



MEETING DATE: 05/01/06  
ITEM NO. 10

COUNCIL AGENDA REPORT

DATE: May 01, 2006  
TO: MAYOR AND TOWN COUNCIL  
FROM: DEBRA J. FIGONE, TOWN MANAGER  
SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES, RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND CHARGES

RECOMMENDATION:

- 1. Open and hold the public hearing.
- 2. Close the public hearing.
- 3. Adopt the resolution continuing certain department fees, rates and charges, and amending certain fees, rates and charges.

BACKGROUND:

The Town's Financial Policies require that "fees are maintained to provide for cost recovery based on the cost of the Town providing the services." In order to comply with this mandate, the Town periodically reviews its cost of providing services and recommends appropriate increases in fees supported by cost data. The California Government Code requires, for development-related fees, a 60-day period between approval of the Resolution and implementation of the fee. Because the Town's Fee Schedule contains a number of development-related fee changes which are assumed in the soon to be released FY 2006/07 proposed budget, staff recommends an effective date of July 1, 2006 (61 days) for all fees contained within the proposed FY 2006/07 Fee Schedule.

Because a comprehensive fee study was prepared as part of the FY 2005/06 fee update, staff opted to prepare this year's update "in house." Staff reviewed all fees charged by the Town for various departmental services and also fees charged for private development activity, updating the Town's cost of service "baseline" data established the prior year by Public Resource Management, Inc, (PRM) with current cost estimates to ensure fees keep pace with updated costs of service delivery.

PREPARED BY: STEPHEN D. CONWAY  
Finance & Administrative Services Director

N:\FINANCE\Fee Schedule\2006\May 1, 2006 Council Report.wpd

Reviewed by: [Signature] Assistant Town Manager [Signature] Town Attorney [Signature] Clerk [Signature] Finance  
[Signature] Community Development Revised: 4/27/06 11:31 am

PAGE 2

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

DISCUSSION:

The attached proposed FY 2006/07 Comprehensive Fee Schedule (Attachment 1) is the master Town document which includes detail listings of all fees charged by the Town. This year the Fee Schedule has been reorganized to make it more user friendly for the Town Council, the public, and staff. A table of contents has been added and a Development Services section is presented combining the formerly separate sections titled General Development Fees, Building Fees, Planning Fees and Engineering Fees related to private development.

For purposes of tracking changes in Town fees from year to year, all proposed changes to fees for FY 2006/07 are summarized in the attached Fee Schedule Recommended Changes (Attachment 2). In addition to this document, highlights of certain fee changes or newly proposed fees for FY2006/07 that staff believed were relevant for further discussion/explanation are presented by service category below.

**Town General Administrative Fees**

The Cleaning and Utility Fee for the use of Town facilities is recommended to be increased from \$20 the first hour to \$30 for the first hour to recover actual staff time required for setup and cleanup of the Council Chambers. Copy charges are also recommended to be increased to \$0.25 per copy from \$0.10 per copy as allowed under the provisions of state law. The Certification of Town Records is also recommended for an increase from \$1 to \$3 per certification to align the fee with actual staff time required to certify Town records.

**Development Services**

As provided for in the fee resolution adopted for FY 2005/06, most development fees have been adjusted for expected inflationary increases next year using the December 2005 rise in the Consumer Price Index (CPI) which was 2%. For FY 2006/07 most fees are adjusted upwards by two percent (2.00%) CPI to keep pace with the increased cost of service delivery expected for next year. Changes other than CPI changes and newly proposed fees are described below:

*General Development Fees*

The proposed revisions to the Fee Schedule are the result of a more holistic view of applicable fees the delivery of "development services" regardless of the department that provides the services, such as Community Development or Engineering. For FY 2006/07 two new fees (Address Processing Fees and Engineering Development Review Service Fees) are proposed within the General Development Fee section of the Revised Fee Schedule.

The Address Processing Fee (Item F presented in General Development fees) was originally listed in the General Administrative Fee Section of the Fee Schedule and was administered by the Clerk's Department. Staff recommends the fee be moved and listed in the Community Development Department section of the fee schedule. In reviewing the time spent processing an address request, staff estimates a couple of hours is required, on average. Time includes review

PAGE 3

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

of an application, site visit, creation of approval letter and routing to agencies/departments, file creation or modification, and updating maps and computers. Other jurisdictions charge as follows:

City of San Jose	\$100 an hr. (two hour minimum)
City of Mountain View	\$195
City of Santa Clara	\$200 Special Investigation Fee

Staff recommends that a \$200 flat fee would recover current costs and is consistent with other jurisdictions in this area.

The Engineering Development Review Services fee (Item H presented in General Development fees) recovers engineering review services required for proposed developments/construction projects and planning applications. In reviewing holistically the services provided for private development, staff confirmed that some significant services provided by Engineering staff had not been recovered in prior years. Staff had not recovered these costs because they were "cross departmental" services that were not part of the home department's customary fee schedule. Examining the cost of services from a service delivery perspective, it became evident that these cross-departmental service costs were not being recovered in the fee schedule and thus were being subsidized by the General Fund. Engineering services are normally required as part of the development review, building plan check and the construction inspection process. The PRM study of 2005 identified that Engineering was under-recovering development review costs. Staff estimates that this fee will recover approximately \$100,000 annually in engineering costs due to private development activity.

#### *Housekeeping Update to General Development Fee Schedule*

In prior years, taxes or fees enacted by ordinance or legislated by State law have been charged by the Town on development activities, but were not formally listed as part of the Town's Comprehensive Fee Schedule. These taxes and fees include the Construction tax, Underground Utilities tax, Park Fund tax and the Seismic Hazards Mapping Program (SMIP) fee. Staff now recommends these taxes and fees be added to the General Development Fee section of the fee schedule. They are presented in items I through L of the General Development Fee section. This recommended action does not change the tax rate or SMIP fees as they are subject to either local voter or state legislative approval process, but by adding them to the fee schedule, a user can find all applicable fees and taxes in one document.

#### *Building Division Fees*

The new "Special Systems Fee" will allow for a uniform permit fee approach for those special construction projects (i.e., solar (photovoltaic), generators, and large HVAC systems), where capital equipment costs tend to skew the project valuation figures upon which most building permit fees are based. Past practice for a building permit had been to assess the fee based upon

PAGE 4

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

the value of these systems. The systems were expensive, leading to accompanying higher building permit fees. In recent years, technological advances in special systems, like solar, enable less complex and consistent installation techniques, thereby allowing for a more efficient inspection process. Based on these advances and their associated cost savings, the Town has adjusted its fees accordingly to align with current lower plan check and inspection costs. The fees collected on special systems projects are recommended to be based on a minimum fixed hourly rate for plan check and inspections. For example, a simple residential photovoltaic system will have a total permit cost of approximately \$421. More elaborate and complicated special systems that require more staff time for the permitting and inspection process will be assessed a fee based on hourly rates to recover costs. The new fee amount places the Town in lower middle range of cities surveyed who impose a similar fee.

National Pollutant Discharge Elimination System (NPDES) fee is a new fee being recommended for FY 2006/07 for the building division. The fee is not actually a "new" fee, it was charged in FY 2005/06 in Parks and Public Works Engineering Division. The fee is recommended to recover current costs in the Town's ongoing responsibility under its permit from the State Water Quality Control Board to prevent, monitor and inspect for actual or potential pollutant discharge to the Town's waterways. The fee will recover costs of inspection on all building permits where staff determines a potential for storm water runoff pollution may occur. To keep the costs as low as possible through efficiency measures, staff will shift the NPDES inspection responsibility to the Town's building inspectors who are already at the building site as part of the normal inspection process versus having a separate NPDES inspection performed by Town engineering staff. If the applicant is obtaining a grading or encroachment permit for the project, a separate NPDES inspection and fee will be assessed for that work by the Town's Engineering staff.

#### *Planning Division Fees*

The Conditional Use Permit language for restaurants has been revised to clarify what type of process is required. Tier One and Tier Two permits are recommended to read Minor Restaurant (Development Review Committee Approval) and Major Restaurant (Planning Commission Approval), respectively.

Conditional Use Permit "Applications that require Town Council Approval" is a new recommended fee of \$1,862 which staff determined will recover the actual costs incurred for applications involving restaurants that serve alcohol and require Town Council approval.

A Transcription fee recovery of "actual cost" with a \$500 minimum deposit is recommended to be added to the fee schedule for conditional use permits, rezoning, and planned development to cover actual transcription costs related to each individual project that requires approval by the Town Council.

Fees for Subdivision Applications that are approved by the Development Review Committee but

PAGE 5

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

forwarded to the Planning Commission for action are recommended to be increased from \$1,755 to \$1,862 and Conceptual Development Advisory Committee Review applications are recommended to be increased from \$1,134 to \$1,445 to recover actual staff time for preparing reports.

#### *Engineering Division Fees*

A new Annexation Advertising deposit of between \$1,000 to \$2,200 (varies upon the size of the annexation map) will be collected with the Annexation Fee. The Deposit will be used to cover the advertising cost associated with Annexation. Applicants will be refunded any remaining deposit and will be responsible for any fee above the deposit.

The fee for using an Outside Inspector is recommended to be the actual cost plus 14.7% overhead. The overhead rate is per the calculation method provided in Resolution 2005-133 as approved by Town Council on December 19, 2005.

The Underground Utility Locating Surcharge for an outside contractor is recommended to be increased from \$30 to \$50 to recover the current cost charged to the Town for this service.

The Street Improvements In Lieu Fee, which applies to sidewalks and curbs and gutters, is recommended to be increased from \$10 per linear foot to \$15 per linear foot for sidewalks and from \$50 to \$55 for curb and gutter to better align with actual installation costs.

Hauling Permit fees are recommended for a small increase from \$507 per house to \$517 and the associated Deposits for Facilities Damage are recommended for a small increase from \$2,028 to \$2,050 reflecting the rising costs of damage recovery.

#### **Community Services**

No adjustments to the Community Services Department fees are proposed for FY 2006/07 as staff believes the current fees charged are at or near the top of the comparable market rates as informed by a recent fee comparison made by the department.

#### **Library Fees and Fines**

The Library recommends one adjustment to the Library Department fees for FY 2006/07. The fee for Inter-Library Loan (non Silicon Valley Library System) has been raised from \$1.00 to \$2.00.

