



**TOWN OF LOS GATOS
COMPLETE STREETS & TRANSPORTATION COMMISSION
MAY 13, 2021
7:30 A.M.**

**IMPORTANT NOTICE REGARDING THE
COMPLETE STREETS & TRANSPORTATION COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID- 19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

PARTICIPATION

If you are interested in providing oral comments real-time during the meeting, you must join the Zoom webinar:

- Join from a PC, Mac, iPad, iPhone or Android device:
<https://losgatosca.gov.zoom.us/j/95117848268>
- Join by telephone: Dial: USA 215 446 3657 US Toll USA 888 363 4735 US Toll-free.
Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may email PPWComment@losgatosca.gov with the subject line “Public Comment Item #__ ” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received prior to 3:00 p.m. the day before the meeting. All comments received will become part of the record.

REMOTE LOCATION PARTICIPANTS

The following Council Members are listed to permit them to appear electronically at the Town Council meeting: Chair Jeff Thompson, Vice Chair Gillian Verga, Commissioners Robert Buxton, Bill Ehlers, Peter Hertan, Rob Moore, and Youth Commissioner Adam Moore. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Complete Streets & Transportation Commission Regular Minutes of April 08, 2021. (Attachment)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted for each comment on any of the following items consistent with the Participation Instructions contained on page 1 of this agenda.)*

2. Youth Commissioner Report (Verbal Report)
3. 2021 Priorities (Attachment)
 - A. Downtown Ped Audits – Bill Ehlers (Verbal Report)
 - B. Report out on Ad Hoc Committee – Bob Buxton (Verbal Report)
4. Police Department Update - Sgt. Borromeo (Verbal Report)
 - A. Parking Study Update - Jim Renelle - (Verbal Report)
 - B. College Avenue Parking Status Update – (Verbal Report)
5. PPW Director’s Report
 - A. Capital Projects -
 - I. Budget Overview - Matt Morley (Verbal Report)
 - II. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>
 1. Los Gatos Creek Trail Connector at Highway 9 – WooJae Kim (Verbal Report)
 2. Highway 17 Bicycle and Pedestrian Overcrossing – WooJae Kim (Verbal Report)
 - III. Annual Street Repair and Resurfacing and Curb, Gutter, and Sidewalk Projects –WooJae Kim (Verbal Report)

- IV. ADA Transition Plan - WooJae Kim (Verbal Report)
- V. Shannon Road Traffic Calming – WooJae Kim (Verbal Report)
- VI. Shannon Road Pedestrian and Bikeway Improvements – WooJae Kim (Verbal Report)
- B. Transportation Development Act (TDA) Article 3 Funds – Ying Smith (Attachment)
- C. Eco-counters: Mobile bike/ ped counter – Ying Smith (Verbal Report)
- D. Los Gatos Creek Trail Improvements (CY 2020 Priority) - Matt Morley (Attachment)
- E. General Plan Update - Matt Morley (Verbal Report)
<https://www.losgatosca.gov/DocumentCenter/View/27281/Item-4---Attachment-1---Draft-2040-General-Plan>

6. Safe Routes to Schools Liaison (Verbal Report)

7. VTA BPAC Liaison – Commissioner Ehlers (Verbal Report)

COMMISSIONER REPORTS

ADJOURNMENT

Next meeting scheduled: June 10, 2021

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 05/13/2021

ITEM NO: 1

**DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION REGULAR
MEETING
April 08, 2021**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, April 08, 2021 at 7:30 a.m. via videoconferencing.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Jeff Thompson, Vice-Chair Gillian Verga, Commissioners Bob Buxton, Bill Ehlers, Peter Hertan, Rob Moore, Youth Commissioner Adam Moore.

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Regular Minutes of March 11, 2021.

MOTION: Motion by Commissioner Buxton.
Seconded by Vice-Chair Verga.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

No verbal communications.

OTHER BUSINESS

2. Youth Commissioner Report

No report given.

3. 2021 Priorities & Discuss Next Steps

Chair Thompson commented that the 2021 Priorities was amended last meeting to add the reviewing of the van accessible parking.

A. Select an Actionable Priority for Implementation

Commissioner Buxton commented on item 2.E. the Downtown Pedestrian Assessment which includes wheelchair and van accessible parking which ties in the Spine Organization. Commissioner Moore and Commissioner Buxton requested to form an ad hoc committee for this subject.

