



TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION MEETING
June 23, 2020
110 East Main Street
LOS GATOS, CA
5:00 p.m.

George Rossman, Chair
Laura Kramer Rahmil, Vice Chair
Lydia Norcia, Commissioner
Jeffery P. Blum, Commissioner
Arshia Mathur, Youth Commissioner
Commissioner - Vacant
Commissioner - Vacant

IMPORTANT NOTICE REGARDING THE JUNE 23, 2020 COMMUNITY HEALTH AND SENIOR SERVICE COMMISSION MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID- 19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting teleconference and not in the Council Chamber.**

PARTICIPATION

If you are interested in providing oral comments real-time during the meeting, you must join the Zoom webinar at <https://losгатосca.gov.zoom.us/j/93389049058> password: 799843

Or Telephone:

Dial:

USA 636 651 0002

USA 8773361829 (US Toll Free)

Conference code: 986172

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may send an email to PublicComment@losгатосca.gov with the subject line “Public Comment Item #___” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 3:00 p.m. on the day of the meeting. All comments received will become part of the record. The Chair has the option to modify this action on items based on comments received.

REMOTE LOCATION PARTICIPANTS

The following Commission Members are listed to permit them to appear electronically or telephonically at the Community Health and Senior Services Commission meeting: Commissioner George Rossman, Commissioner Kramer Rahmil, Commissioner Norcia, Commissioner Blum, and Youth Commissioner Mathur. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

COMMISSIONER REPORTS

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Community and Senior Services Commission Minutes of February 25, 2020 (Attachment 1)
2. Acceptance of Amended CHSSC Enabling Resolution (Attachment 2)
3. Acceptance of Updated Scoring Rubric for the Community Grant Program (Attachment 3)

VERBAL COMMUNICATIONS *(Members of the public may address the Community and Senior Services Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. Unless additional time is authorized by the Community and Senior Services Commission, remarks shall be limited to three minutes.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items consistent with the Participation instructions contained on page 1 of this agenda.)*

4. Site visit schedule and reports
 - a. Parents Helping Parents – (Attachment 4)
 - b. Next Door Solutions – (Attachment 5)
 - c. CASSY – (Attachment 6)
 - d. Site visit schedule – (Attachment 7)
5. Town of Los Gatos General Plan Advisory Committee (GPAC) 2040 Update (Attachment 8)
6. Staff Liaison Report
 - a. Update from CHSSC partners
 - b. Update from staff liaison

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



DRAFT
MINUTES OF THE COMMUNITY AND SENIOR SERVICES COMMISSION MEETING
FEBRUARY 25, 2020

The Community and Senior Services Commission of the Town of Los Gatos conducted a Regular Meeting on Tuesday, February 25, 2020, at 5:03 p.m.

MEETING CALLED TO ORDER

ROLL CALL

Present: Commissioner Blum, Commissioner Rossmann, Youth Commissioner Mathur

Absent: Commissioners Norcia, Rahmil

Also Present: Liaison Andrews, Trinh Nguyen from LGS Recreation

COMMISSIONER REPORTS

Chair Rossman provided information from the recent Los Gatos Service Providers meeting. Updates included information on recent \$650,000 RYDE grant and a presentation of Indieflix foundation documentaries geared toward wellness and mental health. Chair Rossman also provided an update on the recent Age-Friendly Collaborative meeting. Updates included a discussion of the AARP Age -Friendly two-year action plan.

Commissioner Blum discussed concerns about lack of capacity to implement actions and Commission vacancies. In addition, Commissioner Blum expressed concerns about strategic priorities of the Commission not being fully articulated.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Community and Senior Services Commission Minutes of January 28, 2020 (Attachment 1)

MOTION: Motion by Commissioner Blum to approve the minutes of January 28, 2020. Seconded by Commissioner Rossman.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS *(Members of the public may address the Community and Senior Services Commission on any matter that is not listed on the agenda. Unless additional time is authorized by the Community and Senior Services Commission, remarks shall be limited to three minutes.)*

None

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Town of Los Gatos General Plan Advisory Committee (GPAC) 2040 Update

Chair Rossman introduced the topic and provided a handout on the health services portion of the General Plan Human Services Element. Liaison Andrews provided background information on the General Plan update, Human Services Element, and how the CSSC intersects with those documents.

Liaison Andrews apprised the Commission of the upcoming General Plan Advisory Committee (GPAC) meeting and options for Commission involvement.

Chair Rossman provided additional information on the health services portion of the human services element and asked permission to represent the Commission at the GPAC meeting. Commissioner Blum made a motion for the Chair to represent the Commission. The motion was seconded by Commissioner Mathur.

3. Human Services Grant Program Update

a. Staff Report to Council (Attachment 2)

The staff report was introduced by Director of Library Services Baker and the need for Commissioners to participate in the development of a grant review rubric. Commissioners Rossman and Mathur volunteered to work with Director Baker on development of a rubric for the revised annual community grant program.

b. Site visit schedule (Attachment 3)

Commissioners discussed site visit assignments.

c. Site visit report PHP (Attachment 4)

No report due to Commissioner absence

4. Staff Liaison Report

a. Update from LGS Recreation

No report

b. Update from SASCC
Not present

c. Update from staff liaison

No report

ADJOURNMENT

The meeting adjourned at 6:19 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 25, 2020 meeting as approved by the Community and Senior Services Commission.

Arn Andrews, Assistant Town Manager

RESOLUTION 2020-012

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOS GATOS AMENDING THE COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION ENABLING RESOLUTION AND RESCINDING RESOLUTIONS 2016-054 AND 2011-035

RESOLVED by the Town Council of the Town of Los Gatos, that the Town Council does hereby establish the terms and conditions for appointment to and conduct of the Community Health and Senior Services Commission. The Commission is advisory to the Town Council and operates in the manner hereinafter prescribed.

1. Membership-Organization

- a. The Commission shall consist of seven (7) voting members. Membership composition shall be six (6) adult voting members appointed by Council, whose terms of office are three (3) years and until their successors are appointed by Council, and one (1) Youth Commissioner as a voting member, appointed by the Youth Commission, whose term of office shall be for one (1) year with no limitations on reappointments.
- b. The Commission's membership shall, to the extent possible, reflect the social and economic diversity of the Los Gatos community.
- c. The members' terms of office are staggered and overlapped so that the terms of no more than three (3) of the adult members expire each year.
- d. The Commission shall appoint and prescribe the term of office for its Chair and Vice-Chair.
- e. A majority of voting members of the Commission shall constitute a quorum for the purpose of transacting business. Any member shall have the right to present a minority view to the Town Council in reference to any report or recommendation the Commission makes.
- f. Commission members shall serve without compensation, provided that, with advance budgetary approval of the Town Council, the actual and necessary expenses (if any) incurred by the members in the conduct of Town business shall be reimbursable pursuant to the provisions of the current Administrative Policy.
- g. The Commission shall establish a regular time and location for its meetings and shall otherwise call and conduct its meetings in compliance with the provisions of the Ralph M. Brown Act (Government Code Sections 54950 and following).
- h. A record of all minutes and resolutions of the Commission shall be kept and shall be a public record.

