



## ARTS AND CULTURE COMMISSION

Melissa Ayr-Warren  
George Havelka  
Dawn Rose  
Thomas Spilsbury  
Colleen Wilcox

Dennise Carter  
David Naisuler  
Marcie Ryken  
David Stonesifer

# TOWN OF LOS GATOS ARTS AND CULTURE COMMISSION MINUTES

WEDNESDAY, FEBRUARY 20, 2013, 4:00 P.M.

Los Gatos Library  
100 Villa Avenue  
Los Gatos, CA 95030

### 1. ROLL CALL

Members Present: Chair Havelka, Vice-Chair Carter, Commissioners Ayr-Warren, Naisuler, Rose, Ryken, Spilsbury, Stonesifer, Wilcox

Members Absent: None

Also Present: Christina Gilmore, Assistant to the Town Manager  
Greg Larson, Town Manager  
Shelley Neis, Staff

### 2. APPROVAL OF MINUTES

**MOTION:** Motion made by Vice Chair Carter to approve the January 16, 2013, Meeting Minutes.

**Seconded by Commissioner Ayr-Warren.**

**VOTE:** Motion carried unanimously.

### 3. COMMUNICATIONS

**Verbal** (Three minute time limit per speaker for subjects not agendaized)

**Commissioner Ryken** brought forward a proposal to organize a flash mob in Town on National Dance Day, last Saturday in July (27<sup>th</sup>), with the various dance groups and schools in Town. It will be added to the March agenda and the Communications Committee will bring ideas to discuss.

#### **Written**

**Ms. Gilmore** distributed an announcement from the San Jose Museum of Quilts and Textiles announcing their 2013 line up of events.

4. **ARTS PLAN**

4.1 Council Boards and Commissions Feedback (Havelka, Larson, Gilmore)

**Chair Havelka** and **Vice Chair Carter** expressed interest in meeting with the **Mayor** to discuss **Commission** concerns about the sequential list of projects.

4.2 Public Art: Status Report (Naisuler, Rose, Stonesifer, Wilcox)

a. Cat Walk Sculpture RFP for Artists

RFP will be posted on CaFE.org (Call For Artists) by **Commissioner Naisuler** and staff will distribute via email and mail to a list of local institutions and artists provided by Commissioners. It will be posted on the ACC webpage and *What's New*. Submittal deadline is April 12, 2013.

**Staff** will draft letter to request non-commission members to be on selection committee. The selection committee will consist of Commissioners Wilcox, Naisuler, and Stonesifer, and Ms. Gilmore.

4.3 Forbes Mill Footbridge Project: Status Report (Havelka, Ryken, Spilsbury)

a. Group Photo

**Staff** will confirm date for rededication ceremony with the **Mayor** with a request of April 3<sup>rd</sup> after 3 p.m. The **Communications Committee** will work on publicity for the rededication ceremony and will present ideas at next meeting.

4.4 Communications Committee: Status Report (Carter, Havelka, Spilsbury)

a. Arts Grantmaking Process for 2013/14

The Grant Evaluation Committee members will be **Vice Chair Carter, Commissioners Ayr-Warren and Rose**. Staff will coordinate a date with the Evaluation Committee the week of March 4, 2013.

The deadline date will be extended one week to March 1, 2013, to allow the ACC to submit an application. **Staff** will advise the other potential applicants of the extension.

**MOTION:** **Motion made by Vice Chair Carter** to authorize **Commissioner Wilcox** to write a grant on behalf of the sub-committees, subject to review and approval of **Chair Havelka**, and to submit to the Town according to the deadlines.

**Seconded by Chair Havelka.**

**VOTE:** **Motion carried unanimously.**

**MOTION:** **Motion made by Commissioner Spilsbury** to establish an Evaluation Sub-committee to consist of Vice Chair Dennise Carter, Commissioners Melissa Ayr-Warren and Dawn Rose, who will not be involved in the drafting of the Commission's grant proposal.

**Seconded by Chair Havelka.**

**VOTE:** **Motion carried unanimously**

b. Plein Air Banners

**Ms. Gilmore** will follow up on status of installation of banners on Santa Cruz Ave.

**Ms. Gilmore** will review the draft policy and distribute to **Committee** for review and approval to send to **Council** for review and final approval.

5. **NEW BUSINESS**

5.1 Commission Attendance

No action taken.

6. **STAFF UPDATES**

6.1 Staffing

**Mr. Larson** introduced **Ms. Gilmore** as the new staff liaison for the commission and **Ms. Neis** will also work with the commission as staff support.

6.2 Old Library Reuse

**Mr. Larson** provided an update.

6.3 Art in the Council Chambers (AICC)

**Mr. Larson** asked the Commission for suggestions for artists for upcoming shows and to email **Ms. Gilmore** with the information.

7. **ADJOURNMENT**

Adjourn to March 20, 2013

**ATTACHMENTS:**

1. February 20, 2013, Minutes