	\$ 44,310	\$ 52,490	\$ 3,844,378	\$ 30,270	\$ 30,420	\$ 30,570
TOTAL SOURCE OF FUNDS	\$ 3,042,294	\$ 3,042,294	\$ 3,094,784	\$ 4,609,162	\$ 84,228	\$ 114,648	\$ 145,218
USE OF FUNDS							
Completed Projects							
Carryforward Projects							
PG&E Undergrounding	\$ 112,000	\$ -	\$ 2,330,000	\$ 4,436,000	\$ -	\$ -	\$ -
Sidewalk Improve Shannon/LGB/Cherry Bl	-	-	-	119,204	-	-	-
New Projects							
Total Expenditures	\$ 112,000	\$ -	\$ 2,330,000	\$ 4,555,204	\$ -	\$ -	\$ -
Operating Transfers							
Total Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance							
Unrestricted	2,930,294	3,042,294	764,784	53,958	84,228	114,648	145,218
Total Ending Fund Balance	\$ 2,930,294	\$ 3,042,294	\$ 764,784	\$ 53,958	\$ 84,228	\$ 114,648	\$ 145,218
TOTAL USE OF FUNDS	\$ 3,042,294	\$ 3,042,294	\$ 3,094,784	\$ 4,609,162	\$ 84,228	\$ 114,648	\$ 145,218

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

UTILITY UNDERGROUND FUND PROJECTS								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
0225 Utility Undergrounding Improvements	\$ -	\$ 2,330,000	\$ -	\$ 4,436,000	\$ -	\$ -	\$ -	\$ 6,766,000
0218 Sidewalk Improvements Shannon/LGB/Cherry Blossom	-	-	-	119,204	-	-	-	\$ 119,204
<i>New Projects</i>								
Total Utility Undergrounding Projects	\$ -	\$ 2,330,000	\$ -	\$ 4,555,204	\$ -	\$ -	\$ -	\$ 6,885,204

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND STATEMENT OF SOURCE AND USE OF FUNDS

	Adjusted Budget 2018/19	Estimated 2018/19	Budget & Carryfwd 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24
SOURCE OF FUNDS							
Beginning Fund Balance							
Unrestricted	\$ 703,150	\$ 703,150	\$ 239,363	\$ 239,363	\$ 204,854	\$ 170,345	\$ 135,836
Total Beginning Fund Balance	\$ 703,150	\$ 703,150	\$ 239,363	\$ 239,363	\$ 204,854	\$ 170,345	\$ 135,836
Revenues							
Gas Tax	\$ 515,920	\$ 515,920	\$ 512,851	\$ 512,851	\$ 512,851	\$ 512,851	\$ 512,851
Gas Tax - Traffic Congestion	108,549	108,549	260,987	260,987	260,987	260,987	260,987
Loan Repayment	34,509	34,509	34,509	-	-	-	-
Road Maintenance Rehabilitation	485,240	485,240	506,497	506,497	506,497	506,497	506,497
Interest	1,210	1,210	1,210	1,210	1,210	1,210	1,210
Total Revenues	\$ 1,145,428	\$ 1,145,428	\$ 1,316,054	\$ 1,281,545	\$ 1,281,545	\$ 1,281,545	\$ 1,281,545
TOTAL SOURCE OF FUNDS	\$ 1,848,578	\$ 1,848,578	\$ 1,555,417	\$ 1,520,908	\$ 1,486,399	\$ 1,451,890	\$ 1,417,381
USE OF FUNDS							
Carryforward Projects							
St Repair & Resurfacing	1,503,215	1,503,215	1,210,054	1,210,054	1,210,054	1,210,054	1,210,054
Proposed Projects							
Total Expenditures	\$ 1,503,215	\$ 1,503,215	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054
Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Total Operating Transfers	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
Ending Fund Balance							
Unrestricted	\$ 239,363	\$ 239,363	\$ 239,363	\$ 204,854	\$ 170,345	\$ 135,836	\$ 101,327
Total Ending Fund Balance	\$ 239,363	\$ 239,363	\$ 239,363	\$ 204,854	\$ 170,345	\$ 135,836	\$ 101,327
TOTAL USE OF FUNDS	\$ 1,848,578	\$ 1,848,578	\$ 1,555,417	\$ 1,520,908	\$ 1,486,399	\$ 1,451,890	\$ 1,417,381

CAPITAL IMPROVEMENT PROGRAM

Financial Summaries

GAS TAX FUND PROJECTS								
	Expended Through 2018/19	Estimated Carryfwd to 2019/20	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>								
9901 Street Repair & Resurfacing	\$ 6,232,645	\$ -	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 12,282,915
<i>New Projects</i>								
Total Gas Tax Fund Projects	\$ 6,232,645	\$ -	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 12,282,915





Streets Program

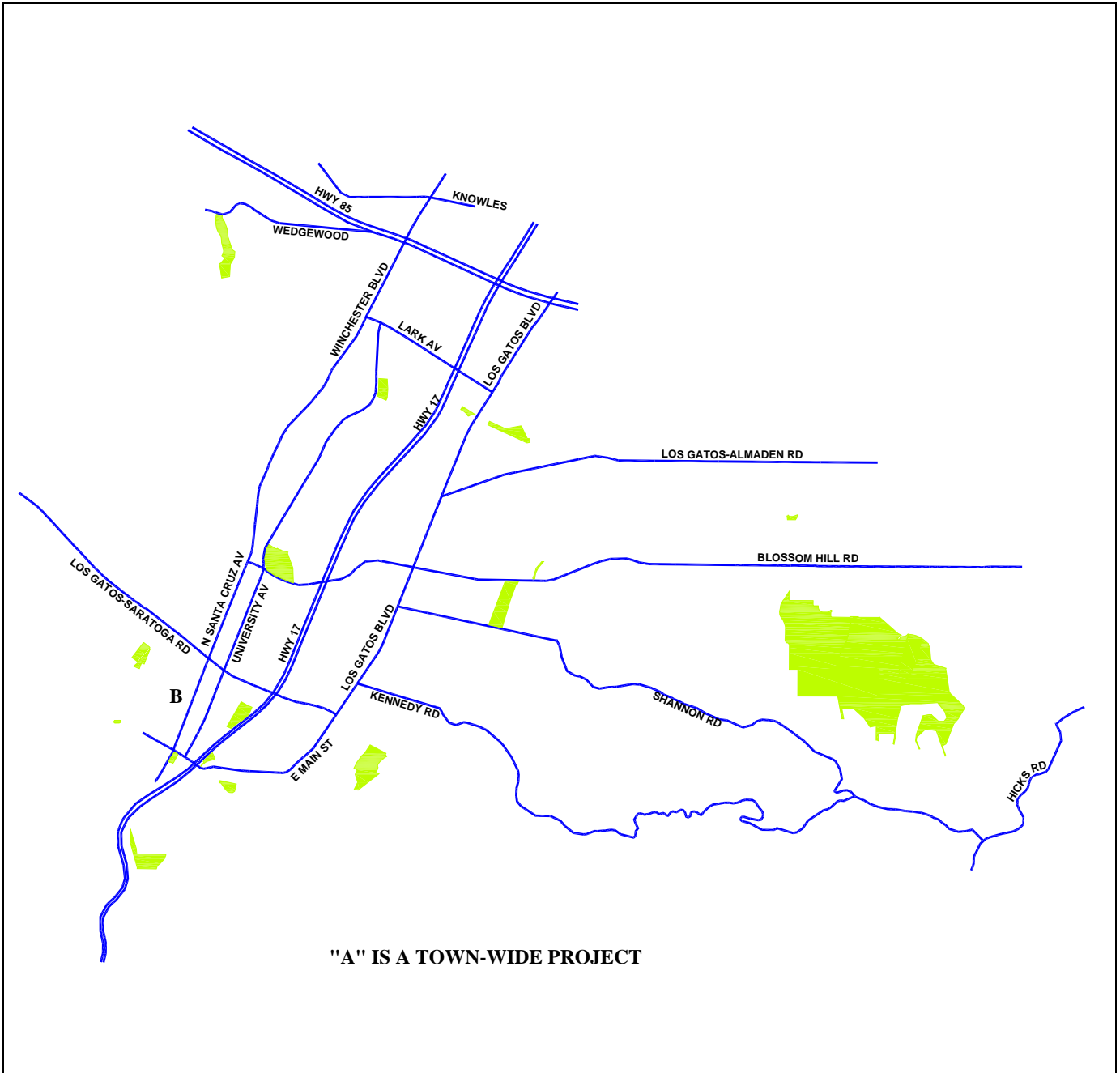
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STREETS PROGRAM

Street Reconstruction & Resurfacing



STREETS PROGRAM

Street Reconstruction & Resurfacing

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STREETS PROGRAM

Street Reconstruction & Resurfacing

The Streets Program's *Street Reconstruction & Resurfacing* section contains Capital Improvement Program projects that resurface or repave the Town's streets as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in the Street Reconstruction & Resurfacing section, projects must have pavement rehabilitation as their main purpose. Safety issues, traffic levels, the Pavement Condition Index, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Reconstruction & Resurfacing projects in the five-year Capital Improvement Program.

This section contains an annual ongoing street rehabilitation project as well as an identified one-time project. The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42, which total approximately \$1.2 million for FY 2019/20. In addition, Countywide Measure B (Nov 2016) increased the sales tax by ½ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation will be \$580,633. Additional sources include grant funding, if secured, such as state programs that focus on funding specific street categories or that funds rehabilitation of specific arterial or collector streets.

Other than the funds mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$610,000 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

STREET RECONSTRUCTION & RESURFACING PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
STREET RECONSTRUCTION PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
9901 Street Repair & Resurfacing	\$ 9,810,113	\$ 5,969,299	\$ 2,836,393	\$ 2,962,517	\$ 2,962,517	\$ 2,962,517	\$ 27,503,356
0003 Almond Grove Street Rehabilitation	11,560,389	2,501,701	-	-	-	-	14,062,090
<i>New Projects</i>							
Total Street Reconstruction Projects	\$ 21,370,502	\$ 8,471,000	\$ 2,836,393	\$ 2,962,517	\$ 2,962,517	\$ 2,962,517	\$ 41,565,446

* Total FY 2018/19 Carryforward \$4,233,230

STREETS PROGRAM

Street Reconstruction & Resurfacing



TOWN-WIDE

Project Name	Street Repair & Resurfacing	Project Number	811-9901
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen

Description This is an ongoing annual project for street rehabilitation throughout Town to enhance vehicle safety and to maintain the Town's roadway infrastructure.

Location This project occurs in various locations including Town-wide arterials, collectors, and neighborhood streets. To meet the SB1 requirements, every year the Council adopts a resolution identifying the streets needing repair. The final streets for the current construction season are identified at the time the specifications are brought forward for Council approval, which generally occurs in the spring.

Project Background Street rehabilitation projects are identified and prioritized according to pavement quality reflected by the Pavement Condition Index (PCI), field inspection, traffic level, and safety issues. Every four years, the Town conducts a full assessment on the condition of the streets through a consultant who specializes in the field. This assessment is funded through a grant from the Metropolitan Transportation Commission. The PCI information that results from the survey feeds into a street maintenance software program called StreetSaver. Every jurisdiction in the Bay Area uses the same program and methodology, making it the best practice in the industry.

With the PCI information in the StreetSaver database, the program can provide future high-level maintenance programs for the Town. The program emphasizes maintaining streets that have a good (above 70) PCI at that level as ongoing preventive maintenance is more cost efficient than allowing streets to reach lower PCI levels. As with many computer-generated reports, the output requires some validation and adjustment. Staff conducts this element of the work through field observations and consideration of project proximity, all with an eye towards maximizing the value to the Town. The resulting list, sized to the available budget, creates the annual list of streets for this project.

Historically, the Town invested approximately \$11.7 million from FY 2000/01 to FY 2007/08 to address the backlog of deferred street maintenance. This investment raised the average PCI of Town streets from 64 in 2001 to nearly 74 in 2008. Due to budget challenges that followed, Town streets have been resurfaced by the application of a rubber cape seal or a slurry seal. This method is typically utilized for streets in better condition to provide a seal to the surface below. The solution is cost effective and can provide some limited protection to streets in worse condition, but for a shorter timeframe.

Street Reconstruction & Resurfacing

For the streets with a lower PCI, an asphalt overlay is often the preferred solution with the best return on investment over time. Costs are much higher for this approach.

The Town has focused its resources on arterials and collector streets and has used a rubber cape seal and slurry seal. This approach was also the most economical and prudent treatment to resurface several residential neighborhoods.

The dedicated ongoing funding sources for street repair are the Gas Tax, which was increased by SB 1, and Proposition 42, which total approximately \$1,200,000 for FY 2019/20.

In November 2016, voters passed Countywide Measure B. This Measure increased the sales tax by ½ cent for 30 years to fund transportation related projects. One part of 2016 Measure B is a formulaic distribution of funds for roadway maintenance. The Los Gatos annual allocation is \$580,633.

As part of a voter-approved measure from 2010, the Santa Clara Valley Transportation Agency (VTA) assesses a \$10 per vehicle registration surcharge to repair and rehabilitate streets. Eighty percent of the revenues collected by the VTA are returned to the local municipality in which they were generated. The remaining twenty percent is used for regional and County-wide projects. This funding source is expected to generate approximately \$180,000 annually for Los Gatos, which will be used for street rehabilitation Town-wide.

Other than the annual revenues mentioned above, Los Gatos has limited designated funding sources for maintaining the Town's roadway system. The Town has a Construction Impact Fee (approximately \$110,000 annually) and a Refuse Vehicle Road Impact Fee (approximately \$610,000 annually). Both of these sources recover costs for additional street and roadway repairs due to the disproportionate amount of wear and tear caused by construction and other heavy vehicles.

Operating Budget Impacts

Conducting preventive maintenance on the Town's roadways extends the life of the streets and reduces the need for extensive reconstruction in the future, reducing staff time spent on road maintenance. Engineering staff time for project design and oversight is addressed in the FY 2019/20 Operating Budget.

STREETS PROGRAM

Street Reconstruction & Resurfacing

Project Components & Estimated Timeline	Fall 2019	Design	Prepare plans and specifications
	Winter 2020	Bid Process	Council approves plans and authorizes bidding the project
	Summer 2020	Construction	Council awards the contract and construction process begins
	Fall 2020	Completion	Project completed

STREET REPAIR & RESURFACING										Project 811-9901
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget Carryfwd (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Vehicle License Fee - 2010 Measure B	\$ 311,629	\$ 674,411	\$ 75,088	\$ 180,000	\$ 255,088	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,961,128
VTA Allocation - 2016 Measure B	-	-	1,161,326	580,663	1,741,989	580,663	580,663	580,663	580,663	4,064,641
Other GFAR	2,515,079	76,349	495,115	2,267,053	2,762,168	865,676	991,800	991,800	991,800	9,194,672
Total GFAR	\$ 2,826,708	\$ 750,760	\$ 1,731,529	\$ 3,027,716	\$ 4,759,245	\$ 1,626,339	\$ 1,752,463	\$ 1,752,463	\$ 1,752,463	\$ 15,220,441
GAS TAX & PROP 42										
Road Maintenance and Rehabilitation Account (RMRA)	\$ -	\$ 520,002	\$ -	\$ 506,497	\$ 506,497	\$ 506,497	\$ 506,497	\$ 506,497	\$ 506,497	\$ 3,052,487
Other Gas Tax & Prop 42	4,729,430	983,213	-	703,557	703,557	703,557	703,557	703,557	703,557	9,230,428
TOTAL GAS TAX & PROP 42	\$ 4,729,430	\$ 1,503,215	\$ -	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 12,282,915
TOTAL SOURCE OF FUNDS	\$ 7,556,138	\$ 2,253,975	\$ 1,731,529	\$ 4,237,770	\$ 5,969,299	\$ 2,836,393	\$ 2,962,517	\$ 2,962,517	\$ 2,962,517	\$ 27,503,356
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget Carryfwd (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	2,826,708	750,760	1,731,529	3,027,716	4,759,245	1,626,339	1,752,463	1,752,463	1,752,463	15,220,441
TOTAL GFAR	\$ 2,826,708	\$ 750,760	\$ 1,731,529	\$ 3,027,716	\$ 4,759,245	\$ 1,626,339	\$ 1,752,463	\$ 1,752,463	\$ 1,752,463	\$ 15,220,441
GAS TAX & PROP 42										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	4,729,430	1,503,215	-	1,210,054	1,210,054	1,210,054	1,210,054	1,210,054	1,210,054	12,282,915
TOTAL GAS TAX & PROP 42	\$ 4,729,430	\$ 1,503,215	\$ -	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 1,210,054	\$ 12,282,915
TOTAL USE OF FUNDS	\$ 7,556,138	\$ 2,253,975	\$ 1,731,529	\$ 4,237,770	\$ 5,969,299	\$ 2,836,393	\$ 2,962,517	\$ 2,962,517	\$ 2,962,517	\$ 27,503,356

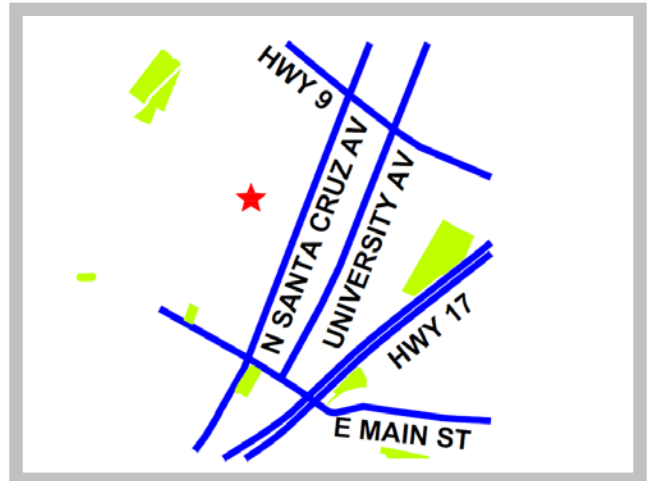
Senate Bill 1 (2017-2018, Beall) Road Repair and Accountability Act project list:

Location	Description	Scheduled Completion	Estimated Useful Life
Knowles from Dardanelli to Dell Pollard from Dell to West Parr	Placement of rubber cape seal or overlay to maintain pavement surface. These are arterial roads and are critical for transit needs in the Town.	Fall 2020	10 - 25 years
Winchester from Lark to Santa Cruz	Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town.	Fall 2021	10 - 25 years
Union Avenue from Blossom Hill Road to Los Gatos-Almaden Road	Placement of rubber cape seal or overlay to maintain pavement surface. This is an arterial road and is critical for transit needs in the Town.	Fall 2022	10 - 25 years
Quito Road from Bicknell to Woodbank	Placement of rubber cape seal or overlay to maintain pavement surface. This is a collector road and is critical for transit needs in the Town.	Fall 2023	10 - 25 years



STREETS PROGRAM

Street Reconstruction & Resurfacing



Project Name	Almond Grove Street Rehabilitation	Project Number	811-0003
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project provides design and construction for the rehabilitation of street infrastructure in the Almond Grove District.		
Location	This project is located within the former Almond Grove District Redevelopment Area.		
Project Background	<p>The streets in the Almond Grove District have deteriorated over the years and due to funding and maintenance constraints, no repairs or resurfacing activities have been performed. The proposed project to rehabilitate the street infrastructure in this area will not only provide safe and functional streets and sidewalks for the community, but also reduce trip and fall accidents. Due to the scale and magnitude of this project, proposed street rehabilitations will be phased over several years to minimize construction impacts to the community and to reflect project funding as determined by the Town Council.</p> <p>Phase 1 of this project included Bachman Avenue and Broadway Avenue. Construction started in Summer 2016 and was substantially complete in the fall of 2016 with minor project close out work continuing into the spring of 2017. The Almond Grove Phase 2 project addresses the eight additional streets in the project, with project bidding completed in April 2017 and construction beginning in the summer of 2017 and continuing over the next two summer construction seasons. Construction bids for this project were very favorable to the Town. The Council awarded the bid in April 2017 allowing for approximately \$2.9M in savings within the project.</p>		
Operating Budget Impacts	<p>This project will use staff time for construction inspection and management. Operating costs associated with this project will be reimbursed from the project budget. Project delivery costs for phase one of this project are included in the CIP project's total cost, and are estimated at 8% of the construction cost. Project delivery costs for Phase 2 of the project are included in the CIP project's total cost and are estimated at 12% for this more complex part of the project.</p>		

STREETS PROGRAM

Street Reconstruction & Resurfacing

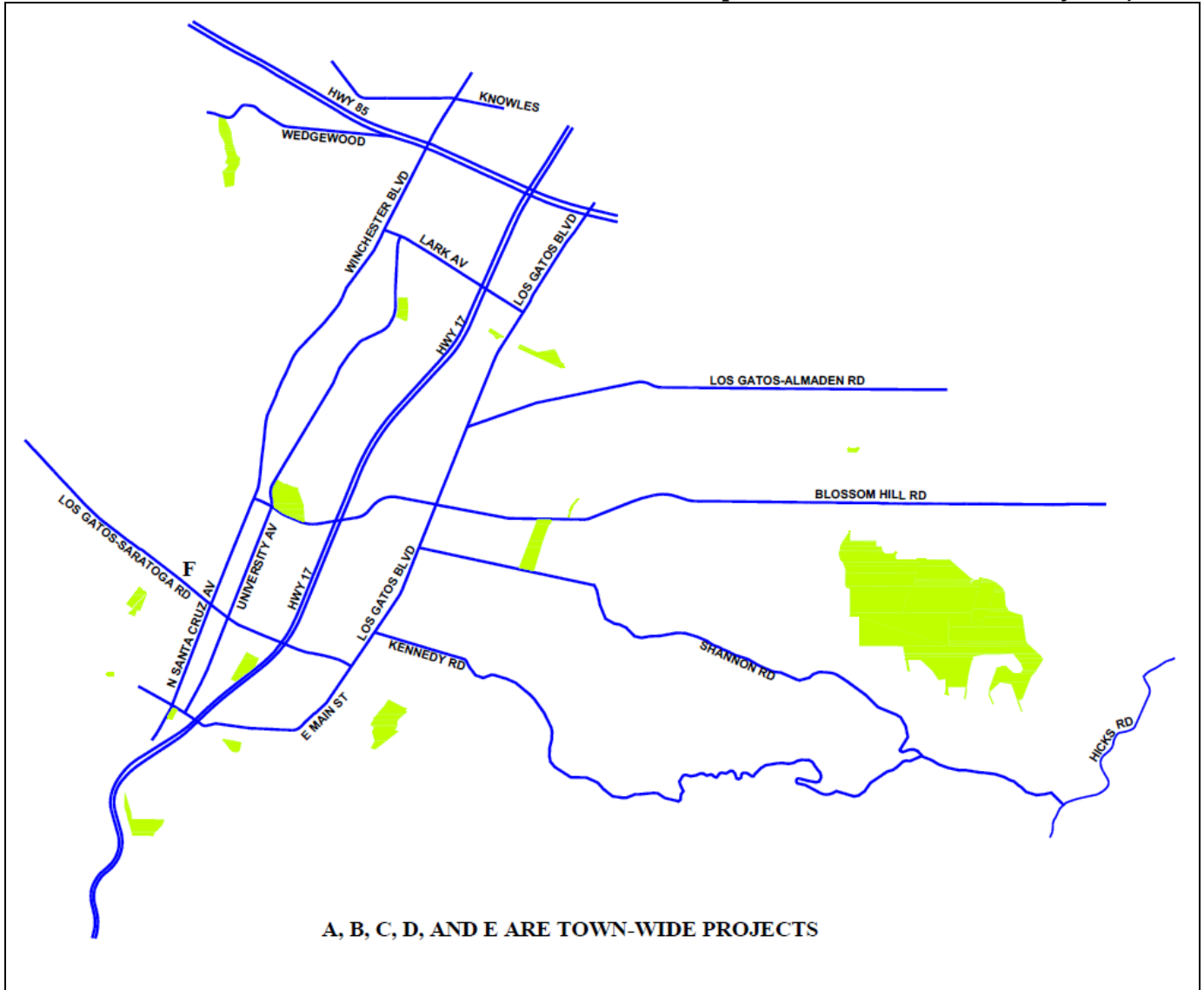
Project Components & Estimated Timeline	Summer 2016	Construction	Phase 1 project construction
	Fall 2016	Completion	Phase 1 project completion & closeout
	Winter 2017	Design	Phase 2 Completion of plans and specifications
	Spring 2017	Bid process	Phase 2 Council approves plans and authorizes bidding the project
	Summer 2017	Construction	Phase 2 project construction
	Summer 2018	Construction	Phase 2 project construction
	Summer 2019	Construction	Phase 2 project construction
	Winter 2020	Project Closeout	Phase 2 project closeout

ALMOND GROVE STREET REHABILITATION PROJECT										Project 811-0003
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 8,491,003	\$ 3,069,386	\$ 2,501,701	\$ -	\$ 2,501,701	\$ -	\$ -	\$ -	\$ -	\$ 14,062,090
TOTAL SOURCE OF FUNDS	\$ 8,491,003	\$ 3,069,386	\$ 2,501,701	\$ -	\$ 2,501,701	\$ -	\$ -	\$ -	\$ -	\$ 14,062,090
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	8,491,003	3,069,386	2,501,701	-	2,501,701	-	-	-	-	14,062,090
TOTAL GFAR	\$ 8,491,003	\$ 3,069,386	\$ 2,501,701	\$ -	\$ 2,501,701	\$ -	\$ -	\$ -	\$ -	\$ 14,062,090
TOTAL USE OF FUNDS	\$ 8,491,003	\$ 3,069,386	\$ 2,501,701	\$ -	\$ 2,501,701	\$ -	\$ -	\$ -	\$ -	\$ 14,062,090



STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



PROJECT LOCATIONS	
A	Traffic Calming Projects
B	Curb, Gutter & Sidewalk Maintenance
C	Retaining Wall Repairs
D	Annual Street Restriping
E	Guardrail Replacement Project
F	Massol Intersection Improvements

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

PROGRAM SECTION DIRECTORY		PAGE
9910	Traffic Calming Projects	C – 16
9921	Curb, Gutter & Sidewalk Maintenance	C – 18
9930	Retaining Wall Repairs	C – 20
9902	Annual Street Restriping	C – 22
0120	Guardrail Replacement Project	C – 24
0236	Massol Intersection Improvements	C - 26

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

The Streets Program's *Street Repair, Maintenance & Safety Projects* section contains Capital Improvement Program projects that repair, maintain, or enhance safety features of the Town's streets and parking lots as the primary scope of work. Projects may also encompass minor components of streetscape or street improvements; however, to be categorized in this section, street repair, maintenance, or safety enhancements must be the project's main purpose. Safety issues, available funding sources, project costs, and community impacts are all considerations in prioritizing Street Repair, Maintenance & Safety projects in the five-year Capital Improvement Program.

