



**TOWN OF LOS GATOS
LIBRARY BOARD REPORT**

MEETING DATE: 5/8/2019

**MINUTES OF THE LIBRARY BOARD MEETING
WEDNESDAY, May 8, 2019**

The Los Gatos Library Board of the Town of Los Gatos conducted a Regular Meeting on Wednesday, May 8, 2019 at 3:00 p.m. in the Library Conference Room.

ROLL CALL

Present: Chair Housley, Commissioners Buxton, Chunawala, Dougherty, Goldfarb, Youth Commissioner Mendes.

Also Present: Library Director Baker, Friends of the Library President Georgina Van Horn

Absent:

MEETING CALLED TO ORDER at 3:00 p.m.

BOARD MEMBER REPORTS

1. Commissioner Reports

Commissioner Chunawala reported on attending book clubs at the Library. She noted that copies of selected books are sometimes in short supply and additional copies may be helpful.

Chair Housley reported in positive comments he has received from the community regarding the Library.

2. Library Director's Report

Director Baker gave a report on upcoming library programs and events, as well as the upcoming California Public Library Advocates meeting. He also gave an update on repairs to the ceiling tiles in the Library.

3. Report on Friends of the Library Activities

Friends President Van Horn gave an update on the installation of officers for the 2019-20 fiscal year and confirmed that she will stay in the role of president for one more year. She also reported on a fundraising drive to local businesses and a sale at the bookstore.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

4. Approval of March 13, 2019 meeting minutes.

MOTION: **Motion** by Commissioner Chunawala to approve the minutes of March 13, 2019 meeting as written.

Seconded by Commissioner Dougherty

VOTE: **Motion** passed unanimously.

OTHER BUSINESS

5. Introduction of new staff member Librarian Daniel Keough.

Librarian Keough gave an introduction on his background as well as his new job duties and project plans.

6. Discussion of benchmarks for creating statistics for Library surveys.

Director Baker gave a report on previous methods for collecting Patron Survey information and asked for input on new metrics that could better reflect public use. The Board discussed and suggested language for reframing questions to elicit more detailed responses. A modified survey will be produced based on Board feedback for review at the next Library Board meeting.

7. Discussion of initial ideas submitted by Library Board members for the 2040 General Plan Update.

The Board reviewed input submitted by Commissioners. Director Baker reported that the General Plan Committee will be giving instructions in a few months on next steps in the process as well as Commissioner instructions.

ADJOURNMENT

The meeting adjourned at 3:55 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 8, 2019 meeting as approved by the Los Gatos Library Board.

Ryan Baker, Library Director