



**TOWN OF LOS GATOS
COMPLETE STREETS & TRANSPORTATION COMMISSION
REGULAR MEETING
MARCH 12, 2020
RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA
7:30 A.M.**

*Robert Buxton, Chair
Jeff Thompson, Vice Chair
Bill Ehlers, Commissioner
Peter Hertan, Commissioner
Maria Ristow, Commissioner
Gillian Verga, Commissioner
Adam Moore, Youth Commissioner*

***REMOTE LOCATION PARTICIPANT**

Peter Hertan

Location: 152 Teresita Way, Los Gatos, CA 95032

All votes during the teleconferencing session will be conducted by roll call vote. The teleconference location is accessible to the public and the agenda will be posted at the teleconference location 72 hours before the meeting.

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussion and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation & Parking Commission Regular Minutes of February 13, 2020.
Staff Report

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. COVID-19 Awareness (Attachment)

3. Youth Commission Liaison (verbal report)
4. Add School Bus Pilot Program to Commission Priorities
5. Spring into Green & Bike Valet
6. Commission Adopted Priorities 2020
 - A. Bike Valet
 - B. General Plan Update (Attachment)
 - C. Identify Infrastructure Repairs
 - D. Los Gatos Creek Trail Improvements
 - E. Walk Audits
7. Police Department Update (verbal report)
8. PPW Director's Report
 - A. Capital Project Update
 - B. Downtown Parklets
 - C. Senior R.Y.D.E. (Presentation by Tyler Taylor)
 - D. Blossom Hill Road Update
 - E. Connect Los Gatos Projects
 - I. Los Gatos Creek Trail Connector to Highway 9
 - II. Bicycle & Pedestrian Overcrossing over Highway 17
 - III. Winchester Boulevard – Complete Streets
 - IV. Shannon Road Multi-Use Path
 - V. Kennedy Road Sidewalk
 - VI. Highway 9/ Massol Avenue Rectangular Rapidly Flashing Beacon
 - F. VMT (Vehicle Miles Travelled) Review
9. Safe Routes to Schools Liaison (verbal report)
10. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 03/12/2020
REGULAR MEETING
ITEM NO: 1

DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

February 13, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, February 13, 2020 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Jeff Thompson, Commissioners Bill Ehlers, Peter Hertan, Adam Moore, Maria Ristow, and Gillian Verga.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Complete Streets & Transportation Regular Minutes of January 9, 2020.

MOTION: Motion by Commissioner Ristow to approve Consent Item 1.
Seconded by Commissioner Ehlers.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Bruce Donahue, City of Santa Clara BPAC member
- Attended to see how our new Commission works.

OTHER BUSINESS

2. Youth Commission Liaison

Adam Moore, Youth Commissioner, verbally reported that there were no new items from the last Youth Commission meeting.

3. Spring into Green

Bob Buxton, Chair, verbally reported on this item. He indicated the Commission would be staffing a table. Maria Ristow, Commissioner, volunteered to take the lead on signups for bike valet at this event.

4. Identify Commission Priorities for the Year

Bill Ehlers, Commissioner, verbally reported on this item by reviewing the Ad Hoc attachment. Commission discussed this item. Peter Hertan, Commissioner, volunteered to be a General Plan liaison for the Commission.

MOTION: Motion made by Vice Chair Thompson to approve the active priority list with one addition, moving the General Plan item from the passive list to the active list.

Seconded by Commissioner Hertan.

VOTE: Motion passed unanimously. 6 – 1, Youth Commissioner absent.

5. Police Department Update

Sgt. Greg Borromeo verbally reported on this item. Commission discussed this item.

6. PPW Director's Report

- A. Capital Project Update
- B. Downtown Parklets
- C. Senior R.Y.D.E.
- D. General Plan Update
- E. Blossom Hill Road Update

Matt Morley, PPW Director, verbally reported on items A. – E. Commission discussed items A. & B.

F. Connect Los Gatos Projects

- I. Los Gatos Creek Trail Connector to Highway 9

Ying Smith, Transportation & Mobility Manager, presented the staff report on this item. Commission discussed this item.

MOTION: Motion made by Commissioner Ristow to support the preliminary design.

Seconded by Commissioner Hertan.

VOTE: Motion passed unanimously. 6 – 1, Youth Commissioner absent.

II. Hwy 17 Bike & Ped Overcrossing

Ying Smith, Transportation & Mobility Manager, presented the staff report on this item. Commission discussed this item.

MOTION: Motion made by Commissioner Ristow to support exploring bridge options.
Seconded by Commissioner Verga.

VOTE: Motion passed unanimously. 6 – 1, Youth Commissioner absent.

III. Connect Los Gatos Public Engagement Plan

Ying Smith, Transportation & Mobility Manager, presented the staff report on this item. Commission discussed this item.

MOTION: Motion made by Commissioner Verga to support the community engagement plan.
Seconded by Commissioner Ehlers.

VOTE: Motion passed unanimously. 6 – 1, Youth Commissioner absent.

G. School Bus Pilot Program in Fiscal Year 2020/20

Ying Smith, Transportation & Mobility Manager, presented the staff report on this item. Commission discussed this item.

MOTION: Motion made by Commissioner Ristow to support option 1 from the staff report.
Seconded by Commissioner Ehlers.

VOTE: Motion passed 5 – 1, Youth Commissioner absent and Chair abstained.

Bob Buxton, Chair, recognized Ying Smith's effort and work on this pilot program.

7. Safe Routes to Schools Liaison

Deferred to March meeting.

8. VTA BPAC Liaison

No new report.