This section contains annual ongoing projects as well as one-time projects. GFAR funding is utilized for the Traffic Calming Projects, which are funded at \$10,000 annually. The Annual Street Restriping Project is funded at \$25,000 per year. The Curb, Gutter, and Sidewalk Maintenance Project is funded at \$300,000 per year. The Retaining Wall Repairs Project is typically funded with an ongoing GFAR stream of \$100,000 per year. While annual appropriations are planned for these ongoing projects, funding adjustments may occur from year to year to align with changing priorities and schedules.

One-time projects are prioritized by safety factors, community impacts, and the availability of grant funding. GFAR funds may also be utilized to fund a portion of grant driven projects as a grant's local "match requirement."

Los Gatos does not have an ongoing designated funding source for repairing, maintaining, and improving the Town's roadway system.

STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
STREET REPAIRS, MAINTENANCE & SAFETY PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
9910 Traffic Calming Projects	\$ 96,653	\$ 19,499	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 156,152
9921 Curb, Gutter & Sidewalk Maintenance	1,262,888	1,237,113	300,000	300,000	300,000	300,000	3,700,001
9930 Retaining Wall Repairs	834,200	437,124	100,000	100,000	100,000	100,000	1,671,324
9902 Annual Street Restriping	61,106	144,772	25,000	25,000	25,000	25,000	305,878
0120 Guardrail Replacement Projects	130,583	1,073,143	-	-	-	-	1,203,725
<i>New Projects</i>							
0125 Massol Intersection Improvements	-	450,000	-	-	-	-	450,000
Total Maintenance & Safety Projects	\$ 2,385,429	\$ 3,361,651	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 7,487,080

* Total FY 2018/19 Carryforward \$896,551

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name Traffic Calming Projects

Project Number 812-9910

Department Parks & Public Works

Project Manager Assistant Director/Town
Engineer: Lisa Petersen

Description In accordance with the Town's Traffic Calming Policy, this project involves conducting minor traffic studies, developing and implementing traffic improvements, and installing roadway devices to further enhance school pedestrian and roadway safety near high-use crosswalks.

Location In FY 2019/20, funds will be used to determine if Massol Avenue between Bean and Nicholson and/or Shannon Road from Los Gatos Boulevard to Short Road meet the criteria to qualify for the Neighborhood Traffic Calming Program (NTCP). If both qualify, the Massol area will be processed first. The process begins with neighborhood meetings for staff to work with residents to develop a temporary traffic calming plan (TTCP). Staff will then poll the residents to determine if the devices should be installed as temporary devices. If a super majority supports the TTCP, staff will have the proposed devices installed. Four to six months after installation, staff will conduct another traffic study in the area to determine the effectiveness of these devices. Upon the completion of this study, staff will poll the residents to determine if the devices should be made permanent. If necessary, funds will be used to remove these devices. Any remaining funds within this project will be used to complete the same process for Shannon Road.

Project Background In 2002, the Town implemented a Traffic Calming Policy to address and mitigate neighborhood traffic and pedestrian safety issues, such as speeding and cut-through traffic. This program relies on residents to bring projects forward at the neighborhood level. At the time the Policy was adopted, twelve project areas were under review for traffic calming improvements. To date, 14 projects have been processed, completed, or closed. Traffic calming improvements such as speed bumps, traffic circles, center medians, and bulb-outs were installed where appropriate to slow vehicles or enhance pedestrian safety.

Operating Budget Impacts Engineering staff time associated with these projects will be charged to the project as they are identified and delivered.

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Summer 2019	Determine if Massol and/or Shannon qualify for Neighborhood Traffic Calming Program
	Fall 2019	Schedule, notify residents and hold Neighborhood Traffic Calming meeting(s) for Massol Avenue
	Winter 2020	Additional meeting(s), if needed, poll Massol Avenue residents
	Spring 2020	Solicits bids and schedule pilot installation for Massol Avenue

TRAFFIC CALMING PROJECTS										Project 812-9910
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 57,866	\$ 38,787	\$ 9,499	\$ 10,000	\$ 19,499	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 156,152
TOTAL SOURCE OF FUNDS	\$ 57,866	\$ 38,787	\$ 9,499	\$ 10,000	\$ 19,499	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 156,152
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	57,866	38,787	9,499	10,000	19,499	10,000	10,000	10,000	10,000	156,152
TOTAL GFAR	\$ 57,866	\$ 38,787	\$ 9,499	\$ 10,000	\$ 19,499	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 156,152
TOTAL USE OF FUNDS	\$ 57,866	\$ 38,787	\$ 9,499	\$ 10,000	\$ 19,499	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 156,152

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Curb, Gutter, & Sidewalk Maintenance	Project Number	813-9921
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This is an ongoing annual project for the repair and replacement of hazardous curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist safety and to improve water runoff infrastructure.		
Location	Curb, gutter, and sidewalk repair projects occur throughout the Town based on priority needs.		
Project Background	<p>Curb, gutter, and sidewalk improvements in public parking lots and rights-of-way have historically been funded by the Town. The intent of this project is to keep pace with the deterioration of sidewalks and curbs. Specific project locations are identified and prioritized based on the level of damage and accompanying potential safety issues.</p> <p>The primary source of damage to sidewalks, curbs and gutters is tree root intrusion. Most of the streets in Town have mature trees in the planter areas between the sidewalks and curbs. These trees were planted many years ago without consideration of root growth and its impacts to the sidewalk, curb, and street. Over time, the tree roots cause cracks and raised concrete, leading to uneven surfaces. Staff develops an annual plan for sidewalk repair based on the level of damage as observed and reported by staff and residents, confirmed by staff inspection. The level of repair and maintenance performed in any given year has been limited by available annual funding. Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair.</p> <p>In addition to sidewalk, curb and gutter maintenance, this project is used for installing Americans with Disabilities Act (ADA) accessible curb ramps on Town streets as required by federal law following Town street maintenance projects. Title II of the ADA obligates a jurisdiction to provide compliant curb ramps whenever streets are resurfaced from one intersection to another. ADA compliance has required a substantial portion of the annual funding allocation. To address some of the unmet needs, staff has recommended increasing the allocation one-time by \$600,000.</p>		
Operating Budget Impacts	Potential trip and fall injuries and lawsuits against the Town should be reduced by eliminating hazardous curb, gutter, and sidewalk conditions. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Winter 2020	Design	Project design & development
	Spring 2020	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

CURB, GUTTER & SIDEWALK MAINTENANCE										Project 813-9921
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 1,090,848	\$ 172,040	\$ 337,113	\$ 900,000	\$ 1,237,113	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$3,700,001
TOTAL SOURCE OF FUNDS	\$ 1,090,848	\$ 172,040	\$ 337,113	\$ 900,000	\$ 1,237,113	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$3,700,001
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	1,090,848	172,040	337,113	900,000	1,237,113	300,000	300,000	300,000	300,000	3,700,001
TOTAL GFAR	\$ 1,090,848	\$ 172,040	\$ 337,113	\$ 900,000	\$ 1,237,113	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$3,700,001
TOTAL USE OF FUNDS	\$ 1,090,848	\$ 172,040	\$ 337,113	\$ 900,000	\$ 1,237,113	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$3,700,001

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name Retaining Wall Repairs

Project Number 815-9930

Department Parks & Public Works

Project Manager Assistant Director/Town
Engineer: Lisa Petersen

Description The Retaining Wall Repair and Replacement Program focuses on the repair and/or replacement of retaining walls that have become structurally deficient.

Location Retaining wall repair projects are identified throughout the Town and are prioritized in order of repair based on safety issues, roadway impacts, retaining wall damage, and project costs.

Project Background Retaining walls are installed to hold a hillside from sliding and are placed alongside a street at strategic locations where hillside erosion is anticipated. If the retaining wall fails, the street subsequently fails; therefore, it is important to maintain the retaining walls as they are an integral part of the hillside roadway system. Some existing retaining walls have reached the end of their serviceable life and require replacement. Hillside locations are prioritized over smaller roadside embankments in accordance with the potential impacts from failures.

Retaining walls are visually inspected annually; however, unanticipated weather events can quickly erode a wall's integrity and cause failure. Town staff continues to monitor and schedule retaining wall installation and replacement as needed.

Operating Budget Impacts Once repaired, improved retaining walls reduce ongoing operating costs associated with maintenance and emergency response. Engineering staff time associated with these projects will be charged to the project as it is delivered.

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2020	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

RETAINING WALL REPAIRS										Project 815-9930
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 777,984	\$ 56,216	\$ 337,124	\$ 100,000	\$ 437,124	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$1,671,324
TOTAL SOURCE OF FUNDS	\$ 777,984	\$ 56,216	\$ 337,124	\$ 100,000	\$ 437,124	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$1,671,324
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	777,984	56,216	337,124	100,000	437,124	100,000	100,000	100,000	100,000	1,671,324
TOTAL GFAR	\$ 777,984	\$ 56,216	\$ 337,124	\$ 100,000	\$ 437,124	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$1,671,324
TOTAL USE OF FUNDS	\$ 777,984	\$ 56,216	\$ 337,124	\$ 100,000	\$ 437,124	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$1,671,324

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Annual Street Restriping	Project Number	811-9902
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project is an annual program that restripes a portion of the Town's streets, ensuring the safety of vehicles and pedestrians.		
Location	Roadway restriping work is done at various locations throughout the Town based on conditions and available funds.		
Project Background	<p>The Town initiated Town-wide striping in FY 2006/07. Due to deferred striping and marking of the Town's public streets, any striping that had been accomplished previously was done in conjunction with the resurfacing of specific streets in the Town's annual street paving project.</p> <p>This annual street restriping program installs new striping and marking for center lanes, bicycle lanes, crosswalks, stop sign and signal light markings, and other roadway signage as needed. Roadway stripes wear out due to traffic and weather which creates a safety concern. The goal is to have Town streets that are properly striped for safe operation and use by the public.</p> <p>Under this project, locations that are not scheduled for street repaving will be prioritized for restriping. The restriping of repaved streets will continue to occur in conjunction with paving contracts.</p> <p>Since FY 2007/08, the ongoing annual GFAR appropriation has been \$25,000.</p>		
Operating Budget Impacts	Engineering staff time associated with these projects will be charged to the project as the project is delivered.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Winter 2020	Design	Project Design & development
	Spring 2020	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

ANNUAL STREET RESTRIPING										Project 811-9902
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 61,106	\$ -	\$ 119,772	\$ 25,000	\$ 144,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 305,878
TOTAL SOURCE OF FUNDS	\$ 61,106	\$ -	\$ 119,772	\$ 25,000	\$ 144,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 305,878
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	61,106	-	119,772	25,000	144,772	25,000	25,000	25,000	25,000	305,878
TOTAL GFAR	\$ 61,106	\$ -	\$ 119,772	\$ 25,000	\$ 144,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 305,878
TOTAL USE OF FUNDS	\$ 61,106	\$ -	\$ 119,772	\$ 25,000	\$ 144,772	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 305,878

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



TOWN-WIDE

Project Name	Guardrail Replacement Project	Project Number	812-0120
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	The project will construct a new metal beam guardrail, and replace old and damaged guardrails along sections of Town roadways.		
Location	This project will take place in various locations where guardrails are present and are in need of repair. The list of guardrails will be identified and will be brought forward to Council for approval.		
Project Background	<p>There are many roadways throughout Town that are located near hillside areas where guardrails are present. Guardrails are often located on narrow stretches of roadway and protect vehicles and pedestrians from steep hillside embankments. Over the years, due to hillside erosion and years of deferred maintenance, the guardrails have worn out and are in need of repair or replacement. Staff will assess guardrails and determine which ones are in the most need of repair, budget permitting.</p> <p>In FY 2018/19, the Town was awarded \$980,100 in grant funds for additional guardrail work throughout the Town.</p>		
Operating Budget Impacts	Engineering staff time associated with these projects will be charged to the project as they are identified and delivered.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

GUARDRAIL REPLACEMENT PROJECTS										Project 812-0120
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 130,583	\$ -	\$ 93,043	\$ -	\$ 93,043	\$ -	\$ -	\$ -	\$ -	\$ 223,625
GRANTS & AWARDS	-	-	-	980,100	980,100	-	-	-	-	980,100
TOTAL SOURCE OF FUNDS	\$ 130,583	\$ -	\$ 93,043	\$ 980,100	\$ 1,073,143	\$ -	\$ -	\$ -	\$ -	\$1,203,725
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	130,583	-	93,043	-	93,043	-	-	-	-	223,625
TOTAL GFAR	\$ 130,583	\$ -	\$ 93,043	\$ -	\$ 93,043	\$ -	\$ -	\$ -	\$ -	\$ 223,625
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	980,100	980,100	-	-	-	-	980,100
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 980,100	\$ 980,100	\$ -	\$ -	\$ -	\$ -	\$ 980,100
TOTAL USE OF FUNDS	\$ 130,583	\$ -	\$ 93,043	\$ 980,100	\$ 1,073,143	\$ -	\$ -	\$ -	\$ -	\$1,203,725

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects



Project Name	Massol Intersection Improvements	Project Number	813-0236
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will add intersection safety improvements.		
Location	This project will take place at the intersection of Massol Avenue and Highway 9.		
Project Background	<p>The intersection as Massol Avenue currently has no traffic control, but does have a pedestrian activated flashing beacon that is intended to alert drivers when a pedestrian is crossing. Looking at accident history, this intersection experiences collisions at a higher level than other uncontrolled intersections, including a pedestrian fatality on September 1, 2017.</p> <p>This project will provide green bike lanes approaching the crosswalk from both directions to alert drivers of the changing conditions and help to reduce speeds. In addition, the project will upgrade the existing flashing beacon to a LED rectangular rapidly flashing beacon (RRFB), which are utilized at many of the Town's other crosswalks. These beacons are much more intense than the existing beacon and would greatly improve the visibility of the crosswalk for drivers. This improvement has the advantage of improving safety while not impacting the flow of traffic.</p>		
Operating Budget Impacts	There will be no Operating Budget impact as a result of this project. Project delivery costs for this project are included in the CIP project's total cost, which is approximately 12%.		

STREETS PROGRAM

Street Repairs, Maintenance & Safety Projects

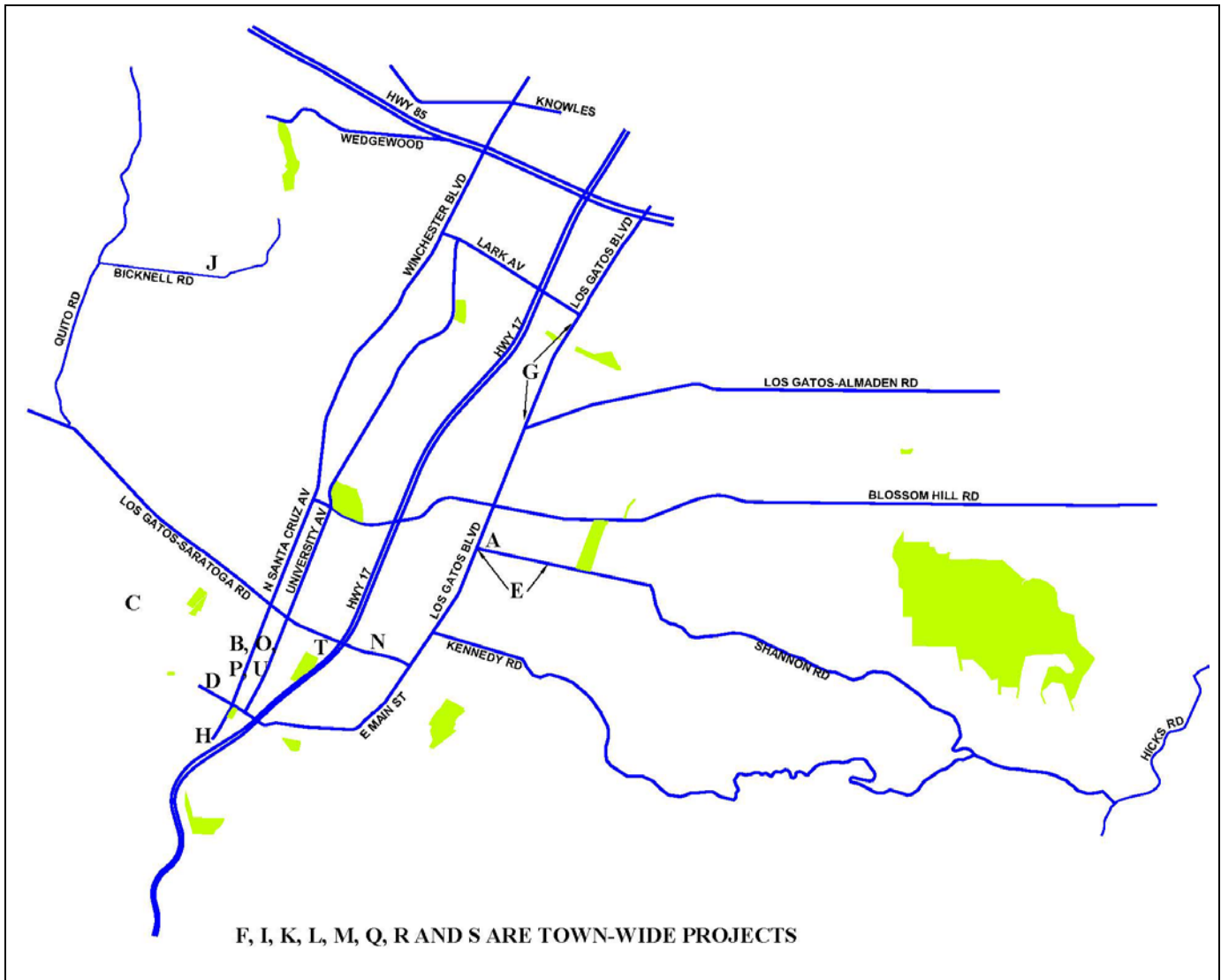
Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid process	Project bidding & contract award
	Winter 2020	Construction	Project construction
	Spring 2020	Completion	Project completion

MASSOL INTERSECTION IMPROVEMENTS										Project 813-0236
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	450,000	450,000	-	-	-	-	450,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000



STREETS PROGRAM

Street Improvements



PROJECT LOCATIONS			
A	Los Gatos Boulevard/Shannon Road Improvements	L	Stormwater Master Plan
B	Downtown Parking Lots Seal Coat & Restriping	M	Stormwater System – Pollution Prevention Compliance
C	Hernandez Avenue Storm Drain Improvements	N	Public Arts Gateway
D	224 West Main Property Acquisition (Parking Lot 6)	O	Downtown Parking Study
E	Shannon Road/Los Gatos Boulevard/Cherry Blossom Lane Sidewalk Improvements	P	One-Way Downtown Street Pilot
F	Sidewalk Improvements – Multiple Locations	Q	Annual Storm Drain Improvements
G	Utility Undergrounding Improvements	R	Pilot School Busing Program
H	Cut-Through Traffic/Wood Road Roundabout	S	ADA Transition Plan Update
I	Traffic Signal Modernization	T	Highway 17/9 Interchange and Capacity Improvements
J	Bicknell Road Storm Drain Improvements	U	Downtown Revitalization
K	Bicycle & Pedestrian Improvements		

STREETS PROGRAM

Street Improvements

PROGRAM SECTION DIRECTORY		PAGE
0213	Los Gatos Boulevard/Shannon Road Improvements	C – 32
0705	Downtown Parking Lots Seal Coat & Restriping	C – 34
0409	Hernandez Avenue Storm Drain Improvements	C – 36
0704	224 West Main Property Acquisition (Parking Lot 6)	C – 38
0218	Sidewalk Improvements for Shannon Road/Los Gatos Boulevard/Cherry Blossom Lane	C – 40
0221	Sidewalk Improvements – Multiple Locations	C – 42
0225	Utility Undergrounding Improvements	C – 44
0229	Cut – Through Traffic/Wood Road Roundabout	C – 46
0227	Traffic Signal Modernization	C – 48
0410	Bicknell Road Storm Drain Improvements	C – 50
0231	Bicycle & Pedestrian Improvements	C – 52
0413	Stormwater Master Plan	C – 54
0414	Stormwater System – Pollution Prevention Compliance	C – 56
2009	Public Arts Gateway	C – 58
0233	Downtown Parking Study	C – 60
0234	One-Way Downtown Street Pilot	C – 62
0420	Annual Storm Drain Improvements	C – 64
0128	Pilot School Busing	C – 66
0129	ADA Transition Plan	C – 68
0237	Highway 17/9 Interchange and Capacity Improvements	C – 70
0235	Downtown Revitalization	C – 72

STREETS PROGRAM

Street Improvements

The Streets Program's *Street Improvements* section contains Capital Improvement Program projects that improve a roadway's function or structure, other than paving, as the primary scope of work. Typical Street Improvements projects include sidewalk, curb, and gutter improvements, storm drain improvements, the undergrounding of utilities, intersection improvements, sidewalk and median ramps, crosswalk improvements, street lighting, and retaining walls.

In this CIP, the Street Improvements section contains one-time projects and no ongoing projects. One-time Street Improvements projects are prioritized based on safety needs, traffic levels, available funding sources, project costs, and community impacts.

Traffic Mitigation Funds, Storm Drain Funds, and the Utility Underground Fund all provide designated funding revenue through development fee charges for their related project categories. Los Gatos does not have a designated funding source for other street improvements which do not fall into these categories; however, grants, in-lieu fees, CDBG funds, and community benefit funds are utilized when available.

STREET IMPROVEMENT PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
STREET IMPROVEMENT PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
0213 Los Gatos Blvd/Shannon Improvements	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
0705 Downtown Parking Lots Seal Coat & Restriping	24,915	75,085	-	-	-	-	100,000
0409 Hernandez Avenue Storm Drain Improvements	17,180	-	-	-	-	65,000	82,180
0704 224 W. Main Street Property Acquisition (Parking Lot 6)	3,813	1,231,100	-	-	-	-	1,234,913
0218 Shannon/LGB/Cherry Blossom Sidewalk Improvements	104	129,896	1,059,304	-	-	-	1,189,304
0221 Sidewalk Improvements - Multiple Locations	-	60,000	-	-	-	-	60,000
0225 Utility Undergrounding Improvements	-	2,330,000	4,436,000	-	-	-	6,766,000
0229 Cut-Through Traffic/Wood Road Roundabout	475,476	314,432	-	-	-	-	789,908
0227 Traffic Signal Modernization	175,832	2,338,830	415,027	-	-	-	2,929,689
0410 Bicknall Avenue Storm Drain Improvements	120,742	50,758	-	-	-	-	171,500
0231 Bicycle & Pedestrian Improvements	156,778	1,099,722	-	-	-	-	1,256,500
0413 Stormwater Master Plan	-	200,000	-	-	-	-	200,000
0414 Stormwater System - Pollution Prevention Compliance	1,422	298,578	-	-	-	-	300,000
2009 Public Art Gateway	-	25,000	-	-	-	-	25,000
0233 Downtown Parking Study	-	200,000	-	-	-	-	200,000
0234 One-Way Downtown Street Pilot	13,000	225,686	-	-	-	-	238,686
0420 Annual Storm Drain Improvement Prj	-	300,000	150,000	-	-	-	450,000
0128 Pilot School Busing Program	350,216	63,964	-	-	-	-	414,180
<i>New Projects</i>							
0129 ADA Transition Plan	-	110,000	-	-	-	-	110,000
0237 Highway 17/9 Interchange and Capacity Improvements	-	600,000	-	-	-	-	600,000
0235 Downtown Revitalization	-	1,972,384	-	-	-	-	1,972,384
Total Street Improvement Projects	\$ 1,339,479	\$ 11,645,434	\$ 6,060,331	\$ -	\$ -	\$ 65,000	\$ 19,110,244

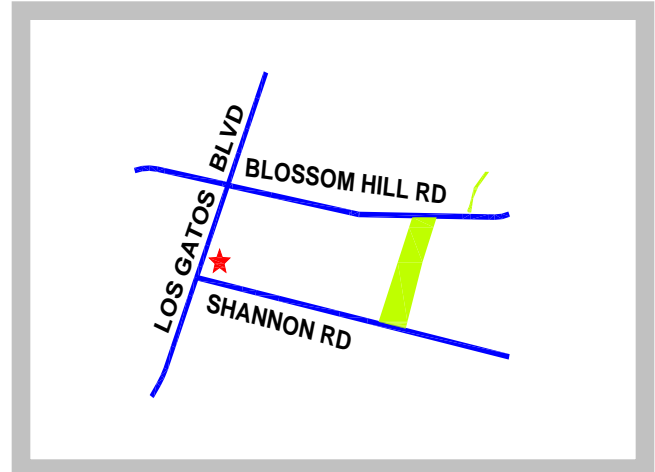
* Total FY 2018/19 Carryforward \$8,180,526

Unfunded Projects for future consideration

- Parking Lot 4 Repair & Waterproofing
- Montebello Way Island Removal
- Blossom Hill Road & Union Avenue Improvements
- Los Gatos-Almaden Road Improvements
- Union Avenue Widening and Sidewalks
- North Santa Cruz Avenue Curb and Gutter Improvements north of Highway 9
- Sidewalk infill across from Fisher Middle School
- Downtown Parking Sign Enhancements

STREETS PROGRAM

Street Improvements



Project Name Los Gatos Boulevard/Shannon Road Improvements

Project Number 813-0213

Department Parks & Public Works

Project Manager Assistant Director/Town Engineer: Lisa Petersen

Description This project will create a new pedestrian signalized crossing and restripe Shannon Road to provide longer turn lanes and improve the overall safety for pedestrians and bicyclists. The project will be coordinated with any potential development of adjacent parcels.

Location This project is located at the intersection of Los Gatos Boulevard and Shannon Road.

Project Background The intersection of Los Gatos Boulevard and Shannon Road is a heavily used area, especially during the morning and afternoon school and commute hours. To improve the safe operation of this intersection, a new pedestrian push button signal will be installed and also new striping on Shannon Road will provide a longer turn lane onto Los Gatos Boulevard. Should a development project occur at this location, that project will take on this work and the Town funding will revert to the source of funds in future budget cycles

Operating Budget Impacts This project will use staff time for design and construction. Engineering staff time associated with these projects will be charged to the project as they are identified and delivered.

