



**MINUTES OF THE COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION
SPECIAL MEETING
May 25, 2021**

The Community Health and Senior Services Commission of the Town of Los Gatos conducted a Special Meeting on Tuesday, May 25, 2021, at 5:04 p.m.

MEETING CALLED TO ORDER

ROLL CALL

Present: Commissioner Blum, Commissioner Rahmil, Commissioner Norcia, Commissioner Rossmann and Commissioner Konrad

Absent: Commissioner Mathur

Also Present: Vice Mayor Rennie, and Liaison Andrews

COMMISSIONER REPORTS

Commissioner Blum shared that he and Commissioner Konrad will be interviewed by KCAT regarding the work of the Commission. Commissioner Blum also suggested that the Commission meetings being included in the Town "What's New" Publication. Chair Rossmann suggested that the Commission receive the entire data collection efforts in addition to the staff report data. Commissioner Konrad mentioned that he and Commissioner Blum spoke at the Kiwanis.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Communication from Generation Cubed
2. Cupertino Senior Services Budget
3. Cupertino Sample Senior Newsletter
4. Approve Community and Senior Services Commission Minutes of May 11, 2021

MOTION: Motion by Commissioner Norcia to approve the minutes of May 11, 2021. Seconded by Commissioner Konrad

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS *(Members of the public may address the Community and Senior Services Commission on any matter that is not listed on the agenda. Unless additional time is authorized by the Community and Senior Services Commission, remarks shall be limited to three minutes.)*

None

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

5. Town Attorney Code of Conduct Presentation

Town Attorney Schultz gave a presentation on the Council Code of Conduct as it relates to the Commission. Attorney Schultz described that the policy is intended to encourage respectful, lawful, and timely meetings. Attorney Schultz also provided examples of appropriate discussion and interaction with the public and staff and stressed addressing guests/vendors etc. with civility.

6. Discussion of Town Council FY 2021/23 Strategic Priorities, CHSSC Goals for FY 2020/21, and Identification of Senior Service Gaps

a. CHSSC Senior Service Provision Initial Review

Liaison Andrews introduced the staff report and discussed next steps. Commissioner Blum inquired if Council Member Rennie had any guidance for the Commission. Commissioners discussed short-term versus long-term recommendations and the practicality of recommending a new senior center. Council Member Rennie discussed that the Council traditionally likes having multiple options presented. For instance, in the short-term renovations could be performed on the existing facility even though the long-term goal may be a new senior center. Commissioners also discussed the types of peer business models represented in the area. Commissioner Konrad suggested that each Commissioner provide their input and offered that the Town should hire one/two people to develop a focal point for seniors and service organizations, increase senior membership, organize volunteer efforts, refurbish the existing facility, and create a senior board of directors to establish a 501c3 to initiate fund raising for a new senior center. Commissioners discussed not replicating existing services including nutrition and daycare services. Council member Rennie provided that adding staffing resources is difficult budgetarily so funding contract services may be easier.

Public Comment – Nancy Rollett LGS Rec Executive Director described the LGS Rec business model compared to other senior centers. LGS Rec is a JPA originally formed by school districts. In addition, Director Rollett explained that 55+ membership had 350 members prior to Covid. Director Rollett described that their programming publication is mailed three times a year and is delivered to 100,000 households.

Director Rollett challenged bringing in additional third-party providers given LGS Rec has the program in place and just needs additional financial help to augment staffing. Director Rollett explained that LGS Rec pays the Town approximately \$250k in lease payments and provides about \$250k in in-kind services per the lease agreement.

Council Member Rennie inquired what additional services could be provided if additional funding was provided.

Commissioners inquired about the public's perception of the facility. Director Rollett offered that some clients do compare the current facility to other available options in the region. Commissioners asked the Director to provide a priority listing of potential tiered modifications to the facility especially if they could increase participation.

- b. CHSSC Workplan
-
- 7. Staff Liaison Report
 - a. Updates from CHSSC partners
 - b. Update from staff liaison

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 25, 2021 meeting as approved by the Community Health and Senior Services Commission.

/s/Arn Andrews, Assistant Town Manager