



**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION  
JANUARY 17, 2024  
100 VILLA AVENUE, LOS GATOS LIBRARY  
LIBRARY CONFERENCE ROOM  
4:00 P.M.**

*Maureen Cappon-Javey, Chair  
Dornaz Memarzia, Vice Chair  
Anne Lamborn, Commissioner  
Bent Jensen, Commissioner  
Cristiano Colantoni, Commissioner  
Thomas Spilsbury, Commissioner  
Gwyneth Pang, Youth Commissioner  
Pravin Balasingham, Alt Youth Commissioner*

This meeting will be held in-person at the Los Gatos Library at 100 Villa Ave.

**PARTICIPATION IN THE PUBLIC PROCESS**

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov).

**Public Comment During the Meeting:**

- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.
- Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

**Deadlines to Submit Public Comments:**

- If you are unable to participate in person, you may email [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov) with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:
  - For inclusion in the agenda packet: 11:00 a.m. the Friday before the meeting.
  - For inclusion in the agenda packet supplemental materials: by 11:00 a.m. on the day of the Commission meeting.
- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov) by 3:00 p.m. the day of the meeting.

## **CALL MEETING TO ORDER**

## **ROLL CALL**

## **COMMISSIONER REPORTS**

## **CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve the minutes of the December 13, 2023 Special Meeting of the ACC.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Arts and Culture Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Presentation by the Parks and Public Works Department on opportunities for public art for the Hwy 17 pedestrian footbridge project.
3. Appoint a member of the commission to serve as a representative to the Diversity, Equity, and Inclusion committee.
4. Discussion of Town Arts Master Plan content, format, and assignments.
5. Selection of Chair and Vice Chair for 2024.

## **ADJOURNMENT**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]**



**TOWN OF LOS GATOS  
ARTS AND CULTURE  
COMMISSION MEETING**

MEETING DATE: 01/17/2024

ITEM NO: 1

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**DRAFT  
Minutes of the Arts and Culture Commission Meeting  
December 13, 2023**

The Arts and Culture Commission conducted a regular meeting in person on December 13, 2023 at 4:00 p.m.

**MEETING CALLED TO ORDER at 4:03 p.m.**

**ROLL CALL**

Present: Chair Cappon-Javey, Vice Chair Memarzia, Commissioner Colantoni, Commissioner Jensen, Commissioner Lamborn, Commissioner Spilsbury (entered 4:05p.m.)

Absent: Vice Chair Memarzia, Youth Commissioner Pang

Also Present: Staff Liaison Baker

**STAFF LIAISON REPORT**

Staff Liaison Baker gave an update on the Gateway project.

**COMMISSIONER REPORTS**

Commissioner Lamborn gave an update on refurbishing a mural on the footbridge.

Commissioner Jensen gave an update on Arts Round Tables.

**VERBAL COMMUNICATIONS**

Opened verbal communications.

No verbal comments.

Closed verbal communications.

**OTHER BUSINESS**

1. Selection of Chair and Vice Chair for 2024.

Item tabled to the January meeting.

2. Appoint a representative to the Diversity, Equity and Inclusion Committee.

Tabled to the January meeting.

SUBJECT: DRAFT MINUTES OF THE ARTS AND CULTURE COMMISSION SPECIAL MEETING OF  
DECEMBER 13, 2023

3. Percent for Arts ordinance informational presentation.

Commissioner Spilsbury presented the current status and next steps for implementing the Public Arts Fund ordinance.

4. Presentation of Arts Master Plan next steps and assignment of tasks.

Director Baker presented examples of public arts policies from neighboring jurisdictions.

**ADJOURNMENT**

The meeting adjourned at 5:30 p.m.

This is to certify that the foregoing is a true  
and correct copy of the minutes of the  
Arts and Culture Commission.

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Ryan Baker, Library Director