STREETS PROGRAM

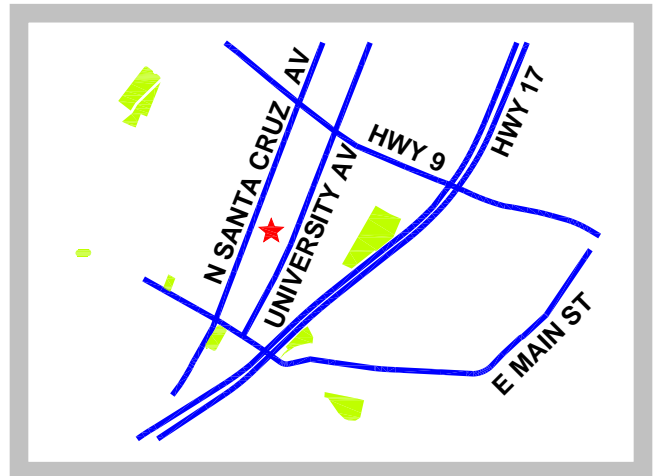
Street Improvements

Project Components & Estimated Timeline	Fall 2019	Preliminary Design	Project design & development
	Spring 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

LOS GATOS BOULEVARD / SHANNON IMPROVEMENTS										Project 813-0213
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
TRAFFIC MITIGATION	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	20,000	-	20,000	-	-	-	-	20,000
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

STREETS PROGRAM

Street Improvements



Project Name Downtown Parking Lots Seal Coat & Restriping

Project Number 817-0705

Department Parks & Public Works

Project Manager Assistant Director/Town Engineer: Lisa Petersen

Description This project will resurface downtown parking lots by applying a seal coat and then restriping.

Location This project is located at various Town-owned parking lots in downtown Los Gatos.

Project Background The public parking lots in downtown Los Gatos are heavily used on a daily basis. In order to keep their surfaces in good condition and prevent long term wear and damage, the parking lots need to be resurfaced and restriped. This project is necessary to prevent possible drainage or broken pavement problems in the future.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

STREETS PROGRAM

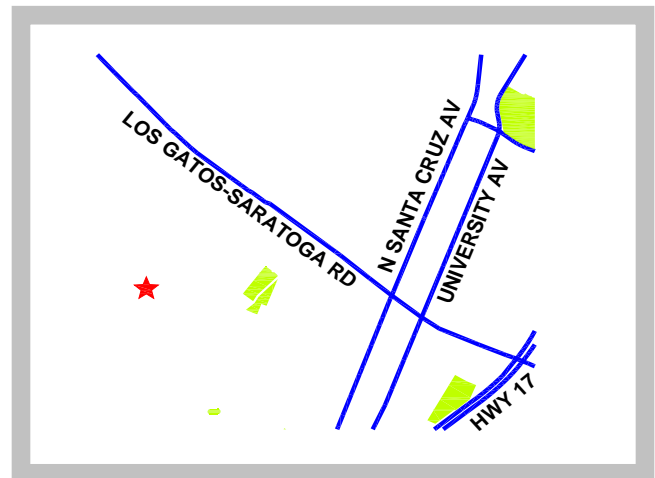
Street Improvements

Project Components & Estimated Timeline	Winter 2020	Preliminary Design	Project design & development
	Spring 2020	Final Design	Project bidding & contract award
	Summer 2020	Completion	Project completion

DOWNTOWN PARKING LOTS SEAL COAT & RESTRIPING										Project 817-0705
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 24,915	\$ -	\$ 75,085	\$ -	75,085	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL SOURCE OF FUNDS	\$ 24,915	\$ -	\$ 75,085	\$ -	\$ 75,085	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	24,915	-	75,085	-	75,085	-	-	-	-	100,000
TOTAL GFAR	\$ 24,915	\$ -	\$ 75,085	\$ -	\$ 75,085	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL USE OF FUNDS	\$ 24,915	\$ -	\$ 75,085	\$ -	\$ 75,085	\$ -	\$ -	\$ -	\$ -	\$ 100,000

STREETS PROGRAM

Street Improvements



Project Name	Hernandez Avenue Storm Drain Improvements	Project Number	816-0409
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will improve the Hernandez Avenue storm drain system with the installation of an underground storm drain pipe and sidewalk above.		
Location	The storm drain project is located on the south side of Hernandez Avenue, between Walnut Avenue and Wissahickon Avenue.		
Project Background	<p>Hernandez Avenue is a hillside collector street with an incomplete sidewalk network and storm drain systems alongside the roadway. This street averages over 1,000 vehicles per day, a normal amount for a collector street. At previous neighborhood meetings, residents indicated an interest in having continuous sidewalks, particularly in the area where an open storm drain exists.</p> <p>This project proposes to install an underground storm drain pipe into the existing ditch and put a concrete sidewalk, curb, and gutter system along the roadway to feed runoff water into the storm drain pipe. This street improvement addresses several neighborhood needs, including an improved drainage system, a safer pedestrian area, and an improved appearance of the neighborhood.</p> <p>This project will be funded by the Storm Basin Fund. This project is scheduled for construction in FY 2022/23.</p>		
Operating Budget Impacts	Ongoing operating costs would be significantly reduced as this project would eliminate the need to clean or repair the existing open ditch. Engineering staff time associated with these projects will be charged to the project as it is delivered in FY 2022/23.		

STREETS PROGRAM

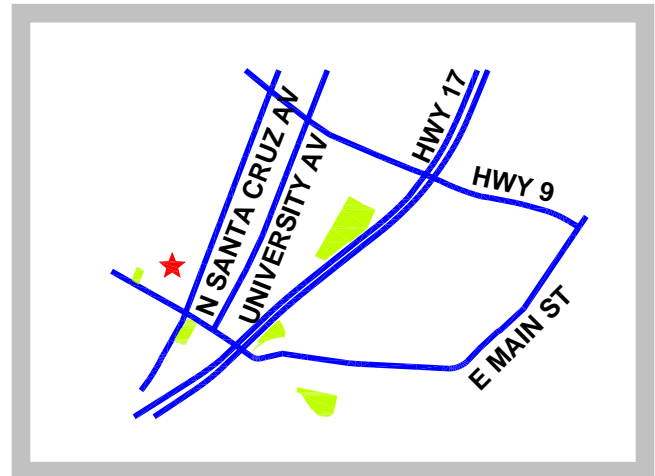
Street Improvements

Project Components & Estimated Timeline	Fall 2021	Design	Design project, include alternative methods and estimated costs, and determine best outcome
	Winter 2022	Bid Process	Obtain bids from licensed contractors and submit to Council for approval
	Summer 2023	Construction	Construction of storm drains and related street improvements
	Fall 2023	Completion	Project completed

HERNANDEZ AVENUE STORM DRAIN IMPROVEMENTS										Project 816-0409
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
STORM BASIN #3	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 82,180
TOTAL SOURCE OF FUNDS	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 82,180
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
STORM BASIN #3										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	17,180	-	-	-	-	-	-	-	65,000	82,180
TOTAL STORM BASIN	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 82,180
TOTAL USE OF FUNDS	\$ 17,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 82,180

STREETS PROGRAM

Street Improvements



Project Name 224 West Main Property Acquisition
(Parking Lot 6)

Project Number 817-0704

Department Parks & Public Works

Project Manager PPW Director: Matt Morley

Description This project, carried forward from previous years, allocates funding from the GFAR Parking Reserve for the purchase of property (formerly 224 West Main Street) for Parking Lot 6.

Location This project is located at Parking Lot 6, which is at 224 West Main Street.

Project Background In 2009, the Town purchased a property next to Parking Lot 6 to expand the existing parking lot. This property was purchased by Town Housing/Redevelopment Agency (RDA) funds. Because the State dissolved redevelopment agencies, it is necessary that the Town use an alternative funding source for this purchase if affordable housing is not constructed at this site. Reserve funds for GFAR are identified for this use. Staff is recommending proceeding with the transfer of funds in the FY 2019/20 budget to complete this action.

Operating Budget Impacts This project would use staff time for processing of the new property purchase. The staff time for this project is included in the FY 2019/20 Operating Budget.

STREETS PROGRAM

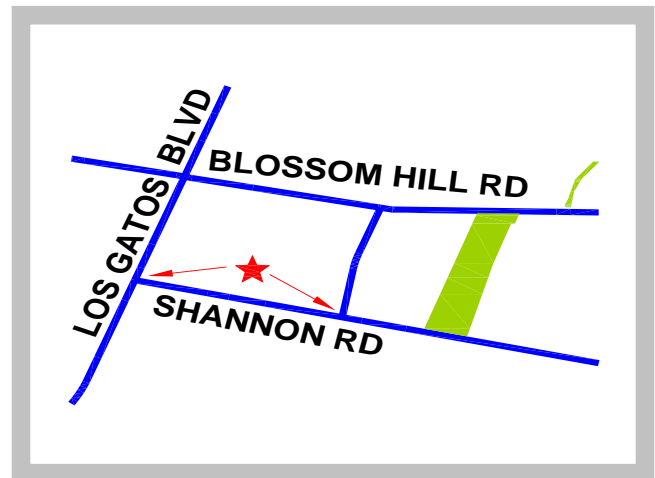
Street Improvements

Project Components & Estimated Timeline	Fall 2019	Estimated Completion	Property purchase and funding completed.
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224 WEST MAIN PROPERTY ACQUISITION (PARKING LOT 6)										Project 817-0704
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 3,813	\$ -	\$1,231,100	\$ -	\$ 1,231,100	\$ -	\$ -	\$ -	\$ -	\$1,234,913
TOTAL SOURCE OF FUNDS	\$ 3,813	\$ -	\$1,231,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,234,913
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	3,813	-	1,231,100	-	1,231,100	-	-	-	-	1,234,913
TOTAL GFAR	\$ 3,813	\$ -	\$1,231,100	\$ -	\$ 1,231,100	\$ -	\$ -	\$ -	\$ -	\$1,234,913
TOTAL USE OF FUNDS	\$ 3,813	\$ -	\$1,231,100	\$ -	\$ 1,231,100	\$ -	\$ -	\$ -	\$ -	\$1,234,913

STREETS PROGRAM

Street Improvements



Project Name Sidewalk Improvements/Shannon/Los Gatos Blvd/Cherry Blossom Lane

Project Number 813-0218

Department Parks & Public Works

Project Manager Assistant Director/Town Engineer: Lisa Petersen

Description This project will construct sidewalk, curb and gutter along the north side of Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane, completing the pedestrian link between the two roads.

Location The project is located on Shannon Road between Los Gatos Boulevard and Cherry Blossom Lane.

Project Background Shannon Road is a heavily traveled two-lane roadway, especially when the schools are in session. Shannon Road is used by residents dropping off students at various schools, such as Blossom Hill Elementary, Van Meter Elementary, and Fisher Middle Schools. In addition, many parents walk their children to school along this segment of roadway.

Shannon Road currently has intermittent sections of sidewalk on the south side of the roadway between Los Gatos Boulevard and Cherry Blossom Lane. Most pedestrians cross Shannon Road to walk along the south side, while some walk along the unimproved shoulder on the north side. This project will complete the sidewalk segment on the north side of the roadway and reduce congestion at Shannon Road and Cherry Blossom Lane, where a 3-way stop is inundated by crossing students, crossing guards, and vehicle traffic during peak school hours. With the proposed sidewalk, pedestrians will be encouraged to walk along the north side of Shannon Road, thus reducing the number of pedestrians crossing Shannon Road.

In June 2018 the Town was awarded federal funding of \$940,100 by the Santa Clara Valley Transportation Authority (VTA) in the Vehicle Emissions Reductions Based at Schools (VERBS) Grant Program to support this project.

Operating Budget Impacts Engineering staff time for design and construction of this project will be addressed in the FY 2018/19 Operating Budget.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2019	Bid process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

SIDEWALK IMPROVEMENTS/SHANNON/LOS GATOS BLVD/CHERRY BLOSSOM LANE										Project 813-0218
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 104	\$ -	\$ 129,896	\$ -	\$ 129,896	\$ -	\$ -	\$ -	\$ -	\$ 130,000
GRANTS & AWARDS	-	-	-	-	-	940,100	-	-	-	\$ 940,100
UTILITY UNDERGROUNDING	-	-	-	-	-	119,204	-	-	-	\$ 119,204
TOTAL SOURCE OF FUNDS	\$ 104	\$ -	\$ 129,896	\$ -	\$ 129,896	\$1,059,304	\$ -	\$ -	\$ -	\$1,189,304
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	\$ -
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	104	-	129,896	-	129,896	-	-	-	-	130,000
TOTAL GFAR	\$ 104	\$ -	\$ 129,896	\$ -	\$ 129,896	\$ -	\$ -	\$ -	\$ -	\$ 130,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	940,100	-	-	-	940,100
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 940,100	\$ -	\$ -	\$ -	\$ 940,100
UNDERGROUND UTILITIES										
Salaries and Benfits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 940,100
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	119,204	-	-	-	119,204
TOTAL UNDERGROUND UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,204	\$ -	\$ -	\$ -	\$ 119,204
TOTAL USE OF FUNDS	\$ 104	\$ -	\$ 129,896	\$ -	\$ 129,896	\$1,059,304	\$ -	\$ -	\$ -	\$1,189,304



TOWN-WIDE

Project Name	Sidewalk Improvements – Multiple Locations	Project Number	813-0221
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will construct sidewalk, curb, and gutter on the north side of Kennedy Road from Ferris Avenue to Los Gatos Boulevard and on the south side of Mitchell Avenue from George Street to Fisher Avenue.		
Location	This project is located in the following areas: Kennedy Road from Ferris Avenue to Los Gatos Boulevard; Mitchell Avenue from George Street to Fisher Avenue; and Los Gatos Boulevard/Shannon Road.		
Project Background	<p>Kennedy Road from Ferris Avenue to Los Gatos Boulevard currently has a shoulder that is heavily utilized by parents and students walking and biking to school in the morning and afternoons. The sidewalk improvements will complete the connection in this residential block.</p> <p>In 2009, the Town completed the sidewalk installation on the north side of Mitchell Avenue from George Street to Fisher Avenue. Then in 2012, sidewalk was constructed on north and south side of Mitchell Avenue between Los Gatos Boulevard and George Street as part of the redevelopment of the former Honda site. This project will complete the last component of the sidewalks in this heavily utilized pedestrian area between Van Meter Elementary and Fisher Middle Schools.</p>		
Operating Budget Impacts	Engineering staff time for design and construction of this project will be addressed in the FY 2019/20 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2019	Bid process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

SIDEWALK IMPROVEMENTS - MULTIPLE LOCATIONS										Project 813-0221
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	60,000	-	60,000	-	-	-	-	-
TOTAL GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

STREETS PROGRAM

Street Improvements



Project Name	Utility Undergrounding Improvements	Project Number	813-0225
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will remove utilities from above ground poles and install them underground.		
Location	This project is located on Los Gatos Boulevard between Lark Avenue and Chirco Drive.		
Project Background	<p>Through the State of California's Public Utilities Commission, Pacific Gas & Electric (PG&E) collects funds from ratepayers to provide for the undergrounding of utilities. These funds grow in reserve called Rule 20A funds, until such time that local jurisdictions identify an area for this project and begin working with PG&E. The funds are limited to use on roadways where traffic is heavy, making Los Gatos Boulevard a viable location.</p> <p>The Town's allocation of Rule 20A funds has grown to the point where there is now approximately \$3.8M available for programming. These funds will never actually come to the Town, but rather PG&E will deliver the project with coordination from Town staff.</p> <p>In addition to the Rule 20A funds, the Town collects developer fees for utility undergrounding. These funds are held by the Town for future projects. Staff has asked PG&E to look at an expanded project scope utilizing some or all of the Town funds as well. This will take full advantage of economies of scale through design and construction.</p> <p>The timeframe for PG&E to deliver Rule 20A projects has been between seven and ten years; however, indications are that this project may begin sooner. Funds have been moved to demonstrate a start of construction in FY 2019/20, with the bulk of the work occurring in FY 2020/21.</p>		
Operating Budget Impacts	There will be no Operating Budget impact as a result of this project. Project delivery costs for this project are included in the CIP project's total cost. Project delivery costs are estimated at \$266,000 over the five-year term of the project or 4% of the total project cost. Project costs are significantly lower on this project due to the efficiencies in the project size and a larger proportion of work that will be coordinated by PG&E.		

STREETS PROGRAM

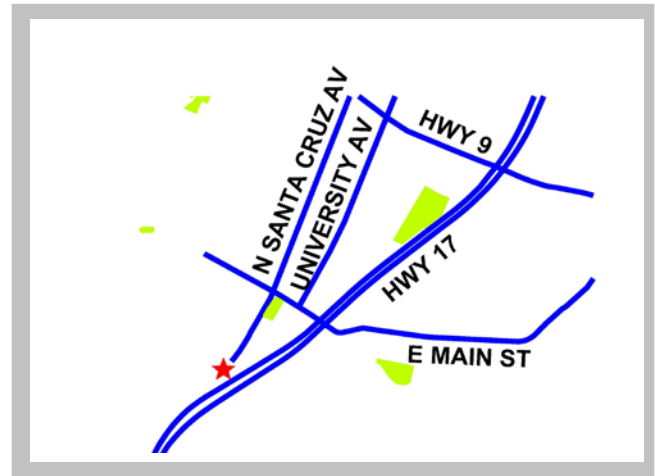
Street Improvements

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Summer 2020	Construction	Project construction begins
	Summer 2021	Completion	Project completion

UTILITY UNDERGROUNDING IMPROVEMENTS										Project 813-0225
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
UTILITY UNDERGROUNDING	\$ -	\$ -	\$2,330,000	\$ -	\$ 2,330,000	\$4,436,000	\$ -	\$ -	\$ -	\$6,766,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$2,330,000	\$ -	\$ 2,330,000	\$4,436,000	\$ -	\$ -	\$ -	\$6,766,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
UTILITY UNDERGORUNDING										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	2,330,000	-	2,330,000	4,436,000	-	-	-	6,766,000
TOTAL GFAR	\$ -	\$ -	\$2,330,000	\$ -	\$ 2,330,000	\$4,436,000	\$ -	\$ -	\$ -	\$6,766,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$2,330,000	\$ -	\$ 2,330,000	\$4,436,000	\$ -	\$ -	\$ -	\$6,766,000

STREETS PROGRAM

Street Improvements



Project Name Cut-Through Traffic/Wood Road Roundabout
Department Parks & Public Works

Project Number 813-0229
Project Manager PPW Director: Matt Morley

Description This project will provide infrastructure changes to help mitigate cut-through traffic.

Location This project is located at South Santa Cruz Avenue and Wood Road.

Project Background This project aims to mitigate cut-through traffic through the use of various measures, some of which have been previously used. In the summer of 2015, staff implemented various measures such as the deployment of portable message signs, messages on Caltrans changeable message signs, signal modifications, and temporary street closures to reduce cut-through traffic. In the summers of 2016 and 2017, this project included signal modifications and synchronization at various intersections, roadway markings and additional signage, as well as costs associated with the temporary closure of south Santa Cruz Avenue at Wood Road and associated data collection.

In FY 2019/20, funding will be used to advance the design of a permanent traffic circle at Santa Cruz Avenue at Wood Road, potential street closures, and neighborhood turn restriction signage as needed.

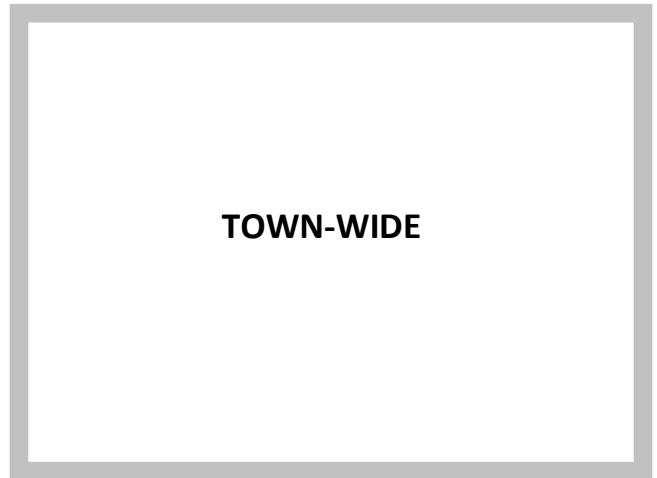
Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Winter 2019	Design	Coordinate and design project
	Summer 2020	Construction	Install infrastructure and implement projects
	Fall 2020	Completion	Assess Results

CUT-THROUGH TRAFFIC / WOOD ROAD ROUNDABOUT										Project 813-0229
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 206,324	\$ 57,380	\$ 86,296	\$ -	\$ 86,296	\$ -	\$ -	\$ -	\$ -	\$ 350,000
TRAFFIC MITIGATION	175,417	36,356	228,135	-	228,135	-	-	-	-	\$ 439,908
TOTAL SOURCE OF FUNDS	\$ 381,741	\$ 93,736	\$ 314,431	\$ -	\$ 314,431	\$ -	\$ -	\$ -	\$ -	\$ 789,908
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	206,324	57,380	86,296	-	86,296	-	-	-	-	350,000
TOTAL GFARS	\$ 206,324	\$ 57,380	\$ 86,296	\$ -	\$ 86,296	\$ -	\$ -	\$ -	\$ -	\$ 350,000
TRAFFIC MITIGATIONS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	175,417	36,356	228,135	-	228,135	-	-	-	-	439,908
TOTAL TRAFFIC MITIGATIONS	\$ 175,417	\$ 36,356	\$ 228,135	\$ -	\$ 228,135	\$ -	\$ -	\$ -	\$ -	\$ 439,908
TOTAL USE OF FUNDS	\$ 381,741	\$ 93,736	\$ 314,431	\$ -	\$ 314,431	\$ -	\$ -	\$ -	\$ -	\$ 789,908



Project Name	Traffic Signal Modernization	Project Number	813-0227
Department	Parks & Public Works	Project Manager	PPW Director: Matt Morley
Description	This project will modernize the Town's traffic signal controllers.		
Location	This project is located Town-wide.		
Project Background	This project will modernize the Town's traffic signal controllers to allow for greater control by staff, ensure that the current system meets current safety standards, and increase the traffic flow. The Town was awarded several grants through the VTA and the MTC for \$1,200,000 of the project budget to complement the Town's investment of Traffic Impact Mitigation Funds.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

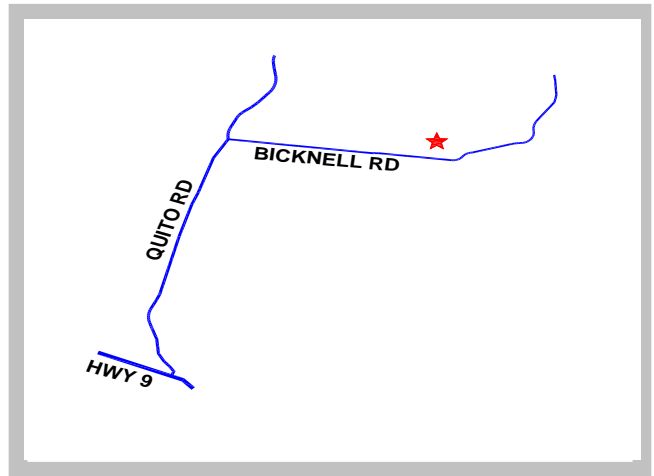
Street Improvements

Project Components & Estimated Timeline	Summer 2018	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Winter 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

TRAFFIC SIGNAL MODERNIZATION										Project 813-0227
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
TRAFFIC MITIGATION	\$ 4,200	\$ 120,800	\$ 230,738	\$ 332,524	\$ 563,262	\$ 415,027	\$ -	\$ -	\$ -	\$ 1,103,289
GRANTS & AWARDS	10,799	40,033	1,775,568	-	\$ 1,775,568	-	-	-	-	1,826,400
TOTAL SOURCE OF FUNDS	\$ 14,999	\$ 160,833	\$2,006,306	\$ 332,524	\$ 2,338,830	\$ 415,027	\$ -	\$ -	\$ -	\$ 2,929,689
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
TRAFFIC MITIGATIONS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	4,200	120,800	230,738	332,524	563,262	415,027	-	-	-	1,103,289
TOTAL TRAFFIC MITIGATIONS	\$ 4,200	\$ 120,800	\$ 230,738	\$ 332,524	\$ 563,262	\$ 415,027	\$ -	\$ -	\$ -	\$ 1,103,289
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	10,798.58	40,033	1,775,568	-	1,775,568	-	-	-	-	1,826,400
TOTAL GRANTS & AWARDS	\$ 10,799	\$ 40,033	\$ 1,775,568	\$ -	\$ 1,775,568	\$ -	\$ -	\$ -	\$ -	\$ 1,826,400
TOTAL USE OF FUNDS	\$ 14,999	\$ 160,833	\$2,006,306	\$ 332,524	\$ 2,338,830	\$ 415,027	\$ -	\$ -	\$ -	\$ 2,929,689

STREETS PROGRAM

Street Improvements



Project Name	Bicknell Road Storm Drain Improvements	Project Number	816-0410
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will reroute a Town storm drain line.		
Location	This project is located on Bicknell Road near Montclair.		
Project Background	This project will provide design services for the rerouting of an existing Town storm drain line from private property, after it was determined that the Town does not have a storm drain easement.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. The staff time for this project is included in the Department's FY 2019/20 Operating Budget.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2017	Design	Project design & development
	Fall 2019	Completion	Project completion

BICKNELL ROAD STORM DRAIN IMPROVEMENTS										Project 816-0410
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
STORM BASIN #3	\$ 120,742	\$ -	\$ 50,758	\$ -	\$ 50,758	\$ -	\$ -	\$ -	\$ -	\$ 171,500
TOTAL SOURCE OF FUNDS	\$ 120,742	\$ -	\$ 50,758	\$ -	\$ 50,758	\$ -	\$ -	\$ -	\$ -	\$ 171,500
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
STORM BASIN #2										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	120,742	-	50,758	-	50,758	-	-	-	-	171,500
TOTAL STORM BASIN	\$ 120,742	\$ -	\$ 50,758	\$ -	\$ 50,758	\$ -	\$ -	\$ -	\$ -	\$ 171,500
TOTAL USE OF FUNDS	\$ 120,742	\$ -	\$ 50,758	\$ -	\$ 50,758	\$ -	\$ -	\$ -	\$ -	\$ 171,500

STREETS PROGRAM

Street Improvements



TOWN-WIDE

Project Name	Bicycle & Pedestrian Improvements	Project Number	813-0231
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will enhance bicycle and pedestrian safety and mobility throughout the Town.		
Location	This project is located Town-wide.		
Project Background	<p>This project will enhance bicycle and pedestrian safety and mobility Town-wide in the form of multiple projects. As has been done in the previous years, staff will continue to work with Safe Routes to School, Town Commissions, the Town Council, and the general public on prioritizing projects that have been recommended in the Council adopted Bicycle and Pedestrian Master plan. In addition, this money will be used as matching funds for available grants related to Town bicycle and pedestrian projects.</p> <p>In the past the Town received Transportation Fund for Clean Air for bicycle and pedestrian improvements.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Winter 2019	Construction	Project construction
	Spring 2020	Completion	Project completion

BICYCLE & PEDESTRIAN IMPROVEMENTS										Project 813-0231
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 61,450	\$ 22,728	\$ 515,822	\$ 300,000	\$ 815,822	\$ -	\$ -	\$ -	\$ -	\$ 900,000
GRANTS & AWARDS	-	-	281,500	-	281,500	-	-	-	-	281,500
TRAFFIC MITIGATION	40,972	31,628	2,400	-	2,400	-	-	-	-	75,000
TOTAL SOURCE OF FUNDS	\$ 102,422	\$ 54,356	\$ 799,722	\$ 300,000	\$ 1,099,722	\$ -	\$ -	\$ -	\$ -	\$1,256,500
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	61,450	22,728	515,822	300,000	815,822	-	-	-	-	900,000
TOTAL GFAR	\$ 61,450	\$ 22,728	\$ 515,822	\$ 300,000	\$ 815,822	\$ -	\$ -	\$ -	\$ -	\$ 900,000
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	281,500	-	281,500	-	-	-	-	281,500
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 281,500	\$ -	\$ 281,500	\$ -	\$ -	\$ -	\$ -	\$ 281,500
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	40,972	31,628	2,400	-	2,400	-	-	-	-	75,000
TOTAL TRAFFIC MITIGATION	\$ 40,972	\$ 31,628	\$ 2,400	\$ -	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL USE OF FUNDS	\$ 102,422	\$ 54,356	\$ 799,722	\$ 300,000	\$ 1,099,722	\$ -	\$ -	\$ -	\$ -	\$1,256,500



TOWN-WIDE

Project Name	Stormwater Master Plan	Project Number	816-0413
Department	Parks & Public Works	Project Manager	PPW Director: Matt Morley

Description This project will develop a Stormwater Master Plan.

