



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 08/13/2020
REGULAR MEETING
ITEM NO: 1

MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

July 9, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, July 9, 2020 at 7:30 a.m. via video conferencing.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Jeff Thompson, Commissioners Bill Ehlers, Peter Hertan, Maria Ristow, Gillian Verga and Youth Commissioner Adam Moore.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Complete Streets & Transportation Regular Minutes of June 11, 2020.

MOTION: **Motion by Commissioner Verga** to approve Consent Item 1 with two corrections; Item 6. "come up with" to "clarify the" & Item 8.F. "Tabled due to time, no report on this."
Seconded by Commissioner Ristow.

VOTE: **Motion passed unanimously by roll call.**

OTHER BUSINESS

2. Commission Adopted Priorities 2020

- A. Bike Valet

Maria Ristow, Commissioner, verbally reported on this item. Move to Passive list. Commission discussed this item.

- B. General Plan Update

Gillian Verga, Commissioner, verbally reported on this item. Commission discussed this item. Move to Passive List. Matt Morley, PPW Director, will provide a memo to the Commission outlining the Active and Passive priorities.

2. Commission Adopted Priorities 2020

C. Identify Infrastructure Repairs

Jeff Thompson, Vice Chair, verbally reported on this item. Ad hoc was established; Jeff Thompson and Maria Ristow. Commission discussed this item.

D. Los Gatos Creek Trail Improvements

Matt Morley, PPW Director, verbally reported on this item. Ad hoc was established; Bill Ehlers and Gillian Verga. Commission discussed this item.

E. Walk Audits

Maria Ristow, Commissioner, verbally reported on this item. Ad hoc was established; Maria Ristow and Jeff Thompson. Commission discussed this item.

3. Bike to Work Day September 24, 2020

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

4. Police Department Update

Police Department not present. No report

5. PPW Director's Report

A. School Bus Pilot Project (verbal report)

[Reference June 16, 2020 Council Meeting Agenda Item 15](#)

Ying Smith, Mobility and Transportation Manager, verbally reported on this item. Bob Buxton, Chair, thanked Ying Smith. Maria Ristow, Commissioner, thanked Ying Smith, Bob Buxton and previous Commissioner Megan Crummett for their efforts and hard work.

B. Beach Traffic (verbal report)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

5. PPW Director's Report

C. Capital Project Update

I. Downtown COVID-19 Recovery (verbal report)

[Reference June 8, 2020 Special Council Meeting Agenda Item 1](#)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

II. Annual Paving Projects (verbal report)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

D. Senior R.Y.D.E. (verbal report) <https://www.sascc.org/ryde>

Bob Buxton, Chair, verbally reported on this item.

E. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

I. Bicycle and Pedestrian Master Plan Update (Attachment)

Ying Smith, Mobility and Transportation Manager presented the staff report and attachments and Savannah Van Akin, Intern, presented the Story Map. Commission discussed this item and thanked Savannah Van Akin for a great presentation.

II. Bicycle & Pedestrian Overcrossing over Highway 17

Jaggi Bhandal, BKF Consultant, presented a power point presentation on this item. Commission asked questions and thanked Jaggi Bhandal for a great presentation.

6. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item. No new meeting.

7. VTA BPAC Liaison (verbal report)

Peter Hertan, Commissioner, verbally reported on this item. No new meeting.

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SUBJECT: COMPLETE STREETS & TRANSPORTATION MEETING MINUTES

DATE: July 9, 2020

COMMISSIONER REPORTS

Adam Moore, Youth Commissioner, verbally reported, the meeting was about future meetings and nothing else to report on.

Bill Ehlers, Commissioner, commented on the detour for Los Gatos Creek Trail.

Maria Ristow, Commissioner, verbally report, August 7th and 8th Silicon Valley Bike Coalition Summit will be held virtually. Good stuff like infrastructure and laws.

Bob Buxton, Chair, verbally reported he attended the June 11, 2020 General Plan meeting and would like to acknowledge John Housley. He was on the Library Board since the 1990's and passed away on June 29, 2020.

Jeff Thompson, Vice Chair, appreciated the links for additional material in the agenda and wanted to recognize PPW Staff on Connect LG Grants.

ADJOURNMENT

The meeting adjourned at 9:32 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the July 9, 2020 meeting as approved by the Complete Streets & Transportation Commission.



Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 07/09/2020

ITEM NO: 5.E.I.

DATE: July 1, 2020
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Bicycle and Pedestrian Master Plan Update - Connect Los Gatos Project List

RECOMMENDATION:

Review and comment on the draft Connect Los Gatos Project List, a list of prioritized bicycle and pedestrian improvements in the Bicycle and Pedestrian Master Plan Update.

