



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 02/13/2020
REGULAR MEETING
ITEM NO: 1

MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

January 9, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, January 9, 2020 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Commissioners Robert Buxton, Bill Ehlers, Peter Hertan, Adam Moore, Maria Ristow, Jeff Thompson and Gillian Verga.

Matt Morley, PPW Director, indicated that items 2. – 4. would be discussed prior to item 1.

OTHER BUSINESS

2. Introductions

Commissioners and Staff introduced themselves.

3. Commissioners Handbook

Matt Morley, PPW Director, verbally reviewed this item.

4. Brown Act and Robert's Rules of Order

Matt Morley, PPW Director, verbally reviewed this item.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Bicycle & Pedestrian Advisory Commission Regular Minutes of December 4, 2019 and Transportation & Parking Commission Regular Minutes of December 12, 2019.

MOTION: Motion by Commissioner Ristow to approve Consent Item 1.
Seconded by Commissioner Buxton.

VOTE: Motion passed unanimously.

5. Appointment of Chair and Vice Chair

Floor open to nominations

MOTION: Motion made by Commissioner Hertan to nominate Commissioner Ristow as Chair of the Complete Streets and Transportation Commission.

Commissioner Ristow declined the nomination.

MOTION: Motion made by Commissioner Ristow to nominate Commissioner Buxton as Chair of the Complete Streets and Transportation Commission.

Commissioner Buxton accepted the nomination.

Seconded by Commissioner Thompson.

VOTE: Motion passed unanimously.

MOTION: Motion made by Chair Buxton to nominate Commissioner Thompson as Vice Chair of the Complete Streets and Transportation Commission.

Commissioner Thompson accepted the nomination.

Seconded by Commissioner Ristow.

VOTE: Motion passed unanimously.

6. Appointment of SR2S Liaison

MOTION: Motion made by Chair Buxton to nominate Commissioner Ristow as SR2S Liaison.

Commissioner Ristow accepted the nomination.

Seconded by Commissioner Hertan.

VOTE: Motion passed unanimously.

7. Appointment of VTA BPAC Liaison

MOTION: Motion made by Chair Buxton to nominate Commissioner Hertan as VTA BPAC Liaison.

Commissioner Hertan accepted the nomination.

Seconded by Vice Chair Thompson.

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SUBJECT: COMPLETE STREETS & TRANSPORTATION MEETING MINUTES

DATE: January 9, 2020

VOTE: Motion passed 6-0-1. Youth Commission Moore left for school prior to vote.

8. Confirming Meeting Dates and Times

Staff and Commissioners discussed potential dates and times to establish Commission meetings.

MOTION: Motion made by Commissioner Hertan to establish Complete Streets & Transportation Commission meetings as the second Thursday of every month at 7:30 a.m.

Seconded by Commissioner Ristow.

VOTE: Motion passed 6-0-1. Youth Commission Moore left for school prior to vote.

9. Establishing Annual Priorities

Chair Buxton reviewed this item and the possibility of setting up an Ad Hoc Committee.

MOTION: Motion made by Commissioner Hertan to establish an Ad Hoc Committee to create a list of priorities.

Seconded by Chair Buxton.

VOTE: Motion passed 6-0-1. Youth Commission Moore left for school prior to vote.

Commissioners Ehlers, Thompson and Verga volunteered for the Ad Hoc.

10. Police Department Update

Sgt. Greg Borromeo verbally reported on this item.

11. PPW Director's Report

A. Capital Project Update

Lisa Petersen, Assistant PPW Director & Town Engineer, and Ying Smith, Transportation & Mobility Manager, verbally reported on this item.

- B. Parklets
- C. Senior R.Y.D.E.
- D. General Plan Update

Matt Morley, PPW Director, verbally reported on items B. – D. Commission discussed item D.

COMMISSIONER REPORTS

Chair Buxton expressed his appreciation of his nomination as Commission Chair.

Commissioner Ristow verbally reported that the Silicon Valley Bike Coalition would be meeting with County Representatives to discuss Los Gatos Creek Trail closures in December.

ADJOURNMENT

The meeting adjourned at 8:50 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the January 9, 2020 meeting as approved by the Transportation and Parking Commission.



Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary