



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 08/12/2021

ITEM NO: 1

**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION REGULAR MEETING
July 08, 2021**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, July 08, 2021 at 7:30 a.m. via videoconferencing.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Jeff Thompson, Vice-Chair Gillian Verga, Commissioners Bob Buxton, Bill Ehlers, Peter Hertan, Rob Moore

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Regular Minutes of June 10, 2021.

MOTION: Motion by Commissioner Ehlers.
Seconded by Commissioner Buxton.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Linda and Scott Caplinger, residents, commented on the Jones Road parking issue and asked what Sgt. Borromeo's findings of the situation were, as there still continues to be an issue with a tremendous number of people that are not parking well on the street. They asked that the Commission re-visits a solution.

Matt Morley, PPW Director, provided feedback on the parking on Jones Road.

Ms. Caplinger provided additional comments about the mailbox and driveway in front of her property being blocked by vehicles.

Matt Morley, PPW Director, commented that he will reach out to Ms. Caplinger via email.

OTHER BUSINESS

2. 2021 Priorities

A. Downtown Ped Audits

Commissioner Ehlers commented that all the data has been collected and presented the report.

The Commission discussed and asked a question on this item and Matt Morley, PPW Director, provided feedback on this item.

B. Report out on Ad hoc Committee

Commissioner Buxton verbally reported on this item and asked the Commission to sign up to conduct a survey the week of July 18, 2021.

Matt Morley, PPW Director, presented the Accessible Parking Study survey and the ADA Parking Occupancy form. The Commission discussed.

C. Beach Traffic from Holiday Weekend

Matt Morley, PPW Director, verbally reported on this item.

The Commission discussed.

D. Select New Priority of Emphasis (e.g. Bike Parking Audit)

Chair Thompson commented that the Bike Parking Audit is to assess and report on sufficiency of bike parking at town shopping centers, as well as to provide information to help businesses bring bike parking up to expectations. The Commission discussed and asked questions and Matt Morley, PPW Director, provided feedback.

3. Police Department Update – Sgt. Borromeo

No report given.

A. Parking Study Update - Jim Renelle, Town Parking Project Manager

Jim Renelle, Town Parking Project Manager, provided an update on this item.

4. PPW Director's Report

A. Capital Project Update

I. Budget Overview

Matt Morley, PPW Director, verbally reported on this item.

II. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

1. Highway 17 Bicycle and Pedestrian Overcrossing

WooJae Kim, Town Engineer, provided an update on the project.

2. Construction Updates

WooJae Kim, Town Engineer, provided an update on the project.

B. Main Street Gas Line Replacement Project

Matt Morley, PPW Director, provided an update on this item.

C. Grant Activities

Ying Smith, Transportation & Mobility Manager, provided an update on this item and presented a Power Point presentation.

The Commission discussed and thanked Ying Smith on this item.

D. Los Gatos Creek Trail Improvements (CY 2020 Priority)

Matt Morley, PPW Director, provided an update on this item.

E. General Plan Update

Matt Morley, PPW Director, provided an update on this item.

The Commission asked a question and Matt Morley, PPW Director, provided feedback

5. Safe Routes to School Liaison

Matt Morley, PPW Director, verbally reported on this item.

COMMISSIONER REPORTS

PAGE 4 OF 4

SUBJECT: COMPLETE STREETS & TRANSPORTATION REGULAR MEETING MINUTES

DATE: July 21, 2021

Commissioner Ehlers commented that the VTA meeting announced the Caltrans District 4 Pedestrian and Bicycle plan was approved, they want to improve the shoulder of Highway 9 uphill from Saratoga to Skyline Boulevard and the rebuilding the intersection of Highway 9 and Highway 17.

ADJOURNMENT

The meeting adjourned at 8:46 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the July 08, 2021 meeting as approved by the Complete Streets & Transportation Commission.



Matt Morley, Director of Parks and Public Works