MINUTES

TOWN OF LOS GATOS
TRANSPORTATION AND PARKING COMMISSION
PARKS AND PUBLIC WORKS DEPARTMENT
41 MILES AVENUE, LOS GATOS, CALIFORNIA
MAY 8, 2008 MEETING

NO.	ITEM	ACTION ON ITEM
I.	**MEETING CALLED TO ORDER/ INTRODUCTIONS**	The Transportation and Parking Commission meeting was called to order at 7:30 A. M. **Chair Ed LaVeque** welcomed **Brenda Hammond,** President of the Chamber of Commerce.
II.	**ROLL CALL**	**Commissioners Present:** Chair Ed LaVeque, Ed Stahl, Dick Anderson, Erik Wilhelmsen, Collette Lynner, Chris Tanimoto Bruce Entin arrived at 7:35 A. M. **Staff:** Kevin Rohani, Interim Director of Parks and Public Works Millie Sperath, Administrative Specialist/Recording Secretary Sergeant J. R. Langer, Police Department **Others:** Brenda Hammond, Chamber of Commerce
III.	**APPROVAL OF MINUTES OF APRIL 10, 2008**	**Motion by Collette Lynner** to approve the minutes as submitted. **Seconded by Erik Wilhelmsen**
	CHAIR CALLED THE QUESTION	Carried unanimously.
IV.	**VERBAL COMMUNICATIONS**	There were no verbal communications heard at this time.
V.	**ITEMS FOR DISCUSSION** Downtown Parking Challenges	**Ed LaVeque** introduced Brenda Hammomd, President of the Chamber of Commerce. **Brenda Hammond** expressed that the downtown merchants are concerned about the need for more parking in the downtown business district and asked the Commission for ideas to involve the merchants in this process. **Collette Lynner** suggested that the merchants form a committee, in coordination with the Chamber of Commerce, to discuss parking issues and to make a proposal to the Council. **Brenda Hammond** was open to the concept of asking the merchants to get involved and to form a committee to discuss downtown parking challenges. **Ed LaVeque** will attend a Chamber of Commerce meeting and work with Brenda Hammond and the downtown merchants regarding a proposal to the Council for the development of Parking Lot 6 to be phased in after the present parking bond ceases in 2013. A list of merchants and property owners was also discussed.

	ITEMS FOR DISCUSSION – (cont.)	
	Downtown Parking Challenges	**Ed Stahl** spoke about a) acquisition of the Southern Pacific Railroad property behind the main business district for development of a downtown parking structure, b) previous plans for a multi-deck parking structure, and c) the use of parking funds for a parking structure instead of a library. Other parking items discussed by the group are as follows: • Increase length of bus service to bring more customers into Town • Shuttle Service • Enforcement concerns in the Olive Zone. • Cost for a parking structure – (above ground garages less expensive than underground garages)
VI.	**ITEMS FOR INFORMATION**	
	A. Council/Commission Retreat Update	**Ed LaVeque** reported that he and Chris Tanimoto attended the Council/Commission Retreat on April 26, 2008, and that he would write a followup letter to Mayor Barbara Spector regarding their meeting together.
	B. Parking Enforcement	**J. R. Langer** reported that the present Parking Control Officer will enforce the Olive Zone, as time allows, until an additional officer is hired within the next few months. J. R. also reported that the implementation of the other zones have been on hold per Council direction.
	C. Alpine Avenue Petition	**Kevin Rohani** reported that the Alpine Avenue residents will be attending the June 12th Commission meeting to request permit parking on Alpine Avenue, as a result of additional high school parking near a salon.
	D. Capital Improvement Program	**Kevin Rohani** outlined the following Capital Improvement Program projects for 2008/09 Fiscal Year: • Police Department • Library • Annual Street Resurfacing Project • Curb and Gutter Repair Project • Pollard/Los Gatos Woods Lighted Crosswalk Joint Project with the City of Campbell • Parking Lot 6 Reconstruction Project • Resurfacing Projects - University Avenue/Mullen Avenue/Main Street/Santa Cruz Avenue
	E. Parking Management Plan	**J. R. Langer** distributed seven (7) informational Council reports regarding the history of the parking district and the Downtown Parking Management Plan. J. R. also distributed a downtown parking map. Copies of the map were also forwarded to the Chamber of Commerce and the merchants in the Downtown Business District.

VII.	**COMMISSION MATTERS**	
	A. VTA Update – Bicycle and Pedestrian Advisory Committee	**Bruce Entin** announced "Bike to Work Day," sponsored by the Silicon Valley Bicycle Coalition, and reported that an Energizer Station to provide free refreshments to bicyclists will be set up at approximately 6:00 A. M. and 10:00 A. M. in the vicinity of the Los Gatos Creek Trail near the Lark Avenue Bridge at the end of Charter Oaks. **Collette Lynner** volunteered to assist at this event. **Bruce Entin** inquired about grant related overlay projects. Kevin Rohani spoke about a project in the vicinity of College Avenue and Kennedy Road which is part of the Street Reconstruction and Resurfacing Project funded through the Caltrans Surface Transportation Improvement Program (STIP).
	B. Council/Commission Retreat – April 26, 2008	**Ed LaVeque** reported that he and **Chris Tanimoto** attended the Council/Commission Retreat and that the Council inquired about the cost for a downtown parking structure. **Ed LaVeque** spoke about an estimate that he received from the City of Campbell for a parking structure at a cost of approximately $10.4 million dollars. **Kevin Rohani** affirmed that the present cost of a parking structure would cost about $10,000,000 for a 200 stall garage at approximately $50,000 per stall.
VIII.	**DIRECTOR MATTERS**	
	Public Works Week Open House May 22, 2008	**Kevin Rohani** announced **"National Public Works Week"** and invited the Commission to an Open House on May 22nd at the Corporation Yard. Informational tours, demonstrations of vehicles, equipment, facilities, etc. will be conducted and refreshments will be served. Tours will also be provided for local elementary school students.
	NEXT MEETING	The next Commission meeting is scheduled for June 12, 2008 at 7:30 A. M. at the Civic Center Council Chambers
	ADJOURNMENT	The meeting was adjourned at 8:40 A. M.