



**TOWN OF LOS GATOS
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION REPORT**

MEETING DATE: 01/17/2017

ITEM NO: 2

DATE: JANUARY 17, 2017
TO: BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
FROM: BOB KASS, SPECIAL PROJECTS MANAGER
SUBJECT: BICYCLE AND PEDESTRIAN MASTER PLAN – BACKGROUND, PROGRESS TO DATE AND NEXT STEPS

RECOMMENDATION:

Staff recommends the Commission receive this background and status report on the Bicycle and Pedestrian Master Plan (BPMP) and provide any comments to staff prior to bringing the BPMP forward for final review by the BPAC in February, 2017.

BACKGROUND:

On April 5, 2016, the Town Council approved a consultant services agreement with Placeworks, a planning and mobility consulting firm with offices in Berkeley and San Diego, to prepare the Town of Los Gatos's first Bicycle and Pedestrian Master Plan.

The Town of Los Gatos does not currently have an adopted Bicycle or Pedestrian Master Plan, although both the Town General Plan and Town Sustainability Plan have a number of policies and action items that have provided a foundation for developing a BPMP. Development of a BPMP was also identified as a top strategic goal for the Bicycle and Pedestrian Advisory Commission shortly after it was established.

Beyond providing a roadmap for enhancing bicycle and pedestrian mobility throughout the Town, adoption of a BPMP is anticipated to allow the Town to compete more successfully for a range of regional and State grant funds for bicycle and pedestrian related improvement projects.

The scope of work for the BPMP includes the following key components:

- Review of existing Town bicycle and pedestrian related documents and initiatives, including General Plan, Complete Streets, Safe Routes to Schools, etc.

- Review of other agency bicycle and pedestrian policies and plans for coordination opportunities (VTA, Caltrans, Santa Clara County, Midpeninsula Regional Open Space District, Vision Zero, neighboring cities).
- Inventory of key features of the bicycle and pedestrian network, including mapping of bicycle and pedestrian facilities.
- Identification of gaps in existing bicycle and pedestrian network.
- Identification of opportunities to enhance the safety and accessibility of the bicycle and pedestrian network.
- Bicycle and pedestrian collision analysis.
- Bicycle and pedestrian counts at key locations.
- Coordination with Safe Routes to Schools.
- Development of recommended policies and programs.
- Identification of proposed capital projects.
- Development of preliminary cost estimates.
- Prioritization of projects and programs.
- Identification of funding sources.

Progress to Date

The BPAC has been extensively involved in supporting and providing direction on the development of the BPMP. Community meetings were held by the BPAC in July and September to obtain input from the public on key issues and updates and feedback from the Commission have been a regular item on the BPAC agenda since May, 2015. An online survey which generated nearly 900 responses provided additional community input on bicycle and pedestrian issues. BPAC members also participated in the Town's first bicycle and pedestrian counts which were conducted in September of last year, shortly after Los Gatos students returned to school following summer recess.

Most recently, the BPAC has identified priority projects through a facilitated exercise at a December, 2017 Special BPAC Meeting. The results of this priority setting exercise are included as attachments to the staff report on establishment of program and policy priorities (Agenda Item 3).

All of the relevant background information on the BPMP, including Council and Commission reports and community meeting presentations is available on the Town's website at the following link: <http://www.losgatosca.gov/2347/Bicycle-and-Pedestrian-Master-Plan>.

A concurrent effort by the Town to address traffic and safety around schools in conjunction with the Safe Routes to Schools Coalition resulted in the recent completion of a Safe Routes to Schools Study (SR2S). The SR2S report is also available on the Town's website at the following link: <http://www.losgatosca.gov/1093/Safe-Routes-to-School>.

The Town Council has directed staff to ensure that the BPMP is well coordinated with the Safe Routes to Schools study. To that end, the BPMP includes a full listing of SR2S projects as a key component of the BPMP. The BPAC also identified high priority SR2S projects as part of its December project prioritization exercise.

CONCLUSION:

Next Steps

The table below outlines the next steps in bringing the BPMP forward for Town Council consideration and anticipated adoption:

**Next Steps
Bicycle and Pedestrian Master Plan**

Special BPAC Meeting—Review of Goals, Policies and Actions	January 17, 2017
Publication of Final Draft BPMP & Launch Online Mapping Tool	January 20, 2017
BPAC Review of Final Draft Plan (Evening Special Meeting)	February 2, 2017
Parks Commission Review	February 6, 2017
Planning Commission Review	February 8, 2017
Transportation & Parking Commission Review	February 9, 2017
Town Council (potential adoption)	March 7, 2017