Location This project is located Town-wide.

Project Background The Town of Los Gatos does not currently have an adopted Stormwater Master Plan. This project will develop a Stormwater Collection System Master Plan and provides the Town of Los Gatos with the necessary planning tools and capital improvement projects to address flood management and water quality within the collector portion of the storm drainage system.

The Plan will be developed to help the Town meet its overarching environmental and economic goals. The goal of the Stormwater Master Plan is to manage stormwater runoff proactively to protect water quality and to minimize impacts of localized and downstream flooding by identifying infrastructure improvements for the collection, conveyance, and treatment of stormwater runoff within the Town. The Stormwater Master Plan will prioritize storm drain and water quality improvements within the Town and provides an implementation plan for the construction of conveyance and water quality improvements.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2019	Design	Develop request for proposals
	Fall 2019	Bid Process	Award consultant agreement
	Winter 2019	Report	Conduct study
	Spring 2020	Completion	Finalize report

STORMWATER MASTER PLAN										Project 816-0413
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	200,000	-	200,000	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000



TOWN-WIDE

Project Name	Stormwater System – Pollution Prevention Compliance	Project Number	816-0414
Department	Parks & Public Works	Project Manager	PPW Director: Matt Morley
Description	This project will install improvements, such as trash capture devices, to reduce pollution in the storm water system.		
Location	This project is located Town-wide.		
Project Background	This project will install solutions, such as multiple trash capture devices in storm inlets, throughout the Town to meet the Municipal Regional Permit Provision C.10 trash reduction requirements. The Town has submitted a plan to meet the requirement to reduce trashload impacts to creeks which are 70% by 2017 and 100% by 2022.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

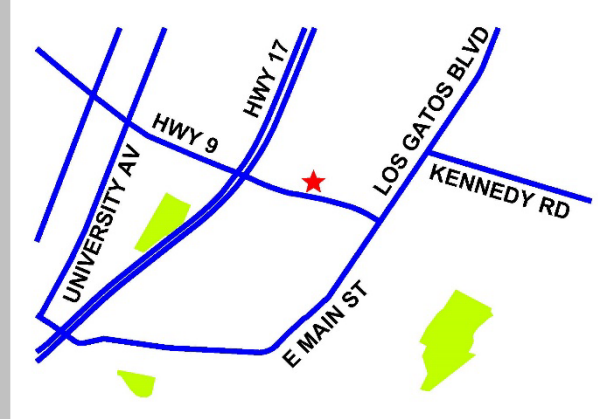
Street Improvements

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Winter 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

STORMWATER SYSTEM - POLLUTION PREVENTION COMPLIANCE										Project 816-0414
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$ 1,422	\$ 298,578	\$ -	\$ 298,578	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL SOURCE OF FUNDS	\$ -	\$ 1,422	\$ 298,578	\$ -	\$ 298,578	\$ -	\$ -	\$ -	\$ -	\$ 300,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	1,422	298,578	-	298,578	-	-	-	-	300,000
TOTAL GFAR	\$ -	\$ 1,422	\$ 298,578	\$ -	\$ 298,578	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL USE OF FUNDS	\$ -	\$ 1,422	\$ 298,578	\$ -	\$ 298,578	\$ -	\$ -	\$ -	\$ -	\$ 300,000

STREETS PROGRAM

Street Improvements



Project Name	Public Arts Gateway	Project Number	821-2009
Department	Library	Project Manager	Library Director: Ryan Baker
Description	This project will install a public art at a gateway location.		
Location	This project is located on Highway 9 near Alberto Way.		
Project Background	The Arts and Culture Commission identified this project as a way to enhance the appearance of the entrances into Los Gatos. At the January 31, 2017 Priority Setting, Council identified \$25,000 for public art and on April 18, 2017 the Arts and Culture Commission proposed the gateway project as the best use of the funds, which Council approved. This project will install the first phase of artwork at Town entrances based on the Town's Public Art Selection Policy and Procedures.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. The staff time for this project is included in the Department's FY 2019/20 Operating Budget.		

STREETS PROGRAM

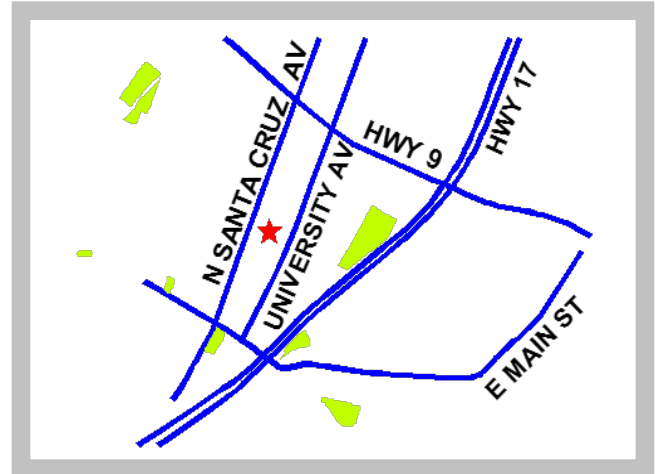
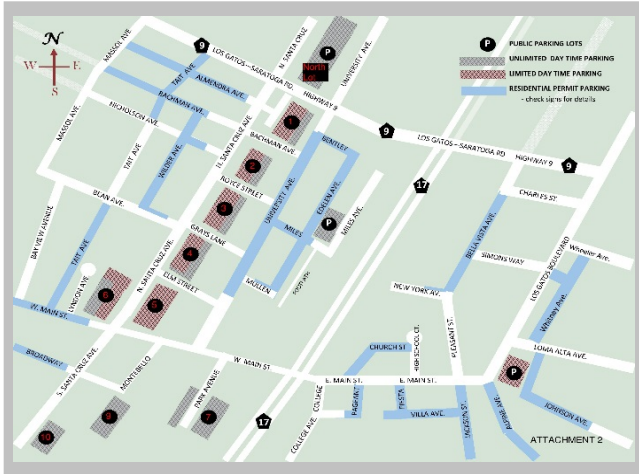
Street Improvements

Project Components & Estimated Timeline	Winter 2018	Call for artist	Project design & award
	Fall 2019	Award	Select final design & award
	Summer 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

PUBLIC ARTS GATEWAY PROJECT										821-2009
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	25,000	-	25,000	-	-	-	-	25,000
TOTAL GFAR	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

STREETS PROGRAM

Street Improvements



Project Name	Downtown Parking Study	Project Number	813-0233
Department	Parks & Public Works	Project Manager	PPW Director: Matt Morley
Description	This project will fund a consultant to examine parking holistically in the downtown and high school areas.		
Location	This project is located downtown and near Los Gatos High School.		
Project Background	<p>The project scope will include the following:</p> <ul style="list-style-type: none"> • Analyze existing parking capacity. • Provide a recommendation for residential (permit area parking, especially as it is impacted around Los Gatos High School. • Provide recommendations for parking management for time limited parking. • Analyze paid parking. • Provide best practices recommendations for managing employee parking. • Identify the need for additional parking capacity vis-a-vis a parking structure. • Review the impacts of one-way streets on parking capacity. <p>Once complete, this project will inform decision making for project 817-0704 – 224 West Main Street Property Acquisition (Parking Lot 6).</p>		
Operating Budget Impacts	This project will use staff time for project management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Winter 2018	Design	Develop request for proposals
	Winter 2018	Bid Process	Award consultant agreement
	Spring 2019	Report	Conduct study
	Fall 2019	Completion	Finalize report

DOWNTOWN PARKING STUDY										Project 813-0233
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	200,000	-	200,000	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	200,000
TOTAL GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

STREETS PROGRAM

Street Improvements



Project Name	One-Way Downtown Street Pilot	Project Number	813-0234
Department	Parks & Public Works	Project Manager	PPW Director: Matt Morley
Description	This project will fund the implementation of a one-way streets pilot.		
Location	This project is located downtown on North Santa Cruz Avenue and University Avenue.		
Project Background	This project will fund a trial of one-way streets for North Santa Cruz and University Avenues between Highway 9 and Main Street.		
Operating Budget Impacts	This project will use staff time for management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Spring 2019	Design	Project design & development
	Summer 2019	Completion	Project completion

ONE-WAY DOWNTOWN STREET PILOT										Project 813-0234
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	-	13,000	225,686	-	225,686	-	-	-	-	238,686
TOTAL SOURCE OF FUNDS	-	13,000	225,686	-	225,686	-	-	-	-	238,686
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	13,000	225,686	-	225,686	-	-	-	-	13,000
GFAR	-	13,000	225,686	-	225,686	-	-	-	-	238,686
TOTAL USE OF FUNDS	-	13,000	225,686	-	225,686	-	-	-	-	238,686



TOWN-WIDE

Project Name	Annual Storm Drain Improvement Project	Project Number	816-0420
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	This project will install infill storm drain systems that are required to enhance safety and improve infrastructure to accept water runoff.		
Location	This project is located Town-wide.		
Project Background	The Town is responsible for keeping Town roads clear of excessive water and managing storm water running down Town streets. Storm drain improvements in the Town right of ways and parking lots are necessary to manage water drainage issues within these Town locations. The intent of this project is to keep pace with the needs of the Town's storm drain system to prevent flooding in the Town right of ways.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Winter 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

ANNUAL STORM DRAIN IMPROVEMENT PROJECT										Project 816-0420
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
STORM BASIN #1	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
STORM BASIN #2	-	-	\$ 50,000	50,000	100,000	50,000	-	-	-	\$ 150,000
STORM BASIN #3	-	-	\$ 50,000	50,000	100,000	50,000	-	-	-	\$ 150,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 450,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
STORM BASIN #1										
Project Construction Expenses	-	-	50,000	50,000	100,000	50,000	-	-	-	\$ 150,000
TOTAL STORM BASIN #1	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
STORM BASIN #2										
Project Construction Expenses	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
TOTAL STORM BASIN #2	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
STORM BASIN #3										
Project Construction Expenses	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
TOTAL STORM BASIN #3	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 450,000



TOWN-WIDE

Project Name	Pilot School Busing	Project Number	812-0128
Department	Parks & Public Works	Project Manager	Transportation & Mobility Manager: Ying Smith
Description	<p>This project will explore congestion relief through piloting school bus service. The pilot school bus service will provide morning and afternoon routes to and from school, with neighborhood-based stops.</p> <p>The Town is contracting with a qualified school bus transportation provider through a RFP process. The service schedule and designated pick up and drop off locations are published. Interested families may purchase an annual pass to reserve a seat. The pilot program will provide two routes for a total of 18 months from January 2019 to June 2020.</p>		
Location	This project is located Town-wide.		
Project Background	<p>The Town of Los Gatos and the school community have been exploring new transit services customized to meet the needs of students traveling to and from schools. The primary areas of interest are corridors with the highest level of traffic congestion. Town staff and a consulting team completed a Congestion Relief School Bus Feasibility Study in 2018. The Town Council, at its June 5, 2018 meeting, authorized staff to proceed with a school bus pilot program. At its September 18, 2018 meeting, the Town Council authorized funding to provide a pilot service consisting of two routes for 18 months of service.</p> <p>The two-route pilot service started on January 7, 2019 and will continue for school year 2019/20</p>		
Operating Budget Impacts	The pilot program is funded by the Town as well as fare revenue. This project will use staff time for service design. PPW staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2018	Design	Service plan design, marketing, customer sign up
	Fall 2018	Bid Process	RFP & service contract award, finalize service plan
	Winter 2019	Service Launch	Provide Pilot Service
	Summer 2020	Completion	Completion of 18 months of pilot service

PILOT SCHOOL BUSING PROGRAM										Project 812-0128
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ 350,216	\$ 63,964	\$ -	\$ 63,964	\$ -	\$ -	\$ -	\$ -	\$ 414,180
TOTAL SOURCE OF FUNDS	\$ -	\$ 350,216	\$ 63,964	\$ -	\$ 63,964	\$ -	\$ -	\$ -	\$ -	\$ 414,180
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	350,216	63,964	-	63,964	-	-	-	-	414,180
TOTAL GFAR	\$ -	\$ 350,216	\$ 63,964	\$ -	\$ 63,964	\$ -	\$ -	\$ -	\$ -	\$ 414,180
TOTAL USE OF FUNDS	\$ -	\$ 350,216	\$ 63,964	\$ -	\$ 63,964	\$ -	\$ -	\$ -	\$ -	\$ 414,180



TOWN-WIDE

Project Name ADA Transition Plan

Project Number 812-0129

Department Parks & Public Works

Project Manager Assistant Director/Town
Engineer: Lisa Petersen

Description This project will update the Town's ADA Transition Plan as required.

Location This project is located Town-wide.

Project Background The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights to persons with disabilities in different areas including access to public accommodations and transportation. The ADA requires that all public agencies develop a transition plan for eliminating barriers for persons with disabilities. The Town's ADA Transition Plan has not been updated since 1994, and it is necessary to develop programs that comply with the new standards

Operating Budget Impacts This project will use staff time for management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Fall 2019	Design	Develop request for proposals
	Winter 2020	Bid Process	Award consultant agreement
	Spring 2020	Report	Conduct study
	Summer 2020	Completion	Finalize report

ADA TRANSITION PLAN										Project 812-0129
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	110,000	110,000	-	-	-	-	110,000
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

STREETS PROGRAM

Street Improvements



Project Name	Highway 17/9 Interchange and Capacity Improvements	Project Number	813-0237
Department	Parks & Public Works	Project Manager	Assistant Director/Town Engineer: Lisa Petersen
Description	These funds will be used as a local match necessary to begin a conceptual study for improvements at Highway 9 and Highway 17.		
Location	This project is located on Highway 9 and Highway 17.		
Project Background	<p>The Countywide 2016 Measure B sales tax measure includes investments in the regional transportation infrastructure across nine program areas. The Santa Clara Valley Transportation Authority (VTA) manages the 2016 Measure B program and the VTA Board approves project prioritization and funding. The VTA approved the first set of projects on a two-year budget cycle with a ten-year look ahead at potential projects.</p> <p>Through the process to establish the structure of and projects included in the 2016 Measure B, the Town proposed upgrades to the interchange at Highway 9 and Highway 17 as its major project in the Highway category. In reviewing the project with VTA, an opportunity exists to include two options for modifications to Highway 17 through Los Gatos. The first includes efficiency improvements such as adding auxiliary lanes and realigning existing lanes. Auxiliary lanes might include continuing the on-ramp from Lark Avenue south to the Highway 9 off-ramp, facilitating a smoother transition of traffic. The second is an expanded version that could include the addition of travel lanes on Highway 17 within the existing right of way. VTA approved 2016 Measure B funds to bring the project through preliminary design and environmental review. The allocation of 2016 Measure B funds requires at least a 10 percent contribution from non-2016 Measure B sources. While the Town is pursuing outside funds for the match, this project would set aside Town funds if needed.</p>		
Operating Budget Impacts	This project will use staff time for project management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

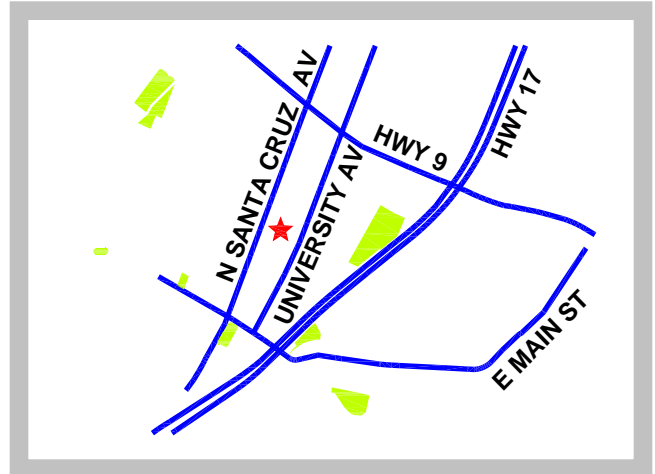
Street Improvements

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	Summer 2021	Design Review	Review of Design

HIGHWAY 17/9 INTERCHANGE & CAPACITY IMPROVEMENTS										Project 813-0237
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
TRAFFIC MITIGATION	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	600,000	600,000	-	-	-	-	600,000
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

STREETS PROGRAM

Street Improvements



Project Name Downtown Revitalization

Project Number 813-0235

Department Parks & Public Works

Project Manager PPW Director: Matt Morley

Description These funds will be used as initial funding for a larger Downtown revitalization project.

Location This project is located downtown.

Project Background The Downtown infrastructure has aged and needs updating to continue to attract customers and facilitate maintenance. This initial funding set aside is in preparation for a future project to reinvent the Downtown. Current efforts that include a one-way street pilot on North Sant Cruz Avenue, a comprehensive downtown parking study, and increased attention to maintenance of landscape and hardscape will inform a future streetscape upgrade. Progress and expenditures on this project will occur only following ongoing discussion and direction from the Town Council.

Operating Budget Impacts This project will use staff time for project management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

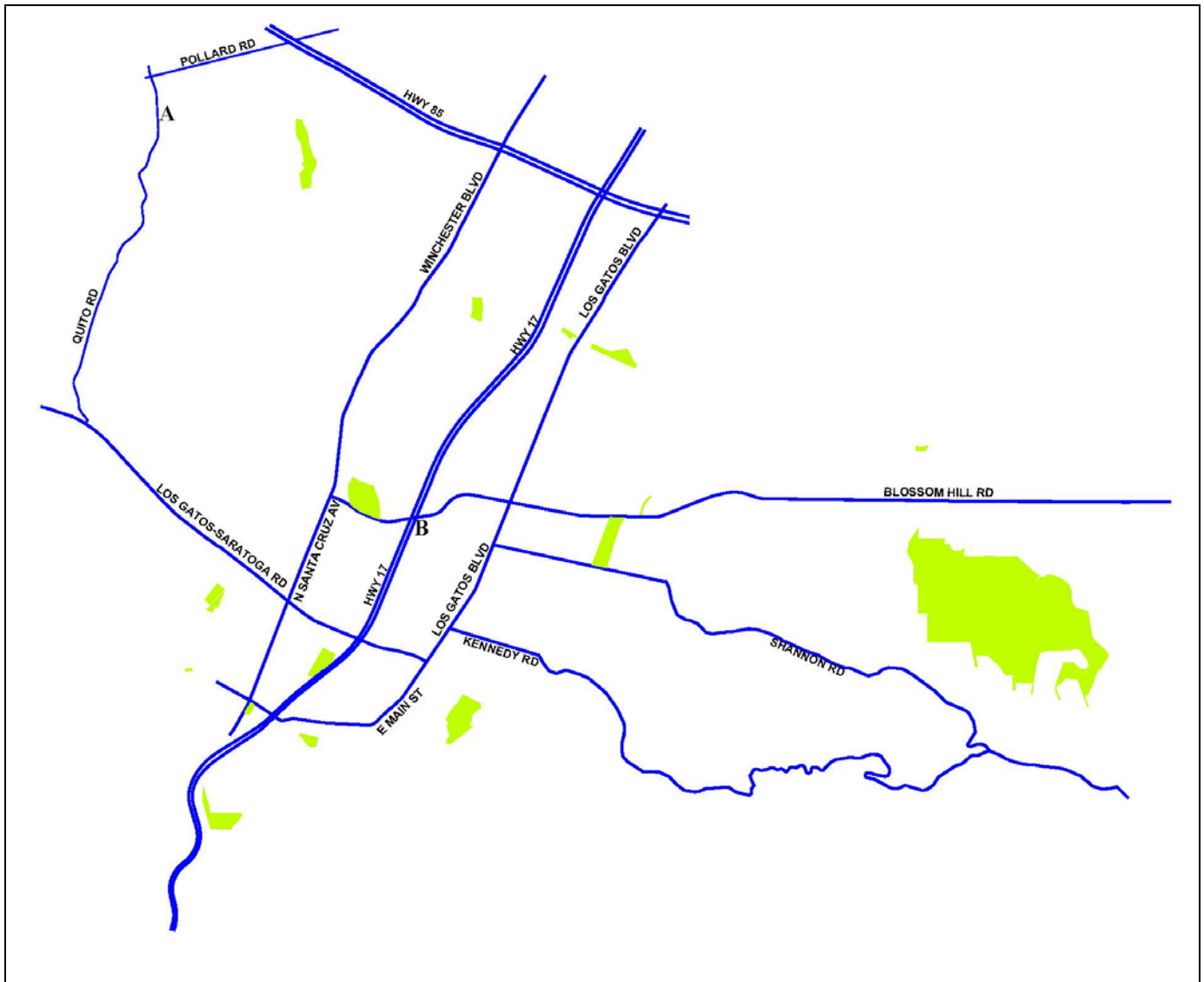
STREETS PROGRAM

Street Improvements

Project Components & Estimated Timeline	Summer 2020	Design	Project design & development
	TBD		Future project milestones

DOWNTOWN REVITALIZATION											Project 813-0235
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ -	\$ -	\$ 1,972,384	\$ 1,972,384	\$ -	\$ -	\$ -	\$ -	\$1,972,384	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 1,972,384	\$ 1,972,384	\$ -	\$ -	\$ -	\$ -	\$1,972,384	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	-	-	1,972,384	1,972,384	-	-	-	-	1,972,384	
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 1,972,384	\$ 1,972,384	\$ -	\$ -	\$ -	\$ -	\$1,972,384	
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 1,972,384	\$ 1,972,384	\$ -	\$ -	\$ -	\$ -	\$1,972,384	





PROJECT LOCATIONS	
A	Quito Road - Bridge Replacement
B	Highway 17 Bicycle & Pedestrian Bridge – Preliminary Design

PROGRAM SECTION DIRECTORY		PAGE
0801	Quito Road - Bridge Replacement	C – 78
0803	Highway 17 Bicycle & Pedestrian Bridge – Preliminary Design	C – 80

STREETS PROGRAM

Bridge Projects

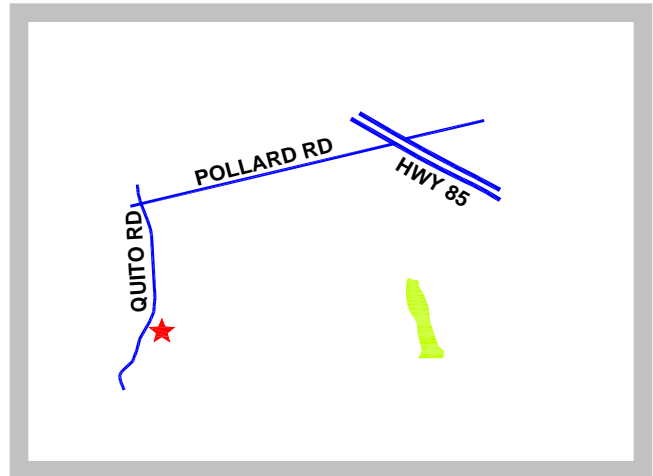
The Streets Program's *Bridge Projects* section contains Capital Improvement Program projects that repair, replace, or rehabilitate a deficient bridge structure as the primary scope of work.

Bridge structure safety falls under the guidance of state and federal regulations, and bridge projects are often driven by available funding from these jurisdictions, such as Caltrans grant programs or the federal Highway Bridge Replacement and Rehabilitation (HBRR) program. Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's bridges, and relies upon grant programs for major bridge improvement projects.

