



**TOWN OF LOS GATOS**  
**COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION**  
**SPECIAL MEETING:**  
**CHAMBER OF COMMERCE VISITORS' CENTER**  
**10 STATION WAY, LOS GATOS CA 95030**  
**JUNE 27, 2023**  
**3:00 P.M.**

*Jeffrey P. Blum, Chair*

*Elanor Yick, Vice Chair*

*Dick Konrad, Commissioner*

*George Rossmann, Commissioner*

*Pradeep Khanal, Commissioner*

*Lydia Norcia, Commissioner*

*Vacant, Youth Commissioner*

*Mary Badame, Council Liaison*

**IMPORTANT NOTICE**

This meeting will be held in-person at the Chamber of Commerce Visitors' Center, 10 Station Way, Los Gatos CA 95030. Members of the public may only provide public comments for the agenda item in-person.

**PARTICIPATION IN THE PUBLIC PROCESS**

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you are interested in providing oral comments during the meeting, you must attend in-person and complete a "speaker's card" and return it to the staff. If you wish to speak to an item on the agenda, please list the item number. The time allocated to speakers may change to better facilitate the Commission meeting. You are welcome to submit written comments via email to [Clerk@losgatosca.com](mailto:Clerk@losgatosca.com).

**Public Comment During the Meeting:**

- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.
- Speakers at public meetings will be asked to provide their full name and to state whether they are a resident of the Town of Los Gatos. This information is optional and not required.

**Deadlines for Public Comment and Presentations are as follows:**

- If you are unable to participate in person, you may email [Clerk@losgatosca.com](mailto:Clerk@losgatosca.com) with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to Commission must provide the comments as follows:
  - For inclusion in an Addendum: by 11:00 a.m. the Monday before the Commission meeting
  - For inclusion in a Desk Item: by 11:00 a.m. on the day of the Commission Meeting
- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to [Clerk@losgatosca.gov](mailto:Clerk@losgatosca.gov), to the by 12:00 p.m. the day of the meeting.

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**RULES OF DECORUM AND CIVILITY**

The purpose of the meeting is to conduct the business of the Town in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Town meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code.

The Town does not tolerate disruptive conduct, which includes but is not limited to:

- addressing the Commission without first being recognized;
- interrupting speakers, Commission or Town staff;
- continuing to speak after the allotted time has expired;
- failing to relinquish the microphone when directed to do so;
- repetitiously addressing the same subject.

Town Policy does not allow speakers to cede their commenting time to another speaker. Disruption of the meeting may result in a violation of Penal Code Section 403.

**MEETING CALLED TO ORDER**

**ROLL CALL**

**COMMISSIONER REPORTS**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve the Minutes of the May 23, 2023 CHSSC Regular Meeting

**VERBAL COMMUNICATIONS** (*Members of the public are welcome to address the Community Health and Senior Services Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.*)

**OTHER BUSINESS** (*Up to three minutes may be allotted to each speaker on any of the following items.*)

2. Reports from Senior Road Map Task Forces Regarding Progress on Senior Road Map Goals
3. Discussion Regarding Potential Use of CHSSC Discretionary Funds
4. Discussion Regarding Opportunities for Commissioner Involvement in Senior Programming and Activities
5. Staff Liaison Report

**ADJOURNMENT**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]**

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**TOWN OF LOS GATOS**  
**Community Health and Senior**  
**Services Commission**

MEETING DATE: 06/27/2023

ITEM NO: 1

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**DRAFT**  
**Minutes of the Community Health and Senior Services Meeting**  
**May 23, 2023**

The Community Health and Senior Services Commission conducted a regular meeting in person on Tuesday, May 23, 2023, at 5:00 p.m.

**MEETING CALLED TO ORDER 5:04 P.M.**

**ROLL CALL**

Present: Chair Blum, Vice Chair Yick, and Commissioners Khanal, Konrad, Norcia, and Rossman; and Council Liaison Badame.

Absent: Commissioner Bernholz

Staff Present: Library Director Baker and Town Manager Laurel Prevetti

**COMMISSIONER REPORTS**

- Chair Blum reported that he wrote an article for the “Los Gatan”, composed questions for LGSRec, worked on the Distinguished Citizen Award, wrote a letter to the County Supervisor’s office, and gave a thank you to the other Commissioners for their work.
- Vice Chair Yick attended the LGSRec resource fair, gave a thank you to LGSRec, meet with her subcommittee, and attended the LGSRec Mothers’ Day event.
- Commissioner Norcia attended the LGSRec resource fair.
- Commissioner Konrad attended the LGSRec resource fair and met with his subcommittee.
- Commissioner Rossman met with service providers and worked on a report for the agenda.
- Commissioner Khanal attended the Complete Streets and Transportation Commission meeting and an event with Councilmember Moore.

