

**MINUTES**  
**LOS GATOS LIBRARY BOARD**

**July 10th, 2013**

A regular meeting of the Los Gatos Library Board was held on Wednesday, July 10th, 2013, 3:00 p.m.

**Present:** Rita Baum, Lyn Dougherty, Shelley Katz, Kitty King and Henry Bankhead, Secretary.

**Absent:** Tom Atkinson

**Call to Order:** The meeting was called to order by Shelley Katz at 3:11 P.M.

Motion to approve May 8, 2013 minutes with a correction to various spelling mistakes was made and passed.

No public comment.

Agenda review was discussed

Town Librarian's Report – Henry

- Staffing Update – Henry detailed the hiring of the new Police assistant Stephanie Massoud, the future reposting of the customer service supervisor position and the current recruitment (closed) for the ½ time library assistant position.

Budget Update – this year's budget includes a 2.5% reduction including staff furloughs.

Duties and Responsibilities of the Board—Additional PR was discussed with the mention being made of possible regular columns in area newspapers. Lyn provided copies of a library board statement of purpose which will possibly replace the existing one on the town website. Cooperation between the library board and the friend's board was discussed for the purpose of providing an info table about the library at events like the farmer's market, music in the park and jazz on the plaz.

Announcements – Henry described his attendance at the annual ALA conference that took place June 28-July 1 in Chicago.

**Date for next meeting:** The next regular meeting is scheduled for: Sept. 11, 2013

With no further business to be brought before the Board, the meeting was adjourned at 4:20 P.M.

Submitted by Henry Bankhead