

TOWN OF LOS GATOS



RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, JUNE 9, 2016
7:30 A.M. REGULAR MEETING

MINUTES

1. **MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

2. **ROLL CALL**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Commissioner Buxton		Matt Morley - PPW	None
Commissioner Crummett		Kalipo Kauweloia - PD	
Vice-Chair Ladd			
Commissioner Nordmo			
Chair Ristow			
Commissioner Snyder			
Commissioner Swing			

3. **APPROVAL OF THE MAY 12, 2016 MINUTES – REGULAR MEETING**

(Attachment 1)

MOTION: Commissioner Buxton motioned to approve the minutes for the May 12th Regular Meeting.

Seconded: Vice-Chair Ladd

VOTE: AYE: 7 NAY: 0 ABSTAIN: 0

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendized.)

A. **Public Speakers**

None

B. **Commissioners (information only, not for discussion)**

Commissioner Nordmo updated the Commission that he had signed up for a VTA Meeting in Mountain View.

5. **COMMISSION MATTERS**

A. **Chairperson Report**

Chair Ristow indicated that she and Vice-Chair Ladd had attended the June 7th Town Council Meeting and that there were two issues that were related to the Commission: Beach cut-thru

traffic and corporate bus lot. She also reported on the following items: Climate Ride and Silicon Valley and Good Sam Hospital- Health Fair.

B. Future Meetings

July Attendance - Commission had a discussion on whether or not to move the July meeting. Four of the seven commissioners will be attending the July meeting.

August Bike Summit – **Chair Ristow** indicated that the August meeting would fall on the same day as the Silicon Valley Bike Summit.

MOTION: **Chair Ristow** motioned to move the August meeting from Thursday, August 11th to Wednesday, August 10th as a Special Meeting.

Seconded by: Commissioner Buxton
Commission commented and discussed this motion.

VOTE: **AYE:** 7 **NAY:** 0

C. Priorities Ad Hoc – presentation (Attachment 2)

PPW Director Morley clarified the purpose of the Transportation and Parking Commission priorities recommendations. **Vice-Chair Ladd** presented the 2016 Draft Priorities recommendations to the commission. **Commissioner Hertan** from the BPAC would like company buses and a new location for the parking garage to be added to the Priorities list. Commissioners commented and discussed the priorities that were presented.

ACTION: Ad Hoc Committee will take the Commission’s suggestions and recommendations and make adjustments to the Priorities List and return with an updated list to the July meeting.

MOTION: **Chair Ristow** motioned to adopt the top six priorities, however, wanting to remove #6 and replacing with the addition of corporate busing and send these to the Ad Hoc Committee with all of the Commissioners giving input within the next two days to Clerk Hawkins via email with their recommendations. Ad Hoc Committee to update the Commission at the next meeting.

Seconded by: Commissioner Swing
Commission commented and discussed this motion.

VOTE: **AYE:** 7 **NAY:** 0

D. Board and Commission Adopted Priorities

1. **Traffic:** Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock

PPW Director Morley recapped the Town’s plan:

- Winchester Blvd/ Lark Ave- “Highway 17” emblems to be installed on the asphalt
- Traffic light timing adjustment: E.Main Street/ North Santa Cruz Avenue & Highway 9
- Pilot closure of South Santa Cruz Avenue at Wood Road

2. **Parking:** Coordinate with Town Council Ad Hoc committee on plans for parking garage

No new report

3. **Electric vehicles:** ~~Deploy additional stations and expand existing locations~~-(Completed)

4. Safety: Encourage Town Council adoption of Vision Zero

No new report. Priorities Ad Hoc will discuss.

5. Schools: Traffic around Schools

PPW Director Morley to report out at the August meeting.

6. Technology: Investigate new parking efficiency technologies

PPW Director Morley stated that the Town had submitted a grant to expand parking technology in the downtown. The results were unsuccessful.

7. Efficiency: Maximize use of grants and outside funding sources for all projects

PPW Director Morley indicated that the grant for upgrading traffic signal infrastructure had been approved. Commissioners commented and discussed this item.

