



**TOWN OF LOS GATOS
REGULAR MEETING OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
AGENDA
JUNE 11, 2020
7:30 A.M.**

**IMPORTANT NOTICE REGARDING THE JUNE 11, 2020
COMPLETE STREETS & TRANSPORTATION COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID-19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

PARTICIPATION

If you are interested in viewing the meeting or in providing oral comments real-time during the meeting, here is the Zoom Video Conference link for this meeting:

<https://losgatosca-gov.zoom.us/j/97561703745>

Or Telephone: Dial: USA 215 446 3657 USA 8883634735 (US Toll Free) Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom.
- If you are participating by phone on the Zoom app, press *2 on your telephone keypad to raise your hand.
- If you are participating by calling in, without a Zoom app, you must notify the Parks and Public Works Department at PPWComment@losgatosca.gov which item(s) you would like to speak on prior to 3:00 p.m. the day before the meeting.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Complete Streets & Transportation Commission meeting.

If you are unable to participate in real-time, and would like to submit Public Comment, you may email PPWComment@losgatosca.gov with the subject line “Public Comment Item #__” (insert the item number relevant to your comment) or “Verbal Communications – Non-Agenda Item.” Comments will be reviewed and distributed before the meeting if received prior to 3:00 p.m. the day before the meeting. All comments received will become part of the record.

REMOTE LOCATION PARTICIPANTS

The following Commission Members are listed to permit them to appear electronically or telephonically at the Commission meeting: CHAIR ROBERT BUXTON, VICE-CHAIR JEFF THOMPSON, COMMISSIONERS BILL EHLERS, PETER HERTAN, MARIA RISTOW, GILLIAN VERGA, AND YOUTH COMMISSIONER ADAM MOORE. All votes during the teleconferencing session will be conducted by roll call vote.

If you are interested in viewing the meeting or in providing oral comments real-time during the meeting, here is the Zoom Video Conference link for this meeting:

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MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Transportation & Parking Commission Regular Minutes of March 12, 2020.
Staff Report

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted for each comment on any of the following items consistent with the Participation Instructions contained on page 1 of this agenda.)*

2. Youth Commission Liaison (verbal report)
3. Parking (Presentation by Parkstash)
4. Bike to Work Day Discussion
5. School Bus Pilot Program (verbal report)
6. Commission Adopted Priorities 2020
 - A. Bike Valet
 - B. General Plan Update

- C. Identify Infrastructure Repairs
 - D. Los Gatos Creek Trail Improvements
 - E. Walk Audits
7. Police Department Update (verbal report)
8. PPW Director's Report
- A. Capital Project Update
 - B. Downtown Parklets
 - C. Senior R.Y.D.E.
 - D. Blossom Hill Road Update
 - E. Connect Los Gatos Projects
 - I. Bicycle and Pedestrian Master Plan Update (Attachment)
 - II. Los Gatos Creek Trail Connector to Highway 9
 - III. Bicycle & Pedestrian Overcrossing over Highway 17
 - IV. Winchester Boulevard – Complete Streets
 - V. Shannon Road Multi-Use Path
 - VI. Kennedy Road Sidewalk
 - VII. Highway 9/ Massol Avenue Rectangular Rapidly Flashing Beacon
 - F. VMT (Vehicle Miles Travelled) Review
9. Safe Routes to Schools Liaison (verbal report)
10. VTA BPAC Liaison (verbal report)

COMMISSIONER REPORTS

ADJOURNMENT

Next meeting scheduled: July 9, 2020

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



Connect Los Gatos

Bicycle and Pedestrian Master Plan Update

Bicycle and Pedestrian Master Plan Update

Connect Los Gatos is a public engagement initiative that promotes bicycle and pedestrian projects that are all part of a big picture effort to provide connected multi-modal routes through the Town. Since the adoption of the Bicycle and Pedestrian Master Plan (BPMP) in March 2017, the Town has made substantial progress in implementing the Plan's priorities. The update reflects an important step in the assuring the Connect Los Gatos program's long-term success.

Purpose

The goal of this BPMP update is to create a platform for the public, commissioners, and staff to use to gain an understanding of current, past, and future pedestrian and cyclist improvement projects. Updating the Town's BPMP will better reflect the Connect Los Gatos Projects and ensure that there is consistency between the town's current programs and the towns long range goals. It will also provide meaningful context to support future funding opportunities and decision making. The update will also introduce an online interactive map and updated project tables.

Project Scope

The scope of work includes:

1. A focused update to reflect the accomplishments and the Connect Los Gatos program
2. Update Chapter 4, Network Recommendations and Project Prioritization
3. Create an online interactive map to better illustrate project information and facilitate community engagement
4. Create a format that will allow staff to make timely updates about projects status, budget, and funding.

Schedule

Task	Date
Online Story Map Draft Connect Los Gatos Project List	7/9/20
Community Engagement Meeting CSTC Recommendation	8/13/20
Adoption	9/1/20



For more information, please visit <https://www.losgatosca.gov/connectlg>





**TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 06/11/2020
REGULAR MEETING
ITEM NO: 1

DRAFT MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION MEETING

March 12, 2020

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, March 12, 2020 at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 a.m.

