



**TOWN OF LOS GATOS
COMPLETE STREETS & TRANSPORTATION COMMISSION
REGULAR MEETING
JANUARY 9, 2020
RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA
7:30 A.M.**

Robert Buxton, Commissioner
Bill Ehlers, Commissioner
Peter Hertan, Commissioner
Maria Ristow, Commissioner
Jeff Thompson, Commissioner
Gillian Verga, Commissioner
Youth Commissioner

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Unless there are separate discussion and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action.)*

1. Approve the Bicycle & Pedestrian Advisory Commission Regular Minutes of December 4, 2019 and the Transportation & Parking Commission Regular Minutes of December 12, 2019. Staff Report

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Commission on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Introductions
3. Commissioners Handbook
<https://www.losgatosca.gov/843/Commissioners-Handbook>
4. Brown Act and Robert's Rules of Order (Rob Schultz)
<https://www.losgatosca.gov/DocumentCenter/View/720/Operating-Procedures-and-the-Brown-Act?bidId=>

5. Appointment of Chair and Vice Chair
6. Appointment of SR2S Liaison
7. Appointment of VTA BPAC Liaison
8. Confirming Meeting Dates and Times
9. Establishing Annual Priorities
10. Police Department Update
11. PPW Director's Report
 - A. Capital Project Update
 - B. Parklets
 - C. Senior R.Y.D.E.
 - D. General Plan Update

COMMISSIONER REPORTS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS & TRANSPORTATION
COMMISSION REPORT**

MEETING DATE: 01/09/2020

ITEM NO: 1

**DRAFT MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
REGULAR MEETING OF DECEMBER 5, 2019**

The Bicycle and Pedestrian Advisory Commission of the Town of Los Gatos conducted its final Regular Meeting on October 3, 2019 at 3:04 p.m. The Commission sunsetted at the adjournment of this meeting.

MEETING CALLED TO ORDER AT 3:04 P.M.

ROLL CALL

Present: Chair Gilbert, Vice Chair Thompson, Commissioner Ehlers, Loughridge, and Owens

Absent: Commissioner Leonard and Youth Commissioner Chinnakotla

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve Bicycle and Pedestrian Advisory Commission Regular Meeting Minutes of October 3, 2019.

MOTION: Motion by Commissioner Owens to approve Consent item #1. **Seconded** by Vice Chair Thompson.

VOTE: Unanimous

VERBAL COMMUNICATIONS

None reported.

OTHER BUSINESS (*Up to three minutes may be allotted to each speaker on any of the following items.*)

2. Bike Valet

Vice Chair Thompson provided an update on the bike valet for the Holiday Parade and the impending inclement weather, which could create a low turnout.

The Commission discussed.

OTHER BUSINESS (continued):

MOTION: **Motion** by Vice Chair Thompson to cancel the Bike Valet due to the inclement weather and expected low turnout. **Seconded** by Commissioner Owens.

VOTE: **Motion passed unanimously.**

3. SVBC Infrastructure Bike Ride Recap

Transportation and Mobility Manager Smith commented on her appreciation of those who participated and asked for feedback.

The Commission discussed and provided feedback.

4. Grant Award Summary

Transportation and Mobility Manager Smith presented the item and provided a summary of the Town's grant efforts.

5. Connect Los Gatos

Transportation and Mobility Manager Smith presented the item and provided an update on a program of proposed projects.

6. Town TPC Liaison

Maria Ristow provided an update on this item.

7. Safe Routes to School Liaison

None reported.

8. VTA BPAC Liaison

None reported.

OTHER BUSINESS (continued):

9. Reflections

Matt Morley, Director of Parks and Public Works, thanked the BPAC for its efforts and thanked the commissioners for their time on the commission.

Assistant Public Works Director/Town Engineer Petersen commented on the creation and completion of the Bicycle Pedestrian Master Plan and the impact made by the BPAC.

Chair Gilbert thanked staff for their time and efforts.

Vice Chair Thompson gave thanks to the commission's efforts and staff's support.

Maria Ristow reflected on the beginning of the BPAC to now and the evolution of how the community, Safe Routes to School, Town staff, the Town Council members and the residents all come together, and through actions showed that the BPAC was a priority.

Transportation and Mobility Manager Smith commented on the success of the BPAC and provided her thanks to everyone involved.

COMMISSIONER REPORTS

None reported.

ADJOURNMENT

The Regular meeting adjourned at 4:16 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the December 5, 2019 meeting as approved by the Bicycle and Pedestrian Advisory Commission.

/s/Lisa Petersen, Assistant Public Works Director/Town Engineer

5. Commission Adopted Priorities 2019

A. **Bus:** Current School Bus Pilot Program (Update)

Matt Morley PPW Director, verbally reported on this item.

B. **Parking:** Review and recommend modifications resulting from the Comprehensive Downtown Parking Study (Town Council Referral)

Matt Morley, PPW Director, verbally reported on this item and reviewed the Parking Roadmap handout/ link <https://www.losgatosca.gov/2509/Downtown-Parking> .
Commission discussed this item.

6. Police Department Update

No new report.

7. PPW Director's Report

A. Transportation & Parking Projects Update 19/20

I. Traffic Signal Upgrade

Matt Morley, PPW Director, verbally reported on this item. Commission discussed this item.

