GRANT REVIEW SUBCOMMITTEE

Susan Gomez, Chair **Toni Blackstock**
Nancy Marcus **Anita Wolf**

TOWN OF LOS GATOS
COMMUNITY SERVICES COMMISSION
GRANT REVIEW SUBCOMMITTEE MEETING

JANUARY 15, 2009
5:15 P.M.

Neighborhood Center
208 East Main Street
Los Gatos, California

PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item NOT on the agenda, you may do so during the "Verbal Communications" period. The time allocated to speakers may change to better facilitate the Community Services Commission meeting.

The purpose of the Community Services Commission meeting is to conduct the business of the community in an effective and efficient manner. This is done by following meeting guidelines set forth in State law and in the Town Code. Conduct which is considered disruptive during Community Services Commission meetings include, but is not limited to:

- Addressing the Community Services Commission without first being recognized;
- Interrupting speakers, Community Services Commission members, and Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the podium when directed to do so; and
- Repetitiously addressing the same subject.

For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Community Services Commission meetings and treat everyone with respect and dignity.

Writings related to an item on Community Services meeting agenda distributed to members of the Commission within 72 hours of the meeting are available for public review at the front desk of the Los Gatos Public Library, located at 110 E. Main Street and are also published on the on the official Town of Los Gatos website. Copies of desk items distributed to members of the Commission at the meeting are available for review in the Neighborhood Center at front desk.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (408) 354-6888. Notification 48 Hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to the meeting. [28 CFR 35, 102-35.104]

1. ROLL CALL/INTRODUCTIONS

2. COMMUNICATIONS

(Three minute time limit per speaker for subjects not on agenda.)

2.1 Verbal

2.2 Written

3. COMMITTEE REPORTS

3.1 Review "Grant Review Schedule" (Attachment 1)

3.2 Review Grant Application Form and Staff Notices (Attachment 2)

3.3 Review and Approve Draft Evaluation Form

3.4 Review Budget and Funding Priorities (Attachment 3)

3.5 Develop Questions for Agencies

4. ADJOURNMENT

Attachments:

1. Grant Review Schedule
2. Grant Application Form
3. Budget and Funding Priorities

FY 2009/10 CSC Grant Process Timeline

Date	Task
December 29, 2008	Public notice in Los Gatos Weekly: availability of funds
January 5, 2009	Applications available with schedule highlighting February 19 presentation opportunity.
January 28	Applications due by 4:30 p.m.
February 5	Applications and summary documents given to Community Services Commission Evaluation Committee at regular February Community Services Commission meeting (or available for pick up).
February 6 – February 19	Evaluation Committee reviews applications, summary documents, and CSC Connections Summaries.
February 19	Evaluation Committee meets to consider allocation recommendations. Applicants are invited to meeting for brief presentation and question/answer period. Presentations limited to 5 minutes.
February 20 – February 27	Evaluation Committee meets and reviews application packets plus presentation materials; prepares recommendation.
March 5	Public Hearing Notice for March Community Services Commission meeting in Los Gatos Weekly
March 6	Community Services Commission meeting packet, including Evaluation Committee recommendation to CSC, mailed to Commissioners and applicants.
March 12	Community Services Commission meets and considers Evaluation Committee allocation recommendations and adopts recommendation to Council.
April 6	Town Council meeting: adoption of resolution allocating FY 2009/10 CDBG funds; Community Grant allocations referred to budget process. Commissioners attend to present recommendation to Council.
May 4	Town Council meeting: Public Hearing to consider FY 2009/10 Preliminary Operating Budget
June 1	Town Council meeting: adoption of FY 2009/10 Operating Budget

Town of Los Gatos
FY 2009/10 Community Grant Program
Application Summary

Project: Project/Program:
Program Manager:

Agency: Name of Agency
Site Address:
Name of Executive Director

Project Description: Provide brief description of agency, agency goals, and agency services. List direct services and quantity below.

Direct Services

Service	Number of Services Provided		
	FY 2009/10 (proposed)	FY 2008/09 (adopted)	FY 2008/09 (actual mid-year)

Program Funding:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Town funding amount		
Total program budget		
Town $ as % of total		

Clients:

	FY 2009/10 (requested)	FY 2008/09 (adopted)
Undup LG clients		
Total undup clients		
LG clients as % of total		
Services per LG client		

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TOWN OF LOS GATOS ❖ FY 2009/10 & FY 2010/11

APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

GENERAL INSTRUCTIONS

Complete this application in full to be considered for FY 2009/10 Community Development Block Grant (CDBG) funding. Please provide *current* information most crucial to the evaluation process, including: Agency and Project Information, Budget Data, and Certification. As in prior years, funding is contingent upon the federal government's allocation to the CDBG program and the applicant's previous program performance. Grant funds awarded to agencies in FY 2009/10 will be awarded at approximately the same level in FY 2010/11.

Purpose: The purpose of this application is to:

1. Substantiate demographically the assessed need for the project;
2. Gather required data in order to determine eligibility under the Community Development Block Grant (CDBG) Program;
3. Document the quality and quantity of services to be provided; and
4. Demonstrate benefit of program/project services to Los Gatos citizens.

Eligibility: To be eligible for CDBG funding, agencies must:

1. Submit a separate, completed application form for each project;
2. Be incorporated as a tax-exempt nonprofit corporation (IRS 501-C.3.) and/or exist as another governmental entity;
3. Demonstrate the managerial and financial capability to receive and expend grant funds;
4. Assure compliance with all applicable local, state, and federal laws including the non-discrimination requirement; and
5. Demonstrate good faith efforts to secure funding for programs and services from other sources.

NOTE: Federal regulations require that a majority of the beneficiaries of CDBG funds be of low or very low income (at or below 80% of median; see Attachment 1, Income Limits). Town reserves the right to review grantee agency records in order to verify low and very low income benefit.

Funding Categories: Programs for which funding is requested must benefit low and very low income persons, eliminate slums and blight, or address an urgent community need. Eligible activities include: affordable housing development, housing rehabilitation, public services related to the provision of housing, senior citizen programs, and removal of barriers to the handicapped. Programs must also qualify under one of the categories below. Proposals not fitting into one of these categories will not be considered for funding. Applicant services must directly benefit residents within the incorporated limits of the Town of Los Gatos.

1. Seed Program: Funding for start-up of new programs designed to meet a significant community need or problem. Proposers must demonstrate a high probability that funding can be sustained beyond the commitment of Town funds.

2. Project: Funding for one-time projects designed to address a significant community need or problem. Town funding shall be limited to a specific time-frame, usually not more than one year.

3. Emergency: Funding for operational programs in the community which meet an existing need.

Applicants must demonstrate that: 1) current programs meet stated goals and objectives; 2) financial constraints will significantly curtail services to Town residents; and 3) future funding to continue the program can be obtained from other sources. Funding for programs shall be limited to one year.

4. Community Programs: Funding for programs and services to address identified community needs or problems (as stated in the Town's General Plan, action plans, or other policies) through direct financial support and/or in-kind contributions.

Evaluation Criteria:

Evaluation criteria for agencies providing human services include, but are not limited to, the following:

- Community need for the program
- Uniqueness of program, lack of duplications in service
- Qualifications and experience of the agency and its staff
- Past performance in providing established services and meeting Town requirements
- Effectiveness in serving an identified audience
- Community involvement in program, including volunteers
- Number of Los Gatos clients served vs. total clients served (unduplicated clients)
- Cost per Los Gatos resident vs. cost per non-Los Gatos resident
- Number of low and very low income clients served
- Percent of total program budget requested from Town
- Reasonable cost
- Clarity, completeness, and accuracy of grant proposal

Process:

To assure that all applications receive due consideration and that the Council is provided with all information necessary to make appropriate funding decisions, all grant applications are first reviewed by an Evaluation Committee, which consists of members of the Community Services Commission. The Evaluation Committee determines proposal eligibility based on the Eligibility Guidelines listed in this application, and makes funding recommendations to the Community Services Commission based on the Evaluation Criteria listed above. The Commission, in turn, makes funding recommendations to Town Council. Applicants will be invited to attend a public hearing before the Community Services Commission to present their applications and answer Commission member questions. Attendance at this meeting is not mandatory, but is recommended. Ineligible proposals will be rejected. The Town Council makes the final determination on all funding allocations through the adoption of the Town's Operating Budget.

