



MEETING DATE: 12/5/05

ITEM NO. 2

COUNCIL AGENDA REPORT

DATE: NOVEMBER 29, 2005
TO: MAYOR AND TOWN COUNCIL
FROM: DEBRA J. FIGONE, TOWN MANAGER

[Handwritten signature]

SUBJECT: AUTHORIZE THE TOWN MANAGER TO ACCEPT A \$2,500 GRANT FROM PACIFIC GAS AND ELECTRIC COMPANY TO THE TOWN OF LOS GATOS TO BE USED TO SUPPORT THE COMMUNITY UNITY EFFORT IN LOS GATOS.

RECOMMENDATION:

- 1. Authorize the Town Manager to accept a \$2,500 grant from Pacific Gas and Electric Company (PG&E) to the Town of Los Gatos (Attachment 1) to be used to support the Community Unity effort in Los Gatos.
2. Authorize \$2,500 increase in revenue and expenditures appropriations in program 8099.

BACKGROUND:

The goal of Community Unity is to continue a process that results in volunteer efforts aimed at maintaining and improving community, building community partnerships, and fostering civic pride. Since its official kick-off in March 2005, local service clubs, businesses, religious organizations, nonprofit agencies, school clubs, neighborhood associations, and interested individuals have identified and volunteered for a wide variety of projects to benefit our community.

DISCUSSION:

The Town of Los Gatos has provided a forum through which volunteers partnerships were formed and maintained. Because Community Unity does not have a funding source, a grant from PG&E was solicited to help fund Community Unity projects, marketing, and logistics as needed. The dispersal of funds will be facilitated by the Community Services Department, and PG&E will receive recognition for services provided as a result of this donation.

PREPARED BY: Regina A. Falkner, Community Services Director

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Reviewed by: PS Assistant Town Manager Town Attorney Clerk Finance
Community Development Revised: 11/29/05 4:17 pm

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MAYOR AND TOWN COUNCIL
SUBJECT:
(Insert Date)

CONCLUSION:

Staff recommends that Council authorize the Town Manager to accept the grant from PG&E.

ENVIRONMENTAL ASSESSMENT:

The recommended action is not a project defined under CEQA, and no further action is required.

FISCAL IMPACT:

All revenue from this donation will be placed in a designated revenue account (8099-48624) and the 2005/2006 budget will utilize these funds to recognize this donation.

Attachments:

1. Pacific Gas and Electric Company Grant Allocation to the Town of Los Gatos

Distribution:

RAF:sb



*Pacific Gas and
Electric Company*



Government Relations

111 Almaden Boulevard,
Room 810
San Jose, CA 95113

408.282.7159
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November 17, 2005

Mrs. Susan Buxton, Volunteer Service Coordinator
Town of Los Gatos, Community Services Department
P.O. Box 949
Los Gatos, CA 95031

Dear Susan,

On behalf of Pacific Gas and Electric Company, I am pleased to transmit to you this check for \$2,500.00 to the Town of Los Gatos Community Services Department. At Pacific Gas and Electric Company, we believe that it is important to fund community projects in our service territory that provide important services to our customers.

As we have discussed, this grant is to be used for "Community Unity" projects in Los Gatos. As a charitable contributor to your organization, Pacific Gas and Electric Company is pleased to receive the benefits as outlined in your grant application. Please ensure that all recognition provided as a result of this donation be credited to Pacific Gas and Electric Company, as written in this sentence.

In addition, by accepting this contribution, the Town of Los Gatos Community Services Department confirms to Pacific Gas and Electric Company that it is and will remain during the term of the grant hereunder in compliance with all federal, state, and local laws, rules, and regulations. This letter also confirms that the Town of Los Gatos Community Services Department agrees, in compliance with the USA Patriot Act, that it will not promote or engage in violence, terrorism, bigotry, or the destruction of any state, nor will it make subgrants to any entity that engages in these activities.

We look forward to continuing our work with your organization in the future to help make your programs a tremendous success.

Sincerely,

Darren Deffner
Government Relations

Encl: IRS form – Please sign and return