ROLL CALL

Present: Chair Robert Buxton, Vice Chair Jeff Thompson, Commissioners Bill Ehlers, Adam Moore, Maria Ristow, and Gillian Verga. Commissioner Peter Hertan attended remotely.

Bob Buxton, Chair, requested that agenda item # 8.D. be discussed after item #3. as there were three members of the public that wished to comment on that item. Also, he indicated that Tyler Taylor would not be presenting due to emergency senior services cancellations as a result of COVID-19.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Complete Streets & Transportation Regular Minutes of February 13, 2020.

MOTION: **Motion by Commissioner Ristow to approve Consent Item 1.
 Seconded by Commissioner Verga.**

VOTE: **Motion passed unanimously by roll call.**

VERBAL COMMUNICATIONS

Hooman Bolandi from Parkstash presented an overview of his app. Commission asked questions of the speaker.

OTHER BUSINESS

2. COVID-19 Awareness

Bob Buxton, Chair, verbally reported on this item.

3. Youth Commission Liaison

Adam Moore, Youth Commissioner, verbally reported there was no new report. Bob Buxton, Chair, verbally reported about Adam's attendance at the last Town Council meeting and the recognition by the Mayor of the teen wellness program. He thanked Bob for his help with this program.

8. PPW Director's Report

D. Blossom Hill Road Update

Bob Buxton, Chair, verbally reported on the participation of the public and staff at the Blossom Hill School Community meeting on February 13, 2020.

Joanne Justis commented on Blossom Hill Road safety.

Mehrdad Alipour commented on Blossom Hill Road safety.

Anthony Reynolds commented on Blossom Hill Road safety.

Matt Morley, PPW Director, and Greg Borromeo, PD Sergeant, verbally reported on this item. Commission discussed this item.

4. Add School Bus Pilot Program to Commission Priorities?

Commission discussed adding the School Bus Pilot program to the 2020 Commission Priorities. Bob Buxton, Chair, indicated that this item would not be added to the priorities, however, it would remain as an agenda item.

MOTION: **Motion made by Commissioner Verga** to add the School Bus Pilot program to the priorities list.

Seconded by Vice Chair Thompson.

Commission discussed this matter.

VOTE: **By roll call, motion did not pass. 5 – No, 1 – Abstain, 1 – Absent.**

5. Spring into Green & Bike Valet sign up

Bob Buxton, Chair, verbally reported on this item. Commission discussed this item.

6. Commission Adopted Priorities

Gillian Verga, Commissioner, inquired on how to proceed with the currently adopted list.

A. Bike Valet

Maria Ristow, Commissioner, verbally reported on this item. Commission discussed this item.

B. General Plan Update (Attachment)

Peter Hertan, Commissioner, verbally reported no new items. Matt Morley, PPW Director, verbally reported on the attachment.

C. Identify Infrastructure Repairs

Commission discussed how to identify infrastructure repairs and Los Gatos Trail Improvement. The Ad hoc will meet to add details to both items and bring that info to the next Commission meeting.

D. Los Gatos Creek Trail Improvements

Previously discussed.

E. Walk Audits

Maria Ristow, Commissioner, verbally reported on this item.

7. Police Department Update

Greg Borromeo, PD Sergeant, verbally reported on this item. Commission discussed this item.

8. PPW Director's Report

A. Capital Project Update

Lisa Petersen, Town Engineer, verbally reported on this item.

B. Downtown Parklets

Matt Morley, PPW Director, indicated they were status quo.

C. Senior R.Y.D.E. (Presentation by Tyler Taylor)

No presentation, as previously mentioned.

E. Connect Los Gatos Projects

- I. Los Gatos Creek Trail Connector to Highway 9
- II. Bicycle & Pedestrian Overcrossing over Highway 17
- III. Winchester Boulevard – Complete Streets
- IV. Shannon Road Multi-Use Path
- V. Kennedy Road Sidewalk
- VI. Highway 9/ Massol Avenue Rectangular Rapidly Flashing Beacon

Lisa Petersen, Town engineer, verbally reported on items 8.E.I. – VI. Commission discussed item 8.E.I.

F. VMT (Vehicle Miles Traveled) Review

Deferred to the next meeting, per Matt Morley, PPW Director.

9. Safe Routes to Schools Liaison

Maria Ristow, Commissioner, verbally reported on this item. She acknowledged Greg Borromeo, PD Sergeant's, work on the Carpooling reward contest.

10. VTA BPAC Liaison

Peter Hertan, Commissioner, verbally reported on this item.

COMMISSIONER REPORTS

Commissioner Ristow attended and verbally reported on: Vision Zero meeting in San Jose.

Chair Buxton attended the following meetings: Blossom Hill School Community, Los Gatos, Trail, two Town Council, Hwy 17 Bridge and Canine Companions.

ADJOURNMENT

The meeting adjourned at 9:20 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the March 12, 2020 meeting as approved by the Complete Streets & Transportation Commission.

/s/ Matt Morley, PPW Director

Prepared by Natalie Hawkins, Recording Secretary