



**TITLE: COMPLETE STREETS POLICY**

**POLICY NUMBER: 3-01**

**EFFECTIVE DATE: 2/19/2019**

**PAGES: 3**

**ENABLING ACTIONS: 2019-006**

**REVISED DATES:**

**APPROVED:**

### PURPOSE

To set policy level guidance for the implementation of complete streets.

### SCOPE

The Complete Streets Policy outlines the basis for applying complete streets principles in transportation projects Town-wide.

### POLICY

#### A. Complete Streets Principles

1. **Complete Streets Serving All Users.** The Town of Los Gatos expresses its commitment to planning, designing, building, and maintaining complete streets that provide and support safe, comfortable, and convenient travel along and across streets (including streets, roads, highways, bridges, and other portions of the transportation system) through a comprehensive, integrated transportation network that serves all categories of users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, emergency responders, users and operators of public transportation, seniors, children, youth, and families.
2. **Context Sensitivity.** In planning and implementing transportation projects, all departments of the Town of Los Gatos shall maintain sensitivity to the surrounding context, local conditions in both residential and business districts as well as urban, suburban, and rural areas and shall be designed with community input from, but not limited to, residents, merchants, and other stakeholders, to ensure that a strong sense of place ensues. Improvements that will be considered include, but are not limited to: sidewalks, shared use paths, protected bicycle lanes, bicycle boulevards, paved

shoulders, street trees and landscaping, planting strips, accessible curb ramps, crosswalks, refuge islands, pedestrian and traffic signals, signs, street furniture, bicycle parking facilities, public transportation stops and facilities, transit priority signalization, and other features assisting in the provision of safe travel for all users, such as traffic calming circles, transit bulb-outs, and road diets as feasible and consistent with the Town's Transportation Element of the General Plan.

3. **Complete Streets Routinely Addressed by All Departments.** All relevant Departments of the Town of Los Gatos and outside agencies whose work affects Los Gatos roadways shall work towards making complete streets practices a routine part of everyday operations. The following projects are samples of where opportunities may be provided: pavement resurfacing, restriping, accessing above and underground utilities, signalization operations or modifications, and maintenance of landscaping and related features.
4. **All Projects and Phases.** This Policy shall be incorporated into all planning, funding, design, approval, and implementation processes for any construction, reconstruction, retrofit, repaving, rehabilitation, expansion, maintenance, operations, alteration, or repair of new or existing streets, roads, public easements, highways, bridges, and other portions of the transportation system.

## **B. Implementation**

1. **Plan Consultation and Consistency.** Any proposed improvements should be evaluated for consistency with local bicycle, pedestrian, transit, multimodal, and other relevant plans. The findings of the evaluation shall be available to the Los Gatos Bicycle and Pedestrian Advisory Commission and the Transportation and Parking Commission early in the planning and design stage to ensure the Commissions have an opportunity to provide comments and recommendations.
2. **Street Network/Connectivity.** As feasible, the Town of Los Gatos shall incorporate complete streets infrastructure into existing streets to improve the safety and convenience of users, with the particular goals of creating a comprehensive, integrated, and connected network of facilities accommodating each category of users and increasing connectivity across jurisdictional boundaries and key destinations, both for existing and anticipated future areas of travel origination or destination.
3. **Stakeholder Consultation.** Transportation projects shall be available for review by stakeholders, including the Los Gatos Bicycle and Pedestrian Advisory Commission and the Transportation and Parking Commission early in the planning and design stage to

provide an opportunity for comments and recommendations regarding complete streets features that are incorporated into the project.

4. **Evaluation.** The Town of Los Gatos shall collect baseline data on Complete Street facilities, including but not limited to: mileage of bike lanes and sidewalks, number of street crossings, and pedestrian signals. Follow-up data should be collected on a regular basis.
5. **Approval.** The Town Council shall have the ultimate approval authority for all project designs and may incorporate the input received through the implementation process or other relevant processes.

**C. Exemptions**

1. **Approval for Exemptions.** Projects that seek complete streets exemptions must provide a written finding of why accommodations for all modes are not included in the project. The finding should be approved by the Parks and Public Works Director or designee. Projects that are granted exemptions must be made publicly available for review.

APPROVED AS TO FORM:

  
Robert Schultz, Town Attorney