

**MINUTES**  
**LOS GATOS LIBRARY BOARD**

**September 12<sup>th</sup>, 2012**

A meeting of the Los Gatos Library Board was held on Wednesday, September 12th, 2012, 3:00 p.m.

**Present:** Debbi Behrman, Tom Atkinson, Lyn Dougherty, Rita Baum, Heidi Long, Greg Larson (guest) and Henry Bankhead, Secretary.

**Absent:** Kitty King

**Call to Order:** The meeting was called to order by Tom Atkinson.

**Approval of Minutes:** May 9th, 2012 meeting notes were approved.

**Public Comments:** None.

**Guest - Greg Larson, Los Gatos Town Manager:**

The town manager sought input from board members about what they had heard and what their own impressions were of the community's experience of the new library. Board members had heard overwhelmingly positive response from the community. "Nothing but good things" said one member, while another stated that his friends from San Jose were totally amazed by the new library. Questions were raised about what we are doing with Overdrive and other eBook providers.

Greg went on to describe the library's management restructure; describing how Heidi Long and Henry Bankhead are co-managing the library and applying the vacant director position salary to hiring more frontline staff.

Mr. Larson then addressed the issue of the re-use of the old library space by the Museums of Los Gatos and the Friends of the Library. Museum board has reiterated their willingness to stand by the agreement with the Friends of the Library to share the space despite the contrary message that was delivered at the council meeting 9/3/12. Brief discussion of re-use of Tait and Forbes Mill followed.

**Poet Laureate**

Decision was made to use guidelines from previous poet laureate search to craft new search. Council would like new PL to be in place Jan 1, 2013. Henry Bankhead and Heidi Long will handle reworking the application packet. Lyn Dougherty provided samples of the previous packet. Committee decided to meet on Oct. 11<sup>th</sup> to review the selection criteria.

**Agenda Review**

No additions

**Director's Report:**

Circulation is up by 47% for the FY 11/12. New Library management structure with two top decision makers, Henry and Heidi, is working well. Customer Service training with nationally recognized consultant Sandra Nelson will take place next week, Sept. 17<sup>th</sup> and 18<sup>th</sup>. All staff will have the opportunity to work together to assess and refine our organizational customer service approach. Library board engaged in a brief discussion on the meaning of customer service.

A question was raised about Bilbary, a new eBook resource on the library website. Henry explained that Bilbary give patrons the opportunity to buy eBooks directly. These are eBooks that the library is not able to lend. When the patron buys from Bilbary half of the profits go back to the library via the Califa state library consortium. Instead of buying from Amazon patrons can buy from Bilbary and support the library.

**Update – Budget:** The library budget remains fixed. No increases are projected.

**Announcements or Additional Comments:** A special meeting to create Poet Laureate selection committee will take place on Thursday, October 11<sup>th</sup> at 3pm.

**Date for next regular meeting:** The next regular meeting is scheduled for Wednesday, November 14, 2012, 3:00 p.m., in the library conference room.

With no further business to be brought before the Board, the meeting was adjourned at 4:45 P.M.

Respectfully submitted,

Henry Bankhead