PAGE 6

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

Other jurisdictions charge as follows:

City of Palo Alto	\$7.50
City of Mountain View	\$5.00
City of Sunnyvale	\$2.50
City of Santa Clara	\$2.00

A \$2.00 fee would be consistent with the lower end of charges levied by other jurisdictions in this area.

### **Parks and Public Works**

#### *Parks Division Fees*

Park Use Permits (residential and non-residential) are recommended to be increased from \$60 and \$80 to \$75 and \$100, respectively, to be consistent with the Specific Park Use fees in order to close the gap of cost recovery. The newly proposed fee levels at the higher non-residential rate are still slightly below similar fees charged for park use at the neighboring county park.

The Organized Recreational Activity Use Multiple Date fees (past practice has been that the fee was generally charged to organizations sponsoring classes at the park for non-profit and profit/private parties) are recommended to be increased from \$60 first day plus \$15 each additional day and \$80 first day and \$30 each additional day for non-profits, to \$75 the first day plus \$15 each additional day and \$100 the first day and \$30 each additional day for profit/private parties. The recommended increases will better align these fees with all other Park fees and will lower the current subsidy in terms of cost recovery for this service.

Vehicle Escort Fees charged when a park service officer escorts a vehicle into the park and out again in vehicle restricted access areas are recommended to be increased from \$60 to \$75 for residents and from \$80 to \$100 for non-residents.

Tree Removal Permit Application fees are recommended for increase from \$110 to \$120 for one tree and from \$55 to \$60 for each additional tree to better recover the costs of current service delivery.

#### **Police Fees and Fines**

A description of the Local Booking Fee and Emergency Response Fee was changed to read "At current billing rate" as calculation method is set forth in the Town Council resolution 2005-133 adopted December 19, 2005 by Town Council.

No other adjustments to the Police Department fees are proposed for FY 2006/07 as current fees charged are at or near the top of the comparable market rates as informed by a recent fee comparison made by the department.

PAGE 7

MAYOR AND TOWN COUNCIL

SUBJECT: ADOPT RESOLUTION CONTINUING CERTAIN DEPARTMENT FEES,  
RATES AND CHARGES, AND AMENDING CERTAIN FEES, RATES, AND  
CHARGES

May 1, 2006

CONCLUSION:

Staff recommends that Town Council approve the attached adjustments to the Town Fee Schedule to be effective July 1, 2006.

ENVIRONMENTAL ASSESSMENT:

The Town's fee resolution is not a project subject to CEQA.

FISCAL IMPACT:

The Town's financial policies require that fees be maintained to provide for cost recovery for fee related services. The new fees collected will aid in offsetting the current cost of service and will decrease the Town-wide subsidization of private activity in adherence to the Town's financial policies.

Staff will incorporate the estimated revenue increase into the Town's FY 2006/07 Operating and Capital Budget using conservative volume of activity projections.

Attachments:

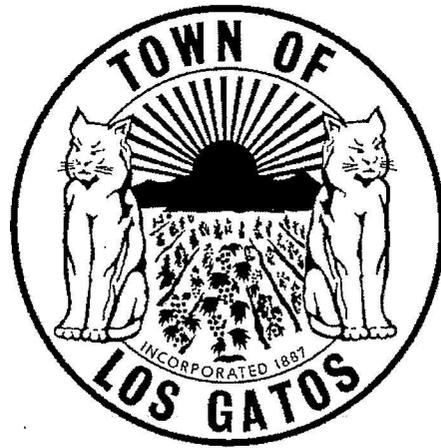
1. Comprehensive Fee Schedule FY 2006/07 Incorporating Fee Change Recommendations
2. Recommended Fee Changes and Additions for FY 2006/07

Distribution: Regular

# **Town of Los Gatos**

## **Comprehensive Fee Schedule**

**FY 2006/07**



---

## **TOWN OF LOS GATOS FEE SCHEDULE**

---

The following Fee Schedule is effective July 1, 2006 through June 30, 2007, unless updated by the Town Council through the public hearing process. The Fee Schedule will be adjusted annually by the December Consumer Price Index (Bureau of Labor Statistics, U.S. Department of Labor for the San Francisco/Oakland/San Jose Metropolitan Statistical Area) or by the percentage increase in actual operating costs for the current year – whichever is higher. This Fee Schedule also provides for minimum annual adjustments for those fees that are directly related to personnel costs. Other adjustments may be made to maintain consistency with the surrounding municipalities within the Town of Los Gatos region but in no case are fees charged in excess of service delivery costs.

---

# TABLE OF CONTENTS

---

	<b>Page No.</b>
<i>Administrative Fees</i> .....	1
<i>Development Services</i>	
General Development Fees.....	2
Building Division Fees.....	4
Building Permit Fees .....	4
Electrical Permit Fees .....	6
Mechanical Permit Fees .....	7
Plumbing Permit Fees .....	8
Other Fees .....	9
Planning Division Fees.....	11
Zoning Approvals .....	11
Subdivisions.....	14
Miscellaneous Application Fees .....	14
Environmental Assessment Fees.....	15
Other Fees .....	15
Engineering Division Fees .....	18
<i>Community Service Fees</i>	
Los Gatos Downtown Neighborhood Center Fee Schedule.....	23
Program Space for Non-Profit Agencies.....	26
<i>Library Fees and Fines</i> .....	27
<i>Parks and Public Works</i>	
Parks Division Fees .....	28
Park Use Permit .....	28
Specific Park Use Fee .....	28
Tree Related Fees.....	29
Equipment Hourly Rates.....	29
Street Division Fees .....	30
<i>Police Fees and Fines</i> .....	31
Parking Permit Fees.....	34

## ADMINISTRATIVE FEES

Fee for Use of Town Hall Facilities (Council Chamber) Cleaning and Utility Fee	\$30.00 for one hour, plus \$20.00 for each additional hour
Copy of Town Code	\$435.00
Public Service Counter Research	\$30.00 per hour
Copying and Printing Charges (plus actual mailing costs, if applicable)	
8 ½" x 11	\$.25 per page
11 x 17	\$.35 per page
Annual Subscription for Quarterly Town Code Supplements	\$100.00
Copy of Zoning Ordinance	\$ 45.00
Annual Subscription for Quarterly Zoning Ordinance Supplements	\$ 25.00
Certified Copy of Birth Certificate	\$ 12.00
Certification of Town Records	\$ 3.00
Annual Financial Report	\$ 30.00
Annual Budget	\$ 50.00
Capital Improvement Plan	\$ 30.00
Council Minutes and Agendas (annual mailing list)	\$ 65.00
Compact Disk or Tape of Council and Planning Commission Meetings	\$ 10.00 each
Returned Check Fee	\$ 20.00
Election Filing Fee	\$ 25.00
Ordinances and Resolutions	\$ 4.00
Non-Profit/Exempt Business License Application Processing Fee	\$ 25.00



# DEVELOPMENT SERVICES

## General Development Fees – cont'd

M.	<u>Reports, Agendas, and Minutes</u>	
1.	Development Review Committee Agendas	\$37.00
2.	Planning Commission Agendas	\$25.00
3.	Planning Commission Minutes	Actual cost
4.	<u>Plan Copies</u>	
a.	Microfiche or other reprints sent to an outside firm	\$31.00 plus costs
b.	Blueprint reproduction in house	\$3.00 per page
5.	Copy of Subdivision Ordinance	\$26.00
6.	General Plan (including maps)	\$26.00
7.	Hillside Specific Plan	\$6.00
8.	Hillside Standards and Design Guidelines	\$10.00
9.	Commercial Design Guidelines	Actual cost
10.	Subdivision Ordinance	\$26.00
11.	General Plan/Zoning Maps (24" x 36")	
a.	Black & White	\$9.00
b.	Color	\$42.00
12.	Blossom Hill Open Space Study	\$14.00
13.	Commercial Specific Plan Report	\$12.00
14.	Residential Design Guidelines for Pre-1941 Structures	\$4.50
15.	Housing Element Technical Appendix	Actual cost
K.	Request for Service Not Covered by Any Other Fee	Actual cost
L.	Pre-application Conference Fee (Fee applied when staff time is expected to exceed ½ hour)	Actual cost
M.	<u>Landscape</u>	
	Final Occupancy Clearance (New Construction or Remodel)	
1.	Landscape inspection requests	\$103.00 per inspection
2.	Water Efficient Landscape Plan Review	\$489.00
3.	Park Staff Time Spent for Major Development Applications	\$527.00*
	Basis: Development Review Committee Meetings	1.5 hrs. (estimate)
	Site Visits	4.0 hrs. (estimate)
	Review Plans	4.0 hrs. (estimate)
	*Note: Time spent over and above the initial application fee will billed at the current employee billing rate plus equipment hourly rate.	
N.	Applications for Work Unlawfully Completed	Double current application fee

---

# DEVELOPMENT SERVICES

---

## Building Division

### 1. Building Permit Fees

#### A. Permit Issuance

Fee for issuing a Building Permit	\$33.00
Additional Building Permit fee	\$10.00

B. Demolition Permit	\$188.00
----------------------	----------

#### C. Building Permit Fees for New Construction and Addition

The fee for each building permit shall be based upon the 1997 Uniform Building Code as amended by the 2001 California Building Code

<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and over	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof

---

# DEVELOPMENT SERVICES

---

## Building Division – cont'd

### Building Permit Fees – cont'd

#### D. Building Valuation Fee

A building valuation multiplier of 2.32 shall be used in conjunction with the Building Valuation Data provided in the publication, Building Standards, published by the International Conference of Building Officials for November-December, 2002, except for Hillside Homes and Commercial Office Tenant Improvements. Their multipliers will be 3.246 and 1.16, respectively. Annually, the building permit fees will be increased by the February Annual Building Cost Index.

#### E. Building Permit Fees for Remodels, Alterations, and Repairs

The Building Official shall establish the valuation of said improvements, and fees will be assessed as per Schedule 2.C above.

#### F. Special Services & Inspections

1. Inspection outside normal business hours (4 hr min)	\$89.00/hr
2. Re-inspection fees	\$89.00/hr
3. Inspections for which no fee is specifically indicated (2/hr min)	\$89.00/hr
4. Additional plan review required by changes, additions or revisions to plans (1 hour min)	\$116.00/hr
5. For use of outside consultants for plan checking and/or inspections	Actual costs
6. Services for which no fee is specifically indicated (½ hr min)	\$100.00/hr
7. Permit/Plan check time extension (per permit) (applies to permits that have not expired)	\$56.00
8. Express plan review or initial review (1 hr. minimum)	\$116.00/hr
9. Application for the Appeals Building Board Review	\$128.00

#### G. Plan Review Fee

A plan review fee shall be charged at the time of filing application. This fee is separate from and shall be in addition to building permit fee. This fee is calculated at sixty-five percent (65%) of the building permit fee as per Schedule 2.C above.

#### H. Other Miscellaneous Factors to Determine Construction Valuation

1. Convert garage to habitable space	\$85.00/sq.ft
2. Convert unfinished basement or attic to habitable	\$92.00/sq.ft
3. Pools/Spas (gunite)	\$54.00/sq.ft
4. Siding - aluminum/vinyl/wood	\$7.00/sq.ft
5. Antennas & Towers	Const. Value As Applied Under 2.C Above
6. Commercial Awning or Canopy:	
Aluminum	\$22.00/sq.ft
Canvas	\$16.00/sq.ft

---

# DEVELOPMENT SERVICES

---

## Building Division – cont'd

### Building Permit Fees – cont'd

7. Fence or Freestanding Wall (over 6' high):	
Wood or metal	\$37.00/lf
Masonry	\$62.00/lf
8. Decks/Balcony	\$35.00/sq.ft
9. Wood Deck	\$15.00/sq.ft
10. Re-roofs	\$3.00/sq.ft
11. Retaining Walls	\$77.00/lf

### I. Special Systems Fee

(Photovoltaic, emergency generation, wind power, special HVAC systems, etc)

1. Plan Review (1 hr. minimum)	\$116.00/hr
2. Field Inspection (2 hr. minimum)	\$89.00/hr

## 2. Electrical Permit Fees

### A. Permit Issuance

1. Fee for issuing an Electrical Permit	\$33.00
2. Additional Electrical Permit fee	\$10.00

### B. Plan Review & Re-inspection Fees

1. Plan review fee	25% of Electrical Permit Fee
2. Additional plan review	\$116.00/hr
3. Re-inspection fee	\$89.00/hr

### C. New Residential Construction

(New buildings only, including garages) \$.10 sq.ft

### C-1 Commercial Construction

\$.06 sq.ft

### D. System Fee Schedule

1. Private swimming pools	\$45.00
2. Public swimming pools	\$83.00
For alterations to existing pool, use Unit Fee Schedule E. below	
3. Temporary Power Poles	\$56.00
4. Temporary distribution system & temporary lighting	\$28.00
5. Installation of illuminated signs (each)	\$45.00

### E. Unit Fee Schedule

1. Receptacle, switch and lights	\$2.00
2. Residential appliances/new circuits:	\$6.00
(cook top, oven, range, disposals, clothes dryers, or other motor operated appliances not exceeding one horsepower)	

---

## DEVELOPMENT SERVICES

---

### Building Division – cont'd

#### Electrical Permit Fees – cont'd

3. Nonresidential appliances/new circuits: (medical & dental devices, food, beverage, drinking fountains, laundry machines, or other similar equipment) <b>Note:</b> for other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Generators/Motors	\$7.00
4. Photovoltaic system (residential)	\$53.00
5. Solar systems (including controls)	\$53.00
6. Power apparatus (generators, transformers, A/C, heat pumps, baking equipment):	
Up to 10 KV, each	\$14.00
Over 10 KV not over 50 KV, each	\$22.00
Over 50 KV and not over 100 KV, each	\$45.00
Over 100 KV, each	\$61.00
7. Motors:	
Up to 10 hp	\$14.00
Up to 25 hp	\$22.00
Up to 55 hp	\$45.00
Over 55 hp	\$67.00
8. Transformers:	
Up to 5 KVA	\$14.00
Up to 10 KVA	\$22.00
Up to 50 KVA	\$39.00
Over 50 KVA	\$56.00
9. Busways/conduits (per 100 ft)	\$7.00
10. Service equipment:	
200 amps or less	\$56.00
201 to 999 amps	\$78.00
Sub-panels	\$28.00
11. Installation of spas or saunas	\$28.00
F. <u>Other Electrical Fees</u>	
1. Duplicate job card	\$28.00
2. Permit extension (applies to permits that have not expired)	\$56.00

### 3. Mechanical Permit Fees

A. <u>Permit Issuance</u>	
1. Fee for issuing a Mechanical Permit	\$33.00
2. Additional Mechanical Permit fee	\$10.00

---

# DEVELOPMENT SERVICES

---

## Building Division – cont'd

### Mechanical Permit Fees – cont'd

#### B. Plan Review & Re-inspection Fees

- |                           |                              |             |
|---------------------------|------------------------------|-------------|
| 1. Plan review fee        | 25% of Mechanical Permit Fee |             |
| 2. Additional plan review |                              | \$116.00/hr |
| 3. Re-inspection fee      |                              | \$89.00/hr  |

#### C. New Buildings only, including Garages

\$.10/sq.ft

#### D. Unit Fee Schedule

- |   |  |         |
|---|--|---------|
| 1. Installation, of each heating system, A/C,<br>boiler, compressor or air handler              |  | \$28.00 |
| 2. Each duct repair or alteration   |  | \$10.00 |
| 3. Each fireplace appliance   |  | \$22.00 |
| 4. Each ventilating fan   |  | \$10.00 |
| 5. Installation of separate flue or vents not<br>included with the installation of an appliance |  | \$10.00 |
| 6. Installation of each hood with mechanical exhaust:   |  |         |
| Residential   |  | \$22.00 |
| Commercial  |  | \$83.00 |
| 7. Each new or repair of gas piping system  |  | \$50.00 |
| 8. Each additional gas outlet   |  | \$16.00 |
| 9. Installation of evaporative cooler   |  | \$22.00 |

#### E. Other Mechanical Fees

- |  |  |         |
|--|--|---------|
| 1. Duplicate job card  |  | \$28.00 |
| 2. Permit extension (applies to permits that have not expired) |  | \$55.00 |

## 4. Plumbing Permit Fees

#### A. Permit Issuance

- |                                      |  |         |
|--------------------------------------|--|---------|
| 1. Fee for issuing a Plumbing Permit |  | \$33.00 |
| 2. Additional Plumbing Permit fee    |  | \$10.00 |

#### B. Plan Review & Re-inspection Fees

- |                           |                            |             |
|---------------------------|----------------------------|-------------|
| 1. Plan review fee        | 25% of Plumbing Permit Fee |             |
| 2. Additional plan review |                            | \$116.00/hr |
| 3. Re-inspection fee      |                            | \$89.00/hr  |

#### C. New Residential Construction

- |                                       |  |              |
|---------------------------------------|--|--------------|
| New buildings only, including garages |  | \$.10 sq. ft |
|---------------------------------------|--|--------------|

---

# DEVELOPMENT SERVICES

---

## **Building Division – cont'd**

### **Plumbing Permit Fees – cont'd**

#### **D. System Fee Schedule**

- |   |          |
|---|----------|
| 1. Private swimming pools<br>(including heater, water piping, gas piping) | \$67.00  |
| 2. Public swimming pools<br>(including heater, water piping, gas piping)  | \$100.00 |
| 3. Lawn sprinkler system on one meter                                     | \$28.00  |
| 4. Each new or repair of gas piping system                                | \$50.00  |
| 5. Each drainage, sewer system  | \$28.00  |
| 6. Radiant floor heating system   | \$83.00  |

#### **E. Unit Fee Schedule**

- |  |         |
|--|---------|
| 1. Each plumbing fixture or trap or set of<br>fixtures on one trap | \$10.00 |
| 2. Each sewer cleanout, backflow device                            | \$10.00 |
| 3. Each septic system abatement                                    | \$83.00 |
| 4. Rainwater systems - per drain (inside building)                 | \$10.00 |
| 5. Each water heater, water softener                               | \$22.00 |
| 6. Each grease interceptor (750 gallon capacity)                   | \$56.00 |
| 7. Each grease trap (1-4 fixtures)                                 | \$33.00 |
| 8. Residential water re-piping                                     | \$83.00 |
| 9. Each ejector/sump pump  | \$28.00 |
| 10. Each vacuum breaker/hose bib                                   | \$10.00 |
| 11. Each water piping system repair or replacement                 | \$16.00 |
| 12. Each additional gas outlet                                     | \$16.00 |

#### **F. Other Plumbing Fees**

- |  |         |
|--|---------|
| 1. Duplicate job card  | \$28.00 |
| 2. Permit extension (applies to permits that have not expired) | \$56.00 |

## **5. Other Fees**

### **A. State of California Title 24 Part 2 Energy and Accessibility Code and Regulation Plan Review and Inspection Fees**

A surcharge shall be added to the building permit fee for the cost to plan review and inspect for compliance with State of California Title 24 Regulations. This fee is calculated at fifteen percent (15%) of the building permit fee. This fee is applied whenever a plan review is assessed.

- |                              |         |
|------------------------------|---------|
| B. Duplicate Inspection Card | \$28.00 |
|------------------------------|---------|

---

## DEVELOPMENT SERVICES

---

### Building Division– cont'd

#### Other Fees – cont'd

- |    |  |         |
|----|--|---------|
| C. | NPDES Inspection Fee<br>(Charged on all building permits with the potential to generate non-point source storm water runoff during construction) | \$50.00 |
|----|--|---------|

---

# DEVELOPMENT SERVICES

---

## **Planning Division**

The fees listed below constitute all fees imposed by the Planning Division. Certain types of applications must be reviewed/processed by other departments/agencies, which may impose separate fees. Applicants are advised that the fees for those services are not included in the Planning Department's fees. Where the term "actual cost" is used here, it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants, employee cost will be billed at the top step, plus benefits, plus overhead. The following fee schedule is established for applications filed pursuant to the Town Code. The fees are collected by the Community Development Department at the time the application is filed unless otherwise noted.

### **Fees for Additional Processing**

In the event additional processing services by the Town are required due to changes, modifications, additions, errors, omissions, or discrepancies caused by the applicant or his/her agents or representatives, the applicant shall pay an additional fee as determined by the Director of Community Development to cover the actual cost.

### **Fees for Lack of Progress**

If additional information is required by the Town for an application and the requested information is not submitted within 180 days, the applicant will be required to pay a fee of 10 percent of the current application fee at the time the requested information is submitted. Any re-submittal after one year will be processed as a new application, subject to new fees.

### **Fees for Major Projects**

If it is anticipated that the application processing costs of selected major projects will significantly exceed the following fees, the Director of Community Development may collect a deposit and charge actual time spent to process the applications based upon current hourly rates.

