



**TOWN OF LOS GATOS  
TRANSPORTATION AND PARKING COMMISSION  
REGULAR MEETING  
THURSDAY, JANUARY 10, 2019  
RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA  
7:30 A.M.**

*Robert Buxton, Chair*

*Vacant, Vice Chair*

*Megan Crummett, Commissioner*

*Peter Hertan, Commissioner*

*Natalie Ladd, Commissioner*

*Maria Ristow, Commissioner*

*Ovid Santoro, Commissioner*

*Sasha Ryu, Primary Youth Commissioner*

*Isabella Scott, Alternate Youth Commissioner*

## **MEETING CALLED TO ORDER**

## **ROLL CALL**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)** *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussions and/or actions requested by the Commission, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Commission or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve Transportation and Parking Commission Regular Meeting Minutes of December 13, 2018.  
Staff Report

**VERBAL COMMUNICATIONS** (Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Selection of Chair and Vice Chair 2019
3. Selection of SR2S Liaison
4. Selection of Town BPAC Liaison

5. Commission Adopted Priorities 2018
  - A. **Bus:** School Bussing
  - B. **Parking:** Review and recommend actions for time limited parking in the downtown (Town Council Referral).
  - C. **Parking:** Review and recommend actions for paid parking in the downtown (Town Council Referral).
  - D. **Complete Streets:** Develop complete streets policy language for Council consideration.
6. Discuss 2019 TPC Priorities
7. Police Department Update
8. PPW Director's Report
  - A. Transportation and Parking Projects Update 18/19
    - I. Hwy 9 Corridor
    - II. Traffic Signal Upgrade
    - III. North Santa Cruz One-Way Street Pilot
  - B. Ongoing Projects/ Programs of Interest List
    - I. Parking Garage Downtown
    - II. Cut Through Traffic
    - III. Traffic around schools
    - IV. High School Area Parking
    - V. Downtown Employee Parking
    - VI. Senior R.Y.D.E. Program
    - VII. General Plan Update
9. Town BPAC Liaison (verbal report)
10. Safe Routes to Schools Liaison (verbal report)
11. VTA BPAC Liaison (verbal report)

## **COMMISSIONER REPORTS**

## **ADJOURNMENT**

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***



**TOWN OF LOS GATOS  
TRANSPORTATION AND  
PARKING COMMISSION  
REPORT**

MEETING DATE: 01/10/2019  
ITEM NO: 1

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**MINUTES OF THE TRANSPORTATION AND PARKING COMMISSION MEETING**

**December 13, 2018**

The Transportation and Parking Commission of the Town of Los Gatos conducted a Regular Meeting on Thursday, December 13, 2018 at 7:30 a.m.

**ROLL CALL**

Present: Chair Robert Buxton, Vice Chair Jan Nordmo, Commissioners Peter Hertan, Maria Ristow and Youth Commissioner Sasha Ryu. Commissioner Natalie Ladd arrived after roll call. Commissioner Megan Crummett was absent.

**MEETING CALLED TO ORDER AT 7:30 a.m.**

Robert Buxton, Chair, thanked Youth Commissioner Sasha Ryu and the Youth Commission for their participation on the float at the Holiday Parade. He also thanked Jan Nordmo for his service to the Commission.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Transportation and Parking Commission Regular Meeting Minutes of November 8, 2018.

**MOTION:** Motion by Maria Ristow, Commissioner, to approve Consent Item 1.  
Seconded by Jan Nordmo, Vice Chair.

**VOTE:** Motion passed. 6/1  
Commissioner Megan Crummett, absent.

**OTHER BUSINESS**

2. Commission Adopted Priorities 2018

- A. **Bus:** School Bussing

Robert Buxton, Chair, recognized and thanked Ying Smith, Transportation and Mobility Manager, on her work on the School Bus Program. Ying Smith, Transportation and Mobility Manager, verbally reported on this item. Commission discussed this item.

- B. **Parking:** Review and recommend actions for time limited parking in the downtown (Town Council Referral)

Matt Morley, PPW Director, verbally reported on Item #s 2.B. & C.

- C. **Parking:** Review and recommend actions for paid parking in the downtown (Town Council Referral)

Previously discussed.

- D. **Complete Streets:** Develop complete streets policy language for Council consideration.

Peter Hertan, Commissioner, verbally reported on the 12/12/18 Ad Hoc meeting. Matt Morley, PPW Director, verbally reported that this item should be kept as a 2019 Commission Priority.

### 3. Police Department Update

Kalipo Kauwelo, Police Department Sergeant, verbally reported on this item.

### 4. PPW Director's Report

- A. Transportation & Parking Projects Update FY17/18 and 18/19

- I. Hwy 9 Corridor
- II. Traffic Signal Upgrade
- III. Priority Setting

Matt Morley, PPW Director, verbally reported on Items 4.A.I., II. & III.

- B. Ongoing Projects/ Programs of Interest List

- I. Parking Garage Downtown
- II. Cut Through Traffic
- III. Traffic around Schools
- IV. High School area parking
- V. Downtown Employee Parking
- VI. Senior R.Y.D.E. Program (previously presented)
- VII. General Plan Update

Matt Morley, PPW Director, indicated there was no new discussion on Items # 4.B.I. – 4.B.VI., however, did verbally report on Item 4.B.VII. and distributed two handouts related to this item. Commission discussed this item.

5. Town BPAC

Maria Ristow, Commissioner, verbally reported on this item.

6. Safe Routes to Schools

Robert Buxton, Chair, and Maria Ristow, Commissioner, verbally reported on this item.

7. VTA BPAC

Peter Hertan, VTA Committee member, verbally reported on this item.

### **COMMISSIONER REPORTS**

Jan Nordmo, Vice Chair, thanked Town Staff for their support of the Transportation and Parking Commission.

Maria Ristow, Commissioner, verbally reported on the following meetings that she attended: GPAC, CDAC, Town Council and Democracy Tent. This last meeting is held on Monday mornings at the Adult Recreation Center.

Peter Hertan, Commissioner, also verbally reported on attending the Democracy Tent meeting.

Robert Buxton, Chair, thanked everyone on the Commission and Town Staff for their support of his Chair position.

### **ADJOURNMENT**

The meeting adjourned at 9:10 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the December 13, 2018 meeting as approved by the Transportation and Parking Commission.

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/s/ Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary