

**TOWN OF LOS GATOS  
REGULAR MEETING OF THE PARKS COMMISSION AGENDA  
JUNE 7, 2021  
6:00 PM**

**IMPORTANT NOTICE REGARDING THE JUNE 7, 2021 PARKS COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID- 19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting online and not in the RJ Bryant Service Center.**

**PARTICIPATION**

If you are interested in providing oral comments real-time during the meeting, you must join the Zoom webinar:

- Join from a PC, Mac, iPad, iPhone or Android device:  
<https://losgatosca-gov.zoom.us/j/85981660195>
- Join by telephone: Dial: USA 215 446 3657 US Toll USA 888 363 4735 US Toll-free.  
Conference code: 160548

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press \*9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may email [PPWComment@losgatosca.gov](mailto:PPWComment@losgatosca.gov) with the subject line “Public Comment Item #\_\_” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record.

**REMOTE LOCATION PARTICIPANTS**

*The following Commission Members are listed to permit them to appear electronically or telephonically at the Parks Commission meeting: CHAIR ROB STEPHENSON, VICE-CHAIR OBER, COMMISSIONERS MIKE BUNCIC, BRANT CORENSEN, SANDY GORDON, AND YOUTH COMMISSIONER KAMRON EMAMI. All votes during the teleconferencing session will be conducted by roll call vote.*

## **MEETING CALLED TO ORDER**

### **ROLL CALL & INTRODUCTIONS**

**CONSENT ITEMS** *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Commission or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Minutes of the Parks Commission Regular Meeting of April 5, 2021.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Park Stewardship Program (Verbal Report)
3. Union Ave Community Garden Concept (Verbal Report)
4. Picnic in the Park (Verbal Report)

5. PPW Director's Report (Verbal Reports)
  - A. General Plan Update – Review of the 2020 General Plan Document
  - B. Review Prop 68 - [https://www.parks.ca.gov/?page\\_id=30095](https://www.parks.ca.gov/?page_id=30095)
  - C. Park Operations – Open/Closure Status due to Covid-19
  - D. Vegetation Management – Roadside, Open Space, and Kennedy Meadows Community Meeting June 10, 6:00 p.m. Zoom
  - E. Capital Improvement Projects – FY 21/22 – Projects
  - F. Events
6. Youth Commission Report (Verbal Report)
7. Beautification Committee Liaison Report (Verbal Report)

## **COMMISSIONER REPORTS**

## **ADJOURNMENT**

Next meeting scheduled – **August 2, 2021**

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE PARKS AND PUBLIC WORKS DEPARTMENT AT (408) 399-5770. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***



**TOWN OF LOS GATOS  
PARKS COMMISSION REPORT**

MEETING DATE: 06/07/2021

ITEM NO: 1

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**DRAFT MINUTES OF THE PARKS COMMISSION REGULAR MEETING  
APRIL 5, 2021**

The Parks Commission of the Town of Los Gatos conducted a Regular Meeting on April 5, 2021, at 6:00 p.m. via videoconferencing.

**MEETING CALLED TO ORDER AT 6:00 p.m.**

**ROLL CALL**

Present: Chair Stephenson, Commissioners Buncic, Corenson, Ober.

Absent: Commissioner Gordon and Youth Commissioner Emami (arrived late)

**CONSENT ITEMS**

1. Approve Minutes of the Parks Commission Regular Meeting of April 5, 2021.

**MOTION:**     **Motion** by Vice-Chair Ober to approve Consent Item 1.  
                  **Seconded** by Commissioner Corenson.

**VOTE:**       **Motion passed 4/2. (Commissioners Gordon and Emami absent/arrived late.)**

**VERBAL COMMUNICATIONS**

None reported.

**OTHER BUSINESS**

2. Diversity, Equity, and Inclusion (DEI)

Matt Morley, PPW Director, verbally reported on the item.

3. Park Stewardship Program

Commissioner Gordon verbally reported on the item.

4. Union Avenue Community Garden Concept

Matt Morley, PPW Director, introduced the item and welcomed Kevin Arroyo to provide an update.

Kevin Arroyo provided a PowerPoint presentation and update on the item.

The Commission discussed and asked questions. Mr. Arroyo provided clarification.

Amy Nishide, member of the Los Gatos Anti-Racism Coalition commented on the item.

Matt Morley, PPW Director, provided information on next steps to move forward on this item.

5. Picnic in the Park

Matt Morley, PPW Director, introduced the item. Additional details were provided by Randi Chen and Catherine Somers of the Chamber of Commerce, and Mayor Sayoc.

The Commission discussed and provided input.

Amy Nishide, member of the Los Gatos Anti-Racism Coalition commented on the item.

6. Study Session with Town Council – April 20

Matt Morley, PPW Director, presented the item.

The Commission discussed and provided input of items to bring forward to Council at the Study Session.

7. PPW Director's Report

A) General Plan Update – Review of the 2020 General Plan Document

Matt Morley, PPW Director, verbally reported on the item.

B) Review Prop 68 - [https://www.parks.ca.gov/?page\\_id=30095](https://www.parks.ca.gov/?page_id=30095)

Matt Morley, PPW Director, verbally reported on the item.

C) Park Operations – Open/Closure Status due to Covid-19

Jim Harbin, Superintendent, and Jerett Blaskey, Park Service Officer, verbally reported on the item.

D) Vegetation Management – Roadside, Open Space, and Kennedy Meadows

Matt Morley, PPW Director, verbally reported on the item.

E) Capital Improvement Projects – FY 20/21 – Projects

Matt Morley, PPW Director, verbally reported on the item.

F) Events

Marina Chislett, Environmental Programs Specialist, verbally reported on the item.

8. Youth Commission Report

Commissioner Emami verbally reported on the item.

9. Beautification Committee Liaison Report

No report given.

**COMMISSIONER REPORTS**

None reported.

**ADJOURNMENT**

The meeting adjourned at 7:45 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 5, 2021 meeting as approved by the Parks Commission.

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/s/Matt Morley, Director of Parks and Public Works