**Surcharges:** All of the following applications are subject to the surcharge fees as set forth in General Development Services and in Section 5.H of Planning Division.

## **1. Zoning Approvals**

### **A. Architecture and Site Applications \***

#### **(1) Development Review Committee (DRC) Approval**

- |    |  |            |
|----|--|------------|
| a. | New single family detached (HR & RC zone)  | \$4,765.00 |
| b. | New single family detached (HR & RC zones) per unit,<br>as part of a Planned Development   | \$3,575.00 |
| c. | New single family or two family units  | \$3,378.00 |
| d. | New single family or two family (any other zone) per unit,<br>as part of a Planned Development   | \$2,534.00 |
| e. | Minor projects (a development proposal that does not<br>significantly change the size, mass, appearance or<br>neighborhood impact of a structure, property or parking lot) | \$1,285.00 |

# DEVELOPMENT SERVICES

## Planning Division – cont'd

### Zoning Approvals – cont'd

#### (2) Planning Commission Approval

a.	DRC applications as determined in Section 1.A.(1) or minor residential development applications that require Planning Commission approval (this fee supplements the fee established in Section 1.A.(1) and Section 1.F)	\$1,862.00
b.	New two family unit	\$3,378.00
c.	New nonresidential	\$5,253.00
d.	New multiple family	\$4,778.00
e.	Demolition request with a Planned Development application	\$1,285.00
f.	All other (i.e.: exceed FAR, major grading, etc.)	\$3,148.00

\* Aside from the fees noted above, no additional Architecture and Site application fees will be assessed for projects that involve an historic structure or site.

#### B. Conditional Use Permits

1.	Conditional Use Permit	\$3,641.00
2.	Conditional Use Permit (when consolidated with another application for new development)	\$604.00
3.	Conditional Use Permit for restaurants	
	Minor Restaurant (DRC Approval)	\$2,217.00
	Major Restaurant (PC Approval)	\$3,641.00
4.	Applications that require Town Council Approval (these fees supplement the above established fees)	\$1,862.00
a.	Transcription fee of Planning Commission	Actual cost
	minutes	Minimum \$500.00 deposit

C. Variance \$2,678.00

#### D. Rezoning (other than Planned Development)

1.	Without General Plan or Specific Plan Amendment.	\$3,908.00
2.	With General Plan or Specific Plan Amendment	\$5,985.00
3.	Transcription fee of Planning Commission	Actual cost
	minutes	Minimum \$500.00 deposit

# DEVELOPMENT SERVICES

## Planning Division – cont'd

### Zoning Approvals – cont'd

E.	<u>Planned Development</u>	
1.	Without General Plan or Specific Plan Amendment	\$16,496.00
2.	Without General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	\$21,714.00
3.	With General Plan or Specific Plan Amendment	\$19,515.00
4.	With General Plan or Specific Plan Amendment (HR or RC Underlying Zone)	\$24,728.00
5.	Town Council Modification to a Planned Development	75% of current fee
6.	DRC Modification to a Planned Development	\$6,535.00
7.	Publication costs for the planned development ordinance shall be paid by the applicant.	
8.	Transcription fee of Planning Commission minutes	Actual cost Minimum \$500.00 deposit
F.	Minor Residential Development (See Section 1.A. (2) a)	\$1,285.00
G.	Agricultural Preserve Withdrawal	\$2,429.00
H.	<u>Planning Division Certificates of Use and Occupancy</u>	
1.	Change of use	\$197.00
2.	Change of occupancy (excluding change of proprietor of a continuing business enterprise)	\$97.00
3.	Use/occupancy clearance if Conditional Use Permit is required or occupancy of a new secondary dwelling unit	No fee
I.	Hazardous Materials Storage Facility Application	\$1,070.00
J.	Home Occupation Permit	\$122.00
K.	<u>Sign Application</u>	
1.	New permanent sign	\$267.00
2.	Temporary nonresidential sign	\$56.00
3.	Change of face only	\$110.00
4.	Sign program	\$1,268.00
L.	<u>Secondary Dwelling Units</u>	
1.	New or existing unit	\$816.00
2.	Two existing units	\$1,132.00

---

# DEVELOPMENT SERVICES

---

## Planning Division – cont'd

### Zoning Approvals – cont'd

M.	Mobile Home Park Conversion Permit	Actual cost (\$5,000.00 deposit)
N.	Town Code Amendments	Actual cost (\$2,000.00 deposit)
O.	<u>Administrative Land Use Permit</u>	
1.	Minor telecommunications facility (i.e. microcell, 8021 lb or equivalent)	\$107.00
2.	Major telecommunications facility which do not require a Conditional Use Permit	\$1,291.00

## 2. Subdivisions

A.	Lot Line Adjustment (DRC Approval)	\$1,220.00
B.	4 Lots or Less (DRC Approval)	\$5,096.00
C.	5 Lots or More	\$8,081.00
D.	Vesting Tentative Map	Fee to be based on the number of lots under 2B or 2C
E.	Lot Merger and Reversion to Acreage (DRC Approval)	\$603.00
F.	Condominium	\$4,268.00
G.	Certificate of Compliance (DRC Approval)	\$2,445.00
H.	DRC applications that require Planning Commission approval (this fee supplements the above established fees)	<u>\$1,862.00</u>

## 3. Miscellaneous Application Fees

A.	Time Extensions to Approved Application	50% of current fee
B.	Modification to Approved Application	75% of current fee
C.	Conceptual Development Advisory Committee Review	<u>\$1,445.00</u>
D.	Push Cart Permit	\$282.00

---

# DEVELOPMENT SERVICES

---

## Planning Division – cont'd

### Miscellaneous Application Fees – cont'd

E.	<u>Auto Dealer Events</u>	
1.	Small promotional events	\$53.00
2.	Large promotional events	\$265.00

#### 4. Environmental Assessment Fees

A.	Categorical Exemption	No fee
B.	Initial Study	\$3,000.00 deposit*
C.	Negative Declaration	\$1,596.00
D.	Environmental Impact Report	Consultants fee
E.	Draft EIR Review Fee	\$8,835.00 Plus 10% of EIR cost
F.	Impact Monitoring Program (AB3180)	Actual cost (hourly basis plus cost of consultant, if necessary)

\* The \$3,000 fee is a deposit only. The specific cost of the Initial Study and any required special studies shall be borne by the applicant. The deposit shall be increased before the Town will authorize work exceeding the amount on deposit. Any fund balance will be refunded.

#### 5. Other

A.	Fence Height Exceptions	\$159.00
B.	<u>Peer/Technical Review</u> – (any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant)	Actual cost (\$1,500.00 deposit plus 10% of actual cost for administrative charge)
C.	<u>Fees For Additional Tech Review and/or DRC Review</u> DRC beyond three meetings, Planning Commission hearing beyond two meetings, Town Council hearing beyond one meeting	Actual cost
D.	<u>Surcharges</u>	
1.	General Plan update surcharge	.5% of building valuation for new construction and additions or 10% of zone change and subdivision fee

# DEVELOPMENT SERVICES

## Planning Division – cont'd

### Surcharges – cont'd

- |    |                               |   |
|----|-------------------------------|---|
| 2. | Route 85 Study Plan surcharge | 10% of application fee<br>for applications in Route 85 Study Plan Area*** |
| 3. | Advanced Planning projects    | 10% of application fee  |
| 4. | North 40 Study Plan surcharge | Actual cost on proportionate basis  |

\*\*\* Not charged to the following applications: 1H, 1J, 1K, 3C, 3D and 3E

E. Consultation Actual cost on an hourly basis

### F. Appeals

- |    |   |   |
|----|---|---|
| 1. | Fee to appeal Planning Commission decision to Town Council  | \$277.00 per residential<br>\$1,111.00 per commercial,<br>multi-family or tentative map |
| 2. | Fee to remand applications from Town Council to Planning Commission where no error was made by Planning Commission            | 50% of original application fee(s)  |
| 3. | Fee to appeal Director of Community Development or Development Review Committee decision to Planning Commission               | \$139.00 per residential<br>\$556.00 per commercial                                     |
| 4. | Tree appeals  | \$56.00   |
| 5. | Appeal transcription fee of Planning Commission minutes<br>(only applies to appeals from Planning Commission to Town Council) | Actual cost<br>Minimum \$500.00 deposit   |

G. Research Services Minimum Charge Actual Cost  
Minimum \$100.00 deposit

### H. Zoning Research

- |    |  |          |
|----|--|----------|
| 1. | Basic zoning letter  | \$159.00 |
| 2. | Legal non-conforming verification                                      | \$371.00 |
| 3. | Reconstruction of legal non-conforming structures<br>(Burndown Letter) | \$159.00 |

I. Building Permit Plan Check Fee 20% of building fee

---

## DEVELOPMENT SERVICES

---

### Planning Division – cont'd

#### 6. Payment of Application Fees

All application fees are to be paid at the time the applications are submitted to the Community Development Department. If the applicant withdraws an application, which requires a hearing by the Planning Commission, prior to processing the application for the hearing, 40% of the paid application fee shall be refunded to the applicant at the discretion of the Director of Community Development. All other fees are non-refundable.

# DEVELOPMENT SERVICES

## Engineering Division

The following fees constitute a comprehensive listing of the various fees charged by the Engineering Program. Certain types of application/permits must be reviewed and/or processed by other Town departments or public agencies, which may charge separate fees. Applicants are advised that the fees for those services are not included in the Engineering Program's fees. Where the term "actual cost(s)" is used here it shall mean: materials, supplies (including any costs of noticing or publication), outside consultants and employee cost, (including salary, benefits and overhead).

