



MEETING DATE: 8/7/06
ITEM NO: 9

COUNCIL AGENDA REPORT

DATE: AUGUST 2, 2006
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER

SUBJECT: PPW JOB NO. 06-07 – CURB GUTTER AND SIDEWALK REPLACEMENT FOR FISCAL YEAR 2006-07 – PROJECT 0349

- A. ADOPT RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR CURB, GUTTER, AND SIDEWALK REPAIR AND REPLACEMENT AND AUTHORIZE STAFF TO ADVERTISE THE PROJECT FOR BIDS
- B. AUTHORIZE BUDGET ADJUSTMENT TO TRANSFER \$1,840 FROM PROJECT 0349 TO THE N. SANTA CRUZ AVENUE/ROBERTS ROAD CROSSWALK IMPROVEMENT PROJECT 0713

RECOMMENDATION:

- 1. Adopt Resolution approving plans and specifications for Curb, Gutter and Sidewalk Replacement and authorize staff to advertise the project for bids.
- 2. Authorize budget adjustment to transfer \$1,840 from project 0349 to the N. Santa Cruz Avenue/Roberts Road Crosswalk Improvement Project 0713

BACKGROUND:

The adopted Capital Improvement Program designates funding for the annual Curb, Gutter, and Sidewalk Replacement Program and is consistent with the Town’s goals to improve public safety.

The primary cause of damage to curbs, gutters, and sidewalks is tree root growth. The Town has many mature trees that were planted years ago, and despite their beauty, have outgrown the small planter areas which they are located in and their roots have grown under sidewalks, and in some cases, under the roadway causing uplifts and extensive damage.

PREPARED BY: 
JOHN E. CURTIS
Director of Parks and Public Works

N:\B&E\COUNCIL REPORTS\06-07.curb.gutter.s.w.replacement.doc

Reviewed by: PS Assistant Town Manager OK Town Attorney
 Clerk Administrator sc Finance Community Development

PAGE 2

MAYOR AND TOWN COUNCIL

SUBJECT: PPW JOB NO. 06-07 – CURB, GUTTER, AND SIDEWALK REPLACEMENT
FOR FISCAL YEAR 2006/07 – PROJECTS 0349

AUGUST 2, 2006

DISCUSSION:

This project funds the annual repair and replacement of damaged curbs, gutters, and sidewalks throughout Town. Location for repairs and replacement work are identified throughout the year by Parks and Public Works Department staff. In conjunction with the replacement of damaged concrete, tree roots are also pruned to minimize further damage to the new curb, gutter, and sidewalks.

This Curb, Gutter, and Sidewalk Replacement project is expected to start in October and be completed by December. Plans and Specifications for PPW Job No. 06-07 are complete and will be available for review in the Clerk Department on the Friday before the Council meeting.

Additionally, staff recommends a budget adjustment to transfer \$1,840 from the Curb, Gutter and Sidewalk (Project 0349) to the N. Santa Cruz Avenue/Roberts Road Crosswalk Improvement (Project 0713), as the improvements for the crosswalk at N. Santa Cruz Avenue and Roberts Road are related to the Curb, Gutter and Sidewalk Program purpose. The crosswalk project has curb "bulb-outs" to increase pedestrian visibility and safety.

An informal bid process was conducted earlier this summer and the lowest bid was \$18,840. Revenues estimated at \$25,000 from community benefit received to date for this project are \$17,000. The project is planned for completion in August before school starts. This year's Curb, Gutter and Sidewalk project will have a remaining balance of \$17,332 after this transfer.

CONCLUSION:

It is recommended that the Council adopt the attached Resolution approving plans and specifications for the Curb, Gutter, and Sidewalk Replacement Project and authorize staff to advertise the project for bids. If Council approves the Curb, Gutter and Sidewalk project, it will be advertised and a construction contract will be presented for Council award on September 18, 2006, and if Council approves the budget adjustment to transfer funds to the N. Santa Cruz Avenue/Roberts Road Crosswalk project, it will be constructed in August.

ENVIRONMENTAL ASSESSMENT:

This is a project as defined under CEQA but is Categorically Exempt (Section 15301©). A Notice of Exemption will not be filed.

MAYOR AND TOWN COUNCIL

SUBJECT: PPW JOB NO. 06-07 – CURB, GUTTER, AND SIDEWALK REPLACEMENT
FOR FISCAL YEAR 2006/07 – PROJECTS 0349

AUGUST 2, 2006

FISCAL IMPACT:

The estimated construction cost for the Curb, Gutter and Sidewalk Project is \$80,000, and the \$1,840 for the N. Santa Cruz Avenue/Roberts Road Crosswalk Improvements totals the proposed use of 0342 project funds to \$81,840.

There are sufficient funds in Program 0349 to provide funding for both purposes, resulting in a balance of \$17,332, as demonstrated in the following chart:

ANNUAL CURB, GUTTER AND SIDEWALK PROJECT					
	Budget Funding	Carry Forward Amount	Revised Budget	Proposed Project Amounts	Remaining Budget If Approved
FY 2006/07 Fiscal Impact					
Project Funds 400-0349	83,000	16,172	99,172	80,000	19,172
Budget Adjustment to Transfer to 400-0713				1,840	1,840
TOTALS	83,000	16,172	99,172	81,840	17,332
TOTAL EXPENDITURES BY CATEGORY:					
Staff Labor		-			
Materials		-			
Engineering Design		-			
Construction		-			
Construction Management		-			
Contingency		-			
TOTALS		-			

Attachments:

Resolution approving plans and specifications for Curb, Gutter, and Sidewalk Repair and Replacement project

RESOLUTION

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF LOS GATOS
APPROVING THE PLANS AND SPECIFICATIONS FOR
PPW JOB NO. 06-07
CURB, GUTTER, AND SIDEWALK REPLACEMENT FOR
FISCAL YEAR 2006-07
AND AUTHORIZE STAFF TO ADVERTISE THE PROJECT FOR BIDS**

WHEREAS, plans and specifications for the Curb, Gutter, and Sidewalk Replacement project have been prepared by the Town Engineer and duly filed with the Clerk Administrator; and

WHEREAS, the Town Council of the Town of Los Gatos has reviewed said plans and specifications.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Council hereby approves the plans and specifications for the Curb, Gutter, and Sidewalk Replacement Project.

BE IT FURTHER RESOLVED THAT the Clerk Administrator is hereby authorized and directed to advertise the Curb, Gutter, and Sidewalk Replacement project for bids in the manner prescribed by the Town Municipal Code.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Los Gatos held on the 7th day of August, 2006 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

SIGNED: MAYOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA

ATTEST:

CLERK ADMINISTRATOR OF THE TOWN OF LOS GATOS
LOS GATOS, CALIFORNIA