Schedule: The schedule for the funding process is as follows:

Date	Task
December 29, 2008	Public notice in Los Gatos Weekly: availability of funds
January 5, 2009	Applications available
January 28	Applications due by 4:30 p.m.
February 5	Applications and summary documents given to Community Services Commission Evaluation Committee at regular February Community Services Commission meeting (or available for pick up).
February 6 – 19	CSC Evaluation Committee reviews applications, summary documents, and CSC Connections Summaries.
February 11	Applications and summary documents given to Arts Commission Evaluation Committee at regular February Arts Commission meeting
February 12 – February 27	Arts Commission Evaluation Committee reviews applications and summary documents, and contacts applicants as needed. Committee meets to consider allocation recommendations. Applicants invited to meeting for brief presentation and question/answer period.
February 19	Community Services Commission Evaluation Committee meets to consider allocation recommendations. Applicants are invited to meeting, for brief presentation and question/answer period. Presentations limited to 5 minutes.
February 20 – 27	Evaluation Committee meets and reviews application packets plus presentation materials, prepares recommendation.
March 5	Public Hearing Notice for next Community Services Commission meeting in Los Gatos Weekly
March 6	Arts Commission meeting packet mailed to Commissioners and applicants. Applicants invited to attend meeting.
March 6	Community Services Commission meeting packet mailed to Commissioners and applicants.
March 11	Arts Commission meeting: consideration of allocation recommendations to Council.
March 12	Community Services Commission meets and considers Evaluation Committee allocation recommendations and adopts recommendation to Council.
April 6	Town Council meeting: adoption of resolution allocating FY 2009/10 CDBG funds; Community Grant allocations referred to budget process. Commissioners attend to make recommendation to Council.
May 4	Town Council meeting: Public Hearing to consider FY 2009/10 Preliminary Operating Budget
June 1	Town Council meeting: adoption of FY 2009/10 Operating Budget

Type of Contract:

This application does not commit the Town to award a contract, pay any costs incurred in preparing the application, or procure or contract for services or supplies. The Town reserves the right to accept or reject any or all applications received, to negotiate with all qualified applicants, or to cancel in part or in its entirety the application if it is in the best interest of the Town. The Town may also negotiate with qualified agencies to meet community needs.

Copies of the standard contract are available for review at the Town of Los Gatos Community Services Department. Please be advised that the Town's designee and auditors, and those of the Santa Clara County Office of Affordable Housing, have the right to access the contracted agency's records. Proof of client participation is required and must be made available for review by the Town's designee during the course of the contract period (see sample Participation Agreement, Attachment 2). If funding is awarded, the Town will also require verification of worker's compensation and appropriate insurance documents.

Funding Availability: All local appropriations and subsequent contracts are subject to the availability of funds. CDBG funds amounting to $118,214 were allocated in FY 2008/09 as follows: $70,484 to housing activities, $15,000 to administration, and $32,730 to public services.

Application Requirements:

1. Completed applications are due by 4:30 p.m., January 28, 2009, at the Town of Los Gatos Community Services Department, 208 East Main Street, Room 203, Los Gatos. Applications will not be accepted after the deadline.
2. One (1) copy of the documents listed on the Applicant Agency/Program Documents Checklist and six (6) copies of the completed application form must be submitted. Electronic copies will not be accepted.
3. Please do not include literature or attachments beyond those required or necessary to present a complete and effective application. Failure to submit a concise, complete application shall be evidence of the proposer's inability to undertake program objectives.
4. All applications must be submitted on the forms provided and in a manner consistent with the instructions. Applications must be word processed or typed.
5. All supplemental materials shall be returned to agencies not selected for funding upon request only.

For additional information, please contact:

Via Phone: Maurine Dudley, Administrative Secretary
(408) 354-6888

Via Email: mdudley@losgatosca.gov

In Person: Town of Los Gatos
Community Services Department
208 East Main Street
Los Gatos, CA 95030

TOWN OF LOS GATOS ❖ FY 2009/10

APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

APPLICANT AGENCY/PROGRAM DOCUMENTS CHECKLIST

Please submit one copy of each of the documents listed below with your completed application. This page should serve as the cover sheet for that section of your submittal.