### A. Annexation Fees

1. 1 lot	\$2,400.00*
2. 2 lots	\$1,200.00*
3. 3 lots	\$ 800.00*
4. 4 lots	\$ 600.00*
5. 5 lots or more	\$ 400.00*

* Annexation Advertising Deposit (any remaining deposit will be refunded to the applicant and amounts exceeding the deposit amount will be paid by applicant)	\$1,000 - \$2,200 (varies as to size of map)
--	---

### B. Engineering Plan Check Fees (Public Improvements & Grading Permits)

1. Application fee	\$ 240.00
2. First \$50,000.00 of value	6% of estimated cost of improvements
3. Next \$50,000.00 of value	4% of estimated cost of improvements

### C. Additional Engineering Plan Check Fees

1. Each additional plan check beyond three reviews	Actual cost
--	-------------

### D. Inspection Fee (Public Improvements & Grading Permits)

1. First \$50,000.00 of value	9% of estimated cost of improvements
2. Next \$50,000.00 of value	5% of estimated cost of improvements
3. Outside Inspector	Actual cost plus 14.7%

### E. Work In or Use of Public Right-of-Way

1. Construction Encroachment Permit Fee	\$200.00
a. Work over \$4,000.00	\$200.00 plus 5% of estimated cost of improvements
b. Work done at night or week-ends	\$200.00 plus actual cost of staff time
c. Underground utility locating surcharge	\$200.00
	plus \$50.00 for outside contractor inspection fee

# DEVELOPMENT SERVICES

## Engineering Division - cont'd

### Work In or Use of Public Right-of-Way – cont'd

- |    |                 |           |
|----|-----------------|-----------|
| 2. | Dumpster Permit | \$100.00  |
| 3. | Storage Permit  | \$100.00* |

\*\$500.00 refundable Storage Unit Removal Deposit, to cover cost of removal, if abandoned.

### F. NPDES

#### 1. Inspection fee

(Charged on all Encroachment & Grading Permits and some Storage Permits)

- |    |                                      |                                      |
|----|--------------------------------------|--------------------------------------|
| a. | No change in impervious area         | \$ 50.00                             |
| b. | Change in grading or impervious area | \$ 0.10 sq ft with a \$50.00 minimum |

### G. Engineering Subdivision Map Checking

- |    |                                     |   |
|----|-------------------------------------|---|
| 1. | 1 - 4 lots                          | \$2,600.00  |
| 2. | 5 or more lots                      | \$4,750.00 + 500.00 lot over 4  |
| 3. | Map Check done by Town's Consultant | Consultant Cost plus 25% surcharge for reports, reviews, and processes. |

### H. Engineering Reversion to Acreage

- |    |                                     |   |
|----|-------------------------------------|---|
| 1. | Map Check                           | \$ 935.00   |
| 2. | Map Check done by Town's Consultant | Consultant Cost plus 25% surcharge for reports, reviews, and processes. |

### I. Engineering Lot Merger

- |    |                                  |   |
|----|----------------------------------|---|
| 1. | Certificate                      | \$ 700.00   |
| 2. | Map checking                     | \$1,200.00  |
| 3. | Review done by Town's Consultant | Consultant Cost plus 25% surcharge for reports, reviews, and processes. |

### J. Engineering Lot Line Adjustments

- |    |                                  |   |
|----|----------------------------------|---|
| 1. | Certificate                      | \$ 700.00   |
| 2. | Map checking                     | \$1,200.00  |
| 3. | Review done by Town's Consultant | Consultant Cost plus 25% surcharge for reports, reviews, and processes. |

### K. Certificate of Compliance

- |    |                                    |   |
|----|------------------------------------|---|
| 1. | Certificate review and preparation | \$ 750.00   |
| 2. | Review done by Town's Consultant   | Consultant Cost plus 25% surcharge for reports, reviews, and processes. |

## DEVELOPMENT SERVICES

### Engineering Division – cont'd

L.	<u>Abandon Excess Public Right-of-Way</u>	
	1. Application fee	\$ 750.00
	2. Processing fee	\$2,500.00
M.	<u>Abandon Excess Public Easement</u>	
	1. Application fee	\$ 400.00
	2. Processing fee	\$1, 600.00
N.	<u>Assessment District Re-Spread</u>	Consultant Cost plus 25% surcharge for reports, reviews, and processes.
O.	<u>Assessment District Formation</u>	Consultant Cost plus 25% surcharge for reports, reviews, and processes.
P.	<u>Tree/Landscaping Maintenance Agreement</u>	
	1. Single family or two family	\$ 269.00
	2. Multi-family or commercial	\$ 403.00
Q.	<u>Traffic Related Fees</u>	
	1. Pre-development review (Staff traffic impact analysis) (\$100.00 deposit required )	Actual cost
	2. Traffic Impact Analysis	
	a. Consultant Report fee	Consultant fee
	b. Staff Review fee	\$450.00+10% of the traffic consultant report cost
	3. Staff Review of Report Done by Developer's Consultant	Actual cost \$1,000.00 deposit required
	4. Site Distance Analysis	\$150.00 per review not to exceed two (2) hours.
	Actual cost for staff time when analysis exceeds two hours.	
R.	<u>Geotechnical Peer Review Fees</u>	
	1. Town Geotechnical Consultant Peer Review fee	Consultant Cost + 10%

# DEVELOPMENT SERVICES

## Engineering Division – cont'd

### S. Storm Drainage Fees

#### 1. Development Projects

- |    |  |                            |
|----|--|----------------------------|
| a. | Single family lots - hillside area<br>Section 24.60.035(b) (3): For<br>subdivision whose lots exceed<br>one acre, the fee shall not exceed<br>that of one acre per lot | \$3,000.00/ac.             |
| b. | Single family lots - not hillside area   | \$3,600.00/ac.             |
| c. | Multiple family dwelling units – initial unit<br>Each unit after initial<br>(not to exceed \$4,500.00/ac.)   | \$3,600.00/ac.<br>\$135.00 |
| d. | Commercial, industrial, hospitals,<br>churches, schools, and others  | \$4,500.00/ac.             |

#### 2. Building/Grading Permits (Building, Structures & impervious areas)

- |    |  |               |
|----|--|---------------|
| a. | New Impervious surface area, per sq. ft. | \$.75/sq. ft. |
|----|--|---------------|

### T. Street Improvement In-Lieu Fee

- |    |                 |                         |
|----|-----------------|-------------------------|
| 1. | Sidewalks       | \$15.00 per linear foot |
| 2. | Curb and Gutter | \$55.00 per linear foot |

### U. Trail improvements In-Lieu Fee

\$15.00/per sq ft. or  
determined by Director

### V. Hauling Permits

- |    |                                     |            |
|----|-------------------------------------|------------|
| 1. | House Moving Fee                    |            |
| a. | Per House, plus                     | \$ 517.00  |
| b. | Deposit for Facilities Damage       | \$2,050.00 |
| 2. | Hauling (Overweight Vehicle) Permit | \$ 18.00*  |

\*The current State mandated fee is \$18.00 for Hauling Permits. If the State fee changes, the Hauling Permits fee will change to reflect the same.

### W. Road Impact Fee (Ordinance 1984)

- |    |  |               |
|----|--|---------------|
| 1. | New Buildings, Additions & Demolitions:              |               |
| a. | Commercial   | \$0.20/sq. ft |
| b. | Residential  | \$0.15/sq. ft |
| c. | Pools/spas/water features                            | \$0.25/sq. ft |
| 2. | Alterations/Remodels/Re-roof/<br>Repairs/Decks, etc. | \$0.10/sq. ft |

---

## DEVELOPMENT SERVICES

---

### Engineering Division – cont'd

#### Road Impact Fee (Ordinance 1984) – cont'd

3. Landscape/Grading Permits,  
Encroachment Permits, Parking Lot  
Paving, Retaining Walls, Public  
Improvements

\$1.40 per cubic yard  
in excess of 15 cubic yards

# COMMUNITY SERVICE FEES

## A. Los Gatos Downtown Neighborhood Center Fee Schedule

Rental fees may be paid at the time of the application or any time no less than two weeks before the scheduled date.

- a. If rental fees are not paid at least two weeks prior to the event, then the application may be terminated.
- b. If a reservation is cancelled at least two weeks before the scheduled event, 100 percent of the security deposit and room rental fees which may have been paid to the Town will be returned.
- c. If notice is given to cancel an event less than two weeks before the scheduled event, half of the room rental fees and none of the security deposit paid to the Town will be returned.
- d. Any required security deposit must be paid at the time the reservation form is submitted to secure the reservation.

	<u>Hall</u>	<u>Conference</u>		<u>Room</u>
		<u>Kitchen</u>	<u>Lounge</u>	
<u>Category I:</u> Government Agencies, Community Service Organizations Serving Los Gatos' Senior Citizens, And Neighborhood Center Tenants	No Charge	No Charge	No Charge	No Charge

### Category II: Community Service Groups

#### 1. Activities (non-profits)

There is a 2-hour minimum for all rental usage.

a. Resident	\$30.00/hr	No Charge	\$15.00/hr	\$10.00/hr
b. Non-Resident	\$100.00/hr	No Charge	\$40.00/hr	\$30.00/hr
c. Security Deposit	\$300.00	No Charge	\$100.00	\$100.00
d. Security Deposit (Alcohol is served)	\$500.00	No Charge	\$500.00	\$500.00

#### 2. Fees Charged for Fundraising Activities

There is a 2-hour minimum for all rental usage.

a. Resident	\$100.00/hr	No Charge	\$40.00/hr	\$30.00/hr
b. Non-resident	\$200.00/hr	No Charge	\$80.00/hr	\$60.00/hr
c. Security Deposit	\$300.00	No Charge	\$100.00	\$100.00
d. Security Deposit (Alcohol is served)	\$500.00	No Charge	\$500.00	\$500.00

# COMMUNITY SERVICE FEES

## Los Gatos Downtown Neighborhood Center Fee Schedule - cont'd

	<u>Hall</u>	<u>Kitchen</u>	<u>Conference Lounge</u>	<u>Room</u>
<u>Category III: Private Parties</u>				
There is a 2-hour minimum for all rental usage.				
a. Resident (Including Town Employees)	\$100.00/hr	No Charge	\$40.00/hr	\$30.00/hr
b. Non-Resident	\$200.00/hr	No Charge	\$80.00/hr	\$60.00/hr
c. Security Deposit	\$300.00	No Charge	\$100.00	\$100.00
d. Security Deposit (Alcohol is served)	\$500.00	No Charge	\$500.00	\$500.00

### Building Attendant:

1. Zero to 8 hours      \$15.00/hr
2. Over 8 hours      \$22.50/hr

The cost for the Building Attendant's time is the prevailing wage set by the Town's Salary Schedule. Attendants are employed by the Town on behalf of the applicant. Recreation costs are charged to the applicant. A Building Attendant is required to be present at the facility under any of the following circumstances:

- alcohol is served;
- more than 50 people are in attendance

### Security Guard:

Security Guards are hired directly by the applicant. Verification that services have been contracted for must be submitted to the Neighborhood Center office at least two weeks prior to the scheduled event. A Security Guard is required is required to be present at the facility under any of the following circumstances:

- alcohol is served, and;
- more than 75 people are in attendance

### Applicants:

The Downtown Neighborhood Center may be scheduled by the categories of users listed below:

1. Category I: Government Agencies; Senior Organizations, and Neighborhood Center Tenants  
Groups qualifying as government agencies and senior organizations include the following:
  - Federal, state, county, and municipal agencies that provide a community service for the citizens of Los Gatos.
  - Organizations, including the Los Gatos-Saratoga Department of Community Education and Recreation which provide activities specifically for Los Gatos' senior citizens.