- i. Residency and meeting attendance requirements will conform with all current Town Resolutions and Policies.
2. Duties and Functions
- a. The function of the Commission shall be to serve in an advisory capacity to the Town Council regarding Town policies within its scope of expertise; specifically, on the senior services and public health needs of the community. With the prior approval of, and/or at the direction of, the Town Council or its delegate, the Commission shall receive public input, evaluate options, and make recommendations on policy issues including, but not limited to, the following:
 - i. The goals, policies, and actions relating to Senior Services and Public Health contained in the Town's General Plan; and
 - ii. The coordination of community services programs between the Town and other agencies, both public and private; and
 - iii. Emerging community needs, including demographic and economic trends.
 - b. In developing recommendations to the Town Council, the Commission should:
 - i. Elicit the interest and support of various relevant community individuals and groups.
 - ii. Study and examine sources of public and private funding to meet public health and community service needs.
 - iii. Evaluate the effectiveness of existing programs and make constructive suggestions for improvement.
 - iv. Examine ways to minimize and/or eliminate overlapping and duplicative services.
 - c. The Commission may send representatives, when appropriate, to other bodies or Commissions.
 - d. The Commission shall perform other duties as assigned by the Town Council.

BE IT FURTHER RESOLVED that the Commissions name is changed to Community Health and Senior Services Commission and that Resolutions 2016-054 and 2011-035 are hereby rescinded.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos, California, held on the 5th day of May 2020, by the following vote:

COUNCIL MEMBERS:

AYES: Rob Rennie, Marico Sayoc, Barbara Spector, Mayor Marcia Jensen

NAYS: None

ABSENT: None

ABSTAIN: None

SIGNED:



MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

DATE: 5/20/20

ATTEST:



TOWN CLERK OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

DATE: 5/21/2020



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/02/2020

ITEM NO: 4

DATE: June 2, 2020
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Approve the Scoring Rubric for the Town's Community Grant Program

RECOMMENDATION:

Approve the scoring rubric for the Town's Community Grant program.

BACKGROUND:

The Town of Los Gatos has been awarding grants since 1992 to support community groups working toward the benefit of Los Gatos residents. The program was administered by the Town's Community Services Department until the Department was dissolved in FY 2011/12. In that year, program administration was transferred to the Town Manager's Office with review of applications and award recommendations passing through the Arts and Culture Commission (ACC) and the Community and Senior Services Commission (CSSC) before final approval from Town Council. In 2018, the ACC and CSSC revised and streamlined the application process.

On February 4, 2020 the Town Council approved revisions to the Community Grant program which had been recommended by Town staff working in conjunction with the ACC and the CSSC. These changes included establishing the total funding amount for community grants as part of the regular budget process; moving the application cycle to begin after approval of the annual budget; allowing grant applications for projects addressing Community Vitality and Events in addition to the traditional categories of Human Services, Arts, and Education; and, establishing three classes of grants: one-time grants focusing on assisting new projects for non-profits, 2-year grants for sustaining non-profit projects that have been receiving funding consistently for the past five or more years, and one-time innovation grants to assist individual community members in launching a project for the community.

PREPARED BY: Ryan Baker
Library Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Finance Director

PAGE 2 OF 3

SUBJECT: Approve the Scoring Rubric for the Town's Community Grant Program

DATE: June 2, 2020

BACKGROUND (continued):

The revisions also included using a standardized fair and competitive process for scoring and ranking applications. As part of that approval, Town Council requested a scoring rubric, once developed, be brought back before Council for review.

DISCUSSION:

A committee consisting of two members of the CSSC and two members of the ACC worked together to develop standardized rubrics (Attachment 1) to be used for ranking community grant applications going forward. One rubric was developed for the one-time grants for non-profits, a second rubric for the 2-year sustaining grants, and a third for the innovation grants for community members. Applications (Attachment 2) were updated where needed to coincide with the rubrics.

The scoring rubrics for the one-time grants for non-profits and innovation grants for community members focus on the applicants' ability to address the following areas in regard to their proposed grant project: innovation, project sustainability, background (capacity to complete the project), approach (project methodology), feasibility, budget, and project outcome assessment methodology. These rubrics also award a small bonus for grant proposals that align with stated Council priorities. The scoring rubric for 2-year sustaining grants incorporates several of the areas listed above and additionally takes past performance of the organization into account.

The rubrics are designed to be used consistently for all applications. Application scoring will be done by a committee consisting of an equal number of members of the ACC, CSSC (recently renamed to the Community Health and Senior Services Commission), and one representative from the Youth Commission. Each committee member will score all community grant applications individually, with the average of all individual scores giving the final scoring rank. Grants will be awarded to the top scoring applicants in each of the three classes until budgeted funds are fully allocated.

The scoring rubrics will be made available to the public when the application period opens in order to assist grant applicants in crafting their proposals.

FISCAL IMPACT:

Approval of this item does not impact or alter funding already proposed in the Town's FY 20/21 budget for Community Grants.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

PAGE 3 OF 3

SUBJECT: Approve the Scoring Rubric for the Town's Community Grant Program

DATE: June 2, 2020

Attachments:

1. Los Gatos Community Grant Scoring Rubrics
2. Community Grant Applications

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Los Gatos Community Grant Scoring Rubrics

- **New Project Grants for Non-Profit Organizations**
- **2-year Sustaining Grants for On-going Projects for Non-Profit Organizations**
- **Innovation Grants for Individual Community Members**

Los Gatos Community Grant Scoring Rubric – New Project Grants for Non-Profit Organizations

Criteria	5 points Exemplary	3-4 points Good	1-2 points Needs Improvement	0 points (disqualifying if received in any one category) Evidence not demonstrated	Score
Innovation	Project represents the implementation of a new insight or idea that has not been piloted previously	Project represents local implementation of emerging innovation or trend not previously piloted in Los Gatos	Project represents the adoption of a change, addition, or variation to an already established program in Los Gatos	No innovation described. Project reproduces or continues an already established program in Los Gatos.	
Sustainability	Evidence presented that the project can be sustained locally beyond the grant period without additional funding necessary from the Town	Project is temporary, designed to end when the grant ends with meaningful rationale of ending explained.	Plans for future are stated as assumptions without supporting evidence.	Project is not designed to be temporary, but no meaningful plans for future beyond funding term appear in proposal.	
Community Impact	Target audience/population clearly defined. Strong presentation of the meaningful positive impact to the target audience/population provided with evidence or data specific to Los Gatos.	Target audience/population generally well defined. Sufficient presentation of meaningful positive impact to the target audience/population provided with general evidence or data although specific to Los Gatos.	Target audience/population very broadly defined. Presentation of positive impact based on realistic assumptions despite gaps in evidence	Target audience/population not sufficiently defined. Proposal lacks demonstration of meaningful impact to target audience/population	
Organizational Background	Applicant demonstrates it has significant experience or expertise in the field as it relates to completing the project.	Applicant demonstrates it has adequate experience or knowledge in the field as it relates to completing the project or expertise in a related field that	Applicant has gaps in experience or knowledge as it relates to the proposal but demonstrates that it can reasonably bridge gaps to successfully accomplish project	Applicant does not demonstrate the experience or knowledge to complete the project	

