



COMMUNITY DEVELOPMENT – BUILDING DEPARTMENT
SPECIAL INSPECTION & TESTING AGREEMENT

SCOPE: ☐ RESIDENTIAL ☐ COMMERCIAL

Permit Number(s): _____

Project Address: _____

To applicants and owners of projects requiring Special Inspection or Testing per Section 1701 of the California Building Code, please acknowledge and return to the Town.

BEFORE A PERMIT CAN BE ISSUED: The owner or owner's representative, on the advice of the responsible Project Engineer or Architect, shall complete, sign and submit an ELECTRONIC copy of the attached "Structural Tests and Inspection Schedule" to the Building Inspection Department at Building@losgatosca.gov for review and approval.

The owner and the owner's general contractor, where applicable, shall also acknowledge the following conditions applicable to Special Inspection and/or Testing.

1. The special inspection agency shall be employed by the owner, or, the engineer or architect of record acting as the owner's agent.
2. Contractor is responsible for proper notification to the special inspection agency for the items listed.
3. Only special inspection & testing agency personnel are to take samples and transport them to their laboratory.
4. Copies of all laboratory reports and inspections are to be sent directly to the Town by the special inspection agency.
5. The special inspection agency is to submit the names and qualifications of on-site special inspectors to the Building Department for approval.
6. The Special Inspector is under the authority and is responsible to the Building Official. All concerns and/or problems encountered are to be brought to the Building Official's attention immediately.
7. Special Inspectors shall provide weekly reports to the Building Department of all inspection activity.
8. It is the responsibility of the contractor to review Town-approved plans for additional inspection or testing requirements that may be noted.
9. **BEFORE AN OCCUPANCY PERMIT CAN BE ISSUED:** The Inspection agency shall submit a statement that all items requiring testing and inspection were fulfilled and reported. Those items not tested and/or inspected shall be noted in this statement. Copies of statements to be maintained at the job site for the Building Inspector's review prior to final inspections.
10. **NO WORK SHALL BE COVERED PRIOR TO TOWN OF LOS GATOS INSPECTION APPROVAL. PLEASE SCHEDULE AN INSPECTION WITH THE BUILDING DEPARTMENT.**

ACKNOWLEDGEMENT (SIGN BELOW) I have reviewed the enclosed "Special Inspection Schedule" and the information above.

Owner Signature

Special Inspection Agency Rep. Signature

Project Architect Signature

Contractor Signature

Project Engineer Signature

Building Official Signature



TOWN OF LOS GATOS

SPECIAL INSPECTION AND TESTING SCHEDULE

 Project Name

 Building Application Number

 Date

 Project Address

 Testing Inspection Agency or Special Inspector

REINFORCED CONCRETE, GUNITE, GROUT & MORTAR:

Concrete	Gunitite	Grout	Mortar	
				Aggregate Tests
				Reinforcing Test
				Mix Designs
				Reinforcing Placement
				Batch Plant Inspection
				Inspect Placing
				Cast Specimens
				Pick-up Samples
				Compression Tests

PRECAST / PRESTRESSED CONCRETE:

Piles	Post-tens	Pre-tens	Cladding	
				Aggregate Tests
				Reinforcing Test/Samples
				Tendon Tests
				Mix Designs
				Reinforcing Placement
				Invert Placement
				Concrete Batching
				Concrete Placement
				Installation Inspection
				Cast Samples
				Pick-up Samples
				Compression Tests
				Stressing Inspection

MASONRY:

-
- Special Inspection Stresses Used
-
-
- Preliminary Acceptance Tests (Masonry Units, Wall Prisms)
-
-
- Subsequent Tests (Mortar, Grout, Field Wall Prisms)
-
-
- Placement Inspection of Units

STRUCTURAL WOOD:

	Inspection of Glu-Lam Fab. AITC Certificate
	Inspection of Truss Joist Fab, Manuf. Certificate
	Sample & Test Components
	Sample & Test
	(List specific members below)
	Shop Material Identification

PAVING/ASPHALT CONCRETE:

	Core/Test
	Field Inspection
	Field Report for Parking Lot
	Sub-grade compaction Report
	AB Compaction
	Rock Depth and Asphalt Thickness

STRUCTURAL STEEL/WELDING:

	Sample & Test
	(List specific members below)
	Shop Material Identification
	Welding Inspection _____ Shop _____ Field
	Ultrasonic Inspection _____ Shop _____ Field
	High Strength Bolting Inspection
	Type Bolts _____ N _____ X _____ F
	Metal Deck Welding Inspection
	Reinforcing Steel Welding Inspection

FIREPROOFING:

	Placement Inspection
	Density Tests
	Thickness Test
	Inspect Batching

INSULATING CONCRETE:

	Sample & Test
	Placement Inspection
	Unit Weights

FILL MATERIAL:

	Acceptance Tests
	Placement Inspection
	Field Density
	Inspection of Pad & Trenches by
	Soils Engineer
	Compaction Report or Pad Certification
	Required prior to concrete pour

