



**TOWN OF LOS GATOS
LIBRARY BOARD REPORT**

MEETING DATE: 3/11/2020

**DRAFT
MINUTES OF THE LIBRARY BOARD MEETING
WEDNESDAY, MARCH 11, 2020**

The Los Gatos Library Board of the Town of Los Gatos conducted a Regular Meeting on Wednesday, March 11, 2020 at 3:00 p.m. in the Library Conference Room.

ROLL CALL

Present: Chair Buxton, Commissioners Dougherty, Goldfarb, Noymer, Tagne.

Also Present: Library Director Baker, Friends of the Library Representative Louise Roon

Absent: Commissioners Chunawala, Housley

MEETING CALLED TO ORDER at 3:00 p.m.

BOARD MEMBER REPORTS

1. Commissioner Reports

Commissioner Tagne reported on an African cultural group and passed information to the Library Director for future collaboration.

2. Library Director's Report

Director Baker gave a report on recent changes made to library programs due to COVID-19 protocols including temporarily suspending in-person programs and converting one library restroom into a handwashing station.

3. Friend's of the Library Report.

Friends Representative Roon gave an update on Friends of the Library activities.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

None

OTHER BUSINESS

4. Review of draft Library 5-year plan for 2020-2025.
The Commissioners reviewed draft points presented in a presentation by Director Baker and offered comments to be incorporated in a final draft for the next meeting.
5. Review of Library Board's comments for the Town's 2040 General Plan Committee
The Commissioners reviewed comments previously submitted. No changes or additions were suggested.
6. Discussion regarding creating a Library Volunteer Policy.
The Commission reviewed volunteer polices in place at other library jurisdictions and suggested using the volunteer policy of the King's County Library system in Washington as a template for drafting a policy for Los Gatos. The draft will be presented at a future meeting.

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the March 11, 2020 meeting as approved by the Los Gatos Library Board.

Ryan Baker, Library Director