



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 06/10/2021

ITEM NO: 1

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**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION REGULAR MEETING  
May 13, 2021**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, May 13, 2021 at 7:30 a.m. via videoconferencing.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Jeff Thompson, Vice-Chair Gillian Verga, Commissioners Bob Buxton, Bill Ehlers, Peter Hertan, Rob Moore, Youth Commissioner Adam Moore.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Regular Minutes of April 8, 2021.

**MOTION:** Motion by Commissioner Hertan.  
Seconded by Vice-Chair Verga.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

Florence Zhang, resident, presented a Power Point presentation on a proposed overcrossing from the North 40 to the Los Gatos Creek Trail.

The Commission discussed and thanked Florence Zhang for the presentation.

**OTHER BUSINESS**

2. Youth Commissioner Report

Youth Commission Moore verbally reported on this item.

The Commission asked questions.

3. 2021 Priorities

A. Downtown Ped Audits

Commissioner Ehlers verbally reported on this item. Created a modified wheelchair and walk form. Asked the Commission to sign up and will report back at the next meeting.

Commission discussed this item.

B. Report out on Ad hoc Committee

Commissioner Buxton verbally reported on this item. A meeting was held with NorCal SCI and the next step is to conduct a survey on the handicap parking.

Commission discussed this item.

4. Police Department Update – Sgt. Borromeo

Sgt. Borromeo provided an update on this item.

A. Parking Study Update - Jim Renelle, Town Parking Project Manager

Jim Renelle, Town Parking Project Manager, provided an update on this item.

Commission discussed this item.

B. College Avenue Parking Status Update

Sgt. Borromeo provided an update on this item.

5. PPW Director's Report

A. Capital Project Update

I. Budget Overview

Matt Morley, PPW Director, verbally reported on this item.

II. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

1. Los Gatos Creek Trail Connector at Highway 9

WooJae Kim, Town Engineer, provided an update on the project.

Commission discussed this item. Matt Morley, PPW Director, provided feedback to the Commission.

2. Highway 17 Bicycle and Pedestrian Overcrossing

WooJae Kim, Town Engineer, provided an update on the project.  
Ying Smith, Transportation & Mobility Manager, provided an update on the grant funding.

Commission discussed this item.

III. Annual Street Repair and Resurfacing and Curb, Gutter, and Sidewalk Projects

WooJae Kim, Town Engineer, provided an update on the project.

IV. ADA Transition Plan

WooJae Kim, Town Engineer, provided an update on the project.

V. Shannon Road Traffic Calming

WooJae Kim, Town Engineer, provided an update on the project.

VI. Shannon Road Pedestrian and Bikeway Improvements

WooJae Kim, Town Engineer, provided an update on the project.

The Commission asked a question on this item. WooJae Kim, Town Engineer, provided feedback.

B. Transportation Development Act (TDA)

Ying Smith, Transportation & Mobility Manager, provided an update on this item.

**MOTION:** **Motion** by Commissioner Ehlers, to support the following staff recommendations to be brought to the May 18, 2021 Town Council meeting:

Staff recommends that the Commission provide input and support staff's recommendation that the Town Council adopt a resolution authorizing the Town Manager to file an application for Fiscal Year 2021/22 Metropolitan Transportation Commission Transportation Development Act Article 3 funds in the amount of \$62,884 for pedestrian improvements.

**Seconded** by Commissioner Moore.

**VOTE: Motion passed 6/1 (Youth Commissioner Moore left meeting/absent).**

C. Eco-counters: Mobile bike/ ped counter

Ying Smith, Transportation & Mobility Manager, provided an update on this item. Chris Hall, PPW intern, presented a Power Point presentation.

Commission discussed this item.

D. Los Gatos Creek Trail Improvements (CY 2020 Priority)

Matt Morley, PPW Director, provided an update on this item

E. General Plan Update

Matt Morley, PPW Director, provided an update on this item.

Commission asked a question on this item. Matt Morley, PPW Director, provided feedback on this question.

6. Safe Routes to School Liaison

Matt Morley, PPW Director, provided an update on this item

7. VTA BPAC Liaison

Commissioner Ehlers, verbally reported on this item. The VTA has created a map of Bicycle Superhighways.

Commission discussed this item.

**COMMISSIONER REPORTS**

Chair Thompson attended the presentation of the Mount Diablo Safety Improvements. The Bike Energizer station at the Los Gatos Library on Saturday, May 22, 2021, will be staffed by some Commissioners.

Commissioner Buxton attended the Flock License Plate Reader meeting on Tuesday, May 11, 2021.

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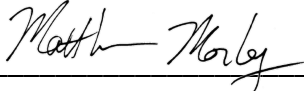
SUBJECT: COMPLETE STREETS & TRANSPORTATION REGULAR MEETING MINUTES

DATE: May 25, 2021

**ADJOURNMENT**

The meeting adjourned at 9:17 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 13, 2021 meeting as approved by the Complete Streets & Transportation Commission.

A handwritten signature in cursive script that reads "Matt Morley". The signature is written in black ink and is positioned above a horizontal line.

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Matt Morley, Director of Parks and Public Works