



**TOWN OF LOS GATOS  
PARKS COMMISSION MEETING  
MONDAY, FEBRUARY 4, 2019  
RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA  
6:00 P.M.**

*Mike Buncic, Vice-chair  
Brant Corenson, Commissioner  
James Godsey, Commissioner  
Sandy Gordon, Commissioner  
Chris Mullen, Commissioner  
Matt Ober, Commissioner  
Caroline Zepecki, Youth Commissioner*

**MEETING CALLED TO ORDER**

**ROLL CALL**

**NOMINATIONS/APPOINTMENTS**

1. Nominations/Appointment of Parks Commission Chair and Vice-Chair (Verbal Report)
2. Nominations/Appointment of Beautification Committee Member (Verbal Report)

**COMMISSIONER REPORTS**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)** *Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

3. Approve Minutes of the Parks Commission Meeting of December 3, 2018.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

4. Discuss Public Communication on Worcester Park (Attachment)

**PARKS COMMISSION MEETING  
FEBRUARY 4, 2019**

5. Establish Park Locations for June and August Meetings (Verbal Report)
6. Park Stewardship Program - Consider a framework for a park stewardship program (Verbal Report)
7. Parks Commission Appointee List Terms/Re-appointments (Verbal Report)
8. PPW Director's Report
  - A) General Plan Update – Review of the 2020 General Plan Document - Open Space, Parks, and Recreation Element
  - B) Park Operations (Verbal Report)
  - C) Town Council Strategic Priorities (Verbal Report)
  - D) Capital Improvement Projects – FY 18/19 (Verbal Report)
  - E) Capital Improvement Projects – FY 19/20 (Verbal Report)
  - F) Events (verbal report)
    - i) Spring into Green – (April 14, 2019, 10:00 a.m. – 1:00 p.m.)
9. Youth Commission Report (Verbal Report)
10. Beautification Committee Liaison Report (Verbal Report)

**ADJOURNMENT**

Next meeting scheduled – April 1, 2019

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE PARKS AND PUBLIC WORKS DEPARTMENT AT (408) 399-5770. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***



**TOWN OF LOS GATOS  
PARKS COMMISSION REPORT**

MEETING DATE: 12/03/18

ITEM NO: 3

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**DRAFT MINUTES OF THE PARKS COMMISSION MEETING  
DECEMBER 3, 2018**

The Parks Commission of the Town of Los Gatos conducted a Regular Meeting on December 3, 2018, at 6:09 p.m.

**ROLL CALL**

Present: Commissioners Corenson, Godsey, Gordon, Youth Commissioner Zepecki.

Absent: Chair Tavana, Vice Chair Buncic, Commissioner Mullen.

**COMMISSIONER REPORTS**

None reported.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Minutes of the Parks Commission Meeting of October 1, 2018.

**MOTION:** Motion by Commissioner Gordon to approve Consent Item 1.  
**Seconded** by Commissioner Godsey.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

None

**OTHER BUSINESS**

2. Park Stewardship Program - Consider a framework for a park stewardship program

The Commission discussed the overall vision, which will include creating an awareness of what is happening in Town parks on a community level and creating community involvement with continuity. Commissioners Godsey and Gordon will reach out to San Jose State and Marin Conservatory and bring back program concepts to the next commission meeting.

3. Parks Commission Appointee List Terms/Re-appointments

Matt Morley, PPW Director, verbally reported on this item. No discussion.

**OTHER BUSINESS (continued):**

4. PPW Director's Report

A) General Plan Update – Review of the 2020 General Plan Document - Open Space, Parks, and Recreation Element

Matt Morley, PPW Director, provided a presentation to explain the General Plan in detail, its elements, the importance, and what the commissioners' roles are. Matt assigned a task to the commissioners to submit five to ten community related items in an email to him and he will compile a list to discuss at the next Parks Commission meeting. The goal is for the Parks Commission to provide input to the General Plan Advisory Committee (GPAC).

B) Park Operations

Steve Regan, Superintendent, verbally reported on this item. Updates included the completion of the Pickle Ball court at La Rinconada Park and the downtown planter boxes.

C) Capital Improvement Projects – FY 18/19

D) Capital Improvement Projects – FY 19/20

Matt Morley, PPW Director, verbally reported on these items, which included the final phase of the Bachman Park project and asked the commission to provide input for Council to consider for next fiscal year's potential Capital Improvement Projects.

E) Events

i) Holiday Tree Lighting – November 30, 2018

ii) Annual Los Gatos Children's Christmas/Holidays Parade – December 1, 2018

Matt Morley, PPW Director, verbally reported on this item.

5. Youth Commission Report

Commissioner Zepecki provided an update on the Environmental Sub-Committee of the Youth Commission. The sub-committee is working on a Compost Initiative, which is in the beginning stages.

6. Beautification Committee Liaison Report

Commissioner Corenson provided an update on the Community Foundation's fundraiser at the Farmer's Market selling daffodil bulbs.

**ADJOURNMENT**

The meeting adjourned at 7:11 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the December 3, 2018 meeting as approved by the Parks Commission.

/s/Matt Morley, Director of Parks and Public Works



**TOWN OF LOS GATOS  
PARKS COMMISSION REPORT**

MEETING DATE: 02/04/2019

ITEM NO: 4

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From: Matt Morley  
Sent: Thursday, January 17, 2019 10:24 AM  
To: judy\_mccool  
Subject: FW: worcester Park

Ms. McCool

Thank you for your email. We did see some of the conversation on Nextdoor on this subject. Currently there are no plans for improvements to Worcester Park. On an annual basis the Parks Commission and Town staff review needs and provide project recommendations for the Town Council consideration. This item has not come up at the Parks Commission or with Town staff. However, if it had there would be significant public outreach as the very first step in even exploring an idea so that all residents would have an opportunity to provide input.

I will include your email and my response in the distribution material for the next Parks Commission meeting on February 4. The meeting is a public meeting and is held at 6 pm at the Parks and Public Works offices at 41 Miles Avenue.

Thank you again,

Matt Morley • Director  
Parks and Public Works • 41 Miles Ave, Los Gatos CA 95030  
Ph: 408.399.5774  
[www.losgatosca.gov](http://www.losgatosca.gov)

-----Original Message-----

From: Judy McCool  
Sent: Wednesday, January 16, 2019 3:51 PM  
To: Town PPW <[ppw@losgatosca.gov](mailto:ppw@losgatosca.gov)>  
Subject: worcester Park

Dear Los Gatos Parks Commission

I am writing to out of concern for Worcester Park, located off of Worcester Loop. Recently one of the home owners in our neighborhood is pushing to have the park developed into a playground for younger children. Me and many of our neighbors are against the and do not want any development to take place in this small, but beautiful green spot that co exists within our neighborhood. We want to keep it the way it is, natural and undisturbed. Its a refuge for the many deer, rabbits, coyote, skunks, and raccoons, that live with us in our neighborhood. Not to mention the many species of birds. WE want to make sure this doesn't happen or is even considered. Please, can you provide information to me on how we can keep this little bit of paradise from becoming a destination spot for a kiddies playground. I would greatly appreciate any light you might shine on this upcoming proposal.

Thanking you in advance,  
Judy McCool