BACKGROUND:

At the June 11 meeting, the Complete Streets and Transportation Commission received a verbal report from staff on the Bicycle and Pedestrian Master Plan (BPMP) update. The goal of the focused update is to better reflect the Connect Los Gatos Projects and ensure that there is consistency between the current bike and pedestrian priorities and the Town's long range goals. It will also provide meaningful context to support future funding opportunities and decision making.

Since the adoption of the BPMP in 2017 the Town has continuously made progress in implementing priority projects identified by the community. Projects that have been completed will be documented in the BPMP update.

DISCUSSION:

The Connect Los Gatos Project List is an update from the prioritized bicycle and pedestrian projects in the BPMP and an expansion of the first six Connect Los Gatos projects. These projects are aimed at expanding access to key destination points in the community, improving the Town's existing network by closing connectivity gaps and providing safe access and crossings. The draft list not only reflects the Town's current bicycle and pedestrian improvement priorities, but also provides a comprehensive geographic coverage.

At the July 9 meeting, staff will present the draft Connect Los Gatos Project List (Attachment 1) and solicit feedback from the Commission. Tables 4.9 and 4.9 of the 2017 BPMP, the prioritized bicycle and pedestrian project lists, are included for reference as Attachment 2.

One exciting product from the update is an online platform that includes interactive maps and project information. This platform will provide a user-friendly approach for the community to

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SUBJECT: Bicycle and Pedestrian Master Plan Update - Connect Los Gatos Project List

DATE: July 1, 2020

identify the projects by location and have access to project information and updates. Staff will demonstrate a test version of the online map at the July 9 meeting.

NEXT STEPS:

As a way to engage the community and increase awareness for the Connect Los Gatos Program, PPW staff is conducting an Active Transportation Survey to:

- Better understand how residents are using the streets to meet their needs
- Hear suggestions on improvements what will make biking and walking safer for all
- Understand how the community travels
- Help inform the Bike and Pedestrian Master Plan Update

In contrast to several past school-related survey and polling activities, this one is open to everyone in the community. Interested individuals can find the link via the social media posts or from the Connect Los Gatos website. The survey will remain open until July 24th.

Staff will continue to provide progress reports to the Commission and Town Council in the summer, targeting a completion date in the fall.

Attachments:

1. Draft Connect Los Gatos Project List
2. Prioritized Bicycle and Pedestrian Projects in the 2017 Bicycle and Pedestrian Master Plan

Attachment 1- Draft Connect Los Gatos Project List

Table 4.2 Connect Los Gatos Projects - Prioritized Bicycle and Pedestrian Improvement Projects

4.2a BIKE AND PEDESTRIAN PROJECTS				
Original Project Number	Project Name	Location	From	To
B5	Bicycle and Pedestrian Overcrossing over Highway 17	South of Blossom Hill Road over Highway 17	Roberts Road East	Roberts Road West
Townwide 4	Kennedy Sidewalk and Class II Bike Lane	Kennedy Road	Los Gatos Boulevard	Englewood Avenue
B3	BPOC connecting Los Gatos Creek Trail to Farley Road	_____	Los Gatos Creek Trail	Farley Road
B6	Los Gatos Creek Trail Connector to Highway 9	Los Gatos Creek Trail / Highway 9	_____	_____
Townwide 4	Shannon Road Multi Use Path	Shannon Road	Los Gatos Boulevard	Cherry Blossom Lane
B33 & 36	Winchester Blvd Complete Streets	Winchester Boulevard	Knowles Drive	Blossom Hill Road
B9	Pollard Road Complete Streets	Pollard Road	Knowles Drive	Quito Road
B7	Class I Multi Use Connection from Creek Trail to Los Gatos Saratoga Road	In the back of LGHS	Along East side of Highway 17 (just north of Main Street)	Via north side of Helm Field Los Gatos Saratoga Road
4.2b BIKE PROJECTS				
Original Project Number	Project Name	Location	From	To
22	Sharrows and Class III bike lane on University Avenue	University Avenue	Highway 9	Lark Avenue
35	Class IV bike path Los Gatos Boulevard from Lark Avenue to Blossom Hill Road	Los Gatos Boulevard	Lark Avenue	Blossom Hill Road
20	Enhance existing Class II bike lanes on Los Gatos Boulevard	Los Gatos Boulevard	Blossom Hill Road	Pleasant Street/Jackson Street
8	Improve existing Class I bike path on Los Gatos Creek Trail	Los Gatos Creek Trail	Main Street	Lexington Reservoir
34	Class IV bike path on Lark Avenue	Lark Avenue	Winchester Boulevard	Los Gatos Boulevard
19	Class I or IV bike path on Los Gatos Saratoga Road (Highway 9) from University Avenue to Los Gatos Boulevard	Los Gatos Saratoga Road (Highway 9)	University Avenue	Los Gatos Boulevard
11	Knowles Drive Class II Bike Lanes	Knowles Drive	Pollard Road	Los Gatos Creek Trail
4.2c PEDESTRIAN PROJECTS				
Original Project Number	Project Name	High Visibility Crosswalks	Pedestrian Flashing Beacons	Remove Free Right Turns
9	University Avenue at Los Gatos Saratoga Road (Highway 9)	X		
8	Santa Cruz Avenue at Los Gatos Saratoga Road (Highway 9)	X		X
18	Santa Cruz Avenue at Main Street	X		X
26, 27, 28	E. Main Street at Villa Avenue, High School Court & Chicago Avenue	X	X	
3	Santa Cruz Avenue at Blossom Hill Road	X		X
5	Santa Cruz Avenue at Roberts Road	X	X	
19	Santa Cruz Avenue at Broadway	X	X	
23	University Avenue at Main Street	X		