POXY BOLTING:

 Type:

OTHER TESTS OR INSPECTIONS:

**Seismic Resisting Elements (Periodic Special Inspection is required,
UON):**

STRUCTURAL WOOD:

- _____ Field-gluing operations of elements of the seismic-force-resisting system (continuous Inspection)
- _____ Nailing and Bolting
- _____ Anchoring and other fastening: Specify here: _____

Cold-formed Steel Framing:

- _____ Screw attachment
- _____ Bolting
- _____ Anchoring and other fastening: Specify here: _____

Fastening of Mechanical and Electrical Components:

- _____ Electrical Equipment for Emergency or Standby Power Systems
- _____ Anchorage of other Electrical Equipment in Seismic Design Category E or F
- _____ Installing of piping systems intended to carry flammable, combustible or highly toxic contents
- _____ Installing of HVAC duct work that will contain hazardous materials
- _____ Other Tests and Inspections: _____

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TOWN OF LOS GATOS

RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES

UPDATED DECEMBER 2025

Key: RC=Reinforced Concrete PC=Prestressed / Post-tensioned Concrete SM=Structural Masonry SWC=Structural Wood Construction
 SS=Structural Steel Welding/Bolting FP=Spray-Applied Fireproofing URM = Unreinforced Masonry – Push/Torque Test Only

AGENCY NAME	ADDRESS	Phone/Email	RC	PC	SM	SS	FP	URM	SWC	EXPIRATION
Abstraction Engineering Inc.	6590 Felter Road San Jose CA 95132	(669) 888-3100 (408) 258-3282 <a href="mailto:eugeneheil@abstracti
onengineering.com">eugeneheil@abstracti onengineering.com	X	X	X	X	X			EXPIRED*
Ace Quality Control	3075 Teagarden Street San Leandro, CA 94577	(510) 969-4239 <a href="mailto:Marketing@aceeq.co
m">Marketing@aceeq.co m	X	X	X	X	X	X	X	09/30/2027
Achievement Engineering	1145 S Third St, San Jose, CA 95112	(408) 217-9174 <a href="http://jurisdictions@achieve
ng.com">jurisdictions@achieve ng.com	X	X	X	X	X	X	X	09/30/2028
Advanced Testing & Inspection, LLC	540 Brunken Avenue, Suite B Salinas, CA 93901	(831) 422-2272 (888) 499-9979 office@ati-corp.com	X	X	X	X	X	X	X	09/30/2026
Allerion Consulting Group	1050 Melody Lane, Ste 160 Roseville, CA 95678	(916) 742-5096 <a href="mailto:admin@allerionconsul
ting.com">admin@allerionconsul ting.com	X	X	X	X	X	X	X	EXPIRED*
Apex Testing Laboratories	686 Stockton Ave. San Jose, CA 95126	(408) 282-9800 <a href="mailto:info@apextestinglabs.
com">info@apextestinglabs. com	X	X	X	X	X			09/30/2028
Applied Materials & Engineering, Inc.	980 41st Street Oakland, CA 94608	(510) 420-8190 info@appmateng.com	X	X	X	X	X	X	X	09/30/2026
Aries Engineering	5864 Comanche Dr, San Jose, CA 95123	(408) 634-0087 <a href="mailto:ariesoffice@gmail.co
m">ariesoffice@gmail.co m	X			X			X	09/30/2026
Atlas Inspection and Testing	929 Fairview Dr, Walnut, CA 91748	(408) 634-0087 <a href="mailto:info@atlasinspectiona
ndtesting.com">info@atlasinspectiona ndtesting.com	X			X				EXPIRED*
BAGG Engineers	138 Charcot Avenue San Jose, CA 95131	(650) 852-9133 <a href="mailto:info@baggengineers.c
om">info@baggengineers.c om	X	X	X	X	X	X		09/30/2028
Berlogar Stevens & Associates	5587 Sunol Boulevard Pleasanton, CA 94566	(925) 484-0220	X	X	X	X	X	X		09/30/2026
Biggs Cardosa Associates, Inc.*	865 The Alameda San Jose, CA 95126	(408) 296-5515	X	X	X	X	X		X	09/30/2026
B.S.K. Associates	399 Lindbergh Ave., Livermore, CA 94551	(925) 315-3151	X	X	X	X	X	X	X	EXPIRED*
Consolidated Engineering Labs	2001 Crow Canyon Rd, Suite 200 San Ramon, CA 94583	(925) 314-7100	X	X	X	X	X		X	09/30/2026
Construction Testing Services	2174 Rheem Drive, Suite A Pleasanton, CA 94588	(925) 462-5151 info@cts-1.com	X	X	X	X	X		X	09/30/2028
CTE Cal, Inc.	46716 Fremont Blvd, Fremont, CA 94538	(510) 573-6362	X	X	X	X	X		X	09/30/2028
Earth Systems Pacific	48511 Warm Springs Blvd #210 Fremont, CA 94539	(510) 353-3833 <a href="mailto:esp@earthsystems.co
m">esp@earthsystems.co m	X	X	X	X	X	X	X	09/30/2026