---

# COMMUNITY SERVICE FEES

---

## Los Gatos Downtown Neighborhood Center Fee Schedule – cont'd

### Category I – cont'd

- Neighborhood Center Tenants which provide a community service that does not involve fundraising.

### Category II: Community Service Groups

Groups qualifying as community service groups include the following:

- Nonprofit organizations, which have obtained 501(c) 3 ruling from the State (must be documented by ruling letter from State).
- Los Gatos Service and Community organizations - groups that provide recreational, cultural, leisure or other community service activities to Los Gatos residents, including the Los Gatos-Saratoga Department of Community Education and Recreation.
- Los Gatos Elementary School District and the Los Gatos Joint Union High School District.

### Category III: Private parties

- Resident  
For private parties or wedding receptions to qualify for the resident fee, (\$60/hr) the Neighborhood Center may be reserved either by a Los Gatos resident or by a non-resident's immediate family member who is a Los Gatos resident. An immediate family member is defined as: mother, father, sibling, and children of applicant, grandparents, stepchildren and parents.
- Non-Resident  
Applicants who do not meet above criteria.

### Priority:

Category I applicants have priority over Category II and III applicants for use of the Center.

### General Regulations:

1. Use is limited to ten hours.
2. If use exceeds hours on application form, then fee is charged at 1.5 times the rate.
3. All checks made payable to the Town of Los Gatos
4. Refundable deposits are returned within forty-five days by the Town of Los Gatos.

### Definitions:

1. **Resident**
  - a. To qualify as a "resident" group, at least 51 percent of the Board of Directors or membership attending the function must be Los Gatos residents.

---

# COMMUNITY SERVICE FEES

---

## Los Gatos Downtown Neighborhood Center Fee Schedule – cont'd

### Definitions – cont'd

#### **Resident**

b. Documentation required for a. above: Drivers license or other personal picture identification, including the applicant's address and telephone number.

2. **Non-Resident**

"Non-resident" groups are those that meet all of the criteria of a community service group, but do not meet the definition of a "resident".

3. **Fundraising Activities**

a. Community service groups applying for use of the facility to hold a fundraising activity or activity for which admission or a fee is charged must meet all of the criteria under a. above. Resident or non-resident rates are charged depending on the residence of members or activity attendees.

b. Tenants of the Town of Los Gatos applying for use of the facility to hold a fundraising activity will be required to pay the necessary fees under Category II.

**B. Program Space for Non-Profit Agencies**

\$1.75/sq. ft./month

Neighborhood Center tenants may schedule rooms in the facility for business purposes. Fees are not collected unless the value of the space scheduled exceeds \$50 x sq. ft. leased on annual cumulative basis

---

## LIBRARY FEES AND FINES

---

### A. Fees

1. Inter-Library Loan (non Silicon Valley Library System) \$2.00

### B. Overdue Fines

- |                                   |                                |
|-----------------------------------|--------------------------------|
| 1. Adult materials                | \$.25/day \$10.00 max/per item |
| 2. Children's/Teen materials      | \$.25/day \$5.00 max/per item  |
| 3. Periodicals - Adult/Children's | standard fine to cost of item  |

### C. Lost or Damaged Items

- |  |   |
|--|---|
| 1. Replacement of Adult book/AV item           | Cost of item plus \$10.00 processing fee    |
| 2. Replacement of Teen/Children's book/AV item | Cost of item plus \$5.00 processing fee     |
| 3. Replacement of Adult paperback              | Cost of item plus \$5.00 processing fee     |
| 4. Replacement of magazine                     | Cost of item plus \$5.00 processing fee     |
| 5. Patron procures replacement copy            | Half of normal processing fee for item type |

- D. Replacement of single cassette from audio book \$7.00

- E. Internet printing, initial ten free, thereafter each page \$0.10

# PARKS AND PUBLIC WORKS

## Parks Division

	<u>Resident</u>	<u>Non-Resident</u>
<b><u>Park Use Permit</u></b>		
Park uses not covered	\$75.00	\$100.00
By picnic use fees	and \$100.00 refundable clean-up deposit	and \$100.00 refundable clean-up deposit
<b><u>Specific Park Use Fee</u></b>		
Group B.B.Q. Area Fee	\$75.00 per site and \$100.00 refundable clean-up deposit	\$100.00 per site and \$100.00 refundable clean-up deposit
	<u>Non-Profit</u>	<u>For Profit/Private Parties</u>
Organized Recreational Activity Use:		
Multiple date use for ongoing recreational/educational purposes	\$75.00 plus \$15.00 each additional date	\$100.00 plus \$30.00 each additional date
	<u>Resident</u>	<u>Non-Resident</u>
Use of Bandstand (Oak Meadow) Non-Profit:	\$55.00 per hour and \$500.00 refundable clean-up deposit	\$110.00 per hour and \$500.00 refundable clean-up deposit
Private Parties:	\$80.00 per hour and \$500.00 refundable clean-up deposit	\$160.00 per hour and \$500.00 refundable clean-up deposit
Pageant Grounds:	\$203.00 per event and \$100.00 refundable clean-up deposit	\$304.00 per event and \$100.00 refundable clean-up deposit
Vehicle Escort Fee	\$75.00	\$100.00
Parking Fee	No charge	\$5.00 per vehicle year-round

# PARKS AND PUBLIC WORKS

## Parks Division – cont'd

### Tree Related Fees

- |    |   |   |
|----|---|---|
| A. | Tree Removal Permit Application to remove one tree                              | \$ 120.00   |
|    | Additional tree removal fee   | \$ 60.00/each   |
|    | If application is denied  | 50% refund  |
| B. | Illegal Tree Removal Administrative Fee   | \$224.00  |
| C. | Replacement Trees - Town Forestry Fund<br>Per Tree Ordinance Section 29.10.0985 | Tree cost for each 24",36", and/or 45" box<br>size will be the Market Price plus the<br>Installation Cost, determined by the Director |

### Equipment Hourly Rate as Follows:

<u>Description</u>	<u>Cost/hour</u>
Pick-up Truck	26.00
1 ton Flatbed Truck	36.00
Utility Truck	46.00
Dump Truck (10 Wheel)	71.00
Dump Truck (Bobtail)	51.00
Paint Truck	71.00
Line Remover	20.00
Large Mower	51.00
Skidster Loader	51.00
Tractor-loader	51.00
Backhoe	71.00
Rubber-tired Loader	71.00
Roller	51.00
Van	31.00
Paving Box	51.00
Rodder	51.00
High Pressure Sewer Cleaner	97.00
Brush Chipper	36.00
Chipper Truck	51.00
Aerial Unit	77.00
Street Sweeper	77.00
Forklift	36.00
Trailer	36.00
Concrete Saw	26.00
Air Compressor	26.00
Arrowboard	26.00

---

# PARKS AND PUBLIC WORKS

---

## Parks Division – cont'd

### Equipment Hourly Rate – cont'd

<u>Description</u>	<u>Cost/hour</u>
Generator	20.00
Chainsaw	15.00
Blower	10.00

## Streets Division

- A. Hazard and/or Debris Removal
  - 1. Staff time spent to conduct hazard and or debris removal caused by citizen negligence. Actual Cost  
(based on current  
billing rate)
  
- B. Special Event Fees
  - 1. Staff and equipment for special event requests Actual Cost  
(based on current  
billing rate)

## POLICE FEES AND FINES

Fingerprinting – per each Livescan application	\$ 25.00
Report Copies up to 20 pages (\$0.50 for each page over 20)	\$ 20.00
Subpoena Duces Tecum	Per California Evidence Code Section 1563
<u>Photographs</u>	
1. For the first 3	\$ 46.00
2. Each additional	\$ 5.00
Bingo Permits (each)	\$143.00
<u>Concealed Weapons</u>	
(California Penal Code, Section 12050.2)	
1. Initial Permit plus DOJ fingerprinting fee	\$136.00
2. Renewal Permit	\$ 59.00
Solicitor/Peddler's Permit	\$ 35.00
Bicycle Licenses (each)	\$ 3.00
<u>Tow Trucks</u>	
1. Driver's Permit (initial) – includes DOJ Fingerprinting Fee	\$126.00
2. Driver's Permit (renewal)	\$126.00
3. Service Permit (initial)	\$429.00
4. Service Permit (renewal)	\$429.00
<u>Clearance Letters</u>	
1. Each letter	\$ 46.00
2. If not notarized add	\$ 10.00
Fortune-Telling Registration (each)	\$309.00
<u>Administrative Fee for:</u>	
Special Events	
1. For-Profit Groups (each)	\$500.00
2. Not-For-Profit Groups (each)	\$125.00
3. All Other Costs as specified in Special Events Ordinance, Section 14.100.045	
Other Special Police Services	Pursuant to Agreement between Police Chief and Requestor

## POLICE FEES AND FINES

Administrative Fee for:

Motion Picture/Television/ Commercial Still Photo	
1. For-Profit Groups (each)	\$443.00
2. Not-For-Profit Groups (each)	\$111.00

Local Booking Fees and Emergency Response Caused by

1. Drinking Drivers	<u>At current billing rate</u>
2. Second Response due to Disturbances	

Lab Tech Fee (for chemical tests related to drinking drivers) (Possible annual increase as specified by new vendor rate)	\$ 38.50
---	----------

Horse Drawn Vehicle

1. Application Fee	\$ 98.00
2. Driver's Permit (Annual)	\$ 50.00
3. Vehicle Permit & Inspection Fee	\$ 50.00
4. Annual Renewal and Inspection Fee	\$ 50.00

Firearms Dealer's Permit	\$576.00
--------------------------	----------

Vehicle Release	\$150.00
-----------------	----------

False Alarm

1. Third False Alarm	\$100.00
2. Fourth False Alarm	\$200.00
3. Fifth False Alarm	\$300.00
4. Sixth and subsequent alarm service charge shall be increased by \$300.00 per activation.	