		would transfer to the project			
Approach	Proposal clearly explains the scope, steps, methods and intended results of the project with logical and systematic detail	Proposal adequately explains the scope, steps, methods and intended results of the project in general terms	Proposal explains the general scope and intended results but lacks detail of the project steps and methods	Proposal lacks sufficient detail to convey the scope or intended results of the project	
Budget Analysis	Strongly detailed and realistic budget with sound use of funds. Any funding necessary above the limit of the grant is both accounted for and secured through commitments from other means.	Realistic budget with general detail to show responsible use of funds. Any funding necessary above the limit of the grant is accounted for with reasonable certainty or commitment.	Budget generally appears to support the project activities as described although there are gaps in detail. Applicant has realistic opportunity to secure necessary funding above the limit of the grant even if commitment from those sources is not certain	Described proposal is not supported by the budget. Budget does not comply with application guidelines. No reliable source is presented to provide any necessary funding beyond the limit of the grant.	
Feasibility	Project, personnel, available resources, and timeline are realistic and congruent with project descriptions and outcomes. High likelihood of project being achievable based on information presented.	Deficiencies or overestimations exist in project, personnel, available resources or timeline within tolerable range. Outcome appears achievable despite some gaps or leaps.	Project, personnel, timeline or resources as described expose weaknesses in the proposal that will leave gaps. Project outcome's ability to be achieved is questionable at the level proposed, but likely will be achievable at a smaller level.	Insufficient information about personnel, resources, project or timeline to gauge feasibility.	
Assessment/Evaluation	Clear definition of success of program. Clear picture of how data will be collected to demonstrate degree to which outcomes are met.	Good understanding of anticipated specific results of success, but plan lacks details about data or methods.	Success difficult to ascertain, flawed by untestable outcomes, inappropriate methods, or lack of useful data collection.	Evaluation plans missing or unusable.	

Los Gatos Community Grant Scoring Rubric Cont. – New Project Grants for Non-Profit Organizations (Draft)

Alignment to target Council/Town Priority (if stated by Council)	+3 points Strong, specific, and direct alignment	+2 points General alignment	+1 point Broad, indirect or coincidental alignment	
Does the applicant owe the Town any reports or obligations from a previous community grant?				YES/NO If Yes, all previous obligations must be met before grant can be awarded.
Total Score (40 point scale, +0-3 incentive points)				

Los Gatos Community Grant Scoring Rubric – 2-year Sustaining Grants for On-going Projects for Non-Profit Organizations

Criteria	5 points Exemplary	3-4 points Good	1-2 points Needs Improvement	0 points (disqualifying if received in any one category) Evidence not demonstrated	Score
Past Project Performance	Organization has provided exemplary additional positive results building upon past Community Grant cycles	Organization has provided steady and reliable positive results consistent with past Community Grant cycles	Organization has produced fewer positive results compared to past Community Grant cycles within a realistic range based on situations outside of the organization's control	Organization failed to produce reasonable results compared to past Community Grant cycles due to situations within the immediate control of the organization.	
Continuing Community Need and Impact	Analysis of community need supported with evidence and data from the last year. Strong presentation of the meaningful positive impact to the target audience/population provided with evidence or data specific to Los Gatos.	Analysis of community need supported with evidence and data from the past two to three years. Sufficient presentation of meaningful positive impact to the target audience/population provided with general evidence or data although specific to Los Gatos.	Analysis of community need supported with evidence and data that is older than four years. Presentation of positive impact to target audience/population based on realistic assumptions despite gaps in evidence	Analysis of community need is lacking or sufficiently outdated. Proposal lacks demonstration of meaningful impact to target audience/population	
Organizational Capacity	Organization maintains ample staffing, resources, facilities, community connections, and knowledge base to continue the project. High likelihood of project being achievable based on information presented.	Organization demonstrates that it can continue current project level despite any new gaps in staffing, resources, facilities, or community connections. Outcome appears achievable despite some gaps or leaps.	Organization has developed significant gaps in staffing, resources, facilities, or community connections, but demonstrates that it can continue the project in a reduced capacity that achieves results at a smaller level.	Organization no longer has the staffing, resources, facilities, or community connections to continue with the project.	

Approach Analysis	Proposal clearly explains the scope, steps, methods and intended results of the project with logical and systematic detail	Proposal adequately explains the scope, steps, methods and intended results of the project in general terms	Proposal explains the general scope and intended results but lacks detail of the project steps and methods	Proposal lacks sufficient detail to convey the scope or intended results of the project	
Budget Analysis	Strongly detailed and realistic budget with sound use of funds. Any funding necessary above the limit of the grant is both accounted for and secured through commitments from other means.	Realistic budget with general detail to show responsible use of funds. Any funding necessary above the limit of the grant is accounted for with reasonable certainty or commitment.	Budget generally appears to support the project activities as described although there are gaps in detail. Applicant has realistic opportunity to secure necessary funding above the limit of the grant even if commitment from those sources is not certain	Described proposal is not supported by the budget. Budget does not comply with application guidelines. No reliable source is presented to provide any necessary funding beyond the limit of the grant.	
Assessment/Evaluation	Clear definition of success of program. Clear picture of how data will be collected to demonstrate degree to which outcomes are met.	Good understanding of anticipated specific results of success, but plan lacks details about data or methods.	Success difficult to ascertain, flawed by untestable outcomes, inappropriate methods, or lack of useful data collection.	Evaluation plans missing or unusable.	

