



**TOWN OF LOS GATOS  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION REPORT**

MEETING DATE: 08/01/2019

ITEM NO: 1

---

**MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING OF JUNE 6, 2019**

The Bicycle and Pedestrian Advisory Commission of the Town of Los Gatos conducted a Regular Meeting on June 6, 2019 at 3:00 p.m.

**MEETING CALLED TO ORDER AT 3:02 P.M.**

**ROLL CALL**

Present: Chair Gilbert, Vice Chair Thompson, Commissioner Ehlers, Leonard, and Youth Commissioner Judy.

Commissioner Loughridge arrived at 3:05 p.m.

Absent: Commissioner Owens.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Bicycle and Pedestrian Advisory Commission Regular Meeting Minutes of April 4, 2019.

**MOTION:** Motion by Commissioner Thompson to approve Consent item #1. **Seconded** by Commissioner Leonard.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

None reported.

**OTHER BUSINESS** (*Up to three minutes may be allotted to each speaker on any of the following items.*)

2. Recommend consolidation of the BPAC and TPC to the Town Council

Transportation and Mobility Manager Smith reported on this item. The Commission discussed.

**MOTION:** Motion by Chair Gilbert to 1) recommend consolidating the two commissions to the Town Council; 2) have representation of BPAC be represented; and 3) be large enough to handle issues. **Seconded** by Commissioner Ehlers.

**VOTE:** Motion passed 5-1. Opposed by Commissioner Loughridge.

**SUBJECT: MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING OF JUNE 6, 2019**

3. Bike Commuter Guide Discussion

Chair Gilbert presented a sample guide from the City of Raleigh to hand out as a resource guide for bicyclists and commuters to hand out at events. The Commission supported the idea for interest in the guide. The item will be brought back to a future BPAC meeting to discuss costs and feasibility.

4. Ad Hoc Committee Updates - Discussion on Specific Priorities for the Year

- a) Outreach - None reported.
- b) Bike Valet (July 4<sup>th</sup> Celebration) – Chair Gilbert reported on the item and asked for 3 commissioners to attend the event.
- c) Policy – None reported.
- d) Infrastructure – None reported.

Chair Gilbert observed that there have not been many ad hoc meetings and proposed that by the next meeting each ad hoc have at least one meeting take place and report back one priority the ad hoc can accomplish by the end of the year.

5. PPW

- a. Assistant Public Works Director/Town Engineer Petersen
  - i) CIP Update – Assistant Public Works Director/Town Engineer Petersen provided an update on projects.
- b. Transportation and Mobility Manager Smith
  - i) Project 813-0231 Bicycle and Pedestrian Improvements: Winchester Complete Streets Preliminary Engineering – Transportation and Mobility Manager Smith reported on the item.

**MOTION:**       **Motion** by Commissioner Leonard to support Transportation and Mobility Manager Ying on Winchester Complete Streets Preliminary Engineering.  
                      **Seconded** by Vice Chair Thompson.

**VOTE:**           **Motion passed unanimously.**

- ii) Feasibility Analysis and Conceptual Engineering RFP for the Bicycle and Pedestrian Bridge over Highway – Transportation and Mobility Manager Smith reported on the item.

6. Town TPC Liaison

Maria Ristow provided an update on the Downtown One-Way Pilot project.

**SUBJECT: MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING OF JUNE 6, 2019**

7. Safe Routes to School Liaison

Maria Ristow reported that there was a Thank You Breakfast on May 22<sup>nd</sup>, which included Councilmembers, staff, and the Zippy award was given to Ying Smith and Sgt. Kalipo Kauwelo.

8. VTA BPAC Liaison (Verbal Report)

Peter Hertan reported on this item.

**COMMISSIONER REPORTS**

Commissioner Ehlers commented on the newly designed protected bike lanes on Blossom Hill Road and encouraged staff to reach out to LGMSPD to watch for violators who drive in the bike lane.

**ADJOURNMENT**

The meeting adjourned at 4:43 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 6, 2019 meeting as approved by the Bicycle and Pedestrian Advisory Commission.



---

Lisa Petersen, Assistant Public Works Director/Town Engineer