Vehicle Repossession Release Fee (Government Code Section 41612)	\$ 15.00
---	----------

In-House Booking Fee	Not to exceed \$70.00
----------------------	-----------------------

Non-Los Gatos Cite Sign Off	\$ 15.00
-----------------------------	----------

Citation issued for failure to display appropriate  
Permit or placard. Dismissal fee in lieu of full

Bail amount:

1. Handicap CVC22507.8/22500(1)	\$ 30.00
2. Parking Permits	\$ 10.00

Photographs on CD	\$ 46.00
-------------------	----------

Copy of Video Tape	\$ 46.00
--------------------	----------

Copy of Audio Tape	\$ 46.00
--------------------	----------

## **POLICE FEES AND FINES**

### Town Code Parking Violation Fees

1. 15.40.015 (Overtime Parking)	\$ 35.00
2. 15.40.065 (Vehicle Storage on Street)	\$ 60.00
3. 15.40.070 (Commercial Vehicles in Residential Zones)	\$ 60.00
4. 15.40.075 (For Sale/Non Emergency Repair)	\$ 35.00
5. 15.40.080 (Preferential Parking)	\$ 45.00
6. 15.40.080(b) (Permit Required Area)	\$ 45.00
7. 15.40.080(c) (Fraudulent use of Permit)	\$100.00
8. 15.40.085 (Posted no Parking Special Events)	\$ 35.00
9. 15.40.090 (Parking on Parkway)	\$ 35.00
10. 15.40.095 (Marked Parking Space)	\$ 35.00
11. 15.40.100 (Parking on Grade)	\$ 30.00
12. 15.40.105 (Designated Parking VC22507.8)	\$280.00
13. 15.40.110 (Marked Curb)	\$ 35.00

### California Vehicle Code Parking Violation Fees

1. 21113(a) VC (Public Lot Parking in Permit Area)	\$ 15.00
2. 22500(b) VC (On Crosswalk)	\$ 35.00
3. 22500(e) VC (Blocking Driveway)	\$ 35.00
4. 22500(f) VC (On Sidewalk)	\$ 35.00
5. 22500(h) VC (Double Parking)	\$ 35.00
6. 22500(i) VC (In Bus Zone)	\$255.00
7. 22500(l) VC (Blocking Curb Access Ramp)	\$255.00
8. 22500.1 VC (Blocking Fire Lane)	\$ 35.00
9. 22502(a) VC (Parallel 18in.Right Curb)	\$ 35.00
10. 22502(e) VC (One Way within 18in. Left Curb)	\$ 35.00
11. 22507.8(a) VC (Designated Disabled Parking)	\$280.00
12. 22507.8(b) VC(Disabled Space Inaccessible)	\$280.00
13. 22507.8(c)(1-2) VC (On Stall or Cross Hatch Lines)	\$280.00
14. 22514 VC (Within 15ft of Fire Hydrant)	\$ 35.00
15. 22521 VC (Within 7ft of Railroad Track)	\$ 35.00
16. 22522 VC (Within 3ft Sidewalk Access Ramp)	\$280.00
17. 23333 VC (Vehicular Crossing)	\$ 72.00
18. 4000(a) VC (Expired Registration)	\$135.00
Fine if corrected within 21 days of issue date	\$ 10.00
19. 5204(a) VC (No Registration Tabs)	\$ 76.00
Fine if corrected within 21 days of issue date	\$ 10.00
20. 5200 VC (Missing License Plate)	\$ 76.00
Fine if corrected within 21 days of issue date	\$ 10.00

---

## POLICE FEES AND FINES

---

### Parking Permit Fees

1. Residential Permits

Annual residential parking permit/per vehicle (Limit - 4 per residence)	\$ 35.00
Visitor guest passes: Two (2) complimentary with the purchase of the primary permit	
Special Event Permit (one day)-First permit	\$ 10.00
Each additional (one day)	\$ 2.00
Replacement permit for vehicle change (within calendar year)	\$ 10.00
Lost permit replacement	\$ 25.00
Damaged permit replacement (with return of permit)	\$ 10.00

2. Business Parking Permits

Standard Employee monthly	\$ 25.00
Standard Employee annual	\$200.00
Premium Employee monthly	\$ 35.00
Premium Employee annual	\$300.00
Lost permit replacement	\$ 30.00
Damaged permit replacement (with return of permit)	\$ 15.00

3. Construction Parking Permit

One day parking permit per construction vehicle	\$ 25.00
Each additional day per vehicle	\$ 5.00

**Town of Los Gatos Comprehensive Fee Schedule  
Recommended Fee Changes and Additions for FY 2006/07**

Fee Category	Adopted FY 05/06 Fee	Proposed FY 06/07 Fee
<b><u>Administrative Fees</u></b>		
Fee for Use of Town Hall Facilities (Council Chambers)		
Cleaning and Utility Fee	\$20.00 for 1st hour	\$30.00 for 1st hour
For each additional hour after the 1st	\$10.00 for each additional hour	\$20.00 for each additional hour
Copying and Printing Charges (plus actual mailing costs, if applicable)		
8 1/2" x 11 (per copy)	\$0.10	\$0.25
Certification of Town Records	\$1.00	\$3.00
<b><u>General Development Fees</u></b>		
Address Processing Fee (moved from Administration Fees)	\$50.00	\$200.00
Engineering Development Review Services Fee	New Fee for FY 2006/07	7.5% of Building and Development Permits and Building Plan Check Fees that require engineering services
<b><u>Housekeeping (Wording Changes or Additions)</u></b>		
Seismic Hazards Mapping Program Fees (SMIP)	See Description	No change
Fee is based on State Dept of Conversation letter date March 13, 1991. For residential construction of 3 stories and less (Category 1), the permit fee is \$10.00 per \$100,000. For all other construction (Category 2), the permit fee is \$21.00 per \$100,000. This fee is required by the State of California to identify and map zones of particular seismic hazards. Five percent of the fee is retained by the Town to be used solely for earthquake preparedness.		
Capital Improvement Tax (Construction)	\$0.18 per sq. ft.	No change
Fee is based Town Ordinance 1117 and is 0.18 for each square foot of building addition or alteration, which increase floor area of an existing building		
Underground Utilities Tax (Utilities)	\$0.18 per sq. ft.	No change
Fee is based Town Ordinance 1117 and is 0.18 for each square foot of building addition or alteration, which increase floor area of an existing building		
Park Fund Tax (Parks)	\$0.04 per sq. ft.	No change
Fee is based Town Ordinance 1117 and is 0.04 for each square foot of building addition or alteration, which increase floor area of an existing building		
<b><u>Building Division</u></b>		
<b>Building Permits Fees</b>		
I. Special Systems Fee (Photovoltaic, emergency generation, wind power, special HVAC systems, etc)		
1. Plan Review (1 hr. minimum)	New Fee for FY 2006/07	\$116.00 per hour
2. Field Inspection (2 hr. minimum)	New Fee for FY 2006/07	\$89.00 per hour
Other Fees		
C. NPDES Inspection Fee	New Fee for FY 2006/07	\$50.00
(Charged on all building permits with the potential to generate non-point source storm water runoff during construction)		

**Town of Los Gatos Comprehensive Fee Schedule  
Recommended Fee Changes and Additions for FY 2006/07**

Fee Category	Adopted FY 05/06 Fee	Proposed FY 06/07 Fee
<b><u>Planning Division</u></b>		
1. Zoning Approvals		
B. Conditional Use Permits		
3. Conditional Use Permit for restaurant		
a. Minor Restaurant (DRC Approval) Wording Change		
b. Major Restaurant (PC Approval) Wording Change		
4. Applications that require Town Council Approval (this fee supplements the above established fees)	New Fee for FY 2006/07	\$1,862.00
a. Transcription fee of Planning Commission Minutes	New Fee for FY 2006/07	Actual Cost Minimum \$500.00 deposit
D. Rezoning		
3. Transcription fee of Planning Commission Minutes	New Fee for FY 2006/07	Actual Cost Minimum \$500.00 deposit
E. Planned Development		
8. Transcription fee of Planning Commission Minutes	New Fee for FY 2006/07	Actual Cost Minimum \$500.00 deposit
2. Subdivisions		
H. DRC applications that require Planning Commission approval	\$1,755.00	\$1,862.00
3. Miscellaneous Application Fees		
C. Conceptual Development Advisory Committee Review	\$1,134.00	\$1,445.00
<b><u>Engineering Division</u></b>		
A. Annexation Fees	New Fee for FY 2006/07	\$1,100 - \$2,200 (Varies as to size of map)
* Annexation Advertising Deposit (Any remaining deposit will be refunded to the applicant and amounts exceeding the deposit will be paid by applicant)		
D. Inspection Fee (Public Improvements & Grading Permits)		
3. Outside Inspector	Actual Cost plus 17%	Actual Cost plus 14.8%
E. Work In or Use of Public Right-of-Way		
1. Construction Encroachment Permit Fee		
c. Underground utility locating surcharge	\$200 plus \$30 inspection fee	\$200 plus \$50 inspection fee
T. Street Improvement In-Lieu Fee		
1. Sidewalks	\$10 per linear ft	\$15 per linear ft
1. Curb and Gutter	\$50 per linear ft	\$55 per linear ft
V. Hauling Permits		
1. House Moving Fee		
b. Deposit for Facilities Damage	\$2,028.00	\$2,050.00
<b><u>Community Service Fees</u></b>		
	No Changes	No Changes
<b><u>Library Fees and Fines</u></b>		
Inter-Library Loan (non Silicon Valley Library System)	\$1.00	\$2.00

