

TOWN OF LOS GATOS  
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SUMMARY MINUTES OF A REGULAR MEETING OF THE GENERAL PLAN COMMITTEE  
OF THE TOWN OF LOS GATOS, **SEPTEMBER 28, 2005** HELD IN THE TOWN COUNCIL  
CHAMBERS, CIVIC CENTER, 110 EAST MAIN STREET, LOS GATOS, CALIFORNIA.

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The meeting was called to order at 5:30 pm by Chair Mark Sgarlato.

#### ATTENDANCE

Members present: Steve Glickman, Phil Micciche, Jane Ogle, Mark Sgarlato, Mike Burke, Barry Waitte and Margaret Smith

Members absent: Diane McNutt, Tom O'Donnell

Staff present: Randy Tsuda, Assistant Community Development Director; Joel Paulson, Associate Planner; Regina Falkner, Community Services Director, Jennifer Miller, Community Services Administrative Analyst

#### VERBAL COMMUNICATIONS

*Mark Sgarlato* announced that he will have to step down from the General Plan Committee because he will no longer be maintaining residence in the Town due to a business opportunity.

#### ITEM 1      **BELOW MARKET PRICE HOUSING GUIDELINES**

*Jennifer Miller* introduced the item and provided background information.

*Regina Falkner* provided additional information regarding the program and input from Diane McNutt.

The Committee discussed the issue of whether to include members of the EOC from agencies other than the Town and considered the following approaches:

- Include other EOC members and give them fewer points than Town employees.
- Community Services Commission (CSC) input was relayed. The CSC was unable to make an appropriate distinction as to which EOC members to include.
- Include all public employees.

The Committee reached consensus that EOC members that are not Town employees would not be added to the program.

The Committee discussed the points system and considered the following:

- Include points for public safety and school teachers.

- What is the goal of the program.
- Considered if younger individuals should get the same number of points as the elderly or if long-time Town residents should receive additional points.

The Committee did not reach consensus that younger individuals should receive the same number of points as the elderly. Additionally, the Committee reached consensus that this item should be forwarded to the Community Services Commission and the Town Council for further consideration.

## **ITEM 2 ZONING CODE AMENDMENTS**

*Joel Paulson* provided information regarding a proposed Zoning Code amendment that would require a Conditional Use Permit for new office buildings.

The Committee discussed the proposed amendment and recommended that the proposed findings be expanded to include additional information.

*Randal Tsuda* provided information regarding a proposed Zoning Code amendment that would require all related appeal fees, including transcription fees, to be paid at the time of the appeal.

The Committee discussed the proposed amendment. The discussion included whether the appeal fee should be increased to allow for cost recovery. This issue will be further discussed and brought back to the Committee at a future meeting. Additionally, the Committee also recommended that calendar days be referenced in the proposed amendment.


*Joel Paulson* provided information regarding a proposed Zoning Code amendment that would allow side yard setbacks to be reduced to 5' for detached garages without obtaining approval of a Minor Residential Project.

The Committee discussed the proposed amendment and reached consensus to forward a recommendation of approval, for the three proposed Zoning Code amendments with the Committee's modifications, to the Planning Commission and Town Council for consideration.

## **ITEM 3 ADJOURNMENT**

The meeting was adjourned at 6:40 pm by *Mark Sgarlato*. The next meeting of the General Plan Committee is scheduled for Wednesday, October 26, 2005 at 5:30 pm.

Prepared By:

  
Joel Paulson, Associate Planner