Vice-Chair Verga asked Commissioner Buxton to clarify that the ad hoc committee is to focus on supporting the Town staff in parking needs with particular respect to wheelchair access.

Commissioner Buxton commented that all of these things tie together and cannot focus only on wheelchair access in the downtown, but should include parklets and the Dixon downtown parking study, which is a huge project and a priority to Town Council. The Commission can help support the staff.

Commissioner Ehlers and Buxton commented that their interest in helping out with the walk audits this month.

Chair Thompson commented that there are two actions from this discussion. First item is to take on 2.E. the Downtown Pedestrian Assessment. This would be the priority that the Commission would take on and report back at next month's meeting. The second item would be to form an ad hoc with Commissioner Buxton and Commissioner Moore to not only help with pedestrian assessment, but also to look at the van accessible parking, which would include in a wheelchair near a van accessible parking spot and how to navigate around Town with a wheelchair.

Commissioner Buxton commented he has had experience with this working with Canine Companions to Independence.

Commissioner Hertan commented has had experience with this and would like to be involved.

Chair Thompson asked the Commission to consider what to do with the Downtown Pedestrian Assessment.

The Commission discussed.

Matt Morley, PPW Director, suggested to the Commission to research an app to use for the walk audits.

The Commission discussed.

Maria Ristow, resident, commented that she is enthused that the Commission is taking on this task and volunteered to help out with the walk audit.

Chair Thompson thanked Maria Ristow for the comments and for volunteering.

Nick Struthers, Cofounder of NorCal SCI, commented that the feedback from wheelchair users will enhance this study and will volunteer wheelchair users for this study.

Chair Thompson thanked Nick Struthers for the comments and for volunteering.

B. Discuss UCLA Lecture Series – Race in Transportation

Chair Thompson opened up the item for discussion.

Commissioner Buxton attended the last session and recommended the Commission to read the book. The book is about transportation in small rough community.

Chair Thompson suggested the Commission to remain vigilant in assessing its priorities and the work done here is from the prospect of diversity, equity, and inclusion.

Commissioner Moore commented that he is involved with the Los Gatos Anti-Racist Coalition and it was pleased to see the Commission discussing this.

Vice-Chair Verga commented on what the Commission can do as the next step and suggested writing a statement that can be posted on the website or creating a survey. The Commissions focus is on transportation and it wants to make the transportation equitable.

Matt Morley, PPW Director, commented that he wanted to highlight the Commission's successes on the discussion and participation on Race and Transportation, which shows the Commission's leadership in this area. The Policy Committee, which is a Town Council committee is leading the efforts for the Town wide DEI discussion and the Commission can look to their leadership for guidance. As the Commission is having discussions, it should have the DEI lens on.

4. Debrief of Study Session

Matt Morley, PPW Director commented that the feedback from the Town Council was positive. The Town Council appreciated that all members of the Commission attended and participated. Additionally, Matt Morley, PPW Director, thanked the Commission and would like to hear the Commissions feedback.

Commission Buxton commented that it was a tremendous Study Session and stated that the Commission did a great job communicating the concerns and Chair Thompson did a wonderful job with his presentation. Study Sessions are recognition to the Commissions and Boards and gives the Town Council the opportunity of what the Commission does.

Chair Thompson commented that the Study Session was a good opportunity to directly interface with the Town Council and very much appreciates the opportunity to interact.

Commissioner Ehlers commented the Study Session with the Town Council was very appropriate and very useful. The Town Council does care about the Commission and the two-way communication is appreciated..

5. Police Department Update

A. Parking Study Update - Jim Renelle, Town Parking Project Manager

Jim Renelle, Town Parking Project Manager, provided an update on this item.

Youth Commissioner Moore, (comment received at end of meeting) provided an update on the Los Gatos High School parking. A survey that he provided the Commission in a prior meeting shows that high school students are still willing to drive to school even if they have to park off campus.

Commissioner Hertan asked Youth Commissioner Moore about students biking to school.

Youth Commissioner Moore commented that there are some students that cannot bike to school because they live in the mountains and thinks it would be good for students to bike to school.

Vice-Chair Verga commented that in order to get students to bike to school takes time to change attitudes. To make it cool, environmentally friendly, healthier and to get people on the bandwagon of that attitude starts in Freshman year. It takes participation and has to be student driven.

Chair Thompson asked Youth Commissioner Moore if he would be willing to help the Commission on a campaign for an environmental and green thinking with the high school students.

6. PPW Director's Report

A. Capital Project Update

I. Budget Overview

Matt Morley, PPW Director, verbally reported on this item.

II. Connect Los Gatos Projects <https://www.losgatosca.gov/2566/Connect-Los-Gatos>

1. Local Roadway Safety Plan

Ying Smith, Transportation & Mobility Manager, verbally reported on this item.

2. Grant Activities

Ying Smith, Transportation & Mobility Manager, provided an update on this item.

a. Bike Ped Counts

Ying Smith, Transportation & Mobility Manager, provided an update on this item and thanked the Commission for the help with the counts.

Chair Thompson thanked Ying Smith, Transportation & Mobility Manager, for the updates.

3. Los Gatos Creek Trail Connector at Highway 9

Michelle Quinney, Special Projects Manager, provided an update on this item. There will be Community meeting held on Thursday, April 29, 2021 through Zoom.

Matt Morley, PPW Director, thanked Michelle Quinney, Special Projects Manager, for all of her efforts and patients for working through the obstacles.

The Commission asked a question on this item. Michelle Quinney, Special Projects Manager, provided feedback to the question.

4. Annual Paving and Curb, Gutter, Sidewalk projects

WooJae Kim, Town Engineer, provided an update on the projects.

III. Smart Signal – Townwide Traffic Signal Upgrade

WooJae Kim, Town Engineer, provided an updated on the project. The project will start in May.

IV. ADA Transition Plan

WooJae Kim, Town Engineer, provided an updated on the project.

V. Shannon Road Pedestrian and Bikeway Improvements

WooJae Kim, Town Engineer, provided an updated on the project. There will be a Community meeting held on April 22, 2021 through Zoom.

The Commission asked a question on this item. WooJae Kim, Town Engineer, provided feedback to the question.

VI. Los Gatos Creek Trail Improvements

Matt Morley, PPW Director, provided an update to this item and will continue to update at the next meeting.

B. General Plan Update

Matt Morley, PPW Director, provided an update on this item. The General Plan draft will be provided to the Commission within the next several months.

7. Safe Routes to School Liaison

No report given.

8. VTA BPAC Liaison

No report given.

COMMISSIONER REPORTS

Commissioner Buxton watched the Town Council meeting on April 6, 2021 which concluded on April 7, 2021.

ADJOURNMENT

The meeting adjourned at 9:06 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 08, 2021 meeting as approved by the Complete Streets & Transportation Commission.

/s/ Matt Morley, Director of Parks and Public Works

CSTC Priorities 2021

All projects will be reviewed from the perspective of Diversity, Equality, and Inclusion.

All projects will align with the Town Council Priorities.

1. **Town Projects:** Stay informed and review/support current Parks and Public Works and Parking (PPW) projects, including but not limited to:
 - a. Blossom Hill Bike and Pedestrian OverCrossing (BH BPOC)
 - b. Downtown Parking Improvements
 - c. Winchester Complete Streets
 - d. Blossom Hill traffic calming
 - e. Highway 17 Congestion Relief (Beach Traffic)
 - f. Other Connect Los Gatos projects
2. **Commission Projects:** Participate directly in these projects, in priority order.
 - a. **DEI Education:** Actively educate ourselves about Diversity, Equality, and Inclusion issues in Transportation. (Start with attending the [UCLA lecture series on Race in Transportation](#).)
 - b. **Lynn Ave Greenway:** Support and advocate for implementation of this small section of BPMP Project B13, which we're prioritizing due to community engagement.
 - c. **BH BPOC Connector:** Research improvements to the Los Gatos Creek Trail entrance from the proposed BH BPOC.
 - d. **Bike Parking Assessment:** Assess and report on sufficiency of bike parking at town shopping centers, as well as provide information to help businesses bring bike parking up to expectations.
 - e. **Downtown Pedestrian Assessment:** Perform walk audits to identify permanent and temporary barriers to free flow of pedestrians and wheelchairs.
 - f. **Bike Valet** (post- pandemic): organize and staff bike valet parking at town events.
3. **Upcoming Projects:** PPW Staff will have availability for the next project at some point in the future. Whenever this happens, the Commission should have a list of prioritized potential projects that PPW Staff can draw from. The project suggestions below are just the first version of possible projects for discussion by the Commission. We propose that we spend 10 minutes each meeting reviewing the list of projects to add, subtract and re-prioritize.
 - a. BH BPOC Art
 - b. Community Shuttle (After Covid)
 - c. Native Plant Garden on Creek Trail
 - d. Review of BPMP bike projects for priorities.
 - e. Review of BPMP pedestrian projects and sidewalk gaps for priorities (Roberts Road is P10)
 - f. Others?

Complete Streets and Transportation Commission Resources Feb 2021

New project ideas come from multiple and various sources. Listed below are resources available to Commissioners for study and actions to generate new ideas for the list of new projects in 2) above.

1. Town Council Meetings and Strategic Priorities
 - a. Diversity, Equity, Inclusion. UCLA lecture series on Race in Transportation.
https://www.its.ucla.edu/events/perloff-lecture-series/?mc_cid=63a210ca98&mc_eid=7935fdc2ac
 - b. Seniors.
2. Town resident feedback
3. PPW Staff
4. Bike and Pedestrian Master Plan priorities list <https://www.losgatosca.gov/2347/Bicycle-and-Pedestrian-Master-Plan>
5. Walk Audits
6. Cycling Audits
7. Driving Audits
8. Regional transportation meetings: VTA BPAC, Bicycle Superhighway, SVBC, SR2S, etc.
9. Dixon Parking Study
10. 2040 General Plan Mobility Section
11. Town Wide Survey Dec 2020
12. Town Policies: Complete Streets 3-01 and CSTC Creation Resolution 2019-047.

MEETING DATE: 05/13/2021

ITEM NO: 3

Comment from Commissioner Buxton:

Excellent work by the ad hoc!

One recommended addition:

Item 2.e.-Target handicapped parking i.e. United Spinal Association(Nick Struthers & Franklin Elieh) and the work being done with Jim Renelle.



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 5/13/2021

ITEM NO: 5.B.

DATE: May 6, 2021
TO: Complete Streets and Transportation Commission
FROM: Ying Smith, Transportation and Mobility Manager
SUBJECT: Fiscal Year 2021/22 Transportation Development Act Article 3 Pedestrian/
Bicycle Project Funding

RECOMMENDATIONS:

Staff recommends that the Commission provide input and support staff's recommendation that the Town Council adopt a resolution authorizing the Town Manager to file an application for Fiscal Year 2021/22 Metropolitan Transportation Commission Transportation Development Act Article 3 funds in the amount of \$62,884 for pedestrian improvements.

BACKGROUND:

The Santa Clara Valley Transportation Authority (VTA) issued a call for bicycle and pedestrian projects on March 8, 2021 for the TDA Article 3 funding program. The project application to VTA and the resolution are due to VTA by the end of June. VTA staff will review the project proposals for eligibility, completeness, and compliance. The resulting countywide list of projects will be reviewed by the VTA Advisory Committees before adoption by the Board of Directors and subsequently forwarded to the MTC.

The portion of TDA funds that the Town is eligible for is calculated based on population. The Town has been given a "guarantee" share of \$62,884, which includes banked funds from Fiscal Year 2020/21.

DISCUSSION:

The TDA Article 3 program provides the greatest flexibility in the use of funds among all bicycle and pedestrian funding programs. Eligible uses include construction and/or engineering of a bicycle or pedestrian capital project, maintenance of a multi-purpose path which is closed to motorized traffic, bicycle safety education program, and development of comprehensive bicycle or pedestrian facilities plans.

Town staff considered several options of use of the fund, including banking it for additional years. Staff is recommending allocating the TDA funds for pedestrian improvements. The project scope will include the engineering and construction costs for high-visibility crosswalks,

PAGE 2 OF 2

SUBJECT: Fiscal Year 2021/22 Transportation Development Act Article 3 Pedestrian/
Bicycle Project Funding

DATE: May 6, 2021

DISCUSSION (continued):

Americans with Disabilities Act (ADA) compliant curb ramps, and other pedestrian improvements at multiple locations. The eligible improvements overlap with those in the Town's Curb, Gutter, and Sidewalk Maintenance project, which is an ongoing annual project for the repair and replacement of hazardous and non-compliant curbs, gutters, and sidewalks throughout Town to enhance pedestrian and bicyclist accessibility and safety. The level of repair and maintenance performed in any given year has been limited by available annual funding from the General Fund Reserve (GFAR). Funds are utilized predominantly to address locations where paving projects create a requirement for curb ramps and curb and gutter repair. Allocating additional funds in an existing project will provide greater flexibility and efficiency in carrying out the design and construction activities.

