

**TOWN OF LOS GATOS
REGULAR MEETING OF THE PARKS COMMISSION AGENDA
AUGUST 3, 2020
6:00 PM**

IMPORTANT NOTICE REGARDING THE AUGUST 3, 2020 PARKS COMMISSION MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID-19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

PARTICIPATION

If you are interested in viewing the meeting or in providing oral comments real-time during the meeting, the Zoom Video Conference Link for the meeting is:

<https://losgatosca-gov.zoom.us/j/94304006119>

Or Telephone: Dial: USA 215 446 3657 USA 8883634735 (US Toll Free) Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom.
- If you are participating by phone on the Zoom app, press *2 on your telephone keypad to raise your hand.
- If you are participating by calling in, without a Zoom app, you must notify the Parks and Public Works Department at PPWComment@losgatosca.gov which item(s) you would like to speak on prior to 5:00 p.m. the day of the meeting.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Parks Commission meeting.

If you are unable to participate in real-time and would like to submit public comment, you may email PPWComment@losgatosca.gov with the subject line “Public Comment Item #__” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record.

REMOTE LOCATION PARTICIPANTS

The following Commission Members are listed to permit them to appear electronically or telephonically at the Commission meeting: CHAIR CHRIS MULLEN, VICE-CHAIR ROB STEPHENSON, COMMISSIONERS MIKE BUNCIC, BRANT CORENSEN, SANDY GORDON, MATT

OBER, AND YOUTH COMMISSIONER KAMRON EMAMI. All votes during the teleconferencing session will be conducted by roll call vote.

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MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Minutes of the Parks Commission Regular Meeting of June 1, 2020.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

None reported.

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Park Stewardship Program –
 - A) Discuss Worcester Park Monthly Volunteer Clean-ups (Verbal Report)
 - B) Consider the Potential of Live Oak Manor Park or Others for Expansion of the Volunteer Program (Verbal Report)

PARKS COMMISSION MEETING
AUGUST 3, 2020

3. PPW Director's Report
 - A) General Plan Update – Review of the 2020 General Plan Document (Verbal Report)
 - B) Review Prop 68 - https://www.parks.ca.gov/?page_id=30095

 - C) Park Operations – Open/Closure Status due to Covid-19 (Verbal Report)
 - D) Creek Trail Pavement Project
 - E) Capital Improvement Projects – FY 20/21 – Projects (Verbal Report)
 - F) Events (Verbal Report)
4. Youth Commission Report (Verbal Report)
5. Beautification Committee Liaison Report (Verbal Report)

COMMISSIONER REPORTS

ADJOURNMENT

Next meeting scheduled – **October 5, 2020**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE PARKS AND PUBLIC WORKS DEPARTMENT AT (408) 399-5770. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
PARKS COMMISSION REPORT**

MEETING DATE: 08/03/2020

ITEM NO: 1

**DRAFT MINUTES OF THE PARKS COMMISSION REGULAR MEETING
JUNE 1, 2020**

The Parks Commission of the Town of Los Gatos conducted a Regular Meeting on June 1, 2020, at 6:00 p.m. via videoconferencing.

MEETING CALLED TO ORDER AT 6:03 p.m.

ROLL CALL

Present: Chair Mullen, Vice-Chair Stephenson, Commissioners Buncic, Corenson, Gordon, Ober, and Youth Commissioner Emami.

CONSENT ITEMS

1. Approve Minutes of the Parks Commission Special Meeting of February 24, 2020.
2. Approve Minutes of the Parks Commission Regular Meeting of February 3, 2020.

MOTION: Motion by Commissioner Buncic to approve Consent Items 1 and 2.
Seconded by Vice-Chair Stephenson.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

None reported.

PUBLIC HEARING

3. Uphold a Tree Removal for a Tree in the Public Right of Way at 965 Blossom Hill Road.

Matt Morley, Director of Parks and Public Works, presented the staff report and attachments. The appellant was not present.

Clayton Bruntz, resident, intended to provide verbal comments on this item, but due to teleconferencing issues he was unable to; however, he corresponded with staff prior to the meeting that he was in support of the tree removal.

Commission discussed this item.

MOTION: Motion by Chair Mullen to support the removal and replacement of the tree. **Seconded** by Commissioner Ober.

No discussion.

VOTE: Motion passed unanimously.

OTHER BUSINESS

4. Park Stewardship Program

A) Discuss Worcester Park Monthly Volunteer Clean-ups

No report given.

B) Consider the Potential of Live Oak Manor Park or Others for Expansion of the Volunteer Program

No report given.

5. PPW Director's Report

A) General Plan Update – Review of the 2020 General Plan Document

Matt Morley, Director of Parks and Public Works provided an update on the item.

B) Review [Prop 68](https://www.parks.ca.gov/?page_id=30095) https://www.parks.ca.gov/?page_id=30095

Matt Morley, Director of Parks and Public Works provided an update on the item.

C) Park Operations

Jim Harbin, Superintendent provided a verbal report on park operations and Marina Chislett, Environmental Program Specialist, provided an update on the Santa Clara Valley Water District Los Gatos Creek Trail Grant.

D) "Connect Los Gatos" Transportation Project – Review of the Los Gatos Creek Trail to Highway 9 Trailhead Connector Project <https://www.losgatosca.gov/ConnectLG>

Matt Morley, Director of Parks and Public Works provided a verbal report on this item, including the Pedestrian Overcrossing on Highway 17 over Blossom Hill Road and the widening of the intersection at Highway 9 and 17 intersection.

E) Capital Improvement Projects – FY 20/21 – Potential projects

Matt Morley, Director of Parks and Public Works, provided a verbal report on this item.

F) Events

i) Spring into Green

Matt Morley, Director of Parks and Public Works, commented that due to Covid-19 Shelter in Place Order, no events are taking place at this time.

6. Youth Commission Report

Youth Commissioner Emami provided an update on the annual recruitment for the Youth Commission.

7. Beautification Committee Liaison Report

No report given.

COMMISSIONER REPORTS

None reported.

ADJOURNMENT

The meeting adjourned at 6:49 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 1, 2020 meeting as approved by the Parks Commission.
/s/Matt Morley, Director of Parks and Public Works