Table 4.8: Prioritized Bicycle Projects - Bicycle and Pedestrian Advisory Commission

PROJECT NUMBER AND DESCRIPTION	FACILITY TYPE	ENHANCES SAFETY	DIRECT ACCESS TO KEY DESTINATIONS/TRAILS	IDENTIFIED AS A CROSS COUNTY CORRIDOR	CLOSES EXISTING NETWORK GAPS	IMPROVES SAFE ROUTES TO SCHOOL ACCESS	IMPROVES EXISTING INFRA-STRUCTURE	EXISTING HIGH-ACTIVITY AREA
TOP 4 PRIORITIZED PROJECTS								
6	Trailhead connection from Los Gatos Creek Trail to Los Gatos Saratoga Road (Highway 9)	Class I	X	X		X		X
22	Sharrows on University Avenue between Main Street and Lark Avenue	Class III	X	X		X		X
35	Los Gatos Boulevard from Lark Avenue to Blossom Hill Road	Class IV	X	X		X		
37	Enhance Blossom Hill Road from Class II Bike Lanes to Class IV Cycle Tracks from Roberts Road West to Los Gatos Boulevard	Class IV	X	X			X ¹	X
OTHER PRIORITIZED PROJECTS								
3	Bicycle/Pedestrian Bridge connecting Los Gatos Creek Trail to Farley Road	Class I	X	X		X		
7	Connection from Los Gatos Creek Trail alongside east side of Highway 17 (just north of Main Street) to north side of Helm Field to Bella Vista Ave	Class I	X	X		X	X ¹	X
8	Improve existing Los Gatos Creek Trail from Main Street to Lexington Reservoir with an enhanced unpaved surface	Class I	X	X		X		X
20	Enhance existing Class II bike lanes on Los Gatos Boulevard from Los Gatos Saratoga Road (Highway 9) to Pleasant Street/Jackson Street ²	Class II	X	X			X ¹	X
34	Lark Avenue from Winchester Boulevard to Los Gatos Boulevard	Class IV	X					
36	Enhance Winchester Boulevard from Class II Bike Lanes to Class IV Cycle Tracks between Shelburne Way and Albright Way	Class IV	X	X	X		X ¹	X

¹ Identified in Safe Routes to School Study and project is along a designated School Walking Route.² Includes roadway widening in key spots in order to accommodate full-size bike lanes on either side of roadway.

PROJECT NUMBER	INCREASES BIKE ACTIVITY	LENGTH (MILES)	PRELIMINARY COST ESTIMATE ³	EASE OF IMPLEMENTATION	POTENTIAL LOCAL/ REGIONAL COLLABORATION	IMPLEMENTATION PHASE
6	X	200 ft	\$1,200,000	Moderate	<ul style="list-style-type: none"> • Caltrans • Santa Clara Valley Water District 	1 ⁴
22	X	2.4	\$67,200	Moderate	None required	1
35	X	1.0	\$200,000	Moderate	<ul style="list-style-type: none"> • Properties along Los Gatos Boulevard 	1 ⁴
37	X	0.6	\$120,000	Moderate	<ul style="list-style-type: none"> • Properties along Blossom Hill Road 	1 ⁴
3	X	0.1	\$6,000,000	Complex	<ul style="list-style-type: none"> • California Department of Transportation (Caltrans) • Santa Clara Valley Water District • Properties on Farley Road 	3
7	X	0.5	\$380,000	Moderate	<ul style="list-style-type: none"> • Santa Clara Valley Water District • San Jose Water Company • Los Gatos Lodge • Properties on Bella Vista Avenue 	2
8	X	1.8	\$216,000	Moderate	<ul style="list-style-type: none"> • Midpeninsula Open Space District • County of Santa Clara • Santa Clara Valley Water District • San Jose Water Company 	1 ⁴
20	X	0.4	\$250,000	Moderate	<ul style="list-style-type: none"> • Adjacent properties 	1
34	X	0.7	\$140,000	Moderate	<ul style="list-style-type: none"> • Caltrans • Properties along Lark Avenue 	1 ⁴
36	X	1.4	\$240,000	Moderate	<ul style="list-style-type: none"> • Properties along Winchester Boulevard 	1 ⁴

³ Preliminary cost estimates provided are to help determine order-of-magnitude for planning-level purposes and do not include right of way acquisition, major environmental impacts, major changes to curb and gutter, utilities, and landscaping or other project amenities. Engineering-level estimates will need to be prepared prior to the start of each individual project listed in the Plan to account for site conditions and other project characteristics.

