



**TOWN OF LOS GATOS
TRANSPORTATION AND PARKING COMMISSION
REGULAR MEETING
THURSDAY, DECEMBER 12, 2019
RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA
7:30 A.M.**

Robert Buxton, Chair
Megan Crummett, Vice Chair
Peter Hertan, Commissioner
Maria Ristow, Commissioner
Adam Moore, Primary Youth Commissioner
Jake Hakim, Alternate Youth Commissioner
Vacant, Commissioner
Vacant, Commissioner

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation & Parking Commission Regular Minutes of November 14, 2019.
Staff Report

VERBAL COMMUNICATIONS (Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Youth Commission Liaison (verbal report)
3. Grant Update (Attachment)
4. History of TPC
5. Commission Adopted Priorities 2019

A. Bus: Current School Bus Pilot Program (update)

B. Parking: Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

6. Police Department Update

7. PPW Director's Report

A. Transportation and Parking Projects Update 19/20

I. Traffic Signal Upgrade

B. Ongoing Projects/ Programs of Interest List (Updates)

I. Connect Los Gatos

II. Parklets

III. Cut Through Traffic

IV. Traffic around schools

V. Senior R.Y.D.E. Program (verbal report out by Tyler Taylor)

VI. General Plan Update

8. Town BPAC Liaison (verbal report)

9. Safe Routes to Schools Liaison (verbal report)

10. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
TRANSPORTATION AND
PARKING COMMISSION
REPORT**

MEETING DATE: 12/12/2019
REGULAR MEETING
ITEM NO: 1

REGULAR MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING

November 14, 2019

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, November 14, 2019 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Commissioners Adam Moore and Maria Ristow.

Absent: Commissioner Peter Hertan and Vice Chair Megan Crummett (arrived at 7:55 a.m.)

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Transportation and Parking Commission Regular Meeting Minutes of October 10, 2019 and Special Meeting Minutes of November 6, 2019.

MOTION: **Motion** by Maria Ristow, Commissioner, to approve Consent Item 1.
 Seconded by Adam Moore, Youth Commissioner.

VOTE: **Motion passed. 3/0.**

OTHER BUSINESS

2. Youth Commission Liaison (verbal report)

Adam Moore, Youth Commissioner, verbally reported on the last Youth Commission meeting. Commission discussed this item.

3. Grants

Ying Smith, Transportation and Mobility Manager, verbally reported on this item and provided a summary of awarded funds. Commission discussed this item.

4. Commission Adopted Priorities 2019

A. **Bus:** Current School Bus Pilot Program (Update)

Ying Smith, Transportation and Mobility Manager, verbally reported on this item.
Commission discussed this item.

B. **Parking:** Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

Matt Morley, PPW Director, verbally reported on this item.

5. Police Department Update

Greg Borromeo, PD Sergeant, verbally reported on this item.

6. PPW Director's Report

A. Transportation & Parking Projects Update 19/20

I. Traffic Signal Upgrade

Matt Morley, PPW Director, verbally reported on this item.

B. Ongoing Projects/ Programs of Interest List (Updates)

I. Parklets

II. Cut Through Traffic

III. Traffic around Schools

IV. Senior R.Y.D.E. Program

V. One-Way Street Pilot

VI. General Plan Update

Matt Morley, PPW Director, verbally reported on item numbers I., II., IV. & V. No new updates on the other item numbers.

7. Town BPAC Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

8. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

9. VTA BPAC Liaison (verbal update)

No new report.

COMMISSIONER REPORTS

Maria Ristow, Commissioner, verbally reported on her Paso Robles parking experience and the 11/22/19 Silicon Valley Bike Coalition Ride that will start here at the Public Works Yard. She also attended the Planning Commission meeting that dealt with the BPAC Master Plan and the 11/6 Chamber of Commerce meeting.

Megan Crummett, Vice Chair, offered her support to the new Complete Streets and Transportation Commission.

Robert Buxton, Chair, verbally reported his attendance at the Town Council Commission interview and the last CERT event.

ADJOURNMENT

The meeting adjourned at 8:30 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the November 14, 2019 meeting as approved by the Transportation and Parking Commission.