B. Ongoing Projects/ Programs of Interest List (Updates)

- I. Connect Los Gatos
- II. Parklets
- III. Cut Through Traffic
- IV. Traffic around Schools
- V. Senior R.Y.D.E. Program
- VI. General Plan Update

Matt Morley, PPW Director, verbally reported on item numbers I., II., & V.I. No new updates on the other item numbers.

8. Town BPAC Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

9. Safe Routes to Schools Liaison (verbal report)

Maria Ristow, Commissioner, verbally reported on this item.

10. VTA BPAC Liaison (verbal update)

Peter Hertan, Commissioner, verbally reported on this item.

COMMISSIONER REPORTS

Megan Crummett, Vice Chair, expressed her enjoyment of serving on the Commission.

Maria Ristow, Commissioner, also expressed what a pleasure it was to be on the Commission and appreciated staff and her fellow commissioners.

Peter Hertan, Commissioner, shared his introduction to the Commission.

Robert Buxton, Chair, conveyed his honor in being the Chair and thanked Staff for their support.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.

This is to certify that the foregoing is a true and correct copy of the Regular minutes of the December 12, 2019 meeting as approved by the Transportation and Parking Commission.

/s/Matt Morley, PPW Director

Prepared by: Natalie Hawkins, Recording Secretary

Updated November 2019

Summary of Awarded Funds in Grant Programs at State, Regional and County Levels

Awarded Grants

Year	Project Name	Grant Program	Awarded	Type	Project Status
2016/17	Bicycle & Pedestrian Master Plan	Transportation Development Act Article 3	\$ 75,497	Formulaic	Completed
2016/17	Bicycle & Pedestrian Master Plan	County PICH	\$ 40,000	Competitive	Completed
2016/17	SR2S	County PICH	\$ 15,000	Competitive	Completed
2017	Los Gatos Creek Trail to SR 9 Connector	OBAG 2	\$ 343,000	Formulaic	Design
2016	Townwide signal modernization (Smart Signals)	Vehicle Registration Fee (VRF)	\$ 500,000	Competitive	Design
2017	Los Gatos Smart Signals	MTC IDEA	\$ 700,000	Competitive	Design
2017	Los Gatos Smart Signals	Vehicle Registration Fee (VRF)	\$ 376,400	Competitive	Design
2018	Roberts Fisher School Frontage	Transportation Fund for Clean Air (TFCA)	\$ 39,500	Competitive	Completed
2018	BHR Bike and Pedestrian Improvements	Regional Bike Program from TFCA	\$ 242,000	Competitive	Completed
2018	Bicycle and Pedestrian Bridge over Highway 17	Transportation Development Act Article 3	\$ 52,995	Formulaic	Feasibility Study
2019	Bicycle and Pedestrian Bridge over Highway 17	Transportation Development Act Article 3	\$ 34,456	Formulaic	Feasibility Study
2018	Shannon Road Complete Streets	Vehicle Emissions Reductions Based at Schools	\$ 940,100	Competitive	Start in 2020
2018	Guardrail Upgrade	Highway Safety Improvement Program (HSIP)	\$ 980,100	Competitive	Design RFP released
2019	Hwy 9 Interchange & Hwy 17 Efficiency Improvements - Design	Measure B	\$ 5,400,000	Competitive	Design
2019	Bicycle and Pedestrian Education & Encouragement	Measure B	\$ 24,586	Formulaic	Design
2019	E. Main St. Speed Table/Raised Crosswalk	Transportation Fund for Clean Air (TFCA)	\$ 86,200	Formulaic	Start in 2020
2019	School bus pilot	Transportation Fund for Clean Air (TFCA)	\$ 174,000	Competitive	In service
2019	Winchester Class IV Bikeway	Regional Bike Program from TFCA	\$ 293,922	Competitive	Start in 2020
Total			\$ 10,317,756		

Pending and Upcoming

Year	Project Name	Grant Program	Requested	Type	Project Status
2019	Local Road Safety Plan	Highway Safety Improvement Program (HSIP)	\$ 72,000	Fund request	Start in 2020
2020	LG Creek Trail to SR 9 Connector (construction)	Measure B	\$ 4,000,000	Competitive	N/A
2020	BPOC over Highway 17 (final design)	Measure B	\$ 5,000,000	Competitive	N/A
2020	Kennedy sidewalk between LGB and Englewood	Measure B	\$ 800,000	Competitive	N/A
2020	Winchester Boulevard Complete Streets	Measure B	\$ 1,100,000	Competitive	Conceptual design
2020	Highway 9/Massol Avenue RRFB (construction)	Measure B	\$ 400,000	Competitive	"Shovel ready"
Total			\$ 11,372,000		

Note: Grant amounts requested are preliminary estimates.

Not Awarded

Year	Project Name	Grant Program	Requested	Type
2017	Urban Forest Master Plan	Cal Fire Urban & Community Forestry Program	\$ 160,000	Competitive
2017	Activate Los Gatos	Caltrans Transportation Planning	\$ 386,000	Competitive
2018	School ride sharing pilot	Transportation Fund for Clean Air (TFCA)	\$ 120,000	Competitive
2018	E. Main St. Speed Table/Raised Crosswalk	AARP Community Challenge	\$ 77,250	Competitive
2018	LG Creek Trail to SR 9 Connector (construction)	Vehicle Emissions Reductions Based at Schools	\$ 1,000,000	Competitive
2019	LG Creek Trail to SR 9 Connector (construction)	Santa Clara Valley Water District	\$ 571,000	Competitive

Parking Roadmap

MEETING DATE: 12/12/2019
ITEM NO: 5.B.

