



**TOWN OF LOS GATOS
CONCEPTUAL
DEVELOPMENT ADVISORY
COMMITTEE REPORT**

**MINUTES OF THE CONCEPTUAL DEVELOPMENT ADVISORY COMMITTEE MEETING
JANUARY 9, 2019**

The Conceptual Development Advisory Committee of the Town of Los Gatos conducted a Regular Meeting on January 9, 2019 at 4:30 p.m.

MEETING CALLED TO ORDER AT 4:30 PM

ROLL CALL

Present: Chair Mary Badame, Vice Chair Barbara Spector, Committee Member Marcia Jensen
Absent: Committee Member Thomas O'Donnell

VERBAL COMMUNICATIONS

- None.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approval of Minutes – December 12, 2018

MOTION: **Motion by Vice Mayor Barbara Spector to approve the consent item.
Seconded by Committee Member Marcia Jensen.**

VOTE: **Motion passed unanimously.**

PUBLIC HEARINGS

2. 400 Surmont Drive
Conceptual Development Advisory Committee Application CD-18-007

Requesting preliminary review of a proposal for subdivision of one lot into three lots with one remainder parcel on property zoned HR-2½. APN 527-20-003.

PROPERTY OWNER: Sandra K. Anderson, TTE

APPLICANT: Robert Hughes, The Building Works

PROJECT PLANNER: Ryan Safty

The Applicant presented the proposed project.

Opened Public Comment.

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Chris Tanimoto

- Read a statement from the Osborn family in opposition to the proposed project.
- Stated that he wanted the applicant to work with the neighborhood for input.

Katrina Brinkman

- Asked staff specific questions about density requirements, accessory dwelling units, easements, trails, and open space.

Jane Creech

- Asked staff specific questions about drainage, encroachment of the proposed cul-de-sac on the neighboring property, and parking along the cul-de-sac.

Closed Public Comment.

Committee members discussed the matter and provided the following questions and comments:

- The Committee informed the applicant that they would review the proposal against the Subdivision Map Act to make sure the project meets the necessary findings.
- There were questions that will need to be answered on future subdivision of the remainder parcel.
- The Committee advised the applicant to meet with neighbors because of expressed opposition.
- The Committee did not express concerns with the proposed cul-de-sac and lot configuration.
- Will there be trail development for the public?
- Proposed development would need to be within the least restrictive development area.
- A Committee member noted that submittal of a Planned Development application for the project would allow review of the proposed development and subdivision simultaneously.

OTHER BUSINESS

ADJOURNMENT

The meeting adjourned at 5:04 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 9, 2019 meeting as approved by the Conceptual Development Advisory Committee.

/s/ Sylvie Roussel, Administrative Technician