TOWN OF LOS GATOS
RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES
UPDATED DECEMBER 2025

AGENCY NAME	ADDRESS	Phone/Email	RC	PC	SM	SS	FP	URM	SWC	EXPIRATION
ENGEO Incorporated	6399 San Ignacio Ave, Suite 150 San Jose, CA 95119	(408) 574-4900 info@engeo.com	X	X	X	X	X	X	X	09/30/2026
Geissler Engineering	83e Beach Road, Belvedere, CA 94920	(415) 887-8704 geissler@geissler-engineering.com	X		X	X	X	X	X	09/30/2028
HP Inspections	690 Sunol Street, Bldg. H San Jose, CA 95126	(408) 288-8460 jody@hpinpectionsinc.com	X	X	X	X	X	X		09/30/2027
Inspection Services Inc.	1798 University Ave Berkeley CA 94703	(510) 900-2100 info@inspectionservices.net	X	X	X	X	X	X	x	EXPIRED*
MatriScope Engineering Laboratories, Inc	6244 Preston Ave Livermore, CA 94551	(925) 606-7700 info@matriscopes.com	X	X	X	X	X	X	X	09/30/2027
Neil O. Anderson and Associates	902 Industrial Way Lodi CA 95240	(209) 367-3701 Garret.Hubbart@terracon.com	X	X	X	X	X	X		EXPIRED*
Nicholas Engineering Consultants	6743 Dublin Boulevard, #15 Dublin, CA 94568	(925) 829-8090	X	X	X	X	X		X	EXPIRED*
Ninyo & Moore	2149 O'Toole Ave, # 30 San Jose CA 95131	(408) 435-9000	X	X	X	X	X		X	09/30/2027
NORCON LLC	1661 Tennessee St., #201 San Francisco, CA 94107	(415) 692-0519	X	X	X	X	X	X	X	09/30/2026
Quantum Geotechnical, Inc.	6288 San Ignacio Ave, Suite D San Jose CA 95119	(408) 629-3822	X	X	X	X	X			09/30/2028
RES Engineers, Inc	1250 Missouri Street, #207 San Francisco, CA 94107	(415) 822-4625 Gerren@REEngineers.com	X	X	X	X	X	X	X	09/30/2028
RMA Group of Northern CA	3150 Fitzgerald Road Rancho Cordova, CA 95742	(916) 631-7194	X	X	X	X	X		X	09/30/2028
Salem Engineering Group, Inc.	202 Val Dervin Pkwy #300 Stockton CA 95206	(209) 931-2226 info@salem.net	X	X	X	X	X	X	X	09/30/2027
Signet Testing Laboratories	3526 Breakwater Ct Hayward, CA 94545	(510) 887-8484 info@signettesting.com	X	X	X	X	X	X	X	09/30/2026
Smith-Emery Company	P.O. Box 880550, 1940 Oakdale Ave San Francisco, CA 94124	(415) 642-7326 info@smith-emery.com	X	X	X	X	X	X	X	09/30/2027
Stevens Ferrone & Bailey	1600 Willow Pass Ct Concord, CA 94520	(925) 688-1001 info@sfandb.com	X	X	X	X	X			EXPIRED*
Structure Group	2352 Research Dr Livermore, CA 94550	(925) 447-9900 info@structuregroups.com	X	X	X	X	X	X	X	09/30/2028



TOWN OF LOS GATOS
RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES
UPDATED DECEMBER 2025

<u>AGENCY NAME</u>	<u>ADDRESS</u>	<u>Phone/Email</u>	<u>RC</u>	<u>PC</u>	<u>SM</u>	<u>SS</u>	<u>FP</u>	<u>URM</u>	<u>SWC</u>	<u>EXPIRATION</u>
Summit Associates	411 Pendleton Way, Suite A Oakland, CA 94621	(510) 614-1044 info@summitcm.com	X	X	X	X	X	X	X	EXPIRED*
Terracon Consultants, Inc.	1220 Concord Avenue, Ste 450 Concord, CA 94520	(925) 609-7224	X	X	X	X	X		X	09/30/2027
Testing Engineers Inc.	2811 Teagarden Street San Leandro, CA 94577	(510) 835-3142	X	X	X	X	X		X	09/30/2028
Twining Laboratories, Inc.	1572 Santa Ana Avenue Sacramento, CA 95838	(916) 649-9000	X	X	X	X	X	X	X	09/30/2027

Agencies have not been evaluated for geotechnical special inspection or for nondestructive testing. Agencies may not be qualified to perform all aspects of special inspection.

Agencies may have offices in more than one location. Other agencies may be approved by local jurisdictions.

****EXPIRED agencies cannot be used until approved by the Chief Build Official.***

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