Los Gatos Community Grant Scoring Rubric (cont.) – 2-year Sustaining Grants for On-going Projects for Non-Profit Organizations (Draft)

Does the applicant owe the Town any reports or obligations from a previous community grant?		YES/NO If Yes, all previous obligations must be met before grant can be awarded.
Total Score (30 point scale)		

Los Gatos Community Grant Scoring Rubric – Innovation Grants for Individual Community Members

Criteria	5 points Exemplary	3-4 points Good	1-2 points Needs Improvement	0 points (disqualifying if received in any one category) Evidence not demonstrated	Score
Innovation	Project represents the implementation of a new insight or idea that has not been piloted previously	Project represents local implementation of emerging innovation or trend not previously piloted in Los Gatos	Project represents the adoption of a change, addition, or variation to an already established program in Los Gatos	No innovation described. Project reproduces or continues an already established program in Los Gatos.	
Sustainability	Evidence presented that the project can be sustained locally beyond the grant period without additional funding necessary from the Town	Project is temporary, designed to end when the grant ends with meaningful rationale of ending explained.	Plans for future are stated as assumptions without supporting evidence.	Project is not designed to be temporary, but no meaningful plans for future beyond funding term appear in proposal.	
Community Impact	Strong presentation of positive impact to community based on robust evidence of need.	Sufficient presentation of positive impact to community based on reliable observations of need.	Presentation of positive impact to community somewhat lacking or based on realistic assumptions.	Proposal lacks demonstration of meaningful positive impact to community or is based on unsupported assumptions.	
Applicant's Background	Applicant demonstrates they have significant experience, expertise, or resource connections as it relates to completing the project.	Applicant demonstrates they have adequate experience, knowledge, or resource connections that would translate to completing the project	Applicant has gaps in experience, knowledge, or resource connections as it relates to the proposal but demonstrates they can reasonably bridge gaps to successfully accomplish project	Applicant does not demonstrate the experience, knowledge, or resource connections to complete the project	
Approach	Proposal clearly explains the scope, steps, methods and intended results of the	Proposal adequately explains the scope, steps, methods and intended results of the	Proposal explains the general scope and intended results but lacks detail of the	Proposal lacks sufficient detail to convey the scope or intended results of the project	

	project with logical and systematic detail	project in general terms	project steps and methods		
Feasibility	High likelihood of project being achievable based on information presented.	Outcome appears achievable despite some gaps or leaps.	Project outcome's ability to be achieved is questionable at the level proposed, but likely will be achievable at a smaller level.	Insufficient information to gauge feasibility or project is unrealistic as presented.	
Assessment/Evaluation	Clear definition of success of program. Clear picture of how data will be collected to demonstrate degree to which outcomes are met.	Good understanding of anticipated specific results of success, but plan lacks details about data or methods.	Success difficult to ascertain, flawed by untestable outcomes, inappropriate methods, or lack of useful data collection.	Evaluation plans missing or unusable.	

Alignment to target Council/Town Priority (if stated by Council)	+3 points Strong, specific, and direct alignment	+2 points General alignment	+1 point Broad, indirect or coincidental alignment	
New applicant incentive	+2 points for an applicant that has never received a Community Grant from the Town			
Does the applicant owe the Town any reports or obligations from a previous community grant?				YES/NO If Yes, all previous obligations must be met before grant can be awarded.
Total Score (35 point scale +0-5 incentive points)				

Community Grant Applications

- **One-time grant application for non-profits**
- **2-year sustaining grant application for non-profits**
- **Innovation grant application for community members**

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 ONE-TIME GRANTS FOR NON-PROFITS
 FISCAL YEAR 20XX/20XX**



Instructions			
<ul style="list-style-type: none"> The Town will consider funding requests for programmatic grants from local, non-profit organizations for new programs that bring a positive impact to the residents of Los Gatos in any one of the categories of Arts, Community Vitality, Education, Events, or Human Services. Applications are limited to one per organization, per year. All applications must be completed in full and submitted no later than 5:00 p.m. on <i>date</i> to be considered. Completed applications must be submitted electronically by Town Seamless Docs via Town's website at <i>link</i>. 			
Applicant Information			
Organization:			
Mailing Address:			
Program Coordinator:			
Contact Email:			
Contact Phone:			
Organization's EIN#:		CA Registry of Charitable Trusts #:	
Program Title:			
Amount of Grant Funding Requested (not to exceed \$x,xxx):			
Have you received any Town of Los Gatos Community Grants in the past?			
<p>Choose one of the following categories for your proposal (Arts, Community Vitality, Education, Events, Human Services):</p>			
Program proposal			
<p>Please provide a one sentence summary of your proposed program (what, when, how, why, and for whom?) (<i>max 100 words</i>):</p>			

Please fully describe your proposed program and how you plan to accomplish it:

Organizational Background

Please give a brief description of the overview and mission of your organization as it relates to the proposed project:

Budget

What is your organization's total annual operating budget?	
--	--

What is the total estimated budget for this proposed program?	
---	--

What sources of funding have you identified to cover additional costs of this program not covered by a Town of Los Gatos Community Grant?

Please give a breakdown of your program budget explaining how Community Grant funds will be spent:

Community Impact and Outcomes

Who is your target audience for the program?

How many people will your program serve?

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Sustainability

Please describe how you plan to sustain the program in the future. If this program is designed to terminate by the end of the grant cycle, please explain your rationale in this decision:

Certifications – please initial in the boxes

I certify that the organization requesting funding is a currently registered non-profit.

I certify that our organization will provide a grant report and receipts to the Town on a quarterly basis.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Program Coordinator:

Date:

(Name Printed):

Organization's Director:

Date:

(Name Printed):

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 SUSTAINING GRANTS (2 YEAR FUNDING)
 FISCAL YEARS 20XX/20XX AND 20XX/20XX**



Instructions

- Sustaining grants are available only to non-profit organizations addressing human services needs that have received consistent and uninterrupted Town Community Grant funding for a single program for the last five or more years. Please confirm your eligibility with *Staff person contact* prior to using this application.
- Applications are limited to one per organization, per year.
- All applications must be completed in full and submitted no later than 5:00 p.m. on *date* to be considered.
- Completed applications must be submitted electronically by Town Seamless Docs via Town’s website at *link*.

Applicant Information

Organization:			
Mailing Address:			
Program Coordinator:			
Contact Email:			
Contact Phone:			
Organization’s EIN#:		CA Registry of Charitable Trusts #:	
Program Title:			
Amount of Grant Funding Requested (not to exceed \$x,xxx):			

Program proposal

Please provide a one sentence summary of your proposed program (what, when, how, why, and for whom?) (*max 100 words*):

Please fully describe your proposed program and how you plan to accomplish it. Please identify any changes you are making to the program based on lessons learned from previous years?

Organizational Background

Please give a brief description of the overview and mission of your organization as it relates to the proposed project. Please describe your organization's current capacity to continue this project:

Budget

What is your organization's total annual operating budget?	
What is the total estimated budget for this proposed program?	
What sources of funding have you identified to cover additional costs of this program not covered by a Town of Los Gatos Community Grant?	
Please give a breakdown of your program budget explaining how Community Grant funds will be spent:	

Community Impact and Outcomes

Who is your target audience for the program?

How many people will your program serve?

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Certifications – please initial in the boxes

I certify that the organization requesting funding is a currently registered non-profit.

I certify that our organization will provide a grant report and receipts to the Town on a quarterly basis.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Program Coordinator:

Date:

(Name Printed):

Organization's Director:

Date:

(Name Printed):

**TOWN OF LOS GATOS
 COMMUNITY GRANTS APPLICATION
 INNOVATION GRANTS FOR COMMUNITY MEMBERS
 FISCAL YEAR 20XX/20XX**



Instructions

- The Town offers *four* small grants per year in the set amount of *\$1,500* to individual community members in order to assist in developing and launching a new project idea that benefits the community of Los Gatos.
- The applicant may not apply for this grant on behalf on another organization.
- Applications are limited to one per person, per year.
- All applications must be completed in full and submitted no later than 5:00 p.m. on *date* to be considered.
- Completed applications must be submitted electronically by Town Seamless Docs via Town’s website at *link*.

