



**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION MEETING  
JANUARY 18, 2023  
TELECONFERENCE  
5:00 P.M.**

*Maureen Cappon-Javey, Chair*  
*Bent Jensen, Commissioner*  
*Anne Lamborn, Commissioner*  
*Thomas Spilsbury, Commissioner*  
*Najman Mahboub, Youth Commissioner*  
*Vacant, Commissioner*  
*Vacant, Commissioner*

**IMPORTANT NOTICE**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.). Consistent with AB 361 and Town of Los Gatos Resolution 2021-044 this meeting will not be physically open to the public and the Council and/or Commissioners will be teleconferencing from remote locations. Members of the public can only participate in the meeting by joining the Zoom webinar (log in information provided below).

**PARTICIPATION**

To provide oral comments real-time during the meeting, you must join the meeting:  
<https://losgatosca-gov.zoom.us/j/87945548182?pwd=ZCtqTnNFSzVVbkhwSGd4RlFhR2tiZz09>  
Passcode: 441835

Or Telephone:

Dial:

USA 215 861 0674 US Toll

USA 888 398 2342 US Toll-free

Conference code: 589749

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press \*9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.
- Speakers at public meetings will be asked to provide their full name and to state whether they are a resident of the Town of Los Gatos. This identifying information is optional and not a requirement for participation.

If you are unable to participate in real-time, you may send an email to [Clerk@losgatosca.gov](mailto:Clerk@losgatosca.gov) with the subject line “ACC Public Comment Item #\_\_” (insert the item number relevant to your comment) or “ACC Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 2:00 p.m. on the day of the meeting. All comments received will become part of the record.

**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION MEETING  
JANUARY 18, 2023  
TELECONFERENCE  
5:00 P.M.**

**REMOTE LOCATION PARTICIPANTS**

The following Commission Members are listed to permit them to appear electronically or telephonically at the Arts and Culture Commission meeting: *COMMISSIONER CAPPON-JAVEY, COMMISSIONER JENSEN, COMMISSIONER LAMBORN, COMMISSIONER SPILSBURY, AND YOUTH COMMISSIONER MAHBOUBA*. All votes during the teleconferencing session will be conducted by roll call vote.

**RULES OF DECORUM AND CIVILITY**

To conduct the business of the community in an effective and efficient manner, please follow the meeting guidelines set forth in the Town Code and State law.

The Town does not tolerate disruptive conduct, which includes but is not limited to:

- addressing the Commission without first being recognized;
- interrupting speakers, Commissioners or Town staff;
- continuing to speak after the allotted time has expired;
- failing to relinquish the microphone when directed to do so;
- repetitiously addressing the same subject.

Town Policy does not allow speakers to cede their commenting time to another speaker. Disruption of the meeting may result in a violation of Penal Code Section 403.

**MEETING CALL TO ORDER**

**ROLL CALL**

**INTRODUCTION OF NEW AND RETURNING COMMISSIONERS**

**VERBAL COMMUNICATIONS** *(Members of the public may address the Commission on any matter that is listed on the agenda consistent with the Participation instructions contained on page 1 of this agenda. Unless additional time is authorized by the Chair, remarks shall be limited to three minutes.)*

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)** *(Items appearing on the Consent Items are considered routine Town business and may be approved by one motion. Any member of the Commission may request to have an item removed from the Consent Items for comment and action. Members of the public may provide input on any or multiple Consent Item(s) when the Chair asks for public comments on the Consent Items. If you wish to comment, please follow the Participation Instructions contained on Page 1 of this agenda. If an item is removed, the Chair has the sole discretion to determine when the item will be heard.)*

1. Approve the Arts and Culture Commission Meeting Minutes of October 19, 2022.
2. Approve the Arts and Culture Commission Meeting Minutes of November 16, 2022.

**OTHER BUSINESS** (*Up to three minutes may be allotted to each speaker on any of the following items consistent with the Participation instructions contained on page 1 of this agenda.*)

3. Discuss preparations for presentation to Town Council on February 7, 2023.
4. Report out on arts survey results from other cities.
5. Selection of Chair and Vice Chair for 2023.

**COMMISSIONER REPORTS**

**ADJOURNMENT**

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***

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**TOWN OF LOS GATOS  
ARTS AND CULTURE  
COMMISSION MEETING**

MEETING DATE: 01/18/2023

ITEM NO: 1

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**DRAFT  
Minutes of the Arts and Culture Commission Meeting  
October 19, 2022**

The Arts and Culture Commission of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on October 19, 2022, at 5:00 p.m.

**MEETING CALLED TO ORDER AT 5:10 p.m.**

**ROLL CALL**

Present: Commissioner Alicia-Romero, Commissioner Cappon-Javey, Commissioner Mahbouba, Commissioner Spilsbury (all participating remotely)

Absent: Commissioner Lamborn

Also Present: Staff Liaison Baker

**VERBAL COMMUNICATIONS**

No verbal communication given

**OTHER BUSINESS**

1. Discussion of Public Arts and Funding Plan to be Presented to Town Council in November.

The Commission discussed the general scope of the plan to be presented to Town Council at a future time.

**COMMISSIONER REPORTS**

No reports given.

**ADJOURNMENT**

PAGE 2 OF 2

SUBJECT: DRAFT MINUTES OF THE ARTS AND CULTURE COMMISSION MEETING OF  
OCTOBER 19, 2022

The meeting adjourned at 6:10 p.m.

This is to certify that the foregoing is a true  
and correct copy of the minutes of the  
October 19, 2022 meeting as approved by the  
Arts and Culture Commission.

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Ryan Baker, Library Director



**TOWN OF LOS GATOS  
ARTS AND CULTURE  
COMMISSION MEETING**

MEETING DATE: 01/18/2023

ITEM NO: 2

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**DRAFT  
Minutes of the Arts and Culture Commission Meeting  
November 16, 2022**

The Arts and Culture Commission of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on November 16, 2022, at 5:00 p.m.

**MEETING CALLED TO ORDER at 5:05 p.m.**

**ROLL CALL**

Present: Commissioner Alicia-Romero, Commissioner Cappon-Javey, Commissioner Lamborn, Commissioner Mahbouba (all participating remotely)

Absent: Commissioner Spilsbury

Also Present: Staff Liaison Baker

**VERBAL COMMUNICATIONS**

No verbal communication given.

**CONSENT ITEMS**

1. Approve the Arts and Culture Commission Meeting Minutes of September 28, 2022.

**MOTION: Motion by Commissioner Lamborn to approve the minutes. Seconded by Commissioner Alicia-Romero.**

VOTE: Commissioners Alicia-Romero, Cappon-Javey, Lamborn, voting in favor.

**OTHER BUSINESS**

Commissioner Mahbouba entered the meeting at 5:10 p.m.

2. Discussion of public arts and funding plan to be presented to Town Council in February

The Commission was briefed on staff's decision to move the presentation to Town Council to February. The Commission discussed possible changes to the direction of the report given the financial challenges in the Town.

PAGE 2 OF 2

SUBJECT: DRAFT MINUTES OF THE ARTS AND CULTURE COMMISSION MEETING OF  
NOVEMBER 16, 2022

**COMMISSIONER REPORTS**

No reports given

**ADJOURNMENT**

The meeting adjourned at 5:55 p.m.

This is to certify that the foregoing is a true  
and correct copy of the minutes of the  
November 16, 2022 meeting as approved by the  
Arts and Culture Commission.

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Ryan Baker, Library Director