



**TOWN OF LOS GATOS  
TRANSPORTATION AND PARKING COMMISSION  
SPECIAL MEETING  
THURSDAY, JUNE 6, 2019  
RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA  
7:30 A.M.**

*Robert Buxton, Chair  
Megan Crummett, Vice Chair  
Peter Hertan, Commissioner  
Maria Ristow, Commissioner  
Sasha Ryu, Primary Youth Commissioner  
Isabella Scott, Alternate Youth Commissioner  
Vacant, Commissioner  
Vacant, Commissioner*

**MEETING CALLED TO ORDER**

**ROLL CALL**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)** *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation & Parking Commission Regular Minutes of May 9, 2019.  
Staff Report

**VERBAL COMMUNICATIONS** (Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Commission Adopted Priorities 2019
  - A. Ad Hoc Report out on priority identification
  - B. Bus: Current School Bus Pilot Program (update)
  - C. Parking: Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral).

3. Police Department Update

4. PPW Director's Report

A. Transportation and Parking Projects Update 18/19

- I. Hwy 9 Corridor
- II. Traffic Signal Upgrade

B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Parklets
- II. Parking
- III. Cut Through Traffic
- IV. Traffic around schools
- V. Senior R.Y.D.E. Program
- VI. One-Way Street Pilot
- VII. General Plan Update

5. Town BPAC Liaison (verbal report)

6. Safe Routes to Schools Liaison (verbal report)

7. VTA BPAC Liaison (verbal report)

**COMMISSIONER REPORTS**

**ADJOURNMENT**

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***



**TOWN OF LOS GATOS  
TRANSPORTATION AND  
PARKING COMMISSION  
REPORT**

MEETING DATE: 06/06/2019  
SPECIAL MEETING  
ITEM NO: 1

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**MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING**

**May 9, 2019**

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, May 9, 2019 at 7:30 a.m.

**MEETING CALLED TO ORDER AT 7:30 a.m.**

**ROLL CALL**

Present: Chair Robert Buxton, Vice Chair Megan Crummett, Commissioners Peter Hertan and Sasha Ryu.

Absent: Maria Ristow (arrived at 7:40 a.m.)

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Transportation and Parking Commission Regular Meeting Minutes of April 11, 2019.

**MOTION:**                   **Motion** by Peter Hertan, Commissioner, to approve Consent Item 1.  
**Seconded** by Megan Crummett, Vice Chair.

**VOTE:**                   **Motion passed. 4/0**  
Maria Ristow, Commissioner, not present at vote.

**OTHER BUSINESS**

Sasha Ryu, Youth Commissioner, indicated that her editorial on the school busing pilot project would be in the high school newspaper soon.

2. Recommend consolidation of the BPAC and TPC to the Town Council (action)

Matt Morley, PPW Director, verbally reported on the history of the BPAC. Commission discussed this item.

**MOTION:**           **Motion** by Maria Ristow, Commissioner, to approve the merger of the BPAC and TPC to become a new Commission with a new name by way of a Town Council resolution that includes new applications and interviews during the Fall Commission recruitment.

**Seconded** by Peter Hertan, Commissioner.

**VOTE: Motion passed unanimously, 5-0.**

Commission to send name suggestions to Matt Morley, PPW Director.

3. Commission Adopted Priorities 2019

A. Possible Additional Priority (to be determined at meeting)

Commission discussed this item. Conclusion was that there will not be a third priority.

B. **Bus:** Current School Bus Pilot Program (Update)

Ying Smith, Transportation and Mobility Manager, verbally reported on this item and presented a Bus Pilot Program Survey flow chart.

C. **Parking:** Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

4. Police Department Update

Greg Borromeo, PD Sergeant, verbally reported on this item.

5. PPW Director's Report

A. Transportation & Parking Projects Update 18/19

- I. Hwy 9 Corridor
- II. Traffic Signal Upgrade

Matt Morley, PPW Director, verbally reported on these items.

B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Parklets
- II. Parking
- III. Cut Through Traffic

- IV. Traffic around Schools
- V. Senior R.Y.D.E. Program (speaker – Tyler Taylor)
- VI. One-Way Street Pilot
- VII. General Plan Update

Matt Morley, PPW Director, verbally reported on these items, except for 5.B.V. Robert Buxton, Chair, verbally reported on item 5.B.V. Speaker Tyler Taylor did not attend.

6. Town BPAC Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

7. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

8. VTA BPAC Liaison (verbal update)

Peter Hertan, Commissioner, verbally reported on this item.

### COMMISSIONER REPORTS

Maria Ristow, Commissioner, verbally reported that she had co-led a SJ Ride event with the Silicon Valley Bike Coalition and volunteered at the Wine Walk. She also indicated that on 5/19/19 there would be Viva Calle SJ ride and an upcoming Infrastructure ride that she would be co-leading.

Robert Buxton, Chair, verbally reported that he attended the 4/25 CERT presentation.

### ADJOURNMENT

The meeting adjourned at 9:25 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 9, 2019 meeting as approved by the Transportation and Parking Commission.

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/s/ Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary