



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

THURSDAY, AUGUST 4, 2016
3:00 P.M. REGULAR MEETING

MINUTES

1. **MEETING CALLED TO ORDER**

The Bicycle and Pedestrian Advisory Commission Regular Meeting was called to order at 3:04 p.m. by **Chair Loughridge**.

2. **ROLL CALL**

Present: Chair Loughridge and Commissioners Aadland and Ristow

Absent: Commissioners Cook, Gordon, and Hertan

Staff: Lisa Petersen, Town Engineer
Bob Kass, Project Manager

3. **APPROVAL OF THE MEETING MINUTES** *(No vote taken due to lack of quorum.)*

A. June 2, 2016

B. July 7, 2016

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendized.)

A. **Public Speakers** *(Three minute time limit per speaker for subjects not agendized.)*

B. **Commissioners** *(Information only, not for discussion. One minute time limit per commissioner.)*

Commissioner Aadland reported that he will need to leave at 4:00 p.m.

Commissioner Ristow reported on the Economic Forum that she attended regarding transportation, infrastructure, high density housing, and alternative modes of transportation. She also reported on the upcoming Silicon Valley Bike Summit to which she is a bike leader from Microsoft to the Mountain View Caltrans station.

5. NEW BUSINESS

A. Bicycle and Pedestrian Master Plan Update

Project Manager Kass updated the Commission on the following information as outlined and distributed in the Memoranda from the Town of Los Gatos and PlaceWorks.

- July 7 Community Meeting – thanked the commission for their participation, discussed draft review of existing conditions and posting of information to the Town website
- Bicycle and Pedestrian Counts – location, scheduling, and volunteerism
- Next Steps – upcoming Special/Community Meeting on September 8, 2016, BPAC presence at Farmer’s Market, and progress report to Town Council

A Q&A session was opened for discussion and feedback from the Commission.

B. Bike Lane Plan at High School

Town Engineer Petersen distributed an overview of the bike plan at the high school and reported that it is not eliminating parking but narrowing the bike lane on Jackson Street in front of the dry cleaners. The **Commission** and **staff** discussed the matter.

ACTION: Commissioners may email comments to Town Engineer Petersen before the bike plan at the high school is presented to Town Council in September.

C. Bike Valet Parking

Commissioner Ristow requested to bring bike valet parking to Town Events where people are traveling by shuttle bus or by bike. The BPAC would recruit volunteers.

ACTION: Commissioner Ristow would like to target this year’s Christmas Parade or next year’s Spring into Green for bike valet parking. She requested further discussion at the next regular BPAC meeting.

D. Outreach to Businesses for Bike Racks

Commissioner Ristow and **Chair Loughridge** discussed different incentives and opportunities with staff to encourage businesses to be more bike friendly with the installation of bike racks.

6. DEPARTMENT MATTERS/ITEMS FOR INFORMATION (as time allows)

A. Police Department Report (No report given.)

B. Town Engineer’s Report

Town Engineer Petersen reported on the Annual Street Resurfacing Project and asked the commission to identify what type of swag they would like to have to promote visibility and outreach to the public.

ACTION: Town Engineer Petersen to discuss the Parks Commission participation with Director Morley.

7. **COMMISSION/COMMITTEE MEETING REPORTS** *(As related to BPAC. Two minute time limit per commissioner.)*

- A. Youth Commission *(No report given.)*
- B. Safe Routes to Schools *(No report given.)*
- C. Parks Commission *(No report given.)*
- D. Transportation and Parking Commission

Commissioner Ristow reported

- E. VTA Update – Bicycle & Pedestrian Advisory Committee *(No report given.)*

8. **COMMISSION MATTERS** *(Three minute time limit per commissioner.) (Items A, B, and C tabled to next regular BPAC meeting.)*

- A. Chairperson Report
- B. Work Plan
 - i. Ad Hoc Committee Updates
 - a. Bicycle and Pedestrian Master Plan
 - b. Safe Routes to Work
 - c. Bicycle and Pedestrian Infrastructure
 - d. Social Media
 - e. Vision Zero
 - f. Complete Streets
- C. Proposed Future Agenda Items

9. **ADJOURNMENT**

The meeting was adjourned at 5:05 p.m.

Next Special/Community Meeting: Thursday, September 8, 2016

Next Regular Meeting: Thursday, October 6, 2016