



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 07/08/2021

ITEM NO: 1

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**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION REGULAR MEETING  
June 10, 2021**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, June 10, 2021 at 7:30 a.m. via videoconferencing.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Jeff Thompson, Vice-Chair Gillian Verga, Commissioners Bob Buxton, Bill Ehlers, Peter Hertan (arrived 7:55 a.m.), Rob Moore

Absent: Youth Commissioner Adam Moore

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Regular Minutes of May 13, 2021.

**MOTION:** Motion by Vice-Chair Verga.

**Seconded** by Commissioner Ehlers.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

No verbal communications

**OTHER BUSINESS**

2. Youth Commissioner Report

No report given.

Commissioner Buxton recognized Youth Commissioner Moore and Rue for the last 2 years on their participation with the Commission. Chair Thompson will be writing a letter to the Youth Commissioners on the behalf of the Commission.

3. 2021 Priorities

A. Downtown Ped Audits

Commissioner Ehlers verbally reported on this item. All the data has been collected and will be presenting the report.

B. Report out on Ad hoc Committee

Commissioner Buxton verbally reported on this item. Asked Commission to sign up to conduct a survey the week of July 18.

Matt Morley, PPW Director, presented the digital survey. The Commission discussed this item.

C. Beach Traffic from Holiday Weekend

Matt Morley, PPW Director, verbally reported on this item.

The Commission discussed this item. Matt Morley, PPW Director, provided feedback.

4. VTA Superhighway

Vice-Chair Verga verbally reported on this item and presented 4 areas of the Superhighway: Bascom Avenue/Los Gatos Boulevard, Blossom Hill Road, Historic De Anza Trail, and San Tomas Aquino Creek Trail.

Commission discussed this item. Matt Morley, PPW Director, and Ying Smith, Transportation & Mobility Manager, provided feedback.

5. Police Department Update – Sgt. Borromeo

Sgt. Borromeo provided an update on this item.

A. Parking Study Update - Jim Renelle, Town Parking Project Manager

Jim Renelle, Town Parking Project Manager, provided an update on this item.

6. PPW Director's Report

A. Capital Project Update

I. Budget Overview

Matt Morley, PPW Director, verbally reported on this item.

II. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

1. Highway 17 Bicycle and Pedestrian Overcrossing

WooJae Kim, Town Engineer, provided an update on the project.

2. Local Roadway Safety Plan

Ying Smith, Transportation & Mobility Manager, provided an update on the project and presented a Power Point presentation.

Commission discussed this item.

**Commissioner Moore left at 9:00 a.m.**

III. ADA Transition Plan

WooJae Kim, Town Engineer, provided an update on the project.

IV. Shannon Road Traffic Calming

WooJae Kim, Town Engineer, provided an update on the project. The results of the ballots will be presented to Town Council on Tuesday, June 15, 2021.

B. N40 Status Update

WooJae Kim, Town Engineer, provided an update on the project.

C. Los Gatos Creek Trail Improvements (CY 2020 Priority)

Matt Morley, PPW Director, provided an update on this item.

The Commission asked a question on this item. Matt Morley, PPW Director provided feedback.

D. General Plan Update

Matt Morley, PPW Director, provided an update on this item. The General Plan meeting is Tuesday, June 29, 2021.

A community meeting will be held on Thursday, June 10, 2021 for the Vegetation Management Plan for Roadside and Open Space.

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SUBJECT: COMPLETE STREETS & TRANSPORTATION REGULAR MEETING MINUTES

DATE: June 15, 2021

7. Safe Routes to School Liaison

No report given.

### **COMMISSIONER REPORTS**

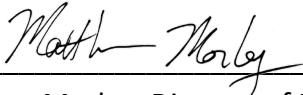
Chair Thompson commented on the Bike to Wherever Energizer station. 15 people stopped by and the Commission will be looking for another location for next year. Chair Thompson thanked the Commission members for their participation.

Commissioner Buxton commented on the RIDE program Zoom webinar sponsored by Supervisor Simitian on June 2, 2021. The webinar was informative and received good press from the Los Gatos Weekly and the San Jose Mercury News.

### **ADJOURNMENT**

The meeting adjourned at 9:17 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 10, 2021 meeting as approved by the Complete Streets & Transportation Commission.



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Matt Morley, Director of Parks and Public Works