⁴ Routes are designated as part of the town's Backbone Bikeway Network. These projects should be prioritized over other Phase 1 projects if possible.

Table 4.9: Prioritized Pedestrian Projects - Bicycle and Pedestrian Advisory Commission

PROJECT NUMBER AND LOCATION		HIGH-VISIBILITY CROSSWALK(S)	PEDESTRIAN FLASHING BEACONS	REMOVE FREE RIGHT TURN(S) (# REMOVED)	ENHANCES SAFETY	IMPROVES SAFE ROUTES TO SCHOOL ACCESS	DIRECT ACCESS TO KEY DESTINATIONS/TRAILS
TOP 4 PRIORITIZED PROJECTS							
8	Santa Cruz Avenue at Los Gatos-Saratoga Road (Highway 9)	X		X	X	X	X
9	University Avenue at Los Gatos Saratoga Road (Highway 9)	X			X	X	X
18	Santa Cruz Avenue at Main Street	X		X	X		X
26 27 28	Main Street at Villa Avenue; Main Street between High School Court and Chicago Avenue; Main Street at Pleasant Street/Jackson Street ²	X	X		X	X ¹	X
OTHER PRIORITIZED PROJECTS							
3	Santa Cruz Avenue at Blossom Hill Road	X		X	X	X	X
5	Santa Cruz Avenue at Roberts Road	X	X		X	X	X
7	Los Gatos Saratoga Road (Highway 9) at Massol Avenue ²	X	X	X	X	X ¹	X
19	Santa Cruz Avenue at Broadway	X	X		X		X
23	University Avenue at Main Street (includes new crosswalks with curb bulbouts)	X			X	X	X
31	Los Gatos Boulevard at Shannon Road/Roberts Road	X		X	X	X ¹	X
32	Roberts Road East at Fisher Avenue ²			X ⁵	X	X ¹	X
34	Los Gatos Boulevard at Blossom Hill Road ²	X		X	X	X ¹	X
35	Blossom Hill Road at Cherry Blossom Lane ²	X		X	X	X ¹	X

¹ Identified in Safe Routes to School Study and project is along a designated School Walking Route.

² Incorporates other modifications as discussed in the Safe Routes to School Study and in Appendix H.

⁵ Roberts Road East at Fisher Avenue improvements involve adjustments to turning movements to increase sight distance

PROJECT NUMBER	IMPROVES ACCESS FOR MOBILITY IMPAIRED	IMPROVES EXISTING INFRA-STRUCTURE	EXISTING HIGH-ACTIVITY AREA	INCREASES PEDESTRIAN ACTIVITY	PRELIMINARY COST ESTIMATE ³	EASE OF IMPLEMENTATION	POTENTIAL LOCAL/ REGIONAL COLLABORATION	IMPLEMENTATION PHASE
8	X	X	X	X	\$120,000	Moderate	• Caltrans	1
9		X	X		\$18,000	Easy	• Caltrans	2
18	X	X	X	X	\$68,500	Moderate	None required	1
26 27 28	X	X	X	X	\$49,500	Easy	• Los Gatos-Saratoga Union High School District	1
3	X	X		X	\$31,000	Moderate	None required	1
5	X	X		X	\$15,000	Easy	None required	2
7	X	X		X	\$62,000	Moderate	• Caltrans	2
19	X	X	X	X	\$21,000	Easy	None required	1
23		X	X		\$59,000	Moderate	None required	1
31	X	X		X	\$750,000 ⁴	Moderate	None required	2
32	X	X	X	X	\$8,500	Easy	• Los Gatos Union School District	1
34	X	X		X	\$500,000 ⁴	Moderate	• Los Gatos Union School District	2
35	X	X	X	X	\$650,000 ⁴	Moderate	None required	2

³ Preliminary cost estimates provided are to help determine order-of-magnitude for planning-level purposes and do not include right of way acquisition, major environmental impacts, major changes to curb and gutter, utilities, and landscaping or other project amenities. Engineering-level estimates will need to be prepared prior to the start of each individual project listed in the Plan to account for site conditions and other project characteristics.

⁴ Estimate includes improvements proposed in the Safe Routes to School Study