BRIDGE PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
BRIDGE PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
0801 Quito Road - Bridge Replacement	\$ 64,594	\$ 235,087	\$ -	\$ -	\$ -	\$ -	\$ 299,681
0803 Highway 17 Bicycle & Pedestrian Bridge - Preliminary Design	-	200,000	-	-	-	-	200,000
Total Bridge Projects	\$ 64,594	\$ 435,087	\$ -	\$ -	\$ -	\$ -	\$ 499,681

* Total FY 2018/19 Carryforward \$435,087



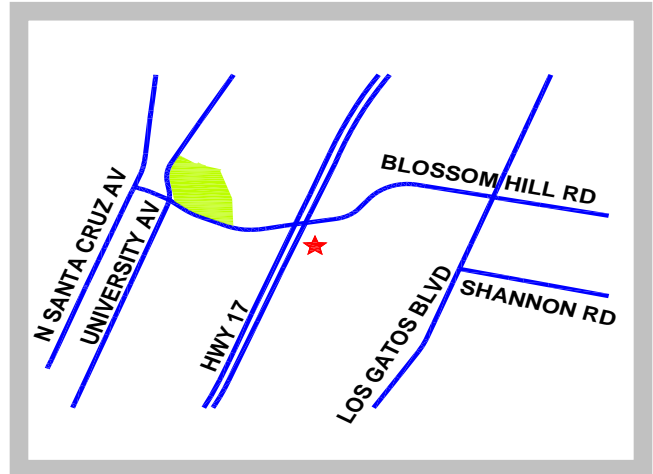
Project Name	Quito Road - Bridge Replacement	Project Number	818-0801
Department	Parks & Public Works	Project Manager	Town Engineer: Lisa Petersen
Description	This project funds the Town's portion of the replacement cost for two bridges on Quito Road to improve roadway safety and provide adequate storm water flow capacity in the creek under the bridge.		
Location	The two Quito Road bridges span a tributary of San Tomas Aquino Creek. The bridges are located on Quito Road in the vicinity of Old Adobe Road, approximately 1½ miles north of Highway 9, on the common boundary line between the City of Saratoga and the Town of Los Gatos.		
Project Background	<p>San Tomas Aquino Creek is under the jurisdiction of the Santa Clara Valley Water District (SCVWD), while the replacement of the bridges is the shared responsibility of the City of Saratoga and the Town of Los Gatos. Both bridges are approximately ninety years old and have been classified "structurally deficient" under Caltrans guidelines. In addition, both bridges are not adequate to receive 100-year flood flows.</p> <p>In 2001, the City of Saratoga, the project sponsor, secured partial funding (80%) through the federal Highway Bridge Replacement and Rehabilitation (HBRR) program to replace both bridges with wider span structures that will allow the 100-year design flood flow to pass underneath. Saratoga is the lead agency to oversee the design, environmental, right-of-way acquisition, and construction services for the project. The City of Saratoga, the Town of Los Gatos, and SCVWD agreed to share the duties and responsibilities for the project and the remaining 20% local match funding requirement.</p> <p>After further evaluation of the bridges, it was determined that Quito Road would require reconstruction at each end of the bridge, which in turn requires additional right-of-way acquisitions and environmental reviews under both the State of California (Caltrans) and federal regulations. These changes have made it necessary to redesign this project, significantly increasing the estimated costs. The City of Saratoga has applied for additional funding from Caltrans due to the redesign. As a result of the additional project costs, the local funding match from the City of Saratoga, the Town of Los Gatos, and the SCVWD has increased from \$155,000 to \$238,000 for each agency. Based on the April 2019 schedule from the City of Saratoga, the construction of these bridges is anticipated to be completed by 2021.</p>		
Operating Budget Impacts	Engineering staff time for coordination of this project with the City of Saratoga is incorporated into the Saratoga Operating Budget.		

STREETS PROGRAM

Bridge Projects

Project Components & Estimated Timeline	Jan 2001	Grant Funding	The City of Saratoga obtained grant funding from the federal HBRR program
	Oct 2001	Cooperative Agreement	Council approved a cooperative agreement with the City of Saratoga and SCVWD for the replacement of the two bridges
	May 2002	Preliminary Design	City of Saratoga started preliminary design
	2013	Right of way	Right of way acquisition process is ongoing and environmental permitting is underway
	2015	Final Design	Design completed and project bidding by the City of Saratoga
	April 2020	Construction Start	Begin reconstruction of bridge.
	Summer 2021	Completion	Construction is anticipated to be complete in 2021.

QUITO ROAD - BRIDGE REPLACEMENT										Project 818-0801
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 64,594	\$ -	\$ 235,087	\$ -	\$ 235,087	\$ -	\$ -	\$ -	\$ -	\$ 299,681
TOTAL SOURCE OF FUNDS	\$ 64,594	\$ -	\$ 235,087	\$ -	\$ 235,087	\$ -	\$ -	\$ -	\$ -	\$ 299,681
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	64,594	-	235,087	-	235,087	-	-	-	-	299,681
TOTAL GFAR	\$ 64,594	\$ -	\$ 235,087	\$ -	\$ 235,087	\$ -	\$ -	\$ -	\$ -	\$ 299,681
TOTAL USE OF FUNDS	\$ 64,594	\$ -	\$ 235,087	\$ -	\$ 235,087	\$ -	\$ -	\$ -	\$ -	\$ 299,681



Project Name	Highway 17 Bicycle & Pedestrian Bridge Preliminary Design	Project Number	818-0803
Department	Parks & Public Works	Project Manager	Transportation & Mobility Manager: Ying Smith
Description	This project will fund the conceptual design for a potential bicycle and pedestrian bridge.		
Location	This project is located at Blossom Hill Road or Nino Way over Highway 17.		
Project Background	<p>Crossing Highway 17 in the project vicinity is a barrier for bicyclists and pedestrians. This is a suggested path included in the Safe Routes to School Phase 1 Study. Improvements for Highway 17 crossing have been included in several policy documents. The Bicycle and Pedestrian Master Plan (BPMP) identified the Nino Avenue Bridge over Highway 17 as one of the new bike/pedestrian bridge connections. The Town's General Plan identified widening the Blossom Hill Road Bridge over Highway 17 for bicyclists and pedestrians. The project is also included in the Traffic Impact Mitigation Fee program and the Town's submittals to the VTA's Valley Transportation Plan 2040.</p> <p>Implementing long-term and complex capital projects requires a strategic financing plan. Obtaining the first round of funding at the critical time is the key to initiate the process. Most funding programs either require or prioritize projects that are "shovel ready." This funding allocation will advance the project to enable greater competition for funding of later phases.</p> <p>In future years, additional funds will be needed for environmental clearance, right-of-way, and final design. It is estimated that additional \$800,000 will be required to complete all engineering and design work, over approximately three to five years. The construction cost will be in the \$5 to \$10 million range. Staff will continue to seek grant funding to complete this project. Completing the first step would enhance the Town's access to a combination of funds available through competitive opportunities.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

STREETS PROGRAM

Bridge Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	TBD	Future Phases	

HIGHWAY 17 BICYCLE AND PEDESTRIAN BRIDGE - PRELIMINARY DESIGN										Project 818-0803
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
TRAFFIC MITIGATION	\$ -	\$ -	\$ 147,005	\$ -	\$ 147,005	\$ -	\$ -	\$ -	\$ -	\$ 147,005
GRANTS & AWARDS	-	-	52,995	-	\$ 52,995	-	-	-	-	52,995
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
TRAFFIC MITIGATION										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	147,005	-	147,005	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL TRAFFIC MITIGATION	\$ -	\$ -	\$ 147,005	\$ -	\$ 147,005	\$ -	\$ -	\$ -	\$ -	\$ 147,005
GRANTS & AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	52,995	-	52,995	-	-	-	-	52,995
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GRANTS & AWARDS	\$ -	\$ -	\$ 52,995	\$ -	\$ 52,995	\$ -	\$ -	\$ -	\$ -	\$ 52,995
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000





Parks Program

PARKS AND TRAILS PROGRAM

PARK PROJECT DIRECTORY

4605	Parks Playground Fibar Project	D – 6
4609	Creek Trail & Parks Pathway & Parking Lot Seal Coat and Striping	D – 8
4202	Town Plaza Turf Repairs	D – 10
4006	Outdoor Fitness Equipment	D – 12
4508	Vegetation Management – Town-wide	D – 14
4509	Fence Replacement – Shire Court	D - 16

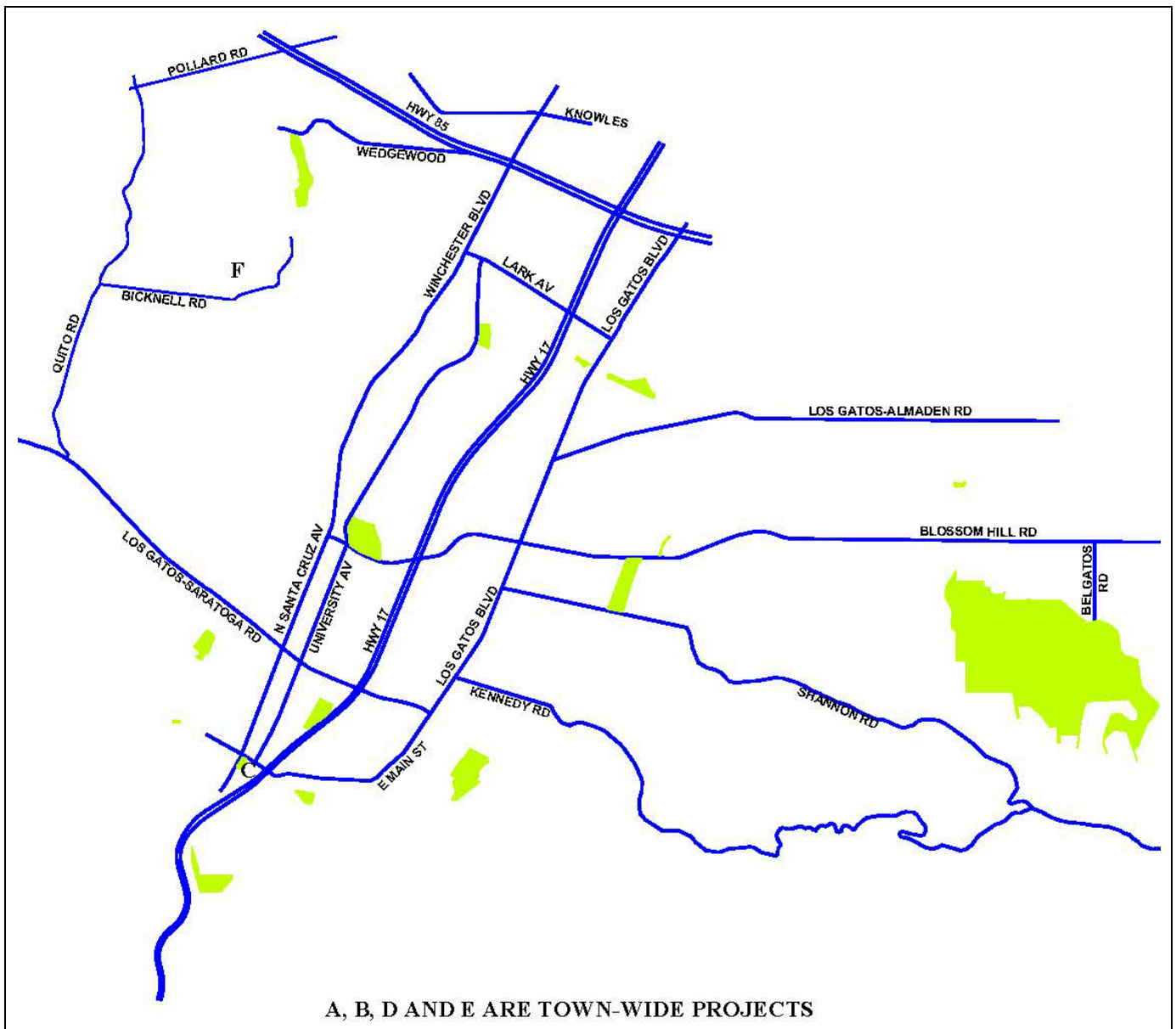
TRAIL PROJECT DIRECTORY

4504	Open Space Trail Upgrades	D – 22
4507	Forbes Mill Footbridge Improvements	D – 24
4503	Charter Oaks Trail Repair	D – 26
4505	Trailhead Connector Project	D – 28



PARKS & TRAILS PROGRAM

Park Improvement Projects



PROJECT LOCATIONS	
A	Parks Playground Fibar Project
B	Creek Trail & Parks Pathway & Parking Lot Seal Coat and Striping
C	Town Plaza Turf Repairs
D	Outdoor Fitness Equipment
E	Vegetation Management – Town-wide
F	Fence Replacement – Shire Court

PARKS & TRAILS PROGRAM

Park Improvement Projects

PROGRAM SECTION DIRECTORY		PAGE
4605	Parks Playground Fibar Project	D – 6
4609	Creek Trail & Parks Pathway & Parking Lot Seal Coat and Striping	D – 8
4202	Town Plaza Turf Repairs	D – 10
4006	Outdoor Fitness Equipment	D – 12
4508	Vegetation Management – Town-wide	D – 14
4509	Fence Replacement – Shire Court	D – 16

PARKS & TRAILS PROGRAM

Park Improvement Projects

The Parks Program's *Park Improvement Projects* section contains Capital Improvement Program projects that repair or improve a Town park as the primary scope of work. Typical park improvement projects include parking lot, walkway, and basketball or tennis court resurfacing; and park equipment or facility upgrades.

The Park Improvement Projects section does not have ongoing programs; all projects are considered one-time projects. The exception to this is the Parks Fibar replacement project. Because Fibar requires regular replacement and infill, this project is scheduled as a bi-annual project. One-time park improvement projects are prioritized based on health and safety issues, available funding sources, infrastructure impacts, project costs, and community impacts.

Los Gatos does have Park Construction Tax Revenue as a designated funding source for the Parks operating program budget; however, tax receipts are limited to approximately \$11,000 per year, and are not sufficient for a capital program. In addition to GFAR funding, grants, in-lieu fees, and CDBG funds are pursued and utilized for park improvements when available.

PARK IMPROVEMENT PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
PARK AND TRAIL IMPROVEMENT PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
PARKS							
<i>Carryforward Projects</i>							
4605 Parks Playground Fibar Project	\$ 42,500	\$ 36,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040
4609 Creek Trail & Parks Path & Parking Lot Seal & Striping	-	225,000	-	-	-	-	225,000
4202 Town Plaza Turf Repairs	-	28,000	-	-	-	-	28,000
4006 Outdoor Fitness Equipment	-	60,000	-	-	-	-	60,000
<i>New Projects</i>							
4508 Vegetation Management - Townwide	-	200,000	-	-	-	-	200,000
4509 Fence Replacement - Shire Court	-	60,000	-	-	-	-	60,000
Total Park Improvement Projects	\$ 42,500	\$ 609,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 702,040

* Total FY 2018/19 Carryforward \$349,540

Unfunded Projects

- Oak Meadow Park Upgrades
- Civic Center Irrigation System Replacement & Upgrade
- Turf Renovations - Various Parks
- Oak Meadow Park Fencing Upgrades
- Oak Meadow Park Restroom Expansion
- Park Rehabilitation – La Rinconada Park
- Park Rehabilitation –Live Oak Manor Park
- Park Rehabilitation – Blossom Hill Park
- Plaza Park Improvements

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name Parks Playground Fibar Project

Project Number 831-4605

Department Parks & Public Works

Project Manager Superintendent: Steve Regan

Description This project will replace fibar material at all Town playgrounds.

Location This project will be completed at various parks in Los Gatos.

Project Background Several Town parks have playground structures that are heavily used by children and their families. Playground safety codes require that the fibar material be spread under and around playground structures to prevent injury to children.

Fibar replacement is required when the material is below a specific depth near the playground structure. Fibar is a wood product that degrades over time based on foot traffic and weather conditions. This material should be replaced on a regular, as needed basis. This is an annual CIP project to improve the safety of the Town's playgrounds.

Operating Budget Impacts This project will use staff time for construction inspection and management. The staff time for this project is included in the department's FY 2018/19 Operating Budget.

PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Scope	Project development
	Summer 2019	Bid Process	Project bidding & contract award
	Summer 2019	Construction	Project construction
	Summer 2019	Completion	Project completion

PARKS PLAYGROUND FIBAR PROJECT										Project 831-4605
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ 42,500	\$ -	\$ 36,540	\$ -	\$ 36,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040
TOTAL SOURCE OF FUNDS	\$ 42,500	\$ -	\$ 36,540	\$ -	\$ 36,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	42,500	-	36,540	-	36,540	25,000	-	25,000	-	129,040
TOTAL GFAR	\$ 42,500	\$ -	\$ 36,540	\$ -	\$ 36,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040
TOTAL USE OF FUNDS	\$ 42,500	\$ -	\$ 36,540	\$ -	\$ 36,540	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 129,040

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name Creek Trail & Park Pathway & Parking Lot Seal Coat & Striping

Project Number 831-4609

Department Parks & Public Works

Project Manager Superintendent: Steve Regan

Description The project will resurface and restripe park parking lots, pathways, and sections of the Los Gatos Creek Trail.

Location The project is located at Belgatos Park, Blossom Hill Park, Live Oak Manor Park, Oak Meadow Park, and the Los Gatos Creek Trail.

Project Background The parking lots located in parks and the Los Gatos Creek Trail are heavily used on a daily basis. In order to keep their surfaces in good condition and prevent long term wear and damage, the parking lots and trails need to be resurfaced and striped. This project is necessary to prevent future damages to existing pavement surfaces in the future.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

PARKS & TRAILS PROGRAM

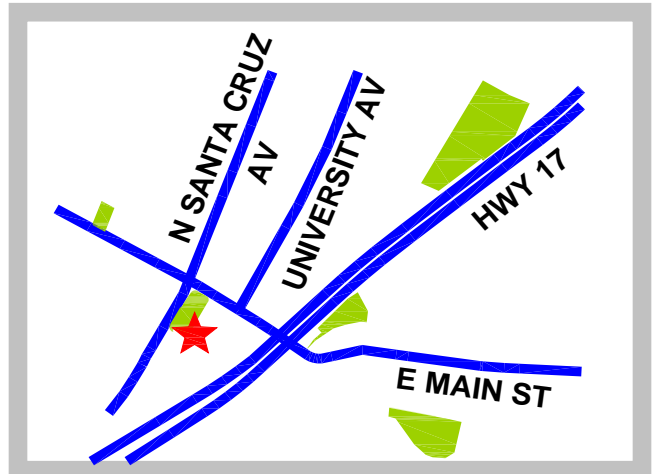
Park Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Summer 2019	Bid Process	Project bidding & contract award
	Summer 2019	Construction	Project construction
	Fall 2019	Completion	Project completion

CREEK TRAIL, PARKS PATHS & PARKING LOTS SEAL AND STRIPING										Project 831-4609
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$ -	\$225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	225,000	-	225,000	-	-	-	-	225,000
TOTAL GFAR	\$ -	\$ -	\$225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Town Plaza Turf Repairs

Project Number 831-4202

Department Parks & Public Works

Project Manager Superintendent: Steve Regan

Description This project will renovate the turf at Plaza Park.

Location The project is located at Town Plaza Park, at the corner of West Main Street and Santa Cruz Avenue.

Project Background Plaza Park, located in the heart of downtown Los Gatos, is a popular park and hosts a variety of community events, such as Jazz on the Plazz and the Farmer's Market. Because of the amount of high foot traffic at this location, the turf is heavily impacted. This project will remove the existing sod and soil. New soil will be added to the area to enhance root growth and to re-grade the ground to mitigate standing water issues. Additionally, along with the installation of new turf grass, minor changes to the irrigation system will be completed to maximize water coverage. The turf was last replaced around 2010.

The project will be completed during a period when there is the least impact on scheduled downtown events.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Spring 2020	Completion	Project completion

TOWN PLAZA TURF REPAIRS										Project 831-4202	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	-	28,000	-	28,000	-	-	-	-	28,000	
TOTAL GFAR	\$ -	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000	
TOTAL USE OF FUNDS											
	\$ -	\$ -	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000	

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name Outdoor Fitness Equipment

Project Number 831-4006

Department Parks & Public Works

Project Manager Superintendent: Steve Regan

Description This project will install outdoor fitness equipment.

Location The project location is still being determined.

Project Background The Town was awarded an outdoor fitness rig after attending a California Parks & Recreation Society conference and competing in a competition. The Town will receive equipment that is valued at \$30,000 and Town staff will install the equipment at a location to be determined.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Scope	Project design & development
	Summer 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

OUTDOOR FITNESS EQUIPMENT										Project 831-4006
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	60,000	-	60,000	-	-	-	-	60,000
TOTAL GFAR	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

PARKS & TRAILS PROGRAM

Park Improvement Projects



TOWN-WIDE

Project Name Vegetation Management – Town-wide

Project Number 832-4508

Department Parks & Public Works

Project Manager Superintendent: Steve Regan

Description This project funds an ecological assessment to provide guidance for fuel removal in Town open space and right-of-way and the first year of open space fuel reduction.

Location The project location is Town open spaces and rights-of-way.

Project Background The FEMA-approved Santa Clara Operational Area Hazard Mitigation Plan lists the wildfire hazard for the Town of Los Gatos as “high.” The funding allows for an ecological assessment to provide guidance for fuel removal in Town open spaces and rights-of-way, and funding for the first year of open space fuel reduction. The Town has applied for a FEMA grant for vegetation management work and a portion of these funds may be used for as a funding match for that grant.

Operating Budget Impacts This project will use staff time for coordination of the assessment and fuel reduction. Parks staff time associated with this project will be charged to the project as it is delivered.

PARKS & TRAILS PROGRAM

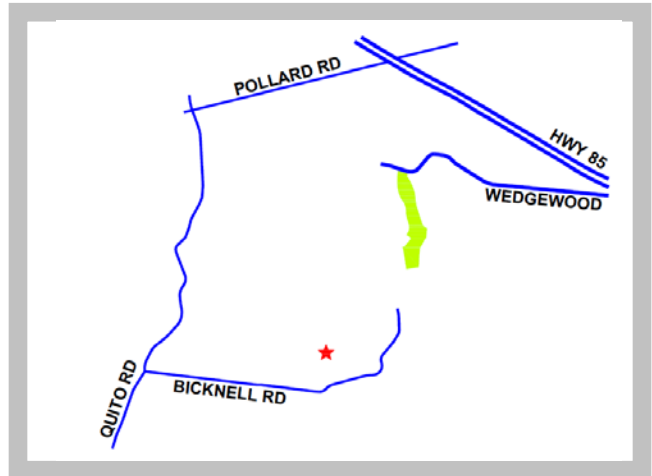
Park Improvement Projects

Project Components & Estimated Timeline	Fall 2019	Scope	Project scope development
	Fall 2019	RFP Process	Project RFP for ecological assessment
	Spring 2020	Bid Process	Bid to implement fuel reduction
	Summer 2020	Implementation	First season of fuel reduction

VEGETATION MANAGEMENT - TOWN-WIDE											Project 832-4508
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	-	-	200,000	200,000	-	-	-	-	200,000	
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	

PARKS & TRAILS PROGRAM

Park Improvement Projects



Project Name Fence Replacement – Shire Court

Project Number 832-4509

Department Parks & Public Works

Project Manager Parks & Public Works
Operations Manager: Steve Souza

Description This project will replace a failing wood fence against Town open space on Shire Court.

Location This project is located on Shire Court.

Project Background The existing 2x4 wood fence on Shire Court is rotting and is an essential safety barrier as it sits above a retaining wall and borders open space. It is at the end of its useful life and it needs replacement.

Operating Budget Impacts This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

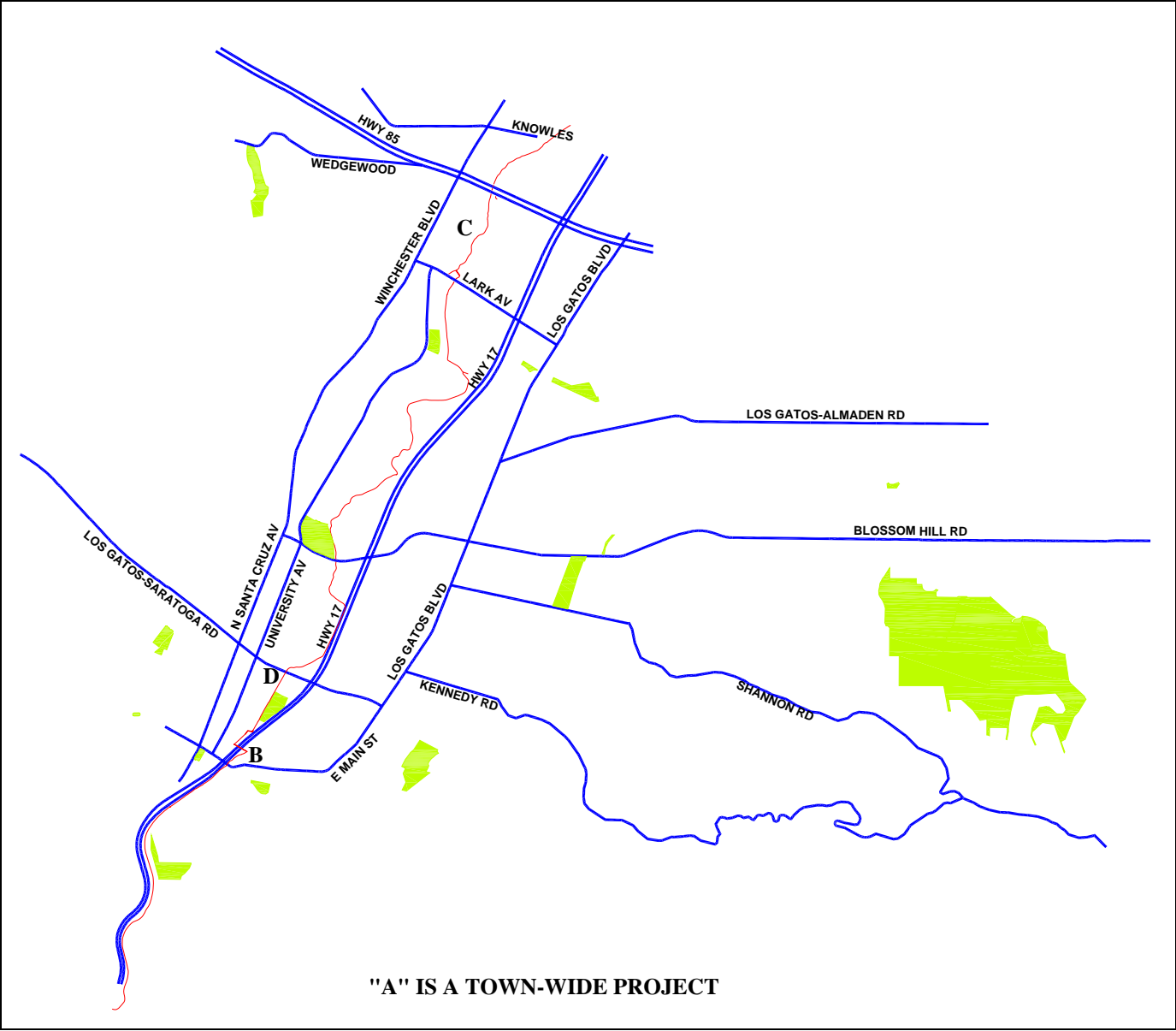
PARKS & TRAILS PROGRAM

Park Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Summer 2019	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

FENCE REPLACEMENT - SHIRE COURT Project 832-4509										
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	-	-	-	60,000	60,000	-	-	-	-	60,000
TOTAL SOURCE OF FUNDS	-	-	-	60,000	60,000	-	-	-	-	60,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	60,000	60,000	-	-	-	-	60,000
TOTAL GFAR	-	-	-	60,000	60,000	-	-	-	-	60,000
TOTAL USE OF FUNDS	-	-	-	60,000	60,000	-	-	-	-	60,000





PROJECT LOCATIONS	
A	Open Space Trail Upgrades
B	Forbes Mill Footbridge Improvements
C	Charter Oaks Trail Repair
D	Trailhead Connector Project

PARKS & TRAILS PROGRAM

Trail Improvement Projects

PROGRAM SECTION DIRECTORY		PAGE
4504	Open Space Trail Upgrades	D – 22
4507	Forbes Mill Footbridge Improvements	D – 24
4503	Charter Oaks Trail Repair	D – 26
4505	Trailhead Connector Project	D – 28

PARKS & TRAILS PROGRAM

Trail Improvement Projects

The Parks Program's *Trail Improvement Projects* section contains Capital Improvement Program projects that construct, repair, or improve a Town trail as the primary scope of work. Typical trail improvement projects include pathway construction or resurfacing.