CONCLUSION:

Staff recommends that the Council adopt a resolution authorizing the Town Manager to file an application for the Fiscal Year 2021/22 TDA Article 3 funds in the amount of \$62,884 to fund pedestrian improvements. Staff further recommends that the TDA funds be allocated to the Curb, Gutter, and Sidewalk Maintenance project (Capital Improvement Program Project Number 813-9921) by a revenue budget adjustment.

Town staff recommends the Commission provide input and as appropriate, officially support staff's recommendation to the Town Council to adopt resolution authorizing the Town Manager to file an application for the Fiscal Year 2021/22 TDA Article 3 funds.

Attachments:

1. Draft Resolution - Request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2021/22 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding.

Resolution No. **2021-**

Re: Request to the Metropolitan Transportation Commission for the allocation of fiscal year 2021/22 Transportation Development Act Article 3 Pedestrian/Bicycle project funding

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, entitled “Transportation Development Act, Article 3, Pedestrian/Bicycle Projects,” which delineates procedures and criteria for submission of requests for the allocation of “TDA Article 3” funding; and

WHEREAS, MTC Resolution No. 4108, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **TOWN OF LOS GATOS** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; now, therefore, be it

RESOLVED, that the **TOWN OF LOS GATOS** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it

RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **TOWN OF LOS GATOS** to carry out the project; and furthermore, be it

RESOLVED, that the **TOWN OF LOS GATOS** attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of COUNTY OF SANTA CLARA for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 18th day of May, 2021 by the following vote:

COUNCIL MEMBERS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED:
MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

Resolution No. **2021**Attachment A

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2021/22 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

1. That the **TOWN OF LOS GATOS** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **TOWN OF LOS GATOS** legally impeded from undertaking the project(s) described in “Attachment B” of this resolution.
2. That the **TOWN OF LOS GATOS** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or final design and engineering or quick build project; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic and/or Class IV separated bikeway; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **TOWN OF LOS GATOS** within the prior five fiscal years.
8. That the project(s) described in Attachment B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.) or responds to an immediate community need, such as a quick-build project.
9. That any project described in Attachment B bicycle project meets the mandatory minimum safety design criteria published in the California Highway Design Manual or is in a National Association of City and Transportation Officials (NACTO) guidance or similar best practices document.
10. That the project(s) described in Attachment B will be completed in the allocated time (fiscal year of allocation plus two additional fiscal years).
11. That the **TOWN OF LOS GATOS** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

Resolution No. 2021
Attachment B

TDA Article 3 Project Application Form

Fiscal Year of this Claim: FY2021/22 Applicant: Town of Los Gatos

Contact person: Ying Smith, Transportation and Mobility Manager

Mailing Address: Parks & Public Works, 41 Miles Avenue, Los Gatos CA 95030

E-Mail Address: YSmith@LosGatosCA.gov Telephone: (408) 827-3550

Secondary Contact (in event primary not available) Matt Morley

E-Mail Address: MMorley@losgatosca.gov Telephone: 408-399-5774

Project Title (Short Description): FY2021/22 Pedestrian Improvements

Amount of claim: \$62,884

Description of Overall Project:

Install high-visibility crosswalks, ADA-compliant curb ramps, and other pedestrian improvements at multiple locations. The Town will complete CEQA clearance upon the completion of the design phase, with improvement locations identified. It is estimated that the design will be completed in early 2022 and the construction will occur in spring and summer of 2022.

Project Scope Proposed for Funding: (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

Install high-visibility crosswalks, ADA-compliant curb ramps, and other pedestrian improvements at multiple locations. Project phases will include PS&E and construction.

Project Budget and Schedule

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
ENV			-	
PA&ED			-	
PS&E	10,000		10,000	Dec-21
ROW			-	
CON	52,884		52,884	Dec-22
Total Cost	62,884	-	62,884	Dec-22

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	Yes May 18, 2021
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	No
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
D. Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? (If "NO," provide an explanation).	Yes
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	No CE will be filed.
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) _____	Yes Dec. 2021
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	Yes