**Town of Los Gatos Comprehensive Fee Schedule  
Recommended Fee Changes and Additions for FY 2006/07**

Fee Category	Adopted FY 05/06 Fee	Proposed FY 06/07 Fee
<b><u>Parks and Public Works</u></b>		
<b><u>Park Use Permits</u></b>	\$60.00	\$75.00
Park uses not covered by picnic use fees - Residential		
<b><u>Park Use Permits</u></b>	\$80.00	\$100.00
Park uses not covered by picnic use fees - Non Residential	plus \$100 deposit	plus \$100 deposit
<b><u>Specific Park Use Fee</u></b>		
Organizational Recreational Activity Use: Non Profit		
Multiple date use for ongoing recreational/educational purposes	\$60 plus \$15.00 each additional date	\$75 plus \$15.00 each additional date
<b><u>Specific Park Use Fee</u></b>		
Organizational Recreational Activity Use: For Profit/Private Parties		
Multiple date use for ongoing recreational/ educational	\$80 plus \$30.00 each additional date	\$100 plus \$30.00 each additional date
Vehicle Escort Fee - Resident	\$60.00	\$75.00
Vehicle Escort Fee - Non-Resident	\$80.00	\$100.00
<b><u>Tree Related Fees</u></b>		
A. Tree Removal Permit Application to remove one tree	\$110.00	\$120.00
Additional tree removal fee	\$55.00 each	\$60.00 each
<b><u>Police Fees and Fines</u></b>		
Local Booking Fees and Emergency Response Caused by:	Officer(s) compensation per minute (Step 5) times overhead. Overhead is the total Police Budget minus the total officer's salaries, benefits and the parking program divided by the total Police Budget	At current billing rate as set forth in Resolution # 2005-133 as approved by Town Council on December 19, 2005.
1. Drinking Drivers		
2. Second Response due to Disturbances		
<b><u>Fees Changed by Consumer Price Index (2% increase)</u></b>		
General Development Fees		
E. Duplicate Plans Set	\$102.00	\$104.00
M. Landscape		
1. Landscape Inspection Requests	\$101.00 per inspection	\$103.00 per inspection
2. Water Efficient Landscape Plan Review	\$479.00	\$489.00
3. Park Staff Time Spent for Major Applications	\$517.00	\$527.00
Building Division		
1. Building Permit Fees		
A. Permit Issuance	\$32.00	\$33.00
B. Demolition Permit	\$184.00	\$188.00
F. Special Services & Inspections		
1. Inspection outside normal business hours	\$87.00	\$89.00
2. Re-inspection fees	\$87.00	\$89.00
3. Inspections for which no fee is specified	\$87.00	\$89.00
4. Additional plan review	\$114.00	\$116.00
6. Services for which no fee is specified	\$98.00	\$100.00
7. Permit/plan check time extension	\$55.00	\$56.00
8. Express plan review or initial review	\$114.00	\$116.00
9. Application for the Appeals Board Review	\$125.00	\$128.00



**Town of Los Gatos Comprehensive Fee Schedule  
Recommended Fee Changes and Additions for FY 2006/07**

Fee Category	Adopted FY 05/06 Fee	Proposed FY 06/07 Fee
<b>Fees Changed by Consumer Price Index (2% increase)</b>		
<b>4. Plumbing Permit Fees</b>		
A. Permit Issuance	\$32.00	\$33.00
B. Plan Review & Re-inspection Fees		
2. Additional Plan Review	\$114.00	\$116.00
3. Re-inspection	\$87.00	\$89.00
D. System Fee Schedule		
1. Private Swimming Pools	\$66.00	\$67.00
2. Public Swimming Pools	\$98.00	\$100.00
3. Lawn Sprinkler system	\$27.00	\$28.00
4. Each new or repair of gas piping system	\$49.00	\$50.00
5. Each drainage, sewer system	\$27.00	\$28.00
6. Radiant floor heating system	\$81.00	\$83.00
E. Unit Fee Schedule		
3. Each septic system abatement	\$81.00	\$83.00
6. Each grease trap interceptor	\$55.00	\$56.00
7. Each grease trap	\$32.00	\$33.00
8. Residential water re-piping	\$81.00	\$83.00
9. Each ejector/sump pump	\$27.00	\$28.00
F. Other Plumbing Fees		
1. Duplicate job card	\$27.00	\$28.00
2. Permit extension	\$55.00	\$56.00
5. Other Fees		
B. Duplicate Inspection Card	\$27.00	\$28.00
<b>Planning Division</b>		
<b>1. Zoning Approvals</b>		
<b>A. Architecture and Site Applications</b>		
<b>(1) DRC Approval</b>		
a. New single family detached	\$4,672.00	\$4,765.00
b. New single family detached as part of PD	\$3,505.00	\$3,575.00
c. New single family or 2 family units	\$3,312.00	\$3,378.00
d. New single family or 2 family units as part of PD	\$2,484.00	\$2,534.00
e. Minor projects	\$1,260.00	\$1,285.00
<b>(2) PC Approval</b>		
a. DRC applications or minor residential	\$1,825.00	\$1,862.00
b. New 2 family unit	\$3,312.00	\$3,378.00
c. New nonresidential	\$5,150.00	\$5,253.00
d. New multiple family	\$4,684.00	\$4,778.00
e. Demolition request with PD Application	\$1,260.00	\$1,285.00
f. All other	\$3,086.00	\$3,148.00
B. Conditional Use Permits		
1. Conditional Use Permit	\$3,570.00	\$3,641.00
2. Conditional Use Permit with PD	\$592.00	\$604.00
3. Conditional Use Permit for restaurants		
Minor Restaurant (DRC approval)	\$2,174.00	\$2,217.00
Major Restaurant (PC Approval)	\$3,570.00	\$3,641.00
C. Variance	\$2,625.00	\$2,678.00
D. Rezoning (other than PD)		
1. Without General Plan or Specific Plan Amend.	\$3,831.00	\$3,908.00
2. With General Plan or Specific Plan Amend.	\$5,868.00	\$5,985.00
E. Planned Development		
1. Without General Plan or Specific Plan Amend.	\$16,173.00	\$16,496.00
2. Without General Plan or Specif. Plan Amend. (HR etc)	\$21,288.00	\$21,714.00
3. With General Plan or Specific Plan Amend.	\$19,132.00	\$19,515.00
4. With General Plan or Specific Plan Amend. (HR etc.)	\$24,243.00	\$24,728.00
6. DRC modification to PD	\$6,407.00	\$6,535.00

**Town of Los Gatos Comprehensive Fee Schedule**  
**Recommended Fee Changes and Additions for FY 2006/07**

Fee Category	Adopted FY 05/06 Fee	Proposed FY 06/07 Fee
<b>Fees Changed by Consumer Price Index (2% increase)</b>		
F. Minor Residential Development	\$1,260.00	\$1,285.00
G. Agricultural Preserve Withdrawal	\$2,381.00	\$2,429.00
H. Planning Division Certificates of Use and Occupancy		
1. Change of Use	\$193.00	\$197.00
2. Change of Occupancy	\$95.00	\$97.00
I. Hazardous Material Storage Facility Application	\$1,049.00	\$1,070.00
J. Home Occupation Permits	\$120.00	\$122.00
K. Sign Applications		
1. New Permanent sign	\$262.00	\$267.00
2. Temporary nonresidential sign	\$55.00	\$56.00
3. Change of face only	\$108.00	\$110.00
4. Sign program	\$1,243.00	\$1,268.00
L. Secondary Dwelling Units		
1. New or existing unit	\$800.00	\$816.00
2. Two existing units	\$1,110.00	\$1,132.00
O. Administrative Land Use Permits		
1. Minor telecommunications	\$105.00	\$107.00
2. Major telecommunications	\$1,266.00	\$1,291.00
2. Subdivisions		
A. Lot line adjustment (DRC approval)	\$1,196.00	\$1,220.00
B. 4 lots or less (DRC approval)	\$4,996.00	\$5,096.00
C. 5 lots or more	\$7,923.00	\$8,081.00
E. Lot merger and reversion to acreage (DRC approval)	\$591.00	\$603.00
F. Condominium	\$4,184.00	\$4,268.00
G. Certificate of Compliance (DRC approval)	\$2,397.00	\$2,445.00
3. Miscellaneous Application Fees		
D. Push Cart Permit	\$276.00	\$282.00
E. Auto Dealer Events		
1. Small promotional events	\$52.00	\$53.00
2. Large promotional events	\$260.00	\$265.00
4. Environmental Assessment Fees		
C. Negative Declaration	\$1,565.00	\$1,596.00
E. Draft EIR Review	\$8,662.00	\$8,835.00
5. Other Fees		
A. Fence Height Exception	\$156.00	\$159.00
F. Appeals		
1. Fee to appeal PC decision to TC residential	\$272.00	\$277.00
Fee to appeal PC decision to TC commercial	\$1,089.00	\$1,111.00
3. Fee to appeal Direct of CDD or DRC to PC residential	\$136.00	\$139.00
Fee to appeal Direct of CDD or DRC to PC commercial	\$545.00	\$556.00
4. Tree appeals	\$55.00	\$56.00
H. Zoning Research		
1. Basic zoning letter	\$156.00	\$159.00
2. Legal non-conforming verification	\$364.00	\$371.00
3. Reconstruction of legal non-conforming structures	\$156.00	\$159.00
Engineering Division		
O. Tree/Landscape Maintenance Agreement		
1. Single family or two family	\$264.00	\$269.00
2. Multi-family or commercial	\$395.00	\$403.00
V. Hauling Permits		
1. Per house	\$507.00	\$517.00
Parks Division		
Tree Related Fees		
B. Illegal Tree Removal	\$220.00	\$224.00

**Town of Los Gatos Comprehensive Fee Schedule  
Recommended Fee Changes and Additions for FY 2006/07**

<u>Fee Category</u>	<u>Adopted FY 05/06 Fee</u>	<u>Proposed FY 06/07 Fee</u>
<b><u>Fees Changed by Consumer Price Index (2% increase)</u></b>		
Equipment Hourly Rates		
Pick-up Truck	\$25.00	\$26.00
1 ton Flatbed Truck	\$35.00	\$36.00
Utility Truck	\$45.00	\$46.00
Dump Truck (10 Wheel)	\$70.00	\$71.00
Dump Truck (Bobtail)	\$50.00	\$51.00
Paint Truck	\$70.00	\$71.00
Large Mower	\$50.00	\$51.00
Skidster Loader	\$50.00	\$51.00
Tractor-loader	\$50.00	\$51.00
Backhoe	\$70.00	\$71.00
Rubber-tired Loader	\$70.00	\$71.00
Roller	\$50.00	\$51.00
Van	\$30.00	\$31.00
Paving Box	\$50.00	\$51.00
Rodder	\$50.00	\$51.00
High Pressure Sewer Cleaner	\$95.00	\$97.00
Brush Chipper	\$35.00	\$36.00
Chipper Truck	\$50.00	\$51.00
Aerial Unit	\$75.00	\$77.00
Street Sweeper	\$75.00	\$77.00
Forklift	\$35.00	\$36.00
Trailer	\$35.00	\$36.00
Concrete Saw	\$25.00	\$26.00
Air Compressor	\$25.00	\$26.00
Arrowboard	\$25.00	\$26.00