Applicant Information

Name:	
Mailing Address:	
Contact Email:	
Contact Phone:	
Program Title:	

Have you received any Town of Los Gatos Community Grants in the past?

Project proposal

Please provide a one sentence summary of your proposed project (what, when, how, why, and for whom?) (*max 100 words*):

Please fully describe your proposed project and how you plan to accomplish it:

Applicant Background

Please give a brief description of why you are qualified to undertake this project.

Community Impact and Outcomes

Describe how you identified a community need and the impact your program will have in addressing that need:

How would you define success for your program in terms of outcomes and what methods will you use to gauge those outcomes?

Sustainability

Please describe how you plan to sustain the program in the future. If this program is designed to terminate by the end of the grant cycle, please explain your rationale in this decision:

Certifications – please initial in the boxes

I certify that I will provide a grant report and receipts to the Town at the end of the grant cycle.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Signatures

Applicant Signature:

Date:

(Name Printed):

Los Gatos Community and Senior Services Commission
2019-2020 Human Services Grant Recipient Site Visit



Agency Name	Parents Helping Parents
Commissioner Name	Laura Rahmil
Date of Site Visit	1/15/2020
Agency Representative Name, Title, Phone	Mark Fishler, Development Director
Type of Service	Helping parents and children with needs
Summarize the program funded by the agency's current grant.	PHP was awarded additional grant in addition to our approved grant. They have received a total of \$6,000. Currently they are getting other grants: 60% Government, 20% private grants, 20% individuals.
Is the program having its intended impact?	They have served 9,000 six-month period. Opened a new support group in JCC Los Gatos 2 months ago. Serving 100 Los Gatos families.
What have been the biggest challenges/barriers to fulfilling the objectives of the program?	Some families are afraid to come out and ask for help with services. That is due to their illegal status. So sometimes parents cannot attend. They have no childcare available. Extra money is needed for childcare, while parents are in classes.

<p>How are you overcoming those barriers?</p>	<p>20% of kids with autism are not diagnosed. Educating parents with early signs of autism. Holding lectures. They also developed 200 videos in addition to our ongoing classes. Videos and counseling is available in three different languages.</p>
<p>Have other funding sources been approached? How have they responded?</p>	<p>County of Santa Clara – 180k Gilroy – 50k PAMF – 5k Kaiser – 3,000 Adobe – 5k Federal Government? Los Gatos – 6k</p>
<p>What are some of the agency’s greatest accomplishments during the past year?</p>	<p>E Learning Library New workshops 2 new locations in Los Gatos and Gilroy</p>

What are the key emerging issues for the agency that might impact future grants?	Diagnosing as many children as possible, Videos
How can the Town help the agency deal with those issues?	It would be helpful and very useful to add fully accessible playground in Los Gatos. Similar to Rotary playground in San Jose.
What services does the agency offer specifically to Los Gatos residents?	100 Los Gatos residents are participating in a program. Opened new Los Gatos location for meeting and counseling at JCC.
Interview Notes	I have met with Mark and toured their facility. It is huge with spaces for administrative personnel and volunteers. Many classrooms and small counseling rooms with nice equipment computer lab.



Agency Name	Next Door Solutions to Domestic Violence
Commissioner Name	Jeffrey P. Blum
Date of Site Visit	3/12/20
Agency Representative Name, Title, Phone	Jordan Dancer, Grants Manager
Type of Service	Support services to persons claiming to be victims of domestic violence, including crisis counseling services, self-sufficiency services, case management services and legal advocacy services.
Summarize the program funded by the agency's current grant.	See attached
Is the program having its intended impact?	Yes. See attached
What have been the biggest challenges/barriers to fulfilling the objectives of the program?	Making the program's presence known. Another challenge is staff retention.

<p>How are you overcoming those barriers?</p>	<p>Making services known: By distributing brochures and flyers about the program and about the availability of support groups. By their Light Up the Night fund raiser. By staffing tables at community events such as at the Women's March. By Outreach to LBGT organizations. By using social media. Outreach through their support groups and their speaker's bureau.</p> <p>Staff Retention: By advocating for a living wage and trying to be competitive in the salaries offered to senior staff. By attending community meetings on affordable housing.</p>
<p>Have other funding sources been approached? How have they responded?</p>	<p>Yes. They receive government grants, funds from foundations and corporations, individual contributions, in kind donations, etc.</p>

<p>What are some of the agency's greatest accomplishments during the past year?</p>	<p>Their Coaching Boys Into Men program, by which they train high school coaches in messaging to boys positive goals. They trained 17 coaches on the east side of San Jose and as a result the program has reached 200 students.</p> <p>They began a new support group for male abusers.</p> <p>They now have two teen support groups.</p> <p>The Eastside San Jose Peace Project: Working with health care providers to train them to identify domestic violence victims.</p> <p>More community outreach to inform the public of their services.</p> <p>Continuing their Housing First program.</p>
<p>What are the key emerging issues for the agency that might impact future grants?</p>	<p>Corona virus: staff absences, cash flow, maintaining healthy work environments.</p> <p>Measuring outcomes of their programs.</p> <p>Affordable safe housing.</p> <p>Livable wages.</p> <p>Cuts in federal funding.</p>
<p>How can the Town help the agency deal with those issues?</p>	<p>By being generous monetarily.</p> <p>Partnering more with them.</p> <p>Promoting the availability of their services: Posting about them on the government web site?</p> <p>Presentations to the town council: In October: National DV awareness month</p>

<p>What services does the agency offer specifically to Los Gatos residents?</p>	<p>There is a support group located in Los Gatos (at the JCC)</p> <p>The hotline</p> <p>All of their services are open to Los Gatos residents.</p>
<p>Interview Notes</p>	<p>This is an impressive program offering a number of important services to those who have been impacted by domestic violence. It appears to be the "go to" program in the county addressing domestic violence.</p> <p>More information is needed to determine the extent to which Los Gatos residents accessed the program's services, particularly during the past year. However, all of the many services offered by Next Door are available to Los Gatos residents.</p> <p>I will likely be volunteering at the center due to my familiarity with handling domestic violence cases from the legal end and since I was impressed with the scope of the services offered and the approaches taken to addressing the problems caused by domestic violence.</p>

Summarize the program funded by the agency's current grant:

Self-sufficiency: What are the current needs of the program user? Is it income, food, housing, employment, education, wellness and domestic violence (ie.; safety risk, legal advocacy)?

Case management: Define the user's needs and goals and develop an action plan.

