



# LATE NIGHT ENTERTAINMENT PERMIT & RENEWAL

Community Development Department • 110 E. Main Street, Los Gatos CA 95030 • 408.354.6874

Please see the attached policy defining Late Night Entertainment. If the applicant's business has a current conditional use permit (CUP), the CUP must allow for entertainment in general before a late night entertainment permit may be obtained. Late night entertainment permits will be initially issued for no more than 1 year. Renewal may be issued for a longer duration, depending on the number of founded code compliance complaints. If a business changes ownership, the permit becomes immediately invalid and the new owner must apply for a new permit. Conditions of approval for this application will be subject to the validity of the information included in this application, proximity to residential properties, and history of founded noise complaints filed through the Town's Code Compliance division.

The following must be included with this completed application:

- Written description of the business and proposed entertainment schedule including:
  - Description of the applicant's business including type of business and services offered, hours of operation, typical level of staff working during periods when late night entertainment is proposed
  - Type of entertainment desired after 10:00 p.m.
  - Security plan for crowd control during late night entertainment
  - Days and time frames for proposed late night entertainment
  - Minimum of two contacts available during the proposed days and times of late night entertainment that either Code Compliance or Police Dispatch may contact to address immediate concerns
- Photos and floorplan drawings of the business including a designation of the area proposed for late night entertainment.
- The cost of this permit will be equal to the time and materials necessary to process it. A deposit is required at the time of submittal, and the remaining fees will be due once calculated.

For questions or assistance with this permit application please contact the office of the Economic Vitality Manager at 408.399.5790, or the Community Development Department at 408.354.6874.

## BUSINESS OWNER INFORMATION

New Permit Application    Application for Permit Renewal, Date of Last Approval: \_\_\_\_\_

Business Requesting Late Night Entertainment: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*I certify under penalty of perjury that all application information and accompanying materials are true and correct.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

*I hereby certify that I am the owner of record of the property at: \_\_\_\_\_ and approve of the action requested for a late night entertainment permit.*

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

### **Please Note:**

The information contained in this application is considered part of the public record. Therefore, it will appear in both the public record file for the site address, which is available upon request, and on the permitting system on the official Town of Los Gatos website at

[www.losgatosca.gov](http://www.losgatosca.gov)