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
TRAIL IMPROVEMENT PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
4504 Open Space Trail Upgrades	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
4507 Forbes Mill Footbridge Improvements	19,346	71,502	-	-	-	-	90,848
4503 Charter Oaks Trail Repair Project	72,942	440,109	-	-	-	-	513,051
4505 Trailhead Connector	-	387,440	-	-	-	-	387,440
<i>New Projects</i>							
Total Trail Improvement Projects	\$ 92,288	\$ 1,051,051	\$ -	\$ -	\$ -	\$ -	\$ 1,143,339

TRAIL IMPROVEMENT PROJECTS SUMMARY

* Total FY 2018/19 Carryforward \$701,051

PARKS & TRAILS PROGRAM

Trail Improvement Projects



TOWN-WIDE

Project Name	Open Space Trail Upgrades	Project Number	832-4504
Department	Parks & Public Works	Project Manager	Superintendent: Steve Regan
Description	This project will repair and replace old damaged retaining walls, fences, and embankments along the trails in the Town's open spaces.		
Location	This project is located at Santa Rosa Open Space, Heintz Open Space, and Belgatos Park.		
Project Background	The Town has a number of open space preserves that are under its jurisdiction. There are several public trail networks that traverse the open space preserves in the hillsides. The aging process has deteriorated a number of retaining walls and embankments along some trail sections. Without proper repair and replacement, the possibility of failure of the trails will increase greatly. This project will repair and replace several retaining walls that are supporting the trails and their embankments. In addition, this project will improve the drainage system around the retaining walls to prevent further erosion of the trails.		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

PARKS & TRAILS PROGRAM

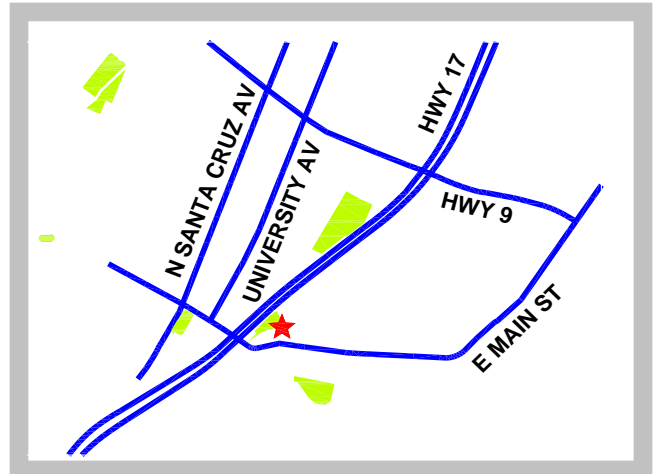
Trail Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Winter 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

OPEN SPACE TRAIL UPGRADES										Project 832-4504
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Open Space Reserve Fund	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	152,000	-	152,000	-	-	-	-	152,000
TOTAL GFAR	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 152,000	\$ -	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ 152,000

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name	Forbes Mill Footbridge Improvements	Project Number	832-4507
Department	Parks & Public Works	Project Manager	Facilities Manager: Jim Harbin
Description	The project will provide pathway lighting across the 400-foot span of the pedestrian bridge and installation of additional art panels.		
Location	The project is located on the pedestrian bridge between Forbes Mill and Old Town across Highway 17.		
Project Background	<p>Forbes Mill footbridge is a heavily used pathway crossing Highway 17 between the Main Street businesses, Civic Center, and high school on the east side of the freeway, and the downtown on the west. The interior walls of the walkway are decorated with murals painted by students over the past decades. The pathway structure once had a lighting system, but fell into disrepair several years ago and was removed. This left the pathway dark in the evening, which has prompted concerns from residents.</p> <p>The installation of footbridge improvements in 2018 included solar LED lighting for the pathway. Staff is currently monitoring this install to ensure the lights meet long-term needs.</p> <p>This project will also install additional art panels to occupy the remaining space.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

PARKS & TRAILS PROGRAM

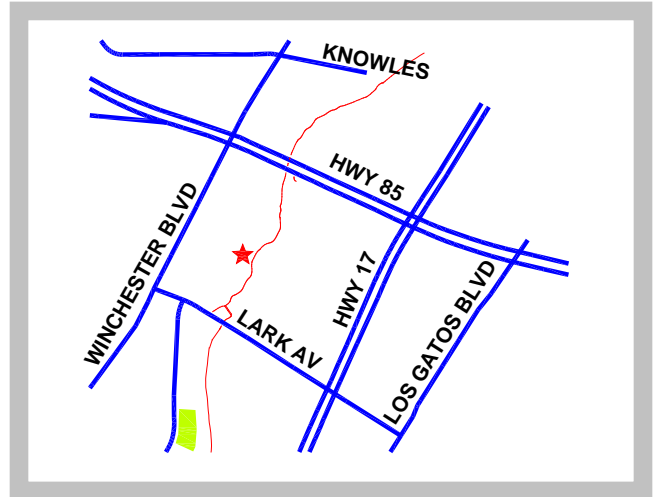
Trail Improvement Projects

Project Components & Estimated Timeline	Fall 2018	Design	Project design & development
	Fall 2018	Bid Process	Project bidding & contract award
	Winter 2018	Construction	Project construction
	Summer 2019	Completion	Project completion and monitoring

FORBES MILL FOOTBRIDGE IMPROVEMENTS										
										Project 832-4507
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 17,119	\$ 2,227	\$ 71,502	\$ -	\$ 71,502	\$ -	\$ -	\$ -	\$ -	\$ 90,848
TOTAL SOURCE OF FUNDS	\$ 17,119	\$ 2,227	\$ 71,502	\$ -	\$ 71,502	\$ -	\$ -	\$ -	\$ -	\$ 90,848
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	17,119	2,227	71,502	-	71,502	-	-	-	-	90,848
TOTAL GFAR	\$ 17,119	\$ 2,227	\$ 71,502	\$ -	\$ 71,502	\$ -	\$ -	\$ -	\$ -	\$ 90,848
TOTAL USE OF FUNDS	\$ 17,119	\$ 2,227	\$ 71,502	\$ -	\$ 71,502	\$ -	\$ -	\$ -	\$ -	\$ 90,848

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name	Charter Oaks Trail Repair	Project Number	832-4503
Department	Parks & Public Works	Project Manager	Superintendent: Steve Regan
Description	This project will repair the storm damage on the Los Gatos Creek Trail near Charter Oaks, which includes damage to the fencing and asphalt pathway.		
Location	This project is located on the Los Gatos Creek Trail near Charter Oaks.		
Project Background	<p>The existing trail is adjacent to Los Gatos Creek and was damaged by flooding during the winter storms of 2017. The impacts of the storm included damage to the fencing and to the asphalt concrete pathway. The trail is well used by the public and the damage has negatively impacted trail users by making the trail more difficult to use. Funds for this project will be provided by FEMA.</p> <p>Subsequent to the trail repair work, this project will further evaluate improvements along the trail from Lark Avenue towards Highway 85 utilizing Community Benefit funds in the amount of \$350,000 from the Albright project. This project scope will be determined through community outreach efforts for construction in FY 2019/20.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

PARKS & TRAILS PROGRAM

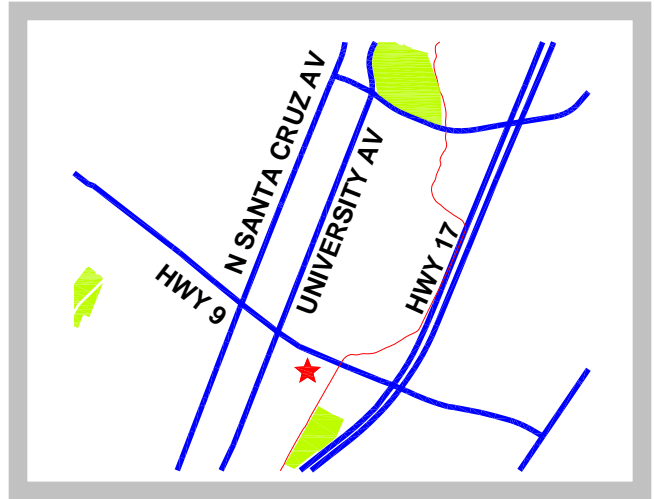
Trail Improvement Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Fall 2020	Completion	Project completion

CHARTER OAKS TRAIL REPAIR PROJECT										Project 832-4503
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ 109	\$ 14,891	\$ 350,000	\$ 364,891	\$ -	\$ -	\$ -	\$ -	\$ 365,000
GRANTS	-	72,833	75,218	-	75,218	-	-	-	-	\$ 148,051
TOTAL SOURCE OF FUNDS	\$ -	\$ 72,942	\$ 90,109	\$ 350,000	\$ 440,109	\$ -	\$ -	\$ -	\$ -	\$ 513,051
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	109	14,891	350,000	364,891	-	-	-	-	365,000
TOTAL GFAR	\$ -	\$ 109	\$ 14,891	\$ 350,000	\$ 364,891	\$ -	\$ -	\$ -	\$ -	\$ 365,000
GRANTS &AWARDS										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	72,833	75,218	-	75,218	-	-	-	-	148,051
TOTAL GRANTS &AWARDS	\$ -	\$ 72,833	\$ 75,218	\$ -	\$ 75,218	\$ -	\$ -	\$ -	\$ -	\$ 148,051
TOTAL USE OF FUNDS	\$ -	\$ 72,942	\$ 90,109	\$ 350,000	\$ 440,109	\$ -	\$ -	\$ -	\$ -	\$ 513,051

PARKS & TRAILS PROGRAM

Trail Improvement Projects



Project Name	Trailhead Connector Project	Project Number	832-4505
Department	Parks & Public Works	Project Manager	Asst. Director Lisa Petersen
Description	This project will fund the design and construction of a trailhead connection for Los Gatos Creek Trail to Highway 9.		
Location	This project is located on the Los Gatos Creek Trail near Highway 9.		
Project Background	<p>This project will fund the design and construction of a trailhead connection for Los Gatos Creek Trail to Highway 9. The project is an identified priority within Measure B and the Bicycle and Pedestrian Plan. The Council approved the staff recommendation for the next steps on this project in June 2017.</p> <p>Caltrans approved the Authorization to Proceed with Preliminary Engineering, also known as E-76 approval, on December 13, 2018. In February 2019 the Town issued a Request for Proposal for the preliminary engineering and environmental clearance phase, which will take approximately 12 months. If funding for construction is secured, the project can go into construction in 2020/21 at the earliest.</p>		
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.		

PARKS & TRAILS PROGRAM

Trail Improvement Projects

Project Components & Estimated Timeline	Summer 2018	Design	Project design & development
	Winter 2020	Bid Process	Project bidding & contract award
	Pending	Construction	Project construction
	Pending	Completion	Project completion

TRAILHEAD CONNECTOR						Project 832-4505				
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	\$ -	\$ -	\$ 44,440	\$ -	\$ 44,440	\$ -	\$ -	\$ -	\$ -	\$ 44,440
GRANTS & AWARDS	-	-	343,000	-	343,000	-	-	-	-	\$ 343,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 387,440	\$ -	\$ 387,440	\$ -	\$ -	\$ -	\$ -	\$ 387,440
		2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	44,440	-	44,440	-	-	-	-	44,440
TOTAL GFAR	-	-	44,440	-	44,440	-	-	-	-	44,440
GRANTS &AWARDS										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	343,000	-	343,000	-	-	-	-	343,000
TOTAL GRANTS &AWARDS	\$ -	\$ -	\$ 343,000	\$ -	\$ 343,000	\$ -	\$ -	\$ -	\$ -	\$ 343,000
TOTAL USE OF FUNDS										
	\$ -	\$ -	\$ 387,440	\$ -	\$ 387,440	\$ -	\$ -	\$ -	\$ -	\$ 387,440





Public Facilities Program

PUBLIC FACILITIES DIRECTORY

TOWN INFRASTRUCTURE PROJECT DIRECTORY

2302	Building Replacement at Corporation Yard	E – 6
2008	Energy Efficiency Upgrades Town-wide	E – 8
2001	Facilities Assessment	E – 10
2503	Library Carpet Replacement	E – 12
2002	Town Beautification	E – 14
2601	ADA Upgrade Public Restrooms – Adult Recreation Building	E – 16
2117	ADA Upgrade Staff Restroom – Civic Center	E – 18
2116	Plaza Level Railings – Code Upgrade	E – 20
2010	Waterproofing – Town-wide	E – 22
2504	Sound Mitigation in Library Lobby	E – 24
6004	Fire Suppression (Halon) for Server Rooms	E – 26
2118	Police Headquarters Roof Repair	E – 28

EQUIPMENT PROJECT DIRECTORY

6101	Information System Upgrade	E – 34
6001	Audio/Video System Upgrade	E – 36
6003	Town-Wide Document Imaging Project	E – 38
2305	Engineering Document Archiving	E – 40
6305	Silicon Valley Regional Interoperability Project (SVRIP) Service	E – 42
6306	Neighborhood Emergency Preparedness	E – 44
6103	EOC Communication Upgrade	E – 46
6104	IT Disaster Recovery Improvements	E – 48
6301	Computer-Aided Dispatch and Records Management System (CAD/RMS)	E – 50

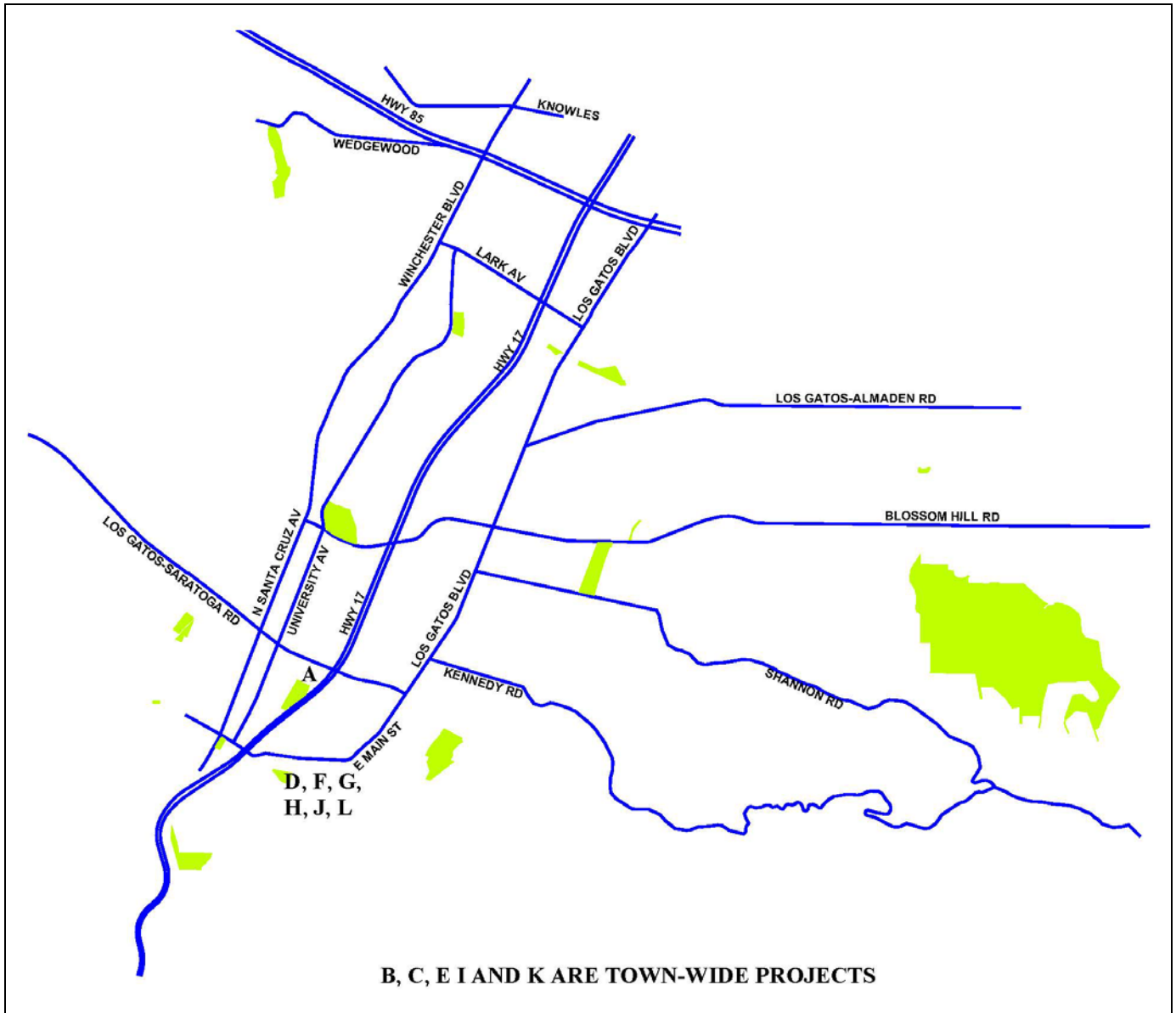
PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



PROJECT LOCATIONS			
A	Building Replacement at Corporation Yard	G	ADA Upgrade Staff Restroom – Civic Center
B	Energy Efficiency Upgrades Town-wide	H	Plaza Level Railing - Code Upgrade
C	Facilities Assessment	I	Waterproofing Town-wide
D	Library Carpet Replacement	J	Sound Mitigation in Library Lobby
E	Town Beautification	K	Fire Suppression (Halon) for Server Room
F	ADA Upgrade Public Restrooms – Adult Recreation Building	L	Police Headquarters Roof Repair

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

PROGRAM SECTION DIRECTORY		PAGE
2302	Building Replacement at Corporation Yard	E – 6
2008	Energy Efficiency Upgrades Town-wide	E – 8
2001	Facilities Assessment	E – 10
2503	Library Carpet Replacement	E – 12
2002	Town Beautification	E – 14
2601	ADA Upgrade Public Restrooms – Adult Recreation Building	E – 16
2117	ADA Upgrade Staff Restroom – Civic Center	E – 18
2116	Plaza Level Railing – Code Upgrade	E – 20
2010	Waterproofing – Town-wide	E – 22
2504	Sound Mitigation in Library Lobby	E – 24
6004	Fire Suppression (Halon) for Server Room	E - 26
2118	Police Headquarters Roof Repair	E – 28

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

The *Town Infrastructure & Facilities Projects* section contains Capital Improvement Program projects that maintain or improve the Town's public buildings and structures to keep them in a clean, safe, and functional condition. Town-owned buildings include the Civic Center, Library, Police Operations Center, Parks & Public Works Building, Corporation Yard and associated structures, and the following buildings leased to other agencies: the Los Gatos-Saratoga Community Education and Recreation headquarters building and the Adult Recreation Center (formerly the Neighborhood Center). Other Town facilities include the Venue, Tait Avenue, and Forbes Mill.

Town Infrastructure and Facilities Projects are prioritized in consideration of the user needs, federal and state mandates, federal and state grant restrictions, and local community standards. The Community Development Department assumes responsibility for evaluating the overall conformance to the General Plan and the status of environmental assessment. The Parks & Public Works Department assumes responsibility for project design, planning, and construction.

This section contains annual ongoing improvement projects as well as identified one-time projects. One-time infrastructure and facilities projects are prioritized based on health and safety issues, infrastructure impacts, available funding sources, project costs, and community needs.

Los Gatos does not have a designated funding source for repairing, maintaining, and improving the Town's public facilities; however, grants, CDBG funds, and donations are pursued and utilized when available.

TOWN INFRASTRUCTURE & FACILITIES PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM TOWN INFRASTRUCTURE & FACILITIES PROJECTS							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
2302 Building Replacement at Corporation Yard	\$ 165,692	\$ 975,108	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 1,240,800
2008 Energy Efficiency Upgrade - Town-wide	1,000,000	697,039	-	-	-	-	1,697,039
2001 Facilities Assessment	-	80,000	-	-	-	-	80,000
2503 Library Carpet Replacement	-	56,500	-	-	-	-	56,500
2002 Town Beautification	8,114	16,886	10,000	10,000	10,000	10,000	65,000
2118 Police Headquarters Roof Repair	-	50,000	-	-	-	-	50,000
<i>New Projects</i>							
6004 Fire Suppression (Halon) for Server Rooms	-	200,000	-	-	-	-	200,000
2117 ADA Upgrade Staff Restroom - Civic Center	-	300,000	-	-	-	-	300,000
2116 Plaza Level Railings - Code Upgrade	-	30,000	-	-	-	-	30,000
2601 ADA Upgrade for Public Restrooms - Rec Building	-	250,000	-	-	-	-	250,000
2010 Waterproofing Town-wide	-	75,000	-	-	-	-	75,000
2504 Sound Mitigation in Library Lobby	-	22,000	-	-	-	-	22,000
Total Infrastructure / Facility Projects	\$ 1,173,806	\$ 2,752,533	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 4,066,339

*Total FY 2018/19 Carryforward \$890,533

Unfunded Projects

- Civic Center Improvements
- Deferred maintenance at Town-owned, leased properties
- Deferred improvements to Town-owned properties

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	Building Replacement at Corporation Yard*	Project Number	821-2302
Department	Parks & Public Works	Project Manager	Facilities Manager: Jim Harbin

**This project was presented to Council as part of the Capital Improvement Program in FY 2015/16. A portion of these funds (\$200,000) for this project was transferred to provide funding for the Almond Grove Street Reconstruction project.*

Description	This project will replace an old building at the Parks and Public Works Department (PPW) Corporation Yard that is used for office space and evidence storage.
Location	This project is located at the PPW Corporation Yard, which is located at 41 Miles Avenue.
Project Background	The maintenance lead staff has been using a small portable building located at the north side of the PPW Corporation Yard for their office facility. This building has deteriorated over the years and is becoming more difficult to maintain because of its aging infrastructure. The existing building has several problems including a leaky roof and windows, a poor heating and cooling (HVAC) system, and lacks a restroom facility in the building. This building is also used partially by the Police Department as their evidence storage facility. Evidence must be stored and kept at a certain room temperature, which requires an updated HVAC system. To save costs, this project will relocate staffing to another building and reconstruct the existing building for storage only.
Operating Budget Impacts	This project will use staff time for construction inspection and management. Engineering staff time associated with these projects will be charged to the project as it is delivered.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2018	Design	Project design & development
	Fall 2019	Bid Process	Project bidding & contract award
	Winter 2020	Construction	Project construction
	Spring 2020	Completion	Project completion

BUILDING REPLACEMENT AT CORPORATION YARD										Project 821-2302
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 16,692	\$ 149,000	\$ 108	\$ 975,000	\$ 975,108	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$1,240,800
TOTAL SOURCE OF FUNDS	\$ 16,692	\$ 149,000	\$ 108	\$ 975,000	\$ 975,108	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$1,240,800
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	16,692	149,000	108	975,000	975,108	25,000	25,000	25,000	25,000	1,240,800
TOTAL GFAR	\$ 16,692	\$ 149,000	\$ 108	\$ 975,000	\$ 975,108	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$1,240,800
TOTAL USE OF FUNDS	\$ 16,692	\$ 149,000	\$ 108	\$ 975,000	\$ 975,108	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$1,240,800

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Energy Efficiency Upgrades Town-wide

Project Number 821-2008

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will perform various energy efficiency upgrades throughout Town-owned facilities.

Location This project location is Town-wide.

Project Background This project will complete various improvements in Town-owned facilities, which will improve energy efficiency, resulting in cost savings over the long term. Once these improvements are completed, it can lead to cost savings on utility and operating expenses. Many of the existing fixtures and equipment throughout Town-owned facilities are outdated. Although these items are functional, they are not the most energy efficient option at the current time.

The budget for this project includes the energy audit that was completed in FY 18/19 and the installation of energy-saving devices in Town facilities. This project has absorbed past capital projects, including HVAC Chiller Repair (2115), Mechanic Bay Heater (2307), Youth Recreation Center HVAC Replacement (2205), Civic Center Building Energy Efficiency Measures (2110), and Civic Center Exterior Light Replacement (2112).

Operating Budget Impacts This project will result in significant operating budget savings from reduced utility usage. The savings will pay for the project costs over time in the form of additional charges on the utility bills. Project delivery costs for this project are included in the CIP project's total cost.