Provide resource referrals such as for affordable health care and/or therapeutic services.

Provide in house therapeutic services.

Crisis counseling.

Short term monetary assistance.

Provide social services in the form of information concerning the user's legal options and rights.

Offer a peaceful contact workshop for users who want to pursue that option as opposed to the option of seeking a domestic violence restraining order.

Partnering with the Pro Bono Project for no cost limited scope legal assistance.

Referral to support groups: The group in Los Gatos is an English speaking group that meets at the JCC on Fridays at 11 (Jewish Family Services).

Support groups (16) within the county. Anyone can go to any of the support groups. A few are for Spanish speakers.

Quilt Support Group: Volunteers help training program users in quilting. The facility at Next Door has numerous machines. The program is about 10 years old.

Housing assistance.

Next Door also has a shelter within the county, with support staff, a case manager and a hotline.

Accompaniment for court appearances and when users apply for housing.

Is the program having its intended impact?

Information was not available at the time of the meeting for the 2018-2019 time period.

For the 2017-2018 period, 28 Los Gatos residents were served. This is for the period July 2017-June 2018.

The information provided was spotty. It was not clear whether this information pertains to Los Gatos residents in particular or to the program users generally: The services utilized were: crisis and community support, shelter, support groups in Los Gatos and Mountain View, self-sufficiency services. I have requested more current information.

Los Gatos Community and Senior Services Commission
2019-2020 Human Services Grant Recipient Site Visit



Agency Name	CASSY (Council and Support Services for Youth)
Commissioner Name	Arshia Mathur
Date of Site Visit	Tuesday, February 25, 2020
Agency Representative Name, Title, Phone	Mary Becker- Site Supervisor, 4083542730 James Dunhour- Program Manager, 4084993335
Type of Service	To provide mental health services to students on campus.
Summarize the program funded by the agency's current grant.	The agency hosts individual council sessions, group sessions, collaborative school sessions between students and teachers, and parent and staff consultations. In addition, they offer crisis support.
Is the program having its intended impact?	Yes. They have hosted about 12,000 therapy sessions and have had successful collaborations with the school. In addition, they have received very positive feedback from parents, students, and staff alike. According to the Children's Global Assessment Scale, 90% of students have had a more improved and/or stabilized mental health status.
What have been the biggest	CASSY has struggled with the bandwidth to provide for everyone due to the amount of limited time and energy allotted to each individual. There has also been an increase in

<p>challenges/barriers to fulfilling the objectives of the program?</p>	<p>more intensive cases, which has made it hard to reach out to and focus on the general population of students. CASSY also has issues in overall branching out to all students, as many students are unaware about CASSY and the services they provide. In an attempt to reduce the unfamiliarity, CASSY has been introduced during freshmen orientation.</p>
<p>How are you overcoming those barriers?</p>	<p>Using the support from last year's grant, they have been able to hire more staff. They have also created a student center for drop-in meetings. They are interested in creating a wellness center to provide stress relief and counseling services for the general population of students. CASSY has also restructured their impliment of staff in order to provide for as many students as possible.</p>
<p>Have other funding sources been approached? How have they responded?</p>	<p>Yes. Apart from the town and last year's grant, they have received funding services from Los Gatos High School in collaboration with the New Millennium Foundation. The Key Club has also financially supported CASSY. 3</p>
<p>What are some of the agency's greatest accomplishments during the past year?</p>	<p>Across the agency, CASSY has positively impacted 25,000 students. In addition, other districts (i.e. Santa Clara) have reached out with interest in starting a branch of CASSY at their schools. They have also collaborated with the staff, which has been embraced. They have added more groups too. Something they're very proud of is their structure, which emphasizes an uniform vision, encouraging further progress.</p>

<p>What are the key emerging issues for the agency that might impact future grants?</p>	<p>Supporting therapists in all backgrounds has been challenging. This includes in their leadership, professionalism, and training. CASSY wants to guarantee high quality service for students. In an attempt to solve this issue, they have collaborated with teachers in incorporating CASSY/mental health awareness in the education and classroom material. They have also worked with the principal in spreading awareness about CASSY.</p>
<p>How can the Town help the agency deal with those issues?</p>	<p>By reaching out and helping raise awareness, the Town can really help. In addition, continuing to collaborate by providing additional support, and drawing connections would be appreciated. CASSY also plans on creating a wellness center, which will be a central location of integrated services that students who want/need to relieve stress or anxiety can use. This will also help therapists on focusing on the students who require more attention.</p>
<p>What services does the agency offer specifically to Los Gatos residents?</p>	<ul style="list-style-type: none"> ● Support and consultation for families and students ● Preventative measures and education on mental health at elementary schools ● Works with the community/partners with additional services in an aim to provide the highest quality of mental health service <ul style="list-style-type: none"> ○ i.e. Second Harvest Food Bank
<p>Interview Notes</p>	<p>CASSY also works to eliminate the stigma that surrounds mental health, especially with students at LGHS. By connecting with the students during various school events, creating a homey and welcoming environment in their offices, and providing positive experiences when interacting with students, they hope to tackle this stigma. Also, CASSY partners with Peer to Peer education, various student-led programs that provide their peers with resources on better</p>

	understanding high school and help contribute to a more positive environment at LGHS.
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FY 2019/20 Human Services Grant Site Visit Reporting Schedule

AGENCY NAME/ADDRESS	CONTACT/PHONE	FY 2019/20 GRANT ALLOCATION	COMMISSIONER SIGN-UP	REPORTING MONTH/STATUS
Live Oak Senior Nutrition/Service Center 111 Church Street Los Gatos, CA 95032	Kathy Mlinarich , Executive Director (408) 354-0707 kathy.mlinarich@lgumc.org	\$25,000	Commissioner Kramer Rahmil	December/January Completed
Live Oak Adult Day Services 1147 Minnesota Avenue San Jose, CA 95125 Site: 111 Church Street Los Gatos, CA 95030 Ph: (408) 354-4782	Toni Ensunsa liveoakdaycare@att.net (408) 971-9363	\$13,000	Commissioner Rossman	December/January Completed
Los Gatos Museum Association Art & History Senior Explorer Program P.O. Box 1904 Los Gatos, CA 95031	Ashley Barnett education@numulosgatos.org (408) 354-2646	\$1,000	Commissioner Norcia	December/January
Parents Helping Parents – Support Services Children with Disabilities 1400 Parkmoor Avenue Ste 100 San Jose, CA 95126	Mark Fishler (408) 727-5775 mark@php.com	\$6,000	Commissioner Kramer Rahmil	December/January Completed
CASSY – Los Gatos High School Counseling & Support Services for Youth 544 Valley Way Milpitas, CA 95035 Site: LGHS, 20 High School Ct, LG	James Dunhour jdunhour@cassybayarea.org (408) 493-5289 Christy Hayes – Executive Director (408) 493-5289 Christy@sassybayarea.org	\$10,000	Commissioner Mathur	January 2020
Next Door Solutions to Domestic Violence 234 E. Gish Road Ste. #200 San Jose, CA 95112	Patricia Nanez grants@nextdoor.org (408) 501-7540	\$5,000	Commissioner Blum	March Completed

