



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 05/11/2023

ITEM NO: 1

**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION
REGULAR MEETING
April 13, 2023**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, April 13, 2023, at 7:30 a.m. via videoconferencing.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Bill Ehlers, Vice-Chair Alice Miano, Commissioners Jeff Thompson, Gillian Verga, Cindy Walker, Youth Commissioner Taj Chunawala

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission March 09, 2023 Regular Minutes.

MOTION: Motion by Commissioner Thompson to approve Consent Item 1.

Seconded by Commissioner Verga.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Ed Morimoto highlighted the upcoming May bike-to-work day along with bike whatever day and inquired how the Town of Los Gatos can support the event. In addition, Ed Mordion expressed and offered to help and volunteer.

OTHER BUSINESS

2. Youth Commissioner Report (Verbal Report)
Youth Commissioner Chunawala verbally reported that the Town Council approved the revised ebike ordinance and educational videos will potentially be projected at Spring to the Green to help outreach the ordinance. In addition, Youth Commissioner Chunawala highlighted that they organized Easter cookie decorating for neurodiverse kids. Commission discussed on this item.
3. County Trail Master Plan Update – Rebecca Coates-Maldoon (Verbal Report and Presentation)
Coates-Maldoon, Countywide Trails Program Manager, presented an overview update on the County Trail Master Plan. Commission discussed this item and provided feedback.

4. Finalize 2023 Priorities

- A. Bike Valet –
Commissioner Thompson highlighted that one volunteer spot is still available for the Bike Valet at Spring to the Green.
- B. Public Transportation
Not discussed.
- C. Safety of Mountain Roads
Not discussed.
- D. Community Outreach & Public Meetings, Bike & Pedestrian Master Plan –
Not discussed.
- E. General Traffic Safety Ad-Hoc Committee – Commissioners Walker and Verga
 - I. Mission Statement (Attachment)
Commissioners Walker and Verga requested feedback the General Traffic Safety Ad-Hoc Committee mission statement. Commission discussed this item.

5. PPW Department Report

- A. Accept the 2023 Complete Streets Transportation Commission (CSTC) Work Plan – Tracy Wang (Verbal Report & Attachment)
Recommendation: Review and provide comment on the 2023 CSTC Work Plan

Transportation and Mobility Manager Wang reported on the Completed Streets & Transportation Commission Work Plan. Commission discussed this item.

MOTION: Motion made by Vice Chair Miano to recommend Town Council defer the work plan Summer/Rush/Hour/School Traffic Regional Transportation Issues to the Youth Commission.

Seconded by Commissioner Walker.

VOTE: Motion passed unanimously.

Commission discussed.

MOTION: Motion made by Vice Chair Miano to repeal the four 2023 priorities as discussed, which included:

- Bike Valet
- Public Transportation
- Safety of Mountain Roads
- Community Outreach & Public Meetings, Bike & Pedestrian Master Plan

Seconded by Commissioner Verga.

VOTE: Motion passed unanimously.

Commission discussed.

MOTION: Motion made by Commissioner Thompson to approve the new 2023 priorities as discussed, which included:

- Transportation Demand Management with Chair Ehlers and Commissioner Thompson as part of the Ad-hoc
- Senior Transportation with Vice Chair Miano and Commissioner Thompson as part of the Ad-hoc

Seconded by Vice-Chair Miano.

VOTE: Motion passed unanimously.

B. Upcoming Council Items of Interest – Nicolle Burnham (Verbal Report)

Director Burnham reported that the Shannon Road Bike Pedestrian and Bikeway will be on the upcoming Town Council along with the CSTC Work Plan.

Burnham also highlighted:

- Parks and Public Works will coordinate with Silicon Valley Coalition bike-to-work-day
- Town budget will be posted next week
- Commission recruitment is beginning
- Los Gatos Creek Trail Connector to Hwy 9 bid project was higher than the available budget and will potentially reduce the scope of the project and seek additional funds

C. Future Agenda Items (Attachment)

Recommendation: Review and provide comment on the 2023 CSTC Work Plan

Director Burnham indicated that a parking update is expected at next month's meeting. She highlighted that beginning in June, the Safe Routes to School and Police Department reports, will be quarterly moving forward.

6. VTA Bicycle & Pedestrian Advisory Committee - Bill Ehlers (Verbal Report)

Chair Ehlers stated that he attended the VTA meeting which highlighted the County Trail Master Plan Update and the approval of the Central Bikeway plans.

COMMISSIONER REPORTS

Commissioner Verga stated that she attended the previous Town Council meeting.

Chair Ehlers reported that he was talking to crossing guards and was informed that a child got hit near Fisher Middle School.

Commissioner Thompson reported that he was passed on Shannon Road by a speeding vehicle.

PAGE 4 OF 4

SUBJECT: COMPLETE STREETS & TRANSPORTATION REGULAR MEETING MINUTES

DATE: April 13, 2023

ADJOURNMENT

The meeting adjourned at 9:27 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 13, 2023, meeting as approved by the Complete Streets & Transportation Commission.

A handwritten signature in black ink, appearing to read "Nicole Burnham", is written over a horizontal line.

Nicole Burnham, PPW Director