I. PROGRAM/PROJECT INFORMATION

Fee Schedule, Membership, or other fees

II. AGENCY INFORMATION

Current Board of Directors

Articles of Incorporation

Bylaws

Organizational Chart

Brochures, Flyers, Promotional Materials

III. FISCAL INFORMATION

Audit or Financial Statement plus Letter of Auditability

Organizational Budget

Internal Revenue Service Ruling Letter (Section 501 c.3)

California Revenue Code (Section 23701 d)

TOWN OF LOS GATOS ❖ FY 2009/10

APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

GRANT APPLICATION

I. PROGRAM/PROJECT INFORMATION

A. Contact Information

Legal name of organization	
Address of organization	
Organization contact (Name, title, telephone number, email address)	
Program name	
Site address of program	
Program manager (Name, title, telephone number, email address)	
Grant amount requested FY 2009/10	

B. Community Need Statement

Describe briefly the demonstrated need in the Los Gatos community for the program. Cite data sources as appropriate.

C. Program Statement

Describe your program briefly, including the following: who benefits from your program; what direct services will be provided through the program; how, when, and where services are to be delivered; and why these services should be provided in Los Gatos.

D. Direct Services

List, describe, and quantify each direct service to be provided from July 1, 2009 through June 30, 2010. A Direct Service is a service for which there is an identifiable client. A Participation Agreement (Attachment 2) must be completed by each client receiving the direct services described below.

Description of Service	FY 2009/10 Number of Services* Provided	FY 2009/10 Number of Unduplicated Los Gatos Residents served
1.		
2.		
3.		
4.		
5.		

Average number of direct services received by each unduplicated client: _____
Average number of direct services received by each unduplicated Los Gatos client: _____

E. Indirect Services

List, describe, and quantify each indirect service to be provided from July 1, 2009 through June 30, 2010. An Indirect Service is a service for which there is no identifiable client; for example, information and referral that is given over the phone.

Description of Service	FY 2009/10 Number of Services Provided
1.	
2.	
3.	
4.	

F. Demographic Information

Provide demographic breakdown of unduplicated Los Gatos residents to receive direct services.

Demographic Data	Number of Unduplicated Los Gatos residents FY 2009/10
Age	
Under 5 years old	
5 – 14 years old	
15 – 20 years old	
21 – 29 years old	
30 – 59 years old	
60 – 64 years old	
65 years old and over	
Disability Status	
Disabled	
Not Disabled	

Demographic Data	Number of Unduplicated Los Gatos residents FY 2009/10
Income	
30% of median and below	
31% - 50% of median	
51% - 80% of median	
81% - 100% of median	
Above 100% of median	
Sex	
Female	
Male	
Total	
Total Los Gatos clients	

Race/Ethnicity Information

Race/Ethnicity	Number of Unduplicated Los Gatos residents FY 2009/10	Number of Unduplicated Los Gatos residents FY 2009/10 If also Hispanic
American Indian or Alaska Native		
Asian		
Black or African American		
Native Hawaiian or Other Pacific Islander		
White		
American Indian or Alaska Native AND White		
Asian AND White		
Black or African American AND White		
American Indian or Alaska Native AND Black or African American		
Other Multi-racial		

G. Client Participation Requirements

Attach appropriate fee schedules, membership requirements, or other fee listings.

II. AGENCY INFORMATION

A. General Information

Legal Name of Organization	
Address of Organization	
Name of Executive Director	
Date of Incorporation	
Insurance/Tax Information	
Federal Employer Number	
State Employer Tax Number	
Worker's Compensation Carrier/ Policy Number	
Liability Insurance Carrier	
Amount of Liability Coverage	
Property Damage (combined with liability)	
Combined Single Limit	
Policy Period	

B. Staffing Profile

Please complete the chart below for your organization as it will be staffed during FY 2009/10. Identify the hours to be devoted to the program for which you are requesting funding, for both employees and volunteers.

Position Title	Number in Classification	Approximate Hourly Rate	Hours Worked per Week	Percent of Time to Program
Employees				
Volunteers				

C. Agency Experience

Describe the experience of your Agency in providing program services.

D. Staff Experience

Describe the experience of key staff assigned to the program.

E. Staffing Plan

Describe any anticipated staffing changes to occur during FY 2009/10.

III. FISCAL INFORMATION

A. Program Budget

Please complete the following summary tables to reflect the budgets for your organization and program. All amounts should be rounded to the nearest dollar.

Budget Summary

Budget Data	FY 2009/10	FY 2008/09
Los Gatos CDBG grant funding	Requested:	Received:
Total **Program** budget	$	$
Los Gatos CDBG grant as percentage of total **Program** budget	%	%
Total **Organization** budget	$	$
Cost per year per unduplicated Los Gatos client	$	$

Revenue Summary

Revenue Source	FY 2009/10 Organizational Budget	FY 2009/10 Program Budget	FY 2008/09 Organizational Budget	FY 2008/09 Program Budget
Los Gatos CDBG grant	$	$	$	$
Other municipal funding (please specify:)	$	$	$	$
County funding (please specify:)	$	$	$	$
State funding (please specify:)	$	$	$	$
Federal funding (please specify:)	$	$	$	$
Other jurisdiction funding (please specify:)	$	$	$	$
Fees for services	$	$	$	$
Donations	$	$	$	$
Reserve contingency fund	$	$	$	$
All other sources (please specify:)	$	$	$	$
Total	**$**	**$**	**$**	**$**

Expenditure Summary

Expense Category	FY 2009/10 Organizational Budget	FY 2009/10 Program Budget	FY 2008/09 Organizational Budget	FY 2008/09 Program Budget
Personnel	$	$	$	$
Facility	$	$	$	$
Overhead	$	$	$	$
Materials/Supplies	$	$	$	$
Professional Services	$	$	$	$
Fundraising	$	$	$	$
Capital Projects	$	$	$	$
Other (please specify:)	$	$	$	$
Total	**$**	**$**	**$**	**$**

B. Organization Contracts

Has your organization ever had funds withdrawn or a contract terminated for cause, unsatisfactory performance, or questionable costs on any financial statements or audit? If so, please describe.

C. Organization Investigations

Is your organization currently on probation or under investigation by any agency which is or was a funding source within the past two years? If so, please describe.

D. Budget Alternatives

What alternatives will your organization consider if the requested Community Grant funding is not provided, or provided at a reduced level? Describe how a reduction will affect the achievement of stated goals.

E. Funding Sources

Describe your organization's efforts in pursuing other funding sources.

F. Supplies Disclosure

If any non-expendable supplies with a unit cost of $100 or more are to be purchased with Community Grant funds, please describe.

G. Travel Expense Disclosure

If CDBG funds are to be used for staff travel expenses, please describe.

IV. NATIONAL OBJECTIVE

In order to receive CDBG funding, the program for which you are requesting funding must meet one of the two following National Objectives:

A. The program serves low, very low, or extremely low income persons.
B. The program prevents or eliminates slums and blight.

Please indicate below which National Objective your program meets, and answer the questions pertaining to that National Objective.

☐ **The program serves low, very low, or extremely low income persons.**

If your program serves low, very low, or extremely low income persons, indicate below whether it serves a low, very low, or extremely low area or clientele, and provide the additional information requested.

☐ The program serves a low, very low, or extremely low income area. Please provide the boundaries of the service area. List census tract(s) served, and percentage of low income residents.

☐ The program serves low, very low, or extremely low clientele. All public service, housing, and job creation projects must qualify in this category.

☐ **The program prevents or eliminates slums and blight.**

If your program prevents or eliminates slums and blight, please provide the following additional information:

Describe the boundaries of the area:

List the conditions that qualify the area:

CERTIFICATION

The applicant hereby proposes to provide the services as listed in this proposal. If this proposal is approved and funded, it is agreed that relevant federal, state, and local regulations, including non-discrimination laws and other assurances as required by the Town of Los Gatos, will be adhered to. Furthermore, as the duly authorized representative of the applicant organization, I certify that the applicant is fully capable of fulfilling its obligation under this proposal as stated herein.

This application and the information contained herein are true and correct and complete, to the best of my knowledge.

Date: _____, 2009

_____
Organization Name

_____
Executive Director

_____
(Print Name)

ATTACHMENT 1
INCOME LIMITS

U.S. Department of Housing and Urban Development (HUD)
Income Limits
Santa Clara County Jurisdictions
FY 2008
Effective February 2008

% OF MEDIAN	30%	50%	80%	100%
	Extremely Low Income	Very Low Income	Low Income	Median Income
Persons in Household				
1	$22,300	$37,150	$59,400	$74,300
2	$25,500	$42,450	$67,900	$84,900
3	$28,650	$47,750	$76,400	$95,500
4	$31,850	$53,050	$84,900	$106,100
5	$34,400	$57,300	$91,650	$114,600
6	$36,950	$61,550	$98,450	$123,100
7	$39,500	$65,800	$105,250	$131,600
8	$42,050	$70,050	$112,050	$140,100

Median income: $97,800

ATTACHMENT 2
SAMPLE PARTICIPATION AGREEMENT

Over the course of the contract period, a grantee may be required submit Participation Agreements similar to this sample. Do not submit this Sample Participation Agreement with your completed application.