AGENCY NAME/ADDRESS	CONTACT/PHONE	FY 2019/20 GRANT ALLOCATION	COMMISSIONER SIGN-UP	REPORTING MONTH/STATUS
Los Gatos Community Concert Association P.O. Box 1116 Los Gatos, CA 95032	Kevin Hayashi (408) 204-0674 kevinhayashi@gmail.com	\$500	Commissioner Mathur	March
West Valley Muslim Association – Duke of Edinburgh’s International Award Program 16769 Farley Road Los Gatos, CA 95032	Osman Ghafoor Osman_ghafoor@hotmail.com (650) 305-0723	\$1,000		
Saratoga Area Senior Coordinating Council (SASCC) - Senior Support Services 208 East Main Street Los Gatos, CA 95030	Tylor Taylor tylortaylor@sascc.org (408) 644-8625	\$5,000		
Los Gatos Saratoga Recreation – Summer Enrichment Scholarship 123 E Main St Los Gatos, CA 95030 (408) 354-8700	Nancy Rollet, Executive Director (408) 207-4900 nrollett@lgsrecreation.org Danielle Chain Danielle@lgsrecreation.org (408) 207-4923	\$4,000	Commissioner Rossman	March
Los Gatos Saratoga Recreation – Clubhouse Scholarship Fund 123 E Main St Los Gatos, CA 95030 (408) 354-8700	Nancy Rollet, Executive Director (408) 207-4900 nrollett@lgsrecreation.org Danielle Chain Danielle@lgsrecreation.org (408) 207-4923	\$7,000	Commissioner Rossman	March

AGENCY NAME/ADDRESS	CONTACT/PHONE	FY 2019/20 GRANT ALLOCATION	COMMISSIONER SIGN-UP	REPORTING MONTH/STATUS
Los Gatos Saratoga Recreation – 55+ Program 123 E Main St Los Gatos, CA 95030 (408) 354-8700	Nancy Rollet, Executive Director (408) 207-4900 nrollett@lgsrecreation.org Trinh Nguyen tnguyen@lgsrecreation.org (408) 335-0973	\$15,000	Commissioner Rossman	March
West Valley Community Services 10104 Vista Dr Cupertino, CA 95014 Site: 10104 Vista Drive, Cupertino, CA 95014 16330 Los Gatos Blvd, Los Gatos, CA 95032	Josh Selo, Executive Director (408) 956-6113 joshs@wvcommunityservices.org Sujatha Venkatraman, Associate Director of Stability Support Services (408) 255-8033 x103 sujathav@wvcommunityservices.org	\$20,000	Commissioner Rossman	March

- An annual Senior Thanksgiving luncheon with food from local restaurants; and
- Senior picnics at local parks.

The LGS Recreation offers several classes geared toward seniors, ranging from dance and exercise to writing, language, and technology education. The LGS Recreation publishes a monthly newsletter and also organizes day and extended day trips for seniors. Information on such trips offered through other senior centers can also be obtained through the Los Gatos Adult Recreation Center. *(Source: Existing General Plan)*

The Los Gatos Public Library offers programs and services for both seniors and the general public on a regular basis. Examples include book clubs, arts workshops, technology tutoring, computer workshops, lectures and author visits. The Library offers large print materials and adaptive technologies to assist community members with reading needs. *(Source: Existing General Plan)*

Several non-profit agencies also provide assistance and support for seniors in Los Gatos. Senior programs managed by non-profit agencies include:

- Live Oak Adult Day Services;
- Long-Term Care Ombudsman;
- Operation Brown Bag; and
- Meals On Wheels.

The following goals and policies address public facilities, services, and infrastructure in Los Gatos.

Public Health

PFS-9

To ensure resources and programs are available for the health needs of the entire community, including youth and seniors. *[Source: Existing General Plan, Goal HS-1]*

PFS-9.1

Retention of Hospitals

Encourage the retention of three nearby hospitals: El Camino Hospital Los Gatos, Good Samaritan Hospital, and Good Samaritan's Mission Oaks Campus. *[Source: Existing Policy HS-1.1]*

PFS-9.2

Promote Health Services

Promote health services provided by other agencies to local residents. *[Source: Existing Policy HS-1.2]*

PFS-9.3

Encourage Health Care Professionals

Encourage a full array of health care professionals to locate their practices in Los Gatos. *[Source: Existing Policy HS-1.3]*

PFS-10

To foster all residents' health and well-being. *[Source: Existing General Plan, Goal HS-2]*

PFS-10.1

Recreational Areas Throughout Town

Encourage safe and attractive places for recreational exercise within a half mile of every residence. *[Source: Existing Policy HS-2.1]*

- PFS-10.2 Retention of Farmers Market**
Encourage the continuation of a farmers market in Town and community gardens in appropriate locations. *[Source: Existing Policy HS-2.2]*
- PFS-10.3 Pedestrian Network**
Encourage pedestrian routes and sidewalks to be integrated into continuous networks. *[Source: Existing Policy HS-2.3]*
- PFS-10.4 Safe Disposal of Medical Related Items**
Provide safe and convenient access to disposal sites for expired and unused pharmaceuticals, needles, and related items. *[Source: Existing Policy HS-2.4]*

Youth Services

PFS-11 To offer a wide range of youth programs and services within the Town. *[Source: Existing General Plan, Goal HS-3 and HS-4]* ~~To meet the needs of Los Gatos youth. *[Source: Existing General Plan, Goal HS-3]*~~

- PFS-11.1 Youth Services**
The Town shall interact with applicable agencies and entities that provide youth services to ensure that the needs of children and teens are met. *[Source: Existing Policy HS-3.1]*
- PFS-11.2 Encourage Childcare Facilities**
The Town shall encourage a broad array of childcare facilities and services to meet the economic, geographic, and demographic diversity of Los Gatos. *[Source: Existing Policy HS-3.2]*
- PFS-11.3 Youth-Friendly Environments**
Promote safe, youth-friendly environments within the Town. *[Source: Existing Goal HS-6]*
- PFS-11.4 Recreational Activities for Youth**
Continue to support organizations that offer recreational activities and events for youth. *[Source: Existing Policy HS-4.1]*
- PFS-11.5 Support Sports and Performing Arts Programs**
Coordinate with public and private schools, local non-profits, service clubs, and other agencies to provide opportunities for youth to explore and enjoy sports, creative and performing arts, and future career paths. *[Source: Existing Policy HS-4.2]*
- PFS-11.6 Youth and Multi-Generational Volunteer Opportunities**
Coordinate with local organizations to support and encourage youth and multi-generational volunteer opportunities. *[Source: Existing Policy HS-4.3]*