6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION

A. PD Update

Sgt. Kauweloa provided an update on the following items:

- Traffic collisions- April
- E. Main Street – open for the HS graduation

B. PPW Director’s Report

PPW Director Morley reviewed the following construction projects:

- Kennedy Road @ Los Gatos Boulevard – no parking
- Santa Maria request for crosswalk/ signage

Commissioner commented and discussed the unsafe crosswalk item.

Commissioner Swing excused himself at 9:30 a.m.

C. Transportation & Parking Projects Update FY 2015 – 2016

PPW Director Morley reviewed the following upcoming construction projects:

- Street resurfacing project
- Shannon Road – curb ramps
- Almond Grove – Broadway/ Bachman

Commissioners commented and discussed these items.

D. Advanced Planning – 2016 – 2017 Capital Projects

Director Morley noted that the Town Council had approved the following items at the June 7th meeting:

- Street resurfacing
- Bike Lanes around the high school

Commissioners commented and discussed these items.

7. COMMISSION/ COMMITTEE MEETING REPORTS**A. Town BPAC**

Chair Ristow recapped the June 2nd meeting:

- Bike to work day- next year
- SR2S – 19 new bike racks
- Youth Commission – new green bike lanes

B. Safe Routes to Schools

No new report. Next meeting August 24th.

C. VTA BPAC

Commissioner Hertan reported on the June 8th meeting:

- Approval of Measure A on the ballot
- Update of Santa Clara County Bicycle Plan (to be scanned to Commission)
- Approved two internal bike racks

8. ADJOURNMENT

Chair Ristow adjourned the meeting at 9:43 a.m.

Next Regular Meeting: Thursday, July 14, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT SPECIAL MEETING, Thursday, July 14, 2016.***

Transportation & Parking Commission
Ad Hoc Priorities Recommendation

2016 Top Priorities

1. Safety: encourage Town Council adoption of Vision Zero
2. Traffic: continue to investigate ways to deal with "cut through" traffic from Highway 17 and downtown gridlock
3. Parking: coordinate with Town Council Ad Hoc committee on plans for parking garage
4. Schools: traffic around schools
5. Transportation: investigate programs and services for students, seniors, disabled and low income riders (ref: VTA flex)
6. Efficiency: Maximize use of grants and outside funding sources for all projects.

2016 All Priorities

	Short Term Process	Long Term Process
High Priority	<ul style="list-style-type: none"> ● School Safety Travel 1,3 ● Vision Zero 1, 3 ● Partnering with Schools Business for better parking solutions 2 ● Mitigation of town traffic congestion 3 ● Enhance pedestrian crossing 1 	<ul style="list-style-type: none"> ● Changing mindset of residents on traveling with town 1, 3 ● New parking garage 2 ● VTA Senior FLEX 1, 2, 3 ● Bussing / Youth Transport Programs 2,3 ● Improved shuttle programming 2, 3 ● Remedying pass through traffic 3

Medium Priority	<ul style="list-style-type: none"> ● Grant preparation 4 ● Identify and remedy areas in need of traffic calming 1,3 	<ul style="list-style-type: none"> ● Fixing potholes and streets 3,4 ● Traffic flow one way streets consideration in town 1, 3, 4 ● Technologies for Safer Crossing 1, 4 ● Electric Bike Rental / Communal Sharing 3,4 ● Agency partnerships CHP, Sheriff, LGMSPD 1, 3, 4 ● Improved pathway lighting along trail & along other walk 1, 3
Low Priority	<ul style="list-style-type: none"> ● Replacing streetlights with LED 1, 3 ● Speeding mitigation programming 1, 3 	<ul style="list-style-type: none"> ● Aerial transport system (see references below) 1,3, 4 ● Increased bike lanes 1, 3, 4 <ul style="list-style-type: none"> ● Incentives for alternate transportation 3, 4 ● Incentives for businesses to offer resident discounts for off peak business use 2, 3 ● Partner with Santa Cruz, Campbell, San Jose to create rideshare using local business parking at north end for Beach Traffic
Considerations / Later	<ul style="list-style-type: none"> ● Parking space technology 2, 4 	

