



---

**MINUTES OF THE COMMUNITY HEALTH AND SENIOR SERVICES  
COMMISSION SPECIAL MEETING  
July 7, 2021**

The Community Health and Senior Services Commission of the Town of Los Gatos conducted a Special Meeting on Tuesday, July 7, 2021, at 5:03 p.m.

**MEETING CALLED TO ORDER**

**ROLL CALL**

Present: Commissioner Mathur, Commissioner Norcia, Commissioner Rossmann, Commissioner Blum, Commissioner Rahmil, and Commissioner Konrad

Absent: None

Also Present: Vice Mayor Rennie, and Liaison Andrews

**COMMISSIONER REPORTS**

Chair Rossmann shared his disappointment that the Los Gatos Weekly had a frontpage header indicating a story that it failed to publish regarding the Council allocation of \$500,000 in ARPA funding for senior services. However, he also shared that the Outlook ran a very thorough article on the subject. Commissioners spoke of additional marketing opportunities for the Commission. Chair Rossmann alerted Commissioners to the Desk Item that was issued. Commissioners discussed the Desk Item process and future agendas.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Community and Senior Services Commission Minutes of June 22, 2021

MOTION: Motion by Commissioner Norcia to approve the minutes of June 22, 2021. Seconded by Commissioner Konrad

VOTE: Motion passed unanimously.

**VERBAL COMMUNICATIONS** *(Members of the public may address the Community and Senior Services Commission on any matter that is not listed on the agenda. Unless additional time is authorized by the Community and Senior Services Commission, remarks shall be limited to three minutes.)*

None

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Discussion of Town Council FY 2021/23 Strategic Priorities, CHSSC Goals for FY 2020/21, and Identification of Senior Service Gaps
  - a. CHSSC Short-term Service Provision Recommendations

Liaison Andrews introduced the item. Commissioners discussed outreach efforts for potential service provider submissions in addition to other items. Chair Rossmann suggested that the process should be approached similar to the grant process. Vice Mayor Rennie discussed expectations of solicitations. Commissioner Konrad shared that his priorities would be providers who can increase town membership, develop a one stop shop for services and information, and development of a seniors helping seniors volunteer effort.

Public Comment:

LGS Rec Director Rollett informed Commissioners that they intend to provide a response based on the Commission gap analysis. Director Rollett sought clarification on additional submission expectations. Commissioners asked questions and received responses.

Public Comment Closed

Commissioners continued discussions regarding evaluation approaches to proposal submissions and similarities to the grant process. Liaison Andrews provided additional context to what an RFP process would look like.

Public Comment:

SASCC Director Taylor responded to Commissioner questions and offered that they will be providing proposals. Given the short-term nature of the funding proposals will be based on short-term outcomes of the identified goals.

Public Comment Closed

- b. LGS Lease Provisions Summary
- c. CHSSC Draft Accomplishments FY 2020-2021

Chair Rossmann described the development of the Commission accomplishments in collaboration with Commissioner Norcia and solicited feedback.

3. Staff Liaison Report
  - a. Updates from CHSSC partners
  - b. Update from staff liaison

None

**ADJOURNMENT**

The meeting adjourned at 6:02 p.m.

This is to certify that the foregoing is a true

and correct copy of the minutes of the  
July 7, 2021 meeting as approved by the  
Community Health and Senior Services Commission.

/s/Arn Andrews, Assistant Town Manager