PUBLIC FACILITIES PROGRAM

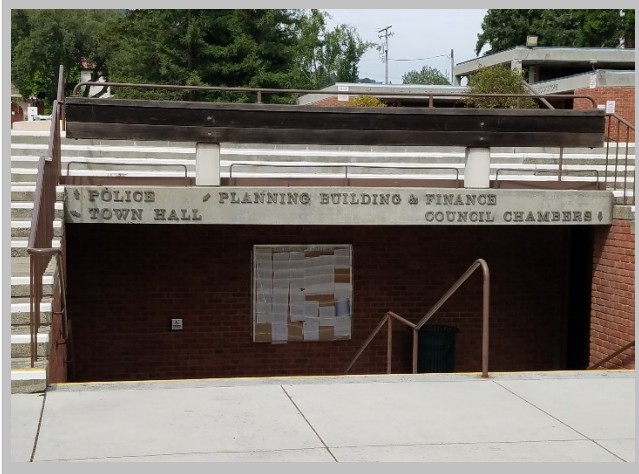
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Summer 2018	Design	Project design & development
	Fall 2018	Bid Process	Project bidding & contract award
	Winter 2018	Construction	Project construction
	Summer 2019	Completion	Project completion

ENERGY EFFICIENCY - TOWN-WIDE										Project 821-2008
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$1,000,000	\$ 697,039	\$ -	\$ 697,039	\$ -	\$ -	\$ -	\$ -	\$1,697,039
TOTAL SOURCE OF FUNDS	\$ -	\$1,000,000	\$ 697,039	\$ -	\$ 697,039	\$ -	\$ -	\$ -	\$ -	\$1,697,039
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	1,000,000	697,039	-	697,039	-	-	-	-	1,697,039
TOTAL GFAR	\$ -	\$1,000,000	\$ 697,039	\$ -	\$ 697,039	\$ -	\$ -	\$ -	\$ -	\$1,697,039
TOTAL USE OF FUNDS	\$ -	\$1,000,000	\$ 697,039	\$ -	\$ 697,039	\$ -	\$ -	\$ -	\$ -	\$1,697,039

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Facilities Assessment

Project Number 821-2001

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will fund a consultant to assess the condition of Town facilities.

Location This project location is Town-wide.

Project Background This project will assess the condition of Town facilities to determine current condition of equipment and building systems to assess priorities for repair versus replacements and to predict capital expenditures needed year by year for life-cycle scheduled work and replacement.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

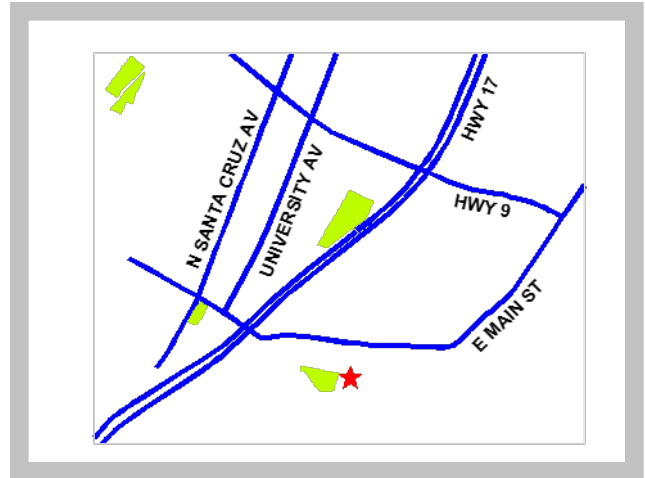
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2020	RFP Process	Project RFP & contract award
	Spring 2020	Completion	Project completion

FACILITIES ASSESSMENT											Project 821-2001
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	80,000	-	80,000	-	-	-	-	-	
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-	
TOTAL GFAR	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Library Carpet Replacement

Project Number 821-2503

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will replace large sections of the carpet squares in the children's area that have started to fail.

Location This project location is inside the library at 100 Villa Avenue.

Project Background The carpet in the children's area of the library is starting to mat, lift, and stain from extensive foot traffic, spilled food, and other accidents. This area of the library is where the young kids play, listen to stories, and congregate for different activities on the carpet. Recent replacements of the furniture upholstery have been completed due to stains and failure, and this project will help complete the restoration of the space back to a high service level.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2018/19 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Design	Project design & development
	Spring 2020	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

LIBRARY CARPET REPLACEMENT										
										Project 821-2503
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR	-	-	56,500	-	56,500	-	-	-	-	56,500
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 56,500	\$ -	\$ 56,500	\$ -	\$ -	\$ -	\$ -	\$ 56,500
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	56,500	-	56,500	-	-	-	-	56,500
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GFAR	\$ -	\$ -	\$ 56,500	\$ -	\$ 56,500	\$ -	\$ -	\$ -	\$ -	\$ 56,500
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 56,500	\$ -	\$ 56,500	\$ -	\$ -	\$ -	\$ -	\$ 56,500

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Town Beautification

Project Number 821-2002

Department Parks & Public Works

Project Manager Environmental Specialist:
Marina Chislett

Description This project funds Town-wide beautification projects on an annual, as-needed basis.

Location This project location is Town-wide.

Project Background The Town Beautification Program was established to provide improvements to enhance the Town's beauty, particularly along public streets, sidewalks, and other Town property.

One example is the Town's Outside the Box Program which enhances the character of the community by adding artwork to utility boxes that are often targeted by graffiti vandals. Selected artwork contains environmental sustainability messages that include: alternative transportation, clean energy, clean creeks, community sustainability, and healthy lifestyles. In FY 2018/19 four utility boxes were added to bring the total to 21, and another four are planned in FY 2019/20.

Operating Budget Impacts The project will use staff time for program management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

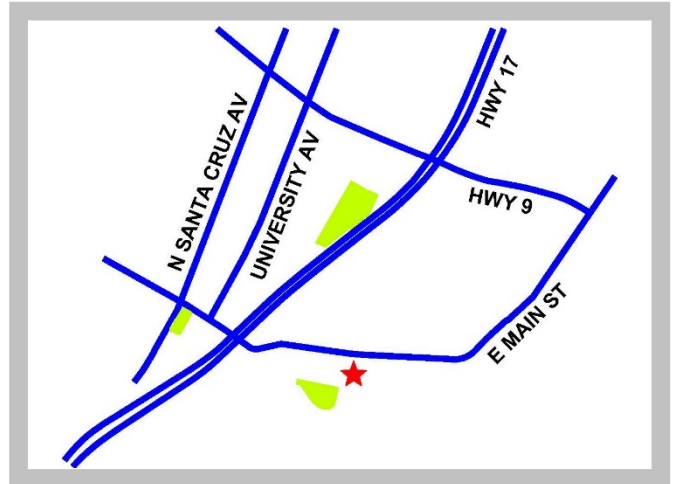
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Design	Project design & development
	Summer 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

TOWN BEAUTIFICATION PROJECTS											Project 821-2002
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ 8,114	\$ 6,886	\$ 10,000	\$ 16,886	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 65,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ 8,114	\$ 6,886	\$ 10,000	\$ 16,886	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 65,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	8,114	6,886	10,000	16,886	10,000	10,000	10,000	10,000	65,000	
TOTAL GFAR	\$ -	\$ 8,114	\$ 6,886	\$ 10,000	\$ 16,886	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 65,000	
TOTAL USE OF FUNDS	\$ -	\$ 8,114	\$ 6,886	\$ 10,000	\$ 16,886	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 65,000	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name ADA Upgrade Public Restrooms – Adult Recreation Building

Project Number 821-2601

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will make ADA-compliant upgrades to the public restrooms at the Recreation Building.

Location This project location is at the Adult Recreation Center at 208 E. Main Street.

Project Background The upstairs restrooms are beyond their useful life and are very small and non-ADA compliance. The building serves seniors and having an accessible building is essential.

This project shows the use of Community Development Block Grant (CDBG) funds as a supplemental funding source. The CDBG Entitlement Program provides grants on a formula basis to develop viable urban communities by providing a suitable living environment, among other goals. The grant program has specific requirements, and this is one of the few Town projects that meets the CDBG requirements.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/2020 Operating Budget.

PUBLIC FACILITIES PROGRAM

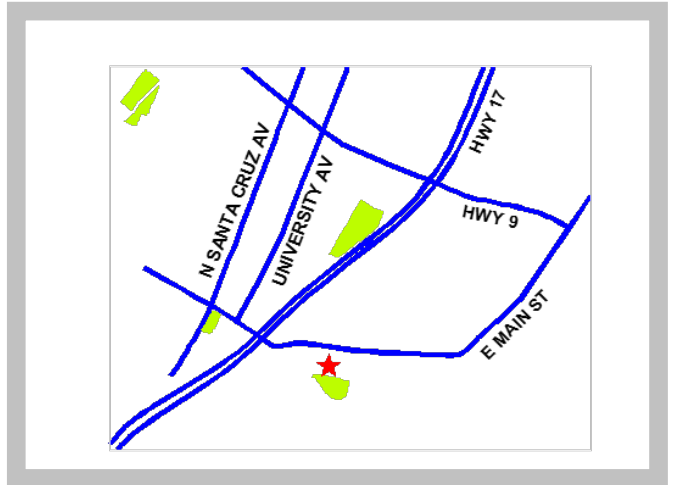
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2020	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

ADA UPGRADE FOR PUBLIC RESTROOMS - ADULT RECREATION BUILDING											PROJECT 821-2601
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Adjusted	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR											
Transfer from Facilities	\$ -	\$ -	\$ -	\$ -	\$ 183,000	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS											
	-	-	-	-	\$ 67,000	\$ 67,000	-	-	-	-	\$ 67,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Adjusted	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	183,000	183,000	-	-	-	-	183,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ -	\$ 183,000	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 183,000
GRANTS & AWARDS											
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	67,000	67,000	-	-	-	-	67,000
TOTAL GRANTS & AWARDS	-	-	-	-	67,000	67,000	-	-	-	-	67,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 183,000	\$ 183,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name	ADA Upgrade Staff Restroom – Civic Center	Project Number	821-2117
Department	Parks & Public Works	Project Manager	Facilities Manager: Jim Harbin

Description	This project will make ADA-compliant upgrades to the staff restrooms at the Civic Center
Location	This project is located at the Civic Center, which is at 110 E. Main Street.
Project Background	The Building Inspectors have moved out of their previous space in the lower level of the Civic Center. The restrooms adjacent to this space are small non-ADA compliant restrooms. This project will upgrade the restrooms taking advantage of the available space to meet additional area requirements.
Operating Budget Impacts	The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

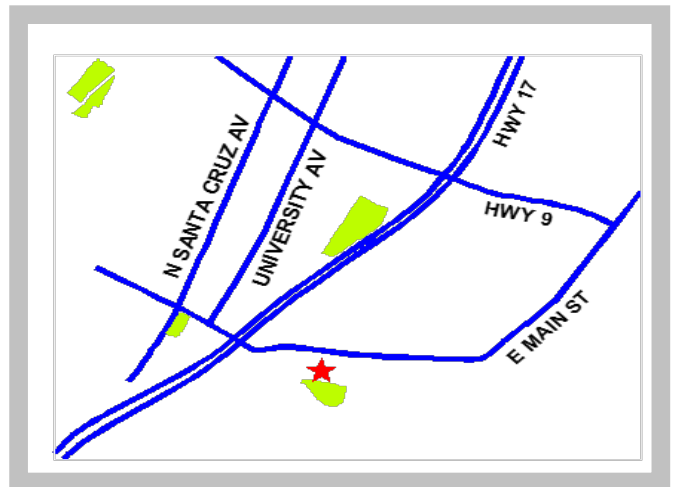
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Design	Project design & development
	Spring 2020	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

ADA UPGRADE STAFF RESTROOMS - CIVIC CENTER										Project 821-2117
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										-
Transfer from Facilities	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	300,000	300,000	-	-	-	-	300,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Plaza Level Railings – Code Upgrade

Project Number 821-2116

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will adjust the railings around the upper deck of the Civic Center to be code compliant.

Location This project location is on the deck of Town Hall.

Project Background The railings around the upper deck of the Civic Center have wide gaps that create a safety hazard with a risk of children falling through the gaps. This project will adjust the railings to be code compliant.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Fall 2019	Design	Project design & development
	Winter 2020	Bid Process	Project bidding & contract award
	Spring 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

PLAZA LEVEL RAILINGS - CODE UPGRADE							Project 821-2116			
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Transfer from Facilities	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	30,000	30,000	-	-	-	-	30,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Waterproofing -Town-wide

Project Number 821-2010

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will waterproof a balcony and a roof at two Town facilities.

Location The project is located at the Adult Recreation Center (208 E. Main Street) and the PPW Corporation Yard at 41 Miles Avenue.

Project Background The roof of the engineering building at the PPW Corporation Yard is starting to show signs of age and potential leakage as it approaches its end of serviceable life. Recent HVAC improvements added new penetrations through this aging membrane, including relocation of a large HVAC unit in the center of the roof. The new roof will upgrade the membrane to a single ply cool roof which will also improve the building's energy conservation.

At the Adult Recreation Center, the rear balcony for the two manager offices upstairs cantilevers over the activity room below. During heavy rainstorms, water leaks from under the thresholds upstairs into the middle of the room below. The membrane needs to be replaced which entails significant reconstruction of the sliding doors, siding, and balcony deck.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

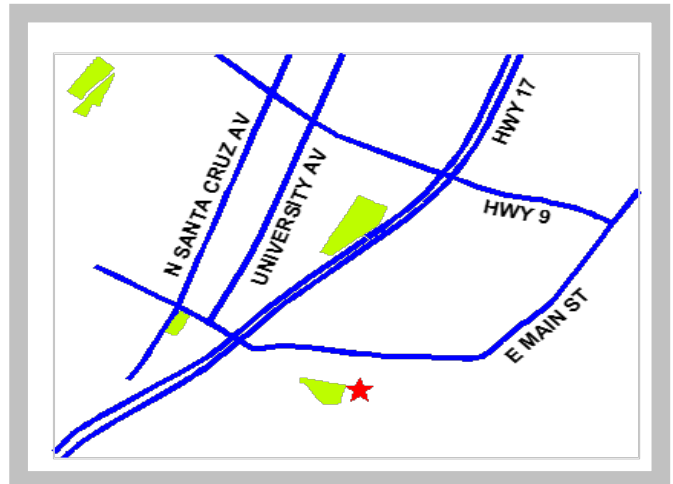
Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Design	Project design & development
	Spring 2020	Bid Process	Project bidding & contract award
	Summer 2020	Construction	Project construction
	Summer 2020	Completion	Project completion

WATERPROOFING - TOWN-WIDE Project 821-2010										
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Transfer from Facilities	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	75,000	75,000	-	-	-	-	75,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Sound Mitigation in Library Lobby

Project Number 821-2504

Department Parks & Public Works

Project Manager Facilities Manager: Jim Harbin

Description This project will install sound baffling to the low ceiling in the Library Lobby.

Location This project location is inside the library at 100 Villa Avenue.

Project Background This is the second phase of sound reduction in the library following successful installation of doors to the teen area in phase one. This project will install sound baffling to the ceiling in the library lobby to help diffuse noise.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Design	Project design & development
	Spring 2019	Bid Process	Project bidding & contract award
	Summer 2019	Construction	Project construction
	Fall 2019	Completion	Project completion

SOUND MITAGATION IN LIBRARY LOBBY											Project 821-2504
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR											
Transfer from Library Trust	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	-	-	22,000	22,000	-	-	-	-	22,000	
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000	
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000	

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



TOWN-WIDE

Project Name Fire Suppression (Halon) for Server Rooms
Department Parks & Public Works

Project Number 841-6004
Project Manager Jim Harbin

Description This project will install fire suppression systems that are specific for server rooms.

Location This project is located at the Civic Center (110 East Main Street) and the Town of Los Gatos Police Operations Building (15900 Los Gatos Boulevard.)

Project Background Basic fire suppression systems use water-based sprinklers to protect infrastructure. Server rooms require different fire suppression to avoid damaging equipment in case the fire suppression is triggered. This project will install non-destructive gas suppression systems at main server rooms at essential facilities.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

Project Components & Estimated Timeline	Winter 2019	Bid process	Project bidding & contract award
	Spring 2020	Construction	Project Construction
	Summer 2020	Completion	Project completion

FIRE SUPPRESSION (HALON) FOR SERVER ROOMS										
										Project 841-6004
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										-
Transfer from Facilities	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	200,000	200,000	-	-	-	-	200,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects



Project Name Police Headquarters Roof Repair

Department Parks & Public Works

Project Number 821-2118

Project Manager Jim Harbin

Description This project will replace the Police Headquarters roof with a new membrane.

Location This project is located at the Police Headquarters building (110 East Main Street).

Project Background The roof for the Police Headquarters wing of the civic center has reached the end of its useful life. The roof has a history of water leaks and since the removal of the HVAC system over the old dispatch center, the leaks have increased. This project will replace the roof with a new roof membrane to match the museum wing roof completed in 2017.

Operating Budget Impacts The project will use staff time for construction management and inspection. The staff time for this project will be included in the department's FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Town Infrastructure & Facilities Projects

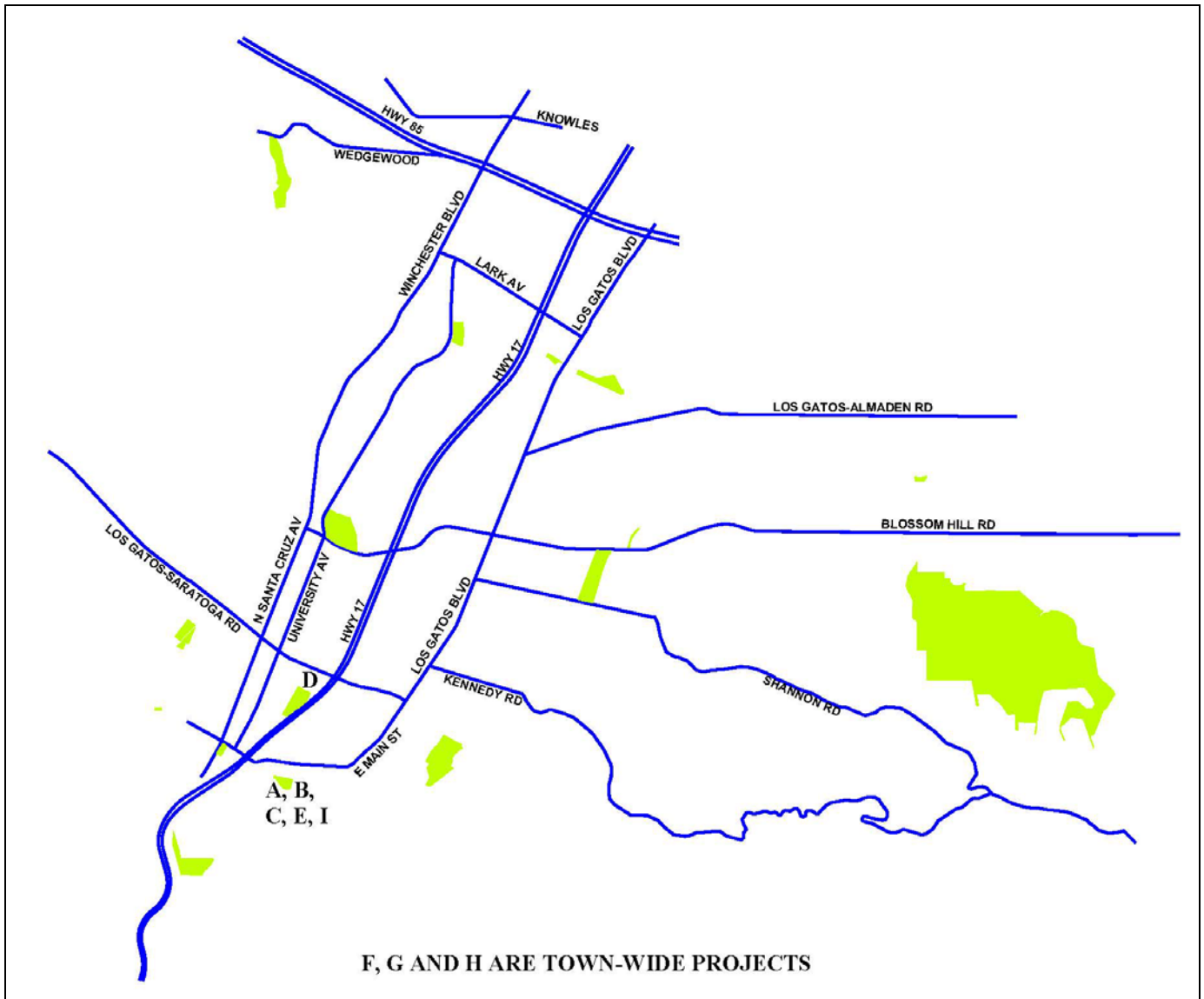
Project Components & Estimated Timeline	Winter 2019	Bid process	Project bidding & contract award
	Spring 2020	Construction	Project Construction
	Summer 2020	Completion	Project completion

POLICE HEADQUARTERS ROOF REPAIR 821-2118										
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Transfer from Facilities	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL SOURCE OF FUNDS	-	-	50,000	-	50,000	-	-	-	-	50,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	50,000	-	50,000	-	-	-	-	50,000
TOTAL GFAR	-	-	50,000	-	50,000	-	-	-	-	50,000
TOTAL USE OF FUNDS	-	-	50,000	-	50,000	-	-	-	-	50,000



PUBLIC FACILITIES PROGRAM

Equipment Projects



PROJECT LOCATIONS	
A	Information System Upgrade
B	Audio/Video System Upgrade
C	Town-Wide Document Imaging Project
D	Engineering Document Archiving
E	Silicon Valley Regional Interoperability Project (SVRIP) Service
F	Neighborhood Emergency Preparedness
G	EOC Communication Upgrade
H	IT Disaster Recovery Improvements
I	Computer-Aided Dispatch and Records Management System (CAD/RMS)

PUBLIC FACILITIES PROGRAM

Equipment Projects

PROGRAM SECTION DIRECTORY		PAGE
6101	Information System Upgrade	E – 34
6001	Audio/Video System Upgrade	E – 36
6003	Town-Wide Document Imaging Project	E – 38
2305	Engineering Document Archiving	E – 40
6305	Silicon Valley Regional Interoperability Project (SVRIP) Service	E – 42
6306	Neighborhood Emergency Preparedness	E – 44
6103	EOC Communication Upgrade	E – 46
6104	IT Disaster Recovery Improvements	E – 48
6301	Computer-Aided Dispatch and Records Management System (CAD/RMS)	E – 50

PUBLIC FACILITIES PROGRAM

Equipment Projects

The *Equipment Projects* section contains Capital Improvement Program projects that provide new equipment; or replace, improve, or upgrade existing Town equipment.

This section does not have ongoing equipment programs; all projects are considered one-time projects. One-time equipment capital improvement projects are prioritized based on service level considerations, available funding sources, project costs, and community impacts.

Los Gatos does not have a designated funding source for new equipment or the replacement or upgrading of existing equipment; however, grants are pursued and utilized when available.

EQUIPMENT PROJECTS SUMMARY

FY 2019/20 - 2023/24 CAPITAL IMPROVEMENT PROGRAM							
EQUIPMENT PROJECT SUMMARY BY PROGRAM							
	Expended Through 2018/19	2019/20 Budget & Carryfwd*	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget	Total Budgeted
<i>Carryforward Projects</i>							
6101 Information System Upgrade	\$ 10,384	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ 183,169
6001 Audio/Video System Upgrade	15,608	42,552	-	-	-	-	58,160
6003 Town-wide Document Imaging Project	78,752	16,990	-	-	-	-	95,741
2305 Engineering Document Archiving	48,284	11,716	-	-	-	-	60,000
6305 Silicon Valley Regional Interoperability Project (SVRIP) Service	395,027	63,601	-	-	-	-	458,628
6306 Neighborhood Emergency Preparedness	5,910	44,090	-	-	-	-	50,000
6103 EOC Communications Upgrade	20,411	29,589	-	-	-	-	50,000
6104 IT Disaster Recovery Improvements	-	200,000	-	-	-	-	200,000
<i>New Projects</i>							
6301 Computer-Aided Dispatch and Records Management System	-	525,000	-	-	-	-	525,000
Total Equipment Projects	\$ 574,375	\$ 1,106,324	\$ -	\$ -	\$ -	\$ -	\$ 1,680,698

Total FY 2018/19 Carryforward \$581,324

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name Information System Upgrade

Department Finance

Project Number 841-6101

Project Manager Finance Director: Stephen Conway

Description This project upgrades the Town's existing financial/human resources information database, enhancing its reporting system and providing future web-based online services. This project will be coordinated with the upgrade of the Town's existing permit tracking system.

Location The project will enhance the information systems used by the Finance, Human Resources, and Building Departments. Purchased computer hardware will be located in the IT Department, 110 E. Main Street.

Project Background In FY 2008/09, staff completed a significant portion of a multi-year financial information system upgrade. This project involved the conversion of General Ledgers, Payroll, Budget, and Human Resources modules, followed by the implementation of the Cashiering and Business License modules. Planned for FY 2019/20 required system upgrade, cloud hosting, online-timesheet management, completion of the fixed asset module, and continuation of electronic commerce, including online permitting and business license applications.

Operating Budget Impacts The remaining project balance is estimated to be \$172,785. It is anticipated that the maintenance costs for the Finance/Human Resources information system would be approximately \$40,000 annually, which has been incorporated into the FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2019	System Implementation	Upgrade and test data migration and functionality of financial/human resources information database
	Fall 2020	System Implementation	Develop and test fixed assets, electronic commerce, and electronic timesheet functions.
	Summer 2020		Implement data migration
	Fall 2020	System Implementation	Implementation of electronic commerce, and electronic timesheet functions.

INFORMATION SYSTEM UPGRADE										Project 841-6101
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Transfer from MIS	\$ 2,590	\$ 7,794	\$ 172,785	\$ -	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ 183,169
TOTAL SOURCE OF FUNDS	\$ 2,590	\$ 7,794	\$ 172,785	\$ -	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ 183,169
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	2,590	7,794	172,785	-	172,785	-	-	-	-	183,169
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GFAR	\$ 2,590	\$ 7,794	\$ 172,785	\$ -	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ 183,169
TOTAL USE OF FUNDS	\$ 2,590	\$ 7,794	\$ 172,785	\$ -	\$ 172,785	\$ -	\$ -	\$ -	\$ -	\$ 183,169

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name Audio/Video System Upgrade

Project Number 841-6001

Department Town Manager

Project Manager IT Manager: Chris Gjerde

Description This project provides for the replacement and/or upgrade of Council Chamber video, audio/visual, and other applicable equipment used for televised and non-televised public meetings.

Location The video production system is located in the audio/video equipment room at the Civic Center, 110 E. Main Street, and involves various electronic equipment required to cablecast public meetings and make presentations.

Project Background In FY 2008/09, the audio/visual equipment located in the Town Council Chambers was upgraded to meet the needs at that time. The maintenance of the video production equipment is now the responsibility of KCAT, who receives Public, Educational, and Governmental (PEG) fees, provided by local cable operators for this purpose. The remaining funds in this project will be used to replace and/or upgrade the Town's A/V equipment in the Council Chambers, as needed. Staff will also explore the availability of additional audio/visual meeting management enhancements.

