



**TOWN OF LOS GATOS  
DEVELOPMENT REVIEW  
COMMITTEE REPORT**

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**MINUTES OF THE DEVELOPMENT REVIEW COMMITTEE MEETING  
JANUARY 2, 2024**

The Development Review Committee of the Town of Los Gatos conducted a regular meeting on January 2, 2024, at 10:00 a.m.

**ROLL CALL**

Present: Sean Mullin, CDD Planning; Robert Gray, CDD Building; and Kenny Ip, SCCFD.

Absent: Corvell Sparks, PPW.

**MEETING CALLED TO ORDER AT 10:02 AM**

**VERBAL COMMUNICATIONS**

None.

**CONSENT ITEMS**

1. Approval of Minutes – December 19, 2023

**MOTION:**                    **Motion by Sean Mullin to approve the consent calendar. Seconded by Kenny Ip.**

**VOTE:**                    **Motion passed unanimously.**

**PUBLIC HEARINGS**

2. 323 Pennsylvania Avenue  
Architecture and Site Application S-23-018

Requesting Approval for Construction of a New Second-Story Addition to an Existing Single-Family Residence, an Accessory Structure (Garage) with Reduced Side Yard Setbacks, Demolition of an Existing Accessory Dwelling Unit, Removal of Large Protected Trees, and Site Improvements Requiring a Grading Permit on Property Zoned R-1:8. APN 510-43-044. Categorically Exempt Pursuant to CEQA Guidelines Section 15301: Existing Facilities.

Property Owner: Megan Jellinek

Applicant: Gary Kohlsaas, Architect

Project Planner: Sean Mullin

The project planner presented the staff report and noted that the applicant has requested that the project be continued to a date uncertain.

Opened and Closed Public Comment.

**MOTION:**                    **Motion by Sean Mullin** to continue to a date uncertain. **Seconded by Robert Gray.**

**VOTE:**                    **Motion passed unanimously.**

**OTHER BUSINESS**

None.

**ADJOURNMENT**

The meeting adjourned 10:04 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the January 2, 2024 meeting as approved by the Development Review Committee.

Prepared by:

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/s/ Robert Gray, CBO, CASp, Chief Building Official