



**APPLICATION**  
**BUSINESS TAX AND LICENSING**

Business #: \_\_\_\_\_  
SIC Code: \_\_\_\_\_

Contractor

NEW APPLICATION           RENEWAL

**INSTRUCTIONS:**

- \$ All questions on this form must be answered or designated not applicable (N/A) where appropriate.
- \$ Additional information may be required pursuant to Los Gatos Town Code, Chapter 14.
- \$ In compliance with requirements of the State Controller's Office, a Business Tax Certificate (License) will not be issued without the following information.

**PLEASE PRINT ALL INFORMATION:**

1. **Business Name:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_  
Number          Street          City          State          ZIP

**Business Telephone #:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_  
(If different)          Number          Street          City          State          ZIP

**Type of Business (Please be specific):** \_\_\_\_\_

2. **Type of Ownership (Check one only):**

Partnership           Corporation           Trust           Sole Proprietorship

**Owner(s) Name:** \_\_\_\_\_

**Owner(s) Telephone #:** \_\_\_\_\_ **Owner(s) Cellphone #:** \_\_\_\_\_

**Owner(s) Residence:** \_\_\_\_\_  
Number          Street          City          State          ZIP

3. **STATE CONTRACTORS LICENSE #:** \_\_\_\_\_ **CLASS:** \_\_\_\_\_

4. **At least one of the following is required:**

\$ Federal Employer ID #: \_\_\_\_\_  
\$ State Employer ID #: \_\_\_\_\_  
\$ Social Security #: \_\_\_\_\_

5. **Complete the following:**

a. Flat Fee (Please check the appropriate box)

- Contractor – \$224.00/year annually          January 1 through December 31
- Prorate – \$168.00/year          after April 1
- Prorate – \$112.00/year          after July 1
- Prorate – \$56.00/year          after October 1

**SELECT ONE:**  \$40.00 In-Town BL Processing Fee     \$20.00 Out of Town BL Processing Fee     \$30.00 BL Renewal Processing Fee

**Plus \$4.00 SB 1186 State Mandated Fee PER BUSINESS** (See notation on reverse side)

- The license period is from January – December, renewable annually.**
- It shall be unlawful for any person to transact and carry on any business, trade, profession, calling or occupation in the Town without first having procured a license from the Town. Sec.14.10.015
- If a business plans to establish within the Town limits, the Planning Division of Community Development requires approval/compliance of the zoning requirements for the pending business location.
- I understand that obtaining this business license will not authorize me to use the property or conduct the business in violation of any Local, State, or Federal law. I understand that it is my obligation to determine the legal restrictions involved before beginning or changing the business.**

I DECLARE UNDER PENALTY OF PERJURY that the foregoing is true and correct and if called as witness I could competently testify to the facts contained herein.

**SIGNATURE:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

\* Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with building open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx).

The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov).

The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).