Operating Budget Impacts This Audio/Video System Upgrade project is funded in the GFAR Fund. It is unknown at this time which replacements or upgrades will be required during FY 2019/20. Staff oversight of this project will be included in the FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Fiscal Year 18/19	Monitoring	As needed.
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AUDIO / VIDEO SYSTEM UPGRADE										Project 841-6001
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 15,608	\$ -	\$ 42,552	\$ -	\$ 42,552	\$ -	\$ -	\$ -	\$ -	\$ 58,160
TOTAL SOURCE OF FUNDS	\$ 15,608	\$ -	\$ 42,552	\$ -	\$ 42,552	\$ -	\$ -	\$ -	\$ -	\$ 58,160
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	15,608	-	42,552	-	42,552	-	-	-	-	58,160
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	-	-	-	-	-	-	-
TOTAL GFAR	\$ 15,608	\$ -	\$ 42,552	\$ -	\$ 42,552	\$ -	\$ -	\$ -	\$ -	\$ 58,160
TOTAL USE OF FUNDS	\$ 15,608	\$ -	\$ 42,552	\$ -	\$ 42,552	\$ -	\$ -	\$ -	\$ -	\$ 58,160

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name	Town-Wide Document Imaging Project	Project Number	841-6003
Department	Community Development/Police	Project Manager	Community Development Director: Joel Paulson
Description	This is the continuation of the first phase of a Town-wide project to convert existing microfiche and paper files to electronic storage and provide desktop access.		
Location	Town of Los Gatos Civic Center complex (110 E. Main Street).		
Project Background	The Community Development Department has an immediate need to provide electronic storage and retrieval of many archived documents. The electronic retrieval system will allow immediate access to all building and planning files for members of the Community Development Department via desktop access. Following implementation, priorities will be identified to expand document imaging to other departments, subject to available funding.		
Operating Budget Impacts	The Community Development Department collects permit fees, a portion of which will be used to offset some costs for document storage.		

PUBLIC FACILITIES PROGRAM

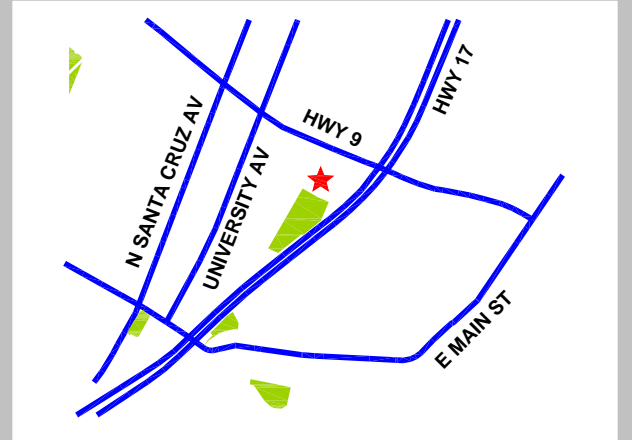
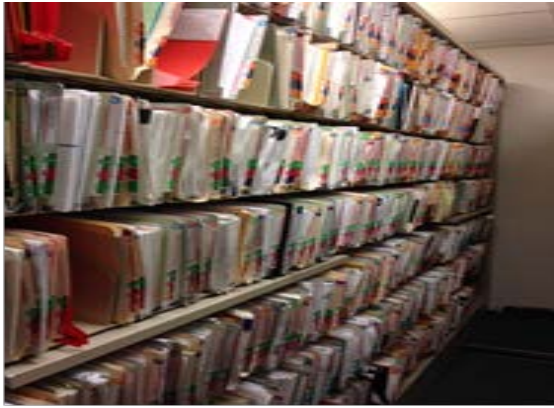
Equipment Projects

Project Components & Estimated Timeline	FY 2019/20	Production	Continue document conversion of Building and Planning Division files.
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TOWN-WIDE DOCUMENT IMAGING PROJECT											Project 841-6003
	Prior Yrs Actuals	2018/19 Adjusted	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS											
GFAR											
<i>Transfer from MIS</i>	\$ 78,752	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 95,741
TOTAL SOURCE OF FUNDS	\$ 78,752	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 95,741
	Prior Yrs Actuals	2018/19 Adjusted	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS											
GFAR											
<i>Salaries and Benefits</i>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-		-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-		-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-		-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	78,752	16,990	-	16,990	-	16,990	-	-	-	-	95,741
TOTAL GFAR	\$ 78,752	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 95,741
TOTAL USE OF FUNDS	\$ 78,752	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ 16,990	\$ -	\$ -	\$ -	\$ -	\$ 95,741

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name Engineering Document Archiving
Department Parks & Public Works

Project Number 821-2305
Project Manager Assistant PPW Director: Lisa Petersen

Description This project will scan and archive all engineering record documents such as as-builts, federal and state funded capital improvement projects, and recorded documents, all of which are currently stored in paper format.

Location This project is located at the Engineering Services office (41 Miles Avenue).

Project Background Currently, most files are kept in a hard copy format in the Engineering Services office. These hard copies have become damaged due to age and need to be preserved through archiving to maintain pertinent records. By digitally archiving these documents, searching through records becomes much more efficient. It is anticipated that this project will be implemented over four fiscal years, starting in FY 2014/15 and completion estimated in FY 2019/20.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the Operating Budget.

PUBLIC FACILITIES PROGRAM

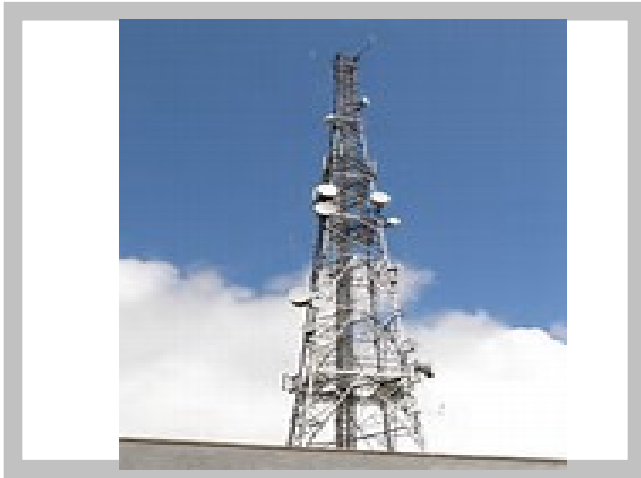
Equipment Projects

Project Components & Estimated Timeline	Summer 2015	Design	Project development
	Fall 2015	Bid process	Project bidding & contract award
	Summer 2019	Completion	Project completion

ENGINEERING DOCUMENT ARCHIVING										
										Project 821-2305
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 8,284	\$ 40,000	\$ 11,716	\$ -	\$ 11,716	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL SOURCE OF FUNDS	\$ 8,284	\$ 40,000	\$ 11,716	\$ -	\$ 11,716	\$ -	\$ -	\$ -	\$ -	\$ 60,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	8,284	40,000	11,716	-	11,716	-	-	-	-	60,000
TOTAL GFAR	\$ 8,284	\$ 40,000	\$ 11,716	\$ -	\$ 11,716	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL USE OF FUNDS	\$ 8,284	\$ 40,000	\$ 11,716	\$ -	\$ 11,716	\$ -	\$ -	\$ -	\$ -	\$ 60,000

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name	Silicon Valley Regional Interoperability Project (SVRIP) Service	Project Number	841-6305
Department	Police	Project Manager	Captain D'Antonio

Description	This project will update the existing police radio system infrastructure to be compatible with the regional interoperability requirements.
Location	Town of Los Gatos Civic Center Complex, 110 E Main Street and the Town of Los Gatos Police Operations Building, 15900 Los Gatos Boulevard.
Project Background	The Silicon Valley Radio Interoperability Authority (SVRIA) in conjunction with the City Managers Association and the County Chiefs Association is moving towards a program for regional interoperability of public safety communications for police, fire services, and public works across all jurisdictions. The Police Department, in conjunction with other public safety agencies within Santa Clara County, will be contributing to radio system infrastructure for a period of three years to allow for interoperability of public safety communications regionally.
Operating Budget Impacts	Staff oversight of this SVRIP project will be included in the Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2015	Design	Project development
	Winter 2016	Bid process	Project bidding & contract award
	Spring 2020	Completion	Project completion

SILICON VALLEY REGIONAL INTEROPERABILITY PROJECT (SVRIP) SERVICE										Project 841-6305
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ 393,139	\$ 1,888	\$ 63,601	\$ -	\$ 63,601	\$ -	\$ -	\$ -	\$ -	\$ 458,628
TOTAL SOURCE OF FUNDS	\$ 393,139	\$ 1,888	\$ 63,601	\$ -	\$ 63,601	\$ -	\$ -	\$ -	\$ -	\$ 458,628
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	393,139	1,888	63,601	-	63,601	-	-	-	-	458,628
TOTAL GFAR	\$ 393,139	\$ 1,888	\$ 63,601	\$ -	\$ 63,601	\$ -	\$ -	\$ -	\$ -	\$ 458,628
TOTAL USE OF FUNDS	\$ 393,139	\$ 1,888	\$ 63,601	\$ -	\$ 63,601	\$ -	\$ -	\$ -	\$ -	\$ 458,628

PUBLIC FACILITIES PROGRAM

Equipment Projects



TOWN-WIDE

Project Name	Neighborhood Emergency Preparedness	Project Number	841-6306
Department	Town Manager Office/PD	Project Manager	Captain D'Antonio

Description	This project upgrades and adds Neighborhood Incident Command Posts (NICPs) for deployment in the Town's Community Emergency Response Team (CERT) neighborhood sectors.
Location	The project will enhance and deploy additional NICPs throughout the Town's thirteen geographic CERT neighborhoods.
Project Background	The Town has identified thirteen distinct CERT geographic neighborhoods. CERT is a critical element of the Town's ability to adequately address any large-scale disaster. CERT members go through extensive training in order to facilitate and provide emergency response capabilities in their immediate neighborhoods. For CERT teams to function effectively they require prepositioned NICPs within their CERT geographic area. The NICPs store critical medical, safety, communication and other necessary equipment to adequately address the immediate needs of a neighborhood in an emergency. The Town currently has seven NICPs in various states of preparedness.
Operating Budget Impacts	This project will use staff time for management. The staff time for this project is included in the Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2018	Design	Project development
	Fall 2018	Procurement	Procurement of Equipment and Installation
	Spring 2020	Completion	Project completion

NEIGHBORHOOD EMERGENCY PREPAREDNESS											Project 841-6306
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
SOURCE OF FUNDS											
GFAR	\$ -	\$ 5,910	\$ 44,090	\$ -	\$ 44,090	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
TOTAL SOURCE OF FUNDS	\$ -	\$ 5,910	\$ 44,090	\$ -	\$ 44,090	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project	
USE OF FUNDS											
GFAR											
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-	
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-	
Consultant Services	-	-	-	-	-	-	-	-	-	-	
Project Construction Expenses	-	5,910	44,090	-	44,090	-	-	-	-	50,000	
TOTAL GFAR	-	5,910	44,090	-	44,090	-	-	-	-	50,000	
TOTAL USE OF FUNDS	\$ -	\$ 5,910	\$ 44,090	\$ -	\$ 44,090	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

PUBLIC FACILITIES PROGRAM

Equipment Projects



TOWN-WIDE

Project Name EOC Communications Upgrade

Department Town Manager Office/IT/PD

Project Number 841-6103

Project Manager Assistant Town Manager, Arn Andrews

Description This project upgrades identified deficiencies in the Town's Emergency Operations Center (EOC) communication capabilities.

Location The project will enhance the communication systems within the EOC to create better interoperability between Town staff, Public Safety and citizen volunteers in the event of an emergency.

Project Background The recent wildfire disasters in California and lessons learned from prior Town emergency preparedness exercises continue to identify a lack of adequate communications as a major flaw in emergency responses. Without robust EOC communication capabilities the situational awareness necessary to adequately assess, and respond to, an operational area in the event of an emergency is severely compromised. Staff is seeking to create multiple seamless communication channels between the Town EOC, County EOC, Town Public Safety staff, Town PPW staff, Town CDD staff and CERT volunteers.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Summer 2018	Design	Project development
	Fall 2018	Procurement	Procurement of equipment and installation
	Spring 2019	Completion	Project completion

EOC COMMUNICATION UPGRADE										Project 841-6103
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR	\$ -	\$ 20,411	\$ 29,589	\$ -	\$ 29,589	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL SOURCE OF FUNDS	\$ -	\$ 20,411	\$ 29,589	\$ -	\$ 29,589	\$ -	\$ -	\$ -	\$ -	\$ 50,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	20,411	29,589	-	29,589	-	-	-	-	20,411
TOTAL GFAR	\$ -	\$ 20,411	\$ 29,589	\$ -	\$ 29,589	\$ -	\$ -	\$ -	\$ -	\$ 20,411
TOTAL USE OF FUNDS	\$ -	\$ 20,411	\$ 29,589	\$ -	\$ 29,589	\$ -	\$ -	\$ -	\$ -	\$ 20,411



TOWN-WIDE

Project Name IT Disaster Recovery Improvements
Department IT

Project Number 841-6104
Project Manager IT Manager: Chris Gjerde

Description This project upgrades the Town's existing Information Technology infrastructure including windows servers, storage, and network switches.

Location The project will enhance the IT systems used by all Town departments at all locations. Purchased computer hardware will be located at 110 E. Main Street and 15900 Los Gatos Boulevard

Project Background Annually staff evaluates and replaces older servers and network infrastructure to ensure reliable operation. In FY 2017/18, staff began an IT disaster recovery inventory, identifying many areas to improve our disaster preparedness posture and increasing efficiencies with more modern infrastructure design. These improvements to IT infrastructure require more than a simple staggered replacement of a small percentage of servers. Improvements include Hypervisor Server Clusters and Replication, redundant Storage Area Networks, and Public Cloud DR Data Center

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the FY 2019/20 Operating Budget.

PUBLIC FACILITIES PROGRAM

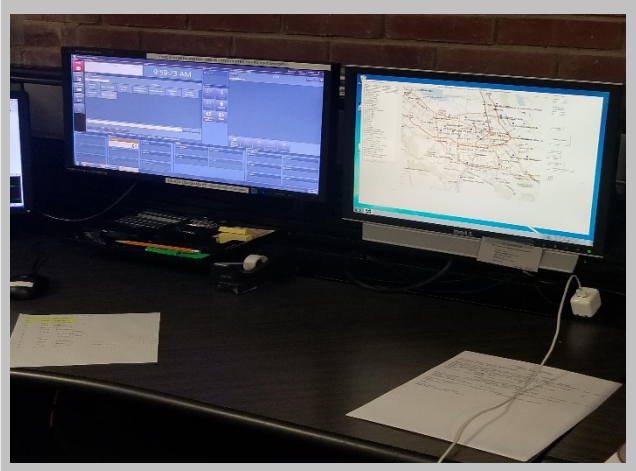
Equipment Projects

Project Components & Estimated Timeline	Summer 2019	Design	Project development
	Fall 2019	Procurement	Procurement of equipment and installation
	Spring 2020	Completion	Project completion

IT DISASTER RECOVERY IMPROVEMENTS										Project 841-6104
SOURCE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
<i>Transfer from MIS</i>	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
USE OF FUNDS	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
GFAR										
<i>Salaries and Benefits</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Services/Supplies/Equipment</i>	-	-	-	-	-	-	-	-	-	-
<i>Site Acquisition & Preparation</i>	-	-	-	-	-	-	-	-	-	-
<i>Consultant Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Project Construction Expenses</i>	-	-	200,000	-	200,000	-	-	-	-	200,000
TOTAL GFAR	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PUBLIC FACILITIES PROGRAM

Equipment Projects



Project Name	Computer-Aided Dispatch and Records Management System (CAD/RMS)	Project Number	841-6301
Department	Police	Project Manager	Captain D'Antonio

Description This project upgrades the Police Departments current Computer Aided Dispatch and Records Management System (CAD/RMS).

Location This project is located at Police Administration Building.

Project Background The Los Gatos Monte Sereno Police Department has an immediate need to replace its Computer Aided Dispatch and Records Management System (CAD/RMS). The Los Gatos Monte Sereno Police Department and the City of Sunnyvale have been in a cost sharing agreement since October 2016, and the Town needs an independent system.

The Department seeks an integrated solution that offers the capability to comply with existing and upcoming mandates, capture ongoing statistical data, accurately measure performance, better equip first responders with relevant information, reduce report writing time, enhance internal cross-training, and be technologically progressive. Enhancements will give CAD/RMS terminal access to sworn and non-sworn support personnel, including physical access at two sites and mobile access in 14 vehicles.

Operating Budget Impacts This project will use staff time for management. The staff time for this project is included in the Operating Budget.

PUBLIC FACILITIES PROGRAM

Equipment Projects

Project Components & Estimated Timeline	Spring 2019	Bid process	Project bidding & contract award
	Fall 2019	Procurement	Procurement of equipment and installation
	Spring 2020	Completion	Project completion

COMPUTER-AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM										Project 841-6301
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
SOURCE OF FUNDS										
GFAR										
Transfer from Equipment Replacement	\$ -	\$ -	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ 525,000
TOTAL SOURCE OF FUNDS	\$ -	\$ -	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ 525,000
	Prior Yrs Actuals	2018/19 Estimated	Estimated Carryfwd to 2019/20	2019/20 New Funding	2019/20 Budget (with Carryfwd)	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total Project
USE OF FUNDS										
GFAR										
Salaries and Benefits	-	-	-	-	-	-	-	-	-	-
Services/Supplies/Equipment	-	-	-	-	-	-	-	-	-	-
Site Acquisition & Preparation	-	-	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-	-	-
Project Construction Expenses	-	-	-	525,000	525,000	-	-	-	-	525,000
TOTAL GFAR	\$ -	\$ -	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ 525,000
TOTAL USE OF FUNDS	\$ -	\$ -	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ 525,000





Reference

Glossary of Terms

Accrual Basis Accounting - Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements.

Adoption - Formal action by the Town Council which sets the spending limits for the fiscal year. The Town's budget is adopted by Council resolution.

Appropriation - An authorization made by the Town Council that permits officials to incur obligations against and to make expenditures of government resources. Appropriations are typically granted for a one-year period.

Audit - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the Town's Financial Statements present fairly the Town's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with its performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the Town's internal controls as well as recommending improvements to the Town's financial management practices.

Bonds - A bond is a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date) together with period interest at a specified rate. Bonds are typically used to finance capital facilities.

Budget - As the Town's financial operating plan for the fiscal year, the budget displays the estimated expenditures (costs) for providing services and the estimated sources of revenue (income) to pay for them. Once the Town Council adopts the budget, the total becomes the maximum spending limit. Los Gatos' budget encompasses a single fiscal year (July 1 through June 30).

Budget Amendment - The Council has the sole responsibility for adopting the Town's budget, and may amend or supplement the budget at any time after adoption. The Town Manager has the authority to approve administrative adjustments to the budget as outlined in the Financial and Administrative Policies set by Council.

Budget Document - The official financial spending and resource plan submitted by the Town Manager and adopted by the Town Council explaining the approved budget to the public and Town Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, comparative data from previous fiscal years, goals and objectives, and the views and recommendations of the Town Manager.

Budget Overview - This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (increase/decrease).

Budget Policies - General and specific guidelines adopted by the Council that govern the financial plan's preparation and administration.

Glossary of Terms

Capital or Community Improvements - Capital or community improvements are major construction, acquisition, or maintenance/repair projects. Typical examples of major construction would include new street improvements, park development, and public buildings. Acquisition includes land for parks and open space. Major maintenance/repairs may include street resurfacing or modifications to public buildings.

Capital Improvement Program (CIP) - The plan or schedule of expenditures for major construction of roads, sidewalks, Town facilities, and/or park improvements and for the purchase of equipment. The Town of Los Gatos' CIP follows a five-year schedule. Although the Town adopts the CIP budget in a process which is separate from the adoption of the budget, the budget incorporates the first year of the five-year CIP.

Capital Projects Fund - In governmental accounting, a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditures account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay - Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery, equipment, and construction projects.

Capital Assets – See “Fixed Assets.”

Cash Basis Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG (Community Development Block Grant) - Federal grant funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town. The Town primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Construction Tax - A construction tax is imposed upon the construction of any building, portion of a building, or a mobile home lot. Construction by definition means either new construction or enlargement. The taxes imposed are based upon a set rate per square foot as follows:

- a) **Capital Improvement Tax** - \$0.18 for each square foot of building addition or alteration
- b) **Underground Utility Tax** - \$0.18 for each square foot of building addition or alteration
- c) **Park Fund Tax** - \$0.04 for each square foot of building addition or alteration

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities - Items which may become liabilities of the Town but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services - Services provided to the Town from the private sector or other public agencies.

Glossary of Terms

Contributed Capital - Resources which are extremely restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in, and contributions from developers.

Cost Allocation - A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer. In the Town's case, the general fund is the service provider and the external funds are the service consumer.

Deficit - The excess of liabilities over assets.

Department - A major organizational unit of the Town that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Developer Fees and Permits - Fees that are charged for various development-related services or permits based upon actual cost to the Town for providing the service or permit.

Documentary Transfer Tax - Imposed on the transfer of real property, exclusive of any lien or encumbrance. The Town receives 50% of such revenue collected by Santa Clara County.

Encumbrance - Commitment against an approved budget for unperformed (executory) contract for goods or services. Encumbrances cease when the obligation is paid or otherwise terminated. A purchase order is a common encumbrance.

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the Town determines its financial position and results of its operations. The Town's fiscal year runs from July 1 to June 30.

Five-Year Financial Forecast - Estimates of future revenues and expenditures to help predict the future financial condition of the community.

Fixed Assets - Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts in which financial transactions relating to revenues, expenditures, assets, and liabilities are recorded. Funds other than the General Fund typically have a unique funding source and purpose. Establishing funds enables the Town to account for the use of restricted revenue sources and carry on specific activities or pursue specific objectives.

Fund Accounting - System used by non-profit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Glossary of Terms

Fund Balance - Also known as financial position, fund balance is the excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

GAAP - (Generally Accepted Accounting Principles) - Uniform standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the Town.

Gas Tax Fund - The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street-related purpose in the Town's system of streets.

General Fund - In governmental accounting, fund used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund. The General Fund is the primary operating fund of the Town.

General Government – Includes offices and departments to support the Town Council, Town Clerk, Town Manager, Town Attorney, Town Treasurer, Human Resources, Finance, Community Development, Police, Parks and Public Works, and Library functions.

General Liability Self Insurance Fund - The General Liability Self Insurance Fund is used to provide the Town with liability and property insurance. Coverage is provided through the Town's participation in a joint powers agreement through the Association of Bay Area Governments (ABAG).

Grant - External contribution, and/or gift of cash, or other asset typically from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is Community Development Block grant funding from the federal government.

Housing Set-Aside Fund – This fund is used to account for the Redevelopment Agency's 20% set-aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing.

Improvements - Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenue - Revenue received from other governmental agencies and municipalities, such as grants from the state or federal government.

Inter-Fund Transfers - When the Town moves money between its various funds, it makes an inter-fund transfer, referred to as "transfers in" and "transfers-out." In aggregate, transfers in and out offset each other for the fiscal year.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by Santa Clara County levying property taxes.

Licenses and Permits - Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Glossary of Terms

Lighting and Landscape Fund - The Town has formed six landscape and lighting district funds established by written consent of the property owners owning all of the property within the boundaries of the district.

Objective - A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program or service level.

Ordinance - A formal legislative enactment by the Town Council. It has the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a Town's municipal code.

Operating Budget - The operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Personnel - Town staff.

Program - As subdivisions of departments, programs are budgetary or organizational units of government with limited sets of work responsibilities within their respective departments. Programs also serve to increase budgetary accountability. Los Gatos' budget is compiled on a program basis.

Property Tax – A tax Imposed on real property (land and permanently attached improvements). The tax is based upon the assessed value of such property. The tax rate may not exceed 1% of assessed value.

Reserve - An account used to indicate that a portion of fund equity is designated, undesignated, or legally restricted for a specific purpose.

Resolution - A special order of the Town Council, which has a lower legal standing than an ordinance.

Resources - Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning fund balances.

Revenue - Sources of income which the Town receives during a fiscal year. Examples of revenue include taxes, intergovernmental grants, charges for services, resources forwarded from the prior year, operating transfers for other funds, and other financing sources such as the proceeds derived from the sales of fixed assets.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a fiscal year.

Road Impact Fees - Pursuant to Article III of Chapter 15 of the Town Code, the Town collects road impact fees to finance road construction and maintenance projects throughout the town. Article IX of Chapter 15 authorizes the establishment of special fund accounts known as Road Impact #1, Road Impact #2, and Road Impact #3, into which all such fees are deposited. Because the road systems generally follow drainage patterns, the existing drainage basin map boundaries are used to track and expend funds for road construction and maintenance.

Glossary of Terms

The amount of each fee collected is based on an estimate of the weight of the loads to be hauled to or from the project and the weight of heavy vehicles to be used in connection with the project. The fee is collected for Building Permits, Grading and Landscape Permits, Improvement Contracts, and Encroachment Permits. Money collected from such fees is to be used solely for design, construction, and repair of Town streets and installation of sidewalk curb cut ramps when such a requirement is triggered by the level of work as provided by the Americans with Disabilities Act, within the prescribed area. Projects will be brought forward on an as-needed basis.

SA Trust Fund – Fund used to account for the proceeds of notes, and other forms of indebtedness, and the expenditure of these funds to pay the debt, administrative services and projects with the specified boundaries of the Successor Agency of the Town of Los Gatos Redevelopment Agency.

Sales Tax – 1% of taxable sales is returned to the Town by the State Board of Equalization on a monthly direct deposit basis. Under the “Triple Flip” agreement, 0.25% of the 1% is now received in association with property tax, but remains sales tax in substance.

Special Revenue Fund - In governmental accounting, a fund used to account for the proceeds of a special revenue source (other than special assessments, expandable trusts, or for major capital projects) that are legally restricted to expenditure for a specified purpose.

Service Charge - Charges for specific services rendered.

Services and Supplies - Expenditures for services and supplies which are directly related to a department's primary service activities.

State Gas Tax Funds - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes.

Supplemental Appropriation - An appropriation approved by the Council after the initial budget is adopted.

Taxes - Compulsory charges levied by the Town, county, or state governments for the purpose of financing services performed for the community's benefit.

Town Code - A legal compilation of Town Council-approved ordinances currently in effect. The code defines Town policy with respect to areas such as planning, etc.

Transfers In/Out - Money transferred from one Town fund to another. Differs from revenues and expenses - see definition of these terms, above.

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