**CONSENT ITEM**

1. Approve Community and Senior Services Commission Minutes of April 25, 2023.

No Public Comment

**MOTION:** Motion by Commissioner Yick to approve consent item 1. **Seconded by** Commissioner Norcia.

**VOTE: Motion passed 6-0**

SUBJECT: Draft Minutes of the Community Health and Senior Services Commission

Meeting of May 23, 2023

DATE: June 27, 2023

## VERBAL COMMUNICATIONS

Tom Picraux reminded the Commissioners of a ribbon cutting event at Live Oak Senior Day on June 1<sup>st</sup>.

Emily Spragrasi reported on membership and programs at LGSRec.

Harrison Paist of LGSRec said that he looked forward to working with the Commission.

## OTHER BUSINESS

2. Review and approve recommendation to Council for use of ARPA Funding for LGSRec 55+ Program Services

Vice Chair Yick gave an overview of the recommendation contained in the agenda packet.

Opened public comments.

No one spoke.

Closed public comments.

**MOTION:** **Motion by Commissioner Rossmann** to submit the CHSSC recommendation and the written Q&A between Chair Blum and LGSRec to the Council. **Seconded by Commissioner Norica.**

## **VOTE: Motion passed 6-0**

3. Report out on Seniors of Distinction Award

Vice Chair Yick gave an overview of the nomination process. Chair Blum reported that he submitted a nomination on behalf of the CHSSC for Maureen Heath to receive the award. The Commission congratulated Ms. Heath.

4. Amendments to the Senior Road map Task Forces

Chair Blum made the following appointments for Chairs of each Task Force Goal Task Force:

Yick – Goal 2 Core Senior Services

Konrad – Goal 3 Communications and Engagement

Yick – Goal 4 Volunteer Support and Engagement

Rossmann – Goal 7Interated Governance, Funding, and Accountability

Chair Blum added the following Commissioners to the following Task Forces:

Norgia – Goal 4 Volunteer Support and Engagement

Khanal – Goal 3 Communications and Engagement

SUBJECT: Draft Minutes of the Community Health and Senior Services Commission

Meeting of May 23, 2023

DATE: June 27, 2023

Open public comments.

No one spoke.

Closed public comments.

## 5. Reports from Senior Road Map Task Forces Regarding Senior Road Map Goals

Vice Chair Yick reported that there was no meeting scheduled yet.

Commissioner Konrad reported that he sent out a summary to his Task Force members regarding items that they “are up to speed on” and those that still need work.

Commissioner Rossmann reported that his group met and will work with service providers to determine a baseline of service.

Open public comment.

No one spoke.

Closed public comment.

## 6. Discussion of Volunteer Support for Senior Roadmap implementation

The Commission discussed the need for volunteers to implement the Roadmap as well as to work with the newly forming non-profit by Tom Picraux.

Open public comment.

Tom Picraux reported on the status of the formation of the non-profit and expressed the capacity in which he envisions volunteer support.

Closed public comments.

The Commission decided that there was a need for the CHSSC to be involved in volunteer efforts apart from the non-profit.

## **ADJOURNMENT**

The meeting adjourned at 6:30 p.m.

Respectfully Submitted:

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Ryan Baker, Library Director

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**TOWN OF LOS GATOS**  
**COMMUNITY HEALTH AND SENIOR**  
**SERVICES COMMITTEE REPORT**

MEETING DATE: 06/25/2023

ITEM NO: 2

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DATE: June 25, 2023  
TO: Community Health and Senior Services Committee  
FROM: Ryan Baker, Library Director  
SUBJECT: Reports from Senior Road Map Task Forces Regarding Senior Road Map Goals

**REMARKS:**

Chair Blum has asked that the Senior Road Map Task Forces report out on their established goals, timelines, and steps taken in their work during the past month.

Chair Blum has also asked that a system for tracking progress on goals be discussed.

**PREPARED BY:** Ryan Baker  
Library Director

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**TOWN OF LOS GATOS**  
**COMMUNITY HEALTH AND SENIOR**  
**SERVICES COMMITTEE REPORT**

MEETING DATE: 06/25/2023

ITEM NO: 3

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DATE: June 25, 2023  
TO: Community Health and Senior Services Committee  
FROM: Ryan Baker, Library Director  
SUBJECT: Discussion Regarding Potential Use of CHSSC Discretionary Funds

**REMARKS:**

Council has allocated \$2,500 in the FY2023-24 budget to assist the CHSSC with any costs associated in the course of their work. The Commission may discuss possible uses of the funds, keeping in mind that guidelines or policies for limitations on fund expenditure may be forthcoming.

**PREPARED BY:** Ryan Baker  
Library Director

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**TOWN OF LOS GATOS**  
**COMMUNITY HEALTH AND SENIOR**  
**SERVICES COMMITTEE REPORT**

MEETING DATE: 06/25/2023

ITEM NO: 4

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DATE: June 25, 2023  
TO: Community Health and Senior Services Committee  
FROM: Ryan Baker, Library Director  
SUBJECT: Discussion Regarding Opportunities for Commissioner Involvement in Senior Programming and Activities

**REMARKS:**

Based on feedback from LGSRec regarding opportunities to attend senior service, events, and activities, Chair Blum has suggested that a discussion would be warranted regarding opportunities for Commissioner involvement.

**PREPARED BY:** Ryan Baker  
Library Director

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