/s/Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary

Updated November 2019

Summary of Awarded Funds in Grant Programs at State, Regional and County Levels

Awarded Grants

Year	Project Name	Grant Program	Awarded	Type	Project Status
2016/17	Bicycle & Pedestrian Master Plan	Transportation Development Act Article 3	\$ 75,497	Formulaic	Completed
2016/17	Bicycle & Pedestrian Master Plan	County PICH	\$ 40,000	Competitive	Completed
2016/17	SR25	County PICH	\$ 15,000	Competitive	Completed
2017	Los Gatos Creek Trail to SR 9 Connector	OBAG 2	\$ 343,000	Formulaic	Design
2016	Townwide signal modernization (Smart Signals)	Vehicle Registration Fee (VRF)	\$ 500,000	Competitive	Design
2017	Los Gatos Smart Signals	MTC IDEA	\$ 700,000	Competitive	Design
2017	Los Gatos Smart Signals	Vehicle Registration Fee (VRF)	\$ 376,400	Competitive	Design
2018	Roberts Fisher School Frontage	Transportation Fund for Clean Air (TFCA)	\$ 39,500	Competitive	Design
2018	BHR Bike and Pedestrian Improvements	Regional Bike Program from TFCA	\$ 242,000	Competitive	Completed
2018	Bicycle and Pedestrian Bridge over Highway 17	Transportation Development Act Article 3	\$ 52,995	Formulaic	Completed
2019	Bicycle and Pedestrian Bridge over Highway 17	Transportation Development Act Article 3	\$ 34,456	Formulaic	Feasibility Study
2018	Shannon Road Complete Streets	Vehicle Emissions Reductions Based at Schools	\$ 940,100	Competitive	Start in 2020
2018	Guardrail Upgrade	Highway Safety Improvement Program (HSIP)	\$ 980,100	Competitive	Design RFP released
2019	Hwy 9 Interchange & Hwy 17 Efficiency Improvements - Design	Measure B	\$ 5,400,000	Competitive	Design
2019	Bicycle and Pedestrian Education & Encouragement	Measure B	\$ 24,586	Formulaic	Design
2019	E. Main St. Speed Table/Raised Crosswalk	Transportation Fund for Clean Air (TFCA)	\$ 86,200	Competitive	Start in 2020
2019	School bus pilot	Transportation Fund for Clean Air (TFCA)	\$ 174,000	Competitive	In service
2019	Winchester Class IV Bikeway	Regional Bike Program from TFCA	\$ 293,922	Competitive	Start in 2020
Total			\$ 10,317,756		

Pending and Upcoming

Year	Project Name	Grant Program	Requested	Type	Project Status
2019	Local Road Safety Plan	Highway Safety Improvement Program (HSIP)	\$ 72,000	Fund Request	Start in 2020
2020	LG Creek Trail to SR 9 Connector (construction)	Measure B	\$ 4,000,000	Competitive	N/A
2020	BPOC over Highway 17 (final design)	Measure B	\$ 5,000,000	Competitive	N/A
2020	Kennedy sidewalk between LGB and Englewood	Measure B	\$ 800,000	Competitive	N/A
2020	Winchester Boulevard Complete Streets	Measure B	\$ 1,100,000	Competitive	Conceptual design
2020	Highway 9/Massol Avenue RRFB (construction)	Measure B	\$ 400,000	Competitive	"Shovel ready"
Total			\$ 11,372,000		

Note: Grant amounts requested are preliminary estimates.

Not Awarded

Year	Project Name	Grant Program	Requested	Type
2017	Urban Forest Master Plan	Cal Fire Urban & Community Forestry Program	\$ 160,000	Competitive
2017	Activate Los Gatos	Caltrans Transportation Planning	\$ 386,000	Competitive
2018	School ride sharing pilot	Transportation Fund for Clean Air (TFCA)	\$ 120,000	Competitive
2018	E. Main St. Speed Table/Raised Crosswalk	AARP Community Challenge	\$ 77,250	Competitive
2018	LG Creek Trail to SR 9 Connector (construction)	Vehicle Emissions Reductions Based at Schools	\$ 1,000,000	Competitive
2019	LG Creek Trail to SR 9 Connector (construction)	Santa Clara Valley Water District	\$ 571,000	Competitive