Discussions / Processes	<ul style="list-style-type: none"> ● Traffic patterns changes <ul style="list-style-type: none"> - one ways, round-about ● Traffic study review ● Business partnerships – shop LG now ● Reflective vest program ● Town “Uber” – Fácil Gato - town only ● Employee specific designated parking lots with shuttle service 	
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Categories for addressing:

1. SAFETY
2. PARKING
3. TRAFFIC
4. ADMINISTRATIVE & INFRASTRUCTURE I
 - Efficiencies
 - Community Enhancements
 - Other categories

References:

- <http://www.ohsu.edu/xd/about/services/transportation-and-parking/tram/>
- <http://www.seattletimes.com/seattle-news/commute-by-gondola-kirkland-may-be-up-for-the-idea/>
- <http://gondolaproject.com/category/proposals-concepts/la-paz-proposals-concepts/>
- <http://blog.chron.com/thehighwayman/2014/02/with-gondola-lifts-planners-have-high-hopes-for-transit/>
- <http://gondolaproject.com/2013/01/14/new-urban-gondola-in-ulmer-germany/>
- <http://gondolaproject.com/2016/05/19/chicago-skyline-an-intriguing-proposal/>

Prepared by Ad Hoc Committee:

Vice Chair Natalie Ladd
Commissioner Robert Buxton
Commissioner Jan Eric Nordmo

CORE VALUES AND STRATEGIC PRIORITIES

CORE VALUES

COMMUNITY CHARACTER



GOOD GOVERNANCE



FISCAL STABILITY



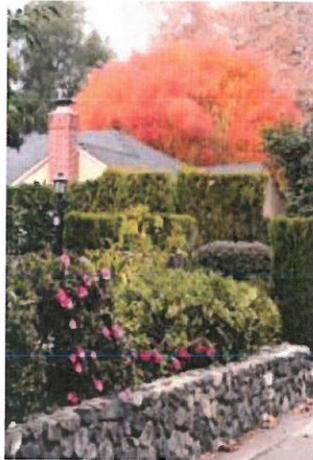
QUALITY PUBLIC INFRASTRUCTURE



CIVIC ENRICHMENT



PUBLIC SAFETY



STRATEGIC PRIORITIES FY 2015-2017 - (% Complete)

- Smoking Restrictions Expanded (80%)
- Almond Grove Street Project Funding (50%)
- Transportation Around Schools
- Downtown Parking (10%)
- Economic Vitality Strategic Plan (20%)

STRATEGIC PRIORITIES: FY 2014-2016 IN-PROGRESS (% COMPLETE)

- General Plan Implementation (25%)
- Community Benefit and Planned Development Policies & Procedures (20%)
- Home Occupation Permits Zoning Ordinance (90%)
- Alcohol & Entertainment Policy (20%)
- Facilitate Privately-led Effort to Address Downtown Parking (25%)
- Diversity of Businesses in the Downtown (60%)
- Sale or Lease of Town Properties (25%)
- Phase I of Almond Grove District Street Project (25%)
- Funding Mechanisms to Provide Ongoing Street Maintenance Funding (50%)
- Complete Streets Policy Implementation Plan (On Hold)
- School Engagement for Traffic and Parking Issues (25%)
- Veterans Memorial (25%)
- Civic Center as a Community Resource (10%)
- Regional Communications & Interoperability (50%)
- Evacuation Plans for Areas Subject to Flooding & Fire (75%)
- Community Partnerships for Crime Prevention and Response (60%)

COMPLETED PRIORITIES

- ✓ Library Strategic Plan
- ✓ Use of Social Media to enhance Civic Engagement and Communication
- ✓ Electric Vehicle Charging Stations
- ✓ Traffic Speed Monitoring Signs
- ✓ Leaf Blower and Polystyrene Regulation
- ✓ North 40 Specific Plan
- ✓ Housing Element
- ✓ Consulting Architect Role
- ✓ Update Town Website
- ✓ Public CUP Database
- ✓ Technology Priorities Plan & Digital Council Packets
- ✓ Employee Benefit Cost Containment
- ✓ Update Tree Ordinance
- ✓ Regulate On-Street Vehicle Sales & Advertising
- ✓ Senior Services Needs Assessment
- ✓ Update Monte Sereno Police Services Contract

Town of Los Gatos