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SUBJECT: COMPLETE STREETS & TRANSPORTATION MEETING MINUTES

DATE: February 13, 2020

COMMISSIONER REPORTS

Chair Buxton attended and verbally reported on: Special Town Council Priorities Meeting, SR2S, General Plan and a Santa Clara County Senior meeting.

Commissioner Ristow attended and verbally reported on: County Parks Meeting - Fantasy of Lights closure, Chamber of Commerce Awards dinner, General Plan, Chamber of Commerce Board meeting and had a phone call with the contractor for Complete Streets Winchester.

ADJOURNMENT

The meeting adjourned at 9:03 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the February 13, 2020 meeting as approved by the Complete Streets & Transportation Commission.

/s/ Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary

From: Robert Buxton rabcars@yahoo.com
Subject: Fwd: Coronavirus
Date: Mar 4, 2020 at 11:43:24 AM
To: Susan Buxton ssbuxton@yahoo.com

Attributed to James Robb, a pathologist formerly at UC San Diego.

Subject: What I am doing for the upcoming COVID-19 (coronavirus) pandemic

As some of you may recall, when I was a professor of pathology at the University of California San Diego, I was one of the first molecular virologists in the world to work on coronaviruses (the 1970s). I was the first to demonstrate the number of genes the virus contained. Since then, I have kept up with the coronavirus field and its multiple clinical transfers into the human population (e.g., SARS, MERS), from different animal sources.

The current projections for its expansion in the US are only probable, due to continued insufficient worldwide data, but it is most likely to be widespread in the US by mid to late March and April.

Here is what I have done and the precautions that I take and will take. These are the same precautions I currently use during our influenza seasons, except for the mask and gloves.:

- 1) NO HANDSHAKING! Use a fist bump, slight bow, elbow bump, etc.
- 2) Use ONLY your knuckle to touch light switches, elevator buttons, etc.. Lift the gasoline dispenser with a paper towel or use a disposable glove.
- 3) Open doors with your closed fist or hip - do not grasp the handle with your hand, unless there is no other way to open the door. Especially important on bathroom and post office/commercial doors.
- 4) Use disinfectant wipes at the stores when they are available, including wiping the handle and child seat in grocery carts.
- 5) Wash your hands with soap for 10-20 seconds and/or use a greater than 60% alcohol-based hand sanitizer whenever you return home from ANY activity that involves locations where other people have been.
- 6) Keep a bottle of sanitizer available at each of your home's entrances. AND in your car for use after getting gas or touching other contaminated objects when you can't immediately wash your hands.
- 7) If possible, cough or sneeze into a disposable tissue and discard. Use your elbow only if you have to. The clothing on your elbow will contain infectious virus that can be passed on for up to a

week or more!

What I have stocked in preparation for the pandemic spread to the US:

1) Latex or nitrile latex disposable gloves for use when going shopping, using the gasoline pump, and all other outside activity when you come in contact with contaminated areas.

Note: This virus is spread in large droplets by coughing and sneezing. This means that the air will not infect you! BUT all the surfaces where these droplets land are infectious for about a week on average - everything that is associated with infected people will be contaminated and potentially infectious. The virus is on surfaces and you will not be infected unless your unprotected face is directly coughed or sneezed upon. This virus only has cell receptors for lung cells (it only infects your lungs) The only way for the virus to infect you is through your nose or mouth via your hands or an infected cough or sneeze onto or into your nose or mouth.

2) Stock up now with disposable surgical masks and use them to prevent you from touching your nose and/or mouth (We touch our nose/mouth 90X/day without knowing it!). This is the only way this virus can infect you - it is lung-specific. The mask will not prevent the virus in a direct sneeze from getting into your nose or mouth - it is only to keep you from touching your nose or mouth.

3) Stock up now with hand sanitizers and latex/nitrile gloves (get the appropriate sizes for your family). The hand sanitizers must be alcohol-based and greater than 60% alcohol to be effective.

4) Stock up now with zinc lozenges. These lozenges have been proven to be effective in blocking coronavirus (and most other viruses) from multiplying in your throat and nasopharynx. Use as directed several times each day when you begin to feel ANY "cold-like" symptoms beginning. It is best to lie down and let the lozenge dissolve in the back of your throat and nasopharynx. Cold-Eeze lozenges is one brand available, but there are other brands available.

I, as many others do, hope that this pandemic will be reasonably contained, BUT I personally do not think it will be. Humans have never seen this snake-associated virus before and have no internal defense against it. Tremendous worldwide efforts are being made to understand the molecular and clinical virology of this virus. Unbelievable molecular knowledge about the genomics, structure, and virulence of this virus has already been achieved. BUT, there will be NO drugs or vaccines available this year to protect us or limit the infection within us. Only symptomatic support is available.

I hope these personal thoughts will be helpful during this potentially catastrophic pandemic. You are welcome to share this email. Good luck to all of us!

James Robb, MD FCAP



MEETING DATE: 03/12/2020

ITEM NO: 6.B.

TOWN OF LOS GATOS

PARKS AND PUBLIC WORKS DEPARTMENT

PHONE (408) 399-5770

FAX (408) 354-8529

SERVICE CENTER

41 MILES AVENUE

LOS GATOS, CA 95030

General Plan Advisory Commission (GPAC) Tentative Schedule

The following dates are tentatively set for individual topic discussions as noted:

- Open Space, Parks and Recreation (March 5): draft to Town staff for review by Thursday February 20, 2020
- Human Services (March 19)
- Environmental and Sustainability (April 2)
- Safety/Noise (April 16)
- Transportation (May 7)
- Land Use/Community Design (May 21 and June 4)