PFS-12 To encourage civic involvement of all youth in the community. *[Source: Existing General Plan, Goal HS-5]*

- PFS-12.1 Youth Commission Special Projects**
Continue to encourage the Youth Commission to explore youth concerns and opportunities, facilitate community forums, and undertake special projects. *[Source: Existing Policy HS-5.1]*

PFS-12.2 Youth Commission Initiatives

Continue to challenge the Youth Commission to develop new youth-oriented initiatives such as the Youth-Friendly Business Program. [Source: Existing Policy HS-5.2]

PFS-12.3 Programs and Events for Youth

Continue to work with community partners to provide a variety of programs and events for Town youth. [Source: Existing Policy HS-5.3]

PFS-12.4 Youth Participation in Public Meetings

Encourage students and families to attend Council, Commission, and other public agency meetings. [Source: Existing Policy HS-5.4]

PFS-12.5 Recognition of Youth

Recognize exemplary youth who are actively involved in civic and community activities, events, services, and programs. [Source: Existing Policy HS-5.5]

PFS-12.6 Engage Youth in Civic Improvement Efforts

SUS

Engage youth in Town beautification and other civic improvement efforts. [Source: Existing Policy HS-5.6]

~~PFS-13~~

~~To promote safe, youth friendly environments within the Town. [Source: Existing General Plan, Goal HS-6]~~

~~PFS-14~~ PFS

~~To ensure that bicycling and walking is safe for youth throughout the Town. [Source: Existing General Plan, Goal HS-7]~~

PFS-14.1 Bicycle Education Programs

SUS

~~Promote educational programs for youth that encourage safe and fun bicycle and pedestrian commuting and recreational riding and pedestrian safety. [Source: Existing Policy HS-7.1]~~

PFS-14.3 PFS-13.1 Safe Routes to School

SUS

Promote the Safe Routes to School program, which supports safety improvements that encourage safe walking and bicycling to school. [Source: Existing Policy HS-7.2]

PFS-14.4 PFS-13.2 Develop Youth Commute Programs

SUS

Coordinate with local businesses, organizations, and school districts to develop innovative programs, such as "Walking School Buses" and "Bicycle Trains" that encourage youth to commute to and from school in groups. [Source: Existing Policy HS-7.3]

Senior Services

~~PFS-15~~ PFS

~~To ensure programs and facilities for social interaction for senior citizens. [Source: Existing General Plan, Goal HS-8]~~

PFS-15.1 PFS-14.1 Social Program Review

The Town shall act as a clearinghouse for social programs provided by other agencies and groups that provide aid for social problems. [Source: Existing Policy HS-8.1]

PFS-15.2PFS-14.2 Consult with Senior Population

Regularly consult with older adults and seniors on the services and programs they desire and need. [Source: Existing Policy HS-8.2]

PFS-15.3PFS-14.3 Provide a Wide Variety of Senior Services and Programs

Encourage the LGS Recreation and other service providers to provide a wide variety of senior services and programs, including daily opportunities for seniors to have physical activity, social interaction, and mental stimulation. [Source: Existing Policy HS-8.3]

PFS-15.4PFS-14.4 Senior and Youth Activities

Coordinate with local organizations to support opportunities for seniors to interact with youth in Los Gatos. [Source: Existing Policy HS-8.4]

PFS-15.5PFS-14.5 Intergenerational Spaces

Encourage new development to include intergenerational spaces, such as cafés or family-oriented outdoor spaces. [Source: Existing Policy HS-8.5]

PFS-15.6PFS-14.6 Dedicated Spaces for Seniors

Encourage the establishment and operation of a dedicated space for seniors. [Source: Existing Policy HS-8.6]

PFS-16PFS

To improve mobility and access to care and services for seniors. [Source: Existing General Plan, Goal HS-9]

PFS-16.1PFS-15.1 Convenient Access to Social and Medical Services

Ensure that seniors have convenient access to social and medical services, commercial areas, and transportation by coordinating with senior shuttle service providers. [Source: Existing Policy HS-9.1]

PFS-16.2PFS-15.2 Encourage Transportation Services from Senior Housing Developments

Encourage all new senior housing developments to provide transportation services. [Source: Existing Policy HS-9.2]

PFS-16.3PFS-15.3 Encourage Senior Oriented Services

Encourage businesses and health care providers that serve seniors to locate in Town. [Source: Existing Policy HS-9.3]

PFS-17PFS

To encourage a wide variety of types of senior housing, including independent living, residential care facilities, and affordable housing within the Town. [Source: Existing General Plan, Goal HS-10]

PFS-17.1PFS-16.1 Barrier-Free Design Principles

Encourage new development or substantial remodels to incorporate barrier-free design principles to ensure access for people of all ages and abilities. [Source: Existing Policy HS-10.1]

PFS-18PFS

To ensure safe environments for Los Gatos seniors. [Source: Existing General Plan, Goal HS-11]

PFS-18.1/PFS-17.1 Identify Isolated Seniors

Identify isolated seniors who may need assistance in natural disasters such as earthquakes or floods. *[Source: Existing Policy HS-11.1]*

PFS-18.2/PFS-17.2 Public Safety Outreach to Seniors

Continue daily public safety outreach and communications to seniors and their families requesting such support. *[Source: Existing Policy HS-11.2]*

5.135.7 Law Enforcement

Police protection for the Town of Los Gatos is provided by the Los Gatos-Monte Sereno Police Department (Police Department). The Town is characterized as a relatively safe community with limited crime. *[Source: Existing General Plan, modified]*

Police Department

The Police Department was established in 1926 to provide police protection services to the Town of Los Gatos. In 1995, the Town entered into a contract to provide police protection services to the City of Monte Sereno as well, resulting in the renaming of the department as the Los Gatos-Monte Sereno Police Department. In fiscal year (FY) 2015/16, the Town entered into a restructured, ten-year agreement (effective July 1, 2015), to provide law enforcement services to the City of Monte Sereno. This agreement allows for consideration of ongoing updates in law enforcement practices and more closely reflects the workload and modernized service delivery models for both the Town and the City of Monte Sereno. *[Source: Existing General Plan and General Plan 2040 Background Report]*

The Police Department serves a combined population of approximately 34,000 residents, as well as the non-resident workforce and visitors to Los Gatos and Monte Sereno, and provides the following core services:

- Response to emergency and non-emergency calls for service from quality of life issues to property crimes and crimes against persons;
- Identification of criminal activity, including the thorough investigation and prosecution of crimes;
- Dispatch and records services;
- Recruiting, hiring, and training of personnel;
- Crime prevention and community outreach;
- Traffic safety and enforcement, including safe routes to school, bike rodeos, helmet usage, and placement of radar trailers throughout the community;
- Maintenance of lost or stolen property, records, and criminal evidence;
- Community problem-solving and engagement;
- School Resource Officer services; and
- Administration and fiscal management. *[Source: Existing General Plan and General Plan 2040 Background Report]*