_____, a nonprofit corporation, provides certain services to individuals and families in Santa Clara County. Partial funding (subsidy) for these services is provided under contract by the Town of Los Gatos to this Agency.

This information is reviewed for quality control and/or auditing purposes only. Therefore it is held in confidence by the Agency, the Town, and the Federal representatives and not considered "Public Information."

The purpose of this Participation Agreement is as follows:

1. To have the client acknowledge the request and receipt of needed services and provide the client with an opportunity to evaluate such services.
2. To have the client authorize the release of demographic information to the Agency/the Town.
3. To assure the client that information about them is held in confidence and not considered public information and that only statistical information about all clients served is reported.
4. To have the client hold harmless and release from liability the Agency, the Town, and their respective employees, officers, and agents in the event of any suit, claim, loss, damage, or obligation arising out of/or attributed to any of the Agency's programs.

Please complete the following:

Name: _____ Age: _____
Address: _____ Phone: _____

Sex (check one): ☐ Male ☐ Female

Disability Status (check one): ☐ Disabled ☐ Not Disabled

Female Head of Household (check one): ☐ Yes ☐ No

Income Level (check one):
- ☐ 30% of median and below
- ☐ 31% - 50% of median
- ☐ 51% - 80% of median
- ☐ 81% - 100% of median
- ☐ Above 100% of median

I understand that this agreement is an affidavit and certify that the information provided above is true and complete.

_____ _____
Signature Date

TOWN OF LOS GATOS
HUMAN SERVICES GRANT SUMMARY
FY 2009-2010

	2008/09 Allocation	2009/10 Request	2009/10 Recommend.
Grants: General Fund			
A Place for Teens	$ 12,000	$	$
Emergency Housing Consortium	$ -	$	$
Live Oak Senior Nutrition & Service Center	$ 27,460	$	$
Next Door Solutions to Domestic Violence	$ 12,000	$	$
Parents Helping Parents	$ 1,920	$	$
SJSU Foundation/The Health Place*	$ 8,630	$	$
Support Network for Battered Women	$ 4,800	$	$
Teen and Family Counseling Center	$ 27,050	$	$
United Way Silicon Valley**	$ 2,500	$	$
Subtotal - General Fund	**$ 96,360**	**$**	**$**
Grants: Community Development Block Grant Program			
Catholic Charities/Long Term Care Ombudsmar	$ 7,680	$	$
Live Oak Adult Day Services	$ 12,990	$	$
Second Harvest Food Bank	$ 3,800	$	$
SJSU Foundation/Helath Place*	$ 8,260	$	$
Subtotal - CDBG	**$ 32,730**	**$**	**$**
Total Human Services Grants	**$ 129,090**	**$**	**$**

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TOWN OF LOS GATOS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FY 2008-2009

	2008/09 Allocation	2009/10 Request	2009/10 Commission Recommendation
Category I: Public Service			
Catholic Charities/Long Term Care Ombudsman	$ 7,680	$	$
Live Oak Adult Day Services	$ 12,990	$	$
Second Harvest Food Bank	$ 3,800	$	$
SJSU Foundation/Helath Place	$ 8,260	$	$
Category I Subtotal	**$ 32,730**	**$**	**$**
Category I Cap	$	$	$
Category II: Housing & Other			
Senior Housing Solutions	$ -	$	$ -
Installation of Curb Cuts for ADA Compliance	$ 50,484	$ -	$
Housing Rehab Admin		$ -	$ -
Urban County Rehab Services	$ 20,000	$	$
Category II Subtotal	$ 70,484	$	
Category II Cap			$
Administration			
General Administration	$ 15,000	$	$
Administration Subtotal	**$ 15,000**	**$**	**$**
Administration Cap	$ 15,000	$	$
TOTAL ALLOCATIONS			
Total Cap	$ 118,214	$	$

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